



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Tender No. AA:GAX:19:ST:105

Dated: 13.11.2019

Due Date: 21.11.2019 by 11:00 Hrs.

Sub: Rate Contract for supply of Rubber Stamp at BHEL Corporate Office.

Dear Sir (s),

Quotations are invited in sealed cover with Enquiry No., Enquiry Date and Quotation Due Date and date of submission legibly super-scribed on it, for the under mentioned Scope subject to acceptance of the enclosed Terms and Conditions. The quotation should reach in the office of the undersigned by 11:00 Hrs on or before the due date.

Description / Instructions

- Terms & Conditions (Annexure-A)
- No Deviations Certificate (Annexure-B)
- Declaration (Annexure-C)
- Details of Business (Annexure-D)
- Bidder's Details (Annexure-E)
- Un-Priced Bid Format (Annexure-F)
- Price Bid Format (Annexure-G)
- NEFT Format (Annexure-H)
- Provisions for MSEs (Annexure-I)

IMPORTANT INSTRUCTIONS:

- The offer shall be considered if submitted as per our specifications/sample otherwise no considerations will be given if it is not as per our requirement.
- Bidders must go through all these Annexures carefully before submitting the bid.
- Offers should be submitted in Two Parts as described in Annexure-A.
- The prices must be quoted in the enclosed Price Format (Annexure-G) only.
- Price Bids will be opened for the techno-commercially acceptable parties ONLY.
- Delivery of goods shall be made at BHEL House, Siri Fort, New Delhi.
- Payment shall be made within 15 days of submission of the GST compliant invoice. No interest shall be paid in case of delay in payment.

Quotations (Part-I & Part-II) to be submitted in separate sealed envelopes put together in one sealed envelope, in the tender box at Back Gate Security Check, BHEL House, Siri Fort, New Delhi-110049, on or before the Due Date and Time. BHEL will not be responsible for any delay in receipt of tender(s), sent by post / courier. All corrigenda, addenda, amendments, time extension, clarifications, etc. to the tender will be hosted on website <http://www.bhel.com> and <http://eprocure.gov.in/cppp/> only. Bidders should regularly visit website to keep themselves updated. Any clarification regarding NIT, if required, should be sought from the undersigned before the tender due date.

The Part-I offers of the parties, shall be opened on the due date of submission at 11:30 Hrs. in the presence of authorized representatives of the parties who wish to be present. In case the Part-I bid opening is re-scheduled, the same shall be intimated by the tender issuing authority.

Thanking you,

राहुल सिंह / RAHUL SINGH
वरिष्ठ अभियंता / Senior Engineer
कॉर्पोरेट प्रशासन एवं आई.एस.एम.जी. / Corporate Administration & ISMG
भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Limited
बी.एच.ई.एल. हाउस, सीरी फोर्ट, / BHEL House, Siri Fort,
नई दिल्ली-110049 / New Delhi-110049
For & on behalf of BHEL
(Rahul Singh)
Engineer (HR, GAX & ISMG)
Off: 011 6633 7437 / Mob: +91 8800416765
Email: rahulsingh@bhel.in

Terms & Conditions

1. The material shall be supplied strictly in accordance with the specifications / sample mentioned in the price bid format.
2. The bidders are required to submit their rates **excluding GST** in the "Price Bid Format" (enclosed as Annexure-H) by super scribing the tender No. and due date on an envelope. ***The envelope containing unpriced bid along with other tender documents should be sealed in an envelope and the price bid format after duly filling shall be submitted in another sealed envelope. Both the two envelopes should be put in a large envelope. Each and every envelope should be super scribed the tender name, tender enquiry no and bidder's name. The price bid, if not sealed in a separate envelope shall lead to cancellation of the bid. Rates shall be quoted excluding GST*** and should be written properly. Corrections, if any, must be counter signed. In case of any discrepancy in the values, the higher value shall be considered for evaluation & lower value for ordering.
3. **Bid Validity:** The offer shall remain valid for a period of 90 days from the date of opening of Price Bids or 90 days from opening of Techno-Commercial Bid, whichever is later.
4. **Evaluation Criteria:** **Rate Contract shall be awarded to the bidder who shall quote overall L-1 rates, excl. GST.** The bidder has to quote for all the stamp sizes and categories in the price bid format. In case the bidder not quoting for all the items mentioned in price bid format, then there bid shall be rejected.
5. BHEL reserves the right to split the work, as per requirement.
6. **CONTRACT PERIOD:** The contract shall be awarded for a period of 02 years initially. It may be extended further with mutual consent in writing, on the same rates, terms and conditions. BHEL, however, reserves the right to terminate the contract at any time in between by giving one week notice in advance without assigning any reason.
7. No deviation certificate has to be submitted along with the tender. Deviations, if any, shall be mentioned only on deviation letter (Annexure – B). Deviations mentioned anywhere else in the NIT document shall not be accepted. However, deviations may or may not be accepted by BHEL.
8. **SCOPE OF WORK:**
 - a. Based on the receipt of requisition from BHEL, the vendor shall deliver the item(s) within 5 days or as communicated by BHEL.
 - b. All items supplied to BHEL shall be in line with the specifications, tender terms & conditions.
9. **Penalty Terms:**
 - a. In case of delay in delivery of ordered items, a penalty of min. LD of ½% of the delayed work value shall be levied per day, limited to 10% of the total ordered value. If repeated, the penalty may be increased by ½% for every subsequent delays.
 - b. In case of repeated delays by the vendor, BHEL may suspend the business for 1 month. However, if still delays are observed, BHEL holds the right to terminate the contract giving a notice of 7 days.
 - c. No payment shall be made against rejected / defective supply, which is non-acceptable to BHEL. In such cases, an additional penalty of 10% of the order value may be levied to discourage any future non-compliance.

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PART-I : TECHNO-COMMERCIAL - TERMS & CONDITIONS OF CONTRACT

10. PRE QUALIFYING REQUIREMENTS (PQR) FOR BIDDERS:

- a. Past experience of executing at least 02 nos. similar works (i.e. supply of rubber of stamps) in last 2 years, ending on 31.10.2019.
- b. The Bidder should have his firm / himself registered with unique PAN and GST Registration Numbers.
- c. Bidders must have their establishment / works / shop (owned or rented) in NCR Delhi.
- d. Acceptance of all tender terms & conditions.
- e. **Relaxation of Norms for Startups:** - The condition of Prior Work Experience is relaxed for all Startups whether Micro & Small Enterprises(MSEs) or otherwise subject to meeting of quality and technical specifications in accordance with the relevant provision of GFR 2017 or latest version and other DOE-PPD notifications for relaxation norms for Startups issued from time to time. The start-ups are also exempted from paying of EMD (a PQR criteria as per clause no.(d) above).

11. DOCUMENTS REQUIRED IN SUPPORT OF PRE-QUALIFYING REQUIREMENT:

- a) Documentary proof of executing 02 nos. similar works in last 2 years ending on 31.10.2019. For this, following documents are acceptable:
 - i. Email confirmation of order by the client
 - ii. Award Letter / Purchase Order / Agreement for the work issued by client
- b) Copy of valid PAN Card & GST Registration Certificate, duly signed and stamped by the bidder.
- c) All pages of tender documents, except Price Bids, duly signed & stamped on all pages.
- d) Bidder who intends to participate as "Startups" company should fulfil all the conditions of Startups as directed by Department of Industrial Policy and Promotion (DIPP), Ministry of Commerce & Industry, Govt. of India and his eligibility shall be valid as on bid closing date. They will also enclose the Certificate of Recognition issued by DIPP.

Further necessarily, they have to submit the declaration to the effect on their letter head as prescribed below and must be signed and stamped by the authorized person.

DECLARATION IN CASE OF START-UP COMPANIES

We are a "Start-up" company and we are meeting all conditions and therefore eligible as Start-up company as on the date of tender bid closing.

We are also enclosing copy of certificate of recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India.

Note: BHEL reserves the right to verify the correctness of the documents submitted against fulfilling the PQR criteria.

12. BHEL shall have right to terminate the contract by giving 15 days' notice.

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13. PAYMENT TERMS:

- i) Bill (on monthly basis) complete in all respect along with all the requisite documents submitted by the service provider(s) to BHEL fortnightly will be paid within 15 days of its receipt and final acceptance of BHEL.
- ii) The 100% payment would be made on the basis of actual number of items provided by the service provider(s).
- iii) The service provider(s) will have to intimate the bank account number, and other details of the bank to enable BHEL to credit the payments into the account.
- iv) No interest shall be payable for delay in making the payment. The service provider(s) shall not be entitled to any interest with respect to any money which may be due to him from BHEL.

14. TAXES & DUTIES:

- (i) Contractor shall submit GST compliant invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Payment shall be made to the contractor only after submission of GST compliant invoice. The successful service provider(s) shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.
- (ii) BHEL reserves the right to protect its interest against any loss on account of availability of GST credit, wherever such GST ITC is available as per GST Law provisions.
- (iii) GSTIN of BHEL will be provided to the service provider(s) along with the work order.
- (iv) Any new/change in statutory levy as and when made applicable by the Government shall become applicable against documentary evidence.
- (v) Payment to the service provider(s) will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the service provider(s) by BHEL.
- (vi) Applicable GST shall also be recoverable from the service provider(s) in case of LD recovery/penalty on account of breach of terms of contract.

15. REJECTION OF TENDER

- i. BHEL reserve the right to cancel the tender or reject the lowest or any tender or accept any tender in full or in part without assigning any reasons whatsoever at any stage.
- ii. BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case bidder shall have no claim arising out of such action by BHEL. The acceptance of tender will rest with BHEL which does not bind itself to accept the lowest tender or any tender and reserves to itself full rights for the following without assigning any reasons whatsoever:
 - a. To reject any or all of the tenders.
 - b. To split up the work amongst two or more bidders as per NIT
 - c. To award the work in part if specified in NIT
 - d. In case of either of the contingencies stated in (b) and (c) above, the time for completion as stipulated in the tender shall be applicable.
- iii. Conditional tenders, unsolicited tenders, tenders which are incomplete or not in the form specified or defective or have been materially altered or not in accordance with the tender conditions, specifications etc., are liable to be rejected.
- iv. Tenders are liable to be rejected in case of unsatisfactory performance of the tenderer with BHEL, or tenderer under suspension (hold/banning /delisted) by any Unit / Region / Division of BHEL or tenderers who do not comply with the latest guidelines of Ministry/Commissions of Govt. of India.

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- v. If a bidder who is a proprietor expires after the submission of his tender or after the acceptance of his tender, BHEL may at their discretion, cancel such tender. If a partner of a firm expires after the submission of tender or after the acceptance of the tender, BHEL may then cancel such tender at their discretion, unless the firm retains its character.
 - vi. BHEL will not be bound by any Power of Attorney granted by changes in the composition of the firm made subsequent to the execution of the contract. They may, however, recognise such power of Attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contractor concerned.
 - vii. If the tenderer deliberately gives wrong information in his tender, BHEL reserves the right to reject such tender at any stage or to cancel the contract if awarded and forfeit the Earnest Money/Security Deposit/any other money due.
 - viii. Canvassing in any form in connection with the tenders submitted by the Tenderer shall make his offer liable to rejection.
 - ix. In case the Proprietor, Partner or Director of the Company/Firm submitting the Tender, has any relative or relation employed in BHEL, the authority inviting the Tender shall be informed of the fact as per specified format, along with the Offer. Failing to do so, BHEL may, at its sole discretion, reject the tender or cancel the contract and forfeit the Earnest Money/Security Deposit.
16. "The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.
17. Integrity commitment, performance of the contract and punitive action thereof:
- COMMITMENT BY BHEL:** BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.
- COMMITMENT BY BIDDER/ SUPPLIER/ CONTRACTOR:** The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.
- The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.
- The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL.
- If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extant guidelines of the company available on <http://www.bhel.com> and/or under applicable legal provisions".
18. The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to **BHEL Fraud Prevention Policy** displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

19. **PROVISIONS FOR MICRO AND SMALL ENTERPRISES (MSEs)**

Any Bidder falling under MSE category, shall furnish the following details & submit documentary evidence/ Govt. Certificate etc. in support of the same along with their techno-commercial offer.

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Type under MSE	SC/ST owned	Others
Micro		
Small		

Note: - If the bidder does not furnish the above, offer shall be processed construing that the bidder is not falling under MSE category.

- a) MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either Udyog Aadhaar or EM-II certificate having deemed validity (five years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM-II certificate along with attested copy of a CA certificate (format enclosed as **Annexure-I**) where deemed validity of EM-II certificate of five years has expired applicable for the last audited financial year. Date to be reckoned for determining the deemed validity will be the last date of Bid submission. Non-submission of such documents will lead to consideration of their bids at par with other bidders. No benefits shall be applicable for this enquiry if the above required documents are not submitted along with offer. If the tender is to be submitted through e-procurement/tendering portal, then the above required documents are to be uploaded on the portal.
- b) **MSEs shall be exempted from payment of earnest money at the time of tender submission. However, there is no exemption of security deposit submission.**
- c) Participating MSEs quoting price within price band of L1+15 % shall be considered for award of complete scope of work by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE. In case of more than one such MSE, MSE with lowest price shall be given the first option to match the L1 price. However, MSEs owned by the Scheduled Caste or the Scheduled Tribe entrepreneurs shall be given the preference for matching the L1 price irrespective of their standing in comparative statement of MSE bidders within price band of L1+15 %.
- d) However, credentials of all MSE suppliers will be verified before considering the intended benefits for MSE suppliers at the time of tender evaluation.
20. **RISK & COST:** This clause, in line with other Conditions of Contract will be invoked in any of the following cases. In any of the following cases, the Contractor shall pay the complete / excess cost to be incurred for the completion of the Contract.
- Contractor/ supplier's poor progress of the work vis-à-vis execution timeline as stipulated in the Contract, backlog attributable to contractor/ supplier including unexecuted portion of work/ supply does not appear to be executable within balance available period (#) considering its performance of execution.
 - Withdrawal from or abandonment of the work by contractor before completion of the work as per contract.
 - Non-completion of work/ Non-supply by the Contractor/ supplier within scheduled completion/delivery period as per Contract or as extended from time to time, for the reasons attributable to the contractor/ supplier.
 - Termination of Contract on account of any other reason (s) attributable to Contractor/ Supplier.
 - Assignment, transfer, subletting of Contract without BHEL's written permission resulting in termination of Contract or part thereof by BHEL.
 - Non-compliance to any contractual condition or any other default attributable to Contractor/ Supplier.
- #In-case inputs from BHEL are likely to be delayed or are actually delayed, this delay may also be taken into account while considering balance period available for execution of Contract.*
21. The Tender submitted by a techno commercially qualified bidder shall become the property of BHEL who shall be under no obligation to return the same to the bidder. However unopened price bids and late tenders shall be returned to the bidders.

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22. Unsolicited discount received after the due date and time of Bid Submission shall not be considered for evaluation. However, if the party who has submitted the unsolicited discount/rebate becomes the L-1 party, then the awarded price i.e. contract value shall be worked out after considering the discount so offered.
23. BHEL shall not be liable for any expenses incurred by the bidder in the preparation of the tender irrespective of whether the tender is accepted or not.
24. The tender schedule and the tender shall be deemed to form an integral part of the contract to be entered into for this work.
25. **SUBLETING:** The successful bidder should not sub-contract part or complete work detailed in the tender specification undertaken by him without written permission of BHEL. The bidder is solely responsible to BHEL for the work awarded to him.
26. **TERMINATION OF CONTRACT ON DEATH:** Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the accepting officer shall have the option of terminating the contract without compensation to the contractor's authorized survivors.
27. **RECOVERY FROM CONTRACTOR:** Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contractor shall pay the claim on demand without any terms & conditions.
28. Lowest prices/service charge received against Tender need not be the acceptable to BHEL and in that case BHEL would not be considered the same for award of Contract. BHEL would negotiate or re-float the Tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons. In the event of the final L1 prices are not reasonable / acceptable to BHEL, BHEL also may resort to short closure of this Tender.
29. **JURISDICTION:** Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of a suit, any and all actions and proceedings arising out of or relative to the contract shall lie only in the court of competent civil jurisdiction in this behalf at **DELHI** (where this Contract has been signed on behalf of the CONTRACTOR) and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other Courts.
30. **ARBITRATION:**
- i. Both the Company and Contractor hereby agree that In the event of any dispute or difference arising out of the execution of the Order/Contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision between BHEL & Service Provider/ Contractor in any manner touching upon the Order/Contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred to the arbitration of the person appointed by the competent authority of BHEL. The venue of arbitration shall be in **DELHI** and the Arbitrator's decision shall be final and binding on both the parties.
- Subject as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The venue of arbitration shall be at New Delhi.
- ii. In case of order/contract on Public Sector Enterprises (PSE) or a Govt. Deptt., the following clause shall be applicable: -
- In the event of any dispute or difference relating to the interpretation and application of the provisions of the Order/Contract, such dispute or difference shall be referred to by either party to the arbitration of one of the arbitrators in the department of public enterprises. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law secretary, Deptt. of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the parties hereto finally and conclusively. The parties

in the dispute will bear equally the cost of arbitration as intimated by the arbitrator.

31. **DEFAULT/BREACH OF CONTRACT, INSOLVENCY AND RISK PURCHASE**

- a. If the Service Provider / Contractor fails to provide the required services as per the Contract / fails to deliver the goods or materials or any instalment thereof within the period(s) fixed for such delivery or delivers goods or materials not of the contracted quality and failing to adhere to the contract specifications or at any time repudiates or otherwise abandons the contract before expiry of such period or refuses or is unable to supply / provide goods / services or materials covered by the Order/Contract either in whole or in part or otherwise fails to perform the Order/Contract or commits any breach of the Order/Contract not herein specifically provided for or in the event of the death or insanity or if the Seller/Contractor being an individual or if a firm on a partnership thereof, shall at any time, be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any assignment of the Order/Contract or enter into any arrangement or composition with his creditors or suspend payment or if the firm dissolved under the Partnership Act or if the Seller/Contractor (Service Provider) being a company is wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the debenture holders and creditors is appointed or circumstances shall have arisen which entitles the Court of debenture holder and creditors to appoint a receiver, liquidator or manager, the purchaser without prejudice to his right to recover any expenses, losses or damages to which the purchaser may be put to incur or sustain by reason of the Seller/Contractor's default or breach of Order/Contract shall be entitled to cancel the Order/Contract either in whole or portion thereof without compensation to the Seller/Contractor (Service Provider) and if the purchaser so desires, he may procure upon such terms and in such manner as he deems appropriate, stores not so delivered or others of a similar description where stores exactly complying with particulars are not, in the opinion of the purchaser, which shall be final, readily procurable, at the risk and cost of the Seller/Contractor (Service Provider) and the Seller/Contractor (Service Provider) shall be liable to the purchaser for any excess costs provided that the Seller/Contractor (Service Provider) shall continue the performance of the Order/Contract to the extent not cancelled under the provisions of this clause. The Seller/Contractor (Service Provider) shall on no account be entitled to any gain on such repurchases.
 - b. Cost of the purchases/service made by the Purchaser/Service taker at the risk and cost of the seller/contractor (Service Provider) shall be worked out after levying 30% overheads as departmental charges on the cost of materials / services so purchased/hired.
32. **FORCE MAJEURE:** The conditions of Force Majeure shall means the events beyond control of the parties effected such as act of God, Earthquake, Flood, Devastating fire, War, Civil Commotion, Cyclone, Industrial Lockout and Statutory Act of the Government having bearing on the performance of the Contract. The party affected by Force Majeure shall be obliged to notify the other party within 48 hours, by fax/cable, of the commencement and the end of the Force Majeure circumstances preventing its performance of all or any of its obligations under this order. If performance of obligations under this order is delayed for more than one months due to a continuous Force Majeure, the party not affected by Force Majeure may at any time thereafter while such Force Majeure continues, by notice in writing forth with terminate all or any part of the unperformed portion this order. If this order or any portion thereof is terminated under Force Majeure conditions, the Contractor shall be liable to the COMPANY for any damages, losses or liabilities as result thereof.

File in
13.11.2019

Annexure-B
Tender No. AA:GAX:19:ST:105
Dated: 13.11.2019

No Deviation Certificate
(To be submitted with Part-I Bid)

Notwithstanding anything mentioned in our bid, we hereby accept all terms and conditions of the above tender.

Or

We hereby accept all terms and conditions of the above tender except the followings:

- 1.
- 2.
- 3.

Note: Deviations mentioned anywhere else in the tender shall not be considered for evaluation.

Signature
With name, Designation & seal of the firm


13.11.2019

Annexure-C
Tender No. AA:GAX:19:ST:105
Dated: 13.11.2019

DECLARATION

I/ We hereby declare that I / we have not been banned or de-listed by any PSU / Government Department / Financial Institute / Court and no case is pending with the police / court against our firm/ partner or the company.

Signature
(Name & Address of the Bidder with official seal)

Place:

Date:

21/11/19
13.11.2019

DETAILS OF BUSINESS

1.0	Name of the firm:	
2.0	Address for communication:	
3.0	Registered Office, if any :	
4.0	Location of Office:	
	Telephone Nos.: (Office) (Res) (Mobile) (Fax)	
5.0	Name of proprietor / partner:	
6.0	Name of Bankers:	
7.0	Date / year of commencement of Business:	
8.0	Any other information:	

Signature
With name, Designation & seal of the firm

315.00
13.11.2019

BIDDER'S DETAILS

Name of the Contractor /Party/ Firm	
Name of Authorized Representative	
Type of firm (Partnership / Proprietorship)	
Phone Nos.	
Mobile Nos.	
Fax No.	
E-Mail Address	
Web Site Address (If Any)	

(Signature & seal of the contractor)


13.11.2019

Un-Priced BID Format

Sl. No.	Description of items	Tentative quantity for 2 years (in nos.)	Quoted (Q) / Not Quoted (NQ)
1	Self-inking Stamps with Turbo/Citizen Mould, Foam Rubber inkpads and computerized nylon stamp base		
(i)	Big size 57 X 21 mm (10 lines, 6.5 pt)	4	
2	Presto or Equivalent Stamps (Spring System)		
(i)	Presto or Equivalent Stamps (Spring System) size 57 X 17 mm	417	
(ii)	Presto or Equivalent Stamps (Spring System) size 37 X 37 mm	50	
(iii)	Dater Stamp (Standard make / specification)	24	
(iv)	Round Stamp small size 33 X 11 mm (2 lines, 7.5 pt)	4	
3	Wooden Rubber Stamps		
(i)	Wooden Rubber Stamps	21	

NOTE:

1. Bidders have to write 'Q' (quoted) in all the blank cells against which they are quoting & 'NQ' (not quoted) against the cells where they are not quoting.

2. No rates shall be quoted in this annexure.

3. The quantities indicated are tentative & may increase / decrease by 30% as per BHEL requirements.

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Priced BID Format

Sl. No.	Description of items	Tentative quantity for 2 years (in nos.)	Unit Rate (Rs., excl. GST)	Total value as per quantity (Rs., excl. GST)
		(A)	(B)	(C) = (A) x (B)
1	Self-Inking Stamps with Turbo/Citizen Mould, Foam Rubber inkpads and computerized nylon stamp base			
(i)	Big size 57 X 21 mm (10 lines, 6.5 pt)	4		
2	Presto or Equivalent Stamps (Spring System)			
(i)	Presto or Equivalent Stamps (Spring System) size 57 X 17 mm	417		
(ii)	Presto or Equivalent Stamps (Spring System) size 37 X 37 mm	50		
(iii)	Dater Stamp (Standard make / specification)	24		
(iv)	Round Stamp small size 33 X 11 mm (2 lines, 7.5 pt)	4		
3	Wooden Rubber Stamps			
(i)	Wooden Rubber Stamps	21		
	Grand Total (excl. GST)			
	Quote applicable GST in %			

NOTE:

1. Evaluation Criteria: Rate Contract shall be awarded to the bidder who shall quote overall L1 rates, excl. GST, i.e. lowest value of '**Grand Total (excl. GST)**' above.
2. The bidder has to quote for all the stamps sizes and categories in the price bid format.
3. The BOQ mentioned in this Price Format is indicative only & the same shall be considered for bid evaluation purposes.
4. Before quoting the rates, the vendors are advised to check the samples physically.
5. The quantities indicated are tentative & may increase / decrease by 30% as per BHEL requirements. However, the payments shall be made on actuals at the quoted unit rates.

13.11.2019

Annexure-H

Tender No. AA:GAX:19:ST:105

Dated: 13.11.2019

NEFT Format

Beneficiary Name	
Beneficiary Bank Name	
Beneficiary Bank address	
IFSC CODE of the bank	
Beneficiary Account Number	
Email ID	
PAN	

Enclosed: A photocopy/cancelled copy of one leaf from my cheque book for the codes required above.

I hereby confirm that the above mentioned particulars are in order. To facilitate NEFT credits, I will inform BHEL in case of any changes in the Bank Particulars at a future date.

Thanking you,

Yours sincerely.

Signature:

Name:

Designation:

Company Seal:

Date:

13.11.2019

Certificate by Chartered Accountant on letter head
(only for those who are submitting EM-II Certificate)
(To be submitted along with Part-1 Bid)

This is to certify that M/s, (hereinafter referred to as 'company') having its registered office at is registered under MSMED Act-2006, (Entrepreneur Memorandum No (Part-11) dtd:, Category: (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial yearas per MSMED Act-2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.1722(E) dated October 5, 2006: Rs.....Lacs
2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006: Rs.....Lacs (Strike off whichever is not applicable)

The above investment of Rs.....Lacs is within permissible limit of Rs.....Lacs forMicro / Small (Strike off which is not applicable) Category under MSMED Act-2006. Or The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O.No.3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name

Membership number-

Seal of Chartered Accountant

212 cv
13.11.2019