



BHARAT HEAVY ELECTRICALS LIMITED
(High Pressure Boiler Plant)
TIRUCHIRAPPALLI – 620014
TAMILNADU, INDIA
HRM - CANTEENS

<u>TITLE</u>		Phone : + 91 431 2577005 / 2577067 Fax : +91 431 252 00 76 E-mail : emil@bheltry.co.in & hrcanteen2@bheltry.co.in	
Supply of Raw materials to BHEL Canteens for Food Preparation			
	Reference Number: Enquiry: BHE:HRM:CANT:PAPERADV:2017- 18 dt 06.04.2017	Enquiry Date: 06/04/2017	Due date for submission of Bids : 29/04/2017
	You are requested to quote the Enquiry number and due date in all your correspondences. This is only a request for Expression of Interest.		

BHEL/TRICHY is looking for empanelment of new vendors for supply of: "RAW MATERIALS TO BHEL CANTEENS FOR FOOD PREPARATION"

BHEL commercial terms & conditions with Technical & Price Bid formats and all annexure can be downloaded from BHEL website <http://bhel.com> or from the Government tender website <http://tenders.gov.in> (public sector units) Bharat Heavy Electricals Limited) under enquiry reference "BHEL" HRM:CANT:PAPERADV:2017-18"

Documents should reach us before 14:00 Hrs on the due date documents will be opened at 14:30 Hrs on the due date. Tenders would be opened in presence of the tenderers who have submitted their offers and who may like to be present.

Yours Faithfully,
For **Bharat Heavy Electricals Limited**

DY.MANAGER,,
HRM CANTEENS, 24 BUILDING,
BHEL, TRICHY – 620014.
Phone: 0431 - 2577005/2577067
Fax: 0431 – 2520076
E-mail: emil@bheltry.co.in

Requirements & value of Procurements in Details - 2017

SL.NO	DESCRIPTION	QTY	REQUIRED PER	TENDER SUMMISSION	MONTHLY VALUE OF PROCUR.IN RS.(lakhs)
1	SUGAR (S30)	13000 Kgs	Month (Delivery 2/3 times)	Every month	5.51
2	SUN FLOWER OIL (Double Refined,De waxed) (Brand : Sun drop, Dhara, Ruchi's Nutrala, Gold winner, Fortune, Aachi, Dr.Gold, Mr.Gold,Goldensun & SunFresh) (Supply : 5 / 15 Litres jerry can)	11000 ltrs.	Month (Delivery 2/3 times)	Every month	8.93
3	FLOUR ITEMS				
	MAIDA (Brand: True, Annapurna, TV Tower , Rockfort , Naga)	200 kgs	Month (Delivery 2/3 times)	Every month	2.04
	RAVA (SOOJI) (Big granules) (Brand :True, Annapoorna, TV Tower, Aashirvad & Naga) (Supply : 70% - 10 Kg Sachet bags & 30% - 5 Kg Sachet bags)	1100 kgs	Month (Delivery 2/3 times)	Every month	
	WHEAT FLOUR (Brand : Asshirvad, Natural Fresh, Helthly World, Naga & Aachi) (Supply : 70% - 10 Kg Sachet bags & 30% - 5 Kg Sachet bags)	1200 kgs	Month (Delivery 2/3 times)	Every month	
	WHEAT RAVA (Samba wheat)	2000 kgs	Month (Delivery 2/3 times)	Every month	
4	RICE				
	Karnataka ponni (Boiled)	40000 kgs	Month (Delivery 2/3 times)	Every month	20.38
	Tiffin Rice (CR-50)	12000 kgs	Month (Delivery 2/3 times)	Every month	

	Raw Rice (Andhra Ponni)	5000 kgs	Month (Delivery 2/3 times)	Every month	
5	MILK (Homogenized & Standardized) (4.5% Fat & 8.5% Solids Non Fat)	3000 ltr per day (3000*27)	Per day	Yearly	33.02
6	CURD (4.5% Fat and 9% Solids Non Fat)	2300 ltr per (2300*27)	Per day	Yearly	26.94
7	INSTANT COFFEE POWER (Coffee=60% & Chicory=40%)	800 kgs	Month (Delivery 2/3 times)	Yearly	4.8
8	TEA DUST (CTC Tea Dust Packed in 1 Kg pack)	2000 kgs	Month (Delivery 2/3 times)	Yearly	3.6
9	GROCERY - A ITEMS				
	Bengal Gram Dhal	2000 kgs	Month (Delivery 2/3 times)	Every month	20.06
	Black Gram Dhal	5000 kgs			
	Green gram Dhal	2700 kgs			
	Fried Bengal Gram dhal	2500 kgs			
	Thoor Dhal	10000 kgs			
	Bengal Gram Flour	2200 kgs			
	Chilly Power (500gm Packet)	600 kgs			
	Coriander Power (500gm Packet)	600 kgs			
	Tamarind (Tumkur)	1400 kgs			
10	GROCERY - B ITEMS				
	APPALAM (Each Bundle weight-400 gms . Minimum of 70 Numbers of Appalam per bundle with 10cms dia each.)	4000 Bundle	Month (Delivery 2/3 times)	Every month	
	Asafoetida Powder (Brand : NS /LG Supply: 50gm Pockets)	50 kgs	Month (Delivery 2/3 times)	Every month	13.53
	Asafoetida Solid (Brand : NS /LG Supply : 50gm Pockets)	60 kgs			
	Backing Soda	15 kgs			

	(Supply: 100gm Pockets)			
	Beaten Rice	80 kgs		
	B.G.Sundal (Brown) Big size only	1500 kgs		
	B.G.Sundal (White) Big size only	1500 kgs		
	Cardamom (Supply : 10 gm Pockets)	30 kgs		
	Cinnamon (Supply : 10 gm Pockets)	10 kgs		
	Cloves (Supply :10 gm Pockets)	10 kgs		
	Chilli Whole	300 kgs		
	Dried Peas Green	1000 kgs		
	Gingelly oil (Brand: Idayam /Thamarai) (Supply : 1 Litre Pockets)	400 ltrs		
	Ground Nut Seed (Fully Dried)	2000 kgs		
	Jeeragam (Supply : 100 gm Pockets)	200 kgs		
	Kasa Kasa (Supply : 100gm Pocket)	20 kgs		
	Mustard (Supply : 100gm Pockets)	250 kgs		
	Pepper (Supply : 100gm Pockets)	120 kgs		
	Sombu (Supply : 100gm Pockets)	100 kgs		
	Turmeric Powder (Supply : 100 gm Pockets)	150 kgs		
	Venthiyam (Supply : 100 gm Pockets)	150		
	Rice Flour	400 kgs		
	Pasipayaru	500 kgs		

	Coconut oil (1ltr) (Brand : MSR, AVM, VVD Gold & pure Drops (VVD)) Supply : 1 Litre Pockets)	150 ltrs			
	Crystal Salt (Edible & Iodised)	4000 kgs			
	Table Salt (Brand : Tata, captain, Krystal & Annapoorna)	1000 kgs			
	Corn Flakes	60 Kgs			
	Milk Powder (Brand : Sagar, Amulya, Britannia & Everyday)	100 Kgs			
	THATTAIPAYARU	1000 Kgs			
	Coriander Seeds	150 Kgs			
11	VEGETABLES				
	GROUP - A				
	Ash Pumpkin	3000 kgs	Daily	Every month	18.02
	Avaraikkai	1000 kgs			
	Bitter gourd	1000 kgs			
	Brinjal	2000 kgs			
	Bottle Gourd	1000 kgs			
	Chow Chow	2000 kgs			
	Coriander Leaves	1000 kgs			
	Curry leaves	800 kgs			
	Drumstick	1500 kgs			
	Ginger	500 kgs			
	Greens	4000 kgs			
	Green chillies	1200 kgs			
	Green Plantain	1000 kgs			
	Ladies Finger	1000 kgs			
	Lemon	25 kgs			
	Mint	500 kgs			
	Red pumpkin	3000 kgs			

	Snake Gourd	3000 kgs			
	Tomato	12000 kgs			
	Senai Kilangu	1300 kgs			
	GROUP – B				
	Beans	1000 kgs			
	Beet root	4000 kgs			
	Cabbage	4000 kgs			
	Carrot	4000 kgs			
	Knoolkhol/Turnip	500 kgs			
	Radish	1000 kgs			
	GROUP - C				
	Big Onion	13000 kgs			
	potato	12000 kgs			
	small onion	4000 kgs			
	Garlic (Country)	750 Kgs			
	GROUP - D				
	Coconuts	12000 Nos			
12	BISCUITS				
	GOOD DAY (Cashew)	250 PKT			
	GOOD DAY (Pista)	250 PKT			
	GOOD DAY (Butter)	5000 PKT			
	MILK CREAM	250 PKT			
	MILK BIKIS	6500 PKT			
	MARIE GOLD (Big)	250 PKT			
	MARIE GOLD (Small)	5000 PKT			
	N.C. DIGESTIVE	250 PKT			
	RUSK (Big)	250 PKT			
13	Bun	3000 Nos	Per day	Yearly	
	Bread	50 Kg	Per week	Yearly	
TOTAL VALUE OF PROCURMENT IN RS.(LAKHS)					159.83

DOCUMENTS REQUIRED FOR INCLUSION OF NEW VENDOR

SL NO	DESCRIPTION	Essential Document Required
1	SUGAR (S30)	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 2.5 Lakh, Max distance from BHEL – 350 Kms.
2	SUNFLOWER OIL	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 5 Lakh, Max distance from BHEL – 350 Kms.
3	FLOUR ITEMS	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 1 Lakh, Max distance from BHEL – 350 Kms
4	RICE	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 10 Lakh, Max distance from BHEL – 350 Kms
5	MILK	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 5 times the monthly procurement value.
6	CURD	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 5 times the monthly procurement value.
7	INSTANT COFFEE POWER	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Monthly Sale/Turnover Value – 5 times the monthly procurement value.
8	TEA DUST	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Monthly Sale/Turnover Value – 5 times the monthly procurement value.
9	GROCERY – A ITEMS	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 10 Lakh, Max distance from BHEL – 350 Kms
10	GROCERY – B ITEMS	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 8 Lakh, Max distance from BHEL – 350 Kms
11	VEGETABLES	Filled vendor registration Form, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 (A,B & C) /1(D) Years, Monthly Sale/Turnover Value – 8 Lakh (A), 3 Lakh (B), 7 Lakh (C) & 1 Lakh (D). Max distance from BHEL – 250 Kms
12	BISCUITS	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 8 Lakh, Max distance from BHEL – 350 Kms
13	Bun & Bread	Filled vendor registration Form, ISO, FSSAI, CFTRI Test Certificate, MSME Certificate, PAN No, TIN/CST No, Vendor Sales Experience in market – 2 Years, Monthly Sale/Turnover Value – 2.0 Lakh, Max distance from BHEL – 350 Kms.



BHARAT HEAVY ELECTRICALS LIMITED
TIRUCHIRAPPALLI 620014
HRM CANTEENS

APPLICATION FOR REGISTRATION OF VENDORS FOR SUPPLY OF RICE / GROCERY-
"A","B" / SUN FLOWER OIL / VEGETABLES / BISCUIT / FLOUR ITEMS / MILK / CURD /
TEA DUST / INSTANT COFFEE POWDER

INFORMATIONS REGARDING THE FIRM

- 1 .NAME OF THE FIRM :
(in capital letters only)
2. FULL ADDRESS :
(in capitals letters only)
3. STATUS OF THE CONCERN :
(Proprietary / Partnership/ Co-operative
Institution/ Limited Companies)
4. NAME, full Address/Phone / Fax Nos / :
Proprietor / Partner / Directors
5. Documents enclosed for the status :
Of concern (Furnish details like copies
Of partnership deed, etc., for the above)
6. Indicate if any relatives employed in :
BHEL (or) EX- employee of BHEL is
Associated with this firm. Whether BHEL
Employee has any share in this firm.
(if yes, give full details of name,
Designation, relationship, etc.)
7. Branch address if any :
8. INCOME TAX PAN :

9. Certificate of Registration Number :

(Copy of R.C. to be attached)

10. Sales tax Registration No :

(TNGST / CST/ TIN)

EXPERIENCE:-

11. Details of contracts executed with :

BHEL/ Other Insitutions / Companies

(Attach copies of contract)

COMPANY INFORMATION:-

12. Attach latest Auditors Report with :

Profit & loss account, balance sheet:

13. Particulars of your bankers :

14. (a) Location particulars (Rice mills/Milk/ :
Curd Plant/Tea Dust/Coffee Estate/appalam)

(b) Whether Stockist/Wholesale Dealer :

15. (a) Owned / lease (-do-)

(b) List of items dealt with for grocery :

16. In Case of lease, period of lease :

(Copy of lease agreement should be attached)

OTHER PARTICULARS:-

17. Capacity of production/turnover per month :

Source of procurement

(Name of your suppliers/ for major items of groceries)

18. Details of varieties / sort dealt with :

(in case branded, brand details&

Any ISI, Agmark certificate obtained

Copies of the relevant certificate

-: 3 :-

FACILITIES:-

19. Details of Godown / Storage area :

20. Packing arrangements :
(Automatic/Semi-automatic/manual
Gunny bag/ polythene bag)21. Quantity per bag of packing :
for major items22. Stencilling of the brand name & the :
Weight on the side of the bag23. Sampling test facilities for checking :
the quality of paddy/rice/items24. Specify the sources / areas from where :
Purchased25. Mode of Transport :
(Own or hired vehicles)
Details of vehicle owned

26. Any other information like to furnish :

27. Number of documents enclosed along :
With the application

NOTE: Please refer to annexure enclosed to this application for conditions for registration.

Place:

Date:

Signature
(Name & seal of the authorized signatory)

**ANNEXURE TO THE APPLICATION FOR REGISTRATION FOR SUPPLY OF RICE / GROCERY-
“A” / “B” ITEMS / SUN FLOWER OIL / VEGETABLES / BISCUIT / FLOUR ITEMS / MILK /
CURD / TEA DUST / INSTANT COFFEE POWDER TO HRM CANTEENS**

1. The vendors should possess Income tax PAN No./TNGST/CST/TIN numbers.
2. BHEL reserves the right to reject any application not found suitable without assigning any reason.
3. The registration will be restricted to the number of sources required by BHEL and decision of BHEL for selection of vendors for registration is final.
4. Submission of application does not automatically ensure the allotment of supply.
5. BHEL reserves the right to enlist suppliers on trial or temporary basis.
6. BHEL reserves the right to send the tenders from registered suppliers based on the requirements.
7. The copies of the documents referred to in the application shall be submitted along with the application for registration.
8. The vendors should possess FSSAI Certificate.



BHARAT HEAVY ELECTRICALS LIMITED
TIRUCHIRAPPALLI 620014
HRM - CANTEENS

Ref:BHE:HRM:CANT:GEN TERMS:TENDER: 2017

Date: 07-03-2017

TERMS AND CONDITIONS

1. Tender should be submitted in two parts viz., a) technical bid (enclosing samples) and b) price bid in separate covers sealed with wax only, super scribed with the Enquiry No, Date and Description on the top of the cover and addressed to The Tender Opening Cell, Room No: 26, Building – 24, Ground Floor, Bharat Heavy Electricals Limited, Tiruchy-14, well in advance before the tender submission date as indicated in the Tender Enquiry. These documents should be sent either by Registered post / Speed Post / courier / also in person.
2. Tenderer should use his own company letter head for submission of technical and price bids strictly as per the model format given by us and should affix their official seal and signature in both the documents in every page. The subject matter in the technical bid as well as in the price bid must be duly typed, legibly signed and also affixed with the official seal. The bids submitted not in the letter head, without signature & official seal of the Company, covers not properly sealed with Wax will not be accepted and summarily be rejected.
3. The tender will be opened on the scheduled dates and time every month as stated in our covering letter. In case the tenderer would like to depute a representative, a suitable authorization letter should be sent at the time of tender opening.
4. After opening the technical bid and undertake the necessary quality test, only the samples found acceptable will be considered for the price bid opening.
5. If needed BHEL may select sample at random from the supplied items by the successful Tenderer for testing the conformity of the supply with the standards specified in the Prevention of Food adulteration Rules 1955 by the Central Food Technology Institute (CFTRI), Mysore.
6. In the event of the CFTRI, Mysore certifying that the sample is NOT CONFORMING with the standards of Prevention of Food Adulteration Rules 1955, the unused items will be returned to the Tenderer. In such a case the rate for the already used will be paid at a rate less than the Tender rate at the discretion of BHEL.
7. In case of any other defective supply, the full quantity is to be replaced by the successful tenderer immediately and then only the rejected stocks will be returned.
8. Supply should be in accordance with norms of Food Safety (FSSAI) act. If any deficiency is found by the food safety inspector, the supplier is fully responsible for the consequences.
9. Moreover, any Tenderer failing in the quality test by CFTRI, Mysore more than once during their supply, will stand debarred from participating in any tender for a period of three years.
10. The Tenderer shall quote fixed rate for each month/year for the items to be supplied. The rate should include transport, handling, packing, gunny bag cost, profit margin, all taxes etc. delivery of the items at BHEL Canteen stores. Price quoted will be valid for entire month/year only.
11. In case the Lowest priced item does not meet the specifications of the tender, BHEL reserves the right not to consider the same.

12. The payment for the supply of items shall normally be made within 45 days on receipt of the Consolidated statement of Bills for the supply made by the supplier to BHEL canteen stores and the payment will be made only through EFT mode (Electronic Fund Transfer).
13. The successful tenderer shall report at 08.30 AM and complete delivery at our Canteen Stores on the scheduled date of supply before 12.00 Noon. If the vehicle arrives late a demurrage of Rs 500/- per hour shall be deducted towards the administrative expenses or the vehicle will be returned without accepting the supply.
14. The supply should be made in standard jute gunny / food grade plastic packing only.
15. It shall be the responsibility of the successful tenderer to weigh the items properly and count the bundles also before loading at their end for supply to BHEL Canteen Stores. Delivery challan / Credit bill in quadruplicate (4 Copies) should accompany the supply.
16. The successful tenderer shall also arrange his own transport and unload the entire quantity first in the Stores receipt area and after weighing each bag in the electronic balance of Canteen Store and then keep the bags inside the Store room and this only completes the process of delivering the supply of items at the canteen Store.
17. The delivery is to be made in BHEL Canteen stores. The quantity to be delivered to the canteen Stores will be informed at the time of ordering in the Purchase Order, Delivery should be made as per PO any excess materials brought inside the Stores will not be returned at any cost.
18. If the vendor fail to supply the materials as per the delivery schedule against our indent and also not makes timely replacement, the price difference including transport & handling charges procured by BHEL in the open market to meet the requirement of such occasions, shall be recovered from the pending bills of the successful tenderer.
19. BHEL reserves the right to
- a). Increase or decrease the tendered quantity and split the tendered quantity among more than one tenderer and place orders accordingly in any proportion, based on commitment, requirement and suppliers' capability in terms of delivery and quality.
 - b). The right to negotiate or re-float the tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons. The decision of BHEL in awarding the contract is final and BHEL reserves the right to reject any or all tenders without assigning any reasons.
 - c). The right to negotiate the L1 rate.
 - d). The right to order on more than one vendor at the lowest acceptable price.
 - e) Call for submission of revised price bid when there are multiple L1 vendors, to determine the lowest price among the vendors
20. The tenderer should possess the correct address of the Firm / Shop, all requisite licenses, Tax Certificates, Registration Documents, etc., for supplying the items.
21. Late offer after the submission date and time will be summarily rejected.
22. Clarification, if any, before submission of the technical and price bids or any other queries, the tenderers are requested to kindly the Engineer/HR-Canteens or The Secretary, Canteen Managing Committee, HRM Canteens, HRM Department, BHEL, Tiruchy-620014. (Phone No: 0431-2577067/5775)
23. More than one sample submission for a single item is also summarily rejected.

24. Wherever the confusion arising about rates, the lowest rate written in words/figure version only be accepted.

26. Any disputes arising out of any issues, our Head/HR's decision is final & binding.

(Following points to be typed in your letter head)

Date: _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender, we are pleased to offer the following rate for supply of Sugar (S-30) for a period of 1 month.

Description	Requirement per month	Rate Per Kg	Rate in Words
SUGAR (S-30 Variety) (50 Kgs per Bag)	13000 Kgs		

Note:- Fixed rate including all taxes, transport, handling charges levies and delivery at BHEL canteen stores with supplier's man power

PAYMENT: AGAINST DELIVERY ON THE SAME DAY THRO EFT MODE (ELECTRONIC FUND TRANSFER) BASIS. NECESSARY FORM WILL BE PROVIDED.

NOTE: SUPPLY WILL BE IN GUNNY BAGS OF **50 KG** PACK ONLY.

Signature of the supplier and seal of the firm

•

Phone No :

Mobile No. :

Email ID if any :

FORMAT FOR PRICE BID

(Following points to be typed in your letter head)

Date: _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender, we are pleased to offer the following rate for supply of Sun Flower Oil for a period of 1 month.

Description	Requirement per month	Rate Per Litre (In Figure)		Rate per Litre (in Words)
		Rs.	Ps.	
SUN FLOWER OIL (Double Refined, De-Waxed) BRANDS : Sun Drop, Dhara, Ruchi's Nutrala, Gold Winner, Fortune, Aachi, Dr. Gold, Mr. Gold, Goldensun & Sunfresh.	11000 Litres			

Note:- Fixed rate including all taxes, transport, handling charges levies and delivery at BHEL canteen stores with supplier's man power

Payment will be made within 15 days from the date of receipt of the consolidated statement submitted by the Supplier for the monthly items supplied and the payment will be made only through EFT (Electronic Fund Transfer) mode basis and necessary form will be provided. -----

NOTE: SUPPLY WILL HAVE TO MADE IN **JERRY CANS OF 5 (OR) 15 LITRES** ONLY.

Signature of the supplier and seal of the firm

Phone No : _____

Mobile No. : _____

Email ID if any : _____

FORMAT FOR TECHNICAL BID
(Following points to be typed in your letter head)

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to the tender, we are pleased to offer the following firm rate for supply of Flour items for a period of ONE month as stated above.

TOTAL QUANTITY REQUIRED FOR BHEL HRM CANTEENS				
Sl. No	DESCRIPTION	Monthly Requirement	Sample to be provided	Sample Enclosed / Not Enclosed
	First sort quality	Unit in Kgs		
01	MAIDA (True, Annapoorna, TV Tower, Rockfort, Naga brands) (Supply – 1 (or) 2 Kg Sachet bag)	200	Not required	Not required
02	RAVA (Big granules) (True, Annapoorna, TV Tower, Naga & Aashirvad brands) (supply 70% - 10 kg Sachet bags & 30% - 5 kg Sachet bags)	1100	Not required	Not required
03	WHEAT FLOUR (Aashirvad, Natural Fresh, Healthy World, Naga & Aachi brands) (supply 70% - 10 kg Sachet bags & 30% - 5 kg Sachet bags)	1200	Not required	Not required
04	WHEAT RAVA (Samba Wheat) Sample 250 gms to be given every month.	2000	250 gms – 1 No	Required

I hereby agree to abide by all the Terms & Conditions attached to this tender document & also agree the evaluation result conducted by BHEL.

Signature of the Tenderer and seal of the firm

Phone No

Mobile No:

Email ID:

FORMAT FOR PRICE BID
(Following points to be typed in your letter head)

Date : _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to the tender , we are pleased to offer the following firm rate for supply of Flour items for a period of ONE month as stated above.

TOTAL QUANTITY REQUIRED FOR BHEL HRM CANTEENS					
Sl. No	DESCRIPTION	Monthly Requirement	RATE / KG (IN FIGURES)		Rate per KG (in words)
	First sort quality	Unit in kgs	Rs.	Ps	
01	MAIDA (True, Annapoorna, TV Tower, Rockfort, Naga brands) (Supply – 1 (or) 2 Kg Sachet bag)	200			
02	RAVA (Big granules) (True, Annapoorna, TV Tower, Naga & Aashirvad brands) (supply 70% - 10 kg Sachet bags & 30% - 5 kg Sachet bags)	1100			
03	WHEAT FLOUR (Aashirvad, Natural Fresh, Healthy World, Naga & Aachi brands) (supply 70% - 10 kg Sachet bags & 30% - 5 kg Sachet bags)	1200			
04	WHEAT RAVA (Samba Wheat) Sample 250 gms to be given every month.	2000			

I hereby agree to abide by all the Terms & Conditions attached to this tender documents.

Signature of the Tenderer and seal of the firm

Phone No

Mobile No:

Email ID:

FORMAT FOR TECHNICAL BID

(Following points to be typed in your letter head)

Date: _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender , we are pleased to offer the sample (2 Nos of 1 Kg bag) of Karnataka Ponni Rice for your evaluation purpose.

Description	Minimum requirement of Yield	Sample to be provided	Sample Enclosed / Not Enclosed
Karnataka Ponni Boiled Rice for meals (first sort old variety-1 year old) Requirement 40,000 Kgs	1:3 Kgs	1 Kg Pack – 2 Nos	

NOTE: SUPPLY SHOULD BE IN 25 Kg PACK . Tenderer should produce the Delivery Challan obtained from the Rice vendor in Karnataka state indicating the Registration number of the lorry, through which rice is transported. Toll receipt obtained at each gate should also produce along with the rice. Transshipment is not acceptable. Same vehicle is to be used from loading point to unloading point. If this is not followed, rice will not be accepted at our end.

I agree for delivery of Rice as per sample given to BHEL Canteen stores as per terms and conditions attached to the tender document. Also agree the evaluation result conducted by BHEL.

Signature of the supplier and seal of the firm

Phone No

Mobile No:

Email I D :

FORMAT FOR PRICE BID

(Following points to be typed in your letter head)

Date: _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender, we are pleased to offer the following firm rate for supply of Karnataka Ponni Boiled Rice for meals for a period of 1 month as stated above. 1 year old good variety and first sort stored for a minimum period of three months.

Description	Minimum requirement of Yield	Fixed Rate/Kg	Rate in Words
Karnataka Ponni Boiled Rice for meals (first sort old variety-1 year old) Requirement 40,000 Kgs	1:3 Kgs		

Note:- Fixed rate includes all taxes, transport, handling charges and levies etc. Supply has to be made immediately and the rates should be valid for respective one month.

DELIVERY: AT BHEL CANTEEN STORES WITH SUPPLIER'S MAN POWER

Payment will be made within 45 days from the date of receipt of consolidated statements submitted by the supplier for the monthly items supplied. The payment will be made only through EFT mode (Electronic Fund Transfer) basis and necessary form will be provided.

NOTE: Supply should be in 25 kg pack. **Tenderer should produce the Delivery Challan obtained from the Rice vendor in Karnataka state indicating the Registration number of the lorry, through which rice is transported. Toll receipt obtained at each gate should also produce along with the rice. Transshipment is not acceptable. Same vehicle is to be used from loading point to unloading point. If this is not followed, rice will not be accepted at our end.**

Signature of the supplier and seal of the firm

Phone No.

Mobile No.

Email ID

FORMAT FOR TECHNICAL BID
(Following points to be typed in your letter head)

Date: _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender , we are pleased to offer the sample (1 No of 1 Kg bag) of Boiled Rice for your evaluation purpose.

Description	Sample to be provided	Sample Enclosed / Not Enclosed
Boiled Rice (Tiffin Rice) (CR-50) for Dosai & Idly (first sort old variety) Requirement 12,000 kgs	1 Kg Pack – 1 No	

I agree for delivery of Rice as per sample given to BHEL Canteen stores as per terms and conditions attached to the tender document. Also agree the evaluation result conducted by BHEL.

Signature of the supplier and seal of the firm

Phone No

Mobile No:

Email I D :

FORMAT FOR PRICE BID

(Following points to be typed in your letter head)

Date: _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender, we are pleased to offer the following firm rate for supply of Boiled Rice (Tiffin Rice) for a period of 1 month for old good variety and first sort stored for a minimum period of three months.

Description	Fixed Rate/Kg	Rate in Words
Boiled Rice (Tiffin Rice) (CR-50) for Dosai & Idly (first sort old variety) Requirement 12,000 kgs		

Note:- Fixed rate includes all taxes, transport, handling charges and levies etc. Supply has to be made immediately and the rates should be valid for respective one month.

DELIVERY: AT BHEL CANTEEN STORES WITH SUPPLIER'S MAN POWER

Payment will be made within 45 days from the date of receipt of consolidated statements submitted by the supplier for the monthly items supplied. The payment will be made only through EFT mode (Electronic Fund Transfer) basis and necessary form will be provided.

Signature of the supplier and seal of the firm

Phone No.

Mobile No.

Email ID

FORMAT FOR TECHNICAL BID
(Following points to be typed in your letter head)

Date: _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender , we are pleased to offer the sample (1 No of 1 Kg bag) of Raw Rice for your evaluation purpose.

Description	Sample to be provided	Sample Enclosed / Not Enclosed
Raw Rice (Andhra Ponni) (first sort old variety) Requirement 5,000 Kgs	1 Kg Pack – 1 No	

I agree for delivery of Rice as per sample given to BHEL Canteen stores as per terms and conditions attached to the tender document. Also agree the evaluation result conducted by BHEL.

Signature of the supplier and seal of the firm

Phone No

Mobile No:

Email I D :

FORMAT FOR PRICE BID

(Following points to be typed in your letter head)

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender, we are pleased to offer the following firm rate for supply of Boiled Rice (Tiffin Rice) for a period of 1 month for old good variety and first sort stored for a minimum period of three months.

Description	Fixed Rate/Kg	Rate in Words
Raw Rice (Andhra Ponni) (first sort old variety) Requirement 5,000 Kgs		

Note:- Fixed rate includes all taxes, transport, handling charges and levies etc. Supply has to be made immediately and the rates should be valid for respective one month.

DELIVERY: AT BHEL CANTEEN STORES WITH SUPPLIER'S MAN POWER

Payment will be made within 45 days from the date of receipt of consolidated statements submitted by the supplier for the monthly items supplied. The payment will be made only through EFT mode (Electronic Fund Transfer) basis and necessary form will be provided.

Signature of the supplier and seal of the firm

Phone No

Mobile No

Email ID

CONDITIONS – “A”

All items should be of good quality. Quotation without sample will be rejected. Based on the quality of the sample your offer will be considered/rejected. Quotation for inferior variety will be rejected. BHEL decision is final in rejecting the offer/sample. Packing date and expiry date must be mentioned in the packing.

1. **B.G. DHALL** - To be free from foreign materials, stones, dust, shells & insects/insects holes.
2. **BL. G. DHALL(ROUND)** - To be free from foreign materials, Stones, dust, shells & insects/insects holes. Material should be local variety. **Burma** variety should not be supplied.
3. **G.G. DHALL** - To be free from foreign materials, stones, dust, shells,insects & insects holes . Material should be local variety.
Naripayaru variety should not be supplied.
4. **F.B.G. DHALL** - Supply is to be made in a gunny bag which should have plastic lining. To be free from foreign materials, stones, dust, shells & insects/insects holes.
5. **TOOR DHALL** - To be free from foreign materials, Stones, dust, shells & insects/insects holes, mixed variety. Material should be local variety. **Burma** variety should not be supplied.
6. **B.G. FLOUR** - To be ground by using only b.g. dhall. inferior variety should not be supplied, the flour should not be bitter in taste.
7. **CHILLY POWDER** - To be ground by using 1st sort red chillies. To be supplied in 500 gms. packet of any brand.
8. **CORIANDER POWDER** - To be ground by using 1st sort coriander seed. to be supplied in 500 gms. packet of any brand.
9. **TAMARIND** - Should not be in dark black in colour. To be free from sand, stones, dust, shells, insects & tamarind seeds. Material should be Tumkur variety.

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**FORMAT FOR TECHNICAL BID**  
(Following points to be typed in your letter head)

Date : \_\_\_\_\_

**THE QUOTED RATE IS APPLICABLE FOR ----- MONTH**

In response to your tender, we are pleased to offer the following samples in Grocery "A" items for your evaluation purpose.

| SL NO | DESCRIPTION<br>(1st SORT QUALITY)             | Unit in kgs. | Sample to be provided | Samples Enclosed / Not Enclosed |
|-------|-----------------------------------------------|--------------|-----------------------|---------------------------------|
| 01    | BENGAL GRAM DHALL                             | 2000         | 200 gms – 1 No        |                                 |
| 02    | BLACK GRAM DHALL                              | 5000         | 200 gms – 1 No        |                                 |
| 03    | GREENGRAM DHALL                               | 2700         | 500 gms – 2 Nos       |                                 |
| 04    | F.B.G.DHALL                                   | 2500         | 200 gms – 1 No        |                                 |
| 05    | TOOR DHALL                                    | 10000        | 500 gms – 2 Nos       |                                 |
| 06    | BENGAL GRAM FLOUR                             | 2200         | 500 gms – 2 No        |                                 |
| 07    | CHILLI POWDER<br>(supply in 500 gms packs)    | 600          | 200 gms – 1 No        |                                 |
| 08    | CORIANDER POWDER<br>(supply in 500 gms packs) | 600          | 200 gms – 1 No        |                                 |
| 09    | TAMARIND                                      | 1400         | 250 gms – 1 No        |                                 |

I agree for delivery of Grocery "A" items as per sample given to BHEL Canteen Stores as per terms and conditions attached to the tender document. Also agree the evaluation result conducted by BHEL.

Signature of the tenderer and seal of the

Phone No

Mobile No:

Email I D :

**FORMAT FOR PRICE BID**

(Following points to be typed in your letter head)

Date : \_\_\_\_\_

**THE QUOTED RATE IS APPLICABLE FOR ----- MONTH**

In response to the tender, we are pleased to offer the following firm rate for supply of Grocery "A" items for a period of ONE month as stated above.

| TOTAL QUANTITY REQUIRED FOR OUR CANTEENS. |                                                                           |                 |             |    |                         |
|-------------------------------------------|---------------------------------------------------------------------------|-----------------|-------------|----|-------------------------|
| SL NO                                     | DESCRIPTION<br>(1st SORT QUALITY)                                         | Unit in<br>kgs. | RATE PER KG |    | RATE PER KG<br>In Words |
|                                           |                                                                           |                 | Rs          | Ps |                         |
| 01                                        | BENGAL G DHALL<br>(Sample minimum 250 gms)                                | 2000            |             |    |                         |
| 02                                        | BLACK GRAM DHALL<br>(Sample minimum 250 gms)                              | 5000            |             |    |                         |
| 03                                        | GREENGRAM DHALL<br>(Sample minimum 250 gms)                               | 2700            |             |    |                         |
| 04                                        | F.B.G.DHALL<br>(Sample minimum 250 gms)                                   | 2500            |             |    |                         |
| 05                                        | TOOR DHALL<br>(Sample minimum 250 gms)                                    | 10000           |             |    |                         |
| 06                                        | BENGAL GRAM FLOUR<br>(Sample minimum 100 gms)                             | 2200            |             |    |                         |
| 07                                        | CHILLI POWDER<br>(Sample minimum 200 gms)<br>(supply in 500 gms packs)    | 600             |             |    |                         |
| 08                                        | CORIANDER POWDER<br>(Sample minimum 200 gms)<br>(supply in 500 gms packs) | 600             |             |    |                         |
| 09                                        | TAMARIND<br>(Sample minimum 250 gms)                                      | 1400            |             |    |                         |

The tender form should accompany with sample (quantity indicated above) packets of each items. Accepted samples offers only will be opened.

I agree to all the above terms and conditions attached to the tender document. Grocery rate inclusive of all taxes and transportation including delivery at BHEL Canteen Stores etc.

Signature of the tenderer and seal of the firm

Phone No.  
Mobile No.  
Email ID.

## **CONDITIONS**

1. ALL ITEMS OF GROCERY SHOULD BE OF GOOD QUALITY.
2. QUOTATION WITHOUT SAMPLE WILL BE REJECTED.
3. THE OFFER OF THE SELECTED SAMPLES ONLY WILL BE OPENED.
4. QUOTATIONS FOR INFERIOR VARIETY WILL BE REJECTED.
5. BHEL DECISION IS FINAL IN REJECTING THE OFFER/SAMPLE.
6. PACKING DATE AND EXPIRY DATE MUST BE MENTIONED IN THE PACKINGS.
7. QUOTATIONS SHOULD BE ONLY FOR INDIGENOUS VARIETIES.
8. DELIVERY IS TO BE MADE DURING FIRST AND THIRD WEEK.
9. THE PRICES QUOTED AND THE SAMPLES PROVIDED SHOULD BE OF THE FIRST SORT QUALITY ONLY.

1. ASAFOETIDA : **NS & LG Brand (POWDER & SOLID)**
2. CHILLY WHOLE : Should be of red in colour. Old stock (black colour) should not be supplied. Gundu variety not accepted.
3. GARLIC : Quote for **CHINA variety**. Pods must be Big, Dry and unspoiled.
4. COCONUT OIL : **AVM/MSR/VVDGOLD/PURE DROPS (from VVD).**
5. GINGILY OIL : **IDAYAM & THAMARAI.**
- 6 TABLE SALT : TATA, CAPTAIN, KRYSTAL & ANNAPOORNA (Iodised Salt only)
7. CRYSTAL SALT : Edible and iodised salt only accepted.
8. MILK POWDER : **SAGAR / AMULYA / BRITANNIA/ EVERYDAY**

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FORMAT FOR TECHNICAL BID
(Following points to be typed in your letter head)

Date : _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender, we are pleased to offer the following samples in Grocery "B" items for your evaluation purpose.

ORDERING WILL BE MADE ON ACCEPTED SAMPLES BASIS.

		<u>TOTAL QUANTITY REQUIRED FOR OUR CANTEENS</u>			
SL NO	DESCRIPTION	Monthly Requirement	Unit	Sample to be provided	Samples Enclosed / Not Enclosed
01	APPALAM (400 gms - Minimum of 70 numbers per bundle with 10 Cms dia each)	4000	PKT	400 gms – 2 Nos	
02	ASAFOETIDA POWDER (LG & NS brand) (in 50gms.packets)	50	Kg	Not required	
03	ASAFOETIDA SOLID (LG & NS brand) (in 50gms.packets)	60	Kg	Not required	
04	BAKING SODA (supply in 100 gms packets)	15	Kg	50 gms – 1 No	
05	BEATEN RICE	80	Kg	100 gms – 1 No	
06	B.G SUNDAL (Brown) Big size only	1500	Kg	200 gms – 1No	
07	B.G.SUNDAL (White) Big size only	1500	Kg	200 gms – 1 No	
08	CARDAMON (supply in 10 gms. packets)	30	Kg	10 gms -1 No	
09	CHILLI WHOLE (Gundu variety not accepted)	300	Kg	100 gms – 1 No	
10	CHINNAMON (supply in 10 gms. packets)	10	Kg	10 gms – 1 No	
11	CLOVES (supply in 10 gms. packets)	10	Kg	10 gms – 1No	
12	COCONUT OIL (MSR/AVM/VVD GOLD/PURE DROPS(VVD)) (supply in 1 ltr pocket)	150	Ltr	Not required	
13	CORIANDER SEEDS	150	Kg	100 gms – 1 No	
14	CORN FLAKES	60	Kg	50 gms – 1 No	

15	CRYSTAL SALT (Edible & Iodised)	4000	Kg	Not required	
16	DRIED PEAS GREEN	1000	Kg	200 gms – 1 No	
17	GINGELY OIL (Idayam & Thamarai Brands) (Supply in 1ltr.pockets)	400	Ltr	Not required	
18	GROUND NUT SEED Fully dried	2000	Kg	100 gms – 1 No	
19	JEERAGAM (supply in 100 gms. Packets)	200	Kg	100 gms – 1 No	
20	KASAKASA (supply in 100 gms. packets)	20	Kg	100 gms – 1 No	
21	MILK POWDER (SAGAR/AMULYA/BRITANNIA/ EVERYDAY Brands) (Supply in 1/2 (or) 1 kg pockets)	100	Kg	Not required	
22	MUSTARD (supply in 100 gms.packets)	250	Kg	100 gms – 1 No	
23	PASIPAYARU	500	Kg	200 gms – 1 No	
24	PEPPER (supply in 100 gms. packets)	120	Kg	100 gms – 1 No	
25	RICE FLOUR	400	Kg	200 gms – 1 No	
26	SOMBU (supply in 50 gms. packets)	100	Kg	100 gms – 1 No	
27	TABLE SALT (Iodised) (Tata, Captain ,Krystal and Annapoorna brands only)	1000	Kg	Not required	
28	TURMERIC POWDER (supply in 100 gms. packets)	150	Kg	100 gms – 1 No	
29	VENTHIYAM (supply in 100 gms. packets)	150	Kg	100 gms – 1 No	
30	THATTAIPAYARU	1000	Kg	200 gms – 1 No	

I agree for delivery of Grocery “B” items as per sample given to BHEL Canteen Stores as per terms and conditions attached to the tender document. Also agree the evaluation result conducted by BHEL.

Signature of the tenderer and seal of the firm

Phone No

Mobile No:

Email I D :

FORMAT FOR PRICE BID

(Following points to be typed in your letter head)

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to the tender, we are pleased to offer the following firm rate for supply of Grocery "A" items for a period of ONE month as stated above.

		TOTAL QUANTITY REQUIRED FOR OUR CANTEEN				
SL NO	DESCRIPTION (1st SORT QUALITY)	Qty	Unit	RATE PER KG		RATE PER KG In Words
				Rs	Ps	
01	APPALAM (400 gms - Minimum of 70 numbers per bundle with 10 Cms dia each)	4000	PKT			
02	ASAFOETIDA POWDER (LG & NS brand) (in 50gms.packets)	50	Kg			
03	ASAFOETIDA SOLID (LG & NS brand) (in 50gms.packets)	60	Kg			
04	BAKING SODA (supply in 100 gms packets)	15	Kg			
05	BEATEN RICE	80	Kg			
06	B.G SUNDAL (Brown) Big size only	1500	Kg			
07	B.G.SUNDAL (White) Big size only	1500	Kg			
08	CARDAMON (supply in 10 gms. packets)	30	Kg			
09	CHILLI WHOLE (Gundu variety not accepted)	300	Kg			
10	CHINNAMON (Surul pattai) (supply in 10 gms. packets)	10	Kg			
11	CLOVES (supply in 10 gms. packets)	10	Kg			
12	COCONUT OIL (MSR/AVM/VVD GOLD/PURE DROPS(VVD)) (supply in 1 ltr pocket)	150	Ltr			
13	CORIANDER SEEDS	150	Kg			
14	CORN FLAKES	60	Kg			
15	CRYSTAL SALT (Edible & Iodised)	4000	Kg			
16	DRIED PEAS GREEN	1000	Kg			

17	GINGELY OIL (Idayam & Thamarai Brands) (Supply in 1ltr.pockets)	400	Ltr			
18	GROUND NUT SEED Fully dried	2000	Kg			
19	JEERAGAM (supply in 100 gms. Packets)	200	Kg			
20	KASAKASA (supply in 100 gms. packets)	20	Kg			
21	MILK POWDER (SAGAR/AMULYA/BRITANNIA/EVERYDAY Brands) (Supply in 1/2 (or) 1 kg pockets)	100	Kg			
22	MUSTARD (supply in 100 gms.packets)	250	Kg			
23	PASIPAYARU	500	Kg			
24	PEPPER (supply in 100 gms. packets)	120	Kg			
25	RICE FLOUR	400	Kg			
26	SOMBU (supply in 100 gms. packets)	100	Kg			
27	TABLE SALT (Iodised) (Tata, Captain ,Krystal and Annapoorna brands only)	1000	Kg			
28	TURMERIC POWDER (supply in 100 gms. packets)	150	Kg			
29	VENTHIYAM (supply in 100 gms. packets)	150	Kg			
30	THATTAIPAYARU	1000	Kg			

The tender form should accompany with sample (quantity indicated above) packets of each items. Accepted samples offers only will be opened.

I agree to all the above terms and conditions attached to the tender document. Grocery rate is inclusive of all taxes and transportation including delivery at BHEL Canteen Stores etc.

Signature of the tenderer and seal of the firm

Phone No.

Mobile No.

Email ID.

BHEL உணவகங்களுக்கு விநியோகிக்க வேண்டிய காய்கறி வகைகளின்**தரம் பற்றிய ஓர் விளக்க உரை**

- 1 **கத்தரிக்காய்** நல்ல தரமாக சுத்தமாக இருக்க வேண்டும். சொத்தைக்காய், புழுக்காய் மற்றும் காரல் உள்ள காய் இருக்கக் கூடாது. எண்ணிக்கை ஒன்றுக்கு 50 முதல் 80கிராம் வரை இருக்க வேண்டும்.
- 2 **முருங்கைக்காய்** நீளம் 1.5அடி முதல் 2 அடி வரையும் கணம் சுமார் 18mm உள்ளதாக இருக்க வேண்டும். அதிக முற்றிய மற்றும் அழுகிய காய்ந்த காய்கள் ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 3 **வெண்டைக்காய்** இளசான பச்சை நிற காயாக இருக்க வேண்டும். சுமார் 4" முதல் 6" வரை நீளம் உள்ளதாகவும் 15 mm கணம் உள்ளதாகவும் இருக்க வேண்டும். முற்றல் மற்றும் பூச்சி உள்ள காய் இருக்கக் கூடாது.
- 4 **பாகற்காய்** குறைந்தபட்சம் 6" நீளம் உள்ளதாக இருக்க வேண்டும். பழுத்த, வெம்பிய மற்றும் அழுகிய காய்கள் ஏற்றுக்கொள்ளப்பட மாட்டாது. மிதி பாகற்காய் ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 5 **பறங்கிகாய்** மேற்புறம் உடையாமலும் நசுங்காமலும் இருக்க வேண்டும். எண்ணிக்கை ஒன்றுக்கு 6 முதல் 10 கிலோ எடை உள்ள பழமாக இருக்க வேண்டும். பச்சை நிறம், அழுகிய காய்கள் ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 6 **பூசனிக்காய்** மேற்புறம் உடையாமலும் நசுங்காமலும் இருக்க வேண்டும். எண்ணிக்கை ஒன்றுக்கு 4 முதல் 5 கிலோ எடை உள்ளதாக பச்சை நிறமாக இருக்க வேண்டும். அழுகிய காய்கள் ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 7 **வாழைக்காய்** நன்றாக முற்றிய பச்சை நிற காய்களாக இருக்க வேண்டும். சுற்றளவு சுமார் 5 முதல் 6 செ.மீ., நீளம் சுமார் 15 முதல் 20 செ.மீ. உள்ளதாக இருக்க வேண்டும். கருப்பு நிற காய்கள் மற்றும் காய்ந்த காய்கள் ஏற்றுக்கொள்ளப் படமாட்டாது.
- 8 **தக்காளி** நன்கு விளைந்து பழுத்த மேற்புறம் உடையாத உறுதியான பழங்களாக இருக்க வேண்டும். கிலோ ஒன்றுக்கு 12 முதல் 15 வரை எண்ணிக்கை இருக்கலாம். பச்சை நிற காயாகவோ அல்லது அழுகலோ இருக்கக் கூடாது.
- 9 **முள்ளங்கி** நன்றாக விளைந்த முற்றல் இல்லாத காயாக இருக்க வேண்டும். சுமார் 6" முதல் 7" நீளம் உள்ளதாகவும் சுற்றளவு சுமார் 1" உள்ளதாகவும் இளசாகவும் இருக்க வேண்டும்.
- 10 **பீட்ரூட்** எண்ணிக்கை ஒன்றுக்கு சுமார் 150 கிராம் எடை உள்ளதாகவும் மண், காம்பு, இலை, பூச்சிவெட்டு மற்றும் அழுகல் இல்லாமல் இருக்க வேண்டும்.

- 11 **பீன்ஸ்** சுத்தமாகவும் இளசாகவும் பச்சை நிறத்துடன் எளிதில் உடைய கூடியதாகவும் இருக்க வேண்டும். முற்றல் மற்றும் அழுகிய காய்கள் ஏற்றுக் கொள்ளப்பட மாட்டாது.
12. **முட்டைகோஸ்** கோஸ் ஒன்றுக்கு 500 கிராம் எடைக்கு மேல் இருக்க வேண்டும். பூச்சி அடித்த, கருப்பு நிறம் மேற்தோல், பூச்சி அறித்த மற்றும் அழுகிய காய்கள் ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 13 **கேரட்** எண்ணிக்கை ஒன்றுக்கு 50 முதல் 60 கிராம் உள்ளதாகவும் நீளம் சுமார் 4" முதல் 6" வரை இருக்க வேண்டும். அடிப்பட்ட, வெடிப்புள்ள, பொடி கேரட் மற்றும் அழுகிய காய்கள் ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 14 **உருளை கிழங்கு** எண்ணிக்கை ஒன்றுக்கு 80 முதல் 100 கிராம் எடை உள்ளதாகவும் ஒரு கிலோவிற்கு 8 முதல் 9 எண்ணிக்கை உள்ளதாக இருக்க வேண்டும். அழுகிய, மேற்புறம் வெடித்த, கண்ணுள்ள மற்றும் பச்சை நிற உருளை கிழங்கு ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 15 **பெரிய வெங்காயம்** உலர்ந்த சறுகு இல்லாத அழுகல் மற்றும் இரட்டை இல்லாமல் இருக்க வேண்டும். எண்ணிக்கை ஒன்றுக்கு 100 முதல் 120 கிராம் அல்லது கிலோவுக்கு 20 எண்ணிக்கை மிகாமலும் இருக்க வேண்டும்.
- 16 **சிறிய வெங்காயம்** எண்ணிக்கை ஒன்றுக்கு சுமார் 10 முதல் 20 கிராம் எடை உள்ளதாகவும் சறுகு மற்றும் அழுகல் இல்லாத சுத்தமான வெங்காயமாக இருக்க வேண்டும்.
- 17 **எலுமிச்சை பழம்** நன்றாக பழுத்த மஞ்சள் நிறமாக இருக்க வேண்டும். சுமார் 12cm சுற்றளவு உள்ளதாகவும் கிலோ ஒன்றுக்கு சுமார் 20 முதல் 25 வரை எண்ணிக்கை உள்ளதாக இருக்க வேண்டும். வினையாத பச்சை நிற சிறிய காய்கள் ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 18 **பச்சைமிளகாய்** பச்சை நிறத்துடன் இருக்க வேண்டும். அழுகல் மற்றும் பழுத்த நிறத்துடன் இருக்கக் கூடாது. நீளம் சுமார் 2" முதல் 3" வரை இருக்க வேண்டும்.
- 19 **மல்லி கட்டு** பசுமையான இளதான சுத்தமான, புல் போன்ற இதர கலப்பு இல்லாத மல்லி கட்டுகளாக இருக்க வேண்டும். கட்டு ஒன்றுக்கு சுமார் 150 கிராம் எடை இருக்க வேண்டும். பூ பூத்த மற்றும் அழுகிய மல்லிக்கட்டுகள் ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 20 **இஞ்சி** சுத்தமான உலர்ந்த மேற்புற தோல் உள்ள சீரான அளவுள்ளதாகவும் எண்ணிக்கை ஒன்றுக்கு சுமார் 40 முதல் 50 கிராம் எடை உள்ளதாகவும் இருக்க வேண்டும்.
- 21 **புதினா** நல்ல பசுமையான நிறத்தினும் தூய்மையாகவும் கருப்பு இலைகள் இல்லாதவையாகவும் இருக்க வேண்டும். கட்டு ஒன்றுக்கு சுமார் 150 கிராம் எடை உள்ளதாக இருக்க வேண்டும்.
22. **தேங்காய்** நன்றாக முற்றியதாக இருக்க வேண்டும். தேங்காயின் மட்டை நார் முழுமையாக நீக்கப்பட்டிருக்க வேண்டும். தேங்காயின் சுற்றளவு 28 சென்டி மீட்டருக்கு குறையாமல் இருக்க வேண்டும்.

- 22 **புடலங்காய்** இளசாக இருக்க வேண்டும். அடிப்பட்ட, நசுங்கிய மற்றும் உடைந்த காய்கள் இருக்கக் கூடாது.
- 23 **அவரைக்காய்** பட்டையாக இருக்க வேண்டும். முற்றல் மற்றும் பூச்சி உள்ள காய் இருக்கக் கூடாது. வதங்கல் இல்லாமல் பசுமையாக இருக்க வேண்டும்.
- 24 **சௌ சௌ** எண்ணிக்கை ஒன்றுக்கு சுமார் 200 முதல் 250 கிராம் எடை உள்ள தரமான காயாக இருக்க வேண்டும். நசுங்கிய, காய்ந்த மற்றும் அழுகிய காய்கள் ஏற்றுக்கொள்ளப்பட மாட்டாது.
- 25 **சேனைக் கிழங்கு** எடை 0.75 கிலோ—1.5 கிலோ, மண் இருக்கக்கூடாது, நன்றாக விளைந்த காயாக இருக்க வேண்டும், வெட்டு விழுந்த காயாக இருக்கக்கூடாது.ஷ
- 26 **கறிவேப்பிலை** புல் போன்றவை கலந்து இருக்கக்கூடாது, முற்றின குச்சி இருக்கக் கூடாது. பசுமையாக இருக்க வேண்டும், பூ இருக்கக்கூடாது, பூச்சி அரித்த இலை இருக்கக்கூடாது.
- 27 **கீரை** : பசுமையாக இருக்க வேண்டும், முற்றின தண்டு இருக்கக்கூடாது, பூச்சி அரித்த, பழுத்த, அழுகல் இலை இருக்கக்கூடாது, மண் இருக்கக்கூடாது, புல் போன்றவை கலந்து இருக்கக்கூடாது.
- 28 **பூண்டு** : உலர்ந்த, பெரிய பல் உள்ள பூண்டாக இருக்க வேண்டும், பூஞ்சை, சொத்தை இருக்கக்கூடாது.
- 29 **முள்ளங்கி** : இளசாக இருக்க வேண்டும், இலைகளோடு இருக்கக்கூடாது, நீளம் 4 – 6”
- 30 **டர்னிப்** : இளசாக இருக்க வேண்டும், இலைகளோடு இருக்கக்கூடாது, விட்டம் சராசரியாக 3” இருத்தல் வேண்டும்.
- 31 **சுரைக்காய்** : இளசாகவும், பசுமையாகவும் இருக்க வேண்டும், காம்பு அதிகபடியாக இருக்கக்கூடாது. எடை 0.5 – 1.0 கிலோ

குறிப்பு: மேலே குறிப்பிடப்படாத மற்ற எல்லா காய்கறிகளும் இளசாகவும் பூச்சி மற்றும் அழுகல் இல்லாததும் சுத்தமாக இருக்கவேண்டும்.

FORMAT FOR PRICE BID

(Following points to be typed in your letter head)

Date: _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender, we are pleased to offer the following rate for supply of Vegetables for a period of 1 month.

A - GROUP

Sl.No.	Description	Reqd.qty.for one month in Kgs.	Rate per Kg.		Total Value	
			Rs	Ps.	Rs	Ps.
1	ASH PUMPKIN	3000				
2	AVARAKKAI	1000				
3	BITTERGOURD	1000				
4	BRINJAL	2000				
5	BOTTLE GOURD	1000				
6	CHOWCHOW	2000				
7	CORIANDER LEAVES	1000				
8	CURRY LEAVES	800				
9	DRUMSTICK	1500				
10	GINGER	500				
11	GREENS	4000				
12	GREEN CHILLIES	1200				
13	GREEN PLANTAIN	1000				
14	LADIES FINGER	1000				
15	LEMON	25				
16	MINT	500				
17	RED PUMPKIN	3000				
18	SNAKE GUARD	3000				
19	TOMATO	12000				
20	SENAI KILANGU	1300				
TOTAL PACKAGE VALUE						

B - GROUP

Sl.No.	Description	Reqd.qty.for one month in Kgs.	Rate per Kg.		Total Value	
			Rs.	Ps.	Rs.	Ps.
1	BEANS	1000				
2	BEET ROOT	4000				
3	CABBAGE	4000				
4	CARROT	4000				
5	KNOOLKHOL / TURNIP	500				
6	RADISH	1000				
TOTAL PACKAGE VALUE						

C - GROUP

Sl.No.	Description	Reqd.qty.for one month in Kgs.	Rate per Kg.		Total Value	
			Rs	Ps.	Rs	P.
1	BIG ONION	13000				
2	POTATO	12000				
3	SMALL ONION	4000				
4	GARLIC (COUNTRY)	750				
TOTAL PACKAGE VALUE						

D - GROUP

Sl.No.	Description	Reqd.qty.for one month in Nos.	Rate per Kg.		Total Value	
1	COCOUNT	12000				
TOTAL PACKAGE VALUE						

The above Fixed rate includes all taxes, transport, handling charges and levies and delivery at BHEL Canteens with your own manpower etc.

I have read all the special conditions and the general conditions attached to the tender and I agree for the same.

Signature of the supplier and seal of the firm

Phone No.

Mobile No

Email ID

FORMAT FOR PRICE BID

(Following points to be typed in your letter head)

Date : _____

THE QUOTED RATE IS APPLICABLE FOR ----- MONTH

In response to your tender, we are pleased to offer the following firm rate for supply of Biscuits for a period of 1 month.

ANNEXURE QUOTATION (Following points to be typed in your letter head)					
Sl.No	M/s.BRITANNIA BRAND	Qty	Weight in gms per Pkt	Rate Per Pkt in Figures (Rs)	Rate per Pkt in words
1	GOOD DAY (Cashew)	250			
2	GOOD DAY (Pista)	250			
3	GOOD DAY (Butter)	5000			
4	MILK CREAM	250			
5	MILK BIKIS	6500			
6	MARIE GOLD (Big)	250			
7	MARIE GOLD (Small)	5000			
8	N.C. DIGESTIVE	250			
9	RUSK (Big)	250			
10	RUSK (Small)	250			

Signature of the supplier and seal of the firm

Phone No.

Mobile No.

Email ID

FORMAT FOR TECHNICAL BID
(Following points to be typed in your letter head)

THE QUOTED RATE IS APPLICABLE FOR THE PERIOD FROM 01.01.2018 TO 31.12.2018

In response to your tender, we are pleased to offer the sample of 1/2 Kg. of Instant Coffee Chicory Mixture containing 60% coffee and 40% chicory conforming to PFA regulations-1955 for your evaluation purpose.

Phone No:			
FAX No :			
Mobile No:			
E-Mail ID:			
PAN No:			
FSSAI No:			
Certification of Registration No:			
Sales Tax Registration No:			
Particulars of Bank:			
Capacity of Production / Month:			
SL NO	PARAMETERS	WRITE (Yes/No/Agreed)	REMARKS (DEVIATIONS)
1.	½ Kg of Instant Coffee Powder Sample for Evaluation		
2.	Delivery at BHEL, Trichy canteen stores		
3.	We confirm that,		
a)	Prevention of Food Adulteration Rules 1955		
b)	The packet shall clearly indicate the date of manufacturing and expiry date		
c)	In case of quality item supplied are found inferior (or) non-consumable, entire quantity shall be replaced		
d)	The quoted rate shall remain firm valid from 01/01/2017 to 31/12/2017.		
e)	No of years relevant to this business		
4.	Certifications towards essential criteria,		
a)	We have an average Turn Over of not less than 30 Lakhs per year in the last 3 years (Balance Sheet / Proof to be attached)		

b)	We are in the field of manufacturing of Instant Coffee powder for a minimum of 5 years. (Valid Proof to be attached)		
c)	We have made at least one bulk supply for a minimum of Rs. 3 Lakhs in the past 5 years of bulk quantity supplied any other ways. (Proof to be attached)		
d)	I.T / SARAL Form for the last year (Copy to be enclosed)		

Note :- The vendor shall enclose xerox copy of **CFTRI Certificate** obtained from the Central Food Technological Research Institute (**CFTRI**), Mysore certifying that their Instant Coffee Chicory Mixture conforms with the standards specified in the "Prevention of Food Adulteration Rules 1955, along with their quotation. Otherwise vendor shall submit **CFTRI Certificate** after award of contract within 3 months period.

I agree for delivery of Instant Coffee Chicory Mixture as per sample given to BHEL and as per Terms and Conditions enclosed with the tender.

I also accept the decision of evaluation results made by BHEL, Tiruchy. Which is final & binding to us.

Signature of the Tenderer& Seal of the Firm

FORMAT FOR PRICE BID

(Following points to be typed in your letter head)

THE QUOTED RATE IS APPLICABLE FOR THE PERIOD FROM 01.01.2018 TO 31.12.2018

In response to your tender, we are pleased to offer the following firm rate for supply of Instant Coffee Chicory Mixture CONFORMING WITH PFA REGULATIONS-1955 for a period of **1 YEAR** for 60% coffee and 40% chicory.

Sl. no.	Description	Approximate Requirement Per Month	RATE PER KG (The rate quoted is inclusive of packing, handling, transport and taxes)	
			IN FIGURE	IN WORDS
01	Instant Coffee Chicory mixture Packed in Factory Bulk of 1/2 Kg Coffee=60% Chicory=40%	750 Kgs.		

I agree for delivery of Instant Coffee Chicory Mixture as per sample given to BHEL and as per Terms and Conditions enclosed with the tender.

Signature of the supplier and seal of the firm

Phone No:-

Mobile No. :-

Email ID :-

TNGST NO:-

Address of the tender

Ref: BHEL:HRM:CANT:CURD:2017-18

GENERAL CONDITIONS

- 1) Quotation in the prescribed form as per Annexure shall be neatly typed in the company's / supplier's letter head and placed in a wax sealed cover superscribed with **"Quotation for Supply of CURD to BHEL Canteens (2016-17)"** and sent to The Tender Opening Cell / MM, Room No: 26, Building -24, Bharat Heavy Electricals Limited, Trichy-620 014 well in advance before the tender submission date and time as indicated in the covering letter. The sealed cover should also be affixed with the supplier's / company's seal.
- 2) The Quotation shall be sent by Registered Post / Speed Post / Courier (or) also in person.
- 3) The quotation shall be typed in the company's letter head as per Annexure, affixed with the official seal and duly signed by the authorized person of the company.
- 4) In case of any difference in the amount written in figures and the amount written in words, then the amount written in words will be treated as the amount quoted.
- 5) If any correction is necessary, the same should be made after scoring out the old entry and all the corrections shall be duly attested with full signature by the tenderer before submission of quotation.
- 6) Central Food Technology Research Institute (CFTRI) certificate is **not essential** to participate in the tender. As and when needed, BHEL will select sample at random from the supplied quantity of Curd by the successful Tenderer to BHEL Canteens for testing the conformity of the supply with the standards specified in the "Prevention of Food adulteration Rules 1955 by the CFTRI Mysore or any authorized agency and also as per the specifications mentioned in the tender. If the quality or specification is not as per the standards specified in the tender, payment will be proportionately deducted (4.5% Fat & 9.0% SNF = 100% payment at the rate of 50% weightage for each). Also in case of such repetitions of deficiency in quality, the annual tender will be cancelled at the third occasion. The defective curd will not be returned to the Tenderer.
- 7) **Besides, the tenderer has to obtain a fresh certificate from the registered milk laboratory about the quality standards of the Curd including Fat, SNF & etc., and duly attach along with the Price Bid. The tenderer who fails to submit the laboratory certificate, their Price Bid will be disqualified.**
- 8) Any Tenderer failing in the quality test by CFTRI, Mysore / Any approved food analysis lab more than thrice will stand debarred from participating in any tender for a period of three years.
- 9) The successful tenderer shall daily report at 8.30 AM in the morning and complete delivery of Curd at the respective canteens on the scheduled date as per quantity ordered. Along with the daily supply the Delivery Challan should be produced.
- 10) The successful tenderer shall also arrange his own **INSULATED VEHICLE** and load men to unload the entire quantity of Curd at the respective canteens receipt area, measure each can, keep the cans inside the Cold Storage room and get the Delivery Challan duly signed by the Canteen Officials. This only completes the process of Curd delivery to BHEL canteens.
- 11) It shall be the responsibility of the successful tenderer to measure the Curd quantity properly and count the cans also prior to loading them at their loading point for supply to BHEL Canteens/ Stores. Delivery Challan in duplicate should accompany the supply and the same is to be affixed with the Security "permitted in" seal at the Security entrance Gate.

- 12) The supply should be made in standard Food grade Stainless Steel cans / Aluminium Cans / Food grade Plastic cans 40 Litres Capacity only. The can should be properly closed with **SS / Aluminium Lids** and with lead/plastic seal on it. At any point of time no Supplier should take other supplier's Curd Cans.
- 13) The ordered quantity will have to be delivered daily at various places of BHEL Canteens namely 11, 18, 19, 24 and 58 Canteens.
- 14) The 40 Litre Cans used by the supplier should be painted in a distinctive colour with the incorporation of tenderer's name to identify the owner amidst more than one supplier.
- 15) The daily requirement of milk supply will be consolidated and purchase order issued once in a month. However, any change in supply quantity, the requirement will be well informed over telephone.
- 16) If the supply is found to be defective before consumption, the full quantity is to be replaced by the successful tenderer immediately. The rejected quantity of Curd will not be returned and will be disposed by BHEL.
- 17) In case of failure in supplying the replacement in time, risk purchase clause will be operated and difference including transport & handling charges if any in the price procured by BHEL in the open market to meet the immediate requirement of such occasions, shall be recovered from the pending bills of the successful tenderer.
- 18) The supplier may quote his / her most competitive and firm rate for a period of one year for the Curd to be supplied. The rate should include loading, unloading, packing, handling, transport, profit margin, all taxes (including VAT) etc. and inclusive of delivery of curd at various BHEL Canteens.
- 19) The payment for the supply of Curd shall normally be made within 45 days from the date of receipt of the Consolidated statement of Bills within 1st week of every month for the supply made for one month by the supplier to BHEL canteens/ stores and the payment will be made thro' EFT (Electronic Fund Transfer) mode only.
- 20) The decision of BHEL in awarding the contract is final and BHEL reserves the right to reject any or all tenders without assigning any reasons.
- 21) Clarification, if any, before quoting may please be had from Engineer / HR- Canteens or The Secretary, Canteen Managing Committee, Canteens, HRM Department, BHEL, Tiruchy-620014. Contact Nos. 0431-2577067/5775.
- 22) Price quoted will be valid for a period of one year from 01-08-2016 to 31-07-2017. The contract may be extended after one year also, if needed with mutual consent.
- 23) **Rejection of Quotation:**
The Quotation will be summarily rejected under the following conditions:
 - a. If submitted after the due date and time
 - b. If not submitted in the tenderers' Letter Head
 - c. If the company seal is not affixed in the Quotation
 - d. If the Quotation does not bear the signature of the tenderer.
 - e. In case of correction without attestation with full signature of tenderer.
 - f. If without quality certificate.
- 24) All the entries in the tender documents should be in one ink. Erasing and overwriting are not permitted. Cancellations and insertions, if any shall be authenticated by the tenderer by signing fixing his seal. After submitting the tender, the tenderer is not entitled to recall his/its offer of modify the terms and conditions thereof.

25. These general terms and conditions shall be applicable for the bids, however BHEL reserve rights to add, cancel or modify the same at any time without assigning reasons.
26. Disputes or differences arising from this tender or in any manner connected therewith shall be subject to the following disputes resolution mechanism:
- a) Any dispute shall initially be discussed amongst parties and settled amicably.
 - b) If no amicable settlement of if there is no scope for amicable settlement, then any party may refer the dispute to sole arbitrator to be nominated by the GM(HR), BHEL, Trichy. The place of arbitration shall be at Trichy. All arbitration proceedings shall be conducted in English in accordance with the provisions of the Arbitration and Conciliation Act, 1996.
 - c) The arbitration award shall be final and binding upon the parties and each party will bear its own costs of arbitration and equally share the fees of the arbitral tribunal.
27. All disputes shall be subject to the exclusive jurisdiction of courts at Trichy.
-

Ref: BHEL:HRM:CANT:CURD:2017-18

BHEL, TIRUCHIRAPALLI-14
HRM - CANTEENS

SPECIAL TERMS AND CONDITIONS

1. Based on commitment, requirement and suppliers' capability in terms of delivery and quality in order to ensure uninterrupted supply, BHEL reserves the right to increase or decrease the tendered quantity and split the tendered quantity between two tenderers as indicated in Clause 4 below and place orders accordingly,
2. In case the Lowest priced item does not meet the specifications of the tender, BHEL reserves the right not to consider the same.
3. BHEL reserves the right to negotiate the rate or re-float the tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.
4. BHEL reserves the right to negotiate the L1 rate and counter offer the L1 negotiated rate to L2 vendor. If the L2 vendor does not accept the counter offered rate then the L3, L4 and so on vendors will be counter offered the L1 negotiated rate so as to have minimum of two suppliers to ensure undisrupted supply at the ratio of **60%** to **L1** vendor and **40%** to the other vendor who accepts the L1 counter offered rate. If no vendor accepts the counter offered L1 negotiated rate, entire quantity of 100% will be ordered on L1 vendor.
5. The tenderer should possess the correct address of the Firm/Shop, all requisite licenses , all Tax Certificates, Registration Documents, etc., for supplying milk to BHEL Canteens.
6. Price variation clause is applicable and price will be decided based on Govt. announcement. The price will be proportionally enhanced / reduced as per the Govt. increase/decrease of milk rate. Present Govt. announced rate (Aavin) of Rs. **60.00** is taken as base rate. Any increase/decrease will be proportionally applicable as below:-.

$$\frac{\text{Future rate by Govt.(Aavin)} - \text{Present rate of Govt.(Aavin)}}{\text{Present rate of Govt. (Aavin)}} \times \text{Quoted rate by vendor}$$

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## **QUOTATION**

*(This quotation format is for reference only – The matter given in the format is to be typed in the Tenderer letter Head only)*

**THE QUOTED RATE (PVC applicable) IS VALID FOR THE PERIOD  
FROM 01/08/2017 TO 31/07/2018**

In response to your tender, we are pleased to offer the following firm rate for the supply of Curd to BHEL Canteens for a period of one year.

| SL.NO | ITEM                              | RATE QUOTED PER LITRE OF CURD |               |
|-------|-----------------------------------|-------------------------------|---------------|
|       |                                   | Rate in Figures               | RATE IN WORDS |
|       | <b>CURD</b>                       |                               |               |
| 01    | 4.5 % Fat and<br>9% solid Non Fat |                               |               |

(Approximate total requirement per day is 1500 litres for BHEL canteens)

We fully agree to the General and Special terms and conditions of the Tender Notification No. BHEL:HRM::CANT:CURD:2017 -18

Signature of the tenderer and seal of the firm

Phone No.

Mobile No.

Email ID

Fax No

Name & Address of the tenderer

No.BHEL:HRM:CANT:MILK:2017-18

**BHEL, HRM - CANTEENS  
TIRUCHIRAPALLI-14**

**GENERAL CONDITIONS**

1. Quotation in the prescribed form as per Annexure shall be neatly typed in the company's / supplier's letter head and placed in a wax sealed cover superscribed with **"Quotation for Supply of Milk to BHEL Canteens (2017-18)"** and sent to The Tender Opening Cell / MM, Room No: 26, Building -24, Bharat Heavy Electricals Limited, Trichy-620 014 well in advance before the tender submission date and time as indicated in the covering letter. The sealed cover should also be affixed with the supplier's / company's seal.
2. The Quotation shall be sent by Registered Post / Speed Post / Courier (or) also in person.
3. The quotation shall be typed in the company's letter head as per Annexure, affixed with the official seal and duly signed by the authorized person of the company.
4. In case of any difference in the amount written in figures and the amount written in words, then the amount written in words will be treated as the amount quoted.
5. If any correction is necessary, the same should be made after scoring out the old entry and all the corrections shall be duly attested with full signature by the tenderer before submission of quotation.
6. Central Food Technology Research Institute (CFTRI) certificate is **not essential** to participate in the tender. As and when needed, BHEL will select sample at random from the supplied quantity of Milk by the successful Tenderer to BHEL Canteens for testing the conformity of the supply with the standards specified in the "Prevention of Food adulteration Rules 1955 by the CFTRI, Mysore or any authorised agency and also as per the specifications mentioned in the tender. If the quality or specification is not as per the standards specified in the tender, payment will be proportionately deducted (4.5% Fat & 8.5% SNF = 100% payment at the rate of 50% weightage for each). Also in case of such repetitions of deficiency in quality, the annual tender will be cancelled at the third occasion. The defective milk will not be returned to the Tenderer.
7. **Besides, the tenderer has to obtain a fresh certificate from the registered milk laboratory about the quality standards of the milk including Fat, SNF & etc., and duly attach along with the Price Bid. The tenderer who fails to submit the laboratory certificate, their Price Bid will be disqualified.**
8. Any Tenderer failing in the quality test by CFTRI, Mysore / Approved food analysis lab more than thrice will stand debarred from participating in any tender for a period of three years.
9. The successful tenderer shall daily report at 4.30 AM in the morning and 1.30 PM in the evening and complete the delivery of Milk at the respective canteens on the scheduled date as per quantity ordered. Along with the daily supply the Delivery Challan should be produced.
10. The successful tenderer shall also arrange his own **INSULATED VEHICLE** and load men, to unload the entire quantity of Milk at the respective canteens receipt area, measure each can, keep the cans inside the Cold Storage room and get the Delivery Challan duly signed by the Canteen Officials. This only completes the process of Milk delivery to BHEL Canteens.

11. It shall be the responsibility of the successful tenderer to measure the Milk quantity properly and count the cans also prior to loading them at their loading point for supply to BHEL Canteens/ Stores. Delivery Challan in duplicate should accompany the supply and the same is to be affixed with the Security "permitted in" seal at the Security entrance Gate.
12. The supply should be made in standard Food grade Stainless Steel Cans / Aluminium Cans / Food grade Plastic Cans of 40 Litres Capacity only. The can should be properly closed with SS / Aluminium / Plastic Lids and with Lead / Plastic seal on it. At any point of time no Supplier should take other supplier's Milk Cans.
13. The ordered quantity will have to be delivered daily at various places of BHEL Canteens namely 18,19,24 and 58 Canteens.
14. The 40 Litre Cans used by the supplier should be painted in a distinctive colour with the incorporation of tenderer's name to identify the owner amidst more than one supplier.
15. The daily requirement of milk supply will be consolidated and purchase order issued once in a month. However, any change in supply quantity, the requirement will be well informed over telephone.
16. If the supply is found to be defective before consumption, the full quantity is to be replaced by the successful tenderer immediately. The rejected quantity of Milk will not be returned and will be disposed by BHEL.
17. In case of failure in supplying the replacement in time, risk purchase clause will be operated and difference including transport & handling charges if any in the price procured by BHEL in the open market to meet the immediate requirement of such occasions, shall be recovered from the pending bills of the successful tenderer.
18. The supplier may quote his/her most competitive and firm rate for a period of one year for the milk to be supplied. The rate should include loading, unloading, packing, handling, transport, profit margin, all taxes (including VAT) etc. and inclusive of delivery of milk at various BHEL Canteens.
19. The payment for the supply of milk shall normally be made within 45 days from the date of receipt of the Consolidated statement of bills within 1st week of every month for the supply made for one month by the supplier to BHEL canteens/ stores and the payment will be made thro' EFT (Electronic Fund Transfer) mode only.
20. The decision of BHEL in awarding the contract is final and BHEL reserves the right to reject any or all tenders without assigning any reasons.
21. Clarification, if any, before quoting may please be had from Engineer / HR- Canteens or The Secretary, Canteen Managing Committee, Canteens, HRM Department, BHEL, Tiruchy-620014. Contact Nos. 0431-2577067/5775.
22. Price quoted will be valid for a period of one year from 01-08-2016 to 31-07-2017. The contract may be extended after one year also, if needed with mutual consent.
23. Rejection of Quotation :  
The Quotation will be summarily rejected under the following conditions:
  - a) If submitted after the due date and time
  - b) If not submitted in the tenderers' Letter Head
  - c) If the company seal is not affixed in the Quotation
  - d) If the Quotation does not bear the signature of the tenderer.
  - e) In case of correction without attestation with full signature of tenderer
  - f) If without quality certificate

24. All the entries in the tender documents should be in one ink. Erasing and overwriting are not permitted. Cancellations and insertions, if any shall be authenticated by the tenderer by signing affixing his seal. After submitting the tender, the tenderer is not entitled to recall his/its offer of modify the terms and conditions thereof.
25. These general terms and conditions shall be applicable for the bids, however BHEL reserve rights to add, cancel or modify the same at any time without assigning reasons.
26. Disputes or differences arising from this tender or in any manner connected therewith shall be subject to the following disputes resolution mechanism:
  - a) Any dispute shall initially be discussed amongst parties and settled amicably.
  - b) If no amicable settlement of if there is no scope for amicable settlement, then any party may refer the dispute to sole arbitrator to be nominated by the GM(HR), BHEL,Trichy. The place of arbitration shall be at Trichy. All arbitration proceedings shall be conducted in English in accordance with the provisions of the Arbitration and Conciliation Act, 1996.
  - c) The arbitration award shall be final and binding upon the parties and each party will bear its own costs of arbitration and equally share the fees of the arbitral tribunal.
27. All disputes shall be subject to the exclusive jurisdiction of courts at Trichy.  
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No.BHEL:HRM:CANT:MILK:2017-18

BHEL, TIRUCHIRAPALLI-14  
HRM – CANTEENS

**SPECIAL TERMS AND CONDITIONS**

1. Based on commitment, requirement and suppliers' capability in terms of delivery and quality in order to ensure uninterrupted supply, BHEL reserves the right to increase or decrease the tendered quantity and split the tendered quantity between two tenderers as indicated in Clause 4 below and place orders accordingly.
2. In case the Lowest priced item does not meet the specifications of the tender, BHEL reserves the right not to consider the same.
3. BHEL reserves the right to negotiate the rate or re-float the tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.
4. BHEL reserves the right to negotiate the L1 rate and counter offer the L1 negotiated rate to L2 vendor. If the L2 vendor does not accept the counter offered rate, then the L3, L4 and so on vendors will be counter offered the L1 negotiated rate so as to have minimum of two suppliers to ensure undisrupted supply at the ratio of **60%** to **L1** vendor and **40%** to the other vendor who accepts the L1 counter offered rate. If no vendor accepts the counter offered L1 negotiated rate, entire quantity of 100% will be ordered on L1 vendor.
5. The tenderer should possess the correct address of the Firm/Shop, all requisite licenses , all Tax Certificates, Registration Documents, etc., for supplying milk to BHEL Canteens.
6. Price variation clause is applicable and price will be decided based on Govt. announcement. The price will be proportionally enhanced / reduced as per the Govt. increase/decrease of milk rate. Present Govt. announced rate (Aavin) of **Rs.45.00** is taken as base rate. Any increase/decrease will be proportionally applicable as below:-

The formula applicable = 
$$\frac{\text{Future rate by Govt. (Aavin)} - \text{(Present rate of Govt. (Aavin))}}{\text{Present rate of Govt. (Aavin)}} \times \text{Quoted rate by vendor}$$

No.BHEL:HRM:CANT:MILK:2017-18

**QUOTATION**

(This quotation format is for reference only – The matter given in the format is to be typed in the Tenderers letter Head only)

THE QUOTED RATE IS APPLICABLE **FOR THE PERIOD FROM 01/08/2016 to 31/07/2017**

In response to your tender, we are pleased to offer the following rate for the supply of Milk to BHEL Canteens for a period of one year.

| ITEM                                                              | RATE QUOTED PER LITRE OF MILK |          |
|-------------------------------------------------------------------|-------------------------------|----------|
|                                                                   | IN FIGURES                    | IN WORDS |
| Milk-Standardised<br>(Minimum of 4.5% fat and 8.5% solid not fat) |                               |          |

(Approximate total requirement per day is 3,000 litres for BHEL canteens)

We fully agree to the General and Special terms and conditions of the Tender Notification No. BHEL:HRM::CANT:MILK:2017-18. Date: 01.04.2017.

Signature of the tenderer and seal of the Firm

Phone No.

Mobile No.

Email ID.

FAX No.

Name & Address of the tenderer

**BHARAT HEAVY ELECTRICALS LIMITED  
TIRUCHIRAPALLI-14  
HRM-CANTEENS**

Ref:BHEL:HRM:CANT:CTC TEA DUST:2017-18

FORMAT FOR TECHNICAL BID

**THE QUOTED RATE IS APPLICABLE FOR THE PERIOD FROM 01-07-2017 TO 30-06-2018.**

In response to your tender, we are pleased to offer the following sample for supply of **CTC TEA DUST** CONFORMING WITH PFA REGULATIONS-1955 for a period of **1 YEAR** for 1<sup>st</sup> sort variety

**TECHNICAL BID FOR THE SUPPLY OF CTC TEA DUST**

| Sl. no. | Description                                                                   | Sample Quantity | SAMPLE                |
|---------|-------------------------------------------------------------------------------|-----------------|-----------------------|
| 01      | CTC TEA DUST<br>(Packed in<br>1 Kg Pack)<br>(Requirement 2000<br>Kgs / Month) | ½ Kg - 2 Nos    | Enclosed/Not Enclosed |

**Note:- Fixed rate including all taxes, transport , handling charges levies and delivery at BHEL canteen stores with supplier manpower**

PAYMENT: WITHIN 45 DAYS FROM THE DATE OF RECEIPT OF CONSOLIDATED STATEMENTS FROM SUPPLIER AND THE PAYMENT WILL BE MADE THROUGH ELECTRONIC FUND TRANSFER (EFT) BASIS.

-----

I AGREE WITH THE TENDER CONDITIONS & I ALSO ACCEPT THE DECISION OF EVALUATION RESULTS MADE BY BHEL, TIRUCHY. WHICH IS FINAL & BINDING TO US.

Signature of the supplier and seal of the firm

Phone No.  
Mobile No.  
Email ID

**BHARAT HEAVY ELECTRICALS LIMITED  
TIRUCHIRAPALLI-14  
HRM-CANTEENS**

Ref:BHEL:HRM:CANT:CTC TEA DUST:2017-18

FORMAT FOR PRICE BID

**THE QUOTED RATE IS APPLICABLE FOR THE PERIOD FROM 01-07-2017 TO 30-06-2018.**

In response to your tender, we are pleased to offer the following firm rate for supply of **CTC TEA DUST** CONFORMING WITH PFA REGULATIONS-1955 for a period of **1 YEAR** for 1<sup>st</sup> sort variety

PRICE BID FOR THE SUPPLY OF CTC TEA DUST

| Sl. no. | Description                              | APPROXIMATE Requirement per month | Rate per Kg in |       |
|---------|------------------------------------------|-----------------------------------|----------------|-------|
|         |                                          |                                   | NUMBERS        | WORDS |
| 01      | CTC TEA DUST<br>(Packed in<br>1 Kg Pack) | 2000<br>KGS                       |                |       |

**Note:- Fixed rate including all taxes, transport , handling charges levies and delivery at BHEL canteen stores with supplier manpower**

PAYMENT: WITHIN 45 DAYS FROM THE DATE OF RECEIPT OF CONSOLIDATED STATEMENTS FROM SUPPLIER AND THE PAYMENT WILL BE MADE THROUGH ELECTRONIC FUND TRANSFER (EFT) BASIS.

-----  
I AGREE WITH THE TENDER CONDITIONS & I ALSO ACCEPT THE DECISION OF EVALUATION RESULTS MADE BY BHEL, TIRUCHY. WHICH IS FINAL & BINDING TO US.

Signature of the supplier and seal of the firm

Phone No.  
Mobile No.  
Email ID

## TERMS AND CONDITIONS

1. Against tender floated inviting bids for the year 01/05/2017 – 30/04/2018, tender should be submitted in two parts viz., a) technical bid (enclosing samples) and b) price bid in separate covers sealed with wax only, super scribed with the Enquiry No, Date and Description on the top of the cover and addressed to The Tender Opening Cell, Room No: 26, Building – 24, Ground Floor, Bharat Heavy Electricals Limited, Tiruchy-620014 on or before the time and last date for submission as indicated in the tender Enquiry. These documents should be sent either by Registered post / Speed Post / courier / also in person to the above said address.
2. Tender shall be submitted on the scheduled date and time in the letter head of the firm/company for both technical bid and price bid strictly as per the model format given by us and should affix their official seal and signature of authorised person in both parts of bid in every page. The subject matter in the technical bid as well as in the price bid must be duly typed, signed and also affixed with the official seal. The bids submitted not in the letter head, without signature of authorised person & official seal of the firm/company as well as, covers not properly sealed with Wax will not be accepted and will be summarily rejected.
3. The tender will be opened on the scheduled date and time mentioned in the tender document. In case the tenderer would like to depute a representative, a suitable authorization letter should be sent at the time of tender opening.
4. After opening the technical bid, company will conduct necessary quality test on the samples and those who have qualified in evaluation of technical bid will be considered for the price bid opening. The samples submitted along with the technical bid shall be FINAL and submission of re-sampling by the tenderers is NOT allowed.
5. It will be the responsibility of the successful tenderer to count & weigh the breads properly. The breads & buns should be made of **first sort Maida** with first quality ingredients.
6. Each Bread & Bun should be packed in a polythene cover with manufacturing date, expire date, ingredients details & company details. The breads & Buns should be baked properly. Bread texture should be very soft and there should not be air holes/vacuum. Yeast should be added to the specified requirements. Breads over heated / roasted will be rejected and recovered from the supplier bills. The supply of breads should be fresh, flabby and free from fungus. **The Bun & Breads should have a Shelf Life of 5 Days.**
7. Successful supplier shall supply items/goods in conformity to the specifications, quality of the samples given at the time of bid submission. Further items/goods supplied shall always comply with in the standards prescribed under Prevention of Food Adulteration Rules 1955 or by other accredited governmental agency.
8. If bidder fails to supply entire or part of the items/goods as per clause 5, full quantity shall be replaced by the successful tenderer immediately and shall take back rejected stocks at his own costs.
9. Supplied items/goods should be in accordance with norms of Food Safety (FSSAI) act. If any deficiency is found by the food safety inspector, the supplier is fully responsible for the consequences.
10. During the contract period, if needed BHEL may select samples at random from the supplied items by the successful tenderer for testing the conformity of the supply with the standards specified in the Prevention of Food Adulteration Rules 1955.
11. In the event of the quality test conducting that the sample is NOT CONFORMING with the standards of Prevention of Food Adulteration Rules 1955, the unused items/goods will not be returned to the Tenderer. In such a case the rate for the already used will be paid at a rate less than the Tender rate at the discretion of BHEL.

12. Moreover, any Tenderer failing in the quality test by more than once during their supply, will stand debarred from participating in any tender for a period of three years.

13. The Tenderer shall quote fixed rate for the entire period (year) for the items to be supplied. The rate should include transport, handling, packing, gunny bag cost, profit margin, all taxes etc. and the delivery of the items at BHEL Canteen stores. Price quoted will be valid for entire period (year) only.

14. The payment for the supply of items shall normally be made within 45 days on receipt of the consolidated statement of Bills for the supply made by the supplier to BHEL canteen stores and the payment will be made only through EFT (Electronic Fund Transfer) mode.

15. The successful tenderer shall report at 08.30 AM and complete delivery of items/goods at our Canteen Stores on the scheduled date of supply before 12.00 Noon. If the vehicle arrives late a demurrage of Rs 500/- per hour shall be deducted towards the administrative expenses or the vehicle will be returned without accepting the supply.

16. The supply should be made in standard jute gunny / food grade plastic packing only. If there are any defects in the packing/package, the same is liable to be rejected.

17. It shall be the responsibility of the successful tenderer to weigh the items properly and count the bundles also before loading at their end for supply to BHEL Canteen Stores. Delivery challan/Credit bill in quadruplicate (4 Copies) should accompany the supply.

18. The successful tenderer shall also arrange his own transport and unload the entire quantity first in the Stores receipt area and after weighing each bag in the electronic balance of Canteen Store and then keep the bags inside the Store room and this only completes the process of delivering the supply of items at the canteen Store.

19. The delivery shall be made at BHEL Canteen stores as may be specified from time to time at the time of placing request for supply. Purchase Order, Delivery should be made strictly in terms of PO and any excess materials brought inside the Stores will not be returned at any cost and the same shall not be accounted for price calculations.

20. If the successful bidder fail to supply the materials as per the delivery schedule against our purchase order and if fails to make timely replacement, BHEL shall be entitled procure the same items/goods from open market and the difference in price including transport & handling charges incurred by BHEL for procurement from open market, shall be recovered from the pending bills of the successful tenderer and if still there are excess payable the same shall be paid by the successful bidder failing which BHEL shall be entitled to recover to the same together with interest at the rate of 18% p.a.

21. BHEL reserves the right to

- a) Increase or decrease the tendered quantity and split the tendered quantity among more than one tenderer and place orders accordingly in any proportion, based on commitment, requirement and suppliers capability in terms of delivery and quality.
- b) Negotiate or re-float the tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons. The decision of BHEL in awarding the contract is final and BHEL reserves the right to reject any or all tenders without assigning any reasons.
- c) Negotiate the L1 rate.
- d) Order on more than one vendor at the lowest acceptable price.
- e) Call for submission of revised price bid when there are multiple L1 vendors, to determine the
- f) lowest price among the vendors.

22. The tenderer should possess the correct address of the Firm / Shop, all requisite licenses, Tax Certificates, Registration Documents, etc., for supplying the items.

23. Bids received after the scheduled date and time will not be considered.

24. Clarification, if any, before submission of the technical and price bids or any other queries, the tenderers are requested to kindly contact the Dy.Manager / HR - Canteens & Systems or The Secretary, Canteen Managing Committee, HRM Canteens, HRM Department, BHEL, Tiruchy-620014.(Phone No: 0431-2577067 / 7005 / 5775)

25. Bids submitted with more than one sample against a single item will be rejected.

26. All the entries in the tender documents should be in one ink. Erasing and overwriting are not permitted. Cancellations and insertions, if any shall be authenticated by the tenderer by signing affixing his seal. After submitting the tender, the tenderer is not entitled to recall his/its offer or modify the terms and conditions thereof.

27. In case of discrepancy/difference in the rates quoted, the rate written in words will be taken as price quoted.

28. Any disputes arising out of any issues, decision taken by our GM(HR) shall be final and binding.

29. These terms and conditions shall be applicable for the bids submitted every month during the entire year commencing from 01/05/2017 till 30/04/2018. However BHEL reserve rights to add, cancel or modify the same at any time without assigning reasons.

30. Disputes or differences arising from this tender or in any manner connected therewith shall be subject to the following disputes resolution mechanism:

a) Any dispute shall initially be discussed amongst parties and settled amicably.

b) If no amicable settlement or if there is no scope for amicable settlement, then any party may refer the dispute to sole arbitrator to be nominated by the GM(HR), BHEL, Trichy. The place of arbitration shall be at Trichy. All arbitration proceedings shall be conducted in English in accordance with the provisions of the Arbitration and Conciliation Act, 1996.

c) The arbitration award shall be final and binding upon the parties and each party will bear its own costs of arbitration and equally share the fees of the arbitral tribunal.

31. All disputes shall be subject to the exclusive jurisdiction of courts at Trichy.

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**TECHNICAL BID**  
**(FORMAT FOR TECHNICAL BID)**

(This is only a model format. Following points to be typed in your letter Head only)

Date:-

In response to your tender Ref: BHEL:HRM:CANT:BUN&BREAD TENDER:2017 – 18 dt 13.03.2017, we are pleased to offer the following samples for the supply of Bun and Bread to BHEL Canteens during the period **from 01-05-2017 to 30-04-2018**.

| Description                                                                                                                       | Sample of 02 breads of 500 gms each ( packed in a polythene cover ) and 10 nos. of bun each of 50gm (packed in a polythene cover) |                                |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| <b>BUN PACKING IN A POLYTHENE COVER OF 50GMS EACH.</b> (Date of Manufacture & Best before date to be indicated in each bun cover) | 10 Nos. of bun of each of 50 gms                                                                                                  | <b>Enclosed / Not Enclosed</b> |
| <b>BREAD PACKED IN A POLYTHENE COVER OF 500 GMS EACH</b>                                                                          | 2 No's breads of Each 500 gms                                                                                                     | <b>Enclosed / Not Enclosed</b> |

( Approximate requirement per day is 3000 nos. bun for BHEL Canteens ).

( Approximate requirement per week is 50 kgs bread for BHEL Canteens ).

**Note: The Bun and Bread rate is** inclusive of all taxes, transportation, loading, unloading and other handling charges including delivery at BHEL Canteen Stores / respective Canteens etc.

Signature of the tenderer:

Name in block letters

Phone No.

Mobile No.

Email ID.

## PRICE BID

### (FORMAT FOR PRICE BID)

(This is only a model format. Following points to be typed in your letter Head only)

**The quoted rate for the supply of Bun and Bread is applicable for the entire Period from 01- 05- 2017 to 30-04-2018.**

In response to your tender Ref: BHEL:HRM:CANT:BUN&BREAD TENDER:2017 – 18 dt 20.03.2017, we are pleased to offer the following most competitive and firm rate for the supply of Bun and Bread to BHEL Canteens during the period **from 01-05-2017 to 30-04-2018.**

| Description                                                                                                                                 | Rate quoted per bun of 50gms<br>Rate quoted per bread of 500gms |          |
|---------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------|
|                                                                                                                                             | In figures<br>Rs. Ps.                                           | In words |
| <b>BUN PACKING IN A POLYTHENE COVER OF 50GMS EACH</b> (Firm Name, Date of Manufacture & Best before date to be indicated in each bun cover) |                                                                 |          |
| Rate per Bun of 50 gms each.                                                                                                                |                                                                 |          |
| <b>BREAD PACKED IN A POLYTHENE COVER OF 500 GMS EACH</b>                                                                                    | In figures<br>Rs. Ps.                                           | In words |
| Rate per Bread of 500 gms each.                                                                                                             |                                                                 |          |

**( Approximate requirement per day is 3000 nos. bun for BHEL Canteens ).**

**( Approximate requirement per week is 50 kgs bread for BHEL Canteens ).**

**Note: The Bun and Bread rate is** inclusive of all taxes, transportation, loading, unloading and other handling charges including delivery at BHEL Canteen Stores / respective Canteens etc.

Signature of the tenderer:

Name in block letters

Phone No.

Mobile No.

Email ID.