



## INVITATION TO TENDER

Ref: OPS/OS/AMC/2017-18/42/059

Date: 26.09.2017

**Sub:** AMC for Upkeep Maintenance in the premises of BHEL- HPVP, Visakhapatnam – Reg.

Sealed tenders are invited under **two bid system**, Techno-Commercial Bid (Part-I) and Price Bid (Part-II) from the reputed and experienced contractors with sound technical and financial capability for the subject work.

SL. NO.	NAME OF THE WORK	ESTIMATE VALUE ₹	EMD ₹	CONTRACT PERIOD	LAST DATE FOR RECEIPT OF TENDER
01	AMC for Upkeep Maintenance in the premises of BHEL- HPVP, Visakhapatnam as per detailed scope of work.	17.64 Lakh	35,280/-	One Year	17.10.2017 up to 14.00 Hrs.

### 1.0 ELIGIBILITY CRITERIA:

- I) Average annual turnover of the contractor during the last 3 years ending 31<sup>st</sup> March 2017 should be at least 30% of the estimated value. (i.e. ₹ 5.29 Lakhs). In case annual turnover for FY 2016-17 is not finalized or ITR is not submitted by the contractor, Average annual turnover during the last 3 years ending 31<sup>st</sup> March 2016 shall be considered.

Tenderer should enclose EPF, ESI, PAN, GSTIN Registration No., Income tax returns for last three years (FY 2013-14, 2014-15 & 2015-16/2016-17).

- II) The Contractor should have experience of completing similar works during last 7 years ending 31<sup>st</sup> August 2017 as given below:
- (a) Three similar completed works costing not less than the amount equal to 40% of the estimated value (i.e. ₹ 7.06 Lakhs each)
- OR
- (b) Two similar completed works costing not less than the amount equal to 50% of the estimated value. (i.e. ₹ 8.82 Lakhs each)
- OR
- (c) One similar completed work costing not less than the amount equal to 80% of the estimated value. (i.e. ₹ 14.11 Lakhs)

Work Order/s & Job Completion Certificate/s from the customer shall be enclosed in support of successful and satisfactory completion of the work.

**Note: Similar work means Upkeep, Sanitation and maintenance works on regular contract basis for State / Central Govt. / undertakings or private firms.**

- III) The works executed in the own name of the tenderer will only be considered for eligibility criteria.

### 2.0 SCOPE OF THE WORK:

Work is to be carried out as per Scope of Work (Annexure-I), Special conditions of contract (Annexure-II) and Schedule of Items & Bill of Quantities (Annexure-IX).

### 3.0 LOCATION OF WORK:

The subject work is to be carried out in the premises of BHEL, Heavy Plates & Vessels Plant (HPVP) Unit, Visakhapatnam, Andhra Pradesh.

**4.0 EARNEST MONEY DEPOSIT:**

- I. The tenderer shall submit EMD for ₹ 35,280/- (Rupees Thirty Five Thousand Two Hundred Eighty only) in the following forms:
  - a) Cash Deposit as permissible under the extant Income Tax Act (before tender opening).
  - b) Electronic Fund Transfer credited in BHEL account (before tender opening).
  - c) Banker's Cheque/ Pay Order/ Demand Draft, in favour of BHEL, Visakhapatnam (along with offer)
- II. EMD by the tenderer will be forfeited as per NIT conditions, if:
  - a) After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
  - b) The contractor fails to deposit the required security deposit or commence the work within the period as per LOI/ Contract.
  - c) EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines.
- III. EMD given by all unsuccessful tenderers shall be refunded normally within 15 days of award of work.
- IV. EMD shall not carry any interest.
- V. EMD of successful tenderer will be retained as part of Security Deposit.

**Note:** Micro & Small Enterprises (MSEs) are eligible for exemption of EMD as per clause no. 1.16 Annexure – II.

**5.0 CONTRACT PERIOD:**

Contract shall be valid for a period of one year from the date of work order or intimation from civil township dept., whichever is later.

**6.0 SECURITY DEPOSIT:**

Security Deposit shall be collected from the successful tenderer as per clause 1.10 of Annexure-II

**7.0 INCOME TAX:**

Income tax as per statutory requirement will be deducted on each payment made to the contractor and TDS certificate will be issued to this effect.

**8.0 PAYMENT TERMS**

R.A Bill payments will be arranged within 30 days from the date of bill along with all relevant documents **or** 15 days from the date of clearance of the statutory compliance by IR Department whichever is later.

Note: All payments will be released only through RTGS / NEFT only (format enclosed in Annexure-B).

**9.0 PRICE SCHEDULE, TAXES & DUTIES:**

- a. Prices shall be quoted in the price schedule attached to the tender for the complete scope of work.
- b. The quoted prices shall be inclusive of all applicable taxes & duties as applicable as on due date of tender submission except GST. However, GST as applicable shall be payable by contractor and same shall be reimbursed by BHEL on submission of proof of payment along with the bill as per annexure - GST.
- c. In addition to existing taxes, any new taxes imposed by Central/ State Govt. shall be payable by the contractor and same shall be reimbursed on submission of relevant documents/proof of payment.
- d. In case, any new tax is imposed instead of existing tax, difference of the amount shall be reimbursed/ recovered on submission of documentary evidence.
- e. Any new tax is imposed by Central/ State Govt. or there is any variation in taxes after expiry of delivery / contract period, the same shall be borne by the contractor only.
- f. All terms & conditions of the contract in respect of taxes & duties are subject to new taxation laws introduced time to time by Govt. and terms & conditions will deemed to be modified in accordance with the provisions of New Laws (i.e., GST).
- g. The quoted prices shall be fixed & firm without any escalation during the entire period of contract and till completion of the work except the Price Variation Compensation clause as per annexure – PVC.**
- h. Tenderer should quote the rates and the amounts in figures. In case of any mismatch between the quoted rates and amounts, the quoted rates shall be considered as final. It may be noted that corrections, overwriting etc. are not allowed. If there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and total shall be corrected accordingly.
- i. All rates shall be quoted in the tender format only.

**10.0 REVERSE AUCTION:**

“BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on [www.bhel.com](http://www.bhel.com)) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders have to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit ‘Process compliance form’ (to the designated service provider) as well as ‘Online sealed bid’ in the Reverse Auction. Non-submission of ‘Process compliance form’ or ‘Online sealed bid’ by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on [www.bhel.com](http://www.bhel.com)).

The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. The envelope sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price & envelope sealed price) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates.

If it is found that L1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on [www.bhel.com](http://www.bhel.com).)”

As a reminder to the bidders, system will flash following message (in RED Color) during the course of ‘online sealed bid’:

“Bidders shall submit online sealed bid less than or equal to their envelope sealed bid already submitted to BHEL”.

General terms & conditions governing RA are mentioned in the special conditions at Annexure-VI.

#### **11.0 VALIDITY OF OFFER:**

The offer shall be valid for a period of **3 months** from the last date for tender submission.

#### **12.0 RISK PURCHASE:**

**In case the contractor fails to execute the work due to any reason, BHEL reserves the right to get the same completed through some other party at the risk & cost of the contractor and any additional expenditure incurred due to the same shall be charged to the contractor.**

#### **13.0 GENERAL:**

##### **13.1 Bidders shall confirm their acceptance to all the terms & conditions of the tender enquiry.**

Deviations to the tender conditions are not acceptable and BHEL-HPVP reserves the right to reject such offers which do not meet Technical / Commercial requirements without any / further correspondence.

Bids not accompanied with requisite EMD, late / delayed bids, incomplete / conditional offers, bids not conforming to the terms & conditions specified in the tender documents are liable for rejection.

##### **13.2 BHEL reserves the right to modify or cancel or short close the tender at any stage at its discretion without assigning any reason thereof.**

13.3 The bidders shall study the Tender documents, Drawings and all other relevant documents in detail for understanding the scope of work involved in various items before submission of offers. One complete set of reference drawings and other relevant documents pertaining to subject job / Project covered in the scope of this tender are available at Civil Maintenance Dept. and the same can be referred during working hours from 9.00 AM to 4.00 PM.

For any clarifications required on this tender document, scope of work etc., the bidders shall depute their authorized representatives to HPVP, Visakhapatnam with prior intimation to get clarifications from concerned authorities.

13.4 Manager (Civil) shall be the Engineer-in-charge for herein after referred to as such in the tender.

13.5 Lowest offer need not be the rate acceptable to BHEL-HPVP. BHEL-HPVP reserves the right for negotiation with the L1 bidders or opts for Reverse Auction as per applicable guidelines.

13.6 The following documents (enclosed) shall form part of the contract including this Notice Inviting Tender.

#### **PART - I: TECHNO COMMERCIAL BID**

- |   |                   |
|---|-------------------|
| a) Scope of Work                                  | : Annexure – I    |
| b) General Conditions of contract (Works/Service) | : Annexure – II   |
| c) Special Conditions of contract                 | : Annexure – III  |
| d) Rules & Regulations for Operation              | : Annexure – IV   |
| e) Minimum Wages as per State Labour Department   | : Annexure – V    |
| f) Terms & Conditions of Reverse Auction          | : Annexure – VI   |
| g) Acceptance to the tender terms & conditions    | : Annexure – VII  |
| h) Contractor Information                         | : Annexure – VIII |
| i) Check List                                     | : Annexure – IX   |

#### **PART - II: PRICE BID**

- |   |                |
|---|----------------|
| j) Price Bid (Schedule of items and Bill of Quantities) | : Annexure – X |
|---|----------------|

#### **14.0 TENDER SUBMISSION:**

##### **14.1 The Bid shall be submitted in two parts.**

**Part-I: Techno-Commercial Bid shall be placed in one cover** along with the following documents:

- (i) Earnest Money Deposit of ₹ 35,280/-.

- (ii) Income tax returns for last 3 years, Profit & Loss account and Balance Sheet certified by the Practicing Chartered Accountant for the last 3 years.
- (iii) Copy of P.F. Registration Certificate.
- (iv) Copy of E.S.I Registration Certificate.
- (v) Experience Certificates in line with eligibility criteria.
- (vi) Copy of GSTIN Registration Certificate.
- (vii) Copy of PAN.
- (viii) All other applicable documents as detailed in the tender.

**Part-II: Price Bid** in the prescribed format shall be placed in **another separate cover**.

The tender documents including the various supporting documents enclosed by the bidder should be **signed on all pages with seal**.

Both covers containing Part-I & Part-II bids shall be placed in **another** bigger size envelope duly super scribing the **Tender No. & Subject** on the envelope.

15.2 The tender completed in all respects **shall be dropped** in the **Outsourcing** tender box kept at reception counter, ADM building **latest by 14.00 Hrs. on 17.10.2017**.

Bidder may also send their offer by Post to "Outsourcing Tender Box, Adm. Building, BHEL-HPVP, Visakhapatnam-530012".

Last date for receipt of tenders is **17.10.2017 up to 14.00 hrs**. BHEL-HPVP is not responsible for any postal or other kind of delay in submission of offers.

Offers received in any other form will not be accepted.

15.3 Submission of offer by a tenderer implies that all the tender documents were read by the tenderer and the tenderer is aware of the scope and specifications of the work, site condition, local conditions and rates at which stores, tools and plant, free / chargeable materials etc., will be issued to him by BHEL - HPVP and other factors having bearing on the execution of the work.

#### 15.0 OPENING OF TENDERS :

Techno-commercial Bids will be opened on **17.10.2017 at 14.00 Hrs.** at Customer Cell, Adm. Building, BHEL-HPVP. The bidder may depute their representative/s at the time of opening. The price bid of the technically qualified bidders will also be opened in the presence of representatives of the bidders and the date & time of opening of price bids will be intimated later. In case of reverse auction, the date of conducting reverse auction will be intimated in advance at appropriate time.

**If bids are not accompanied by requisite Earnest Money Deposit / Valid MSME / NSIC Registration Certificate along with Part- I (Techno Commercial Bid), then Part-II (Price Bid) will not be considered for opening.**

Yours Faithfully,

For BHARAT HEAVY ELECTRICALS LIMITED,

  
Manager (OS) 26/9/17

**SCOPE OF WORK**

1. Daily Sweeping and cleaning including wet swabbing of all the floors of the buildings, bath rooms latrines and urinals in the building as mentioned in annexure – II before 8.00 AM on every working day and cleaning of wash basins, water closets etc., in such buildings, cleaning and dusting including cobwebs of all inside walls and the ceilings in the buildings.
2. Daily sweeping of area in and around the buildings, roads parks drains etc.
3. Collection and removal of rubbish / garbage by tractor, lorry or any other mechanical system only, including dry leaves, waste papers, waste packing cases and any other waste materials daily from the buildings and other surroundings areas and cleaning of dustbins dumping the same in the areas allotted for this purpose by BHEL-HPVP. Tractor / Lorry along with driver to be supplied by the contractor. The driver should have the authorized heavy vehicle license holder. Fuel for the tractor will be contractor's scope only and have to be borne by the contractor.
4. Cleaning and washing all glass showcases, glass doors, window panels, glass louvers, Venetian blinds in the building once in a fortnight.
5. Removal of animal carcasses and burying the same in the specific areas with disinfectants.
6. Keeping free choking all drains, sewage pipelines etc., inside BHEL-HPVP premises.
  - a) Whenever excavation of trenches, pits or tanks arises in case of jam of septic lavatory tanks or concerned tanks or manholes that has to be carried out by BHEL-HPVP only.
  - b) The labour deployed for the above work shall attend daily and report Civil Maintenance Department and on their instructions they shall attend for the work in HPVP premises only. Under no circumstances, they will work at any place other than HPVP premises.
7. General cleaning of the entire area and buildings as per annexure – II and also carrying out any other incidental work as may be entrusted by BHEL-HPVP authorities for the Up-keep and maintenance purpose.
8. Cleaning toilets with phenyl and cleaning powder using Naphthalene ball (minimum 3 Nos.) in 1 urinal once in week.

**SCOPE OF WORK**

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**ALL AREAS, ROADS BUILDINGS IN THE BHEL-HPVP PREMISES FOR UP-KEEP AND MAINTENANCE**

1. All the surrounding area of 1,192 Quarters (Type I to V)
  - a) Parks
  - b) Play Grounds
  - c) Paths, Roads and Drains
  - d) Scooter & Car Sheds
  - e) Bus Shelters.
2. Mortuary
3. Union Office
4. Township Administration Office
5. Shopping Center near English Medium School
6. Shopping Center near Type I Quarters
7. Sandy area
8. Vegetable Market
9. Electrical Sub-station
10. Security Posts
11. Dormitory
12. Open Air Theatre
  - a) Community Center (old)
  - b) Community Center (new)
  - c) Community Shed at Thunglam Gate
13. Milk Booths
14. Tailoring School
15. All the surrounding areas of above mentioned buildings
16. All the surrounding areas of Schools, Pan Shops, LPG Gas Store, Flour Mill and SBI etc
17. Cleaning garbage form HPVP premises
18. Up-keep and Maintenance of HPVP premises, Lavatory chokes, clearance and connected works etc.
19. Any area other than the above as required by Civil Administration.
20. All the roads in HPVP premises.

**SIGNATURE OF THE TENDERER WITH SEAL**

**SPECIAL CONDITIONS OF CONTRACT**

1. These conditions should be read in conjunction with general conditions of contract of BHEL, Visakhapatnam – 530012
2. The quoted rate shall be fixed & firm throughout the contract period. No cost escalation will be paid on any account.
3. The contractor shall ensure that only male laborers are physically fit to perform the job in the shop floor areas etc., and same shall be engaged for the above activities.
4. All the workmen must have ID cards while on duty.
5. The item rate offered shall provide for the complete cost towards labour, supervision, overheads, profits & all other incidentals etc., complete. The rate quoted shall not include GST. However, the GST as applicable shall be paid by contractor and same shall be claimed along with monthly bills by submitting the proof of payment as per annexure – GST.
6. The contractor is responsible for cleaning and washing as required, all glass showcases, glass doors and window panes, glass louvers, Venetian blinds in the office buildings once in a fortnight.
7. The contractor is responsible to remove animal/birds carcasses whenever required. Such carcasses should be removed within one hour and should be buried in the specified area with disinfectants.
8. The contractor is responsible to keep all office building drains, gutters, sewage pipeline etc., outside and inside the company premises free from choking.
9. The contractor has to normally work in “A” shift i.e. 06:00 to 14:30 hours. However, if department has any special works, the contractor has to detain the workmen for carrying out the jobs mentioned in schedule during “G” shift i.e. 08:00 to 16:30 hours or “B” shift i.e. 14:30 to 23:00 hours or “C” shift i.e. 23:00 to 06:00 hours on all working days and also on Public Holidays and Sundays.
10. The contractor is responsible to make arrangement for daily sweeping and cleaning including wet swabbing of all the floors of the building, bathrooms, latrines and urinals in the building as mentioned in the annexure – I by 08:00 AM on every working day and cleaning of wash basins, water closets etc., in such buildings, cleaning and de-dusting including cobwebs on all inside walls and ceiling in the buildings.
11. The contractor is responsible to make daily arrangements for sweeping of areas in and around the buildings, roads, paths, drains, Building roof tops. The contractor is responsible to collect and remove steel scrap/rubbish/garbage such as dry leaves, waste paper, waste packing cases and such other cases etc., daily from and around the buildings and areas and dustbins and disposal of the same as per the directions of In-charge and as mentioned in the Annexure-I and dump the same in area (s) allotted for this purpose by the company.
12. The contractor is responsible to maintain a register on a day-to-day basis in connection with the work of sweeping, cleaning and de-dusting of all the buildings floor areas as mentioned in the annexure – I and should get the signature at place / location as proof that such place / location had been swept, swabbed, and dusted etc.
13. The contractor is responsible for general cleanliness of the entire areas and buildings. Any other incidental work for the Up-keep and Maintenance shall be carried out by the contractor as directed by the sanitation officer of the company at no extra cost.
14. Any fittings found not in order which needs maintenance situated in the toilets, should be brought to the notice of the Sanitation officer of the company for rectification.

**SPECIAL CONDITIONS OF CONTRACT**

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15. BHEL will provide all the cleaning and swabbing materials, disinfectants, brooms with sticks, detergents and other tools needed for the cleaning, sweeping, swabbing and dusting work.
16. For cleaning of the toilets phenyl & cleaning powder should be used. Naphthalene balls minimum 3 Nos. and one urinal cube should be used once in a week.
17. The Contractor has to maintain the departmental Tractor and Trailer in good condition and ensure that they are not badly handled and not over loaded. However, the contractor need not undertake any automobile maintenance works of the equipment supplied. If the company's garage section decides that a particular breakdown is due to the negligence of the Contractor's labour the cost of such repairs will be recovered from the contractor.
18. The department will provide tractor and trailer/tipper (5 tonnes). Contractor has to provide skilled driver.
19. The contractor has to maintain a register in which detailed trip descriptions are to be maintained and duly certified by the concerned departmental supervisors.
20. The tractor should be made available for servicing once in a month on specified date.
21. Breakdown of tractor or tipper does not entitle the contractor for any claim for idle wages etc., but will be permitted to have more trips on the subsequent days to clear the backlog even beyond the normal working hours.
22. It is also not obligatory to the department to provide work for any minimum trips on each day.
23. Turning, borings or any other scrap if required by the department to be weighed before disposal to dumping yard, the same is to be carried out by the contractor at the weigh bridge situated in the factory premises.
24. Contractor shall be responsible for deploying the required manpower. In the event of shortfall, he should make alternative arrangement. The contractor shall be solely responsible for the behavior of the labour engaged by him. The contractor should ensure that there are no industrial relation problems due to the labour engaged by him.
25. The contractor is required to submit his bill once in a month to the company for releasing payment for the work done in the previous month latest by 7<sup>th</sup> of each month. The contractor should enclose proof of payment of wages to his labour and remittance of PF & ESI in respect of his labour along with the bill. Proportionate deduction from the monthly bills will be made towards liability of the contractor for payment of terminal benefits to his labour. The amount so deducted will be refunded to the contractor subject to production of proof of payment of terminal benefits to his labour at the end of the contract period.
26. The contractor shall pay the wages to his employees in the presence of the authorized representative of BHEL and obtain necessary endorsement to that effect on the acquaintance register.
27. The contractor shall not employ any anti-social or undesired persons in the contract work and if any such persons are pointed out by BHEL, they shall be removed forthwith.
28. The expenses for executing the contract, purchase of non-judicial stamp paper etc., shall be borne by the contractor.
29. The contractor shall strictly adhere to various labour laws in force.

**SPECIAL CONDITIONS OF CONTRACT**

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30. The works will be governed by the BHEL General Conditions of Contract in force.
31. Adequate labour is to be deployed daily for carrying out all the works as indicated in the BOQ.
32. The contractor shall follow norms of BHEL-HPVP security system for movement of men & materials within the complex including bio-metric system.
33. The workmen to be deployed by the contractor shall adhere to the safety / security rules and regulations of the Company and any person who is found to be violating the security / safety rules of the company shall be replaced immediately at the cost of the contractor.
34. Water and electrical energy as required for the work will be provided by BHEL at free of cost at the locations wherever possible. Subsequent arrangement, if required, is in the scope of contractor.
35. **The contractor shall carry out health performance test at his own cost for all the workmen engaged in the work through a registered medical practitioner and produce certificate on demand.**
36. If any of the workers employed by the contractor is found to indulge in acts subversive of discipline, the same will be brought to the knowledge of the contractor and he shall arrange for replacement of such personnel.
37. Usually, working hours are limited to day time only. In emergency cases to carryout works on Sundays, Holidays and during nights, it may be done so with the specific prior permission of BHEL. In such case, it is to be carried out in the presence of BHEL officials or their authorized persons.
38. The contractor has to carry out all the works on all days except Sundays and BHEL holidays under normal circumstances. However sweeping of all shop floors has to be done in Sundays and BHEL holidays, as required.
39. Contractor/Authorized representative must be present at site to supervise the activities on day-to-day basis and for giving necessary instructions regarding the work to be carried out. As the work areas are scatter, contractor should provide bi-cycle to his site supervisor for effective supervision of the day to day activities.
40. The contractor shall maintain registers for entering the details of cleaning done in each bay / building and obtain the signature from the concerned officials daily the work carried out.
41. **All the tools, tackles and safety items (like Safety Shoes/Rubber Shoes, Goggles, Safety Jacket, Helmet, Gloves, Masks & Apron etc.) will be under the scope of the contractor.**
42. The contractor has to carry out the work in production shops without affecting the day-to-day production activities.
43. LD/Penalty clause for this contract is applicable as per BHEL General Conditions of Contract in force.
44. The decision of Engineer-In-charge for this contract shall be final and binding on the contract.
45. In all matters of disputes, the decision of the Engineer-In-charge of works, BHEL, Visakhapatnam-12 shall be final and binding on the Contractor.

**SPECIAL CONDITIONS OF CONTRACT**

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46. The Contractor has to execute any other work as per the requirement/direction of in-charge.
47. Since the work involves different agencies, contractor should co-ordinate with other agencies to plan the work and ensure the progress of work as directed.
48. In respect of material supplied if used in excess by the contractor over the requirements as determined by the Engineer-in-Charge recovery shall be made from the contractor's bills at the rates fixed by the department.
49. The contractor shall maintain the account of all materials supplied by BHEL, Visakhapatnam and this should be available at site for inspection and for verification.
50. All the rates include all depths / heights and leads / lifts including work at all level unless otherwise specified.
51. Contractor should produce labour license & insurance to cover accidental risk of all categories of workmen under the workmen compensation Act etc.
52. All tools, plants and materials brought inside the campus should be registered at the security gate while bringing inside. No gate pass will be given to take back the above on completion of work if the contractor fails to show the security department's certification that the material has been brought inside.

**SIGNATURE OF THE TENDERER WITH SEAL**

**RULES AND REGULATIONS FOR OPERATION**

1. The quoted prices shall be fixed & firm without any escalation during the entire period of contract and till completion of the work **except the Price Variation Clause** as per enclosed Annexure – PVC, which is applicable for all items. The Contractor shall pay the minimum wages to the contract labour as notified by the HR dept. of BHEL – HPVP, Visakhapatnam from time to time. The present rate of minimum wages is enclosed at Annexure – V.
2. The contractor shall pay the wages for the Weekly day of rest and also on Public Holidays being observed by the company.
3. The contract should cover all his labour under ESI scheme to provide Medical facilities and also insurance to cover accidental benefits as specified in the relevant acts.
4. Contractors should have individual P.F. codes. In the absence of the individual P.F Code No. within 30 days of L.O.I, the contract will be treated as cancelled. The contractor should cover the workers under Provident Fund Act and make necessary deposits with the PF Commissioner as per statutory regulations.
5. The contractor should pay the amount towards Bonus, Retrenchment compensation and Encashment of non-availed earned leave to his workmen on completion of the contract and submit proof of such payment along with final bill.
6. The contractor should make his own arrangement for providing TEA / BREAKFAST / MEALS etc., to the labour engaged by him and BHEL, Visakhapatnam shall not issue any subsidized coupons for this purpose.
7. The contractor shall provide identity cards to the labour engaged by him, which will be produced by them on demand to officers or other staff of the company. The company's security personnel shall have the right to check the persons of contractor's employees while going out of office premises and there shall be no cause or grouse on this account either from the contractor or his employees.
8. The contractor shall be responsible for any loss or damage caused to properties belonging to the company by any of the contractor's employees or staff by theft or otherwise and the contractor shall indemnify to the company the value of such properties on demand on that behalf.
9. The contractor shall be responsible to ensure that his employees follow safety rules & regulations as per statutory regulations and also instructions of the company. The company will have the right to object to any unsafe practice and the contractor will abide by the directions of the company in this regard. The contractor shall provide all necessary safety appliances (Safety Jacket, Safety Shoe, Helmet, Gloves, Masks are must for all workers and the other appliances as per the need & requirement of the work) to his laborers and shall be solely responsible for the same.
10. The contractor shall maintain register of accidents and intimate about the occurrence of any kind of accidents and circumstances leading to the accident to the In-charge (Safety) and In-charge (Civil) of the company.
11. The contractor shall not employ Sub-Contractor without the prior approval of the company.
12. The contractor shall maintain the following registers in the prescribed manner under the statute and shall ensure availability of up-to-date records near the work place.

**RULES AND REGULATIONS FOR OPERATION**

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- a. Muster Roll
  - b. Muster Roll-Cum Wage Register
  - c. Register of Over Time
  - d. Register of Fines
  - e. Register of Advances
  - f. Register of Deductions
  - g. To issue Employment Card to the Workmen
  - h. To issue Wage Slip
  - i. In case of termination of employment, the contractor shall issue service certificate
13. The agreement / contract shall remain in force for a period of **12 Months** from the issue of LOI or unless determined earlier without notice at the option of the company or happening of any of the circumstances mentioned below.
- a. If the contractor fails or neglects to render the said services or any of them to the satisfaction of BHEL, Visakhapatnam or if the contractor commits breach of any of the rules and regulations.
  - b. If the business of the contractor is wound up or dissolved or if any receiver is appointed or attachment is levied in respect of any of his properties and assets.
14. The contract can be terminated with **One (1) Month notice** in writing on either side without assigning any reason whatsoever.
15. Notwithstanding any contrary provision herein contained this agreement may be renewed at the option of the company for any further period on the same terms and conditions as herein contained except the rate mutually agreed on such renewal and on the exercise of such option of the company and contractor shall immediately enter into a renewed agreement with the company in writing.
16. The right hereunder and / or this agreement cannot be assigned or otherwise transferred by the contractor to any person or persons or any corporation whatsoever without the written prior approval of the company.
17. The contractor shall take necessary license in respect of his trade / business and the contractor shall be personally liable in respect of this agreement. The contractor shall hold valid license as per the contract labour (Regulation & Abolition) act for engagement of labour.
18. The contractor shall at his own costs, if required under the statutory obligations, effect necessary insurance in respect of the said staff, materials and other personnel of persons to be employed by the contractor in connection with his rendering of the aforesaid service to the company and shall comply with the provisions of Andhra Pradesh Shops & Establishment Act, Contract Labour (regulation & abolition) Act. Payment of wages Act, Minimum Wages Act, ESI Act, Employees provident Fund (Family Pension Fund) Act. 1972, Bonus Act if applicable to them and shall keep the company indemnified from all Act or omissions, faults, breaches and / or any claims, demands, liabilities, actions, proceedings, cost, charges, loss injuries, and expenses for which the company may be put or involved as a result of the contractor's failure to fulfill any of the obligations herein and / or statutes and / or any bye-laws or rules framed there under or any of them.

**RULES AND REGULATIONS FOR OPERATION**

**::3::**

19. During the contract period, no reimbursements whatsoever will be made to the contractor over and above the rate quoted by the contractor and agreed to by the company for all the items.
20. The contractor shall intimate to the Manager (IR) / IR Department officials in writing about the payment days during a month and the wages for the workmen shall be paid in the presence of the representatives of the concerned department and obtain the signature of the department representative in the wages register.
21. The contractor shall be responsible to make payment to the workers on working days at the work site on the date notified in advance. In case of termination of employment due to completion of work, the contractor shall ensure final payment to the concerned workmen within 48 hours of the last working day.
22. No wage period shall exceed one month.
23. The contractor shall exhibit a notice at his work place indicating rate of wages, hours of work, wage period, date of payment of wages, name and address of Inspector having jurisdiction. This notice is required to be exhibited in English and also in local languages.
24. The contractor shall be responsible to follow the various laws applicable to his workers such as contract labour (Regulations & Abolition) Act, Minimum Wages Act, Payment of Wages Act, Payment of Bonus Act, Provident fund Act, Employees State Insurance Act, etc. and the rules made there under from time to time.
25. Any dispute arising out of the contract will be referred to the Unit Head whose decision is final and binding on both the parties.

**SIGNATURE OF THE TENDERER WITH SEAL**

**ANNEXURE-V**

Ref: OPS/OS/AMC/2017-18/42/059

Date: 26.09.2017

**MINIMUM WAGES & STATUTORY BENEFITS PAYABLE TO THE CONTRACT LABOUR AS NOTIFIED BY THE HR DEPT. OF BHEL – HPVP, VISAKHAPATNAM W.E.F. 01.04.2017**

All values are in ₹

Sl. No.	Description	Unskilled	Semi Skilled	Skilled
1	Minimum Wage	312.00	365.71	448.85
2	PF @ 13.61%	42.46	49.77	61.08
3	ESI @ 4.75%	14.86	17.37	21.32
4	Bonus @ 8.33%	25.98	30.46	37.38
5	Leave Wages (18 days / Year)	18.00	21.09	25.89
6	Terminal Benefit for (15 days / year)	15.00	17.58	21.57
7	Holidays for 10 days per year	10.00	11.72	14.38
	<b>TOTAL</b>	<b>438.26</b>	<b>513.70</b>	<b>630.47</b>

**SIGNATURE OF THE TENDERER WITH SEAL**

**GENERAL TERMS AND CONDITIONS OF RA (REVERSE AUCTION)**

BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders have to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit „online sealed bid“ in the Reverse Auction. Non-submission of „online sealed bid “ by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.”

Against this enquiry for the subject item/ system with detailed scope of supply as per enquiry specifications, BHEL may resort to “REVERSE AUCTION PROCEDURE” i.e., ON LINE BIDDING (THROUGH A SERVICE PROVIDER). The philosophy followed for reverse auction shall be English Reverse (No ties).

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit „online sealed bid“ in the Reverse Auction. Non-submission of „online sealed bid“ by the bidder for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form (annexure IV) before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.
7. In line with the NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at “Total Cost to BHEL” like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.
10. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, (Annexure VII) as provided on case-to-case basis to Service provider within two working days of Auction without fail.
11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL’s standard practice.

**GENERAL TERMS AND CONDITIONS OF RA (REVERSE AUCTION)**

**::2::**

12. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the „Business Rules of Reverse Auction“, which will be communicated before the Reverse Auction.
13. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action *as per extant BHEL guidelines*, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
14. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.

**SIGNATURE OF THE TENDERER WITH SEAL**

\* \* \*

**Ref: OPS/OS/AMC/2017-18/42/059**

**Date: 26.09.2017**

Sub: AMC for Upkeep Maintenance **in the premises** of BHEL- HPVP, Visakhapatnam – Reg.

**ACCEPTANCE TO TENDER TERMS & CONDITIONS**

I / We hereby confirm that the Tender documents, all Annexures etc. have been studied in detail and we have fully understood the scope of work.

I / We accept to all the Terms and Conditions of the Tender Enquiry and the prices quoted are in accordance with the same.

I / We accept to offer valid for a period of **3 months** from the last date for tender submission.

I / We give our acceptance to participate in Reverse Auction in case BHEL decides to go for reverse auction for this tender.

**Tender documents duly signed on all the pages by the Owner / authorized representative of the bidder are attached herewith.**

**SIGNATURE OF THE TENDERER WITH SEAL**

**CONTRACTOR INFORMATION**

<b>Sl. No.</b>	<b>Particulars</b>	<b>To be Filled by Bidder</b>
01.	Name of the Contractor	
02.	Nature of Firm / Concern (Proprietor/Partnership/Pvt. Limited/Public Ltd.) Note: In case of partnership concern, please enclose photo copies of the partnership deed	
03.	Full address	
04.	Name of the Proprietor/Partner	
05.	Name of the Person(s) and designation authorized for signing the contract/dealing with BHEL	
06.	Telephone No. of the firm	
07.	Fax No.	
08.	Mobile No.	
09.	E-mail ID	
09.	Organizational structure with name and designation	

**CHECK LIST**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Document Enclosed (Yes / No)</b>	<b>Document No</b>
01.	Name of the Contractor		
02.	Tender Document Signed & Stamped		
03.	Earnest Money Deposit (EMD) @ ₹ 35,280/-		
04.	PF Registration Certificate		
05.	ESI Registration Certificate		
06.	GSTIN Registration Certificate		
07.	PAN Number		
08.	Income Tax Returns for last 3 years		
09.	Profit & Loss account and Balance Sheet certified by the Practicing Chartered Accountant for the last 3 years		
10.	Work orders & Job Completion Certificates in similar works as mentioned in eligibility criteria.		
11.	MSE Registration Documents, if applicable EM II certificate having deemed validity (5 years from date of issue of acknowledgement in EM II) <b>or</b> valid NSIC certificate <b>or</b> EM II certificate along with attested copy of a CA certificate (Format enclosed at <b>Annexure-A</b> where deemed validity of EM II certificate of five years has expired)		

**Certificate by Chartered Accountant on letter head**

This is to certify that M/S .....  
(hereinafter referred to as 'company') having its registered office at .....  
..... is registered under MSMED Act 2006,  
(Entrepreneur Memorandum No (part-II) .....dated  
....., Category: ..... (Micro/Small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per  
the latest audited financial year ..... as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of small scale industries vide its notification No.S.O.1722(E) dated October 5, 2006:

₹ .....Lakh

2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and Furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:

₹ .....Lakh

**(Strike off whichever is not applicable)**

The above investment of ₹ .....Lakh is within permissible limit of  
₹ .....Lakh for .....Micro/  
Small (strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is ..... (dd/mm/yyyy) Which is within the period of 3 year from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number –

Seal of Chartered Accountant

**ACCEPTANCE FOR ELECTRONIC FUND TRANSFER / RTGS / NEFT TRANSFER**

01	NAME & ADDRESS OF THE SUPPLIER / SUBCONTRACTOR	
02	VENDOR CODE ASSIGNED BY BHEL,HPVP LTD	

**DETAILS OF BANK ACCOUNT**

03	NAME & ADDRESS OF THE BANK	
04	NAME OF THE BRANCH	
05	BRANCH CODE	
06	MICR CODE	
07	ACCOUNT NUMBER	
08	TYPE OF ACCOUNT	
09	BENEFICIARY'S NAME	
10	IFSC CODE OF THE BRANCH	
11	EMAIL ID	
12	TELEPHONE / MOBILE NUMBER	

**CERTIFICATE**

I / We here by agree to receive the payments due from M/s Bharat Heavy Electricals Ltd., by the National Electronic Fund Transfer / or RTGS Transfer mode by credit to my / our above mentioned Bank account. I / We also agree that payments made to the above mentioned account are a valid discharge of the liability of M/s Bharat Heavy Electricals Ltd. I / We also agree to bear the applicable Bank charges for the above mode of transfer. A copy of the cheque leaf/ cancelled cheque leaf of the above account is sent herewith.

(Authorized Signatories with name & seal)

**BANKER'S CERTIFICATION**

We confirm that we are enabled for receiving RTGS and NEFT credits and we further confirm that the account number of \_\_\_\_\_ (name of account holder), the signature of authorized signatory and the MICR and IFSC codes of our branch mentioned above are correct.

Place:  
Date:

Bank Manager / Officer  
Signature with Bank stamp  
and name seal

**FORWARDED TO ACCOUNTS DEPARTMENT / CASH SECTION**

We confirm the above details are verified with the records available with us

Signature of BHEL Official with name & seal  
Operating the contract / Services

**PROCEDURE FOR GST PAYMENT**

**1. Availing Input Tax Credit (ITC) by BHEL:**

1.1 GST portion of invoice shall be released only upon :-

1.1.1 Contractor declaring such invoice in his GSTR-1.

1.1.2 Receipt of goods and tax invoice by BHEL.

1.1.3 Confirmation of payment of GST thereon by contractor on GSTN portal.

1.2 Further, incase GST credit is delayed/ denied to BHEL due to non / delayed receipt of goods and/or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount shall be recoverable from contractor along with interest levied/ leviable on BHEL.

1.3 Further, incase contractor delays declaring such invoice in his return and GST credit availed by BHEL is denied or reversed subsequently as per GST law, GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from contractor along with interest levied/ leviable on BHEL.

1.4 As per GST law, last date/ chance for availing ITC for any invoice/ debit note (including supplementary invoice) is the earliest of the following dates:

1.4.1 Date of filing of return for the month of September following the end of Financial Year to which such invoice or invoice relating to such debit not pertains (Due date- 20<sup>th</sup> Oct)

1.4.2 Date of filing of Annual Return (Due date- 31<sup>st</sup> Dec)

**2. Reverse Charge(RCM)**

2.1 A provision has been in GST law for payment of GST on reverse charge in respect of supply of goods as well as services.

2.2 In respect of goods, RCM liability to pay GST shall arise at the earliest of date of receipt of goods or date of payment to supplier or date immediately following 30 days from the date of issue of invoice by the supplier.

2.3 In respect services, reverse charge liability shall arise at the earliest of date of payment to service provider or 60 days from the date of issue of invoice by service provider.

2.4 Such reverse charge shall be applicable in respect of category of goods/ services.

2.5 Keeping in view the requirements of relevant provisions in GST, where in any GST liability arising on BHEL under reverse charge before actual receipt of goods and/ or invoice thereof would be subject to recovery of interest leviable for the period between the date of such liability and actual date of eligibility of ITC base on receipt of goods, receipt of invoices and other conditions specified in GST law, as applicable.

**PRICE VARIATION CLAUSE (PVC)**

PVC is applicable for Works / Services Contracts Involving Manpower Deployment as per the following:

1. In order to take care of variation in cost of execution of work on either side, due to variation in the Labour rate (as per Minimum Wages Act, 1948) as notified by Ministry of Labour & Employment in time to time, Price variation Formula as described herein shall be applicable.
2. K is % of component of Contract Value shall be permitted to be adjusted for Labour rate variation during execution of work. The remaining (100 -K) % shall be treated as fixed component. K is 85%.
3. Payment/recovery due to variation in Labour rate shall be determined on the basis of the following notional formula without any initial absorption, in respect of the identified components viz Labour.

$$P = K \times R \times (X_n - X_o) / X_o$$

Where

P = Amount to be paid/ recovered due to variation on account of labour rate.

K = Percentage of Component applicable for Labour rate. (i.e.,85%)

R = Value of Work done for the billing month (Excluding Taxes and Duties if payable extra).

X<sub>n</sub> = Labour rate as applicable at the time of operation.

X<sub>o</sub> = Labour rate as on due date of submission of tender.

4. PVC shall not be payable for the ORC amount, Supplementary/Additional items, Extra works.
5. Labour rate means minimum Wages payable to Contract Workers, ie., daily Wages as notified by HR dept. of BHEL – HPVP, Visakhapatnam.
6. The bill for price variation payments shall be raised separately. However, payment of PVC subject to Security deposit/Retention money as per contract if applicable.
7. PVC shall be applicable for the entire original contract period plus the extended period (delay is not attributable to contractor) if any. However, the Total Quantum of Price Variation amount payable /recoverable shall be regulated as follows.
  - i) Though the notification will be issued later with effective date with back date, the PVC is applicable with retrospective date.
  - ii) In case the amount recoverable on account of PVC will be adjusted against pending payment. In case no pending payment is available, the amount will be adjusted from Bank Guarantee / Security deposit.

**SIGNATURE OF THE TENDERER WITH SEAL**

# **PART – II**

**(PRICE BID)**

**BHARAT HEAVY ELECTRICALS LIMITED  
HEAVY PLATES & VESSELS PLANT  
VISAKHAPATNAM – 530 012**

**NAME OF WORK:** AMC for Upkeep Maintenance in the premises of BHEL- HPVP, Visakhapatnam – Reg.

**Tender Enquiry No:** OPS/OS/AMC/2017-18/42/059, Date: 26.09.2017

**NOTE:**

- 1) **Tenderers are requested to visit the site before submitting their tenders and go through the site conditions, nature and quantum of the job to be done and in general shall themselves obtain all necessary information as to risks, safety precautions, contingencies and other circumstances. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not, no claim shall be allowed.**
- 2) The Contractor shall pay the minimum wages to the contract labour as notified by the HR dept. of BHEL – HPVP, Visakhapatnam from time to time. The present rate of minimum wages is enclosed at Annexure – V
- 3) **The quoted prices shall be fixed & firm without any escalation during the entire period of contract and till completion of the work except the Price Variation Compensation clause as per annexure – PVC.**
- 4) The item rate offered shall provide for the complete cost towards labour, consumables, tools, plant & machinery, transport, supervision, overheads, profits & all other incidentals etc., complete. **The rate quoted shall not include GST. However, the GST as applicable for this contract work shall be reimbursed on submission of documentary evidence as per annexure - GST.**
- 5) Bill shall be prepared once in a month for the actual quantum of work done and submitted to the Civil Department for further process for arranging payment.
- 6) **L1 shall be evaluated based on quoted total price.**
- 7) **Offered discount / Increase will be considered for calculation of unit rate & total amount for each item**
- 8) The quantity indicated below in the schedule is indicative only and may increase/decrease or deleted but total value of contract will not exceed the awarded value including dur to PVC, unless otherwise order is amended.
- 9) Price Variation clause as per attached annexure-PVC, which will be applicable for this tender.
- 10) Zero date for applicability of PVC will be technical bid opening date.

**SIGNATURE OF THE TENDERER WITH SEAL**

**BHARAT HEAVY ELECTRICALS LIMITED  
HEAVY PLATES & VESSELS PLANT  
VISAKHAPATNAM – 530 012**

**NAME OF WORK:** AMC for Upkeep Maintenance in the premises of BHEL- HPVP, Visakhapatnam – Reg.

**Tender Enquiry No:** OPS/OS/AMC/2017-18/42/059, Date: 26.09.2017

**Schedule of Quantities & Rates (SOQR)**

ITEM NO.	DESCRIPTION	UNIT	QTY	Unit Rate in ₹	Amount in ₹
1	Sweeping and cleaning of Roads, Berms, Drains and Parks including stacking of rubbish, garbage, dry leaves, waste paper, waste packing covers etc. into the nearest dust bins in the areas (as directed by Engineer-in-charge). The following areas to be attended once in a week. C-Type: Main Roads + Cross Roads = 1 1/2 days / week F-Type: Main Roads + Cross Roads = 2 1/2 days / week E, D & A Type: Main Roads + Cross Roads = 2 day / week Public Functions: Parade Ground for Independence day & Republic day Function. Officials Functions in Kalabharathi and any other work as instructed by Engineer-in-charge. It is assessed that <b>4 USW &amp; 1SSW</b> is required per day per operation as directed by Engineer-Incharge. <b>Note: Payment shall be made for the work done on working days only.</b>	Per Operation	240	2,430	5,83,200
2	Clearing dustbins including removal of rubbish, garbage, dry leaves, waste papers, waste packing cases etc. from dustbins, heaps and transporting to Garbage yard with their own tractor & driver. The following works are to be attended. a) Supplying of tractor of 2 units capacity with driver, diesel, tools & tackles etc. b) Loading from dustbins and around areas and unloading at Garbage yard & etc. It is assessed that <b>3 USW</b> and <b>one driver</b> along with tractor is required per day per operation as directed by Engineer-in-charge. <b>Note: Payment shall be made for the work done on working days only.</b>	Per Operation	240	2,960	7,10,400
3	Clearing Gully chambers, chokes, Kitchen chokes, Bath room chokes, Lavatory chokes, Wash basin chokes, Manhole chokes, and Sewage main line chokes etc. of residential buildings, public buildings and Management Houses. It is estimated that an average 6 Nos. chokes to be done and It is assessed that <b>1 SSW and 1 USW</b> for clearing chokes as above is required as directed by Engineer-in-charge. <b>Note: Payment shall be made for the work done on working days only.</b>	Per Operation	240	1,020	2,44,800
4	Maintenance of sanitation at Management Houses, public buildings, toilets of public buildings including collection and disposal of rubbish and garbage in to the nearest dust bin in the areas. The following works are to be attended in each operation every day: (a) Sweeping of premises around the management houses i.e. A-73, D- 17 & D-3. (b) Sweeping of premises inside & outside the public buildings i.e. Union Office, Township Administration, Old Community Centre, including Mopping of floors in toilets & Offices etc. It is assessed that <b>2 USW</b> can do the above works in each operation / day as directed as directed by Engineer-in-charge. <b>Note: Payment shall be made for the work done on working days only.</b>	Per Operation	240	940	2,25,600
	<b>Total amount in ₹</b>				<b>17,64,000</b>
	<b>Discount / Increase offered by Bidder on above total amount in %</b>				
	<b>Total Offered amount after Discount / Increase in ₹</b>				

**Total Offered Amount after Discount / Increase in Words:**

**SIGNATURE OF TENDERER WITH SEAL**