

Bharat Heavy Electricals Limited
भारत हेवी इलेक्ट्रिकल्स लिमिटेड



Make in India- Business Development Group

**BHEL HOUSE, ASIAN GAMES VILLAGE COMPLEX
SIRI FORT, NEW DELHI – 110049**

**Open tender for Procurement of subscription of international trade database for license
period of 1 year**

Tender No: AA:MII:20:DT:001

Date: 19.09.2020

**Submission of tender on or before 28.09.2020 by 11: 00 AM
Due date for opening on 28.09.2020 at 02: 00 PM**



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BHARAT HEAVY ELECTRICALS LIMITED
BHEL House, SIRI FORT, NEW DELHI – 110049.

TENDER ENQUIRY

Tender No: AA:MII:20:DT:001

Date: 19.09.2020

Submission of tender on or before 28.09.2020 by 11: 00 AM

Due date for opening on 28.09.2020 at 02: 00 PM

Sub: Open tender for Procurement of subscription of international trade database for license period of 1 year

Bharat Heavy Electricals Ltd. (BHEL) is inviting sealed tender in two part bid for Procuring subscription of international trade database for license period of 1 year for exploring Import Substitution Opportunities as per details mentioned further in this NIT.

The complete tender enquiry (NIT) with terms and conditions is available on BHEL web site (<http://www.bhel.com>) and C P portal for downloading. The last date for submission of sealed tender is 28.09.2020 by 11: 00 AM. All eligible parties can participate in this tender. For eligibility, please check PQR of the tender document.

“All corrigenda, addenda, amendments, time extension, clarification etc. to the tender will be hosted on BHEL website and CP portal regularly to keep themselves updated”.

For & on behalf of BHEL

(Rishi Raj)

Dy. Manager (Make in India- Business Development Group)

Phone No- 011-66337646

7840066738

E-mail: rishi@bhel.in



BHARAT HEAVY ELECTRICALS LIMITED
BHEL House, SIRI FORT, NEW DELHI – 110049.

Tender Enquiry

Tender No: AA:MII:20:DT:001

Date: 17.09.2020

Submission of tender on or before 28.09.2020 by 11: 00 AM

Due date for opening on 28.09.2020 at 02: 00 PM

Sub: Open tender for Procurement of subscription of international trade database for license period of 1 year

BHEL intends to procure subscription of international trade database for license period of 1 year for exploring Import Substitution Opportunities as per Scope of Work mentioned below.

1. Scope of Work

Subscription of international trade database for license period of 1 year for a period of one year for exploring Import Substitution Opportunities

- 1.1 The data of all import/export transactions should be available from at least last three years.
- 1.2 The transactions should cover all HSN Codes as per Indian standards
- 1.3 The data should be regularly updated on monthly basis.
- 1.4 Should cover import transactions from at least 50 countries across the globe.
- 1.5 Should provide access to an online tracking system from where reports of transactions related to multiple HSN Codes can be accessed and downloaded.
- 1.6 Minimum 1,000 searches should be allowed in each year of subscription.
- 1.7 Online tracking system to provide provision of filtering the data for:
 - a) Specific Company, whether importer or exporter.
 - b) For specific products under the desired HSN Codes.
 - c) For specific period/Time frame.
- 1.8 The online system shall provide access to pre-built reports based on the information sought by applying appropriate filters.
- 1.9 **Time Period:** The subscription to online data tracker system should be for one year.



2. Pre-Qualification Criteria

2.1. The experience of having successfully completed similar contract during last 2 years ending on **30 August' 2020** should be either of the following:

a) Three separate work orders of average annual value not less than **₹ 40,000/-** (excl. GST).

OR

b) Two separate work orders of average annual value not less than **₹ 50,000/-** (excl. GST).

OR

c) Single work order of average annual value not less than **₹ 80,000/-** (excl. GST).

The term 'similar contract' mentioned in **Clause 2.1 (a,b & c)** shall be related/refer to providing service of international trade database to track import data with any Central Govt. or State Govt. or PSU or Public Limited Company or Listed Private Limited company.

Documentary evidence required in this regard is Copy of work orders and performance report/completion certificate/tax invoice copies or delivery challans/other relevant documents of successful execution of the order. Relaxation for startup and SMEs shall be as per Govt guidelines issued from time to time.

2.2 The average annual financial turnover during the last 3 years of the bidder should be at least 0.32 lakhs (excluding GST).

[Documentary evidence in this regard is ITR for FY 2016-17, 2017-18, 2018-19 (AY 2017-18, 2018-19, 2019-20,) along with audited Balance sheet and Profit & Loss account is required. In case, audited Balance sheet and Profit & Loss account is not available; a certificate from CA mentioning your turnover for above financial years is to be submitted.]

2.3 The bidders must have PAN. **[Copy of PAN card duly signed and stamped to be submitted]**. Bidders having GSTIN should submit a copy of their GST registration certificate duly signed and stamped along with Part-1 bid.

3. GENERAL TERMS & CONDITIONS OF TENDER:

3.1 The tender enquiry No. & due date must be legibly super scribed on the envelope.



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- 3.2 Tenders shall be received and opened at BHEL House, Siri Fort, New Delhi on the due date and time as mentioned above in a sealed envelope. Tender shall be opened in the presence of finance representative and bidders or their authorized representatives who may like to be present.
- 3.3 The complete tender enquiry must be signed and stamped on each page by bidder. Tenders shall be strictly in accordance with the tender specifications. Any deviation may lead to rejection of tender.
- 3.3 Bidders have to duly sign and stamp 'Acceptance Letter/ Deviation certificate' as provided with tender documents as Annexure- A1.
- 3.4 BHEL reserves the right to protect its interest against any loss on account of availability of GST credit.
- 3.5 GSTIN of BHEL will be provided to the contractor along with the work order.
- 3.6 Any new/change in statutory levy as and when made applicable by the government shall become applicable against documentary evidence.
- 3.7 The offers shall remain valid for 90 days' period from the date of opening of Bid.
- 3.8 BHEL shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any tender in part or full without assigning any reason whatsoever.
- 3.9 BHEL reserves the right to accept/reject any offer.
- 3.10 Rates shall remain firm for the entire duration of contract.
- 3.11 Tenders received after due date & time are liable to be rejected.
- 3.12 Tender should be submitted along with covering letter of the bidder and each page of the tender document must be stamped and duly signed by bidder. Bidder has to strictly submit the tender in accordance with the clause no. 19 of this tender i.e. "Procedure for submission of sealed tender"
- 3.13 Price quoted by the bidder will be firm and no escalation on account of any reason whatsoever will be paid to the successful bidder for the above work. However, any change in taxes during the currency of contract will automatically be from the part of contract.
- 3.14 Tender submitted by a techno commercially qualified bidder shall become the property of BHEL who shall be under no obligation to return the same to the bidder. However unopened price bids and late tenders shall be returned to the bidders.
- 3.15 BHEL shall not be liable for any expenses incurred by the bidder in the preparation of the tender irrespective of whether the tender is accepted or not.
- 3.16 Bid should be free from correction, overwriting, using corrective fluid etc. Any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature(s) of person(s) signing the bid. All overwriting/ cutting etc. will be numbered by bid opening officials and announced during bid opening.



3.17 In case any typing error/other clerical error in the tender document is noticed by the bidder, the same shall be pointed out & got clarified before submission of offer, or else BHEL's interpretation shall prevail & shall be binding on the bidder(s).

3.18 Lowest prices/service charge received against Tender need not be the acceptable to BHEL and in that case BHEL would not consider the same for award of Contract. BHEL would negotiate or re-float the Tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons. In the event of the final L1 prices are not reasonable / acceptable to BHEL, BHEL also may resort to retender.

3.19 The offers of the bidders who are on the banned list and also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.

3.20 CORRECTION OF ARITHMETIC ERRORS: Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:

- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
- If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
- If there is a discrepancy between words and figures, the amount in words shall prevail.
- If any bidder does not accept the correction of errors, their bids will be disqualified.

4. PAYMENT TERMS:

4.1 BHEL will be pay 100% amount within 30 days of receipt and final acceptance of invoice by BHEL. Invoice must be accompanied with all the requisite documents including bank details of the contractor required for processing the invoice. **Vendor will allow access to the database immediately on receipt of Purchase order.**

4.2 No interest shall be payable for delay in making the payment. The contractor shall not be entitled to any interest with respect to any money which may be due to him from BHEL.

5. EVALUATION CRITERIA:

The L1 bidder will be decided on the basis of Technical evaluation (**Annexure-B**) and Price bid (**Annexure-C**). In the event of more than one bidder having identical lowest amount or there is a tie amongst the bidders, the respective bidders would be asked to submit their revised rates. If it is again a tie, lottery/toss method shall be adopted for deciding L1.

[Handwritten signature]



6. VALIDITY OF CONTRACT:

This contract will be valid initially for **one year from the date of award of order**. However, BHEL reserves the right to terminate the contract at any time in-between without assigning any reason, for which the supplier will not have any claim whatsoever. The contract may be further extended on mutual agreement basis.

7. TAXES & DUTIES:

- 7.1 To enable BHEL to avail GST Input tax credit, contractor shall submit GST compliant Tax invoice (if applicable) containing all the particulars as stipulated under Invoice Rules of GST Law. Payment shall be made to the contractor only after submission of GST compliant Tax invoice (if applicable). The successful bidder shall raise GST compliant invoice (if applicable) affixing GSTIN of BHEL's unit availing the services.
- 7.2 Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST (if applicable), as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.

8. REJECTION OF TENDER

- 8.1 BHEL reserve the right to cancel the tender or reject the lowest or any tender or accept any tender in full or in part without assigning any reasons whatsoever at any stage.
- 8.2 BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case bidder shall have no claim arising out of such action by BHEL. The acceptance of tender will rest with BHEL which does not bind itself to accept the lowest tender or any tender.
- 8.3 Conditional tenders, unsolicited tenders, tenders which are incomplete or not in the form specified or defective or have been materially altered or not in accordance with the tender conditions, specifications etc., are liable to be rejected.
- 8.4 Tenders are liable to be rejected in case of unsatisfactory performance of the tenderer with BHEL, or tenderer under suspension (hold/banning /delisted) by any Unit / Region / Division of BHEL or tenderers who do not comply with the latest guidelines of Ministry/Commissions of Govt. of India.
- 8.5 If a bidder who is a proprietor expires after the submission of his tender or after the acceptance of his tender, BHEL may at their discretion, cancel such tender. If a partner of a firm expires after the submission of tender or after the acceptance of the tender, BHEL may then cancel such tender at their discretion, unless the firm retains its character.



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- 8.6 BHEL will not be bound by any Power of Attorney granted by changes in the composition of the firm made subsequent to the execution of the contract. They may, however, recognize such power of Attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the contractor concerned.
- 8.7 If the tenderer deliberately gives wrong information in his tender, BHEL reserves the right to reject such tender at any stage or to cancel the contract if awarded and forfeit the Earnest Money/Security Deposit/any other money due.
- 8.8 Canvassing in any form in connection with the tenders submitted by the Tenderer shall make his offer liable to rejection.
- 8.9 In case the Proprietor, Partner or Director of the Company/Firm submitting the Tender, has any relative or relation employed in BHEL, the authority inviting the Tender shall be informed of the fact as per specified format, along with the Offer. Failing to do so, BHEL may, at its sole discretion, reject the tender or cancel the contract and forfeit the Earnest Money/Security Deposit.
- 8.10 The offers of the bidders who are under suspension and also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.

9. BHEL FRAUD PREVENTION POLICY

The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to **BHEL Fraud Prevention Policy** displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

10. RISK & COST:

This clause, in line with other Conditions of Contract will be invoked in any of the following cases. In any of the following cases, the Contractor shall pay the complete / excess cost to be incurred for the completion of the Contract.

- 10.1 Contractor/ supplier's poor progress of the work vis-à-vis execution timeline as stipulated in the Contract, backlog attributable to contractor/ supplier including unexecuted portion of work/ supply does not appear to be executable within balance available period (#) considering its performance of execution
- 10.2 Withdrawal from or abandonment of the work by contractor before completion of the work as per contract.



10.3 Non-completion of work/ Non-supply by the Contractor/ supplier within scheduled completion/delivery period as per Contract or as extended from time to time, for the reasons attributable to the contractor/ supplier.

10.4 Termination of Contract on account of any other reason (s) attributable to Contractor/ Supplier.

10.5 Assignment, transfer, subletting of Contract without BHEL's written permission resulting in termination of Contract or part thereof by BHEL.

10.6 Non-compliance to any contractual condition or any other default attributable to Contractor/ Supplier.

11. SUBLETING:

The successful bidder should not sub-contract the items detailed in the tender specification undertaken by him without written permission of BHEL. The bidder is solely responsible to BHEL for the order awarded to them.

12. TERMINATION OF CONTRACT ON DEATH:

Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the accepting officer shall have the option of terminating the contract without compensation to the contractor's authorized survivors.

13. RECOVERY FROM CONTRACTOR:

Whenever under the contract, any sum of money shall be recoverable from or payable by the contractor, the same may be deducted from any sum then due or which at any time thereafter may become due to the contractor under the contract or under any other contract with BHEL or from his security deposit, or the contractor shall pay the claim on demand without any terms & conditions.

14. JURISDICTION:

Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of a suit, any and all actions and proceedings arising out of or relative to the contract shall lie only in the court of competent civil jurisdiction in this behalf at **DELHI** (where this Contract has been signed on behalf of the CONTRACTOR) and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other Courts.

15. ARBITRATION:

15.1 Except as provided elsewhere in this contract, in case amicable settlement is not reached between the parties, in respect of any dispute or difference; arising out of the formation, breach termination, validity of execution of the Contract; or, the respective rights and liabilities of the parties; or, in relation to interpretation of any provision of the Contract; or in any manner touching upon the



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contract, then, either party may, by a notice in writing to the other party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL Unit/Region/Division issuing the Contract.

The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the Parties.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be at New Delhi.

The cost of arbitration shall be borne as per the award of the Arbitrator.

Subject to the arbitration in terms of Clause 1 above, the Courts at New Delhi shall have exclusive jurisdiction over any matter arising out of or in connection with this contract.

Notwithstanding the existence or any dispute or differences and /or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of its obligations under this contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either party in terms of this Contract.

15.2 In case of order/contract on Public Sector Enterprises (PSE) or a Govt. Deptt., the following clause shall be applicable: -

In the event of any dispute or difference relating to the interpretation and application of the provisions of the Contract, such dispute or difference shall be referred to by either party for arbitration to the sole arbitrator in the department of public enterprises to be nominated by the secretary to the Government of India in-charge of the Department of Public Enterprises. Arbitration and Conciliation Act 1996 shall not be applicable to arbitration under this clause. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law secretary, Deptt. Of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the parties hereto finally and conclusively. The parties in the dispute will bear equally the cost of arbitration as intimated by the arbitrator.

16. DEFAULT/BREACH OF CONTRACT, INSOLVENCY AND RISK PURCHASE

16.1 If the Service Provider / Contractor fails to provide the required services as per the Contract / fails to deliver the goods or materials or any instalment thereof within the period(s) fixed for such delivery or delivers goods or materials not of the contracted quality and failing to adhere to the contract specifications or at any time repudiates or otherwise abandons the contract before expiry of such period or refuses or is unable to supply / provide goods / services or materials covered by the Order/Contract either in whole or in part or otherwise fails to perform the Order/Contract or commits any breach of the Order/Contract not herein specifically provided for or in the event of the death or insanity or if the Seller/Contractor being an individual or if a firm on a partnership thereof, shall at any time, be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or



make any assignment of the Order/Contract or enter into any arrangement or composition with his creditors or suspend payment or if the firm dissolved under the Partnership Act or if the Seller/Contractor (Service Provider) being a company is wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the debenture holders and creditors is appointed or circumstances shall have arisen which entitles the Court of debenture holder and creditors to appoint a receiver, liquidator or manager, the purchaser without prejudice to his right to recover any expenses, losses or damages to which the purchaser may be put to incur or sustain by reason of the Seller/Contractor's default or breach of Order/Contract shall be entitled to cancel the Order/Contract either in whole or portion thereof without compensation to the Seller/Contractor (Service Provider) and if the purchaser so desires, he may procure upon such terms and in such manner as he deems appropriate, stores not so delivered or others of a similar description where stores exactly complying with particulars are not, in the opinion of the purchaser, which shall be final, readily procurable, at the risk and cost of the Seller/Contractor (Service Provider) and the Seller/Contractor (Service Provider) shall be liable to the purchaser for any excess costs provided that the Seller/Contractor (Service Provider) shall continue the performance of the Order/Contract to the extent not cancelled under the provisions of this clause. The Seller/Contractor (Service Provider) shall on no account be entitled to any gain on such repurchases.

- 16.2** Cost of the purchases/service made by the Purchaser/Service taker at the risk and cost of the seller/contractor (Service Provider) shall be worked out after levying 5 % overheads as departmental charges on the cost of materials / services so purchased/hired.

17. FORCE MAJEURE:

The conditions of Force Majeure shall means the events beyond control of the parties effected such as act of God, Earthquake, Flood, Devastating fire, War, Civil Commotion, Cyclone, Industrial Lockout and Statutory Act of the Government having bearing on the performance of the Contract. The party affected by Force Majeure shall be obliged to notify the other party within 48 hours, by fax/cable, of the commencement and the end of the Force Majeure circumstances preventing its performance of all or any of its obligations under this order. If performance of obligations under this order is delayed for more than one months due to a continuous Force Majeure, the party not affected by Force Majeure may at any time thereafter while such Force Majeure continues, by notice in writing forth with terminate all or any part of the unperformed portion this order. If this order or any portion thereof is terminated under Force Majeure conditions, the Contractor shall be liable to the COMPANY for any damages, losses or liabilities as result thereof.

18. PENALTY CLAUSE

Penalty shall be imposed on the contractor based on the downtime of the service. For every 5 complaints of downtime lodged by BHEL, an extension of 15 days shall be provided by the party in the total service period.

The penalties imposed for violation of service agreement clauses shall be notified by BHEL as per the terms indicated. The Contractor shall be given 3 days to respond to the levying of penalties and submit representations if any. The representations shall be suitably considered by BHEL and decision taken shall be final and binding.



19. PROCEDURE FOR SUBMISSION OF SEALED TENDERS:

19.1 The tender documents are to be submitted strictly as per follows:

- **1st sealed envelope** shall contain all the documents mentioned in clause No. 19.2 below and technical bid exactly as per **Annexure B**. Envelope should be super scribed as Part-1 '**Techno –commercial Bid**'
- **2nd sealed envelope** shall contain quoted price bid exactly as per **Annexure C**. Envelope should be super scribed as Part-2 "**Price-Bid**"
- Now these two separate sealed envelopes **1st & 2nd** shall together be enclosed in third sealed envelope and this sealed cover shall be super scribed with tender number & due date.

Note: If the Part-2 "Price bid" (Annexure- C) is not received in the separate sealed envelope as described above, then the same shall be rejected and offer of such respective bidder(s) will not be evaluated further.

19.2. The bidders shall submit following document in 1st sealed envelope as part of 'Techno- Commercial Bid':

- a) Documentary evidence for experience as per clause No.2.1
- b) Copy of acknowledgements of IT Return for FY 2018-19, 19-20 & 20-21 as per clause No-2.2
- c) Balance sheet and Profit and Loss account /Certificate from CA (Whichever is applicable) as per clause No-2.2
- d) Self attested PAN copy as per clause No.2.3
- e) Self attested GSTIN copy (if applicable) as per clause No.2.3
- f) The complete tender enquiry signed and stamped on each page by bidder
- g) Un-price Bid Mentioning Q/NQ for Quoted/Not Quoted as Annexure- B
- h) "Acceptance Letter/ deviation certificate" - Annexure- A1
- i) Declaration as per Annexure- A2
- j) Bidder's details as Annexure- A3
- k) Check list Annexure – A4

19.3 The envelope No-1 containing Techno–commercial bid (Part-1 bid) will be opened first and evaluated. Tenderers who qualify in Techno–commercial bid (Part-1) will only be considered for opening of Price Bid (Part-2). **The Date and Time of opening of Part-2 Bid shall be intimated to all the vendors who qualify the Techno–commercial bid (Part-1). BHEL will finalize successful tenderer by opening of sealed price bid.**

19.4 Tenders with deviations from terms and conditions are likely to be rejected. BHEL decision in this regard should be final and binding on the bidder.



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19.5 Tenders incomplete in any respect are liable to be rejected. The tender(s) should reach the under signed on or before the due date and time mentioned above. BHEL will not be responsible for delay in receipt of tender(s), sent by post/courier. The tenders shall be opened on schedule date and time at BHEL House, Siri Fort, New Delhi. **Tenderers may provide their e-mail ID for faster communication in respect of the above.**

19.6 Reverse Auction shall not be conducted for this Tender.

Contact Person:
For & on behalf of
Bharat Heavy Electricals Ltd

Rishi Raj
Dy. Manager
Make In India- Business Development Group
Bharat Heavy Electricals Limited
BHEL House, Siri Fort, New Delhi-110049



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Annexure-A1

Sub: Open tender for Procurement of subscription of international trade database for license period of 1 year

Acceptance letter / Deviation Certificate

Notwithstanding anything mentioned in our bid, we hereby accept all terms and conditions of this tender.

Or

We hereby accept all terms and conditions of the above tender except the followings:
(Give reference to clause Nos. of terms & conditions which are not acceptable)

- 1.
- 2.
- 3.
- 4.
- 5

Note :

Deviations may or may not be accepted by BHEL.

"I _____ hereby certify that except the deviations mentioned above, we do not have any other deviations to the tender no. _____ dated _____. Deviations if any, mentioned elsewhere in our bid (whether Techno-commercial bid of Price bid) may be treated as null and void by BHEL.

Signature
With name, designation & seal of the firm



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Annexure-A2

Sub: Open tender for Procurement of subscription of international trade database for license period of 1 year

Declaration

I / We hereby declare that I / we have not been banned or de-listed by any PSU / Government Department / Financial Institute / Court and no case is pending with the police / court against our firm / partner or the company.

Signature

With name, designation & seal of the firm



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Annexure-A3

Sub: Open tender for Procurement of subscription of international trade database for license period of 1 year

Bidder's Details

Sl. No.	Bidder's Details	
1	Name of Bidder/ Party/ Firm	
2	Name of Representative	
3	Postal Address	
4	Phone/ Landline Nos.	
5	Mobile Nos.	
6	Fax No.	
7	E-Mail address	
8	Web Site Address (if any)	
9	Bank details for payment through NEFT/ RTGS	Name of Bank Branch Account No. IFSC No. MICR No.

Note: Submit a cancelled cheque and copy of PAN card for verification of above bank details.

Signature
With name, Designation & seal of the firm



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ANNEXURE- A4

CHECK-LIST (PART-I BID)

Sub: Open tender for Procurement of subscription of international trade database for license period of 1 year

SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

SNo.	Description of requirement	Yes/ No/NA	Page Nos.
1	Documentary evidence for experience as per clause No. 2.1		
2	Copy of acknowledgements of IT return for FY 2016-17, 2017-18, 2018-19 (AY 2017-18, 2018-19, 2019-20,) as per Sl. No-2.2		
3	Certified copy of Balance Sheet and profits & loss Account statements of last three financial years i.e. FY 2017-18, 2018-19 & 2019-20. In case of unavailability of Balance Sheet & Profit & Loss statement, CA certificate for the same shall be furnished as per Sl. No-2.2		
4	Copy of the PAN card, duly signed & stamped as per Sl. No. 2.3		
5	Copy of the GSTIN Certificate, duly signed & stamped as per Sl. No. 2.3 (If applicable)		
6	Signed & stamped tender copy		
7	Acceptance/ Deviation letter (Annexure-A1)		
8	Unpriced Bid- Part-1 'Techno –commercial Bid' (Annexure-B) in sealed envelope		

[Handwritten signature]



BHARAT HEAVY ELECTRICALS LIMITED
BHEL House, SIRI FORT, NEW DELHI – 110049.

9	Priced-Bid- Part-2 'Price-Bid' (Annexure-C) in sealed envelope		
10	Declaration (Annexure-A2).		
11	Bidder's Details (Annexure-A3).		
12	Checklist (Annexure-A4).		

Signature
With name, Designation & seal of the firm

R. K. Singh



BHARAT HEAVY ELECTRICALS LIMITED
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Annexure-B

Sub: Open tender for Procurement of subscription of international trade database for license period of 1 year

Un-Priced Bid

For Sl. No. 1-9, please mark 'Quoted' for all the Services which are offered by the party as against the Price quoted in Part- 2 Bid (Annexure- C). For the service not being offered, please mark 'Not Quoted' against the respective serial number in the table below.

Sl. No	Details of the Service Sought	Quoted/ Not Quoted
1	Availability of data of all import/export transactions for at least last three years	
2	Coverage of transaction data of all HSN Codes as per Indian standards	
3	Update of transaction data updated on monthly basis or at higher frequency.	
4	Should cover import transactions from at least 50 countries across the globe.	
5	Should provide access to an online tracking system from where reports of transactions related to multiple HSN Codes can be accessed and downloaded.	
6	Minimum 1,000 searches should be allowed in each year of subscription.	
7	Online tracking system to provide provision of filtering the data for:	
7 (a)	a) <i>Specific Company</i> , whether importer or exporter.	
7 (b)	b) For <i>Specific Products</i> under the desired HSN Codes.	
7 (c)	c) For <i>Specific Period/Time frame</i> .	
8	The online system shall provide access to pre-built reports based on the information sought by applying appropriate filters.	
9	Time Period: The subscription to online data tracker system should be for one year.	

Handwritten signature



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Annexure-C

Sub: Open tender for Procurement of subscription of international trade database for license period of 1 year

Price Bid

Sl. No.	Work Description	Total Amount for 1 year (₹)
	Procurement of subscription of international trade database for license period of 1 year as per Scope of Work	
	Total Amount Excluding GST (₹)	
	GST %	
	Total Amount Including GST (₹)	

Amount in Words (₹):

GST shall be paid extra as applicable.

Note:-

1. There should not be any over-writing in rates.
2. I have read terms & conditions of tender enquiry.

Signature
With name, designation & seal of the firm

