

BHARAT HEAVY ELECTRICALS LIMITED
CORPORATE ADMINISTRATION
BHEL HOUSE, SIRI FORT, NEW DELHI - 110049
Tel:011-66337436



TENDER DOCUMENT

FOR

**PROVIDING & LAYING OF CEMENT CONCRETE PAVER BLOCK
IN PARKING AREA AND APPROACH ROADS AT BHEL HOUSE,
SIRI FORT, NEW DELHI**

NIT No: AA: GAX:17: Paver Block:001 Dated 14.12.2017

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LAST DATE FOR SUBMISSION: 21.12.2017 AT 14:30 Hrs.

(Signature & seal of the contractor)



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Bharat Heavy Electricals Ltd.

Corporate Administration: BHEL House, Siri Fort,
New Delhi-110049 Tel: 011-66337436

NOTICE FOR INVITING OPEN TENDER

Sealed tenders are invited in two parts bids for the following work at BHEL House, Siri Fort, New Delhi.

Name of Work : **PROVIDING & LAYING OF CEMENT CONCRETE PAVER BLOCK IN PARKING AREA AND APPROACH ROAD AT BHEL HOUSE, SIRI FORT, NEW DELHI**

NIT No. : **NIT No: AA: GAX:17: Paver Block: 001 Dated 14.12.2017**

Period of work : 60 days from the date of placement of order.

Earnest Money : Rs 69500.00 (Rupees Sixty Nine Thousand Five Hundred only)

Tender Cost : Nil

DATE OF SUBMISSION & OPENING OF TENDER

Last date for submission of sealed tender at : **21.12.2017 at 14:30 Hrs.**
Corporate Administration, BHEL House, Siri Fort
New Delhi- 110049

Date of opening the tender : **21.12.2017 at 1500 Hrs.**

Venue for opening of Tender : **BHEL House, Siri Fort,**
New Delhi-110049

The Tender Document may be obtained from the office of Manager/ (HR-GAX), BHEL House, Siri Fort, New Delhi -110049 free of cost or may be downloaded from BHEL web site (www.bhel.com) or from CPP portal (<http://eprocure.gov.in>). The sealed tender may be sent either by registered post/ Speed Post/ Courier Services or by hand in the office of Manger/ (HR-GAX), between 9.00 AM to 5.30 PM on any working day latest by 21.12.2017 at 14:30. In case of any clarification the bidder can contact undersigned on Telephone No.-011-66337436 or at e-mail: habib@bhel.in.

(Habibul Rehman)
Manager/HR-GAX
On behalf of "BHEL"

(Signature & seal of the contractor)

PART 'A' – TECHNO- COMMERCIAL BID

A. INSTRUCTIONS FOR THE BIDDERS:

1. The offer shall be submitted as per the instructions of tender document. Only one set of tender document duly signed & stamped on each page shall be submitted as detailed further. Tenderer should note specifically that all pages of tender document, including the NIT page for this particular tender shall be submitted by them (after signing/ stamping on each page) as a part of their offer. Price shall not be mentioned by them anywhere in the techno-commercial portion of offer, except in the relevant price bid and submitted in separate sealed envelope. In case of any clarification, bidder may contact this office.
2. Tender documents are also available on BHEL web site (www.bhel.com) & on CPP Portal (<http://eprocure.gov.in/cppp/>) which can be downloaded and used as tender document for submitting the bid.
3. All documents submitted by the Tenderer in his tender may be accompanied with a covering letter giving index interlinking all the documents.
4. No overwriting / correction in tender documents by tenderer shall be allowed. However, if correction is unavoidable, the same must be signed.
5. Tender must be submitted in two parts, i.e., (i) Techno-Commercial Bid along with un-price bid (Annexure-E-1) and (ii) Price Bid. The tenderer must submit their tenders in three separate sealed envelopes prominently super scribed as 'EMD Deposit', Part – A 'Techno- commercial bid' and Part-B 'Price Bid' along with NIT No. & due date written on each of the envelope. These three separate envelopes shall together be kept in fourth envelope super scribed with name of Work, NIT No. & due date of opening.
6. Techno-commercial bid should contain all the documents in proof of Pre- qualifying criteria, signed tender document having NIT page, Instructions for tenderer, general conditions, Special Conditions, Contractor's Obligations, un-price bid, all the annexure duly filled & signed by the tenderer and the envelope containing EMD.
7. Bid without requisite Earnest Money (EMD) will not be considered.
8. The tenderer shall submit the Bank details along with a cancelled cheque for payment through NEFT/RTGS.
9. Price Bid should contain only the "Part-B, Price Bid Format" after quoting the rates/percentages/amount as specified in the Price bid format.
10. On the date of opening of tender, only Techno-Commercial Bid shall alone be opened.
11. BHEL reserves the right to accept or reject any or all offers without assigning any reason thereof. Also, BHEL shall not entertain any correspondence from bidders in this matter (except for the refund of EMD).

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12. In case any typing error/other clerical errors is noticed by the tenderer, in the tender documents, the same must be pointed out and got clarified before submission of offer, or else, BHEL's interpretation shall prevail & shall be binding on the tenderer.
13. The Tenderer should accept all terms & conditions of the tender unconditionally. Tenders with deviations from terms and conditions are likely to be rejected.
14. Tenderers are requested to go through the scope of work, visit the site/location etc. and get fully acquainted with the work place and prevailing working conditions to get all their doubts clarified regarding the above work before submitting the offer. Engineer-in-charge's decision will be full and final. Any queries regarding this tender may be clarified from Manger/ (HR-GAX), on Telephone No.-011-66337436 or at e-mail: habib@bhel.in.
15. The tenderers or their representative may attend the opening of techno-commercial bid (Part-A) and the technically qualified tenderers or their representative may attend the opening of Price bid (Part B), if they so desire. The tenders (both the parts) shall be opened on schedule date & time even if the bidders or their representative are not present.

B. PRE QUALIFYING CRITERIA:

- 1) **EMD of Rs. 69500.00 (Rupees Sixty-Nine Thousand Five Hundred only)** only in the form of Banker's Cheque/Pay Order/Demand Draft in favour of BHEL, payable at New Delhi, must be submitted in a separate envelope. Electronic Fund Transfer credited in BHEL account may also be accepted before tender opening. Cash Deposit may be accepted as permissible under the extant Income Tax Act (before Tender opening). Tender not accompanied with EMD/ EMD submitted in any forms other than mentioned above will not be accepted.
- 2) The bidder should have **PAN No. & GSTIN Registration No.**
- 3) The bidder's average annual financial turnover during the last three financial years ending 31.03.2017 should be at least **Rs 10.39 lakhs.**
- 4) The experience of having successfully completed similar Works (**Similar work shall mean execution of Civil Construction/Renovation/Maintenance works**) for any Central Govt. / State Govt./ PSUs/ Public Limited Company/ Private Limited Company during last 7 years ending on **30.11.2017** should be either of the following: -
 - a) Three similar completed jobs/ services costing not less than Rs. **13.85 Lakhs** each.
Or
 - b) Two similar completed jobs/ services costing not less than Rs. **17.32 Lakhs** each.
Or
 - c) One similar completed jobs/ services costing not less than Rs. **27.70 Lakhs.**
- 5) **DOCUMENTS REQUIRED IN SUPPORT OF PRE-QUALIFYING REQUIREMENT:**
 - a) **Complete tender document in all respects duly signed & stamped on each and every page as a token of acceptance of all the terms and conditions of tender.**

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- b) Self-attested copies of Balance Sheet and Profits & Loss Account statements of last three financial years i.e. FY 2014-15, 2015-16 & 2016-17 duly verified by CA.
- c) Self-attested copies of acknowledgements of IT return of last three financial years i.e. FY 2014-15, 2015-16 & 2016-17. Self-attested copies of Work Orders/ Award letters along with certificates of completion in support of proof of experience for the similar Works (**Similar work shall mean execution of Civil Construction/Renovation/Maintenance works**) for any Central Govt. / State Govt./ PSUs/ Public Limited Company/ Private Limited Company executed by the bidders during last 7 years ending on 30.11.2017. BHEL reserves the right to cross check the documents from the issuing department/ company.
- d) Self-attested copies of the **PAN No. & GSTIN Registration No.**
- e) The Bidder must submit a declaration (enclosed at Annexure –E2), that no case is pending with the police/ court against the proprietor/ firm/ partner or the company (Agency). As well as the bidder has not been suspended / blacklisted by any organization.
- f) No deviation certificate as per Annexure –E3 (enclosed) must be signed and stamped.
- g) Bidder must submit the technical details in the enclosed format (Annexure-E4).
- h) Bidder must submit the bidder’s details in the enclosed format (Annexure-E5).
- i) Bidders must submit a Declaration of GST Benefits (enclosed at Annexure – E-6).
- j) Bidder must submit the check list enclosed at Annexure-E7 after duly filled and signed.

C. GENERAL CONDITIONS OF CONTRACT (GCC):

- 1) Tenders received late /in open condition/without EMD/ not meeting the tender condition / incomplete in any respect are likely to be rejected.
- 2) BHEL will not be responsible for the postal delay under any circumstances for non-receipt of Tenders by due date & time.
- 3) BHEL has the right to reject all or any of the tenders and accept any tender(s) irrespective of its / their being the lowest / highest.
- 4) If any information/ documents submitted by the tenderer are found false/fake at any stage, the tender will be cancelled and Earnest Money deposited (EMD) shall be forfeited.
- 5) The offer of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of the banned firms is available on BHEL web site **www.bhel.in**.

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- 6) The Tenderers are required to quote for the complete scope of work. Tenders for part of the work or incomplete in any respect are liable to be rejected.
- 7) Rates/amount/percentage quoted by the bidder will be firm for the contract period or extended period of contract. No price variation and escalation due to increase in labour / material cost will be allowed.
- 8) Estimated rates have been disclosed in the tender documents and percentage rate tenders are invited. Accordingly, the basic amount as per basic rates has been calculated against each item. Bidders have to quote a single overall percentage, (+) above, (-) below or at par with the tender rates at **S. No. 03** of Price Bid format. The same quoted percentage will be applied on every item of the BOQ.
- 9) The rates/amount/percentage quoted by the bidder are deemed to be inclusive of all, cost of site clearance and any other incidental works required to complete the work and inclusive of all the taxes but excluding GST. GST shall be quoted extra in the same price bid format.
- 10) **VALIDITY OF RATES:** Validity of rates will be 90 days from the date of opening of the techno- commercial bid.
- 11) **EVALUTION CRITERIA:** The criteria of evaluation of techno-commercial bids shall be on the basis of documents submitted by the tenderers. BHEL may finalize successful tenderer by either **opening of sealed price bid** or conducting **online Reverse Auction**. Date of opening of sealed Price Bid / conducting of online Reverse Auction will be intimated, by post or e-mail separately to the Tenderers who qualify in the Techno-Commercial bid. The decision of BHEL will be final in this regard. In case of opening of Price Bid, evaluation of bid will be on total cost to 'BHEL'. Evaluation of Price Bid will be done on overall L-1 rate inclusive all including GST. In case of tie between the rates of two or more bidders, the Snap bidding system will be followed to arrive the L-1 bidder.
- 12) **REVERSE AUCTION:** BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non- acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA. In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit online sealed bid in the Reverse Auction. Non-submission of online sealed bid by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue. The Reverse Auction shall be conducted by a Service Provider (empaneled with BHEL) as per the Business Rules and Terms & Conditions enclosed.
- 13) **CORRECTION OF ARITHMETIC ERRORS:** Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:
 - a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be

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corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.

- b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- d) If any bidder does not accept the correction of errors, their bids are liable to be disqualified.

14) **CONTRACT AGREEMENT:** A contract agreement shall be signed before the start of work on a non-Judicial stamp paper of Rs 100/-. The contract agreement shall be deemed to have become effective from the forenoon of date of award, and will remain in force for a period 60 days and then after for maintenance period of another one year. However, this Agreement may be terminated earlier by BHEL at any time by giving one month's notice to the Contractor due to any failure on the part of the contractor in discharging his obligations under the contract, without prejudice to the rights of BHEL to recover any money becoming due under this Agreement. In such a case, the Contractor shall not be entitled to any compensation thereof. The decision of BHEL about the failure on the part of the Contractor shall be final and binding on the Contractor.

15) **COMPLETION PERIOD:** The work completion period will be **60 days** from the date of placement of order. Entire work has to be completed within the contract period.

16) **SUBLETING:** The Contractor shall not sublet, transfer or assign the full work or any part thereof to any other person/company/organization. In case it is found that the work has been subletted, the contract shall be terminated immediately & Security Deposit shall be forfeited.

17) The contractor should have **PF code number & ESI code number** before the start of work.

18) Accommodation in any manner will not be provided to the workers of the contractor deployed in the execution of work.

19) The contractor will be responsible for the quality of the work and it is to be guaranteed for a period of one year from the date of actual completion of contract.

20) Period of guarantee/ maintenance shall mean the period of one year which will be calculated from the date of actual completion of the works certified by the Engineer-in-charge in accordance with conditions of the contract. The period of maintenance shall always be reckoned from the date of completion of the whole of the works as accepted / taken over by Engineer-in-charge.

21) **WATER & ELECTRICITY:** Electricity shall be supplied to the contractor by BHEL subject to the following conditions: -

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- a) Electricity shall be provided by BHEL free of cost.
- b) Construction water required for the site shall be arranged by the contractor. Contractor should make arrangements for storage of sufficient quantity of water to meet his requirement.
- c) Contractor shall make his/ their own arrangement of electricity connection and laying of connection from existing main of source of supply as directed by Engineer In charge.
- d) BHEL do not guaranty to maintain uninterrupted supply of electricity and it will be incumbent on the contractor to make alternative arrangement for proper supply of the same at his/ their own cost in the event of any break down in the government electricity mains so that the progress of his/ their work is not held up for the want of the same. No claim of damage or refund will be entertained on account of such break down.
- e) In case of power cuts/ load shedding, no compensation for idle labour or extension of time for completion of work will be given to contractor.

22) **STORES AND MATERIALS ON SITE:**

- a) The contractor shall, during the progress of work, provide, erect and maintain at his own expense all necessary temporary work-shops, stores etc. required for the proper and efficient execution of work. The location & size of the store shall have the approval of the Engineer-in-Charge and the contractor shall at all times keep them tidy in a clean and sanitary condition to the entire satisfaction of the Engineer-in-Charge.
- b) All materials for the work are to be deposited by the contractor only in places to be indicated by the Engineer-in-Charge.
- c) The safety & security of the contractor's materials will be the responsibility of contractor himself. BHEL will not provide any compensation due to theft or loss of contractor's materials.
- d) The stores provided by the contractor will not be utilized as the accommodation for the workers or for any other purpose.
- e) Contractor will remove the temporary stores/ structure before claiming the final bill.

23) **PAYMENT TERMS:**

- a) No advance payment or the payment for mobilization of work will be made to the contractor.
- b) **Running bills payment (if demanded by contractor) against the work executed shall be made to the contractor.** Monthly running bills will be paid against actual execution of work and submission of the bills by the contractor. Payment of each running bill will be limited to 90% and balance 10% of each running bill amount will be retained by BHEL as retention amount. The running bill of the contractor will be processed within two weeks from the date of submission of the bill/s complete in all respects and signing of MBs.

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- c) **10% of each running bill retained by BHEL; will be paid on final completion of work along with the Final bill.**
- d) The payment of final bill will be made only after obtaining certificate of satisfactory completion of the work by the Engineer-in-Charge, clearance of the site & clearance of all the liabilities on contractor's part. No claim will be entertained after signing the final bill.
- e) Payment shall be made for the actual executed quantity of work after recording joint measurement on Measurement Book (MB) by Engineer-in-Charge.
- f) Measurement shall be recorded in measurement book (MB) maintained by the Engineer-in-Charge who shall make entries regarding the work executed by the contractor under different items of bill of quantity (BOQ). These entries will be counter-signed by the contractor.
- g) Bills raised by the Contractor shall be certified by the official in-charge of BHEL and the payments will be made against running/final bill excluding GST & notional interest thereon. The contractor shall not be entitled to any interest with respect to any money which may be due to him from BHEL.
- h) For measurement of work the norms of Indian Standards (IS) as mentioned in CPWD specifications for each items of work shall be followed.
- i) Measurement shall be taken jointly by Engineer-in-Charge or his representative on the part of the BHEL & the contractor.
- j) The contractor shall provide assistance with appliances and other things necessary for measurement without extra charge.
- k) If the contractor / his representative fails to attend when required for measurement, the Engineer-in-Charge shall have power to proceed by him to take measurements and in that case, these measurements shall be accepted by the contractor as final.
- l) No payment shall be made for the work done without the permission of Engineer-in-Charge.

24) TAXES/DUTIES

- a) The contract will be considered as "Works Contract Service" under GST and contractor to discharge GST liability accordingly.
- b) No reimbursement on account of increase/ decrease in the rate of taxes, levies, duties etc. on input goods/ services/ work shall be made. Bidder has to make his own assessment of the impact of future variation if any, in rates/ duties/ levies etc. in his price bid.
- c) The contractor to consider taxes and duties on output works contract service as applicable seven days before scheduled due date of bid opening (hereinafter referred to as "cut-off date"). In case any new tax/ levy/duty etc., becomes applicable or any changes in existing taxes and duties as applicable on "Works Contract Service" after the cut-off date, the bidder / contractor must convey its impact on his price duly substantiated by documentary evidence in support of the same. Such new tax/levy/duty variation in existing taxes and duties will be reimbursed / adjusted suitably from the contract price as the case may be.

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- d) In the event of delay in work/ services execution attributable to the contractor, the new taxes/ levies imposed / variation in existing taxes and duties during the delay period shall not be reimbursed to the contractor. However, any reduction in taxes and duties shall be passed on by contractor to BHEL.
- e) Contractor shall submit GST compliant Tax invoice within the prescribed time, containing all the particulars as stipulated under Invoice Rules of GST Law. Such invoice shall be duly reflected by contractor in relevant GST return (presently GSTR-I) and GST amount thereon shall be duly paid by contractor to Government within the prescribed time. The contractor shall submit the undertaking along with the documentary evidence (like tax payment challan etc..) for payment of GST.
- f) Payment shall be made to contractor only after submission of GST complaint Tax invoice and other relevant prescribed documents. However, payment of GST amount shall be made only after other compliances as mentioned in point (v) above.
- g) Presently, as per GST Law provisions, GST Input Tax Credit is not available for the subject work contract service against the contract. In case in future, such GST credit becomes available to BHEL, to protect BHEL's interest for GST input tax credit, the contractor may either submit bank guarantee of equivalent amount i.e. GST amount along with notional interest on GST credit for 02 months' period (i.e. presently rate of interest is 24% per annum i.e. 4% for 02 months) or else GST amount plus 4% notional interest will be withheld from the bills. In case GST credit is delayed/denied to BHEL or subsequently recovered from BHEL due to non/delay in filing of GSTR-1 Return or delay in/non-payment of tax to Govt. by contractor or for any other reasons not attributable to BHEL, any financial implication on BHEL on account of delay/loss/recovery from BHEL of such GST Credit along with interest levied/leviable on BHEL till the time GST credit is available to BHEL, shall be recovered from the contractor's running bill/ security deposit and/or adjusted against GST amount not paid as indicated above.
- h) GSTIN of BHEL will be provided to the contractor within 30 days from the placement of work order.
- i) Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.

25) LIQUIDATED DAMAGE(LD) / PENALTY FOR DELAY

- a) If the contractor fails to maintain the required progress of work which results in delay in the completion of the work as per the contractual completion period, BHEL shall have the right to impose Liquidated Damage at the rate of 0. 5% of the contract value, per week of delay or part thereof subject to a maximum of 10% of the contract value. For this purpose, the period of delay shall be the delay attributable to the Contractor for the completion of work as per contract. The LD shall be applicable on contractual value or executed value of works, whichever is more. Further in case of LD recovery, the applicable GST shall also be recoverable.

25.1) PVC/ ORC/Bonus: Is not applicable to this contract.

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26) EARNEST MONEY DEPOSIT (EMD):

- 1) EMD of Rs. **69500/- (Rupees Sixty-Nine Thousand Five Hundred only)** only in the form of Banker's Cheque/Pay Order/Demand Draft in favour of BHEL, payable at New Delhi, must be submitted in a separate envelope. Electronic Fund Transfer credited in BHEL account may also be accepted before tender opening. Cash Deposit may be accepted as permissible under the extant Income Tax Act (before Tender opening). Tender not accompanied with EMD/ EMD submitted in any forms other than mentioned above will not be accepted.
- 2) EMD of the tenderer will be forfeited if:
 - a) After opening of the tender the tenderer revokes his tender within the validity period or increase his earlier quoted rates.
 - b) The tenderer does not commence the Work within the period as per LOI/ Contract.
- 3) EMD given by all unsuccessful tenderers shall be refunded normally within 15 days of acceptance of award of work by the successful tenderer.
- 4) EMD shall not carry any interest.
- 5) Bidders having valid NSIC/MSME registration certificates (valid registration certificates to be enclosed with the offer) are exempted from EMD as per govt. rules. Central/State PSUs shall also be exempted from EMD.

27) SECURITY DEPOSIT:

- a. The security deposit shall be collected from the successful tenderer. The rate of Security Deposit will be as below:

5% of work order value

The security deposit should be collected before start of work by the contractor.
- b. Security deposit may be furnished in any one of the following forms:
 - i. Cash (as permissible under the Income Tax Act)
 - ii. Pay order / demand draft in favour of BHEL.
 - iii. Local cheques of schedule banks, subject to realization.
 - iv. Securities available from Post Offices such as National Saving Certificates, Kisan Vikas Patras etc. (Certificate should be held in the name of the contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
 - v. Bank Guarantee from Schedule Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.

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- vi. Fixed deposit Receipt issued by Schedule Banks/ Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
- vii. Security deposit can also be recovered at the rate of 10% from the running bills. However, in such cases at least 50% of the Security Deposit should be deposited before start of the work and balance 50% may be recovered from the running bills.
- viii. EMD of the successful bidder shall be converted & adjusted against the security deposit, if so desired by the successful tenderer.
- ix. The Security Deposit shall not carry any interest.

(Acceptance of Security Deposit against Sl.No. (iv) & (vi) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

- c. **The security deposit will be released only after completion of Guarantee/ Maintenance period of one year from the date of actual completion of work.**
- d. Failure to pay the security deposit shall be treated as failure to discharge the duties under the contract and shall result in cancellation of the contract and the contractor shall be liable to compensate BHEL for any losses incurred by BHEL. BHEL reserves the right to appropriate any part / whole of the amount of the security deposit without prejudice to other claims against the contractor for losses suffered by BHEL due to failures on the part of the contractor, due to termination of contract or contractor becoming disqualified because of liquidation / insolvency. The decision of BHEL in respect of such losses, damages, charges, expenses or costs, shall be final and binding to the contractor.

28) TERMINATION OF CONTRACT ON DEATH: Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the accepting officer shall have the option of terminating the contract without compensation to the contractor's survivors.

29) RECOVERY FROM CONTRACTOR: Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contractor shall pay the claim on demand without any terms & conditions.

30) POST TECHNICAL AUDIT OF WORK AND BILLS: BHEL reserves the right to carry out a post payment audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc. and to enforce recovery of any sums becoming due as a result thereof in the manner provided into the proceeding sub-paragraph provided however, that no such recovery shall be enforced after three years of passing the final bill.

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31) ARBITRATION / CONCILIATION: In the event of any dispute arising between the parties hereafter referred as BHEL and Contractor in respect of or connected with this contract, General & Special terms & conditions of tender, then the same shall be referred to Arbitration and Arbitrator will be nominated by the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be final and binding on both the parties. However, any differences or doubt pertaining to meaning/ interpretation of any phrase word used in terms or in the schedule of services, their nature and manner of rendering of such services shall be the excepted matter and be referred to the Head of Administration of BHEL Corp. Office, New Delhi, whose decision shall be the final and binding. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modification and re-enactment thereof will apply to such arbitration provided however, in all matters the venue of proceedings will be Delhi and only Delhi or appropriate Courts will have jurisdiction over the same.

32) RISK CLAUSE: BHEL reserves the right to terminate the contract due to any failure on the part of the Contractor in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the BHEL about the failure on the part of the Contractor shall be final and binding on the Contractor. In the event of any failure on the part of the Contractor, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of Contractor. The additional cost including loss, if any incurred by BHEL will be recovered from the Contractor.

33) MICRO AND SMALL ENTERPRISES (MSE)

Any Bidder falling under MSE category, shall furnish the following details & submit documentary evidence/ Govt. Certificate etc. in support of the same along with their techno-commercial offer.

Type under MSE	SC/ST owned	Others
Micro		
Small		

Note: - If the bidder does not furnish the above, offer shall be processed construing that the bidder is not falling under MSE category.

MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either Udyog Aadhaar or EM-II certificate having deemed validity (five years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM-II certificate along with attested copy of a CA certificate (format enclosed as Annexure-L) where deemed validity of EM-II certificate of five years has expired applicable for the last audited financial year. Date to be reckoned for determining the deemed validity will be the last date of Bid submission. Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefits shall be applicable for this enquiry if the above required documents are not submitted along with

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offer. If the tender is to be submitted through e-procurement/tendering portal, then the above required documents are to be uploaded on the portal.

MSEs shall be exempted from payment of earnest money at the time of tender submission. However, there is no exemption of security deposit submission.

Participating MSEs quoting price within price band of L1+15 % shall be considered for award of complete scope of work by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE. In case of more than one such MSE, MSE with lowest price shall be given the first option to match the L1 price. However, MSEs owned by the Scheduled Caste or the Scheduled Tribe entrepreneurs shall be given the preference for matching the L1 price irrespective of their standing in comparative statement of MSE bidders within price band of L1+15 %.

D. SPECIAL CONDITIONS RELATED TO THE WORK

- a) The subject work shall be carried out up to the satisfaction of Engineer-in-charge.
- b) **Shape and design of Cement Concrete Paver Block shall be Stone finish 8”x8” same as already laid in BHEL House, Siri fort, New Delhi Rear Block side.**
- c) The work will be carried out as per BOQ enclosed and as per latest CPWD Specifications and relevant IS codes for all the works. In case of any doubt regarding the specification and its quality of work, Engineer in Charge’s clarification and decision will be final and binding on the contractor.
- d) Contractor shall submit the test certificate of paver Block to certify its strength & Grade.
- e) Paver Block shall be laid properly in correct level and slope.
- f) In corners and edges, Cement concrete of mix 1:2:4 shall be provided properly by contractor.
- g) The Cement to be used in the Works shall be 43 Grade Ordinary Portland cement conforming to IS: 8112.
- h) Cement shall be kept, at all times, in covered storage in an approved manner. No cement shall be kept on the site longer than three months before use.
- i) Steel reinforcing bars shall conform to the following standards:

Mild steel and medium tensile steel bars	IS 432 (Part I)
High strength deformed steel bars	IS 1786
Hard drawn steel wire fabric	IS 1566
Structural steel, Grade A	IS 2062

Binding wire shall conform to IS 280 and shall be soft drawn mild steel wire of size not less than 1.5 mm. in dia. (16 g.) soft annealed/galvanized steel wire. All reinforcement shall be free

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from loose mill scales, loose rust and coats of paints, oil, mud or any other substances, which may destroy or reduce bond.

- j) All the materials shall be arranged by the contractor. No materials shall be issued from BHEL.
- k) All tools and tackles required for proper completion of work shall be arranged by contractor.
- l) Test Certificates are to be supplied for the items like Cement, Reinforcement etc. as required by the Engineer-in-charge.
- m) Cube Testing of concrete samples, if asked by Engineer in charge, has to be arranged by Contractor from Govt. Laboratory or any other laboratory approved by Engineer-In charge, at no extra cost.
- n) After completion of the work at the site, contractor will remove all unwanted material/ rubbish from the site with no extra claim.
- o) The Source of Power Supply will be given at one point. All other arrangements have to be arranged by Contractor.
- p) Proper curing of all the cement work as per IS specifications shall be done by contractor on no extra claim.
- q) **CARE OF BUILDINGS:** Care shall be taken by the contractor to avoid damage to the existing buildings during execution of work. He shall be responsible for repairing all the damages and restoring the same to their original finish at his cost. He shall also remove at his costs all unwanted and waste materials arising out of his work from the site.
- r) **QUALITY OF MATERIALS:** All materials supplied by the contractor shall be new. They shall be such design, size and materials as given in BOQ and to satisfactorily function.
- s) **INSPECTION OF MATERIALS:** All the materials delivered by the contractor at site shall be inspected and verified by Engineer-in-charge before use.
- t) **WORKMANSHIP:** Good workmanship is an essential requirement to be complied with. The entire work shall conform to sound engineering practice. In case of bad workmanship re-work will be done by the contractor on no extra claim.
- u) **SUPERVISION OF WORK:** The contractor will deploy sufficient numbers of Supervisors/ Engineers of appropriate qualification and experience to ensure proper execution of work. They will carry out instructions of Engineer-in-charge and other senior officers of BHEL during the progress of work.
- v) **GUARANTEE / MAINTENANCE PERIOD:** The work shall be guaranteed against any inferior quality/ workmanship. The guarantee / maintenance period will be for a period of **12 months/one year** from the date of actual completion of contract. The full Security Deposit (SD) amount shall be retained for the guarantee/ maintenance period and it shall be released after satisfactory carrying out all rectification/ repaired works as informed by the Engineer-in-charge. In case of not attending any rectification/ repairing work by the contractor, the

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rectification work will be carried out by any outside agency and recovery will be done from the contractor.

E. CONTRACTOR'S OBLIGATION:

- 1) "The Bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice."
- 2) Contractor shall supervise the Work allotted to him to be carried out by his workforce. The contractor shall visit the site every day to ensure the work is carried out in fast pace for completion within schedule time.
- 3) Contractor to ensure that the workforce deployed in the premises of BHEL are physically and mentally fit and do not have any criminal record. Such employees should possess requisite skill, proficiency, qualification, experience etc.
- 4) The workforce deployed by the contractor shall be hail and healthy and should not be suffering from any communicable diseases.
- 5) Contractor to accept full and exclusive liability for the wages, Allowances, PF, ESI, for the workforce deployed by the contractor and other obligation referred under the law at present and any future taxes imposed by the Government / Local Bodies.
- 6) BHEL will have no liability whatsoever concerning the persons deployed by the contractor for the purpose. The contractor shall keep BHEL indemnified against all losses or damages or liability arising out of or imposed in the course of employment of persons by the contractor.
- 7) Statutory requirement of the local authority / State Govt. / Central Govt. shall be responsibility of the contractor.
- 8) The contractor will be solely responsible for any unlawful act of their workforce while on duty. In case of theft or loss of BHEL's property take place due to the negligence or carelessness of workforce, the contractor will be responsible and shall make good of the same.
- 9) The Contractor shall duly comply with all acts, laws, or other statutory rules, regulations, bye-laws applicable or which might be applicable to with regard to the performance of the contract included herein or concerning this Agreement but not limited to Minimum Wages Act- 1948, Contract Labour (Regulation & Abolition) Act, 1970, Industrial Dispute Act, 1947, Workmen's Compensation Act 1923, Employees' State Insurance Act 1948 (to the extent as may be applicable, if any), Employees' Provident Fund and Misc. Provisions Act, 1952 and the amendments made thereafter to these Acts / Laws and from time to time take such steps as may be deemed necessary in this regard. The Contractor shall keep BHEL Indemnified against all penalties, claims and liabilities of every kind under or for any violation of such acts, laws or regulations etc. by him or his workers.

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- 10) In case, while on duty and during the course of engagement in work premises of BHEL under this Agreement, if any of the Contractor's workforce suffers with any injury / indisposition due to accident or other natural calamities, the Contractor shall ensure that immediate and adequate medical aid viz., first -aid and subsequent treatment facilities are provided to the person(s) concerned free of cost without fail. In addition, the Contractor shall also be liable for meeting with statutory liabilities like ESI etc. in respect to his workers.
- 11) The Contractor shall be fully responsible for the timely payment of wages, Allowances, Bonus or any other benefits payable under the aforesaid Acts, Laws and regulations to the workforce engaged by him at the work premises of the Company. Contractor shall also be fully responsible for timely deposit of PF and ESI (if applicable) with the appropriate authority including submission of return of PF & ESI and issue of PF slip issued by the PF Authority. BHEL shall not be responsible for these payments or any other liability on this account. The Contractor shall also indemnify and compensate BHEL for any liability incurred by the BHEL, if any, including costs incurred thereon. In that event BHEL shall be entitled to recover the amount so paid, from the contractor, including forfeiture of the Security Deposit; and, if the sum so payable and / the Security Deposit is less than the BHEL's claim, it shall be lawful for BHEL to recover the balance amount as a debt from the Contractor.
- 12) The Contractor shall indemnify and compensate BHEL, if BHEL as Principal Employer under the Contract Labour (Regulation and Abolition) Act, 1970 becomes liable to assume any liability towards the workforce engaged by the contractor. In that event, the provisions relating to recover as provided in relevant clauses of the said Act shall be applicable in Toto.
- 13) The Contractor shall be held responsible for any damage / loss to the work premises /or the properties of BHEL (i.e. missing or broken fittings, equipments, furniture etc. and loss of such things) caused due to the negligence of his work force and shall have to replace the same at his own cost. The decision of the Engineer-in-charge shall be final and binding on the Contractor.
- 14) The contractor shall hand over a copy of all legal and statutory documents and records to BHEL for fulfilling any future requirement with the statutory authority.
- 15) The contractor shall abide by all the rules / regulations / status imposed by the Govt. or other concerned authorities. The contractor will be responsible for workmen's compensation & other requirements of local Municipalities / Govt. or any other law regulating bodies.
- 16) Contractor to maintain appropriate records of his employees deployed to carry out the job.
- 17) Contractor to get all his employees insured against all type of risks at his own cost.
- 18) Contractor to ensure that all precautions are taken for safety of his employees and equipments.
- 19) In the event of termination of contract for any reason whatsoever, the contractor shall withdraw all his employees from the site of BHEL. In case contractor decides to terminate

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services of his employees, he should settle all terminal dues including retrenchment compensation.

- 20) The successful tenderer must comply to all statutory labour law regulations applicable to this contract like minimum wages act, timely payment of wages etc. including taking of insurance cover etc. for workers employed for this contract. Any obligation on account of the above will be the liability of the successful tenderer.
- 21) In case of any objection from any statutory / local authority, the contractor has to liaison with them for smooth progress of work.
- 22) The Contractor shall ensure proper conduct and behavior of the workforce engaged by him on the site and shall remove with immediate effect, the engagement of such person(s) who does/do not conduct himself / themselves properly or misbehave(s) with the residents of township or the staff of Estate office.

(Habibul Rehman)
Manager/ (HR-GAX)
On behalf of “BHEL”

(Signature & seal of the contractor)

UN- PRICE BID

NAME OF WORK: PROVIDING & LAYING OF CEMENT CONCRETE PAVER BLOCK IN PARKING AREA AND APPROACH ROADS AT BHEL HOUSE, SIRI FORT, NEW DELHI

Sl. No	Description of Item	Unit	Qty	Rate	Amount
1	Providing and laying factory made coloured chamfered edge Cement Concrete paver blocks in footpath, park & lawn, driveway or light traffic parking etc of required strength, thickness & size/shape, made by table vibratory method using PU mould, laid in required color & pattern over 50 mm thick compacted bed of coarse sand, compacting & proper embedding/laying of interlocking paver block into the sand bedding layer through vibratory compaction by using plate vibrator, filling the joints with sand and cutting of paver blocks as per required size and pattern, finishing and sweeping extra sand all complete as per manufacturer specification & direction of engineer in-charge. 60 mm thick cement concrete paver block of M-35 grade with approved colour, design & pattern.	SQM	4600	638	2934800
2	Total Estimated Amount (excluding GST) in Rs.				2934800
3	Percentage Above(+)/ Below(-) at par with S. No. 2				XXXXXX
4	Total Quoted Amount after applying percentage (S. No. 2) (excluding of GST) in Rs.				XXXXXX
5	GST @ _____ % of Total				XXXXXX
6	Total Amount inclusive of GST (in Rs.)				XXXXXX

(Signature & seal of the contractor)

(Signature & seal of the contractor)

DECLARATION

I / We, do hereby declare that there is no case with the Police/Court/Regulatory authorities against the proprietor/firm/partner. Also I/We have not been suspended / delisted / blacklisted by any other Govt. Ministry / Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication

(Signature & seal of the contractor)

Place:

Date:

(Signature & seal of the contractor)

No Deviation Certificate

We hereby certify that we do not have any deviations to the tender no. AA: GAX:17: Paver Block:001 Dated 14.12.2017. Deviations if any, mentioned elsewhere in our bid (whether Techno-commercial bid or Price bid) may be treated as null and void by BHEL.

We hereby accept all the terms and conditions of the above tender and there is no deviation in the terms & conditions of tender. We confirm that the offer submitted by is confirming to all the terms and conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender.

(Signature & seal of the contractor)

(Signature & seal of the contractor)

TECHNICAL DETAILS

TURNOVER (F.Y.)	Rs. Lacs		
	2014-15	2015-16	2016-17

EXPERIENCE	No. of Work	Value	Customer's Name

SIMILAR WORKS	Nature of Works	No. of works	Value	Customer's Name

EPF Registration number	
ESI Registration number	
PAN Card No.	
GST Registration No.	

Income Tax Return (F.Y.)	2014-15	2015-16	2016-17
EMD Details	DD/ PO No.	Date	Amount
Details of manpower			

(Signature & seal of the contractor)

(Signature & seal of the contractor)

BIDDER'S DETAILS

Name of the Contractor /Party/ Firm	
Name of Representative	
Postal Address	
Phone/ Landline Nos.	
Mobile Nos.	
Fax No.	
E-Mail Address	
Web Site Address (If Any)	
Bank details for payment through NEFT/RTGS and for release of EMD*	Name of Bank: Branch: Account No.: IFSC No.: MICR No.:

Note: Submit a canceled cheque for verification of above bank details.

(Signature & seal of the contractor)

(Signature & seal of the contractor)

DECLARATION OF GST BENEFITS

To whom so ever it may concern, I hereby on behalf of my organization declare that I have quoted the rates considering the benefits of Goods and Services Tax (GST) including Input Tax Credit (ITC) in the Price Bid.

(Signature & seal of the contractor)

Place:

Date:

(Signature & seal of the contractor)

**CHECK-LIST (TECHNICAL BID)
SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER**

Sl. No.	Description of requirement	Yes/ No/NA	Page No.
1	EMD of Rs. 69500/- in the prescribed mode in favour of “Bharat Heavy Electricals Ltd” in a separate envelope.		
2	Details of work experience, satisfactory work performance certificates.		
3	Copies of the Balance sheet and Profit & Loss account statement of last three financial years i.e. FY 2014-15, 2015-16 & 2016-17 duly verified by CA.		
4	Acknowledgement of IT returns (ITR) of last three financial years i.e. FY 2014-15, 2015-16 & 2016-17.		
5	Copy of the PAN card.		
6	Copy of GSTIN No. registration certificate		
7	Copy of MSME / NSIC registration certificate		
8	Copy of EPF Registration and details		
9	Copy of ESI Registration and details		
10	Declaration enclosed at Annexure – E2		
11	No deviation certificate enclosed at Annexure – E3		
12	Technical details as per Annexure-E4		
13	Bidder’s detail as per Annexure- E5		
14	Declaration of GST Benefits as per Annexure – E6		
15	All the pages of tender document have been signed		
16	Sealed envelope of price bid submitted.		

(Signature & seal of the contractor)

(Signature & seal of the contractor)

PART 'B' – PRICE BID

NAME OF WORK: PROVIDING & LAYING OF CEMENT CONCRETE PAVER BLOCK IN PARKING AREA AND APPROACH ROADS AT BHEL HOUSE, SIRI FORT, NEW DELHI

Sl. No	Description of Item	Unit	Qty	Rate	Amount
1	Providing and laying factory made coloured chamfered edge Cement Concrete paver blocks in footpath, park & lawn, driveway or light traffic parking etc of required strength, thickness & size/shape, made by table vibratory method using PU mould, laid in required color & pattern over 50 mm thick compacted bed of coarse sand, compacting & proper embedding/laying of interlocking paver block into the sand bedding layer through vibratory compaction by using plate vibrator, filling the joints with sand and cutting of paver blocks as per required size and pattern, finishing and sweeping extra sand all complete as per manufacturer specification & direction of engineer in-charge. 60 mm thick cement concrete paver block of M-35 grade with approved colour, design & pattern.	SQM	4600	638	2934800
2	Total Estimated Amount (excluding GST) in Rs.				2934800
3	Percentage Above(+)/ Below(-) at par with S. No. 2				XXXXXX
4	Total Quoted Amount after applying percentage (S. No. 2) (excluding of GST) in Rs.				XXXXXX
5	GST @ _____ % of Total				XXXXXX
6	Total Amount inclusive of GST (in Rs.)				XXXXXX

(Signature & seal of the contractor)

(Signature & seal of the contractor)