

**BHARAT HEAVY ELECTRICALS LIMITED  
15<sup>th</sup> FLOOR, WORLD TRADE CENTRE - I,  
CUFFE PARADE, MUMBAI - 400 005**

**TENDER FOR HIRING OF TOURIST TAXIS**

**SUBMISSION DATE: 10<sup>TH</sup> January , 2011 - 3.00 PM**

**OPENING DATE : 10<sup>TH</sup> January, 2011 - 3.30 PM**

RE: MUM: HRD: TT 0218:  
M/s.

31/12/2010  
Control No.

Dear Sirs,

**Sub: Rate Contracts for Hiring (1) AC Indica / Wagon R / Hyundai Santro/ Similar Class cars on Monthly basis (2) Non-Luxury & Luxury cars on daily Basis**

Bharat Heavy Electricals Limited, a Govt. of India Undertaking with it's Regional Office located at 15<sup>th</sup> floor, Centre I , World Trade Centre, Cuffe Parade, Mumbai – 400 005, invites bids for finalisation of rate contracts for hiring of cars with Tourist Taxi registration in 3 different categories as given under :

Scope of Work:

**Category – I: - Hiring on Monthly Basis: Indica AC car/ Wagon R / Hyundai Santro/ Similar class cars - 2 nos.**

**Category – II: - Daily Basis (for non luxury cars) (As and when required):**

- i. Indica AC / Wagon R / Hyundai Santro/ Similar class cars
- ii. Tata Indigo / Esteem
- iii. Logan/ Hyundai Accent/ Swift Dzire
- iv. Scorpio / Tavera AC
- v. Tata Sumo / Qualis AC
- vi. Tata Sumo / Qualis Non-AC

**Category – III: - Daily Basis (for luxury cars) (As and when required)**

- i. Innova AC
- ii. Honda City AC
- iii. Maruti SX4
- iv. Ford Fiesta
- v. Skoda Octavia
- vi. Toyota Corolla
- vii. Honda Civic
- viii. Honda Accord
- ix. Toyota Camry
- x. Mercedes – C

**BHEL will award the separate contracts for each of the three categories to the L1 parties of the respective categories as per the evaluation criteria – Annexure – I given with this Tender. Eligible parties can quote for any one, two or all 3 categories of the Tender.**

**It is to be noted that parties fulfilling the Prequalification criterion will be evaluated in the Tender only if they have quoted for all the sub items of rates called in that category. In such a case (for non owned vehicle) the party will be expected to mobilize outsourced vehicle at the quoted rates.**

Three (3) rate contracts (one for each category defined above) shall be finalized by BHEL initially for a period of 2 years which can be mutually extended at the same rate and conditions for another 1 year.

The Bidders are required to go through the Tender requirements and submit their 3 part bid for one/two/all three categories separately for each category of cars ( as grouped above ). The 3 part bids for each category will be as under:

Prequalification Bid (Part ‘A’) – Envelope 1 superscribing at the top of the envelope as “Prequalification Bid”

Technical Bid (Part ‘B’) – Envelope 2 superscribing at the top of the envelope as “Techno-Commercial Bid”

Price Bid (Part ‘C’) – Envelope 3 superscribing at the top of the envelope as “Price Bid”

The format for all the three parts (Part ‘A’, Part ‘B’ and Part ‘C’) is enclosed herewith. All the three bids to be sealed in separate envelopes with the label as “Prequalification Bid”, “Techno-Commercial Bid” and “Price Bid”. These three envelopes to be sealed in another envelope along with covering letter superscribed with “Tender for Hiring of Tourist Taxi- Category I/II/III” (Relevant to the group for which bid is submitted) .

The tenders are to be submitted at 15<sup>th</sup> floor tender box **on or before 10.1.2011 (3.00 p.m.)** addressed to Dy. General Manager (HR), Regional Operations Division, Bharat Heavy Electricals Limited, 15<sup>th</sup> floor, Centre I, World Trade Centre, Cuffe Parade, Mumbai – 400 005.

Offers through telegram / fax shall not be acceptable. Late tenders are not acceptable.

Initially the Prequalification Bid shall be opened on the date of submission at 3.30 p.m. and the techno- Commercial bids of the qualified parties shall be opened in front of tenderer’s who wish to be present on the date to be informed by BHEL subsequently.

After scrutiny, the price bids of the technically qualified bidders shall be opened in front of the successful bidders who wish to be present on the date to be informed by BHEL subsequently.

In the Techno- Commercial bid parties to clearly mention as Agreed or Not Agreed against each of the clauses of the Techno- Commercial bid and stamp and sign on all pages of this bid.

For Qualifying under this tender the parties have to

- (a) Fulfill Pre-Qualification criteria
- (b) Unconditional acceptance of all the clauses.
- (c) Verification of original RC as required in Category- I/II/III
- (d) In case of deficiency of all the three (a) to (c), Price Bid will not be considered.

The price bids submitted by the technically qualified bidder shall be evaluated as per the evaluation criteria furnished in Annexure – I.

BHEL reserves the right to reject any or all the offers without giving any reasons thereof.

Thanking you,

Yours faithfully,  
For Bharat Heavy Electricals Limited,

(A.K. Sinha)  
Dy. General Manager (HR)

Encl: Part 'A', Part 'B' and Part 'C' formats

Annexure I- Evaluation Criterion

(LETTER OF COMPLIANCE IN YOUR COMPANY'S LETTER HEAD)

Date:

To:

M/s. Bharat Heavy Electricals Limited,  
15<sup>th</sup> floor, World Trade Centre – I,  
Cuffe Parade,  
Mumbai – 400 005

Dear Sirs,

Sub: Your tender no. RE: MUM: HRD: TT 0218 dated 31.12.2010

With reference to your above tender, we hereby confirm that all the terms and conditions of your above tender are acceptable to us and our offer is based on the same.

We have submitted the price bid in your price bid format only without any deviations / conditions. We also confirm that if any deviations / conditions in the Price Bid are mentioned, the same will not be entertained by BHEL.

We also confirm that for whatever categories (I/II/III) we are participating, we have quoted for all the sub items and in case there is any NON QUOTE our Tender will be rejected.

Thanking you,

Yours faithfully,

SIGNATURE AND SEAL OF THE BIDDER

**PREQUALIFICATION CRITERIA**  
**(Category I –MONTHLY BASIS)**

**PART – ‘A’ – ENVELOPE - 1**

Bidders must own at least 3(Three) **Tata Indica AC Cars/ Wagon R/ Hyundai Santro/ Similar class cars** , registered in the name of their Agency / Company / Proprietors / Partners / Individuals with RTO to ply as Tourist Vehicle i.e. T-Registration.

1. The make of the cars should not be prior to 2008.
2. Bidders must have at least two years experience of similar nature preferably with Government / Public Sector or reputed Private Sector Companies / Firms. They should submit latest performance certificate for similar services from at least one Government Companies / Agencies / Public Sector Undertakings / Private or Public Limited Companies.
3. Following documents to be enclosed along with the Prequalification Bid:
4. a) Copies of the valid RC books for the 3 cars owned by the bidder- Original will be required for verification before opening of the Price Bid
  - b) Valid RTO permit for the vehicles.
  - c) Service tax registration number and PAN no.
  - d) Comprehensive insurance of cars.
  - e) Copy of permit for vehicle for ‘T’ mark from RTO.
  - f) Copy of fitness certificate of vehicle by RTO.
  - g) Proof of office and the garage – to enclose telephone / electricity bill etc.
  - h) List of personnel employed for running the booking office.
  - i) Duly signed and stamped compliance letter in the bidder’s company letterhead as per format enclosed.
  - j) Nature of firm (Proprietorship / Partnership / Private Limited / Public Limited).

The following documents are to be submitted:

    - i) Proprietorship Firm – Registration certificate under Bombay Shop & Establishment Acts / Other Statutory Authorities like PWD / MHADA / Sales Tax Department / Registration of Companies etc.
    - ii) Partnership Firm – Partnership Deed
    - iii) Private Limited Company / Public Limited Company – Certificate of Incorporation.

**PREQUALIFICATION CRITERIA**  
**(Category II – DAILY BASIS)**

**PART – ‘A’ – ENVELOPE - 1**

1. Bidders must own at least 3 **Cars of (mentioned in Category II )** duly registered in the name of their Agency / Company / Proprietors / Partners / Individuals with RTO to ply as Tourist Vehicle i.e. T-Registration.
2. The make of the cars should not be prior to 2008.
3. Bidders must have at least two years experience of similar nature preferably with Government / Public Sector or reputed Private Sector Companies / Firms. They should submit latest performance certificate for similar services from at least one Government Companies / Agencies / Public Sector Undertakings / Private or Public Limited Companies.
4. Following documents to be enclosed along with the Prequalification Bid:
5. Copies of the valid RC books for the 3 cars owned by the bidder- Original will be required for verification before opening of the Price Bid
  - i) Valid RTO permit for the vehicles.
  - ii) Service tax registration number and PAN no.
  - iii) Comprehensive insurance of cars.
  - iv) Copy of permit for vehicle for ‘T’ mark from RTO.
  - v) Copy of fitness certificate of vehicle by RTO.
  - vi) Proof of office and the garage – to enclose telephone / electricity bill etc.
  - vii) List of personnel employed for running the booking office.
  - viii) Duly signed and stamped compliance letter in the bidder’s company letterhead as per format enclosed.
  - ix) Nature of firm (Proprietorship / Partnership / Private Limited / Public Limited).  
The following documents are to be submitted:
    - a) Proprietorship Firm – Registration certificate under Bombay Shop & Establishment Acts / Other Statutory Authorities like PWD / MHADA / Sales Tax Department / Registration of Companies etc.
    - b) Partnership Firm – Partnership Deed
    - c) Private Limited Company / Public Limited Company – Certificate of Incorporation.

**PREQUALIFICATION CRITERIA**  
**(Category III – DAILY BASIS)**

**PART – ‘A’ – ENVELOPE - 1**

1. Bidders must own at least **2 luxury cars (Mentioned in the category-III)** registered in the name of their Agency / Company / Proprietors / Partners / Individuals with RTO to ply as Tourist Vehicle i.e. T-Registration.
2. The make of the cars should not be prior to 2008.
3. Bidders must have at least two years experience of similar nature preferably with Government / Public Sector or reputed Private Sector Companies / Firms. They should submit latest performance certificate for similar services from at least one Government Companies / Agencies / Public Sector Undertakings / Private or Public Limited Companies.
4. Following documents to be enclosed along with the Prequalification Bid:
5. Copies of the valid RC books for the 2 luxury cars owned by the bidder- Original will be required for verification before opening of the Price Bid
  - i) Valid RTO permit for the vehicles.
  - ii) Service tax registration number and PAN no.
  - iii) Comprehensive insurance of cars.
  - iv) Copy of permit for vehicle for ‘T’ mark from RTO.
  - v) Copy of fitness certificate of vehicle by RTO.
  - vi) Proof of office and the garage – to enclose telephone / electricity bill etc.
  - vii) List of personnel employed for running the booking office.
  - viii) Duly signed and stamped compliance letter in the bidder’s company letterhead as per format enclosed.
  - ix) Nature of firm (Proprietorship / Partnership / Private Limited / Public Limited).  
The following documents are to be submitted:
    - a) Proprietorship Firm – Registration certificate under Bombay Shop & Establishment Acts / Other Statutory Authorities like PWD / MHADA / Sales Tax Department / Registration of Companies etc.
    - b) Partnership Firm – Partnership Deed
    - c) Private Limited Company / Public Limited Company – Certificate of Incorporation.



**TECHNO COMMERCIAL BID - PART 'B'- ENVELOPE 2**  
**(Common for Category I/II/III)**

Sl. No.	Description	Accepted
1	<p>Party has to deposit security deposit at the following rates of the annual contract value. Contract value for 2 years will be arrived as per the load shown in evaluation criterion.</p> <p>Upto Rs.10 lakhs .. 10%</p> <p>Above Rs.10 lakhs and upto Rs.50 lakhs .. Rs. 1 lakh + 7.5% of the amount exceeding Rs.10 lakhs</p> <p>Security deposit may be furnished in any of the following forms:</p> <p>(a) 50% in cash / pay order / demand draft</p> <p>(b) Local cheques subject to realization</p> <p>(c) Balance 50% in the form of bank guarantee from scheduled banks / financial institutions or National Saving Certificates / Kisan Vikas Patra in favour of BHEL.</p> <p>Security deposit to be furnished within a week of issue of LOI. Security deposit shall not carry any interest. Security deposit in normal case will be refunded after three months of expiry of successful contract.</p>	
2	The evaluation of the bids shall be as per the evaluation criteria in Annexure – I enclosed herewith.	
3	BHEL reserves the right to award the contract separately for “Monthly Cars” and “Daily Cars” to the L1 parties of the respective categories as per the evaluation criteria– Annex – I. The successful bidders should, in case of emergency , should be able to arrange the vehicle of any category at the rate finalized for that category under this Tender.	
4	The contract for hiring of taxis shall be initially for a period of two years. BHEL reserves the right to extend the same for one more year on the same rates, terms and conditions.	
5	<p>During the period of the contract, if there is a variation in the fuel prices the hiring rate of the vehicle shall be increased / decreased as per the under mentioned formula.</p> <p>(a) For non-AC cars Rs.0.08 per km for every 1Rs increase per litre in fuel price.</p> <p>(b) For AC cars Rs.0.10 per km.for every 1Rs increase per litre in fuel price.</p> <p>Fuel price prevailing on the date of submission of the tender shall be considered as the base rate.</p>	

6	Successful bidder has to abide by the rules and regulations of local / national traffic rules without any additional financial implications to BHEL.	
7	Vehicles should be marked as Tourist Taxi with “T” and should not be older than 2008. For all cars it should not be older than 2008. All the vehicles to be deployed under this contract should be maintained in good aesthetic and working condition.	
8	All the vehicles should be in upto date condition, properly cleaned and dusted with white / light shade seat cover when sent on duty to BHEL at any time day or night. The fuel tank of the vehicle should be full. The vehicle should be fully road worthy, free from dents and in presentable condition.	
9	Private cars owned or hired by the parties shall not be acceptable.	
10	The contractor should have a full fledged office with proper office equipment for booking the vehicles and personnel shall be available round the clock including holidays.	
11	Since BHEL is certified for HSE Management system it is mandatory that all the requirements of the Motor Vehicle Act 1988, Central Motor Vehicle Rules 1989, and the Children Labour (Prohibition & Regulation) Act 1986, copies of which are enclosed with the tender are to be complied with.	
12	All the vehicles must have the required accessories like jack, tool kit, stepney and first aid box. The drivers must know the changing of wheels and other small maintenance of the vehicles.	
13	The contractor shall maintain the log sheet / duty slip for every trip / requisition. The log sheet / duty slip should be got signed by the driver from the user along with the name of the user which would indicate the opening and the closing meter reading with point of starting / ending the journey, the reporting and releasing time. <b>Proper maintenance of log book is very essential and payment will be made on the basis of correct, certified log book.</b>	
14	Bills and log books should be clean without any over writing, corrections etc. Bills and other documents should be submitted in original.	
15	Instructions whether the car is required for the subsequent days during the stay in Mumbai may also be taken from the users.	
16	In case of break down / failures the contractor shall provide alternate vehicle with the driver within one hour. In case the same is not done this will be considered as non-availability of car and BHEL shall have the right to engage the car at the risk	

	and cost of the party. Additional cost shall be deducted from the running bills of the party.	
17	<p>Penalty Clause:</p> <p>(a) For vehicles hired on daily basis : If the vehicle provided by the contractor does not report in time and / or not in good condition (not maintained properly) / without proper documents and also the model is older than 2008, then the vehicles may be rejected and sent back. No payment shall be made on account of the vehicles so rejected.</p> <p>(b) For vehicles hired on monthly basis : If the vehicle does not report for duty on time and/or is not in good condition and without proper documents and also the model is older than 2008, then the vehicle may be rejected and sent back. No payment shall be made on account of vehicle so rejected for that period and the penalty shall be calculated on per day basis taking into account the monthly rates quoted.</p> <p>If the replacement vehicle is sent by the contractor within the revised schedule intimated to him on rejection of the original vehicle and the same is accepted by the company, no penalty will be imposed on the contractor.</p> <p>However, if the company is required to arrange replacement vehicles from another source to meet the schedule, then the same shall be at the risk and cost of the contractor and the additional cost, if any, shall be recovered from the running bills of the party.</p>	
18	The contractor shall provide substitute driver in case the deputed driver takes leave or does not report for duty or is absent from the duty for any reason whatsoever. This would be especially applicable for vehicles taken on monthly hiring basis.	
19	For every vehicles garage to office and office to garage distance will be 15 km each way . or the actual distance from the garage to BHEL, World Trade Centre Office, whichever is less, and one hour per day will be admissible in addition to the actual duty km and time every day.	
20	All the vehicles sent to BHEL should be covered by comprehensive insurance including the driver and the passengers. Copy of the policy to be submitted within one week of issue of work order.	

21	For outstation trips i.e. outside the limits of BMC, Navi Mumbai and Thane Municipal Corporation payment will be calculated on the basis of actual Kms. travelled. Night halt charges (if any) will be given for outstation journeys only. In case, if a monthly car is used for outstation duty, the actual kilometers and actual hours utilized per outstation duty shall be added to the actual kilometers and actual hours used for the respective month for arriving at the total kilometers / hours used for that particular month for the particular category of vehicle	
22	Occasionally if instead of a monthly basis car, a bigger / luxury car is required, then the contractor shall provide the same and the difference of rates derived from the monthly rates for such cars and daily rates for replacement cars (any of the bigger cars in the rate schedule) shall only be paid.	
23	Validity of the offer : <b>One month from the due date of submission.</b>	
24	BHEL reserves the right to reject any or all quotations without assigning any reasons whatsoever.	
25	Separate work orders shall be issued by BHEL for each of the categories (I/II/III) as per Tender.	
26	Successful bidder shall be given one week notice for placement of vehicles.	
27	Payment Terms : All the bills / documents along with duly filled in log book for the calendar month may be submitted by the 7 <sup>th</sup> of the next month. Payments shall be released within 15 working days on submission of all the documents (if in order).	
28	The party has to submit self attested copies of registration book for the vehicles likely to be deployed for BHEL on issue of Work Order. BHEL reserves the right to inspect the conditions of the vehicle before the award of the contract and also anytime during the contract period to ascertain that the vehicle being offered is as per the contractual terms and conditions.	
29	Normally BHEL shall provide sufficient notice three to four hours while booking the vehicles being requisitioned on request basis. But, in case of emergency the vehicle should be provided even at short notice of half an hour to one hour.	
30	The drivers must be literate, smart, polite, courteous and well dressed in white terricot uniform, with shoes, gloves and cap while on duty which shall be provided by the contractor.	
31	Drivers should be well behaved, well mannered and decent.	

	Any driver found misbehaving with the guests shall be reported to the contractor and he shall take immediate and appropriate action to avoid such incidence in the future. The drivers shall not be permitted to drive under the influence of Alcohol and similar substances.	
32	Drivers should have sufficient experience and possess valid driving license. The license should be produced for inspection as and when desired by the office / the user. They should not have any criminal / police record. The drivers should be fully conversant with the various routes within the BMC limits, Navi Mumbai and Thane Municipal Corporation Limits. The drivers deputed for outstation locations such as Pune, Nasik, Shirdi, Baroda etc., shall be conversant with the local routes and roads.	
33	Drivers must carry sufficient cash to pay for airport toll, municipal parking charges, fuel when required and emergency maintenance. They should also have enough cash for taking care of their own lunch / dinner and shall not ask for any tips from any of the BHEL employees / guests. In no case money should be borrowed from the user of the car / BHEL guests for the above purposes.	
34	All the drivers must have a working mobile telephone and log book. The mobile nos. of the drivers should be handed over to the guests using the car for convenience of the users. It is preferable that the mobile nos. of the drivers be informed at least twelve hours before the duty time and the drivers should not be changed. If they are changed, then our office should be informed well in advance so that the same could be communicated to the guests. For the vehicles that are being requisitioned for VVIPs preferably the same driver should continue for better coordination and their mobile numbers should not be changed.	
35	Driver should carry placard (preferably laser print on computer) with BHEL shown distinctly on the top with all the particulars of the guests arriving with the details of flight / rail details etc., for easy identification by visiting BHEL guests. Placards of paper or file covers shall not be acceptable. It is preferable to have a placard in wood / durable hard plastic with handle to carry.	
36	Drivers must report in time to BHEL concerned officials.	
37	The driver has to park the vehicle in BHEL parking place inside the World Trade Centre compound.	
38	The representative of the contractor should confirm the time, date and place where the vehicle has to report with our office for the vehicles booked on daily basis.	

39	The representative of the contractor also must recheck with the guests / users whether the vehicle has reported in time to the guests or not.	
40	The drivers must have a suggestion / complaint book while on duty with BHEL and provide them to the users when requested.	
41	During the contract period, if the vehicle is seized / detained / impounded by the Police / Transport Authority for any reason whatsoever, it would be at sole risk / expenditure / responsibility of the contractor.	
42	In case any car fails to report for duty at the stipulated time, it will not be accepted for duty and no payment shall be made for that trip.	
43	In case contractor fails to carry out the jobs as per terms and conditions of the contract, the security deposit is liable to be forfeited without prejudice to any other rights, which the company may have under this contract.	
44	<p>If the car is involved in any accident or mishap and as a result thereof any employee or employees of BHEL suffer any injury or die and BHEL pays or has to pay compensation and / or damages to such employee or employees or his / their heirs, as the case may be, whether pursuant to the provisions of any law or otherwise, then the contractor shall be liable to pay to BHEL the amount of all such compensation or damages. BHEL should also be fully indemnified from any sort of Third party liability arising from this contract while the vehicle is on BHEL duty.</p> <p>This will be in addition to the recovery of losses which shall have to be reimbursed to the authorized commuters for to and fro journey from their respective offices.</p>	
45	If at any time the contractor defaults in proceeding with the work with due diligence and continues to do so or commit any default in complying any of the terms and conditions even after the notice in writing is given at least three times repeatedly, BHEL may, without prejudice to any other right to remedy which shall have accrued or shall accrue thereafter to BHEL, terminate the contract as a whole or in part thereof. The notice will be deemed to have been served as and when sent to the address given in the tender by courier / registered post.	
46	The contractor shall also ensure to comply with all the Labour Laws i.e. Minimum Wages Act, P.F. Act, ESI Act etc., as applicable and a certificate of compliance as above shall be enclosed with your bill. BHEL shall in no case, be held responsible for any non-compliance on the above by you.	

47	Force majeure means suspension of traffic services due to rains, floods, earthquake, bandhs, strikes, riots and lockouts in BHEL. For non-availability of the car during the force majeure period, no penalty will be leviable on the contractors as stipulated in the tender.	
48	The party shall indemnify BHEL for all the losses / damages occurred during the contract for the operation of the vehicles by the drivers.	
49	Arbitrator in case of any arbitration / differences in execution of contract shall be one of the BHEL Executives at the level of DGM and above who shall be sole Arbitrator and his decision will be final.	

Signature & Seal of the Bidder

**PRICE BID**  
**(Category I- Monthly Basis)**

**PART 'C'**

**ENVELOPE 3**

**I) Monthly Cars:**

Indica AC / Wagon R / Hyundai Santro / Similar class cars (on monthly basis)

- |   |     |       |
|---|-----|-------|
| 1) Per month for 2400 kms / 300 hrs per vehicle                           | Rs. | /p.m. |
| 2) Rate per additional hour (beyond 300 hrs. per vehicle per month)       | Rs. | /hour |
| 3) Rate per additional kilometer (beyond 2400 kms. per vehicle Per month) | Rs. | /km   |

(2 & 3 will be paid on ACTUAL USAGE and the average km and average hours mentioned in Annexure I (Evaluation Criterion) is only for Evaluation of Tender and not to be assumed as GURANTEED Contract amounts. For evaluation the average daily is being taken as 3hrs (beyond 8 hrs) and 20 km (beyond 80 km) as per our past trend.

- All taxes and other duties at actuals.
- Toll charges/parking charges reimbursement subject to production of receipts.
- No other charges shall be considered for payment
- For 4 hours and 40 kms prorata 50% payment shall be considered.



**PRICE BID**  
**(Category II- Daily Basis (Non Luxury Cars))**

**PART 'C'**

**ENVELOPE 3**

**II) Daily Cars (Non Luxury):**

- (i) Indica AC / Wagon R / Hyundai Santro / Similar Car per day (As per request)

Rate for 80 kms / 8 hours Rs. /day

Rate per additional hour (beyond 8 hrs.) Rs /hour

Rate per additional kilometer (beyond 80 kms.) Rs. /km

- ii) Tata Indigo/ Esteem per day (As per request)

Rate for 80 kms / 8 hours Rs. /day

Rate per additional hour (beyond 8 hrs.) Rs /hour

Rate per additional kilometer (beyond 80 kms.) Rs. /km

- iii) Logan/Hyundai Accent/ Swift Dzire per day (As per request)

Rate for 80 kms / 8 hours Rs. /day

Rate per additional hour (beyond 8 hrs.) Rs. /hour

Rate per additional kilometer (beyond 80 kms.) Rs. /km

- iv) Tata Sumo / Qualis Non-A/C per day (As per request)

Rate for 80 kms / 8 hours Rs. /day

Rate per additional hour (beyond 8 hrs.) Rs. /hour

Rate per additional kilometer (beyond 80 kms.) Rs. /km

v) Tata Sumo / Qualis A/C per day (As per request)

Rate for 80 kms / 8 hours Rs. /day

Rate per additional hour (beyond 8 hrs.) Rs. /hour

Rate per additional kilometer (beyond 80 kms.) Rs. /km

vi) Scorpio / Tavera AC per day (As per request)

Rate for 80 kms / 8 hours Rs. /day

Rate per additional hour (beyond 8 hrs.) Rs. /hour

Rate per additional kilometer (beyond 80 kms.) Rs. /km

(In all the category Additional Hours and Additional km charges will be paid on ACTUAL USAGE and the average km and average hours mentioned in Annexure I (Evaluation Criterion) is only for Evaluation of Tender and not to be assumed as GURANTEED Contract amounts. For evaluation the average daily is being taken as 3hrs (beyond 8 hrs) and 20 km (beyond 80 km) as per our past trend.

**Quotation complete in all (i) to (vi) will only be accepted for evaluation.**

- All taxes and other duties at actuals.
- Toll charges/parking charges reimbursement subject to production of receipts.
- No other charges shall be considered for payment
- For 4 hours and 40 kms prorata 50% payment shall be considered.

## **PRICE BID**

### **(Category III- Daily Basis (Luxury Cars))**

#### **PART 'C'**

#### **ENVELOPE 3**

(NOTE: for every group only daily rate to be quoted as extra rates are prefixed by BHEL)

i) Innova AC per day (As per request)

Rate for 80 kms / 8 hours	Rs.	/day
---------------------------	-----	------

Rate per additional hour (beyond 8 hrs.)	Rs.	/hour
--	-----	-------

Rate per additional kilometer (beyond 80 kms.)	Rs.	/km
--	-----	-----

ii) Honda City/ Maruti SX4 / Ford Fiesta per day (As per request)

Rate for 80 kms / 8 hours	Rs.	/day
---------------------------	-----	------

Rate per additional hour (beyond 8 hrs.)	Rs.	/hour
--	-----	-------

Rate per additional kilometer (beyond 80 kms.)	Rs.	/km
--	-----	-----

iii) Toyota Corolla / Skoda Octavia / Honda Civic AC per day (As per request)

Rate for 80 kms / 8 hours	Rs.	/day
---------------------------	-----	------

Rate per additional hour (beyond 8 hrs.)	Rs.	/hour
--	-----	-------

Rate per additional kilometer (beyond 80 kms.)	Rs.	/km
--	-----	-----

iv) Honda Accord / Toyota Camry AC per day (As per request)

Rate for 80 kms / 8 hours	Rs.	/day
---------------------------	-----	------

Rate per additional hour (beyond 8 hrs.)	Rs.	/hour
--	-----	-------

Rate per additional kilometer (beyond 80 kms.)	Rs.	/km
--	-----	-----

v) Mercedes C-Class/ Toyota Civic per day (As per request)

Rate for 80 kms / 8 hours Rs. /day

Rate per additional hour (beyond 8 hrs.) Rs. /hour

Rate per additional kilometer (beyond 80 kms.) Rs. /km

( In all the category Additional Hours and Additional km charges will be paid on ACTUAL USAGE and the average km and average hours mentioned in Annexure I ( Evaluation Criterion ) is only for Evaluation of Tender and not to be assumed as GURANTEED Contract amounts . For evaluation the average daily is being taken as 3hrs ( beyond 8 hrs ) and 20 km( beyond 80 km) as per our past trend.

C) **Night Halt Charges (for outstation duties)** Rs. /night

**Quotation complete in all (i) to (v) will only be accepted for evaluation.**

- All taxes and other duties at actuals.
- Toll charges/parking charges reimbursement subject to production of receipts.
- No other charges shall be considered for payment
- For 4 hours and 40 kms prorata 50% payment shall be considered.

## **Annexure I – EVALUATION CRITERION**

### **CATEGORY I**

#### **Monthly Cars:**

- i. Indica AC (on monthly basis) – QUOTED RATE per month X 48 months
- ii. Additional Kilometer charges- quoted rate X 48 X 25 days X 20 km
- iii. Additional Hours beyond 8 hrs- quoted rate X 48 X 25 days X 3 hrs

## **Annexure I – EVALUATION CRITERION**

### **CATEGORY II**

#### **Daily Basis – Non Luxury:**

##### **A)**

- i) Indica AC / Wagon R / Hyundai Santro / Similar car daily rate quoted X 1600 days
- ii) Tata Indigo / Esteem – daily quoted rate X 100 days
- iii) Hyundai Accent/ Logan / Swift Dzire – daily quoted rate X 100 days
- iv) Tata Sumo/ Qualis- Non A/C- daily quoted rate X 30 days
- v) Tata Sumo/ Qualis- A/C- daily quoted rate X 40 day
- vi) Scorpio / Tavera AC - Quoted rate per day X 100 days

B) Additional Kilometer charges- quoted rate X days X 20 km

C) Additional Hours beyond 8 hrs- quoted rate X days X 3 hrs

B & C will be calculated for each item (i) to (vi) on the number of days mentioned against each item for evaluation only .

## **Annexure I – EVALUATION CRITERION**

### **CATEGORY III**

#### **Daily Basis – Luxury:**

##### **A)**

- i) Innova AC – Quoted rate per day X 100 days
- ii) Honda City / Ford Fiesta / Maruti SX4- Quoted rate per day X 230 days
- iii) Toyota Corolla / Skoda Octavia / Honda Civic - Quoted rate per day X 200 days
- iv) Honda Accord/ Toyota Camry- Quoted rate per day X 240 days
- v) Mercedes AC- Quoted rate per day X 20 days

B) Additional Kilometer charges- quoted rate X days X 20 km

C) Additional Hours beyond 8 hrs- quoted rate X days X 3 hrs

B & C will be calculated for each item (i) to (vi) on the number of days mentioned against each item for evaluation only

Envelopes to Contain the Following Set of Documents:

- Envelope 1-   a) Prequalification Documents as per Criterion defined  
                  b) Compliance Letter in the given format (page 5 of this Tender)
- Envelope 2-   Technical bid signed on all pages, and blank format of price bid duly signed
- Envelope 3-   Price Bid only (Separate envelope if quoting for more than one category)  
                  Each Envelope to specify category (I/II/III)