



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

**Tender for Comprehensive Annual Maintenance
Contract (AMC) of Solar Water Heating (SWH)
system installed at Asian Games Village Complex
(AGVC), New Delhi and BHEL Township Noida.**



**Bharat Heavy Electricals Limited
Corporate Administration,
BHEL House, Siri Fort,
New Delhi-110049
Tel: 011-6633 7438**

BHEL HOUSE, Siri Fort, New Delhi – 110 049

Navit Bhambhani



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Bharat Heavy Electricals Limited

Tender No.:AA:GAX:14:SW:101

Date: 22.09.2014

Submission of tender on 01.10.2014 by 03:00 PM

Due date for opening on 01.10.2014 at 03:30 PM

SUB: Comprehensive Annual Maintenance Contract (AMC) of Solar Water Heating (SWH) system installed at Asian Games Village Complex (AGVC), New Delhi and BHEL Township Noida.

BHEL intends to enter into Comprehensive Annual Maintenance Contract of eight (08) numbers of SWH systems installed at AGVC, Delhi (Flat No. 269, 273, 274, 275, 276, 277 & 278) and BHEL Township, Noida (Flat No. D-1) for a period of two years.

1.0 Prequalifying Criteria

- 1.1 Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least Rs. 1,00,000.00
- 1.2 The bidder should have PAN (Permanent Account number) and Service Tax Registration Number.
- 1.3 Bidder should have successfully completed similar job/services (as per detail given below) during last 7 years ending 31.03.2013:

Atleast three clients, each having order value of Rs. 34500.00 or more

OR

Atleast two clients, each having order value of Rs. 45000.00 or more

OR

Atleast one client having order value of Rs. 70000.00

Bidders have to submit the copy of the Orders along with Certificate of completion of services from the client.

"Similar Job / service" refers to "AMC of various types of Solar Water Heating Systems (Flat Plate Tube Collector and Evacuated Tube Collector), their inspection and providing training for their operation".

2 Scope Of Work

- 2.1 Comprehensive AMC shall cover painting of structure and others as inspection, servicing of Solar Water Heating Systems as listed in table -1 below.
- 2.2 Your Service Engineer should inspect and submit a report for SWH systems on monthly basis.
- 2.3 Any spare part required during the servicing of Solar Water Heating System shall be supplied by vendor at no extra cost.

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- 2.4 De-Scaling of complete SWH system shall be carried once in every two years.
2.5 Replacement of Insulation (Glass wool, Aluminium sheet) of each SWH system shall be carried by vendor limited to five meter per system, if required. Beyond five meter it will be in scope of BHEL.
2.6 Painting of complete structure used in SWH system shall be done once in every year.
2.7 Any spare parts as Air release valve, Rubber washer, Temperature gauges and any such minor spare shall be replaced by vendor at no extra cost.

TABLE - 1

Sl. No.	Description of Solar Water Heating (SWH) Systems installed	LOCATION		Qty. (No.)
		AGVC, New Delhi	BHEL Township, Noida	
1.	Flat Plate Collector type -- Three Each Capacity -- 100 LPD Make -- BHEL RUDRAPUR Insulate water tank (Insulated) -- 500 Ltr. each Insulated water Distribution line -- As per site	Flat No. 269, 273, 274, 275, 276, 277, 278	Flat No. D-1	EIGHT

3 **TERMS & CONDITIONS**

- 3.1 **Validity of Contract:** The contract shall be valid for two years from the date of award.
3.2 All tools & tackles required for maintenance and testing work shall have to be provided by the tenderer at no extra cost.
3.3 Spare parts used by vendor should conform to IS specifications as applicable.
3.4 Any damaged due to mishandling by the person deputed by the vendor shall have to be restored back to its original condition by the vendor at their own cost.
3.5 Bids with overwriting are liable to be rejected.
3.6 These systems are installed at the residences of senior executives, hence your Service Engineer/ supervisor/ workman must be instructed for maintaining good behaviour, whenever working.
3.7 All Complaints must be attended within 48 hours.
3.8 The vendor should comply with all statutory requirements applicable for this contract. The successful vendor shall pay minimum wages applicable in Delhi or more to their workforce deployed for execution of work. The successful vendor shall also ensure compliance of PF & ESI Act for their workforce deployed for execution of work.

Santhi Sharma



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- 3.9 **Security Deposit:** The vendor must deposit the required amount of security within 15 days from the date of issue of order in any of the following form. The security deposit shall be 10% of the contract value.
1. Cash (as permissible under income tax act)
 2. Pay order, Demand draft in favour of BHEL
 3. Local cheque of scheduled banks, subject to realization.
 4. Bank Guarantee from scheduled banks/ public financial institutions as prescribed Performa as per Annexure 'II'.
 5. 50% in any of the above forms and Balance 50% shall be recovered by deductions from running bills @ 10% of the value of Security Deposit till full Security Deposit is made up. The validity of the Bank Guarantee furnished towards Security Deposit shall be up to the period of order issued. It may be noted that in no case the security deposit shall be refunded or released prior to passing of final bill.
- 3.10 If the services of the successful vendor are found to be unsatisfactory then the contract may be terminated giving one month's written notice, if the vendor does not rectify the non-performance notified, within the aforesaid notice period.
- 3.11 Bids shall be received and opened on the due date and time as mentioned above and opening will be in the presence of vendors or their authorized representatives who may like to be present. Tenders received after due date & time are liable to be rejected.
- 3.12 Clarifications, if any, of Technical / Commercial nature, can be obtained from the undersigned. Please submit your lowest quotation / offers for the above requirement subject to terms and conditions given above so as to reach the under mentioned on or before the due date mentioned above.
- 3.13 Vendors may visit sites as mentioned in table-1 before submitting the offer, if required.
- 3.14 **Validity of Rates:** The accepted rate shall remain firm for the entire duration of contract.
- 3.15 **Validity of Offer:** The offers submitted by the parties shall be valid for a period of 3 months from the date of opening of Part-I bid and 2 months from the date of opening Part-II bid. Price bid opening shall be limited to techno-commercially acceptable bidders only. Further, BHEL reserves the right to reject the offer of bidder(s) without assigning any reason.
- 3.16 **Deviations:** Deviations, if any, may be enumerated in the format enclosed (Annexure III). BHEL at its discretion may agree in full or part or totally reject deviations sought by the bidder(s). BHEL will consider the deviations if the same are specified in the deviation format, or else it will be considered that there is no deviation taken. Deviations, if any, mentioned elsewhere in bid apart from Annexure III – "FORMAT FOR SEEKING DEVIATION" (whether Techno-commercial bid or Price bid) shall be treated as null and void by BHEL.
- 4 **Payment Terms:**
- 4.1 The AMC charges shall be paid in arrears on quarterly basis after satisfactory completion of work in each quarter. During two years there shall be 8 quarters and hence 8 bills may be raised by the vendor.

Sanjay Chandra



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- 4.2 Any statutory deduction at source, as applicable, will be deducted from your bills.
4.3 Vendor should submit the feedback form from users stating the system is working satisfactorily.

5 General Terms & Conditions

5.1 ARBITRATION

- a) In the event of any dispute or difference arising out of the execution of the Order/Contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision between BHEL & Service Provider in any manner touching upon the Order/Contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred to the arbitration of the person appointed by the competent authority of BHEL.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The venue of arbitration shall be at New Delhi.

- b) In case of order/contract on Public Sector Enterprises (PSE) or a Govt. Deptt., the following clause shall be applicable:-

In the event of any dispute or difference relating to the interpretation and application of the provisions of the Order/Contract, such dispute or difference shall be referred to by either party to the arbitration of one of the arbitrators in the department of public enterprises. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Deptt. of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the parties hereto finally and conclusively. The parties in the dispute will bear equally the cost of arbitration as intimated by the arbitrator.

5.2 LAWS GOVERNING THE CONTRACT

The Order/Contract shall be executed and governed by the laws of India and the courts of India alone shall have jurisdiction in respect of any matter arising under or in connection with the Order/Contract.

5.3 JURISDICTION OF COURT

Courts at Delhi/New Delhi shall have exclusive jurisdiction to decide the dispute, if any, arising out of or in respect of the contract(s) to which these conditions are applicable.

5.4 DEFAULT/BREACH OF CONTRACT, INSOLVENCY AND RISK PURCHASE

- a) If the Service Provider / Contractor fails to provide the required services as per the Contract / fails to deliver the goods or materials or any instalment thereof within the period(s) fixed for such delivery or delivers goods or materials not of the contracted quality and failing to adhere to the contract specifications or at any time repudiates or

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otherwise abandons the contract before expiry of such period or refuses or is unable to supply / provide goods / services or materials covered by the Order/Contract either in whole or in part or otherwise fails to perform the Order/Contract or commits any breach of the Order/Contract not herein specifically provided for or in the event of the death or insanity or if the Seller/Contractor being an individual or if a firm on a partnership thereof, shall at any time, be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any assignment of the Order/Contract or enter into any arrangement or composition with his creditors or suspend payment or if the firm dissolved under the Partnership Act or if the Seller/Contractor (Service Provider) being a company is wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the debenture holders and creditors is appointed or circumstances shall have arisen which entitles the Court of debenture holder and creditors to appoint a receiver, liquidator or manager, the purchaser without prejudice to his right to recover any expenses, losses or damages to which the purchaser may be put to incur or sustain by reason of the Seller/Contractor's default or breach of Order/Contract shall be entitled to cancel the Order/Contract either in whole or portion thereof without compensation to the Seller/Contractor (Service Provider) and if the purchaser so desires, he may procure upon such terms and in such manner as he deems appropriate, stores not so delivered or others of a similar description where stores exactly complying with particulars are not, in the opinion of the purchaser, which shall be final, readily procurable, at the risk and cost of the Seller/Contractor (Service Provider) and the Seller/Contractor (Service Provider) shall be liable to the purchaser for any excess costs provided that the Seller/Contractor (Service Provider) shall continue the performance of the Order/Contract to the extent not cancelled under the provisions of this clause. The Seller/Contractor (Service Provider) shall on no account be entitled to any gain on such repurchases.

- b) Cost of the purchases/service made by the Purchaser/Service taker at the risk and cost of the seller/contractor (Service Provider) shall be worked out after levying 30% overheads as departmental charges on the cost of materials / services so purchased/hired.

6 PROCEDURE FOR SUBMISSION OF SEALED TENDERS

Bids shall be submitted latest by 1500 Hrs on or before the due date in two parts as given below, to Sr. Executive (HR-GAX), Corporate Administration, BHEL House, Siri Fort, New Delhi-110049.

Tenders shall be accompanied with a covering letter giving index interlinking all the documents enclosed and all pages should be signed & stamped and should be as per the instructions given for quoting the bid.

Incomplete tender in any respect, are liable to be rejected.

"Bidders are requested to quote in two parts. However for quotation submitted in single bid against our requirement of two part bid will be considered only if the bid is techno-

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M. Anish Bhasin



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commercially accepted without seeking any clarifications from the bidder. Otherwise, the bid is liable to be rejected."

Envelop I: This envelop should be clearly marked as **Techno-commercial bid** and should contain following documents, signed and stamped:

- Copies of Certificate of Incorporation / copy of the partnership deed / instrument of Partnership.
- Certified copy of Balance Sheet and profits & loss Account statements of last three financial years i.e. FY 2010-11, 2011-12 and 2012-13. In case of unavailability of Balance Sheet & Profit & Loss statement for FY 2012-13, CA certificate for the same shall be furnished.
- Copy of acknowledgements of IT return of last three financial years i.e. FY 2010-11, 2011-12 & 2012-13 (AY 2011-12, 2012-13 & 2013-14).
- Copy of PAN Card & Service Tax Registration Certificate Form duly signed and stamped by the bidder.
- Copies of Work Orders / award letters indicating the duration of contract, Quantum of business done along with certificates of successful completion in support of proof of experience for the jobs/ services executed by the bidders during last 7 years ending on 31.03.2013 as against S.No.1.3 of Pre-Qualifying Criteria.
- UN-Priced bid as per **Annexure – I**.
- Acceptance letter/ Deviation certificate as per **Annexure – III**.
- Declaration as per **Annexure – IV**.
- Vendor's Details as per **Annexure – V**.
- Complete tender document duly signed and stamped by the bidder.

Envelop II: This envelop should contain only price bid as per **Annexure – VI** with prices. This envelop should be clearly marked as **Price bid**.

Both Envelop I and Envelop II should be placed in one envelop and this envelop should be clearly marked as "Tender for Comprehensive Annual Maintenance Contract (AMC) of Solar Water Heating (SWH) system installed at Asian Games Village Complex (AGVC), New Delhi and BHEL Township Noida"

(Manish Bhaskar)

Sr. Executive

Ph: 011-66337438

Email: manishkbhaskar@bhel.in



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Annexure-I

SUB: Comprehensive Annual Maintenance Contract (AMC) of Solar Water Heating (SWH) system installed at Asian Games Village Complex (AGVC), New Delhi and BHEL Township Noida.

UN-Price Bid

Sl. No.	Description of Solar Water Heating (SWH) System	Installed at	Qty.	Rate	Total Price (Rs.)
1.	Flat Plate Collector type -- Three Each Capacity -- 100 LPD Make -- BHEL RUDRAPUR Insulate water tank (Insulated) -- 500 Ltr. each Insulated water Distribution line -- As per site	AGVC, Delhi Flat No. 269, 273, 274, 275, 276, 277, 278 AND BHEL Township, Noida Flat No. D-1	Eight	XXXX	XXXX
TOTAL Amount of package for One Year					XXXX
TOTAL Amount of package for Two Years					XXXX
Taxes (Applicable as on date)					XXXX
Grand TOTAL (including taxes) for AMC of Two years					XXXX

Note: Taxes (VAT & Service Tax) shall be paid as applicable.

Signature

With name, Designation & seal of the firm

BHEL HOUSE, Siri Fort, New Delhi – 110 049

Naresh Bhasin



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ANNEXURE - II

SECURITY DEPOSIT BANK GUARANTEE

This deed of Guarentee made thisday of two thousand and by(Bank) herein after called the " The Guarantor" (which expression shall unless repugnant to the context or meaning thereof be deemed to include it's successors and assigns) in favour of M/s Bharat Heavy Electricals Limited (A Govt. of India Undertaking) a company incorporated under the Companies Act, 1956, having it's registered office at BHEL House , Siri Fort, Asiad, New Delhi- 110049 through it's office complex at Noida, distt, Gautam Budha Nagar (UP) -201301 herein after called " The Company" (which expression shall unless repugnant to the context or meaning thereof by deemed to include it's successors and assigns)

WHEREAS(herein after referred to as the Contractor) have entered into contract arising out of Letter of Intent no. dt.....(herein after referred to as "the contract") for the construction of with the company.

AND WHEREAS the contract inter-alia provides that the contractor shall furnish to the company a sum of Rs.....(Rupees) towards security deposit for due and faithful performance of the contract in the form and manner specified therein .

AND WHEREAS the contractor has approached the Guarantor and in consideration of the arrangement arrived at between the Contractor and the Guarantor, the Guarantor has agreed to give the Guarantee as hereinafter mentioned in favour of the company.

The Guarantor do hereby guarantee to the company the due and faithful performance, observance or discharge of the Contract by the contractor and further unconditionally and irrevocably undertake to pay to the Company without demur and merely on a demand, to the extent of Rs.....(Rupees.....) against any claim by the company on them for any loss , damage, costs, charges and expenses caused to or suffered by the company by reasons of the contractor making any default in the performance, observance or discharge of the terms, conditions, stipulations or undertakings or any of them as contained in the contract.

The decision of the company whether any default has occurred or has been committed by the contractor in the performance, observance or discharge of any of the terms, conditions,

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Laith Bhandari



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stipulations or undertakings or any one of them as contained in the contract and/ or as to the extent of loss, damage, costs, charges and

expenses caused to or suffered by the company by reason of the contractor making any default in the performance, observance or discharge of any of the terms, conditions, stipulations or undertakings or any one of them shall be conclusive and binding on the Guarantor irrespective of the fact whether the contractor admits or denies the default or questions the correctness of any demand made by the company in any Court, Tribunal or Arbitration proceedings or before any other Authority.

The company shall have the fullest liberty without affecting in any way the liability of the Guarantor under this Guarantee, from time to time to vary any of the terms and conditions of the contract or extend time of performance by the contractor or to postpone for any time and from time to time any of the powers exercisable by it against the contractor and either enforce or forebear from enforcing any of the terms and conditions governing the contract or securities available to the company and the Guarantor shall not be released from it's liability under these presents by any exercise by the company of the liberty with reference to the matters aforesaid or by reasons of time being given to the contractor or any other forbearance act or commission on the part of the company or any indulgence by the company to the contractor or any other matter or thing whatsoever which under the law relating to sureties would, but for this provision have the effect of so releasing the Guarantor from it's liability under this guarantee.

The Guarantor further agrees that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the contract and it's claim satisfied or discharged and till the company certifies that the terms and conditions of the contract have been fully and properly carried out by the contractor accordingly discharges this Guarantee, subject however, that the company shall have no claim under this Guarantee after..... i.e, (the present date of validity of Bank Guarantee unless the date of validity of this Bank Guarantee is further extended from time to time, as the case may be) unless a notice of the claim under this Guarantee has been served on the Guarantor before the expiry of the said period in which case the same shall be enforceable against the Guarantor notwithstanding the fact that the same is enforced after the expiry of the said period.

The Guarantor undertakes not to revoke this Guarantee during the period it is in force except with the previous consent of the Company in writing and agrees that any liquidation or winding up or insolvency or dissolution or any change in the constitution of the contractor or the Guarantor shall not discharge the Guarantor's liability hereunder.

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It shall not be necessary for the company to proceed against the contractor before proceeding against the Guarantor and the Guarantee herein contained shall be enforceable against them not withstanding any security which the company may have obtained or obtain from the Contractor shall at the time when proceedings are taken against the Guarantor hereunder be outstanding or unrealized.

Notwithstanding anything contained herein before, our liability under the Guarantee is restricted to Rs (Rupees.....). Our guarantee shall remain in force un till....., i.e, (the present date of validity of Bank Guarantee unless the date of validity of this Bank Guarantee is further extended from time to time) unless a claim or demand under this guarantee is made against us on or before.....we shall be discharged from our liabilities under this Guarantee thereafter.

Any claim or dispute arising under the terms of this document shall only be enforced or settled in the courts having jurisdictions at New Delhi only.

The Guarantor hereby declares that it has power to execute this guarantee and the executants have full powers to do so on behalf of the Guarantor.

IN WITNESS whereof the(Bank) has hereunto set and subscribed it's hand the day, month and year first, above written,

Signed for and on behalf of the Bank

(Signatory No,.....)

WITNESSES

1.Name and Address

2. Name and Address

Notes:

- 1.The above BG shall be executed on the non-judicial stamp papers of adequate value procured in the name of the bank in the state where the bank is located.
2. The above BG is required to be sent by the executing bank directly to BHEL at the address where tender is submitted/ accepted under seal cover.

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Annexure-III

FORMAT FOR SEEKING DEVIATION
(To be attached with Part-I bid)

CLAUSE NO.	DESCRIPTION / DETAILS OF DEVIATION	REMARKS / REASONS

NOTES:

1. In case of no deviation, "NIL" is to be indicated in this format.
2. BHEL reserves the right to reject the offer without assigning any reason.

I, _____ hereby certify that except the deviations mentioned above, we do not have any other deviations to the tender no. AA:GAX:14:SW:101 dated 22.09.2014. Deviations, if any, mentioned elsewhere in our bid (whether Techno-commercial bid or Price bid) may be treated as null and void by BHEL.

SIGNATURE OF BIDDER WITH SEAL

NAME:

DESIGNATION:

COMPANY / FIRM:

DATE:

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Maulik Bheskar



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Annexure-IV

SUB: Comprehensive Annual Maintenance Contract (AMC) of Solar Water Heating (SWH) system installed at Asian Games Village Complex (AGVC), New Delhi and BHEL Township Noida.

Declaration

I / We hereby declare that I / we have not been banned or de-listed by any PSU / Government Department / Financial Institute / Court and no case is pending with the police / court against our firm / partner or the company.

Signature

With name, designation & seal of the firm

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Y. Laxmi Shankar



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Annexure V

SUB: Comprehensive Annual Maintenance Contract (AMC) of Solar Water Heating (SWH) system installed at Asian Games Village Complex (AGVC), New Delhi and BHEL Township Noida.

Vendor's Details

Sl. No.	Vendor's Details	
1	Name of Vendor/ Party/ Firm	
2	Name of Representative	
3	Postal Address	
4	Phone/ Landline Nos.	
5	Mobile Nos.	
6	Fax No.	
7	E-Mail address	
8	Web Site Address (if any)	
9	Bank details for payment through NEFT/ RTGS	Name of Bank Branch Account No. IFSC No. MICR No.

Note: Submit a cancelled cheque and copy of PAN card for verification of above bank details.

Signature

With name, Designation & seal of the firm

BHEL HOUSE, Siri Fort, New Delhi – 110 049

Manish Bhambhani



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Annexure-VI

SUB: Comprehensive Annual Maintenance Contract (AMC) of Solar Water Heating (SWH) system installed at Asian Games Village Complex (AGVC), New Delhi and BHEL Township Noida.

Price Bid

Sl. No.	Description of Solar Water Heating (SWH) System	Installed at	Qty.	Rate	Total Price (Rs.)
1.	Flat Plate Collector type -- Three Each Capacity -- 100 LPD Make -- BHEL RUDRAPUR Insulate water tank (Insulated) -- 500 Ltr. each Insulated water Distribution line -- As per site	AGVC, Delhi Flat No. 269, 273, 274, 275, 276, 277, 278 AND BHEL Township, Noida Flat No. D-1	Eight		
TOTAL Amount of package for One Year					
TOTAL Amount of package for Two Years					
Taxes (Applicable as on date)					
Grand TOTAL (including taxes) for AMC of Two years					

Note: Taxes (VAT & Service Tax) shall be paid as applicable.

Signature

With name, Designation & seal of the firm

BHEL HOUSE, Siri Fort, New Delhi – 110 049

Yash Bhasin