

Phone No. 080-23394382

## BHEL EDN TENDER



### PLACE OF WORK

BHEL EDN TOWNSHIP, ATTIGUPPE, VIJAYANAGAR, BENGALURU -560040

### SUBMISSION OF TENDER DOUCMENT

AT THE RECEPTION, HRM TENDER BOX (No.12)

BHEL ELECTRONICS DIVISON

MYSORE ROAD

BENGALURU-560026.

To,

DGM /HR-TOWNSHIP & CSR  
BHEL – ELECTRONICS DIVISION  
MYSORE ROAD  
BANGALORE – 560026.

Phone No. 080-26998374, 080-23394382

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಕೆ.ಎ.ರವೀಂದ್ರ ಮಹೇಶ್ವರ / ಕೆ.ಎ.ರವೀಂದ್ರ  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಕೆ.ಎ.ರವೀಂದ್ರ ಮಹೇಶ್ವರ / ಕೆ.ಎ.ರವೀಂದ್ರ  
K.A. RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560026.



Bharat Heavy Electricals Ltd  
Electronics Division  
Mysore Road, Bengaluru – 560026

## Tender Document for

MAINTENANCE OF BUILDINGS, ROADS, DRAINAGES, SUMPS, SEWER LINES, ED'S BUNGALOW,  
GUEST HOUSE, PUMPS, ELECTRICAL SYSTEMS, GARDENS& BSCH AT BHEL- EDN TOWNSHIP.

DUE DATE OF SUBMISSION OF DULY FILLED-IN

Before 1.15PM, **15.06.2020** (MONDAY)

### TWO PART BID

**TENDER OPENING DATE 15.06.2020 AT 1.30PM**

Part – I Technical cum Commercial Bid (Page No.1 to 38)

Part – II Price Bid (Page No.39 to 45)

Note: 1) Part – I: To be submitted in a separate sealed cover.

2) Part – II: To be submitted in a separate sealed cover.

3) **Earnest Money Deposit of Rs.1,60,500/- in the form of Demand draft in favor of BHEL-EDN.**

**Or**

**MSME / NSIC valid certificate should be submitted in a Separate sealed cover  
(Tenders will be liable for rejection if the above is not submitted.)**

4) Part-I, EMD, Part-II sealed covers should be put in outer Envelope and super scribing the Tender enquiry No., Date of opening of tender, Name of work, and Name & Address of the Tenderer.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜೆ.ಎಂ.ಎಸ್. / ಡಿ.ಜೆ.ಎಂ.ಎಸ್.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜೆ.ಎಂ.ಎಸ್. / ಡಿ.ಜೆ.ಎಂ.ಎಸ್.  
K.A.RAVEENDRA, DY GENERAL MANAGER  
BHEL-EDN, MYSORE ROAD, BANGALORE-560026.



**(B) ESSENTIAL CRITERIA**

1	AVERAGE ANNUAL FINANCIAL TURNOVER During the last 3 years, ending 31st March of the previous year should be 30% of the Estimated cost of this NIT <b>(Copy to be Enclosed)</b>	
1.1	Turnover- Previous year (2018-19)	Rs.
1.2	Turnover- 1 year before Previous year (2017-18)	Rs.
1.3	Turnover- 2 year before Previous year (2016-17)	Rs.
2	SOLVENCY CERTIFICATE shall be of Rs. <b>10.0</b> Lakh (Latest certificate from the bank shall be produced not older than one (1) year from the date of opening tender) <b>(Copy to be Enclosed)</b>	
3	EXPERIENCE CERTIFICATE SUCCESSFULLY COMPLETED SIMILAR WORKS DURING LAST <b>07</b> YEARS <b>(Copy of PERFORMANCE REPORT WITH EXECUTED WORK VALUE FROM THE ORGANISATION WHERE THE WORK IS EXECUTED IS TO BE ENCLOSED. Submission of the work order copy is not adequate)</b>	
(A)	Three similar completed works (Each not less than 40% of the Estimated cost) OR	
(B)	Two similar completed works (Each not less than 50% of the Estimated cost) OR	
(C)	One similar completed work (Not less than or Equal to 80% of Estimated cost)	
4	EMD PARTICULARS- CASH/ DEMAND DRAFT (Enclosed details)	
5(A)	WHETHER REGISTERD WITH DEPARTMENT OF LABOR, GOVT. OF KARNATAKA	Yes/No
(B)	If yes, VALIDITY OF REGISTRATION/DETAILS	Copy Enclosed/Not Enclosed
(C)	If not, then agreed to get registered with department of Labor, Govt. of Karnataka on receipt of Award of work	ACCEPTABLE /NOT ACCEPTABLE
6(A)	WHETHER REGISTERED WITH ESI/PF AUTHORITY, GOVT. OF KARNATAKA AND HAVE REGISTRATION NO. <b>(IF YES INDICATE NOS.)</b>	YES/ NO
(B)	If not, then agreed to get registered with ESI & PF Authority, Govt. of Karnataka on receipt of Award of work	ACCEPTABLE /NOT ACCEPTABLE
7	WHETHER ACCEPTABLE FOR REVERSE AUCTION	YES/NO
8	SECURITY DEPOSIT CLAUSES AS PER NIT	ACCEPTABLE /NOT ACCEPTABLE

**Note: If any of the above-mentioned Essential criteria is not met the bid will be likely to be rejected**

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ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಎ.ಎಸ್. ಸ್ವಾಮೀಶ್ವರ / ರಾ.ಸಂ.  
 ವಿ.ಆ. ಸಲೀಮ್, ಡಿ.ಆ. ಸಹಾಯಕ ಮಹಾನ್ಯಾ/ಸಾ.ಸಂ.  
 K.A.RAVEENDRA, D.Y. GENERAL MANAGER/RHR  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

**(C ) OTHER INFORMATION**

1(A)	BHEL'S PAYMENT TERMS	ACCEPTABLE / NOT ACCEPTABLE
(B)	Whether agreeable to make necessary Statutory Payments as per BHEL EDN terms.	YES/NO
2	Constitution of Firm Individual / Sole Proprietorship Concern/Partnership Firm/Public Ltd. Company/ Private Ltd. Company	
3	Electronic Funds Transfer (EFT) form enclosed in NIT part-I	Please fill up the form in ANNEXURE-III at page no...37..and enclose cancelled cheque leaf
4	GST & GSTIN No. (Please enclose copy)	Please fill up GST Compliance in annexure-I at page no.35...
5.	MENTION THE APPLICABLE GST RATES IN PERCENTAGE	GST @ .....%
Please fill up the checklist enclosed as Annexure-II at page no.36 of this Tender document		

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ಮಹಾಪ್ರಬಂಧಕರು / ಮಾ.ಸಂ.  
 ಕೆ.ಆ.ರವೀಂದ್ರ, ಉಪ ಮಹಾಪ್ರಬಂಧಕರು / ಮಾ.ಸಂ.  
 K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560026

**NOTICE INVITING TENDERS**

Bharat Heavy Electricals Limited  
ELECTRONICS DIVISION  
Mysore Road, Bangalore - 560026

HRM/TOWNSHIP DEPT.  
NOTICE INVITING TENDERS

**Phone No.26998374, 23394382**

01	TENDER NUMBER	BHE/904/20-21/595/103, Date: 28.05.2020
02	NAME OF WORK	MAINTENANCE OF BUILDINGS, ROADS, DRAINAGES, SUMPS, SEWER LINES, ED'S BUNGALOW, GUEST HOUSE, PUMPS, ELECTRICAL SYSTEMS, GARDENS & BSCH AT BHEL- EDN TOWNSHIP
03	ESTIMATED COST	<b>Rs.80.25 LAKH (ALL INCLUSIVE)</b>
04	EARNEST MONEY DEPOSIT	<b>Rs. 1,60,500/-</b>
05	COMPLETION TIME	12 Months.
06	LAST DATE AND TIME FOR THE SUBMISSION OF DULY FILLED IN TENDER DOCUMENT	<b>BEFORE 1:15 PM ON 15.06.2020</b>
07	PLACE OF SUBMISSION OF AT THE RECEPTION TENDER DOCUMENT	AT THE RECEPTION TENDER BOX / HRM-12 BHEL - ELECTRONICS DIVISION, MYSORE ROAD, BANGALORE - 560 026.
08	TENDER OPENING DATE AND TIME	<b>15.06.2020 AT 1.30 PM</b>

**NOTE: The Tenderer shall sign and put seal on all the pages, after duly filling the tender document.**

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಮಂ.ಸಂ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು/ಮಂ.ಸಂ.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560026.

**Bharat Heavy Electricals Limited**  
**ELECTRONICS DIVISION**  
MYSORE ROAD- BANGALORE-26

**INSTRUCTIONS TO TENDERER**

1. Sealed Tender for the above noted work is hereby invited from Contractors experienced in works of similar kind and magnitude.
2. Tenders should be addressed to the DGM / HR-(Township & CSR) Electronics Division, Bharat Heavy Electricals Limited, Mysore road, Bangalore – 560 026. In two separate sealed cover for “Technical cum Commercial Bid” and Price Bid duly super scribed and put in an outer envelope, super scribing the Name of work and Name and address of the Tenderer.
  - 2.1 The local address of the Contractors, the name of the person to whom all the Correspondence are to be addressed should be indicated, with telephone number (both office and residence), FAX /E-mail address, Mobile phone No. etc.
3. All entries in tender documents should be in same ink (**preferably blue ink**). Erasing and overwriting is not permitted. The tenderer concerned with proper indication of the name, designation and address of the person signing should duly sign all cancellations and insertions.
4. Tenderers shall fill in all the required particular in the blank space provided for this purpose in the tender documents and also sign in each and every page of the tender document including the drawings attached there to before submitting tender.
5. Unit rate should be quoted in figures as well as in words in Indian Currency only i.e. Rupees and Paisa with reference to each item and for the items shown in the attached schedule. The rate of materials shall basic price & GST to be quoted separately. Amount of each item and total on each sheet as also the grand total amount of the whole contract shall be filled by the tenderers.
6. **GST** Compliance is mandatory and all the transactions will be as per GST.
7. In quoting their rates, the tenderers are advised to take into account all factors Including any fluctuations in market rates. No claim for enhanced rates will be entertained on this account after acceptance of the tender or during the currency of the contract.
  - a. If, in the price structure quoted for the required goods/services/works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
  - b. If there is an error in a total corresponding to the additional or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
  - c. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.

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ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಡಿ.ಐ.ಸಿ.ಒ.  
ಶ್ರೀ. ಪ. ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು/ಐ.ಐ.ಸಿ.ಒ.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560026.

- d. If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

**8 (a)**The rate quoted in the tender shall remain valid for a period of '**THREE MONTHS**' from the date of opening tender.

(b)Tenderer shall not increase quoted rates, once the tenderer has submitted offers/quotation/price and during execution of contract in case tender is accepted.

(c) Successful bidder should execute the work strictly in accordance with Tender schedule quoted rates as accepted by BHEL.

**9. Quantities shown in the schedule are only approximate and are liable to variation to an extent of 20% (Twenty percent). Within this variation, the contractor is not entitled for any compensation.**

**10.** Before tendering, the tenderer is advised to inspect the site of work and its environments and be well acquainted with the actual working and other prevailing conditions, position of material and labor. They should be well versed with BHEL General Conditions of Contract, instruction to the tenderers, drawing and specification and all other documents which form part of the agreement to be entered into subsequent to award of work. The tenderer should specially note that it is tenderers responsibility to provide any items which is not specifically mentioned in the specifications and drawing, but which is necessary to complete the work.

**11.**Details and quantities of each item of work shown in the bill of quantities attached here to only approximate. They are given as a guide for the purpose of tendering only and are liable for variation and alteration at the discretion of the competent authority. The work under each item as executed shall be measured and price at the corresponding rates to be quoted by the Contractor in the bill of quantities attached hereto.

**12.** In the event of the tender being submitted by a firm the tender must be signed separately and legibly by each partner or member of the firm or in their absence, by the person holding the power of Attorney on behalf of firm concerned. In the later case, a copy of the power of Attorney duly attested by a Gazetted Officer must accompany the tender.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಮಾ.ಸಂ.  
 ಕೆ.ಆರ್.ವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಮಾ.ಸಂ.  
 K.A.RAVEENDRA, DY. GENERAL MANAGER/HR  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560026

13.If in any case, the date of Tender Opening falls on holiday, the Tender will be opened on the next working day.

14. Every tender must be accompanied by **Earnest Money Deposit of Rs.1,60,500/-**. This earnest money will be refunded to the unsuccessful tenderers after finalization of the award of work. In the case of successful tenderer, the earnest money will be retained as a part of Security Deposit for satisfactory completion of the work in accordance with **Clause-1.9 of BHEL** of BHEL General Conditions of the Contract. Tenders without Earnest Money Deposit receipt are liable to reject. No interest will be paid on the earnest money deposit.

15.The EMD will be accepted only in the following forms:

(i) **SBI COLLECT IN DROP DOWN MENU WITH FOLLOWING STEPS (before tender opening)**

- 1 Open the link: <https://www.onlinesbi.com/prelogin/icollecthome.htm>
- 2 Agree the terms and condition click on proceed
- 3 Choose State of Corporate: **KARNATAKA**
- 4 Type of Corporate : **INDUSTRY**
- 5 Select Industry : **BHARAT HEAVY ELECTRICALS LTD**
- 6 Select category : **OTHERS**
- 7 **Sub Category** : **EMD**
- 8 Fill the necessary information
- 9 Make the payment through any **net banking/Debit card**
- 10 Download Receipt keep it for reference.

**Note- mention the tender enquiry reference in remarks column**

(ii) Electronic Fund Transfer credited in BHEL account (before tender opening)

(iii) Banker's cheque/ Pay order/ Demand draft, in favour of BHEL-EDN Bangalore-560026 (along with offer)

16. For reimbursement of Earnest Money Deposit, the tenderer should fill the enclosed EFT form, obtain the Banker's signature and also enclose a photocopy of cancelled cheque leaf.

17.Unless the bidder whose tender is accepted signs contract agreement within fifteen days (15 days) of the date of the order directing to do so, the amount of Earnest Money already deposited by bidder will be forfeited and acceptance of the tender withdrawn.

18. If after opening the tender and within the offer validity period, the tenderer revokes the tender or makes any modification in their tender or the tenderer fails to deposit the required Security deposit

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ಕೆ.ಎ.ರವೀಂದ್ರ, ಕೆ.ಎ.ರವೀಂದ್ರ ಮ್ಯಾನೇಜರ್ / ಕೆ.ಎ.ರವೀಂದ್ರ  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಕೆ.ಎ.ರವೀಂದ್ರ ಮ್ಯಾನೇಜರ್ / ಕೆ.ಎ.ರವೀಂದ್ರ  
K.A.RAVEENDRA, DY GENERAL MANAGER  
BHEL-EDN, MYSORE ROAD, BANGALORE-560026.

or commence the work in accordance within the period as per LOI/Contract, the Earnest Money Deposited by bidder will be forfeited and acceptance of bidder's tender withdrawn. If only a part of work included in the tender had been awarded to the tenderer, the amount of Earnest Money to be retained will be based on value of the contract so awarded.

**19.** EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of award of work.

**20. SECURITY DEPOSIT:**

**20.1** Upon acceptance of the tender, the successful tenderer shall remit the security deposit with Bharat Heavy Electricals Ltd within the time as specified in the Letter of Intent.

The total amount of Security Deposit will be 5% of the contract value. EMD of the successful Tenderer shall be converted and adjusted towards the require amount of Security Deposit.

**20.2.** The Security Deposit should be furnished before start of the work by the contractor in the form of:

- (i) Cash (as permissible under the extant Income Tax Act)
- (ii) Bank cheques of scheduled Banks (subject to realization)/Pay Order/Demand Draft/Electronic fund transfer in favour of BHEL.
- (iii) Bank Guarantee from Scheduled Banks/Public Financial Institutions as defined in the companies act. The bank guarantee format should have the approval of BHEL (Annex-III)
- (iv) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of Contractor, a/c BHEL).
- (v) Securities available from Indian Post Offices such as National Saving Certificate, Kisan Vikas Patra etc. (held in the name of Contractor furnishing the security and duly endorsed/hypothecated/pledged, as applicable, in favour of BHEL.

**(Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the document or in any other matter connected herewith)**

**20.3.** Security Deposit recovering at the rate of 10% from the running bills. However, in such cases at least 50% of the security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills.

**20.4.** The Security Deposit shall not carry any interest.

**20.5.** Security Deposit will be refunded to the contractor on satisfactory completion of the contract on submitting all the required documents / Returns / Proof of compliance to all applicable statutes.

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ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜೆ.ಎಂ.ಎಸ್. / ಡಿ.ಜೆ.ಎಂ.ಎಸ್.  
K.A.RAVEENDRA, DY GENERAL MANAGER  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

**20.6.** Failure to pay the security deposit shall be treated as failure to discharge the duties under the contract and shall result in cancellation of the offer of the contract including forfeiting the EMD and the tenderer shall be liable to compensate BHEL for any loss incurred to BHEL.

**20.7.** The security deposit shall be returned within a reasonable time after the date of expiry of the contract subject to the contractor carrying out all obligations / operations as required under the contract.

**20.8.** BHEL reserves the right to recover any part or the whole of the amount of the security deposit for losses suffered by BHEL due to failures on the part of the contractor or due to termination of contract or contractor becoming disqualified because of liquidation / insolvency or change of composition or loss/damage caused to BHEL's property. The decision of BHEL in respect of such losses, damages, charges, expenses or costs, shall be final and binding on the contractor and the decision shall not be questionable.

**21.** Unless the bidder whose tender is accepted, signs contract agreement within fifteen days (15 days) of the date of the order directing to do so, the amount of Earnest money already deposited by the bidder will be forfeited and acceptance of the tender withdrawn.

**22.** If after opening of tenders, a tenderer revokes the tender or increase of earlier quoted rates or after acceptance of his tender does not commence the work in accordance with the instruction of Engineer-in-charge, the Earnest Money Deposited by bidder will be forfeited and acceptance of bidder's tender withdrawn. If only a part of work included in the tender had been awarded to the tenderer, the amount of Earnest Money to be retained will be based on value of the contract so awarded.

**23.** The BHARAT HEAVY ELECTRICALS LIMITED reserve the right to reject any or all the tenders received or accept any tender or part thereof without assigning reason thereof. In the case of acceptance of a part of tender, the time for completion may also be reduced to the extent considered necessary by the accepting authority.

**24.** Conditional and unsigned tenders, tenders which are incomplete or otherwise considered defective, tenders which are not in accordance with the tender conditions laid down by the accepting officer and tenders not submitted in the prescribed forms are liable to be rejected.

**25.** The tenderers should enclose relevant documents regarding constitution of firm i.e. Individual / Sole Proprietorship Concern / Partnership Firm / Public Limited Company / Private Limited Company to satisfy Clause C (2) , Part –I of NIT.

**26.** The tenders should be enclosed with a list of contracts already held by the tenderer at the time of submitting the tender and giving the following particulars:

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರಾವೇಂದ್ರ, ಬಿ.ಹೆ.ಎಲ್. ಸಾಮಾನ್ಯ ನಿರ್ವಹಣಾಧಿಕಾರಿ / ಡಿ.ಐ.ಸಿ.  
ಶ್ರೀ. ಪಿ. ರವೀಂದ್ರ, ಡಿ.ಐ.ಸಿ. ಸಾಮಾನ್ಯ ನಿರ್ವಹಣಾಧಿಕಾರಿ / ಡಿ.ಐ.ಸಿ.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

(a). Name of the work, value and address.

(b) The balance work remaining to be done on the same.

**27(a).** The filled in tender sealed cover should be dropped in the Tender box **Marked HRM-12** kept in the reception of **BHEL-EDN**, in case the sealed tender document is large and not possible to drop the same in the Tender box, it should be handed over at office of **DGM/HR** before the time fixed for submission of tender.

(b)Tenders received after the due date & time of opening of tenders will be rejected.

**28.** The Contractor's responsibility under this contract shall commence from date of receipt of the order or acceptance of tender.

**29.** If proprietor or partner of a firm expires after the submission of tender or after the acceptance of tender, BHEL reserves the right to cancel the contract if the character of the firm undergoes a substantial change.

**30.** THE BHARAT HEAVY ELECTRICALS LIMITED will not be bound by any Power of Attorney granted by the tenderer or changes in the composition of firm made subsequent to signing of the contract. They may however recognize such power of Attorney and changes after obtaining proper legal advice.

**31.** If the tenderer deliberately gives wrong information on tender regarding past unsatisfactory performance with BHEL sister units, BHEL reserves the right to reject such tender at any stage including contract execution period.

**32.** Words imparting the singular number shall also be deemed to include the plural number and vice-versa where the context so require.

**33.** The General and Special Conditions are complementary to each other and where they are in conflict, the special condition shall prevail.

**34.** The expenses for completing the stamping agreement shall be paid by the contractor.

**35.** Unless or otherwise stated above tendered work includes supply, erection, testing and commissioning of equipment as agreed to in the contract.

**36.** Any covering letter and comments of the tenderer should be submitted along with the offer.

**37.** Should a tenderer or a contractor has a relative or in the case of firm or company, any of its share holders' relative is employed in Bharat Heavy Electricals Limited, the authority inviting tenders shall be informed of this fact at the time of submission of the tender, failing which tender may be disqualified if such fact subsequently comes to light.

**38.** The 'INSTRUCTIONS TO TENDERER' & GENERAL CONDITIONS OF CONTRACT OF BHEL' shall be deemed to form an integral part of the Contract agreement for the work to be entered into. The Contractor has to scrutinize the same, and when submitting his tender, indicate his acceptance of

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ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜೆ.ಎಂ.ಎಸ್. / ಡಿ.ಜೆ.ಎಂ.ಎಸ್.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜೆ.ಎಂ.ಎಸ್. / ಡಿ.ಜೆ.ಎಂ.ಎಸ್.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

both. In cases of variation between the two in any matter, the conditions in the 'THE INSTRUCTIONS TO TENDERERS' shall prevail.

**39.** The Contractor shall apply and obtain license under **Contract labour (R&A) Act 1970** and comply with the relevant provisions of this Act in respect of the labour employed by him for executing this contract. The contractor shall furnish necessary returns to the authority through the Principal Employer.

**40.** The Contractor shall comply with the provision of Employees Provident Fund and miscellaneous Provisions of Act 1952 and rules, regulations and other orders issued there under. He as an employer shall be liable to pay employer's contribution/deductions towards PF under the PF Act in respect of all the labors employed by him for the execution of the contract in accordance with the provisions of the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 as amended from time to time. For this purpose, he shall indicate the code number obtained from the Regional Provident Fund Commissioner or he should obtain a code number if he has not and produce the Photostat copy of the challans receipt of monthly remittance of the contribution made by him to the Commissioner. He shall also furnish such returns as are due, under the Act, to be sent to the appropriate authorities through the Principal Employer".

**41.** The Contractor should get himself registered with the E.S.I Authorities of Govt. of Karnataka as an independent employer, obtain a separate code number and remit the dues in respect of the Labour employed by him for the work and produce the challans/Receipts of remittance of the ESI contributions due under the E.S.I Act to the Company authorities. He shall also furnish such returns, as are due, under the Act, to be sent to the appropriate authorities' through the Principal Employer.

**42.** If any action is brought in by P.F. Commissioner/ESI authorities on BHEL for the work done by the Contractor for his laborers regarding PF/ESI amount due, short remittances, non-remittances etc., the Contractor shall defend the case on behalf of BHEL and / or reimburse BHEL the expenses so incurred.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಎ.ಎಸ್. ಸ್ವಾಮೀಶ್ವರ / ಡಿ.ಎಂ.ಸಿ.  
ಶ್ರೀ. ಪ. ರವೀಂದ್ರ, ಡಿ.ಎಂ.ಸಿ. ಸಹಾಯಕ ಮೇಲ್ವಿಚಾರಕರು  
K.A.RAVEENDRA, D.Y. GENERAL MANAGER  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

- 43.** The contractor should indemnify BHEL against all losses / penal actions due to non-compliance of extant statutes in execution of this Contract from any previous or running contracts undertaken by them.
- 44.** The contractor should be solely responsible for any accidents and / or compensation payable to the personnel engaged by him under this Contract. He shall provide relief as per the requirement and shall keep BHEL fully indemnified against any claims in this regard.
- 45.** The successful contractor has to execute an indemnity bond with regard to clause. **42 to 44** mentioned above.
- 46.** The bidder along with its associate/collabrators/sub-contractors/Sub-Vendors/Consultants/service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice. Fraud prevention policy and list of Nodal officers shall be hosted on BHEL website, vendor portals of Units/Regions Internet.
- 47. Goods & Service Tax (GST):**
- 47.1 The tenderer shall have a valid GST Registration. GST Registration No. of the tendered shall be mentioned in the designated field of Techno-Commercial Bid.
- 47.2 Provisional GST ID No. of BHEL is **29AAACB4146P1ZB**
- 47.3 On award of the contract, the successful tenderer (vendor) shall mention GSTIN number in all quotations & invoices submitted to BHEL.
- 47.4 SAC (Services Accounting Code) to be mandatorily mentioned in all quotations & invoices submitted.
- 47.5 Invoice submitted should be in the format as specified under GST Laws viz. all details as mentioned in Invoice Rules like GSTN registration number, invoice number, quantity, rate, value, taxes with nomenclature – CGST, SGST, IGST mentioned separately, SAC Code etc.
- 47.6 Payment of GST to vendors as applicable will be made only if it is matching with data uploaded by Vendors.
- 47.7 Vendors shall give undertaking that GST as mentioned in the Invoice has been paid either through cash or admissible input credit and also filed the returns.
- 47.8 For invoices paid on Reverse charge basis – “Tax amount” & that it is “payable on reverse charge basis to be mentioned on the invoice.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜೆ.ಎಂ.ಎಸ್. / ಡಿ.ಜೆ.ಎಂ.ಎಸ್.  
ಕೆ.ಎ. ರವೀಂದ್ರ, ಡಿ.ಜೆ.ಎಂ.ಎಸ್. / ಡಿ.ಜೆ.ಎಂ.ಎಸ್.  
K.A.RAVEENDRA, DY. GENERAL MANAGER HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

**48.** Payment will be made to the Contractor on monthly basis against the submission of the following documents:

- a. Invoice : 2 Original + 1 photo copies ( As per GST norms)
- b. Attendance Register : 3 photo copies
- c. Overtime Register : 3 photo copies
- d. Wage register : 3 photo copies
- e. ESI & PF Challan : 3 photo copies
- f. ESI & PF statement : 3 photo copies
- g. Annual / Half Yearly Return (whenever due): 3 photo copies of ESI

Note:

(a) The Statutory amount as per the entitlement/actual will be reimbursed on production of the bills.

**49.** The successful bidder should open local office for Technical staff/Administrative group at Bangalore City for easy interactions/ monitoring of work at site.

**50.** On receipt of Award of work bidder registered in other state will get registered and obtain sub code with ESI & PF Authority of Govt. of Karnataka.

**51. Final Bill Payment in line with GCC (2.19.2)**

‘Final Bill’ shall be submitted as per prescribed format after completion of works as per scope and upon material reconciliation, along with the following.

- i) ‘No Claim Certificate’ by contractor
- ii) Clearance certificates where ever applicable viz various Statutory Authorities like Labour department, PF Authorities, Commercial Tax, Department, etc
- iii) Indemnity bond as per prescribed format.

BHEL shall settle the final bills after deducting all liabilities of Contractor to BHEL

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಹೆ.ಎಲ್. ಸಾಮಾನ್ಯ ನಿರ್ವಹಣಾಧಿಕಾರಿ / ಮು.ನಿ.ಸ.  
ಶ್ರೀ. ಪ. ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು/ಮು.ನಿ.ಸ.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

**BHARAT HEAVY ELECTRICALS LIMITED**

(ELECTRONICS DIVISION)

MYSORE ROAD- BANGALORE-26

## GENERAL CONDITIONS OF CONTRACT/TECHNICAL SPECIFICATION

It is hereby agreed by me/us that the BHEL General Conditions of Contract including subsequent amendments/ additions/deletions to clauses if any, and conditions pertaining the settlement of disputes by Arbitration form an integral part of the tender documents and that the tender submitted by me/ us is subject to the aforesaid BHEL General Conditions of Contract/ Technical Specification for Works which has been read and accepted by me/us.

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CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ಮಹಾಪ್ರಬಂಧಕರು / ಮಾ.ಸಂ.  
 ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ಮಹಾಪ್ರಬಂಧಕರು/ಮಾ.ಸಂ.  
 K.A.RAVEENDRA, DY. GENERAL MANAGER/HR  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560026.



The Contractor shall be liable to pay his contribution and the Employees' contribution towards PF as per Provident Fund Rules and Regulations in respect of all labour employed by him for the execution of the contract. The contractor shall apply to the PF Authorities, get himself registered and obtain a code number from them. He shall pay the remittances towards PF under his code Number only.

The Engineer-in –charge shall on a report having been made by an Inspecting Officer as defined in the Contractors Labour Regulations have the power to deduct from the moneys due to the Contractor any sum required or estimated to be required for making good the loss suffered by a worker or workers by reason of non-fulfillment of the conditions of the contract for the benefit of workers, non - payment of wages or of deductions made from him or their wages which are not justified by the terms of the contract of non-observance of the said contractor's Labour Regulations.

The Contractors shall indemnify the BHEL against any payment to be made under and for observance of the Regulation aforesaid without prejudice to his right to claim indemnity from these sub-contractors.

#### **MODEL RULES FOR LABOUR WELFARE**

The Contractor shall at his own expense comply with or cause to be complied with model Rules for Labour Welfare as appended to these conditions or rules framed by Government from time to time for the protection of health and for making sanitary arrangements for workers employed directly or indirectly on the works, In case the Contractors fails to make arrangements as aforesaid the engineer-in-charge shall be entitled do so and recover the cost thereof from the contractor.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಹೆ.ಎಲ್. ಸಾಮಾನ್ಯ ನಿರ್ವಹಣಾಧಿಕಾರಿ / ಡಿ.ಎಂ.ಸಿ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಎಂ.ಸಿ. ಸಾಮಾನ್ಯ ನಿರ್ವಹಣಾಧಿಕಾರಿ  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.



use any hand lamp energized by electric power with supply voltage of more than 24 volts. For work in confined space lighting shall be arranged with power sources of not more than 24 volts.

The Contractor shall adopt all fire safety measures as laid down in the "Code for fire Safety at Construction Sites" issued by the Safety Department of the Construction Management (HQ) of BHEL and as per directions of the authorized BHEL official. A copy of the above referred "Code of Fire Safety at the Construction Sites" shall be made available by BHEL to the contractor for reference, on demand by the contractor, during tendering stage itself.

Where it becomes necessary to provide and/or store petroleum Products, explosives, chemicals and liquids or gaseous fuel or any other substance that may cause fire or explosion, the contractor shall be responsible for carrying out such provisions and/or storage in accordance with the rules and regulations laid down in the relevant government acts, such as Petroleum Act, Explosives Act, Petroleum and Carbides of Calcium Manual of the Chief Controller of Explosives, Govt. of India. etc., prior approval to the authorized BHEL official at the site shall also be taken by the contractor in all such matters.

The contractor shall arrange at his cost (wherever not specified) appropriate illumination at all work spots for safe working when natural daylight may not be adequate for clear visibility.

The contractor shall be held responsible for any violation of statutory regulations local, state or central and BHEL instructions that may endanger safety of men, equipment, material and environment in his scope of work or another contractor or agencies. Cost of damages if any, to life and property arising out of such violation of statutory regulations and BHEL instructions shall be borne by the contractor.

In case of a fatal or disabling injury accident to any person at construction sites due to the lapses by the contractor, the victim and/or his/her dependents shall be compensated by the contractor as per statutory requirements. However, if considered necessary, BHEL shall have the right to impose appropriate financial penalty on the contractor and recover the same from payments due to the contractor for suitably compensating the victim and/or his/her dependents. Before imposing any such penalty, appropriate enquiry shall be held by BHEL giving opportunity to the contractor to present his case.

In case of any damage to property by the contractor, BHEL shall have the right to recover cost of such damages from payments due to the contractor after holding an appropriate enquiry.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಹೆಚ್.ಎಂ. ಸ್ವಾಮೀಶ್ವರ / ರಾ.ಸಂ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ಸಹಾಯಕ ಮೇಲ್ವಿಚಾರಕರು  
K.A.RAVEENDRA, DY GENERAL MANAGER  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

In case of any delay in the completion of a job due to mishaps attributable to lapses by the contractor; BHEL shall have to recover cost of such delay from payments due to the contractor, after notifying suitably and giving him opportunity to present his case.

If the contractor fails to improve the standards of safety in its operation to the satisfaction of BHEL after being given a reasonable opportunity to do so; and/or if the contractor fails to take appropriate safety precautions or to provide necessary safety devices and equipment or to carry out instructions regarding safety issued by the authorized BHEL official, BHEL shall have the right to take corrective steps at the risk and cost of the contractor after giving a notice of not less than seven days indicating the steps that would be taken by BHEL.

The contractor shall submit report of all accidents, fires and property damage, dangerous occurrence to the authorized BHEL official immediately after such occurrence, but in any case not later than twelve hours of the occurrence. Such reports shall be furnished in the manner prescribed by BHEL. In addition, the contractor to the authorized BHEL official shall also submit periodic reports on safety from time to time as prescribed.

Before commencing the work, the contractor shall appoint/nominate a responsible officer to supervise implementation of all safety measures and liaison with his counterpart of BHEL.

If safety record of the contractor in execution of the awarded job is to the satisfaction of Safety Department of BHEL, issue of an appropriate certificate to recognize the safety performance of the contractor may be considered by BHEL after completion the job.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಎ.ಇ.ಎಸ್. ಸುರಕ್ಷತಾ ವಿಭಾಗ / ದಿ.ಸಿ.ಸಿ.  
ಕೆ.ಎ. ರವೀಂದ್ರ, ಉಪ ಸಹಾಯಕ ಮೇಲ್ವಿಚಾರಕರು  
K.A.RAVEENDRA, DY GENERAL MANAGER HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

## GENERAL

1. SCOPE OF WORK FOR MAINTENANCE OF BUILDINGS, ROADS, DRAINAGES, SUMPS, SEWER LINES, ED'S BUNGALOW, GUEST HOUSE, PUMPS, ELECTRICAL SYSTEMS, GARDENS & BSCH AT BHEL- EDN TOWNSHIP:

Sweeping of common staircase of all the blocks under occupation, temporary sheds, garages, cycle and scooter sheds, pump houses, ED Bungalow, Guest House, BSCH, internal roads, foot paths, all the rooms, staircase, corridors, kitchen, dining hall, recreation room in E.T. hostel and hall, toilets, corridors of community center and watering and maintaining the existing and new gardens, lawn, trees and plants etc. daily in the township and disposal of garbage in the Township as directed by Engineer-in-charge, washing these areas as and when required should also be taken care of. The toilet and the urinals attached to the temporary sheds should be cleaned daily with phenol, bleaching powder, vim powder and providing naphthalene balls wherever required. Cleaning of storm water drains including corporation drains, nearby open/underground sanitary pipes and other drains, platforms dustbins periodically and also as and when BWSSB sanitary lines and manholes get blocked, they should get it cleaned by coordinating with BWSSB officials and dispose off the debris as directed by the Engineer-in-charge. The contractor shall be fully responsible for keeping the township neat and clean.

(ii) PUMP OPERATION AND PLUMBING WORKS

The tanks of individual houses shall be cleaned by the contractor with bleaching powder, once a month or as directed by the Engineer-in-charge and the main overhead tank and the sump shall be cleaned once in three months or as directed by the engineer-in-charge with bleaching powder. The water at the ground level reservoir (sump) should be chlorinated as directed by the Engineer-in-charge

CONTRACTOR

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಮಾ.ಸಂ.  
 ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಮಾ.ಸಂ.  
 K.A.RAVEENDRA, DY. GENERAL MANAGER/HR  
 RHEL-FDN MYSORE ROAD, BANGALORE 560026

The minimum number of workers to be engaged shall be **3 Nos. (2 Nos. pump operators (SSW) and 1 Nos. skilled worker for plumbing repair** plus reserve for weekly offs and leave Reserve. All the three to be engaged shall be skilled in this line and pump operators shall be available in the premises (i.e. in two shifts) throughout year plus replacement such as leave reserve, weekly off & holiday off.

(iii) CARPENTARY REPAIR WORKS

This work involves attending rectification to the doors and windows fittings like hinges, tower bolts, stoppers (doors and windows) aldrops, mortise locks, replacement of glass panels, rectification to all shutters of doors and windows. All materials required for the above work will be provided free of cost by Township Maintenance Office.

The contractor has to engage **1 Nos. (SKILLED WORKER)** who has good and wide experience in carpentry repair works and shall be available in the township premises.

(iv) MASONRY REPAIR WORKS

This work involves attending rectification to the masonry works like arresting the roof leakages repairing of damaged plastering construction of boiler stands, platforms in the kitchen construction of dustbins. Repairing of leakage sanitary fittings, construction of thrush holds and day to day general maintenance of masonry works.

The contractor has to engage **1 Nos. (SKILLED WORKER)**

(v) ELECTRICAL MAINTENANCE IN THE TOWNSHIP

This work involves attending to such work as fuse of cells, rectification work in the appliances like switches, plug points etc. and electrical maintenance work at pumping stations, consumables like fuse wire, insulation tape etc. and necessary tools and plants required for the work shall be provided by BHEL.

The contractor has to engage **3 Nos. (SKILLED WORKER)**

The contractor has to engage **03 Person in skilled work category to carry out day today office related work (SKILLED WORKER)**

**Note: CONTRACTOR IS TO PROVIDE SUITABLE LEAVE RESERVE IN ALL CATEGORY FOR ABSENTISM.**

(Vi ) POWER SUPPLY

To restore power supply to individual quarters and other buildings in the event of power failure with necessary liaison with electricity authorities.

(Vii) STREET LIGHTING

To restore street lighting as and when bulbs are fused, if any, problem comes than necessary liaison with electricity authorities.

(Viii) QUARTERS, CAUVERY GUEST HOUSE, ED'S BUNGALOW, E.T's HOSTEL, COMMUNITY CENTER, RECHS DISPENSARY, BHCS etc.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಮಾ.ಸಂ.  
 ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಮಾ.ಸಂ.  
 K.A.RAVEENDRA, DY. GENERAL MANAGER/HR  
 BELFON, MYSORE ROAD, BANGALORE 560026

Necessary trouble shooting in the wiring and fixtures and corrective action in above said buildings, staircases car sheds etc. After trouble shooting for rectification, materials will be supplied by BHEL.

(IX) ELECTRICAL INSTALLATION FOR FACILITIES

(Bore wells, GLR, Car shed and Maintenance office)

Necessary trouble shooting in the distribution system, wiring, cables, starters, switches. After the trouble shooting for rectification/ replacement purposes materials like bulbs/tubes, switches, MCBs, cables, wires, starter parts, sockets, will be supplied by BHEL as and when required.

(X) EARTHING

(a) Periodical watering of earth pits

(b) To check and attend to the conditions of earth connections at the termination points.

The work shall be carried out through 3 Nos. of skilled persons two in the shift and the one in the general shift and shall be available in the township premises. The quoted rate shall include provision for four skilled person (i.e. in two shifts throughout year) plus replacement such as leave reserve for absenteeism, weekly off, holiday off.

(xi) SUPERVISORY & ADMINISTRATIVE RESPONSIBILITY:

Over all operations of Township and BSCH including work allocation, monitoring of all areas of operation covered in the contract.

2. The contractor is to note that the age of the personnel deployed under this contract shall not exceed **60 years** as on date of commencement of contract. During execution period of contract suitable replacement for personnel crossing 60 years of age shall be provided in consultation with contract issuing officer /Township in charge.

3. The security deposit deposited by the contractor will be forfeited and credited to BHEL, in event of breach of any of the terms and conditions of this contract by the contractor.

4. The security deposit (50%) shall be released by BHEL on the total completion of the work as per contract terms, remaining 50% of security deposit shall be released subject to the stipulation in our GCC.

5.. The management of BHEL shall have the right to withhold payment of, or make recoveries from claims due to the contractor in respect of any loss or damage caused or occasioned in respect of the properties of BHEL under the terms and conditions of this arrangement or any payment necessitated due to the infringement of any statutory obligations by the contractor.

6. The contractor shall not transfer or submit the work to anyone without the prior written approval of BHEL. The contractor shall either by himself or through a competent agent approved by BHEL authorities, perform the said work.

7. The contractor or his authorized agent approved by BHEL shall be in attendance in BHEL premises during all working hours for supervising the work. For any negligence of the service employed by the contractor or for any loss or damage caused or occasioned by himself, his agents or workmen in respect of the property of BHEL, the contractor shall be personally responsible and shall make good the loss forthwith.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು /ದಿನಾ.ಸಂ.  
ಬಿ.ಇ.ಇ. ಸಂಸ್ಥಾನ, ೩ನೇ ಮಹಾಕವಿರೋಡ್/ಬೆಂಗಳೂರು.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

8. Increase in costs due to new statutory levies under the central or state act or enhancement of such existing levies, wages, Ex-gratia, PF, ESI etc., due to statutory ground time to time subsequent to tendering, shall be met by BHEL.

9. Whether under the contract any sum of money shall be recovered from or payable by the contractor, the same shall be paid by the contractor on demand such amount may also be deducted from any sum the due or from any sum which at any time there after becomes due to the contractor under his contract or under any other contract or from his security deposit, in respect of this work or in respect of any other works.

10. If the management of BHEL engages workers complete any part or whole of the work as per this contract for any period due to failure of the contract or to engage adequate number of workers. He has to reimburse to the management of BHEL, the extra cost involved on this account. The extra cost of engaging such workmen by BHEL will be reckoned at the rate of as per Minimum Wages Act for purpose of recovery from the contractor.

11. Without prejudice of any rights or remedies under this agreement if the contractor dies, the BHEL authorities shall have the right to terminate this agreement without any liability whatsoever as regards enlistment of the work for the balance contract period after the death of the contractor

#### **Wages:**

12. The wages should be paid by the successful contractor to the security personnel deployed at BHEL-EDN Township **on or before 7<sup>th</sup> of every month** without fail in the presence of the authorized personnel of BHEL. The wages to the security personnel should not be tied up with clearing of contractor's monthly bill by BHEL.

13. Any revision of wages as per Karnataka State minimum wages and approved by BHEL notified time to time during execution of contract shall be implemented which is reimbursable to contractor by BHEL

14. The Contractors should pay Bonus to the security personnel as applicable as per Payment of Bonus Act 1965 & The Bonus Amendment Act, 2015

15. Exact amount of wages to be remitted to ESI & PF authorities in respect of workmen engaged for the above & the details of amounts remitted towards their PF & ESI for each month to be enclosed.

16. The contractor shall apply & obtain license under the **contract labour (R & A) act 1970** and comply with the relevant provision of this act, in respect of the labour employed by him for executing this contract. The contractor shall furnish necessary returns to the authority through the principal employer.

#### **Statutory**

18. The contractor shall comply with the provisions of the workmen's compensation act 1923, the payment of the wages act 1936, Factory Act, Minimum Wages Act 1948. Employment of Children Act 1938, Employer's liability act 1938, industrial disputes act 1947, & other acts central or states that may be applicable to him. He shall be liable to pay all such sum, or sums that may become payable as contribution, compensation, penalty, fine or otherwise, which the provision of the said acts, to or on behalf of any workmen employed by the contractor by an authority empowered under the relevant act. Any cost incurred by the management of BHEL in connection with any claim or proceedings under the said acts or in respect of loss, injury or improper performance of this contract

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಸಹಾಯಕ ಮುಖ್ಯಸ್ಥರು / ಡಿ.ಎಂ.ಸಿ.  
ಬಿ.ಇ.ಎಸ್.ಎಸ್. ಉಪ ಸಹಾಯಕ ಮುಖ್ಯಸ್ಥರು/ಬಿ.ಇ.ಎಸ್.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

by the contractor, is workmen, servant and any money which may become payable to the management of BHEL as aforesaid shall be deemed to be deducted by the management of BHEL from any money due or accruing to the contractor by the management of BHEL or may be recovered by the management of BHEL from the contractor in the other manner.

19. The contractor should take independent code numbers under EPF act 1952 and ESI Act 1948 and shall cover his workmen under the employees' provident fund schemes and employees' state insurance act 1948 & show proof of payment of subscriptions/contributions to the concerned authorities. Both in respect of ESI/EPF the contractor shall obtain necessary declaration forms from his employees & obtain individual insurance and PF numbers & shall furnish to the company necessary proofs for having made remittance of ESI & PF contributions in respect of all contract laborers engaged by him.

20(a). As regards Employees State Insurance Act, the contractor shall submit Photostat copies of the challans of remittance of the contributions (both the employee's contributions and his own contribution there on) to the ESI corporation in respect of the employees engaged in BHEL by him for this work for the relevant period before any payment is released by BHEL.

20(b). **The contractor shall mandatorily obtain suitable/ required workmen compensation insurance/policy cover to all his workers who are not covered under ESI act, to ensure employees compensation and accidental cover as may be applicable. A documentary proof for the same shall be submitted to BHEL within 15 days of commencement of work. The contractor shall also enclose along with his monthly bill, a valid documentary proof for having taken workmen compensation insurance/policy for his workers who are not covered under ESI act. These documents are necessary for processing the bills.**

20 (c) The Insurance premium paid by the contractor to cover **workers who are not covered under ESI Act** shall be reimbursed to the extent to 4.75% of Basic+ HRA restricted to Rs.21000/- OR Workmen compensation policy/ EC Policy Cost whichever is less on submission of documentary proof.

**If the contractor fails to produce a proof of having taken such an insurance to cover his workmen, Half (1/2%) shall be deducted for every running bill.** However, the contractor shall be fully responsible for all the consequences arising out of such default. This may also be read with clause 2.8 of BHEL GCC.

21. The contractor shall comply with the provisions of Employees' Provident Fund and miscellaneous provisions act 1952 and rules, regulations and other orders issued there under. He as an employer shall be liable to pay employer's contribution/ deductions towards PF under the PF act in respect of all labour employed by him for the execution of the contract in accordance with the provision of the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 as amended from time to time. For this purpose, he shall indicate the code number obtained from the Regional Provident Fund Commissioner or he should obtain a code number if he has not and produce the Photostat copy of the challan receipt of monthly remittance of the contribution made by him to the commissioner. Final payment due to him will be released only on production of a "no due certificate" from the Regional Provident Fund Commissioner. He shall also furnish such returns as are due, under the Act, to be sent to the appropriate authorities through the Principal Employer."

22. The BHEL General Conditions of contract shall also apply to this work except to the extent modified in these conditions. The contractor shall scrutinize the GCC available in BHEL- EDN and acquaint himself with provisions thereof to the satisfaction.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜನರಲ್ ಮ್ಯಾನೇಜರ್ /ದಿನಾ.ಸಂ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜನರಲ್ ಮ್ಯಾನೇಜರ್ /ದಿನಾ.ಸಂ.  
K.A.RAVEENDRA, DY GENERAL MANAGER/RHR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

**23. This contract of 01 year is subject to the extension at the option & discretion of the management of BHEL.**

24. The management of BHEL shall be at liberty to terminate the contract by issuing a month's notice to the contractor without assigning any reason what so ever. As regards unsatisfactory performance or non-compliance with any of the terms & conditions of the contract by the contractor, the management of the BHEL shall have the right to terminate the contract forthwith without notice & rearrange the balance work through other agencies at the risk and cost of the contractor & under such circumstances, the security deposit paid by the contractor shall stand forfeited.

25. Tenderers shall submit an up to date solvency certificates, from their bankers (scheduled Bank) and up to date income tax clearance certificate & work experience certificate.

26. The contractor shall follow such, Act, rules & regulations of the state/central Govt. that are in force and that may be framed from time to time. BHEL shall not be responsible for any infringement of the various statutes in force by the contractor.

27. The contractor shall take, at his own cost the necessary license in respect of this work. The expenses in completing the formalities in executing the agreement including execution on stamp paper will also be met by the contractor.

28. Any additional items of work nor covered by the contract or change in the frequency of cleaning work in excess of 110% of the agreed area or frequency has to be carried out by the contractor at a rate agreed by mutual discussion between the contractor and the Engineer-in-charge.

29. Statutory Deduction towards income tax will be made as per rules. Income Tax will be deducted in every monthly bill payable to contractor.

30. Final payment due to the contractor will be released only on production of 'No due certificate' from the regional provident fund commissioner and ESI authorities. The contractors also to furnish such returns as are due under the Act to be sent to the appropriate authorities through BHEL as principal employer.

31. Clearance for statutory requirements like ESI and PF contributions and other relevant documents pertaining to this contract should to be obtained from Welfare (HR) department every month for release of payment.

**32. REVERSE AUCTION/PRICE BID OPENING:**

- BHEL reserves the right to go for reverse auction at any point of time before opening of Price Bid.
- Bids with non-acceptance of reverse auction will be liable for rejection.
- Opening of Price Bid at discretion of BHEL.
- BHEL shall be at liberty to cancel the tender at any time, before ordering, without assigning any reason.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜನರಲ್ ಮ್ಯಾನೇಜರ್ / ಡಿ.ಎಂ.ಸಿ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜನರಲ್ ಮ್ಯಾನೇಜರ್ / ಡಿ.ಎಂ.ಸಿ.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

**LIST OF WORKERS**

SL.N O	LABOUR CATEGORY	DESIGNATION	Total Manpower
01	Unskilled Workers (USW)	SWEEPERS	12+01(LR)
02	Semi-Skilled Worker (SSW)	Pump Operator	02
03	Skilled Workers (SW)	For repair work & Office related work	09
		<b>Total</b>	<b>23+01(LR)</b>

**Note:**

- (1) THE CONTRACTOR QUOTING FOR THIS TENDER SHALL AGREE TO SUPPLY ADDITIONAL MANPOWER OR REDUCTION IN THE MANPOWER OF DIFFERENT CATEGORY IF REQUIRED BY THE COMPANY BASED ON THE WORKLOAD ON COMMENCEMENT / DURING EXECUTION OF THE CONTRACT WITHOUT ALTERING ANY TERMS & CONDITION OF THIS CONTRACT AND THE RATE.
- (2) CONTRACTOR IS TO PROVIDE SUITABLE LEAVE RESERVE IN ALL CATEGORY FOR ABSENTISM

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಮಹಾನ್ವಯಕರು / ಡಿ.ಎಂ.ಸಿ.  
 ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ಮಹಾನ್ವಯಕರು/ಎಂ.ಎಂ.  
 K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

SCOPE OF WORK OF MAINTENANCE WORK TO BE DONE TO THE FOLLOWING BUILDINGS:

1. 'A' Type quarters : 18 Blocks under occupation  
(8 units in each block)
2. 'B' Type quarters : 5 Blocks under occupation  
(8 units in each block)
3. 'C' Type quarters : 4 Blocks under occupation  
(6 units in each block)
4. 'D' Type quarters : 1 Block under occupation  
(6 units in each block)
5. 'E' type quarters block : 2 Houses under occupation  
(Individual bungalow)
6. Engineer's Trainees Hostel :1 Block of 40 rooms under Occupation.
7. Community Center :1 No.
8. Pump House :6 Nos.
9. Car garages :6 Nos.
10. Car parking shed : 2 Nos.
11. Scooter parking shed :2 Nos.
12. Overhead tank : 1 No.
13. Ground level reservoir : 2 Nos.
14. Civil office :1 No.
15. Cauvery Guest House : 1 No.
16. ED's Bungalow :1 No.
17. BHEL Samskruthi Community Hall (BSCH): 1No.
18. Cleaning of overhead tanks of all buildings
19. BHEL-EDN Quarters at Shrikhe Apartments in Kengeri.: 45 Nos

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಶಿ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಎ.ಎಸ್. ಸ್ವಾಮೀಶ್ವರ /ದಿನಾ.ಸಂ.  
ಬಿ.ಎ.ಎ. ರವೀಂದ್ರ, ಡಿ.ಎಂ.ಎಸ್.ಎಸ್.ಎಸ್.ಎಸ್.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

### GENERAL INSTRUCTIONS FOR CONTRACTORS

1. Cleaning of common staircase of all the blocks ET's Hostel, Community Hall, ED's Bungalow, BSCH, Temporary shed, garages, cycle & scooter shed, Pump houses, internal roads, foot path, open drainages, chajjas, roof terraces etc. disposal of garbage in Township area (earmarked for dumping).
2. The contractor has to bring listed consumables materials on monthly basis for cleaning purpose.
3. The contractor shall use equipment for cleaning and to attend the Repair work.
4. As and when unforeseen, miscellaneous work arises the contractor will have to carry out such work with his existing workers.
5. For the works mentioned in schedule, minimum staff will have to be deployed in various shifts as directed by the Engineer –in – charge.
6. The contractor is also required to make monthly payment through bank to the labours engaged by him on or before 7<sup>th</sup> of every month without linking the receipt of payment from BHEL.
7. Minimum number of workers as indicated in tender schedule should be maintained.
8. Spare parts for plumbing works and sanitary works like pipes, bends, wash basin, water closets, sinks, cement etc. will be supplied departmentally free of cost at the township stores.
9. The contractor shall abide by the Karnataka Factory Rules, Factories Act etc., Contract labour Regulations etc. as amended from time to time.
10. All the works except pump operation and electrical maintenance shall be engaged in normal working hours between 7:30 AM to 4:30 PM which includes half an hour lunch break. The work should go on all 6 days in a week. Pump operators and Electricians shall be engaged in shifts to maintain water supply and electrical system without interruption. Contractor has to engage the reliever on weekly off, holidays and on leave period as per Labour Acts.
11. The contractor or his representative should be available in the township to control his workers and take down instructions from the Engineer-in-charge.
12. In the event of any damage to the plant and machinery, equipment, tools or the exiting building, structure etc. in the execution of work, the cost of repairing the same including the cost of replacement if any shall be recovered from the contractor.
13. The workers and the staff of the contractor working in the premises will have to be maintained with proper discipline. The contractor will provide his workers with proper safety appliances and equipment and BHEL shall not be responsible for accidents and injuries caused to his labors during the course of their work.
14. For working in the township, the workmen and supervisory staff of the contractor shall obtain entry passes issued by the security department of BHEL.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಎ.ಎಸ್. ಸ್ವಾಮೀಶ್ವರ / ಡಿ.ಎಂ.ಸಿ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಎಂ.ಸಿ. ಸಹಾಯಕ ಮೇಲ್ವಿಚಾರಕರು  
K.A.RAVEENDRA, D.Y. GENERAL MANAGER  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

**NOTE**

1. The contractor should note that the Minimum Wages are as under:

Sl. No.	Category	Minimum wage per day per person
I.	Unskilled worker	Rs.618.57/day per each person
II.	Semi-Skilled Worker	Rs.682.36/day per each person
III.	Skilled Worker	Rs.746.77/day per each person

(Workers are also eligible for other allowances such as, Washing Allowance @ Rs.125/- per month etc. as per BHEL norms)

(2) The revised rates of minimum wages, if any, shall be implemented during contract period & same will be reimbursed to contractor on submission of relevant document for disbursement of wages to worker.

(3) The Payment of attendance Bonus & Travelling Allowance is deferred at the time of tendering and may be included for payment to contract labor once as approved /notified by BHEL competent authority during execution of contract and the same will be loaded in contract and shall be reimbursed to contractor.

(4) Note: CONTRACTOR IS TO PROVIDE SUITABLE LEAVE RESERVE IN ALL CATEGORY FOR ABSENTISM

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಹೆ.ಎ.ಎಸ್. ಸಾಮಾನ್ಯ ನಿರ್ವಹಣಾಧಿಕಾರಿ /ದಿನಾ.ಸಂ.  
 ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ಸಾಮಾನ್ಯ ನಿರ್ವಹಣಾಧಿಕಾರಿ/ಸಂ.ಸಂ.  
 K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

## (FIXED WAGES)

## 2. Part 'A' &amp; 'B' Wages &amp; statutory payment (Township)

Sl. No.	Labour Category	No.of Workers	No. of Days	No. of PH	No. of EL	Total No. of days	Wages per day	Total wages (A)	Days eligible for Atnd.bonus (Exclgng 12 days PH)	Attendance bonus @ Rs. 10.00/ Day (B)	Travelling Allowance.Rs. 40.00/Day (C)	Washing Allowance @ Rs.125/month (D)	Total (A)+(B)+(C)+(D)
1	Unskilled Workers (USW)											12+01 LR=13	
	a) House Keeper/Cleaners-12 no.	12	301	12	15	3936	618.57	2434691.52	0	0.00	0.00	19500	2454191.52
2	Semi-Skilled Workers (SSW)												
	(a) Pump Operator-2No.	2	312	12	15	678	682.36	462640.08	0	0.00	0.00	3000	465640.08
		2	52	0	0	104	682.36	70965.44	0	0.00	0.00	0	70965.44
3	Skilled Workers (SW)-9	1	301	12	15	328	746.77	244940.56	0	0.00	0.00	1500	246440.56
		1	301	12	15	328	746.77	244940.56	0	0.00	0.00	1500	246440.56
		2	312	12	15	678	746.77	506310.06	0	0.00	0.00	3000	509310.06
		1	301	12	15	328	746.77	244940.56	0	0.00	0.00	1500	246440.56
		1	301	12	15	328	746.77	244940.56	0	0.00	0.00	1500	246440.56
		1	301	12	15	328	746.77	244940.56	0	0.00	0.00	1500	246440.56
		1	301	12	15	328	746.77	244940.56	0	0.00	0.00	1500	246440.56
		1	301	12	15	328	746.77	244940.56	0	0.00	0.00	1500	246440.56
		1	301	12	15	328	746.77	244940.56	0	0.00	0.00	1500	246440.56
TOTAL	23	3084	120	150	7692		5189191.02		0.00	0.00	36000	2770999.50	
Total(E)							5189191.02	Total(F)					5225191.02
PART-B: Statutory Charges													
									Elwages				
Sl. No.	Description of Item	Rate	Total (A)+(B) (E) (excluding EL enclashment)		Wages for Bonus	Statutory Charges			No. of person	no.of EL	Total no. of EL enclashment	wage rate	Total EL enclashment
1	P.F+P.F Admn Charges	13.00%	495563.67			644353.28		USW	12	15	180	618.57	111342.6
2	ESI	3.25%		4992563.67		162258.32		SSW	2	15	30	682.36	20470.8
3	Ex-gratia (Bonus) (Basic +VDA)*8.33%	8.33%			5189191.02	432259.61		SK	9	15	135	746.77	100813.95
4	TOTAL					1238871.21			23				233627.35
01. LEAVE RESERVE (USW)													

ABSTRACT	Amount
PART-A TOTAL WAGES	5225191.02
PART-B TOTAL STATUTORY PAYMT	1238871.21
TOTAL	6464062.23

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬೆಂಗಳೂರು ಮೈಸೂರು ರಸ್ತೆ / ದಿ.ಎ.ಸಿ.  
 ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಎ.ಸಿ. ಮಹಾಸಂಸ್ಥಾಪಕ/ಸಹ.ಸಂ.  
 K.A.RAVEENDRA, DY GENERAL MANAGER  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

FORM OF TENDER

Having examined the invitation to bid, Instructions to Bidder, General conditions of contract, special conditions, specifications, tender schedule, contract drawings and other documents for the above work, we the undersigned, offer to construct, erect complete and maintain the whole of the said in conformity with the said bid documents on the terms and conditions and under the provisions set out or called for in the contract documents at the rates listed in the schedule of unit prices or else wherein the contract documents.

We undertake if our bid is accepted, to commence the works within 7 days from the date of issue of award and to complete and delivery the whole of the works comprised in the contract as per the time schedule agreed to the contract document.

We agree to abide by this bid for the period of three months from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before expiry of the period.

Until and unless a formal agreement is prepared and executed this bid, together with your award thereof shall constitute a binding contract between us.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಹೆ.ಎಲ್.ಎಸ್. ಸಂಸ್ಥೆಯ ಸಹಾಯಕ ನಿರ್ದೇಶಕರು / ಡಿ.ಎಂ.ಸಿ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಎಂ.ಸಿ. ಸಹಾಯಕ ನಿರ್ದೇಶಕರು / ಡಿ.ಎಂ.ಸಿ.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

**CLAUSE 2.18 OF GENERAL CONDITIONS OF CONTRACT****ARBITRATION:**

Except where otherwise provided for in the contract all questions and disputes relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the sole arbitration of the Executive Director/General Manager of BHEL and if the Executive Director/General Manager is unable or unwilling to act to the sole Arbitration of some other person appointed by the Executive Director / General manager willing to act as such Arbitrator. There will be no objection if the arbitrator so appointed an employee of BHEL or of BHEL an employee of any other unit is and that he had to deal with the matters to which the contract relates and that in the course of its duties as such he had expressed views on all or any of the matters in dispute or difference. The Arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason, such Executive Director / General Manager as aforesaid at the time of such transfer vacation of office or inability to act, shall appoint another person to act as arbitrator in accordance with the terms of the contract. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor. It is also a term of this contract that no person other than a person appointed by such Executive Director/General Manager or an employee appointed as arbitrator as aforesaid should act as arbitrator and the arbitrator shall give reasons for the award.

Subject as aforesaid the provision of the Arbitration Act, 1940 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause.

It is a term of a contract that the party invoking arbitration shall specify the depute or disputes to be referred to arbitration under this clause together with the amount or amounts claimed in respect of each such dispute.

The arbitrator(s) may from time to time with consent of the parties extend the time, for making the publishing the award.

The work under the contract shall, if reasonably possible, continue during the arbitration proceeding and no payment due or payable to the contractor shall be withheld on account of such proceedings.

The arbitrator shall be deemed to have entered on the reference on the date he issued notice to both the parties fixing the date of the hearing.

The arbitrator shall give a separate speaking award in respect of each dispute or difference referred to him.

The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.

The award of the arbitrator shall be final, conclusive and binding on all parties to this contract.

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜೆ.ಎಂ.ಎಸ್. / ಡಿ.ಜೆ.ಎಂ.ಎಸ್.  
 ಕೆ.ಎ.ರವೀಂದ್ರ, ಡಿ.ಜೆ.ಎಂ.ಎಸ್. / ಡಿ.ಜೆ.ಎಂ.ಎಸ್.  
 K.A. RAVEENDRA, DY. GENERAL MANAGER  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

**ANNEXURE –I****GSTN requirements**

	GSTN requirements	Compliance YES / NO	Remarks, if any
<b>(A)</b>	<b>QUOTATION:</b>		
1.	Supplier registered under GST & GSTIN registration number submitted along with tender		
2.	If existing dealers, to be confirmed for migration to GSTIN & GSTIN registration number		
3.	If the supplier is below the threshold limit, viz Rs.20. lacs as per existing provisions, then a declaration to be obtained to that effect along with copy of accounts confirming that the supplier is below the threshold limit, failing which the supplier will be treated as an Unregistered dealer (URD) for which tax is payable on reverse charge (RCM) by BHEL.		
4.	If the supplier is above the threshold & is yet not registered, GST is payable by BHEL on reverse charge basis.		
5.	All registered suppliers submitting the quote shall mandatorily mention Service Accounting code ( SAC ) relevant for the service quoted.		
6.	<b>GST rates.....% are quoted as per the service for which SAC is mapped Please mention GST rate applicable &amp; quoted</b>		
<b>(B)</b>	<b>INVOICING :</b>		
7.	Invoice should contain all particulars as per invoice Rules and should include the GST registration number (GSTIN) , service accounting code (SAC) apart from all other details mentioned.		
8.	In case GST is payable on reverse charge (RCM) invoice should mention that tax is payable on reverse charge		
9.	If service is eligible for credit, then all conditions relating to uploading the invoice in the GSTN portal, tax remittance, return uploading, matching of input credit etc, to be complied with for availing credit.		
10.	If the Supplier is not registered, then tax is payable on Reverse charge & will be to the account of the supplier		
11.	For any deficiency in services, where a recovery is made / adjusted in supplier bills, the supplier has to raise a credit note on BHEL & upload in GSTN portal. All above rules applicable for invoice also apply for credit note.		

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಹೆಚ್.ಎಸ್. ಸ್ವಾಮೀಶ್ವರ / ರಾ.ಸಂ.  
 ವಿ.ಆ. ಸಲೀಮ್, ಇವರ ಅಧಿಕಾರವಹಾರ/ಸಹಿ.  
 K.A.RAVEENDRA, D.Y. GENERAL MANAGER/HR  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560028.



**ANNEXURE –III****ELECTRONIC FUNDS TRANSFER (EFT) OR  
PAYLINK DIRECT CREDIT FORM**

Please Fill Up the form in CAPITAL LETTERS only:

TYPE OF REQUEST (Tick one): CREATE \_\_\_\_\_ CHANGE: \_\_\_\_\_

BHEL Vendor/Supplier Code:

Company Name:

Permanent account

Number(PAN):

Address:


CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

PIN CODE: \_\_\_\_\_

Contact Person(s)

Telephone No:

Fax No:

E-Mail-Id:


Sl.No.		
01	Bank Name:	
02	Bank Address:	
03	Bank Telephone No:	
04	Bank Account no	
05	Account Type: Saving/Cash Credit	
06	9 Digit Code Number of Bank and branch Appearing on MICR cheque issued by Bank	
07	Bank Swift Code (applicable for EFT only)	
08	Bank IFSC Code(applicable for RTGS)	
09	Bank IFSC Code (applicable for NEFT)	

I certify that the particulars given above are true, correct and complete and that I, as a representative for the above named Company, hereby authorize BHEL-EDN, Bangalore to electronically deposit payments to the designated bank account. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL/Transferring Bank responsible. This authority remains in full force until BHEL - EDN Bangalore receives written notification requesting a change or cancellation.

**CONTRACTOR**

(Signature with Official Seal)

**EMPLOYER**

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಎ.ಎಸ್. ಸ್ವಾಮೀಶ್ವರ / ದಿನಾ.ಸಂ.  
 ವಿ.ಆ. ಸಲೀಮ್, ೨೪ ಸಹಾಯಕನಗರ/ಬಾ.ಸಂ.  
 K.A.RAVEENDRA, D.Y. GENERAL MANAGER  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

Cont'd...2

I have read the contents of the covering letter and agree to discharge the responsibility expected of me as a participant under ECS/EFT.

Date:

Authorized Signatory:  
Designation:

Telephone No. with STD Code

Company seal

#### BANK CERTIFICATE

We certify that \_\_\_\_\_ has an Account No \_\_\_\_\_ with us and we confirm that the bank details given above are correct as per our records.

Date:

Place:

(.....)

Signature

Please return completed from along with a blank cancelled cheque or photocopy thereof to:  
Bharat Heavy Electricals Ltd.,

Attn:  
Electronics Division, Mysore Road,  
BANGALORE -560026

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಹೆ.ಎ.ಇ.ಎಲ್. ಮೈಸೂರು ರಸ್ತೆ / ಬೆಂಗಳೂರು.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು/ಸಹ.ನಿರ್ದೇಶಕರು  
K.A.RAVEENDRA, DY GENERAL MANAGER  
BHEL-EDN, MYSORE ROAD, BANGALORE-560026.

**Part – II**

**PRICE BID**

(To be submitted in a separate sealed cover)

**NAME OF WORK:** MAINTENANCE OF BUILDINGS, ROADS, DRAINAGES, SUMPS, SEWER LINES, ED'S BUNGALOW, GUEST HOUSE, PUMPS, ELECTRICAL SYSTEMS, GARDENS & BSCH AT BHEL- EDN TOWNSHIP.

**Total: 07pages**

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬಿ.ಹೆ.ಎ.ಎಸ್. ಸ್ವಾಮ್ಯಾಧಾರಿ / ದಿನಾ.ಸಂ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ಸಹಾಯಕನಿರ್ದೇಶಕರು/ಆರ್.ಎಂ.  
K.A.RAVEENDRA, DY GENERAL MANAGER/HR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.

## SCHEDULE

SL.NO.	Description of work	Qty./Unit	Rate Rs. Ps.	Amount Rs. Ps.
Part-A	Maintenance of buildings, staircase/ balcony sweeping (common areas), cleaning of overhead tank, ground level reservoirs etc. including mason, plumbing, carpentry, electrical maintenance work.			
	<b><u>Labor wages for 23 nos.</u></b>			
	FIXED CHARGES:			
	<u>Unskilled workers (Total-12 Nos.) :</u>			
	Sweepers - 12 persons	328 days/person		
	Leave reserve -01 Person			
	<u>Semi-skilled workers (Total-02 Nos.)</u>			
	(Pump operators) - 02 persons	328 days/person 65 days/person		
	<u>Skilled workers (Total-09 Nos.):</u>			
		328 days/person 328 days/person 339 days/Person 339 Days/Person 328 days/person  328 days/person 328 days/person 328days/person 328 days/person		
	<b>TOTAL</b>			

**(2) CONRACTOR IS TO PROVIDE SUITABLE LEAVE RESERVE IN ALL CATEGORY FOR ABSENTISM**

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ಮಹಾಪ್ರबंधಕರು / ಮಾ.ಸಂ  
ಕೆ.ಆ.ರವೀಂದ್ರ, ಉಪ ಮಹಾಪ್ರबंधಕರು / ಮಾ.ಸಂ  
K.A.RAVEENDRA, DY. GENERAL MANAGER/HF  
RHEI-EDN, MYSORE ROAD, BANGALORE-560028

## Annexure-II

SL.NO.	Description of work	Qty./Unit	Rate Rs.      Ps.	Amount Rs.      Ps.
<b>Part-B</b>	<b><u>Statutory cost on Labor wages only</u></b> <b><u>FIXED CHARGES</u></b>			
1.	ESI @ 3.25%		... NOT TO BE QUOTED ...	... NOT TO BE QUOTED ...
2.	PF and P.F. Administration charges @ 13.00%			
3.	Bonus @ 8.33% as per Bonus amendment act 2015			
<b>Total</b>				

**NOTE:**

1. Prevailing minimum wages are as:  
  
USW– Rs.618.57/day, SSW– Rs.682.36/day, SW-Rs.746.77/day,
2. Payment to the labours shall be paid on 7<sup>th</sup> of every month.
3. The challans and other documents with regard to ESI/PF should be submitted along with your monthly bill.
4. Payment will be made only for the actual man days deployed on actual wages inclusive of statutory payment.
5. Contractor is to quote his profit/service charges in percentage on total wages (Labour wages & statutory cost)
6. GST .....% as applicable in line with your offer

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶನ ವ್ಯವಸ್ಥಾಪಕರು / ಮಾ.ಸಂ.  
 ಕೆ.ಆರ್.ಎನ್.ಒಂಡ್ರಾ, ಉಪ ಮಹಾಪ್ರಬಂಧಕ/ಮಾ.ಸಂ.  
 K.A.RAVEENDRA, DY. GENERAL MANAGER/HR  
 BHEL-EDN, MYSORE ROAD, BANGALORE-560026



## Annexure-IV

<b><u>PART-D. MATERIALS FOR GARDEN MAINTENANCE WORKS</u></b>					
<b>SI No</b>	<b>MATERIAL DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>RATE Rs.</b>	<b>AMOUNT Rs.</b>
1	PVC Hose Pipe (Braided) 1" Diameter of good quality	175	Mtrs.	NOT TO QUOTE	NOT TO QUOTE
2	Red earth	4	Tractor load	NOT TO QUOTE	NOT TO QUOTE
3	Cowdung Manure	4	Tractor load	NOT TO QUOTE	NOT TO QUOTE
4	TOTAL			NOT TO QUOTE	NOT TO QUOTE
Note :					
(a) The Brand & Specification of above item as approved by the Engineer -in-charge					
(b) The above quantity is annual requirement.					

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಮಾ.ಸಂ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ಉಪ ನಿರ್ದೇಶಕರು / ಮಾ.ಸಂ.  
K.A.RAVEENDRA, DY. GENERAL MANAGER/HR  
RHEI-EDN, MYSORE ROAD, BANGALORE 560022



**Price Schedule****(Contractor should quote in percentage)**

**NAME OF WORK:** Maintenance of buildings, roads, drainages, sumps, sewer lines, ED's bungalow, guest house, pumps, electrical systems, gardens & BSCH at BHEL- EDN- Township.

SL.NO.	Description of work	Contractor's profit/ Service charge (in percentage)
01	Contractor's Profit/ Service Charge to carry out the work as per scope of work given in the tender. (To be quoted in percentage on the total labour wages and statutory cost).	-----%
02	GST rate to be quoted in percentage	GST @ .....%

ABSTRACT			
SL.NO.	DESCRIPTION OF SCHEDULE		TOTAL AMOUNT RS. PS.
1	PART-A	LABOUR WAGES (Fixed charges)	5225191.02
2	PART-B	STATUATORY COST (Fixed Charges)	1238871.21
3	TOTAL- (A)		<b>6464062.23</b>
4	PART-C	MATERIAL CHOOSEN TO BE SUPPLIED BY CONTRACTOR (TO ENTER BASIC PRICE ONLY)	
5	PART-D	GARDEN MATERIAL COST (CONTRACTOR TO ENTER BASIC PRICE ONLY)	
6	PART-E	SAFETY ITEM COST (FIXED BASIC CHARGES NOT BE QUOTED )	42392.50
7	TOTAL MATERIAL PORTION - (SL.NO 4+5+6)		
8	CONTRACTOR PROFIT ON TOTAL (On SL.no..3) ( CONTRACTOR IS TO QUOTE)		... .%
9	TOTAL - (SL.NO.3+7+8)		
10	GST ON TOTAL SL.NO. 9 ( CONTRACTOR IS TO QUOTE)		.....%
11	GRAND TOTAL (SL.NO. 10+11)		

AMOUNT IN WORDS: Rs.....

CONTRACTOR  
SIGNATURE WITH SEAL

CONTRACTOR

(Signature with Official Seal)

EMPLOYER

ಕೆ.ಎ.ರವೀಂದ್ರ, ಬೆಂಗಳೂರು ಮೈಸೂರು ರಸ್ತೆ / ದೂ.ಸಂ.  
ಕೆ.ಎ.ರವೀಂದ್ರ, ೨೫ ಅಣ್ಣಾಪುರಮ್/ಬೆಂಗಳೂರು.  
K.A.RAVEENDRA, DY GENERAL MANAGER/RHR  
BHEL-EDN, MYSORE ROAD, BANGALORE-560028.