

Tender No. PVE:WB: Charrah:Sec



## Bharat Heavy Electricals Limited

(A Government of India Undertaking)

### Electronics Division

Mysore Road,

Bangalore – 560 026 (INDIA)

Phone no. 080 - 26998153

Web : [www.bhel.com](http://www.bhel.com)

### NOTICE INVITING TENDER

Ref: PVE:WB:Charrah:Sec

Date: 19.12.2016

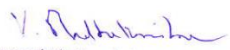
To

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Dear Sir,

Sealed offers are invited from reputed and experienced bidders for the subject job by the undersigned on behalf of BHARAT HEAVY ELECTRICALS LIMITED as per the tender document detailed below. Following points relevant to the tender may please be noted and complied with.

SALIENT DETAILS OF NIT		
SL	ISSUE	DESCRIPTION
1.0	JOB DESCRIPTION	<i>Providing of Security Personnel for Security &amp; Allied services for Protection of men and materials at BHEL 10MW SPV plant at Charrah, Purulia, W.B.</i>
2.0	TENDER NO	PVE:WB:Charrah:Sec
<b>3.0</b>	<b>DETAILS OF TENDER DOCUMENT</b>	
3.1	<b>Volume -I</b>	<i>General Conditions of contract</i>
3.2	<b>Volume-II</b>	<i>Scope and Special Terms &amp; Conditions of Contract.</i>
3.3	<b>Volume-III</b>	<i>Price schedule, Rev-00.</i>
	TENDER START (ZERO) DATE	<b>19/12/2016</b> <i>Tender can be downloaded from <a href="http://www.bhel.com">www.bhel.com</a> / <a href="http://www.bheledn.com">www.bheledn.com</a> / <a href="http://www.tenders.gov.in">www.tenders.gov.in</a></i> <b>Start: 19/12/2016</b>
4.0	DUE DATE, TIME & PLACE OF SUBMISSION OF OFFER	<b>Date: 30/12/2016, Time: 13-00 hrs</b> <i>Place: AGM (SC&amp;PV) office, SC&amp;PV dept., 5<sup>th</sup> Floor, NEB, BHEL-EDN, Mysore Road, Bangalore-560026.</i>
	DUE DATE & TIME OF OPENING OF TECHNO-COMMERCIAL OFFER.	<b>0.5 hour after the latest due date and time of Offer submission.</b> <i>Notes: (1) In case the due date of opening of tender becomes a non-working day, tenders shall be opened on next working day at the same time. 2) Bidder may depute representative to witness the opening of tender</i>
5.0	EMD AMOUNT	<b>Rs.17,400/-</b>
6.0	ESTIMATED TENDER VALUE	<b>Rs.6.8 lakhs (approx.)</b>
7.0	SECURITY DEPOSIT	<b>Will be intimated at the time of placement of work order.</b>


  
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 ವೀ. ರಾಧಾಕೃಷ್ಣನ್, ಅ.ನ.ಪ. (ಎಸ್.ಸಿ. एवं पी.वी.)  
 V. RADHAKRISHNAN, AGM(SC & PV)  
 BHEL-EDN, MYSORE ROAD, BANGALORE - 560 026

Tender No. PVE:WB: Charrah:Sec

**Following points relevant to the tender may please be noted and complied with:**


- 1.0 The offer shall be submitted as per the instructions of tender document. Only One set of tender document signed by authorised company representative of bidder and stamped on each page shall be submitted as detailed further. **Bidders to note specifically that all pages of tender document, including these NIT pages for this particular tender shall be submitted by them (after signing/stamping on each page) as a part of their offer.** Price shall not be mentioned by them anywhere in the techno-commercial portion of offer, it shall be mentioned in the relevant price schedule only and submitted in separate sealed envelope. In case of any clarification, bidder may contact this office.
- 2.0 Last date of submission of offer is **13.00 hrs. on 30/12/2016**. Techno-commercial offer will be opened on the same working day at **13.30 Hrs, ie. 0.5 hour after the latest due date and time of Offer submission**, which may be witnessed by bidder's representative.
- 3.0 **The offers shall be sent in three (03) separate sealed envelopes.** Complete set of offer shall be sent to BHEL-EDN as per address given above as per following details.

Sl no	Description
<b>I. COVER-I (TECHNO-COMMERCIAL BID) – in sealed envelope</b>	
I.a	Offer forwarding/covering letter.
I.b	Duly filled-in 'No deviation certificate' as per prescribed format (Annexure-I) to be placed after document under Sl no I.a above.
I.c	Techno-commercial offer enclosing supporting documents as required in line with prescribed format. It shall be specifically noted that all documents as per above shall be indexed properly.
I.d	Duly filled-in annexure, formats etc. and credentials of the bidder as required
I.e	All VOLUMES of tender document pertinent for the subject job including NIT together with subsequent changes in the tender in the form of corrigenda, correspondences etc, if any, signed on all pages.
I.f	Volume-III (Price Schedule) – <b>un-priced but</b> mentioning only <b>'quoted/unquoted'</b> against each item of schedule to show that price has been quoted in proper format.
I.g	Any other details preferred by bidder with proper indexing.
I.h	Earnest money deposit of Rs.17,400/-
<b>II. COVER-II (PRICE BID)</b>	
II.a	Copy of offer forwarding/ covering letter (as referred in I.a).
II.b	Duly filled-in Volume-III (Price Schedule) together with signed preamble in separate sealed envelope.
<b>III. COVER-III.</b>	
Both the aforesaid covers in sealed condition shall be enclosed in this cover. This cover shall be super-scribed with (i) Cover no; (ii) Details of enclosed covers and (ii) Name of the job, tender document no. & due date of submission.	

  
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 वी. राधाकृष्णन, अ.म.प्र.(एस.सी. एवं पी.वी.)  
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**SPECIAL NOTE:**

- A)** Your offer & documents submitted with the offer shall be signed and stamped in each page by your authorised representative. No overwriting / correction in tender documents by bidders shall be allowed. However if correction is unavoidable, the same may be signed by authorized signatory.
- B)** All documents / annexure submitted with the offer shall be properly annexed and placed in respective places of the offer as per enclosure list mentioned in the covering letter. BHEL shall not be responsible for any missing documents.
- 4.0 No Deviation with respect to tender clauses and no additional clauses/ suggestions / clarification in Techno-commercial bid/Price bid shall normally be considered by BHEL. Bidders are requested to positively comply with the same. Offers with deviation are liable for rejection.
- 5.0 BHEL reserves the right to accept or reject any or all offer without assigning any reasons thereof. BHEL also reserves the right to cancel the tender wholly or partly without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter.
- 6.0 You may consult this office before submitting your offer, for any clarifications regarding scope of work, facilities available at sites or on terms and conditions. No additional claim shall be entertained by BHEL in future, on account of non-acquaintance of above.
- 7.0 In the event of any conflict between requirement of this specification/ documents etc. or requirements of different codes/standards specified, the same to be brought to the knowledge of BHEL by you in writing for clarification before due date, otherwise, more stringent requirement as may be interpreted by BHEL shall prevail and shall be binding on you. Any typing error/missing pages / other clerical errors in the tender documents, noticed by you must be pointed out before submission of offer, or else, BHEL'S interpretation shall prevail & binding on you.
- 8.0 Tender document containing above mentioned volumes shall be signed & stamped in all pages including this covering letter. Price bid shall be furnished in the format (Vol.-III) enclosed with the tender. Any additional copy, if required, may be taken by photo-copying from the tender document given.
- 9.0 **The Price Bids of only those bidders will be opened who will be qualified for the subject job on the basis of evaluation of Techno-Commercial bid.** BHEL reserves the right to reject the bidders with unsatisfactory past performance in the execution of a contract. BHEL's decision in this regard shall be final & binding.
- 10.0 BHEL reserves the right to open the price bid (Cover-II) of only techno-commercially qualified vendors and the price bid opening shall be intimated to the bidders and one authorized representative of the bidder shall be allowed to attend the same.  
The bidder may depute their authorized representative during the opening of techno commercial bid as per schedule.

  
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 ವೀ. ರಾಧಾಕೃಷ್ಣನ್, ಅ.ನ.ಪ. (ಇ.ಸಿ.ಒ. ಎಂ ಪಿ.ವಿ.)  
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- 11.0 Validity of the offer shall be **for Three Months** from the due date of offer submission (including extension, if any).
- 12.0 The bidder may have to produce original document for verification if so decided by BHEL.

Thanking you,

For BHARAT HEAVY ELECTRICALS LTD.

  
 ವಿ.ರಾಧಾಕೃಷ್ಣನ್, ಅ.ನ.ಪ್ರ.(ಎಸ್.ಸಿ. & ಪಿ.ವಿ.)  
 वी. राधाकृष्णन, अ.न.प्र.(एस.सी. एवं पी.वी.)  
 V. RADHAKRISHNAN, AGM(SC & PV)  
 BHEL-EDN, MYSORE ROAD, BANGALORE - 560 026

AGM-SC&PV

**Contact Details :**

1. Mr.V.Radhakrishnan,  
 AGM - SC&PV,  
 5<sup>th</sup> Floor, NEB, BHEL-EDN,  
 Mysore Road, Bangalore-26.  
 Tel. No. :080-26998415/ 9449060641  
 E-mail : [radhakrishnanv@bheledn.co.in](mailto:radhakrishnanv@bheledn.co.in)

2. Ms.Ananda Nidhi  
 Engineer (SC&PV)  
 5<sup>th</sup> Floor, NEB, BHEL-EDN,  
 Mysore Road, Bangalore-26.  
 Tel. No. :080-26998153/ 9880618899  
 E-mail : [ananda@bheledn.co.in](mailto:ananda@bheledn.co.in)

**Enclosures:**

1. Annexure – I : Format for No-deviation certificate.
2. Annexure – II : Credential Documents to be furnished by the Bidder
3. Annexure – III : Bank EFT details
4. Undertaking for deduction on account of loss of material due to theft or pilferage on contractor's letterhead
5. Tender document as per above details.

Tender No. PVE:WB: Charrah:Sec

**Annexure - I****FORMAT FOR NO DEVIATION CERTIFICATE**  
**(To be submitted in the bidder's letter head)**

To  
 BHARAT HEAVY ELECTRICALS LTD  
 ELECTRONICS DIVISION  
 Mysore Road,  
 Bangalore-560 026.

**SUB : NO DEVIATION CERTIFICATE FOR SECURITY AND ALLIED SERVICES i.e. PROTECTION OF MEN AND MATERIALS AT BHEL 10MW SPV PLANT AT CHARRAH. PURULIA. W.B.**

Ref : (Tender No. PVE:WB:Charrah:Sec)

Dear Sirs,

With reference to above, this is to confirm that as per tender conditions, we have noted the job content. We also confirm that we have not changed/modified the tender documents and in case of observance at any stage, our offer shall be treated as null and void.

We hereby confirm that we have not taken any deviation from tender clauses together with other references as enumerated in the above referred NIT and we hereby convey our unqualified acceptance to all terms and conditions as stipulated in the tender and NIT.

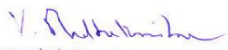
In the event of observance of any deviation in any part of our offer at a later date whether implicit or explicit, the deviations shall stand null & void.

We confirm to have submitted offer strictly in accordance with tender instructions.

Thanking you,

Yours faithfully

(Signature, date & seal of authorized  
 Representative of the contractor)

  
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 वी. राधाकृष्णन, अ.न.प्र.(एस.सी. एवं पी.वी.)  
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**Annexure-II****CREDENTIAL DOCUMENTS TO BE FURNISHED BY BIDDER FOR TECHNICAL QUALIFICATION**

SL NO	CRITERION	STATUS (TO BE FILLED BY BIDDER)
1.0	Name and complete address including phone no /fax/telex./e-mail	
2.1	Type of firm (whether proprietorship/partnership/ private limited/public limited etc).	
2.2	Documentary evidence in support of above	
3.1	<p>Details of similar nature of jobs executed during last SEVEN years (as on.31.11.2016) with PSUs, Central Govt. Offices, Govt. Educational and Training Institutions, Hospitals, offices / Undertakings, Private Sector.</p> <p><b>Note :-</b> The contractor must have</p> <p>i) Three (3) similar completed works costing not less than Rs.3.5 lakhs each. OR</p> <p>ii) Two (2) similar completed works costing not less than Rs.4.4 lakhs each OR</p> <p>iii) One (1) similar completed work costing not less than Rs.7 lakhs</p>	
3.2	Documentary evidence in support of above (self attested work orders along with corresponding work completion certificates, certificate of appreciation etc.)	
4.1	Details of jobs presently under execution	
4.2	Documentary evidence in support of above (work order)	
5.1	Bio-data of the key personnel	
6.0	Last three years' Audited Balance Sheet and Profit & Loss account	
7.1	Provident Fund Account No. along with self- attested copy of PF registration certificate.	
7.2	Valid Trade/Labour License	
7.3	ESI No. along with self-attested copy of ESI registration	
7.4	PAN No. along with self-attested copy of Pan card.	
7.5	Self-attested copy of Service tax registration No.	
7.6	<b>BANK DETAILS:</b>	
	The enclosed EFT format is to be submitted duly signed by the authorized signatory of the Agency and certified by bank official in <b>original</b> . The EFT format is attached in Annexure-III.	

**Note :**

- Bidder should enclose necessary details as asked for in the above format and should specify respective enclosure no. against each details in the format itself.
- All documents should bear signature of the authorized signatory or a power of attorney in his favour (if applicable) is to be submitted.

  
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 ವೀ. ರಾಧಾಕೃಷ್ಣನ್, ಅ.ನ.ಪ.(ಇಂಜಿ.ಸಿ. एवं पी.सी.)  
 V. RADHAKRISHNAN, AGM(SC & PV)  
 BHEL-EDN, MYSORE ROAD, BANGALORE - 560 026

**Annexure-III**

**ELECTRONIC FUNDS TRANSFER (EFT) OR  
PAYLINK DIRECT CREDIT**

FORM Please Fill Up the form in CAPITAL LETTERS only:

TYPE OF REQUEST (Tick one): CREATE \_\_\_\_\_ CHANGE: \_\_\_\_\_

BHEL Vendor/Supplier Code:

Company Name: \_\_\_\_\_

Permanent account Number(PAN): \_\_\_\_\_

Address: \_\_\_\_\_


City: \_\_\_\_\_

STATE

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PINCODE

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Contact Person(s)

Telephone No:

Fax No:

E-Mail-Id:


Sl.No.		
01	Bank Name:	
02	Bank Address:	
03	Bank Telephone No:	
04	Bank Account no	
05	Account Type: Saving/Cash Credit	
6	9 Digit Code Number of Bank and branch Appearing on MICR cheque issued by Bank	
07	Bank Swift Code (applicable for EFT only)	
08	Bank IFSC Code(applicable for RTGS)	
09	Bank IFSC Code (applicable for NEFT)	

I here certify that the particulars given above are true, correct and complete and that I, as a representative for the above named Company, hereby authorize BHEL,EDN, Bangalore to electronically deposit payments to the designated bank account. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL/Transferring Bank responsible. This authority remains in full force until BHEL - EDN Bangalore receives written notification requesting a change or cancellation.

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I have read the contents of the covering letter and agree to discharge the responsibility expected of me as a participant under ECS/EFT.

Date:

Authorized Signatory:

Designation:

Telephone No. with STD Code

Company seal

**BANK CERTIFICATE**

We certify that \_\_\_\_\_ has an Account No \_\_\_\_\_ with us and we confirm that the bank details given above are correct as per our records.

Date:

Place:

(.....)

Signature

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Please return completed from along with a blank cancelled cheque or photocopy thereof to:

Bharat Heavy Electricals Ltd.,

Attn:

Electronics Division, Mysore Road,

BANGALORE -560026

<b>TENDER NO</b>	<b>PVE:WB:Charrah:Sec</b>	
<b>VOLUME</b>	<b>I</b>	<b>GENERAL CONDITIONS OF CONTRACT (SERVICE)</b>

<b>JOB</b>	<i>Providing of Security Personnel for Security &amp; Allied services for Protection of men and materials at B H E L 10MW SPV plant at Charrah, Purulia, W.B.</i>
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**BHARAT HEAVY ELECTRICALS LIMITED**  
**(A Govt Of India Undertaking)**  
**BHEL- Electronics Division**  
**Mysore Road**  
**Bangalore– 560 026**

**TENDER DOCUMENT NO: PVE:WB:Charrah:Sec**

**VOLUME – I**

**GENERAL CONDITIONS OF CONTRACT (GCC)**

**SECURITY AND ALLIED SERVICES I.E. PROTECTION OF  
MEN AND MATERIALS AT BHEL 10MW SPV PLANT AT  
CHARRAH, PURULIA, W.B.**



**BHARAT HEAVY ELECTRICALS LIMITED  
(A Govt Of India Undertaking)  
BHEL- Electronics Division  
Mysore Road  
Bangalore– 560 026**

**VOLUME-I**  
**GENERAL CONDITIONS OF CONTRACT**

- 1.0 This tender specification as a whole, duly furnishing the following details, shall be duly signed in each and every page and sent in a sealed cover superscribing "TENDER for SECURITY AND ALLIED SERVICES i.e. PROTECTION OF MEN AND MATERIALS AT 10MW SPV PLANT AT CHARRAH, PURULIA, W.B."
- 2.1 Tenderer should submit their offer in line with NIT of this tender.

2.2 Part-I

The tenderer should deposit their Earnest Money as indicated in NIT of this Tender **(if applicable)**.

2.2.1 PART-II

The tenderer should submit the following documents:

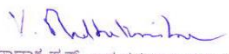
- a) A list of credentials i.e. proof of award of work by Central Govt., State Govts., PSUs and leading Govt. institutions, private sector etc. in support of experience in the relevant field in the last seven years.
- b) Details of the present job(s) being handled.
- c) Attested copies of partnership deed or incase of company, certificate of incorporation, power of attorney (if applicable).
- d) No deviation certificate (as per NIT).
- e) Audited Balance Sheet and Profit & Loss A/C of last (03) years ending 31-03-2016 as per PQ criteria of NIT.
- f) Valid Trade License.
- g) Service Tax Registration Number.
- h) Self attested copy of PAN
- i) Self attested copy of ESI regn.

2.2.2 PART-III

Complete price offer in line with prescribed price bid schedule duly filled in all respect. The tender shall be addressed to:

AGM (SC&PV)  
SC&PV Dept., 5<sup>th</sup> Floor, NEB  
BHARAT HEAVY ELECTRICALS LTD  
Electronics Division,  
Mysore Road  
Bangalore-560 026  
Ph.- 080-26998415/ 9449060641

3.0 Tenders if submitted by post shall be sent by "REGISTERED POST WITH ACKNOWLEDGEMENT DUE". Tenders received after due date are liable to be rejected. Tender papers may also be submitted by hand delivery or Courier Services to


  
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ವಿ. ರಾಧಾಕೃಷ್ಣನ್, ಅ.ನ.ಪ. (ಇ.ಸಿ.ಸಿ. ಎಲ್ ಪಿ.ವಿ.)  
V. RADHAKRISHNAN, AGM(SC & PV)  
BHEL-EDN, MYSORE ROAD, BANGALORE - 560 026

Mr.V.Radhakrishnan,  
AGM - SC&PV,  
5th Floor, NEB, BHEL-EDN,  
Mysore Road, Bangalore-26.  
Tel. No. :080-26998415/ 9449060641  
E-mail : radhakrishnanv@bheledn.co.in

**Or**

Ms.Ananda Nidhi  
Engineer- SC&PV Dept.,  
5<sup>th</sup> Floor, NEB,  
BHEL Electronics Division,  
Mysore Road Bangalore-560 026  
Ph.- 080-26998153/ 9880618899

- 4.0 Tenders shall be opened by the authorized official(s) of BHEL at their office on the due date as per NIT. The tender shall be opened in presence of such of those Bidders or their authorized representative who wish to be present. Such representatives must bring with them their authorization letter during opening of the price bids. For any clarification, the tenderers should contact authority inviting tenders.
- 5.0 The bidders shall thoroughly go through all the clauses/specifications, terms and conditions stipulated in the Tender documents. In case, the bidders have any doubt about the meaning of any portion of the tender specifications or the tender documents issued are incomplete or shall require clarification on any of the technical aspect, scope of work etc. they shall at once contact the authority inviting the tender for clarification before submission of their offer.
- 6.0 Bidder must furnish all the required information as per the instructions given in various volumes of the tender specification. Each and every page of the tender specification must be signed and submitted along with the offers by the Bidders as a token of complete acceptance thereof. The information furnished shall be complete by itself.
- 7.0 The Bidder shall quote the rates in English language and international numerals. The rates shall be in whole rupees. The rates shall be entered in figures as well as in words. For the purpose of the tender the metric system of units shall be used.
- 8.0 All entries in the tender shall either be typed or be in written form. Erasures and overwriting are not permitted. Such Tenders are liable to be summarily rejected. All cancellations, insertions, overwriting etc. shall be duly attested by the Bidders.
- 9.0 "TENDER SPECIFICATIONS" shall mean the "Specific conditions, technical Specification, information pertaining to work for which the Bidders are required to submit their offer.

  
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V. RADHAKRISHNAN, AGM(SC & PV)  
BHEL-EDN, MYSORE ROAD, BANGALORE - 560 026

10.0 "LETTER OF INTENT" shall mean the intimation by a letter to be Bidders that his tender has been accepted in accordance with provisions contained in that letter. The responsibility of the contractor commences from the date of issue of this letter and all the terms and conditions of the contract are applicable from this date.

## 11.0 SUBMISSION OF TENDERS

All tenders shall be submitted in Three Parts as under.

### 11.1 PART-I: EARNEST MONEY DEPOSIT

I) Every Tender must be accompanied by the prescribed amount of **interest free** Earnest Money Deposit to be submitted in a Sealed Cover superscribed as "Earnest Money Deposit" (if applicable). The amount is to be deposited as Earnest Money which shall be remitted either in cash (as per Income Tax Act) or by a Crossed Demand Draft/Pay Order drawn on any nationalized bank in favor of Bharat Heavy Electricals Limited payable at Bangalore. MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (Five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid).

Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefits shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. Documents should be notarized or attested by a Gazetted officer.

Tenders received without Earnest Money in full, in the manner prescribed above, are liable to be rejected.

- II) In case of successful Bidder, the Earnest Money deposited will be retained and adjusted towards security deposit.
- III) In case of unsuccessful Bidder, the Earnest Money deposited will be refunded to them within a period of 15 (fifteen) days from the date of award of work to the successful bidder without any interest.
- IV) EMD by the Tenderer will be forfeited as per NIT conditions, if:

a) After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.

b) The Contractor fails to deposit the required Security deposit or commence the work within the period as per LOI/ Contract.

EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines.

### 11.2 PART-II- TECHNO-COMMERCIAL BID

All the Bidders are required to submit the following documents in a sealed cover super-scribing "TECHNO-COMMERCIAL BID" on the top of the envelope.

- i) A statement giving particulars duly supported by documentary evidence of satisfactory performance of services rendered/being rendered for works of similar nature by the Bidder in reputed Government/PSU/Leading Private Sectors.
- ii) An attested copy of the Power of Attorney in case the tender is signed by an individual other than the Proprietor.
- iii) All other documents as stated in Clause No.2.2, Part-II of VOLUME-I.

**In Case of Individual:** His full name, mailing address, Fax No., Telephone No, e-mails ID and place and nature of business are to be submitted.

**In Case of Partnership Firm:** The names of all the partners and their addresses along with a copy of the partnership deed, instruments of partnership duly certified by Public Notary are to be submitted.

**In Case of Companies:** Certificate of incorporation is to be submitted.

### 11.3 PART-III: PRICE BID

The Bidder shall go through all the VOLUMES and Annexure and quote as per price bid in a Sealed Cover.

**The price bids of only those Bidders will be opened whose "Techno-Commercial bid" are found to be in order and acceptable to BHEL.**

### 12.0 AUTHORISATION AND ATTESTATION :

Tenders shall be signed by persons duly authorized/empowered to do so. Certified Copies of such authority and relevant documents shall be submitted along with tenders.

### 13.0 EXECUTION OF CONTRACT :

The responsibility of successful Bidder under this contract commences from the date as specified in the Letter of Intent by BHEL.

## 14.0 SECURITY DEPOSIT

Upon acceptance of the tender, the successful bidder within the time and amount specified in the Letter of Intent must deposit Security Money with BHEL. The total amount of Security Deposit will be 5% of the contract value. EMD of the successful tenderer will be converted and adjusted towards the required amount of Security Deposit. At least 50% of the required Security Deposit, including the EMD, should be submitted before start of the work. Balance of the Security Deposit can be collected by BHEL by deducting 10% of the gross amount progressively from each of the running bills of the Contractor till the total amount of the required Security Deposit is collected.


The balance amount to make up the required Security Deposit of 5% of the contract value may be submitted in the following forms:

- i) Cash (as permissible under the extant Income Tax Act)
- ii) Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL
- iii) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL
- iv) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
- v) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)

(Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

Security Deposit shall be released to the Contractor upon fulfilment of contractual obligations as per terms of the contract.

The Security Deposit shall not carry any interest.

  
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BHEL reserves the right to forfeit the Security Deposit, in addition to other claims and penalties in the event of the contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of the contract, BHEL reserves the right to set off this security deposit against any claim of any other contracts with BHEL.

#### 15.0 RETURN OF SECURITY DEPOSIT:

If the contractor duly performs and completes the contract in all respects to the entire satisfaction of BHEL and presents an absolute "No Demand Certificate" in the prescribed form and returns properties belonging to BHEL, lent or hired by him for carrying out said work, the security deposit will be released to the contractor after deducting all cost or expenses or other amounts that are to be paid to BHEL under this or other contracts entered into with the contractor, only after the satisfactory completion of the contract period.

#### 16.0 REJECTION OF TENDER AND OTHER CONDITIONS:

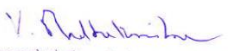
The acceptance of tender will rest with BHEL which does not bind itself to accept the lowest tender or any tender and reserves thereof rights for the following without assigning any reason whatsoever.

- a) To reject any or all of the tenders
- b) To split up the work amongst two or more bidders
- c) To award the work in part

17.0 Conditional tenders containing absurd or unworkable rates and amounts and tenders which are incomplete and otherwise defective and tenders which are not in accordance with the tender conditions and specifications etc. are liable to be rejected.

18.0 If a Bidder expires after his submission of the tender or after the acceptance of his tender, BHEL may at their own discretion, cancel such tender. If a partner of a firm expires after the submission of the tender or after the acceptance of tender, BHEL may cancel such tender at their discretion unless the firm retains its character.

19.0 If the Bidder deliberately gives wrong information in his Tender, BHEL reserves the right to reject such Tender at any stage or to cancel the contract, if awarded and forfeit the EMD/Security Deposit.

  
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20.0 Should a Bidder or contractor or in the case of a firm or Company one or more of its partners/Shareholders/Directors have a relations employed in the capacity of an Officer in BHEL, the authority in BHEL inviting the Tender shall be informed of the fact along with name of the Officer, failing which BHEL may at its sole discretion reject the Tender or cancel the contract and may forfeit the EMD/SD.

21.0 The successful Bidders should not sub-contract the part or complete the work detailed in this tender specification undertaken by him without written permission of BHEL. The Bidder is solely responsible to BHEL for the work awarded to him. Any deviation in this regard will entail termination of such contract by BHEL at the risk and responsibility of the contractor.

22.0 No deviation from the tender specification shall be acceptable to BHEL. Tenderers shall confirm their unqualified acceptance of the terms and conditions by giving an undertaking that they have not taken any deviation from the terms and conditions of the Tender.

#### 23.0 VALIDITY OF OFFER:

The rates in the Tender shall be kept open for acceptance for a minimum period of **three months** from the date of opening of tender. If a Bidder withdraws or revokes his tender or revised the tender rates and/or conditions for any item within the aforesaid period, his Earnest Money Deposit is liable to be forfeited. In case Bharat Heavy Electricals Limited calls for negotiations, such negotiation shall not amount to cancellation or withdrawal of the original offer which shall be binding on the Bidders.

#### 24.0 SETTLEMENT OF DISPUTE AND ARBITRATION:

Except as otherwise specifically provided in the Contract all disputes concerning questions of fact arising under the contract shall be decided by BHEL subject to a written appeal by the Contractor to BHEL, whose decision shall be final to the parties hereto.

Any disputes or differences including those considered as such by only of the parties arising out of or in connection with the Contract shall be to the extent possible settled amicably between the parties.

If any dispute or differences of any kind whatsoever shall arise between BHEL and the contractor, arising out of the contract for the performance of the work whether during the progress of termination, abandonment or breach of the contract, it shall in the first place be referred to and settled by AGM, SC & PV Department, EDN, Bangalore, who within a reasonable period after being requested shall give written notice of his decision to the contractor. Save as hereinafter provided, such decision in respect of every matter so referred shall forthwith be given effect to by the contractor who shall proceed with the work with all due diligence, whether he or BHEL required arbitration as hereinafter provided or not.

If after the AGM, SC & PV Department has given written notice of this decision to the party, no claim to arbitration has been communicated to him by the party within 30 days from the receipt of such notice, the said decision shall become final and binding on the parties. In the event the contractor being dissatisfied with any such decision or if amicable settlement cannot be reached then all such disputed issues shall be referred to the sole arbitration of the person appointed by the General Manager of BHEL.

The parties to the contract understand and agrees that there will be no objection to any such appoint that the arbitrator so appointed is a Government Servant or in the employment of BHEL, that he had to deal with the matters to which the contract relates and that in the course of his duties or any of the matter in dispute or difference as a Government servant or as an employee of BHEL, he had expressed views in all or any of the matter in dispute or difference. The award of the arbitrator shall be final and binding on the parties to this contract.

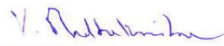
In the event of arbitrator dying, neglecting or refusing or resigning or transferred or being unable to act for any reason or his award being set aside by the court for any reason, it shall be lawful for the GM or his successor, as the case may be, either to act himself as the arbitrator or to appoint another arbitrator in place of outgoing arbitrator in the matter aforesaid.

The arbitrator may from time to time with the consent of both the parties to the contract enlarge the time for making the award.

Work under the contract shall continue during arbitration proceeding unless BHEL shall order the suspension or termination thereof or any part thereof of the work or any portion of the work.

Subject arbitration as aforesaid, shall be conducted in accordance with the provision of Indian Arbitration Act, 1940 or any statutory modification or reenactments thereof and the rules made there-under and for the time being in force shall apply to the arbitration proceeding under the clause. The venue of the arbitration, if any, shall be Bangalore.

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<b>TENDER NO</b>	<b>PVE:WB:Charrah:Sec</b>	
<b>VOLUME</b>	<b>II</b>	<b>TECHNICAL CONDITIONS OF CONTRACT &amp; SCOPE</b>

<b>JOB</b>	<i>Providing of Security Personnel for Security &amp; Allied services for Protection of men and materials at B H E L 10MW SPV plant at Charrah, Purulia, W.B.</i>
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**BHARAT HEAVY ELECTRICALS LIMITED**  
**(A Govt Of India Undertaking)**  
**BHEL- Electronics Division**  
**Mysore Road**  
**Bangalore– 560 026**

**TENDER DOCUMENTNO:PVE:WB:Charrah:Sec**

**VOLUME – II**

**SCOPE AND SPECIAL TERMS &  
CONDITIONS OF CONTRACT**

**SECURITY AND ALLIED SERVICES I.E. PROTECTION OF MEN  
AND MATERIALS AT BHEL 10MW SPV PLANT AT CHARRAH,  
PURULIA, W.B.**

**BHARAT HEAVY ELECTRICALS LIMITED  
(A Govt Of India Undertaking) BHEL-  
Electronics Division  
Mysore Road  
Bangalore– 560 026**

## **VOLUME-II**

### **SCOPE & SPECIAL TERMS AND CONDITIONS OF THE CONTRACT**

Following are the scope, special terms and conditions of the contract.

#### **1.0 NAME OF THE WORK**

Protection of men and materials of BHEL 10 MW SPV Plant project site located at Charrah, Purulia, W.B by suitable deployment of manpower round the clock for all the 07 (seven) days in a week.

#### **2.0 SCOPE OF WORK**

The contractor will have to take all measures for providing security services at the premises of BHEL project site which is an open area of about 50 acres as directed by the site administration round the clock as above including all property within its premises for which personnel engaged on duty will have to remain extremely vigilant and alert. In case of loss of any item by theft or pilferage, contractor would have to take necessary action and comply with the formalities required under the Law and lodge FIR with the Police. The personnel of the contractor performing duty shall be responsible for safe-guarding items entrusted to them. The contractor has to provide the guard with adequate facilities for performing the duty as per site condition. No lighting will be available for night time. Agency has to make his own arrangements as appropriate. No security cabin or post is available at site. Guards must be provided with adequate protection by the agency for different weather conditions.

**3.0** The contractor shall contact local police/administration, if required.

**4.0** The contractor's employees engaged on duty shall be responsible for searching the person and their belongings/materials on a random basis as well as in suspicious cases both during entry and exit and inform the designated Officer in case the person is found to be unauthorisedly carrying any property of the Company.

**5.0** The contractor shall man all entry points, regulate and check the flow of men/material and ensure that every entry/exit is as per the valid documents and a record of the same be maintained regularly.

**6.0** Contractor's employees on duty shall take all preventive measures to avoid fire or accident taking place. However, in case of such an eventuality, suitable action to be taken immediately for fire fighting and informing the designated officer of BHEL immediately.

**7.0** Contractor's employees on duty shall patrol and check movement of man and materials in the project site during day and night and ensure that no theft, pilferage, trespass, accident, nuisance, disturbance of peace and disorderliness etc. take place in the area.

**8.0** Contractor's employees on duty shall keep a record of entry and exit of all visitors and vehicle and carry out search of both while entry and exit.

**9.0** Contractor shall maintain liaison with Police/Fire/Civil Authorities and Red Cross Authorities.

**10.0** Contractor's employees on duty shall maintain proper records/documents as per requirement of the company in connection with above services. Such records/documents would be in the entry/exit register of men and material, records of intimations given to designated officers with regard to aforesaid incidents.

**11.0** Contractor's employees on duty shall ensure that lights/fans are not in use beyond office hours and are switched off and water taps are turned off.

**12.0** Contractor's employees on duty shall watch habitual offenders and mischief makers and inform the designated officer of BHEL if anything unusual is noticed.

13.0 Contractor's employees on duty shall provide protection in case of assault/apprehension of assault to any employee of BHEL.

14.0 Contractor's employees on duty shall seize goods suspected to be stolen and hand them over the designated officer of BHEL without delay.

15.0 Contractor's employees on duty shall bring to the notice of designated officer of BHEL any untoward occurrence/incidents in the Company premises.

16.0 It will be open to BHEL to ask for replacement of any or all of contractor's employees if he/they will not fully meet BHEL's contract requirement. Alternatively, the contractor may withdraw their employees for administrative reasons but they should be suitably replaced. If the employee/(s) on duty are indisciplined or sleeping during duty hours he/they will be suspended/replaced by the contractor immediately.

17.0 The contractor should issue appointment letters to their employees and furnish a certificate indicating that the employees deployed by them are their employee and not drafted from other agencies on deputation or attachment. Certificate should be sent along with their appointment letters before deployment of their employees at BHEL project site.

18.0 The contractor will obtain a license before deploying their employees at BHEL site as required under the local rules as applicable, framed thereof and furnish photo copy of the said License to BHEL project site.

19.0 The contractor will also comply with all other statutory provisions as applicable, including any applicable Act and relevant rules framed there under.


20.0 The contractor shall pay wages to his workmen at the rates as applicable to security services under the minimum wages Act applicable for West Bengal state for unskilled categories. Worker is also eligible for other allowances such as attendance bonus, travelling allowance, washing allowance etc. and the contractor shall be responsible for payment of the same. The contractor shall disburse the wages in the presence of the company's representatives and obtain their signature in the payment register on or before 7th of every month, if it falls on Sunday payment shall be made on previous day.

21.0 The rates of wages should be quoted lump sum inclusive of ESI, PF, gratuity, bonus, allowances etc. Exact amount of wages remitted to ESI & PF authorities in respect of workmen engaged for the above & the details of amounts remitted towards their PF & ESI for each month to be enclosed.

22.0 The contractor shall apply & obtain license under the contract labour (R & A) Act 1970 and comply with the relevant provision of this Act, in respect of the labour employed by him for executing this contract. The contractor shall furnish necessary returns to the authority through the principal Employer.

23.0 The contractor shall comply with the provisions of the payment of wages Act 1936, minimum wages Act 1948, and other statutory law relating thereto and made there under from time to time.

24.0 The contractor shall comply with the provisions of the, the payment of the wages Act 1936, Factories Act, Minimum wages Act 1948, Employment of children Act 1938, Employers liability Act 1938, Industrial Disputes Act 1947, & other Acts Central or States, that may be applicable to him. He shall be liable to pay all such sum, or sums that may become payable as contribution, compensation, penalty, fine or otherwise, which the provision of the said acts, to or on behalf of any workmen employed by the contractor by an authority empowered under the relevant Act. Any cost incurred by the Management of BHEL in connection with any claim or proceedings under the said Acts or in respect of loss, injury or improper performance of this contract by the contractor, is workmen, servant and any money which may become payable to the management of BHEL as aforesaid shall be deemed to be deducted by the management of BHEL from any money due or accruing to the contractor by the management of BHEL or may be recovered by the management of BHEL from the contractor in the other manner.

  
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25.0 The contractor should take independent code numbers under EPF Act 1952 and ESI Act 1948 and shall cover his workmen under the employees provident fund schemes and Employees state insurance Act 1948 & show proof of payment of subscriptions/contributions to the concerned authorities. Both in respect of ESI/EPF the contractor shall obtain necessary declaration forms from his employees & obtain individual insurance and PF number & shall furnish to the company necessary proofs for having made remittance of ESI & PF contributions in respect of all contract labourers engaged by him.

26.0 As regards Employees State Insurance Act, the contractor shall submit Photostat copies of the challans of remittance of the contributions (both the employees contributions and his own contribution there on ) to the ESI corporation in respect of the employees engaged in BHEL by him for this work for the relevant period before any payment is released by BHEL.

27.0 The Contractor shall comply with the provision of Employees Provident Fund and miscellaneous Provisions Act 1952 and rules, regulations and other orders issued there under. He as an employer shall be liable to pay employer's contribution/deductions towards PF under the PF Act in respect of all labour employed by him for the execution of the contract in accordance with the provision of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 as amended from time to time. For this purpose he shall indicate the code number obtained from the Regional Provident fund Commissioner or he should obtain a code number if he has not and produce the Photostat copy of contribution made by him to the the challan receipt of monthly remittance of the commissioner.

28.0 The BHEL General Conditions of contract shall also apply to this work except to the extent modified in these conditions. The contractor shall request for and scrutinize the GCC available in BHEL EDN and acquaint himself with provisions thereof to the satisfaction.

29.0 This arrangement is purely on temporary license basis & it is subject to the extension / renewal solely at the option & discretion of the management of BHEL.

### 30.0 MANPOWER

The current requirement is for 3 security guards each for day and night shifts for the first two months of deployment/project site work commencement and 4 security guards for day shift and 6 security personnel for the next six months of contract. Total deployment of 72 man months  $((3+3) \times 2 + 4 \times 6 + 6 \times 6)$  is expected. However, the figures are indicative only. The contract to be awarded is for a period of 08 months and subsequent extensions, if any, is subject to requirement at site and satisfactory performance of the agency deployed.

Contractor shall provide POLICE CLEARANCE for the security personnel engaged for site.

Contractor shall provide torch and staff for his Security personnel.

Unarmed Security personnel to be engaged daily as under round the clock.

#### (A) First two months

- |      |                                  |          |
|------|----------------------------------|----------|
| (i)  | Day shift (0800 Hr to 2000 Hr)   | – 03 Nos |
| (ii) | Night shift (2000 Hr to 0800 Hr) | – 03 Nos |

#### (B) Next six months

- |      |                                  |          |
|------|----------------------------------|----------|
| (i)  | Day shift (0800 Hr to 2000 Hr)   | – 04 Nos |
| (ii) | Night shift (2000 Hr to 0800 Hr) | – 06 Nos |

### 31.0 SUPERVISION OF SERVICE CONTRACT:

- 31.1 The contractor shall ensure in writing that the employees deployed by them at BHEL premises for providing the above service under this contract are **not involved in any trade union activities at any point of time.**

31.2 The contractor shall in respect of their employees, supply to the Company the following information:  
Name, Father's name, date of birth, educational qualification, two identifying body marks, full residential address, past experience, permanent home address and a passport size photograph and also police verification report.

32.0 The age of the manpower deployed by the contractor shall not exceed 58 years. After attaining age of 58 years such individual shall stand withdrawn by the contractor. They should be physically and mentally fit and do not have any criminal record. They should be free from any physical deformity and of sound health and should produce medical certificates to ensure their fitness to perform the above services. Their vision should be 6/6 with or without glasses and should not be colour blind.

33.0 The contractor shall provide each employee with employment/identity card with photograph duly verified and attested by the contractor to his employees. The contractor should indicate the name of the proprietary/partnership firm/company, place of work, contact number and duration of validity of Card.

34.0 The contractor shall comply with all statutory requirements, rules, regulations, notifications in relation to employment of his employees issued from time to time by the concerned authorities.

### 35.0 EARNEST MONEY DEPOSIT AND SECURITY DEPOSIT

EMD amount would be **Rs.17,400/-** and SD amount will be intimated later to the successful bidder.

### 36.0 TERMS OF PAYMENT:


36.1 The contractor will have to make above monthly payment to their working staff before 7<sup>th</sup> of every month in presence of BHEL's representative. Statutory benefits are to be given by the contractor.

36.2 The amount mentioned in the Annexure of the VOLUME-III, Price Schedule, shown against manpower is inclusive of all statutory obligations. The prices will remain firm for the first one year of contract. However, the Contractor has to pay the minimum wages to his employees as per the revised rates by Govt of W.B from time to time as applicable. Contractors will have to make arrangement to substitute manpower while working staff goes on leave for which no extra payment will be made by BHEL.

36.3 Bill should be presented to BHEL site administration on the Last Date of each Calendar Month and payment will be made generally within 15 (fifteen) days from the submission of bills, complete in all respects, by the contractor.

36.4 Every month the contractor will provide photocopy of Pay Rolls/s Wage Bill to BHEL site administration, showing details of wage and allowance disbursed to their manpower along with a certificate that Minimum Wages as prescribed in the relevant Minimum Wages Notification has been paid to the Security Personnel deployed by them.

36.5 The contractor will maintain proper record and register which are required to be maintained by them in accordance with the Statutory Provision of various acts and rules framed there-under. These records and registers may be checked by BHEL periodically.

  
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- 36.6 In order to ensure that the manpower are able to discharge their duties, the contractor shall provide them with all necessary facilities in the form of Registers, Stationery, torches, Umbrellas, Raincoats, Batons, Lathies, uniform, shoes, socks and other uniform items etc. at their own cost. Armed guards shall carry licensed gun provided by the contractor. Copy of licenses shall be submitted to BHEL.

### 37.0 UNIFORM

The contractor should ensure that his staff are always dressed in clean and tidy uniforms while on duty for the said services. The contractor shall have to provide two sets of uniform including shoes at least once in two years to their manpower at their own cost.

### 38.0 VALIDITY

- 38.1 This contract will initially be for a period of 08 months from the date of commencement of acceptance of the contract. This contract is renewable depending on the necessity on the existing rates, terms and conditions and subject to satisfactory service at site.
- 38.2 The contract may be terminated after giving two month's notice from either side.

### 39.0 GENERAL

- 39.1 The contractor shall have to train all the manpower engaged by him in operating all fire fighting equipments located in the office complex.
- 39.2 Necessary deduction of Tax at source as per rules will be made from the contractor's bill and a certificate will be issued to this effect.
- 39.3 The contractor shall be responsible for resolving all disputes between their employees and themselves and shall ensure proper performance of duty by their manpower.
- 39.4 The contractor shall take appropriate Insurance coverage for the requisite amount in respect of manpower and Supervisor, as applicable. Insurance Cover shall be obtained by the contractor at his own cost within a fortnight from the commencement of the contract and copy of Insurance cover shall be sent to the BHEL project site immediately.
- 39.5 The liability of any compensation for injury to personnel or others arising as a result of duties by their manpower shall be that of the contractor.
- 39.6 It is reiterated that there is no employer-employee relationship either with the contractor or with contractor's employees or with the contractor's organization. This is a contract and BHEL have no connection directly or indirectly or even remotely with contractor employees or with contractor's organization. This is only a business transaction.

**40.0** After going through all the VOLUMES of this tender documents, the contractor shall quote total consolidated amount, as mentioned in the annexure of Price Schedule and must submit the same with the Price Bid (Volume-III).

### 41.0 COMMENCEMENT OF WORK

41.1 The contractor shall commence the work as per the timeline indicated in the Letter of Intent/Work Order from BHEL and shall proceed with the same with due expedition without any delay.

41.2 If the successful Bidder fails to start the work within the stipulated time, BHEL at its sole discretion will have the right to cancel the contract.

#### 42.0 RIGHTS OF BHEL

42.1 BHEL reserves the following rights in respect of this contract without entitling the contractor for any compensation:

To terminate the contract any time by giving one month's notice without assigning any reasons thereof.

To recover any amount due from the contractor under this or any other contract with BHEL etc. or in any other form, the sum of money BHEL is forced to pay anybody due to contractor's failure to fulfill any of his obligations.

42.2 In the event of any dispute of any nature, the decision of BHEL shall be final and binding on the contractor.

#### 43.0 STRIKES & LOCKOUTS

The contractor will be fully responsible for any dispute and other issues connected with his employee. In the event of the contractor's employee resorting to strike, BHEL shall have the right to get the work executed through any other agencies and the cost so incurred by BHEL shall be deducted from the contractor's running bill/(s).

#### 44. TAXES AND DUTIES

44.1 The rate quoted should be exclusive of all taxes arising on the transaction. If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), TDS (WCT), Service Tax under Reverse charge mechanism or any other similar taxes, which is or becomes payable by BHEL, the same shall be deducted from the bills of the contractor unless otherwise stated. The tenderer shall note that claim for variation of rates, on the ground that existing statutory levies have been increased/decreased or those new statutory levies have come into effect after tender, or on any other ground, will be entertained as applicable.

44.2 You have to make your own arrangement at your cost for completing the formalities, if required, with the Customs/ Statutory authorities in India for bringing your materials, plants and machinery at site.


44.3 Income Tax at the appropriate rate shall be deducted from Contractors Bill amount under Income Tax Act. The Contractor shall provide Tax Payer's No. obtained from the Department of Revenue and Customs. TDS certificate shall be issued by BHEL.

44.4 The bidder is required to comply with these laws/acts and other relevant provisions particularly with reference to the taxes and duties. BHEL shall not be held responsible for non-compliance of any laws/acts.

#### 45.0 LAW GOVERNING THE CONTRACT AND COURT JURISDICTION

45.1 The contract shall be governed by the law for the time being in force in the Republic of India. The Civil Court, having ordinary original civil jurisdiction in Bangalore shall alone have exclusive jurisdiction in regard to all claims in respect of this contract.

45.2 It is expected and assumed that all documents, certificates, declarations made are true and correct on the basis of which technical evaluation will be made. If the above information is not correct and subsequently comes to the knowledge of BHEL, then the awarded contract may be liable for cancellation at the discretion of BHEL.

  
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ವಿ. ರಾಧಾಕೃಷ್ಣನ್, ಅ.ನ.ಪ.(ಎಸ್.ಸಿ. एवं पी.वी.)  
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**46. UNDERTAKING FOR DEDUCTION ON CONTRACTOR'S LETTERHEAD ON ACCOUNT OF LOSS OF MATERIAL DUE TO THEFT OR PILFRAGE**

**SPECIAL CONDITION OF THE CONTRACT:**

**I, THE CONTRACTOR HEREBY ACCEPT THE COST DEDUCTION TOWARD LOSS/THEFT OF MATERIAL FROM 10 MW PV PLANT AT CHARRAH PREMISES WITH THE FOLLOWING CONDITIONS,**

**(A) BHEL shall deduct the cost of material lost due to theft or pilferage during the execution of contract from the security contractor from the running bills and/or security deposit.**

**(B) Contractor shall be responsible for the filing of FIR with local police in case of theft/loss of any item at PV plant. Contractor shall furnish FIR to BHEL for insurance claim. Insurance claim shall be lodged by BHEL, upon receiving the insurance settlement claim difference held amount shall be settled with the contractor. Otherwise full cost of material lost will be deducted.**

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ವಿ.ರಾಧಾಕೃಷ್ಣನ್, ಅ.ಪ್ರ.ವ್ಯ.(ಎಂ.ಐ. ಮತ್ತು ಪಿ.ವಿ.)  
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**TENDER DOCUMENT NO: PVE:WB:Charrah:Sec**

**VOLUME-III**

**(PRICE SCHEDULE) REV-00**


**SECURITY AND ALLIED SERVICES I.E. PROTECTION OF  
MEN AND MATERIALS AT BHEL 10MW SPV PLANT AT  
CHARRAH, PURULIA, W.B.**



**BHARAT HEAVY ELECTRICALS LIMITED  
(A Govt Of India Undertaking) BHEL-  
Electronics Division  
Mysore Road  
Bangalore– 560 026**

**VOLUME-III: (PRICE SCHEDULE) REV-00****SECURITY AND ALLIED SERVICES I.E. PROTECTION OF MEN AND MATERIALS AT BHEL 10MW SPV PLANT AT CHARRAH, PURULIA, W.B.****TENDER NO: PVE:WB:Charrah:Sec****PREAMBLE**

1. This preamble forms part of tender document and schedule of items. The tenderer should read this preamble carefully in rates for various items. Clauses under this preamble shall be read in conjunction with VOLUME-I, VOLUME-II together with subsequent changes/ modifications etc. thereto as applicable as on date of submission of price offer.
2. The work shall be carried out strictly as per specifications, description of the item in these schedule and/ or BHEL instructions.
3. Items of work provided in this schedule but not covered in this specification shall be executed strictly as per instruction of BHEL.
4. Rates shall be quoted in figures and in words in clear legible writing. No overwriting is permitted.
5. BHEL's decision shall be final and binding on the contractor regarding clarification of items in the schedule with respect to the other VOLUMES of the contract.
6. Evaluation shall be based on the quoted consolidated rate per security guard per month.
7. The rates for security personnel are to be quoted based on the present notification of government of West Bengal for minimum wages, which shall be enclosed.
8. The contractor shall however, undertake to revise pay of security personnel as per Minimum Wages Act including other charges including any revision of rates by Govt. of West Bengal at no extra cost to BHEL.

  
ವಿ.ರಾಧಾಕೃಷ್ಣನ್, ಅಭ್ಯವ್ಯ. (ಎಸ್.ಸಿ. ಮತ್ತು ಪಿ.ವಿ.)  
ವಿ. ರಾಧಾಕೃಷ್ಣನ್, ಅ.ನ.ಪ್ರ. (ಎಸ್.ಸಿ. एवं पी.वी.)  
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## VOLUME -III (PRICE SCHEDULE) REV-00

### SECURITY AND ALLIED SERVICES I.E. PROTECTION OF MEN AND MATERIALS AT BHEL 10MW SPV PLANT AT CHARRAH, PURULIA, W.B.

The Tenderer may quote their rate as follows:

SL. NO	DESCRIPTION	NO. OF MAN MONTH HS	RATE PER MAN MONTH (EXCLUDING SERVICE TAX) in Rs.		GRAND TOTAL Excl. S.T FOR 08 MONTHS in Rs.
			<b>F= D+E</b>		
A	B	C	Basic + VDA (as per Min. Wages) D	Other charges E	<b>G = C x F</b>
1	Providing Unarmed Security Guards: 24x 7, in two shifts (each shift of 12hrs) a) 3 security personnel in day shift and 3 Security personnel in night shift initially for a period of two months from start of work at site. b) 4 Security personnel in day shift and 6 Security personnel in night shift for a period of next six months. Including Uniform, Torch, Stick and other associated items etc..	<b>72</b>			

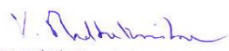
**Notes :**

1. Grand Total excluding Service Tax (at present 15%) shall be the basis for finalizing the Lowest (L1) Bidder.
2. Service Tax @ 15 % will be payable as applicable. Proof of payment of service tax to be submitted from second month onwards. In absence of same, Service tax shall be deducted from contractor's bill and remitted to Govt. as per the rules, wherever RCM is applicable.
3. Deduction towards theft/loss shall be adjusted from monthly invoice.
4. Document to be furnished along with monthly invoice.
  - (a) Wage register
  - (b) Attendance register duly signed by BHEL site incharge
  - (c) Service tax remittance challan
  - (d) PF payment challan
  - (e) No theft/loss certificate from BHEL Site Incharge
  - (f) In case of theft/loss, FIR copy from jurisdiction police station
  - (g) ESI document
5. Deployment of numbers of security personnel may vary as per requirement and shall be done as per instruction of BHEL.
6. Date of commencement shall be informed by BHEL. Payment shall be done as per actual number of deployment of security personnel.

Certified that:

I have gone through the scope of work and other VOLUMES of the tender documents and do hereby quote as per the scope illustrated in scope of work detailed in the tender.

(Signature of the Tenderer with seal)

 ವಿ.ರಾಧಾಕೃಷ್ಣನ್, ಅ.ಪ್ರ.ವ್ಯ. (ಎಸ್.ಸಿ. ಮತ್ತು ಪಿ.ವಿ.)  
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