

SECTION III

INSTRUCTIONS TO BIDDERS

1. Bidders are advised to go through the tender document fully before submitting the fully filled tender in tender box for Techno-commercial bid (Part I) and Price bid (Part II).
2. **Tender box is located at 15th floor, BHEL ROD Mumbai Unit** Bharat Heavy Electricals Limited, World Trade Centre - 1, Cuffe Parade, Colaba, Mumbai:- 400 005
3. The bidder while submitting the offer should consider the most safe, economical and reliable execution to be adopted for completion of work.
4. The tender will be conducted and evaluated offline. The bidder shall submit his response through bid submission to the tender box.
5. The offers shall be kept valid for a period of 1 month from the date of opening of the tender.
6. BHEL reserves the right to accept any tender or part of tender or to reject all tenders without assigning any reasons thereof
7. The offers shall include.

1) Techno Commercial Bid & EMD:

- I. Payment of **EMD of Rs. 21403/-** shall be done through RTGS/NEFT mode in following bank account before due date & Time of opening of tender. However bidders are advised to process payments one day prior to due date and time of opening of tender to avoid last minute rush.

Name BHARAT HEAVY ELECTRICALS LTD BANK : STATE BANK OF INDIA, CUFFE PARADE BRANCH ACCOUNT NO : 10783155482 IFSC CODE : SBIN0005345
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UTR details shall be furnished while submitting the tender.

2) Price Bid

The Price Bid is to be signed, filled up and complete in all respect. **Price bid of only those bidders shall be opened who will qualify techno commercial bid.**

Fax offers will be rejected.

8. Evaluation Criteria:

- (a) **Offers of Parties meeting the Technical criteria will only be considered for further price bid opening /or Reverse Auction.**
- (b) **The offers will be evaluated on the basis of the total price basis (Price Bid).**
- (c) **Party with lowest quote will be called for further process.**
- (d) **The order will be finalized on one party only.**
- (e) **BHEL Reserves right to Negotiate with L1 party.**
- (f) **In case of more than the one L1 Bidders, the L1 award of work would be decided by draw of lottery system.**

Sign and Seal of the Bidder