

BHEL EDN TENDER



PLACE OF WORK

BHEL EDN TOWNSHIP, ATTIGUPPE, VIJAYNAGR, BENGALURU -560040

FACTORY ADDRESS

BHEL ELECTRONIC DIVISION
MYSORE ROAD, BENGALURU-560026.
CONTACT NO:-23394382

SUBMISSION OF TENDER DOUCMENT

AT THE RECEPTION, HRM TENDER BOX (No.12)

BHEL ELECTRONIC DIVISON

MYSORE ROAD
BENGALURU-560026.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER





Bharat Heavy Electricals Ltd
Electronics Division
Mysore Road, Bengaluru – 560026

Tender Document for

PROVIDING SECURITY SERVICE AT BHEL- EDN-TOWNSHIP.

DUE DATE OF SUBMISSION OF DULY FILLED-IN

Before 1.15PM, 28.07.2017 (Friday)

TWO PART BID

TENDER OPENING DATE 28.07.2017 AT 1.30PM

Part – I Technical cum Commercial Bid 30 Pages

Part – II Price Bid 06 Pages

Note: 1) Part – I: To be submitted in a separate sealed cover.

2) Part – II: To be submitted in a separate sealed cover.

3) **Earnest Money Deposit of Rs.67435/- in the form of Demand draft in favor of BHEL-EDN.**

Or

MSME / NSIC valid certificate should be submitted in a Separate sealed cover

(Tenders will be liable for rejection if the above is not submitted.)

4) Part-I, Part-II & EMD sealed covers should be put in outer Envelope and super scribing the Tender enquiry No., Name of work, and Name & Address of the Tenderer.

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PART-I

BHARAT HEAVY ELECTRICALS LIMITED, ELECTRONICS DIVISION MYSORE ROAD, BENGALURU-560026

DEPARTMENT	HRM
SECTION	TOWNSHIP
REF.TENDER ENQ.NO:	BHE/904/17/547/86, Date: 05.07.2017

TECHNICAL-CUM-COMMERCIAL BID (To be furnished by the Bidders)

01	NAME OF THE WORK	PROVIDING SECURITY SERVICE AT BHEL- EDN-TOWNSHIP.
02	APPROXIMATE ESTT.COST	Rs. 33.72 Lakh
03	COMPLETION PERIOD	12 MONTHS
04	NAME OF THE CONTRACTOR	
05	ADDRESS WITH PHONE NO. & MAIL ID	
	(A) OFFICE	
	Mail ID:	
	(B) RESIDENCE	
06	QUALIFICATION	
07	STAFF STRENGTH	
08	PLANT/EQUIPMENTS	NOT APPLICABLE
09	(A) SCOPE OF WORK (As per schedule of items)	UNDERSTOOD/ NOT UNDERSTOOD
	(B) ACCEPT TO EXECUTE IN TOTAL	YES/ NO
10	AVERAGE ANNUAL FINANCIAL TURN OVER during the last 3 years, ending 31st March of the previous financial Year should be 20% of the Estimated cost of this NIT. (Copy To Be Enclosed)	
10.1	Turnover - Previous year (2016-17)	Rs.
10.2	Turnover - 1 year before previous year(2015-16)	Rs.
10.3	Turn over- 2 years before previous year(2014-15)	Rs.
11	SOLVENCY CERTIFICATE shall be of Amount ` 2.81 Lakh. (Latest Certificate from the Bank shall be produced not older than one (1) year from the date of opening of tender) (Copy To Be Enclosed)	

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12	EXPERIENCE CERTIFICATE SUCCESSFULLY COMPLETED SECURITY WORKS DURING LAST 07 YEARS (Copy of performance report with executed work value From the organization where the work is executed is to be enclosed. Submission of Work Order copy is not adequate) (Please enclose copy)	
	(A) Three similar completed works (each not less than 40% of the Estimated cost) or	
	(B) Two similar completed works (each not less than 50% of the Estimated cost) or	
	(C) One similar completed work (not less than or Equal to 80% of Estimated cost)	
13	EMD PARTICULARS- CASH/ DEMAND DRAFT (Enclosed details)	
14	ACCEPTANCE (DRAWINGS/DESIGNS)	Not Applicable
15	(A) WHETHER REGISTERED WITH GOVT. AGENCIES SUCH AS CPWD/STATE PWD/MES/RAILWAY/ OTHER PUBLIC SECTOR UNDERTAKINGS	Yes/No
	(B) If yes, VALIDITY OF REGISTRATION/DETAILS	Copy Enclosed/Not Enclosed
16	(A) BHEL'S PAYMENT TERMS	ACCEPTABLE / NOT ACCEPTABLE
	(B) Whether agreeable to make necessary Statutory Payments as per BHEL EDN terms.	YES/NO
17	(A) Whether registered with ESI/PF authority And have Registration No. (If yes indicate nos.) (Please enclose copy of Registration)	YES/ NO
	(B) Constitution of Firm Individual / Sole Proprietorship Concern/ Partnership Firm/Public Ltd. Company/ Private Ltd. Company	
18	ELECTRONIC FUNDS TRANSFER (EFT) form enclosed Page no.27-28 of NIT part-I	Please fill up the form in ANNEXURE-I
19	PAN Card details (Please enclose copy)	
20	GST & GSTIN No. (Please enclose copy)	Please fill up the GST compliance in ANNEXURE-II at page no.29
21	PASARA Certificate (Please enclose copy)	Please enclose the copy of certificate
Please fill up the checklist enclosed as ANNEXURE-III at page 30		

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Bharat Heavy Electricals Limited
ELECTRONICS DIVISION
Mysore Road, Bengaluru - 560026

HRM/TOWNSHIP DEPT.
NOTICE INVITING TENDERS

01	TENDER NUMBER	BHE/904/17/547/86, Date: 05.07.2017
02	NAME OF WORK	PROVIDING SECURITY SERVICES AT BHEL- EDN- TOWNSHIP.
03	ESTIMATED COST	Rs. 33.72 Lakh
04	EARNEST MONEY DEPOSIT	`67435/- (` Sixty Seven Thousand Four hundred Thirty Five)
05	COMPLETION TIME	12 Months.
06	LAST DATE AND TIME FOR THE SUBMISSION OF DULY FILLED IN TENDER DOCUMENT	BEFORE 1:15 PM ON 28.07.2017
07	PLACE OF SUBMISSION OF AT THE RECEPTION TENDER DOCUMENT	AT THE RECEPTION TENDER BOX / HRM-12 BHEL - ELECTRONICS DIVISION MYSORE ROAD, BANGALORE - 560 026.
08	TENDER OPENING DATE AND TIME	28.07.2017 AT 1:30 PM

NOTE: The Tenderer shall be duly filled in Tender document after affixing signature on all pages.

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H.B. SRINIVASA, Sr. MANAGER/HR
BHEL-EDN, MYSORE ROAD, BANGALORE - 560 026

**BHARAT HEAVY ELECTRICALS LIMITED
ELECTRONICS DIVISION
MYSORE ROAD- BANGALORE-26**

INSTRUCTIONS TO TENDERER

1. The Company is desirous of engaging a Security Agency for providing Security to its Township, situated at VijayNagar, Bangalore -560040.
2. Tenders should be addressed to the **AGM /HRM (ESTATE OFFICER)** Electronics Division, Bharat Heavy Electricals Limited, Mysore road, Bangalore – 560 026. The duly super scribed “Price Bid” should be in separate sealed cover likewise “Technical cum Commercial Bid” also and both covers shall be placed in an outer envelope, super scribing Tender Enquiry No., the Name of work, and Name and address of the contractor.
3. (a) The local address of the contractors, the name of the person to whom all the correspondence are to be addressed shall be indicated, with telephone number (both office and residence).
(b) All entries in tender documents should be in one color of ink (**preferably blue ink**). Erasing and overwriting is not permitted. All corrections should be duly signed by the contractor concerned.
4. Contractors shall fill in all the required particulars in the blank space, provided in the tender documents and also sign in each and every page of the tender document including the drawings before submitting tender.

5. ESSENTIAL CRITERIA (Mandatory)

- 5.1. The contractor should have a valid Registration Certificate of Establishment, Govt. of Karnataka-Department of labor. Copy of the same shall be enclosed along with the bid.
- 5.2. The contractor should be able to deploy sufficient number of trained security personnel at BHEL-EDN-Township with adequate reliever arrangements.
- 5.3 The Security Contractor should adhere to **THE KARNATAKA PRIVATE SECURITY AGENCIES RULES, 2008** and subsequent amendments in case issued during the execution period of the contract.
- 5.4 The successful contractor of this tender should be having their office in Bangalore for correspondence.

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- 5.5. (a) The contractor, as an independent employer should submit the ESI and PF code numbers registered with ESI and PF authorities, along with the tender document & the same shall be operated in the remittance of ESI and PF contributions in respect of all the security personnel employed by them at BHEL-EDN-Township for a full contract period, failing which, contractor should undertake to submit the ESI and PF code numbers in the event of awarding the work at any rate.

The payment of ESI and PF contributions as per the extant rules for the full contract period shall be the sole responsibility of the contractor.

- (b) Contractor should cover their Employees with “Workmen Compensation Policy wherever ESI is not applicable.

- 5.6 The contractor should obtained the License under Private Security Agencies (Regulation) Act 2005 and copy of the same shall be submitted along the tender document.

- 5.7 Contractor shall submit EMD, up to date solvency certificates from their bankers (scheduled Bank), Audited Turnover & balance sheet & work experience certificate.

- 5.8 BHEL reserves the right to reject any or all the bids at any time without assigning any reason whatsoever. The opinion / decision of BHEL regarding the acceptance or rejection of the bid shall be final and conclusive.

- 5.9 The above conditions (sl. no.5.1. to 5.7) must be fulfilled by the contractor. Otherwise the tender will be summarily rejected.

6. (a) Unit rate should be quoted in figures as well as in words in Indian Currency only i.e. Rupees and Paisa with reference to each item and for the items shown in the attached schedule. These rates shall be for the finished work at site. The rate shall include all taxes and duties payable on account of octroi, sales tax, tax on work contract etc. Also expenses towards PF and ESI contributions shall be included. Amount of each item and total on each sheet & also the grand total amount of the whole contract shall be filled by the contractor.

- (b) The rate quoted should be inclusive of all taxes arising on the transaction. If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT),TDS(WCT), service tax under reverse charge mechanism or any other similar taxes, which is or becomes payable by BHEL, the same shall be deducted from the bills of the contractor . In case the rate quoted in figures differs from those quoted in words, the lower of the rates quoted will be taken as the tendered rate and shall be binding on the contractor

- (c) **GST Compliance is mandatory and w.e.f 01.07.2017 all transaction will be as per GST.**

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7. SCOPE OF WORK

7.1 Providing security services round the clock including relievers at BHEL EDN Township.

The security personnel employed by contractor are to be issued required security uniform including belts whistles, lathies, caps, line yards torches, rain coats, Tournch etc. by the contractor.

The proposed deployment is as below

Security Supervisor: -General shift - 01 No.

Security Guards:- 12 Nos.

1stShift – 04 Guards

2nd Shift -04 Guards

3rd Shift – 04Guards

The upper age limit of a Security Guard and Supervisor will be 65 Years in consonance with PSARA Act 2005.

7.2 Deploying adequate security personnel at the premises / office for ensuring safety of movable / immovable property / plant & machinery/ employees / other authorized persons visiting Place of work.

7.3 Ensuring to conduct a physical check/inspection of the area at closing of security shifts before the area is locked up and ensuring that all lights/ fans are switched off after office hours and water taps are turned off.

7.4 Detection of / tracing out of outsiders intruding into the premises including tracing suspects in case of theft or any untoward incident, and submitting necessary reports to BHEL Management and to the appropriate authorities on such incidents.

7.5 Maintenance of necessary registers / forms / formats to record all incoming and outgoing men, vehicles, and materials as per BHEL Management's directions time to time.

7.6 Taking over all the documents / articles / materials belonging to BHEL from the previous contractor, ensuring its safe and secure custody and handing over of the same to the next contractor on expiry of the contract.

7.7 Seizure of goods suspected to be stolen and to hand them over to the designated personnel of BHEL.

7.8 Maintenance of record of entry and exit of all vehicles and to carry out search both while entering and exit using security gadgets provided for the same.

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- 7.9 Equipping security personnel with Lathies, Torch Lights, shoes, etc
- 7.10 Maintenance of a duty registers comprising names of the security personnel, which should be available for inspection at the main gate of the premises.
- 7.11 To assist in conducting periodic fire fighting drills at EDN Township.
- 7.12 To assist in the upkeep, maintenance and safe custody of fire fighting equipments.
- 7.13 To coordinate the evacuation activities in the event of fire mishap or any other natural calamity at BHEL-EDN-Township. To ensure the presence of adequate security personnel at all gates even at such times and to ensure agreed response time.
- 7.14 To take all possible steps, including the usage of fire fighting equipments, to protect the properties at BHEL-EN Township.
- 7.15 To inform nearest Fire Station/identified BHEL personnel in the event of fire break out or any other natural calamity.
- 7.16 Supply of uniforms (two sets of summer uniforms including shoes in each calendar year) as per Schedule of work Part 'C' to the security personnel and ensuring its upkeep. Also to ensure that they wear the same while on duty.
- 7.17 Providing welfare measures for the security personnel deployed by the Contractor at the BHEL premises.
- 7.18 Immediate replacement of individual guards / supervisors if the work or conduct of his/theirs is found to be unsatisfactory by BHEL Management.
- 7.19 Operation & analysis of surveillance system as per the instructions of BHEL Management.
- 7.20 Any other safety & security related responsibilities given by BHEL Management time to time.
- 7.21 Conduct surprise checks periodically by field officer of the Contractor with due permission from BHEL Management. To supervise the performance of the security personnel and maintain discipline amongst the security personnel.

8 Wages:

8.1 The wages should be paid by the successful contractor to the security personnel deployed at BHEL-EDN Township **on or before 7th of every month** as per Karnataka State Minimum wages notification and Allowances approved by BHEL without fail in the presence of the authorized personnel of BHEL. The wages to the guards should not be tied up with your monthly bill submits for the payment.

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8.2 The Contractors should pay Bonus to the security personnel as applicable as per Payment of Bonus Act 1965 & The Bonus Amendment Act, 2015

9 Rates & validity

- (a) In quoting rates, the tenderer are advised to take in to account all factors including any fluctuations in market rates. No claim for enhanced rates will be entertained on this account after acceptance of tender or during the currency of the contract. It should also include the cost involved in conducting field inspections by the field officer of the Contractor.
- (b) The rate quoted are also to be inclusive of cost for providing and upkeep of security uniform including belts, whistles, lathies, caps, line yards, torches, rain coats, etc. to the personnel deployed by the contractor. Service Tax rates should be shown separately in the quotation. Any variation in the Service Tax rates shall be to BHEL's account.
- (c) The rates quoted shall be valid for 90 days initially from the date of opening of the Price Bid. The rates of successful contractor should be valid for one year from the date of commencement of the contract.

10 For the purpose of determination of L1 (Successful bidder), the lowest rate of service charge quoted in the price bid will be considered.

11 Payment will be made to the Contractor on monthly basis against the submission of the following documents:

- a. Invoice : Original + 2 photo copies
- b. Attendance Register : 3 photo copies
- c. Overtime Register : 3 photo copies
- d. Wage register : 3 photo copies
- e. ESI Challan : 3 photo copies
- f. PF statement : 3 photo copies
- g. Annual / Half Yearly Return (whenever due): 3 photo copies of ESI ReturnS.

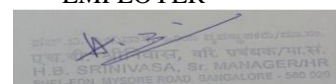
12 Successful bidder should execute the work strictly in accordance with the tender schedule & quoted rates as accepted by BHEL.

13 No Security personnel shall be billed on overtime by the contractor. Arrangement of Reliever is the sole responsibility of the contractor. Guards will be replaced at the end of each 8 hours (eight) shift.

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14 In the event of the tender being submitted by a firm the tender must be signed separately and legibly by each partner or member of the firm or in their absence, by the person holding the Power of Attorney on behalf of firm concerned. In the later case, a copy of the power of Attorney duly attested by the Gazetted Officer must accompany the tender.

15 In case, the date of tender opening falls on holiday, the tender will be opened on the next working day.

16 OTHER CONDITIONS

16.2 Every tender must be accompanied by **Earnest Money Deposit**. This earnest money will be refunded to the unsuccessful tenderer after finalization of the award of work. In the case of successful tenderer, the earnest money will be retained as a part of Security Deposit for satisfactory completion of the work in accordance with Clause-16 of BHEL General Conditions of the Contract. Tenders without Earnest Money Deposit receipt are liable to reject. No interest will be paid on the earnest money deposit

16.3 The Earnest money deposit may be furnished in any of the following forms:

- a) Cash (As permissible under the Income Tax Act).
- b) Electronic fund transfer credited in bhel account Before opening the time of tender
- c) Demand Draft in favour of BHEL EDN, Bangalore – 560026

16.4 For reimbursement of Earnest Money Deposit, the tenderer should fill the enclosed EFT form, obtain the Banker's signature and also enclose a photocopy of cancelled cheque leaf.

16.5 **SECURITY DEPOSIT:** The successful tenderer should furnish Security Deposit@5% of contract value before commencement of work in any one of the following forms

- a) Cash (as permissible under the Income Tax Act)
- b) Pay Order, Demand Draft in favour of BHEL
- c) Local cheques of Scheduled Banks, subject to realization
- d) Securities available from post Officers such as National Savings Certificates, KisanVikasPatras etc.
- e) Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.

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- f) Fixed Deposit Receipt issued by scheduled Banks / Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/c BHEL, duly discharged on the back.
- g) Security Deposit recovering at the rate of 10% from the running bills. However in such cases at least 50% of the security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills.

16.5.1 The Security Deposit shall not carry any interest.

16.5.2 Security Deposit will be refunded to the contractor on satisfactory completion of the contract on submitting all the required documents / Returns / Proof of compliance to all applicable statutes.

16.5.3 The security deposit will be forfeited and credited to BHEL, in the event of breach of any of the terms and conditions of this contract by the contractor.

16.6 The Contractor should ensure timely payment of Wages and all other benefits like Bonus, Uniforms etc. to the Security personnel deployed by him at BHEL-EDN Township as per Karnataka State minimum wage Notification in force time to time.

16.7 The contractor should pay as per Karnataka State minimum wage for the security guards. The contractor is required to make monthly payment to the security persons engaged by them on or before 7th of every month without linking the receipt of payment from BHEL. If 7th falls on Sunday/holiday, the payment has to be made on previous day. A company representative will be present while wage distribution and the wage register should be countersigned by him. It is applicable for any type of payment. The security agency shall be paid at the rate per day. Any extra duties will be calculated on pro rate basis billed accordingly.

16.8 The Contractor shall comply with the provisions of Employees' Provident Fund and Miscellaneous Provisions Act 1952 and Rules, Regulations and other Orders issued there under. The Contractor, as the employer, shall be liable to pay Employer contribution together with the Employee contribution (collected through deductions from monthly wages) towards PF in accordance with the provisions of the Employees' Provident Fund and Miscellaneous Provisions Act, 1952, as amended from time to time in respect of all Security personnel deployed by him for the execution of this contract.

The contractor should obtain PF Registration if he has not obtained the same at the time of submitting the bid.

The Contractor shall produce a copy of the receipt of PF contribution remittance every month in respect of the personnel deployed by him, along with bill of the subsequent month as a necessary document for processing payment.

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The Contractor shall furnish to BHEL, copies of PF Returns as are due to be submitted to Authorities under the Act, for the entire contract period.

- 16.9 The Contractor should get himself registered with the ESI as an Independent Employer; obtain a separate code number and remit the dues in respect of the Security personnel deployed by him for the work and shall produce the Challans/Receipts of remittance of ESI contributions made under ESI Act as a necessary document to BHEL for processing the payment.

The contractor should obtain ESI Registration if he has not obtained the same at the time of submitting the bid.

The contractor shall furnish copies of ESI Returns as are due to be submitted to Authorities under the Act, for the entire contract period to BHEL.

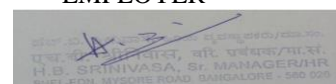
- 16.10 The contractor shall produce necessary records, documents, and explanation whenever he is called upon to, by any Government Agencies like ESI, PF, Tax authorities, Vigilance etc. or by BHEL for whatsoever reasons.
- 16.11 The contractor shall preferably possess a valid Service Tax Registration/GST while submitting the tender. However, the successful should obtain the Registration on award of Contract and pay the taxes diligently. A copy of the Service Tax Regn./GST Registration Certificate should be enclosed with the Techno-Commercial bid if the Contractor is in possession of the same.
- 16.12 BHEL reserves the right to deduct the Income Tax (TDS) from the bills payable to the contractor, as required under Section 194 (C) of the Income Tax, 1962 and Finance Act, 1962. A copy of the Contractor's PAN card should be enclosed with the Techno-Commercial Bid.
- 16.13 If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), TDS(WCT), Service Tax/GST under Reverse Charge mechanism or any other similar taxes, which is or becomes payable by BHEL, the same shall be deducted from the bills of the contractor.
- 16.14 The contract shall commence from the date of awarding the contract or at a later date as decided by BHEL Management and shall remain in force for a period of **ONE** years. The agreement is extendable depending upon the requirement of BHEL and performance of the contractor.

- 17 The BHARAT HEAVY ELECTRICALS LIMITED reserve the right to reject any or all the tenders received or accept any tender or part thereof without assigning reason thereof. In the case of acceptance of a part of tender, the time for completion may also be reduced to the extent considered necessary by the accepting authority.

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- 18 Conditional and Unsigned tenders, tenders which are incomplete or otherwise considered defective, tenders which are not in accordance with the tender conditions laid down by the accepting officer and tenders not submitted in the prescribed forms are liable to be rejected.
- 19 The contractor should enclose relevant documents regarding constitution of firm i.e. Individual / Sole Proprietorship Concern / Partnership Firm / Public Limited Company / Private Limited Company to satisfy Clause 17(b), Part -I of NIT.
- 20 If any action is brought in by P.F. Commissioner /ESI authorities on BHEL for the PF/ESI amount due, short remittances, non remittances etc. in respect of the Security personnel engaged for the work, the contractor shall defend the case on behalf of BHEL and/or reimburse the expenses which may be so incurred by BHEL.
- 21 The contractor should indemnify BHEL against all the irregularities, frauds etc. committed by the security personnel deployed by them.
- 22 The contractor should indemnify BHEL against all losses / penal actions due to non-compliance of extant statutes in execution of this Contractor from any previous or running contracts undertaken by them.
- 23 The contractor should be solely responsible for any accidents and / or compensation payable to the personnel engaged by him under this Contract. He shall provide relief as per the requirement and shall keep BHEL fully indemnified against any claims in this regard.
- 24 The successful contractor has to execute an indemnity bond with regard to clause. 20 to 23 mentioned above.
- 25 BHEL shall be at liberty to terminate the contract by giving **one** calendar months' notice in writing to the contractor.
- 26 Notwithstanding anything contained in any other clause, BHEL reserves the right to terminate the contract forthwith by giving a notice to the contractor 24 hours in advance due to any failure on the part of the contractor in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the BHEL about the failure on the part of the contractor shall be final and binding on the contractor.
- 27 If there is any stoppage of service in any area referred under scope of the contract due to any reason, the contractor is liable for penal action as deemed fit by BHEL.
- 28 In the event of any failure on the part of the contractor in performing his duties, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of the contractor. The additional cost, loss, if any incurred by BHEL on account of such

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alternative arrangement will be recoverable from the Contractor. Under such circumstances, the security deposit paid by the contractor shall stand forfeited.

- 29 The tenders should be enclosed with a list of contracts already held by the contractor at the time of submitting the tender and giving the following particulars:
- Name of the work, value and address.
 - The balance work remaining to be done on the same.
- 30
- The filled in tender sealed cover should be dropped in the Tender box (HRM) kept in the reception of BHEL-EDN, in case the sealed tender document is large and not possible to drop the same in the Tender box, the same shall be handed over in the office of AGM/HR (ESTATE OFFICER) before the time fixed for submission of tender.
 - Tenders received after the due date & time of opening of tenders will be rejected.
- 31 The contractor's responsibility under this contract shall commence from the date of receipt of the order or acceptance of the tender.
- 32 If proprietor or partner of a firm expires after the submission of tender or after the acceptance of the tender, BHEL reserves the right to cancel the contract if the character of the firm undergoes a substantial change.
- 33 THE BHARAT HEAVY ELECTRICALS LIMITED will not be bound by any power of Attorney granted by the contractor or changes in the composition of firm made subsequent to signing of the contract. They may however recognize such power of Attorney and changes after obtaining proper legal advice.
- 34 If the contractor deliberately gives wrong information on tender regarding past unsatisfactory performance with BHEL sister units, BHEL reserves the right to reject such tender at any stage including contract execution period.
- 35 The expenses for completing the stamping agreement shall be paid by the contractor.
- 36 Any covering letter and comments of the contractor should be submitted along with the offer.
- 37 If a tenderer or a contractor has a relative or in the case of firm or company, any of its share holders relative is employed in Bharat Heavy Electricals Limited, the authority inviting tenders shall be informed of this fact at the time of submission of the tender, failing which tender may be disqualified or if such fact subsequently comes to light.
- 38 These 'INSTRUCTIONS TO TENDERER' & GENERAL CONDITIONS OF CONTRACT OF BHEL' shall be deemed to form an integral part of the Contract agreement for the work to be entered into. The Contractor has to scrutinize the same, and when submitting his tender, indicate his

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acceptance of both. In cases of variation between the two in any matter, the conditions in the 'THE INSTRUCTIONS TO TENDERER' shall prevail.

- 39 Final payment due to the contractor will be released only on production of "No due certificate" from the Regional Provident Fund Commissioner and ESI Authorities. The contractor also furnishes such returns as are due under the Act to be sent to the appropriate authorities through BHEL as Principal Employer.

40 **HOW TO QUOTE**

Tender documents consist of (Part-I) and (Part-II) as detailed below:

40.1. **TECHNO-COMMERCIAL BID (Part -I):** (without price details).

Part-I must be duly completed and sealed in a separate envelope super scribing "BHE/904/17/547/86, Date: 05.07.2017"-& Tender opening date (Part-I) - Techno-Commercial Bid for **PROVIDING SECURITY SERVICES AT BHEL- EDN-TOWNSHIP**". The Tenderer shall expressly accept all the terms and conditions of the tender with each page of this tender document duly signed as a token of acceptance. 'The Instructions to tenderer' and 'General Conditions of Contract' all other pages except Part-II should be attached to this. Alternatively, if the tenderer desires any deviation from the terms and conditions given in the tender documents, the same should be specifically mentioned. Any corrections shall be duly attested by the tenderer with the signature and seal. BHEL reserves the right to accept or reject any tender for the reasons at the discretion of BHEL.

40.2. **PRICE BID (PART-II):**

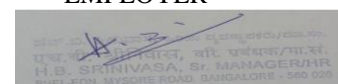
Price Bid must be duly completed and sealed in a separate envelope super scribing "BHE/904/17/547/86, Date: 05.07.2017""- (Part-II) - Price Bid for Contract for **PROVIDING SECURITY SERVICES AT BHEL- EDN-TOWNSHIP**". Part-II-Price Bid should not carry any conditions and commercial terms. Price / rate only should be quoted in clear terms in the format given by BHEL.

- 40.3. Part-II - Price Bids will be opened only in respect of those vendors who are qualified in the Techno-Commercial bid (Part-I).
- 40.4. Both tender forms (Part-I) & (Part-II) duly filled in all respects shall be signed on each page by the tenderer. Any alteration, erasure or over-writing will render the tender invalid. Alteration neatly carried out and duly attested over the full signature of the tenderer with seal however is permitted.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



- 40.5. The tenderer should submit the tender documents intact without detaching any page or pages filled or unfilled.
- 40.6. Name of the tenderer should be written on both the sealed envelopes (Part I and Part II) and also on the outer cover.
- 40.7. Tender documents consisting of (Part-I) & (Part-II) are to be duly sealed in two separate inner covers. The two inner covers should be put in a sealed outer cover superscribing as “Tender No. **“BHE/904/17/547/86, Date: 05.07.2017”** & Tender Opening Date, Contract for **PROVIDING SECURITY SERVICES AT BHEL- EDN-TOWNSHIP”**.
- 40.8. The tenders should essentially be deposited in the “Tender Box no.12 (HRM), Reception Building, BHEL Electronics Division, and Mysore Road, Bangalore 560026 between 08.00 hrs. And 16.00 hrs (on all working days), and between 08.00 hrs and 1200 hrs on Saturday.
No other mode of dispatch will be considered.
- 40.9. Part-I – Techno-Commercial Bid of the tender will be opened at **01.30** hours on the same day **(28.07.2017)** in the presence of vendors / representatives who are present for the tender opening. The Techno-Commercial bid submitted by the vendors will be evaluated further and who are found to meet the Techno-Commercial criteria will be intimated to attend the opening of Part-II – Price Bid at a date to be notified separately. Part-II-Price Bid will be opened at the specified date in the presence of the vendors / representatives who are notified to attend the Price Bid opening and whoever present at their choice.
- 40.10 The tenders received after due date and time of receipt as mentioned above, shall be treated as late tenders and shall be rejected. BHEL shall not take any responsibility whatsoever in respect of tenders lost or delayed in transit by post or otherwise. Tenders dropped in incorrect boxes shall be the responsibility of the tenderer.
- 40.11 If a tenderer find any discrepancies or omissions in the tender documents or be in doubt as regard to their meanings, shall alone address the authority inviting the tender for clarification. Every endeavor is made to avoid any error which can materially affect the basis of the tender but the successful tenderer shall take upon himself to provide for the risk of any error which may be subsequently discovered and shall make no subsequent claim on account thereof.
- 40.12 For further details if any required, the vendors may please contact AGM/HR, BHEL-EDN, and Mysore Road, Bangalore-560026 in person or through telephone (080-26998710).
- 40.13. If necessary, the tenderer may visit the referred BHEL-EDN Township site with prior notice and seek clarification, if any, before submitting the bid. The Contractor can visit the BHEL-EDN Township on any working day between 10:00 Hrs and 12.00 Hrs before submission of the bid.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



BHARAT HEAVY ELECTRICALS LIMITED

(ELECTRONICS DIVISION)

MYSORE ROAD- BANGALORE-26

GENERAL CONDITIONS OF CONTRACT

It is hereby agreed by me/us that the BHEL General Conditions of Contract including subsequent amendments/ additions/deletions to clauses if any, and conditions pertaining the settlement of disputes by Arbitration form an integral part of the tender documents and that the tender submitted by me/ us is subject to the aforesaid BHEL General Conditions of Contract/ Technical Specification For Works which has been read and accepted by me/us.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



ENCLOSURE: A

CLAUSE 20 OF GENERAL CONDITIONS OF CONTRACT

LABOUR

The Contractor shall employ labour in sufficient numbers either directly or through sub-contractors to maintain the required date of progress and of quality to ensure workmanship of the degree specified in the contract and to the satisfaction of the Engineer-in-charge. The contractor shall not employ in connection with the works any person who has not completed his eighteen years of age.

The contractor shall furnish to the Engineer-in-charge at the intervals specified by him. A distribution return of the number and description by trades of the work people employed on the works. The Contractor shall also submit on the 4th and 19th or every month to the Engineer-in-charge a true statement showing in respect of the second half of the preceding month and the first half of the current month (i) the accidents that occurred during the said fortnight showing the circumstances under which they happened and the extent of damage and injury caused by them and (ii) the number of female workers who have been allowed maternity benefits as provided in the maternity benefit Act, 1961 or Rules made there under and the amount paid to them.

The contractor shall pay to labor employed by him either directly or through sub-contractors wages not less than fair wages as defined in the contractors Labor Regulations.

The Contractor shall in respect of labor employed by him either directly or through sub- contractors complies with or causes to be complied with contractors' labor Regulations in regard to all matters provided therein.

The Contractors shall comply with the provisions of the payment of wages Act, 1936, Minimum Wages Act, 1948, Industrial Disputes Act, 1947, workmen compensation Act, Maternity Benefit Act 1961 or any modifications there of or any other law relating thereto and rules made there under from time to time.

The Contractors shall be liable to pay his contribution and the employees' contribution of the State Insurance Scheme in respect of all labor employed by him for the execution of the contract, in accordance with the provision of "The Employees', State Insurance Act, 1948", as amended from time to time.

The contractor is to cover his employee under workmen compensation policy wherever ESI ACT 1948 and as amended from time to time, is not applicable

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



The Contractors shall apply to the ESI Authorities, get himself registered with them and obtain a code Number. He shall pay the remittances under **his code number only**.

The Contractor shall be liable to pay his contribution and the Employees' contribution towards PF as per Provident Fund Rules and Regulations in respect of all labor employed by him for the execution of the contract. The contractor shall apply to the PF Authorities, get himself registered and obtain a code number from them. **He shall pay the remittances towards PF under his code Number only.**

The Engineer-in -charge shall on a report having been made by an Inspecting Officer as defined in the Contractors Labor Regulations have the power to deduct from the moneys due to the Contractor any sum required or estimated to be required for making good the loss suffered by a worker or workers by reason of non-fulfillment of the conditions of the contract for the benefit of workers, non - payment of wages or of deductions made from him or their wages which are not justified by the terms of the contract of non-observance of the said contractor's Labor Regulations.

The Contractors shall indemnify the BHEL against any payment to be made under and for observance of the Regulation aforesaid without prejudice to his right to claim indemnity from these sub-contractors.

MODEL RULES FOR LABOUR WELFARE

The Contractor shall at his own expense comply with or cause to be complied with model Rules for Labor Welfare as appended to these conditions or rules framed by Government from time to time for the protection of health and for making sanitary arrangements for workers employed directly or indirectly on the works, In case the Contractors fails to make arrangements as aforesaid the engineer-in-charge shall be entitled do so and recover the cost thereof from the contractor.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



ENCLOSURE: B

SAFETY CODE

RESPONSIBILITIES OF THE CONTRACTOR IN RESPECT OF SAFETY OF MEN, EQUIPMENT, MATERIAL AND ENVIRONMENT

1. Before commencing the work, contractor submits a "SAFETY PLAN" to the authorized BHEL Official. The 'SAFETY PLAN' shall indicate in detail the measure that would be taken by the contractor to ensure safety of men, equipment, material and environment during execution of the work. The plan shall take care to satisfy all requirements specified hereunder. The contractor shall submit Safety Plan along with his offer. During negotiations before placing of work order and during execution of the contract BHEL shall have right to review and suggest modification in the Safety Plan. Contractor shall abide by BHEL decision in this respect.
2. The contractor shall take all necessary safety precautions and arrange for appropriate appliances as per direction of BHEL or its authorized officials to prevent loss of human lives, injuries to personnel engaged, and damage to property and environment.
3. The contractor shall provide to its work force and ensure the use of the following personal protective equipment as found necessary and as directed by the authorized BHEL officials
 1. (i) Safety Helmets conforming to IS-2925: 1984.
 - (ii) Safety Belts conforming to IS-3521: 1983.
 - (iii) Safety Shoes conforming to IS-1989: 1978.
 - (iv) Eye and Face protection devices conforming to IS-8520: 1977 and IS-8940:1978.
 - (v) Hand and body protection devices conforming to:
 - IS-2573: 1975
 - IS-6994: 1973
 - IS-8807: 1978
 - IS-8519: 1977

All tools, tackles, lifting appliances, material handling equipment scaffolds, cradles, safety nets, ladders, equipment's etc. used by the contractor shall be of safe design and construction. These shall be tested and certificate of fitness obtained before putting them to use and from time to time as instructed by authorized BHEL official who shall have the right to ban the use of any item.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



All electrical equipment's, connections and wiring for constructions power, its distribution and use shall conform to the requirement of the Indian Electricity Act and Rules. Only electricians licensed by the appropriate statutory authority shall be employed by the contractor to carry out all types of electrical works. All electrical appliances including portable electric tools used by the contractor shall have safe plugging system to source of power and be appropriately earthed. The contractor shall not use any hand lamp energized by electric power with supply voltage of more than 24 volts. For work in confined space lighting shall be arranged with power sources of not more than 24 volts.

The Contractor shall adopt all fire safety measures as laid down in the "Code for fire Safety at Construction Sites" issued by the Safety Department of the Construction Management (HQ) of BHEL and as per directions of the authorized BHEL official. A copy of the above referred "Code of Fire Safety at the Construction Sites" shall be made available by BHEL to the contractor for reference, on demand by the contractor, during tendering stage itself.

Where it becomes necessary to provide and/or store petroleum Products, explosives, chemicals and liquid or gaseous fuel or any other substance that may cause fire or explosion, the contractor shall be responsible for carrying out such provisions and/or storage in accordance with the rules and regulations laid down in the relevant government acts, such as Petroleum Act, Explosives Act, Petroleum and Carbides of Calcium Manual of the Chief Controller of Explosives, Govt. of India. etc., prior approval to the authorized BHEL official at the site shall also be taken by the contractor in all such matters.

The contractor shall arrange at his cost (wherever not specified) appropriate illumination at all work spots for safe working when natural daylight may not be adequate for clear visibility.

The contractor shall be held responsible for any violation of statutory regulations local, state or central and BHEL instructions that may endanger safety of men, equipment, material and environment in his scope of work or another contractor or agencies. Cost of damages if any, to life and property arising out of such violation of statutory regulations and BHEL instructions shall be borne by the contractor.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



In case of a fatal or disabling injury accident to any person at construction sites due to the lapses by the contractor, the victim and/or his/her dependents shall be compensated by the contractor as per statutory requirements. However, if considered necessary, BHEL shall have the right to impose appropriate financial penalty on the contractor and recover the same from payments due to the contractor for suitably compensating the victim and/or his/her dependents. Before imposing any such penalty, appropriate enquiry shall be held by BHEL giving opportunity to the contractor to present his case.

In case of any damage to property by the contractor, BHEL shall have the right to recover cost of such damages from payments from payments due to the contractor after holding an appropriate enquiry.

In case of any delay in the completion of a job due to mishaps attributable to lapses buy the contractor; BHEL shall have to recover cost of such delay from payments due to the contractor, after notifying suitably and giving him opportunity to present his case.

If the contractor fails to improve the standards of safety in its operation to the satisfaction of BHEL after being given a reasonable opportunity to do so; and/or if the contractor fails to take appropriate safety precautions or to provide necessary safety devices and equipment or to carry out instructions regarding safety issued by the authorized BHEL official, BHEL shall have the right to take corrective steps at the risk and cost of the contractor after giving a notice of not less than seven days indicating the steps that would be taken by BHEL.

The contractor shall submit report of all accidents, fires and property damage, dangerous occurrence to the authorized BHEL official immediately after such occurrence, but in any case not later than twelve hours of the occurrence. Such reports shall be furnished in the manner prescribed by BHEL. In addition, the contractor to the authorized BHEL official shall also submit periodic reports on safety from time to time as prescribed.

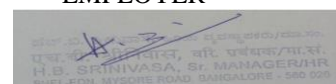
Before commencing the work, the contractor shall appoint/nominate a responsible officer to supervise implementation of all safety measures and liaison with his counterpart of BHEL.

If safety record of the contractor in execution of the awarded job is to the satisfaction of Safety Department of BHEL, issue of an appropriate certificate to recognize the safety performance of the contractor may be considered by BHEL after completion the job.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



GENERAL INSTRUCTION FOR CONTRACTORS

- I. The contractor is required to note that the minimum wages of labors will be given as revised by BHEL. The cost of living charges towards labors engaged by contractor will be borne by BHEL as and when increase in cost of index.
- II. The contractor is also required to pay Minimum Ex-Gratia @ 8.33% to the laborers for this work as per **The Payment of Bonus (Amendment) Act, 2015**.
- III. The contractor is required to make monthly payment to the security persons engaged by them on or before 7th of every month without linking the receipt of payment from BHEL. If 7th falls on Sunday/holiday, the payment has to be made on previous day.
- IV. The contractor has to provide Photo identity card /Entry passes for all security persons. The same will be sealed and issued by security department of BHEL.
- V. Statutory deduction towards income tax will be made as per rules. Income tax will be deducted in every monthly bills payable to contractor.
- VI. The contractor has to issue ESI card to all the contract labors engaged by them for this work immediately on getting work order.
- VII. The payment has to be made to all security personnel's for national holidays and festivals and 15 days Earned leave in addition to the payments for the day worked.

NOTE

- (1) The contractor to note that the Minimum Wages are as under:

Sl. No.	Category	Minimum wage per day per person
i. Security Guard (USW)		Rs.413/-day per person
ii. Security Supervisor (SSW)		Rs.434.67/-day per person

(Worker is also eligible for other allowance such as attendance bonus, traveling Allowance, washing allowance etc)

- (2) The revised rates of minimum wages, if any, shall be implemented during contract period.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



FORM OF TENDER

Having examined the invitation to bid, Instructions to Bidder, General conditions of contract, special conditions, specifications tender schedule, contract drawings and other documents for the above work, we the undersigned, offer to construct, erect complete and maintain the whole of the said in conformity with the said bid documents on the terms and conditions and under the provisions set out or called for in the contract documents at the rates listed in the schedule of unit prices or else wherein the contract documents.

We undertake if our bid is accepted, to commence the works within 7 days from the date of issue of award and to complete and delivery the whole of the works comprised in the contract as per the time schedule agreed to the contract document.

We agree to abide by this bid for the period of three months from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before expiry of the period.

Until and unless a formal agreement is prepared and executed this bid, together with your award thereof shall constitute a binding contract between us.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



CLAUSE 58 OF GENERAL CONDITIONS OF CONTRACT

ARBITRATION:

Except where otherwise provided for in the contract all questions and disputes relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the sole arbitration of the Executive Director/General Manager of BHEL and if the Executive Director/General Manager is unable or unwilling to act to the sole Arbitration of some other person appointed by the Executive Director / General manager willing to act as such Arbitrator. There will be no objection if the arbitrator so appointed is an employer of BHEL or an employer of any other unit of BHEL and that he had to deal with the matters to which the contract relates and that in the course of its duties as such he had expressed views on all or any of the matters in dispute or difference. The Arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason, such Executive Director / General Manager as aforesaid at the time of such transfer vacation of office or inability to act, shall appoint another person to act as arbitrator in accordance with the terms of the contract. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor. It is also a term of this contract that no person other than a person appointed by such Executive Director/General Manager or an employee appointed as arbitrator as aforesaid should act as arbitrator and the arbitrator shall give reasons for the award.

Subject as aforesaid the provision of the Arbitration Act, 1940 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause.

It is a term of a contract that the party invoking arbitration shall specify the depute or disputes to be referred to arbitration under this clause together with the amount or amounts claimed in respect of each such dispute.

The arbitrator(s) may from time to time with consent of the parties extend the time, for making the publishing the award.

The work under the contract shall, if reasonably possible, continue during the arbitration proceeding and no payment due or payable to the contractor shall be withheld on account of such proceedings.

The arbitrator shall be deemed to have entered on the reference on the date he issued notice to both the parties fixing the date of the hearing.

The arbitrator shall give a separate speaking award in respect of each dispute or difference referred to him.

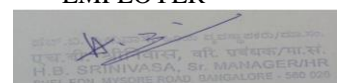
The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.

The award of the arbitrator shall be final, conclusive and binding on all parties to this contract

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

The official seal of BHEL (Bharat Heavy Electricals Limited) is located at the bottom right of the page. It features a circular emblem with the company name in Hindi and English. Below the emblem, the text reads: 'DR. K. S. SRINIVASA, Sr. Manager/HR', 'BHEL, EDN, Mysore Road, Bangalore - 560 025'.

ANNEXURE –I

**ELECTRONIC FUNDS TRANSFER (EFT) OR
PAYLINK DIRECT CREDIT FORM**

Please Fill Up the form in CAPITAL LETTERS only:

TYPE OF REQUEST (Tick one): CREATE _____ CHANGE: _____

BHEL Vendor/Supplier Code: _____

Company Name:

Permanent account Number (PAN):

Address:

City: _____

STATE

--

PINCODE

--

Contact Person(s)

Telephone No:

Fax No:

E-Mail-Id:

Sl.No.		
01	Bank Name:	
02	Bank Address:	
03	Bank Telephone No:	
04	Bank Account no	
05	Account Type: Saving/Cash Credit	
06	9 Digit Code Number of Bank and branch Appearing on MICR cheque issued by Bank	
07	Bank Swift Code (applicable for EFT only)	
08	Bank IFSC Code(applicable for RTGS)	
09	Bank IFSC Code (applicable for NEFT)	

I here certify that the particulars given above are true, correct and complete and that I, as a representative for the above named Company, hereby authorize BHEL,EDN, Bangalore to electronically deposit payments to the designated bank account. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL/Transferring Bank responsible. This authority remains in full force until BHEL - EDN Bangalore receives written notification requesting a change or cancellation.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



I have read the contents of the covering letter and agree to discharge the responsibility expected of me as a participant under ECS/EFT.

Date:

Authorized Signatory:

Designation:

Telephone No. with STD Code

Company seal

BANK CERTIFICATE

We certify that _____ has an Account No _____ with us and we confirm that the Bank details given above are correct as per our records.

Date:

Place:

(.....)

Signature

Please return completed from along with a blank cancelled cheque or photocopy thereof to:

Bharat Heavy Electricals Ltd.,

Attn:

Electronics Division, Mysore Road,

BANGALORE -560026

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



ANNEXURE -II

GSTN

Sl. No	GSTN requirements	Compliance YES / NO	Remarks, if any
(A)	QUOTATION :		
1	Supplier registered under GST & GSTIN registration number submitted along with tender		
2	If existing dealers, to be confirmed for migration to GSTIN & GSTIN registration number		
3	If the supplier is below the threshold limit, viz Rs.20. lacs as per existing provisions, then a declaration to be obtained to that effect along with copy of accounts confirming that the supplier is below the threshold limit, failing which the supplier will be treated as an Unregistered dealer (URD) for which tax is payable on reverse charge (RCM) by BHEL.		
4	If the supplier is above the threshold & is yet not registered, GST is payable by BHEL on reverse charge basis.		
5	All registered suppliers submitting the quote shall mandatorily mention Service Accounting code (SAC) relevant for the service quoted.		
6	GST rates are quoted as per the service for which quoted & SAC is mapped		
(B)	INVOICING :		
7	Invoice should contain all particulars as per invoice Rules and should include the GST registration number (GSTIN) , service accounting code (SAC) apart from all other details mentioned.		
8	In case GST is payable on reverse charge (RCM) invoice should mention that tax is payable on reverse charge		
9	If service is eligible for credit, then all conditions relating to uploading the invoice in the GSTN portal, tax remittance, return uploading, matching of input credit etc, to be complied with for availing credit.		
10	If the Supplier is not registered, then tax is payable on Reverse charge & will be to the account of the supplier		
11	For any deficiency in services, where a recovery is made / adjusted in supplier bills, the supplier has to raise a credit note on BHEL & upload in GSTN portal. All above rules applicable for invoice also apply for credit note.		

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



ANNEXURE –III

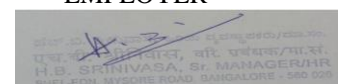
CHECKLIST

Sl.NO.	Description /Item	Enclosed
I. Techno-Commercial Bid (Part –I) sealed envelop		
1.	Filled up Techno-Commercial Bid (Part –I) (Page No. 3 to 4)	Yes / No
2.	Original tender document comprising “ Instructions to Tenderer ”, “ General Conditions of Contract ” and GSTN Compliance “ Checklist ”, duly signed by the Contractor as token of acceptance (Page No. 1 to 30)	Yes / No
3.	Copy of the Registration Certificate of Establishment ,Department of labor, Govt. of Karnataka	Yes / No
4.	Copy of the Certificate issued as per PSARA Act 2005	Yes / No
5.	AUDITED turnover for year 2014-15 , 2015-16 & 2016-17 (Enclose Documents)	Yes / No
6.	SOLVENCY (`2.81 lakh) Certificate from the Bank not older than One y furnished) (Enclose Documents)	Yes / No
7.	EXPERIENCE CERTIFICATE successfully completed security works during last 7 years (Copy of completion certificate to be enclosed)	Yes / No
8.	Copy of PF & ESI Regn. Certificate (Enclose Documents)	Yes / No
9.	Copy of registration under GST & GSTIN.(Enclose Documents)	Yes / No
10.	Copy of PAN Card (Enclose Documents)	Yes / No
II. Price Bid (Part-II) sealed envelope		Yes / No
1.	Filled up Price Bid (Part –II) (Page No. 1-5)	Yes / No
III. Part -I and Part –II envelops & EMD in a single sealed outer envelope		Yes / No

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



Part – II

PRICE BID

(To be submitted in a separate sealed cover)

**NAME OF WORK: PROVIDING SECURITY SERVICES AT
BHEL-EDN-TOWNSHIP**

Total: 6 pages

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



Description of the Work:-

Providing security services in the EDN Town ship round the clock including relievers with cost of all payments to Guards, Security supervisors with required uniform and leave facility, security equipment such as shoes, security belt, whistle, lathi, badges, security cap, line yard, Torch, Raincoat etc. complete required for execution of security services.

Current requirement is 12 No. Security Guards and 01 No. Security Supervisor and 01No. Leave reserve guard for guards. However, the number is subject to change according to the requirements from time to time.

Note: - As per Karnataka State Minimum Wages Circular and Allowances as approved by BHEL, cost of uniform & Safety equipment as approved by BHEL , all the components except the Service Charges are fixed. The vendors are required to quote for the Service Charge component only.

The rates quoted are to be inclusive of all types of payment to be made to the security personnel in force time to time. It should also include the cost involved in conducting field inspections by the field officer of the Contractor.

Important note:

1. Please read “Instructions to Tenderer” and “General Conditions of Contract” carefully before submitting your bid.
2. Complete the format in all respects with signature on each page.
3. The rates quoted should be valid for 90 days initially from the date of opening of the Price Bid.
4. The rates of successful bidder should be valid for one years from the date of commencement of the contract.
5. Sealed envelope super scribing “**BHE/904/17/547/86, Date: 05.07.2017**”, Part-II (Price Bid) for Providing security services at BHEL-EDN-Township” should be submitted along with “Techno-Commercial Bid” envelop and other documents on or before the due date.
6. If space provided in the format is not sufficient, please provide the information in a separate sheet.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



SCHEDULE

NAME OF WORK: PROVIDING SECURITY SERVICES AT BHEL- EDN -TOWNSHIP

Sl No.	Description	QTY	Unit	Rate/Unit Rs. Ps	Amount Rs. Ps
01	Providing security services in the EDN Township round the clock including relievers with cost of all payments to Guards, Security supervisor with leave facility and supply of required uniform, security equipment such as shoes, belt, whistle, lathi, badges, cap, line yard, Rain coat, Torch etc. complete required for execution of security services.				
	<u>Part –A Labor Wages</u>				
1.1	Security Guards (USW)	12 No. x 392 days /person	Not to be quoted	Not to be quoted	Not to be quoted
1.2	Security supervisors (SSW) (Including EL & National holidays and Festival holidays)	01 No x328 days /person	Not to be quoted	Not to be quoted	Not to be quoted

	<u>Part –B (Statutory Payment)</u>			
1.	<u>Statutory Payment</u> ESI @ 4.75%		NOT TO BE QUOTED	NOT TO BE QUOTED
2.	P.F. @ 12% and P.F. Administration charges @ 1.36%			
3.	Bonus @ 8.33% as per Bonus Act			
Total			

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



NOTE:

1. Prevailing minimum wages are:

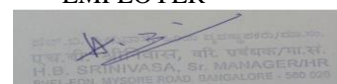
**Security Guard (USW) – Rs.413/-day,
Security Supervisor (SSW) – Rs.434.67/-day,**

2. Payment to the labourers shall be paid on 7th of every month in the Presence of BHEL Executive in-charge.
3. The challans and other documents with regard to ESI/PF should be submitted along with your monthly bill.
4. The total amount of labor wages is Rs. 22, 53,543.76 and statutory charges is Rs.4, 88,870.35
5. However payment will be made only for the actual man days deployed on actual wages inclusive of statutory payment.
6. Contractor is to quote his Contractor's profit/service charges in percentage only
7. Service Tax @ 15 % is payable or as per implementation of GST.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



SCHEDULE

Part - C

Supply of uniform and stitching charges for security guards and Security supervisor, Including 01 leave reserve security Guard & Security Equipments

Sl. No.	Description	Qty	Rate Rs Ps	Amount Rs Ps
(a)	Supply of stitched uniform	14 Set	Not to be Quoted	Not to be Quoted
	Supply and issue of 02 sets of uniform (Terri cot) of approved quality and color for security guards and supervisors including 01 leave reserve security Guards (01 set is equal to 1 shirts and 1 pants per person)			
(b)	Supply of Security equipment			
(i)	Supply of shoes with Two pair of Socks ,belt ,buckle ,cap with badge ,lathi, badge, line yard etc.	14 Set	Not to be Quoted	
(ii)	Supply of rain coat long of good quality	05 No.		
(iii)	Supply of Rechargeable Torch with LED Bulb (1x3Watt) of Wipro make ,model lifelite	02 No.		
	Total	Not to be Quoted		

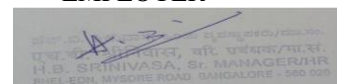
NOTE:

1. Uniform Colour, Specification, Brand should be approved by the BHEL Representative.
2. Rates adopted as per prevailing market rates of the materials and stitching charges.
3. Bill is payable as against the supply of materials as per fixed charges.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER



PRICE SCHEDULE

Description of work	Contractor's Profit/Service Charge (In percentage) Fig. & Words
Contractor's Profit/Service Charges to carry out the work as per scope of work given in the tender.%

**CONTRACTOR
SEAL AND SIGNATURE**

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

