



ભારત્ હેવી ઇલેક્ટ્રિકલ્સ લિમિટેડ  
BHARAT HEAVY ELECTRICAL LIMITED  
(A GOVERNMENT OF INDIA UNDERTAKING)  
ELECTRONICS DIVISION  
P.B. NO.: 2606, MYSORE ROAD, BANGALORE-560 026.

## NOTICE INVITING TENDER (NIT)

### SINGLE PART OPEN TENDER

TENDER REF NO: CE/ES/2019-20/02/NTPC-GDR-MS/GGM dated 17/12/2019

Name of Work: **Shifting of Store Materials**  
At  
**BHEL EDN Site Office,**  
**2 x800 MW Thermal Power Plant**  
**NTPC-Gadarwara**  
Dist: Narsinghpur, Madhya Pradesh

NIT No. : CE/ES/2019-20/02/NTPC-GDR-MS/GGM Date: 17-12-2019

**Scope of Work:-** Materials shifting from Store and Office as per instructions of site engineers and restacking at designated locations safely inside the campus in a manner so that same can be handled smoothly by BHEL.

**BHEL EDN GST NO: 29AAACB4146P1ZB**

**TENDER DOCUMENT TO BE DOWNLOADED FROM WEBSITES, [www.bhel.com](http://www.bhel.com),  
[www.eprocure.in](http://www.eprocure.in)**

All corrigendum, addendum, amendments, time extensions, clarifications, etc. (if any) to the tender will be hosted on [www.bhel.com](http://www.bhel.com), [www.eprocure.in](http://www.eprocure.in) websites only. Bidders should regularly visit websites to keep themselves updated.

Total Number of pages including Cover page. 15

**Bid Due Date: 27/12/2019, 13:00 Hrs (IST)**  
**Date & Time of Bid Opening: 27/12/2019, 13:30 Hrs. (IST)**

### IMPORTANT NOTE

BIDDER IS ADVISED TO CHECK AND ENSURE COMPLETION OF ALL PAGES OF TENDER DOCUMENT AND REPORT ANY DISCREPANCIES TIMELY FOR CORRECTIVE ACTION, TO THE ISSUING AUTHORITY, BEFORE THE BIDS ARE SUBMITTED. PRINTED COPY OF TENDER DOCUMENT COMPLETE IN ALL RESPECT MUST BE SUBMITTED BACK AS PART OF THE BID WITHOUT WHICH THE SAME IS LIABLE TO BE REJECTED BY BHEL



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Due date: 27/12/2019

Sealed offers under Single part bid system are invited from competent contractors for undertaking the following work as per detailed schedule of work given in Tender Documents. No sale of Bid documents will be done. The Bidder shall download the Bid document from website: [www.bhel.com](http://www.bhel.com), [www.eprocure.in](http://www.eprocure.in) and shall return the duly filled in Tender Document after affixing Signatures and Seal on all pages.

TENDER REFERENCE NO & DATE	<b>CE/ES/2019-20/02/NTPC-GDR-MS/GGM Date: 17-12-2019</b>
Scope of Work	<b>Materials shifting from Store and Office as per instructions of site engineers and restacking at designated locations safely inside the campus in a manner so that same can be handled smoothly by BHEL.</b>
Period of Work	20 Days
Tender Type	Open Tender (Single Part Bid)
PLACE OF WORK	<b>BHEL EDN Site Office, 2 x800 MW Thermal Power Plant NTPC-Gadarwara, Dist: Narsinghpur, Madhya Pradesh</b>
Earnest Money Deposit (EMD)	INR 3360/-
Estimated Value of the Work	INR 1.68 Lakhs Exclusive of Taxes
DUE DATE & TIME OF TENDER	27/12/2019 (DD/MM/YYYY), 1300 Hrs.
Address for Submission of completed Tender	Submission of EMD including Tender Documents should be sent in original through R.P.A.D / Speed post / hand delivery / Courier, so as to reach the office of Offer inviting Authority: <b>Mr. GOPAL GOVIND MAURYA / DGM CE- EXTERNAL SERVICES 5<sup>TH</sup> FLOOR, NEW ENGINEERING BUILDING BHEL – ELECTRONICS DIVISION MYSORE ROAD, BANGALORE KARNATAKA. PIN – 560 026</b>
Contact Details for Queries related to this tender.	Mr. Pramod B More/ Sr. Manager/ Mobile: +919342206598 Mr. G.G Maurya DGM/ Mobile: +919449869597

The Offer may be sent by post/courier to the following address to reach before the tender due date and time: **Mr. Gopal Govind Maurya / DGM,  
External services Department, NEB 5<sup>TH</sup> FLOOR,  
BHARAT HEAVY ELECTRICALS LTD  
Electronics Division,  
P.B. No. 2606, Mysore Road,  
Bangalore – 560026.  
Phone: 080-26998949, 9449869597**

The offers received in time, will be opened at BHEL EDN, Mysore Road, Bangalore – 560026 on **27/12/2019** at 13:30 hours in the presence of those bidders who



wish to be present. Offers received after tender closing date & time will not be considered.

1. The Duration of Work shall be for a period of 20 days
2. The validity of offer shall be for 60 days from the date of opening of the bid.
3. The requests for extension of due date will not be considered. The tender will be finalized shortly.

The Bidders must submit their tenders in a sealed covers prominently super scribed the cover tender reference no., due date and time as mentioned in tender notice.

- I. The tender documents with complete details are hosted on BHEL's web page [www.bhel.com](http://www.bhel.com) and [www.eprocure.in](http://www.eprocure.in)
- II. Bidders intending to participate may download the tender document from the web site..
- III. Tenders must be submitted latest by 13:00 Hrs. on 27.12.2019. Bids shall be opened at 13:30 Hrs. on 27.12.2019 at the office of the undersigned. Tenders not accompanied with full Earnest Money Deposit of **INR 3360** /- by Demand Draft or SBI Collect or Bank Guarantee will not be considered. Tenders received after the due date and time shall be liable to be summarily rejected.
- IV. No benefit shall be given to MSME/NSIC regarding waiver of EMD for this tender.
- V. No Splitting of Work specified in this Tender is allowed.
- VI. All corrigenda, addenda, amendments and clarifications to this tender will be hosted in this web page and not in the newspaper. Bidders shall keep themselves updated with all such amendments.
- VII. BHEL reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
- VIII. BHEL takes no responsibility for any loss / delay of documents or correspondences sent by courier / post.
- IX. Bids once submitted, shall not be returned.
- X. Unsolicited rebate / discount shall NOT be accepted after bid opening.

## **GENERAL INSTRUCTIONS TO BIDDERS**

1. Before tendering, the bidders are advised to inspect the site of work and the environments and be acquainted with the actual working and other prevalent conditions, facilities available,



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position of material and labor. No claim will be entertained later on grounds of lack of knowledge.

2. Bidder must fill up all the schedules and furnish all the required information as per the instructions given in various sections of the tender specification. Each and every page of the Tender Specification must be SIGNED, STAMPED AND SUBMITTED ALONG WITH THE OFFER by the Bidder in token of complete acceptance thereof. The information furnished shall be complete by itself.

3. The bidder shall quote the rates in English Language and international numerals. These rates shall be entered in figures as well as in words. In case of difference in rates between words and figures THE LESSER OF THE TWO will be treated as valid rate. For the purpose of tender, the metric system of units shall be used.

4. EARNEST MONEY DEPOSIT: Every tender must be accompanied by the prescribed amount of Earnest Money Deposit in any one of the following forms.

**NOTE: Cheques, Currency Notes, Money Orders or Postal Orders will not be accepted for EMD.**

4.1 Cash (As permissible under Income Tax Act): The amount should be remitted by the party to the Cashier of Bharat Heavy Electricals Limited and cash receipt issued by him shall be enclosed along with the tender.

4.2 Pay Order / Demand Draft in favor of Bharat Heavy Electricals Limited, Bangalore/ SBI Collect Remittance.

#### **SBI E Collect**

- 1 Click on the link:  
<https://www.onlinesbi.com/prelogin/icollecthome.htm>
- 2 Agree the terms and condition click on proceed
- 3 Choose State of Corporate : **KARNATAKA**
- 4 **Type of Corporate** : **INDUSTRY**
- 5 **Select Industry** : **BHARAT HEAVY ELECTRICALS LTD**
- 6 Select category : EMPLOYEES /OTHERS
- 7 Fill the necessary information
- 8 Make the payment through any net banking/Debit card
- 9 Download Receipt keep it for reference.

4.3 Tenders received without Earnest Money in full in the manner prescribed above will not be considered.

4.4 The Earnest Money Deposit of the successful bidder will be retained towards part of Security Deposit.



4.5 In the case of unsuccessful bidders, the Earnest Money will be refunded normally within fifteen days of acceptance of award of work by the successful bidder.

4.6 BHEL reserves the right of forfeiture of Earnest Money deposit in case the successful bidder:

(a) After opening of Tender, revokes his tender within the validity period or increases his earlier quoted rates.

(b) Does not commence the work within the period as per LOI/Contract. In case the LOI/Contract is silent in this regard then within 15 days after award of Contract.

4.7 EMD shall not carry any interest.

4.8 Bidders, who so ever desires, may deposit one time Earnest Money Deposit of Rs. **3360/-** in cash (As permissible under Income Tax Act) /DD/SBI Collect/Bank Guarantee **No benefit shall be given to bidders with MSME/NSIC Certification regarding waiver of EMD for this tender**

**5. SECURITY DEPOSIT: Upon acceptance of tender, the successful bidder must deposit the required amount of security deposit within the time specified in the Letter of Intent/Work Order for satisfactory completion of work.**

- 1. The total amount of security deposit shall be 5 % of the contract value + GST**
2. Upon acceptance of tender, the Successful Bidder must deposit at least 50% of the amount of Security deposit (**Contract Value + GST**) within the time specified in the Letter of Award or Work Order before commencement of work.
3. The successful bidder has options to pay the Security Deposit (SD) amount by pay order/ demand draft / Securities like NSC /Bank Guarantee / Fixed Deposit Receipt/SBI Collect etc. as per BHEL's policy before commencement of work.
4. The security deposit shall not carry any interest.
- 5. SD REFUND:** The Security Deposit amount will be returned after 30 days from the date of submission of final bill on certification by BHEL Site Engineer & on receipt of required declaration forms for release of SD.

NOTE: Acceptance of Security Deposit will be subject to hypothecation or endorsement on the documents in favor of BHEL. However, BHEL will not be liable or responsible in any

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manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

5.1 Security deposit shall not be refunded to the Bidder except in accordance with the terms of the Contract.

5.2 If the value of the work done at any time exceeds the accepted agreement value, the Security Deposit shall be correspondingly enhanced and the extra Security Deposit shall be immediately deposited by the Bidder or recovered from payments due to him.

5.3 Failure to deposit the Security Deposit within the stipulated time, may lead to forfeiture of Earnest Money Deposit and Cancellation of the award of work.

5.4 **RETURN OF SECURITY DEPOSIT** : If the Bidder fully performs and completes the work in all respects to the entire satisfaction of BHEL and presents an absolute "No Demand Certificate" in the prescribed form and returns properties belonging to BHEL taken, borrowed or hired by him for carrying out the said works, half the amount of Security Deposit will be released to the Bidder after deducting all costs, expenses and other amounts that are to be paid to BHEL under this or other Contracts entered into with the Bidder.

It may be noted that in no case the Security Deposit shall be refunded / released prior to passing of final bill. Balance half of the amount of Security Deposit will be released only after settlement of final bill and production of "No Due/No Demand Certificate" from BHEL Site In-Charge.

**6. No interest** shall be payable by BHEL on Earnest Money Deposit, Security Deposit or on any moneys due to the Bidder.

## **GENERAL CONDITIONS OF THE CONTRACT (GCC)**

6. The Contract shall be governed by the Law for the time being in force in the Republic of India. The Civil Court at Bangalore, having ordinary Original Civil Jurisdiction shall alone have exclusive jurisdiction in regard to all claims in respect of this Contract.

### **7. COMMENCEMENT AND COMPLETION OF WORK:**

7.1 The Bidder shall commence the work within the time indicated in the Letter of Intent and shall proceed with the same with due expedition without delay.

7.2 If the successful bidder fails to commence the work within the stipulated time, BHEL, at its sole discretion, will have the right to cancel the Contract. His Earnest Money and/ or Security Deposit will stand forfeited without any further reference to him without prejudice to any and all of BHEL's other rights and remedies in this regard.

7.3 All the works shall be carried out under the direction and to the satisfaction of BHEL.

7.4 The transported equipment erected /constructed plant or work performed under the



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Contract, as the case may be, shall be taken over when it has been completed in all respects and/or satisfactorily put into operation at site.

#### **8. RESPONSIBILITIES OF BIDDER IN RESPECT OF LOCAL LAWS, EMPLOYMENT OF WORKERS, ETC.**

The following are the responsibilities of the Bidder in respect of observance of local laws, employment of personnel, payment of taxes etc.:

8.1 As far as possible, unskilled workers shall be engaged from the local areas in which the work is being executed.

8.2 The Bidder shall comply with all State and Central Laws, Statutory Rules, Regulations, etc., such as The payment of wages Act, The Minimum Wages Act, The workmen's Compensation Act, The Employer's Liability Act, The industrial Disputes Act, The Employees' Provident Fund Act, Employees' State Insurance Scheme, the Contract Labor (Regulations and Abolition Act, 1970) and other Acts, Rules and Regulations for labor as may be enacted by the Government during the tenure of the Contract and having force or jurisdiction at site. The Bidder shall give to the local Governing Body, Police and other concerned Authorities all such notice as may be required under law.

8.3 Any delay in completion of works or non-achievement of periodical targets, due to reasons attributable to the Bidder, will have to be compensated by the Bidder either by increased manpower and resources or by working extra hours or more than one shift at no extra cost to BHEL.

8.4 The Bidder will be directly responsible for payment of wages to his workmen.

8.5 In case of any class of work for which there is no specification laid down in the Contract, such work shall be carried out in accordance with the instructions and requirements of the Engineer.

#### **9. RESPONSIBILITIES OF BIDDER IN RESPECT OF SAFETY OF MEN, EQUIPMENT, MATERIAL AND ENVIRONMENT.**

All safety rules and codes applied by BHEL and its Customer at site shall be observed by the Bidder and his workmen without exception.

#### **10. ARBITRATION:**

All disputes between the parties to the Contract arising out of or in relation to the Contract, other than those for which the decision of the Engineer or any other person is by the Contract expressed to be final and conclusive, shall after written notice by either party to the Contract to the other party, be referred to sole arbitration of the General Manager or his nominee. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Reconciliation Act, 1996.



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**ANNEXURE I**  
**Electronic Funds Transfer (EFT) OR**  
**Pay Link Direct Credit Form**

Please Fill up the form in **CAPITAL LETTERS** only.

TYPE OF REQUEST(Tick one):  CREATE  CHANGE

BHEL Vendor / Supplier Code:

Company Name :

Permanent Account Number(PAN):

Address

City:  PINCODE  STATE

Contact Person(s)

Telephone No:

Fax No:

e-mail id:

1 Bank Name:

2 Bank Address:

3 Bank Telephone No:

4 Bank Account No:

5 Account Type: Savings/Cash Credit

6 9 Digit Code Number of Bank and branch  
appearing on MICR cheque issued by Bank

7 Bank swift Code(applicable for EFT only)

8 Bank IFSC code(applicable for RTGS)

9 Bank IFSC code(applicable for NEFT)

- A I hereby certify that the particulars given above are true, correct and complete and that I, as a representative for the above named Company, hereby authorize BHEL, Bangalore to electronically deposit payments to the designated bank account.
- B If the transaction is delayed or not effected at all for reasons of incomplete or incorrect Information, I would not hold BHEL / transferring Bank responsible.
- C This authority remains in full force until BHEL, Bangalore receives written notification Requesting a change or cancellation.
- D I have read the contents of the covering letter and agree to discharge the responsibility Expected of me as a participant under ECS / EFT.



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Date:

Authorized Signatory:

Designation:

Telephone NO. with STD Code

Company Seal

**Bank Certificate**

We certify that \_\_\_\_\_ has an Account No \_\_\_\_\_ with us and we confirm that the bank details given above are correct as per our records.

Date:

(.....)

Place:

Signature

Please return completed form along with a blank cancelled cheque or photocopy thereof to:

Bharat Heavy Electricals Ltd,

Attn:

Electronics Division, Mysore Road,

BANGALORE - 560 026



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## GST

**BHEL EDN GST NO: 29AAACB4146P1ZB**

**BHEL NODAL AGENCY GST NO: 22AAACB4146P1ZP**

- a. Income tax & surcharge, if any at prevailing rates shall be deducted on gross invoice value from the bills unless Exemption Certificate from appropriate Income Tax Authority is furnished.
- b. TDS shall be deducted on taxable value of services where the contract value exceeds Rs 2,50,000/- Rate of TDS is: 1% CGST+1%SGST(Intra State) and 2% IGST( Inter State)

- **PRICE VARIATION**

The finally accepted rates for scope of work as defined in this tender shall be **FIRM for the entire Contract** period. No price variation on accepted unit rates is allowed.

- **RATE SCHEDULE**

- .1. Bidder shall fully understand equipment description and scope of work before quoting. The scope of work and responsibility of the Bidder as mentioned under these specifications shall be covered within the quoted rates / price.
- .2. The Bidder shall quote the rates / Price as per the rate schedule only, in part II price bid (Original). Conditional price bids or price bids with any deviation / clarification etc. are liable to be rejected. No cutting / erasing / over writing shall be done.
- .3. Bidder's total quoted price as per rate schedule will be taken as tentative only.

- **SECURITY DEPOSIT**

- The Bidder shall submit Security Deposit within 5 days from the date of issue of LOA/WO or before commencement of work whichever is earlier.
- The security deposit BG value will be calculated based on the Contract value including GST

## **SPECIAL CONDITIONS OF CONTRACT (SCC)**

- Scope of Work
- Time Schedule



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## SCOPE OF WORK

- **Materials shifting from Store and Office as per instructions of site engineers and restacking at designated locations safely inside the campus in a manner so that same can be handled smoothly by BHEL.**

## TIME SCHEDULE

- a. The Bidder is required to mobilize the manpower and T&Ps and commence the work within 7 days from the date of issue of letter of award or Work Order after submission of required security deposit as mentioned in this tender unless BHEL decides to fix any other later date. However, the actual date of start of work, to fix up zero date of the Contract, will be certified by BHEL Engineer after adequate mobilization of manpower and T&Ps by the Bidder.
- b. Entire work as detailed in the tender specifications shall be completed within 20 days from the date of start of dismantling (Zero date) .

## TERMS AND CONDITIONS OF PAYMENT

### Dismantling Work:

1. **90% on completion of dismantling work.**
2. **10% on Receipt of Final Bill.**

**The bills with all enclosures shall be submitted in triplicate**

Certified Measurement sheets for completed portion of work duly signed by BHEL Engineer is to be furnished along with the bill.

- Wage Sheet, Muster Roll and ESI premium with PF Deposit challan.
- GST Paid details (if applicable) for the present Bill which is being submitted.



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**ANNEXURE-A**  
**FORMAT FOR CLAIM FOR REFUND OF SECURITY DEPOSIT**

Ref:

Date:

1. Name of Contract :
2. W.O. No & Date :
3. Contract Agreement & Date :
4. Name of the work undertaken :
5. Date of Commencement of Work :
6. Date of Completion of work :
7. Period of maintenance :
8. Date of which Final bill was paid :
9. Last date of making good the defect during :  
maintenance period
10. Expenditure incurred by BHEL during the :  
maintenance period, if any recoverable
  
11. Date on which security Deposit falls due as per :  
Contract
12. Amount deposited or recovered :
  
13. Less Amount recoverable (with details) :
  - 13.01 Amount Spent by BHEL on :
  - 13.02 Payment made on behalf of Bidder :
  - 13.03 Court dues / penalties / compensation :
  
  - 13.04 Other recoveries for services :
  
  - 13.05 Security Deposit released with final bills :
14. Net Amount recommended for release (12-13) :



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## **CERTIFICATE TO BE FURNISHED BY BIDDER**

Ref. Work Order No. ..... dated .....

I / We have no claim of demand outstanding against BHEL, Bangalore 560026 for the work done or materials supplied or on any account arising out or connected with the work order mentioned above and the payment of this bill is in full & final settlement of all my/our claims and demands including the deposits in respect of the Contract agreement referred to.

Date: \_\_\_\_\_ Signature of Bidder \_\_\_\_\_

## CERTIFICATE TO BE FURNISHED BY ENGINEER

Certified that

The payment recommended for release is in order and that there are no demands other than those included in the claim outstanding from the Contract.

The maintenance period as per the Contract agreement is over and the Bidder has carried out the works required to be carried out by him during the period of maintenance to our satisfaction and all expenses incurred by the company on carrying out such works have been included for adjustment.

All other objections raised so far have been settled.

A note of refund of security deposit has been made in the measurement book and Contract agreement / work order.

Date: \_\_\_\_\_ Signature of Engineer \_\_\_\_\_

## FOR USE OF ACCOUNTS DEPARTMENT

Passed for Rs...../- (Rupees \_\_\_\_\_ only)  
Accountant Accounts officer

## ACKNOWLEDGEMENT BY THE BIDDER

Received Rs...../- (Rupees \_\_\_\_\_ only) in full and final settlement of my / our claim.

Date: \_\_\_\_\_ Signature of Engineer \_\_\_\_\_



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## ANNEXURE - B

### FORMAT OF DECLARATION (ON BIDDER'S LETTER HEAD) TO BE GIVEN WITH FINAL BILL

Ref:

Date:

To:

BHEL - Electronics Division,  
PB.No.2606,  
Mysore Road  
Bangalore – 560026

Dear Sir / Madam

Ref: Your W.O NO..... Date: .....

This is to certify that

1. We have made full & final payment (Retrenchment Compensation, One month notice / notice pay in lieu thereof, payment for un availed portion of EL etc. as applicable) to all our workers and as on today nothing is pending / payable to any worker on account of wage & other benefits.
2. We have complied with relevant provisions of employees provident fund and misc. provisions Act 1952 and rules made there under and we have deposited up to date PF contribution under PF code No:.....
3. No one was injured / died due to accident during the period of Contract in the execution of the work and hence no compensation payment is applicable.
4. No labour payment is pending with us.
5. We hereby certify that the work was completed in accordance with terms and conditions of the said work order / award letter and all the particulars as declared above are true to the best of my knowledge & belief.
6. That in case principal employer ..... is held responsible / liable to pay any amount/penalty charge by an order of the court, arbitrator or authority due to acts or omissions of the Bidder M/s ..... hereby undertakes to indemnify the principal employer to deduct that amount from our bills payable by you in any other Contract.
7. No other claims against this Contract / work order will be made by..... on BHEL Bangalore.

Thanking You,

Yours Sincerely  
Signature of the Bidder



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## RATE SCHEDULE

**Scope of Work:** Materials shifting from Store and Office as per instructions of site engineers and restacking at designated locations safely inside the campus in a manner so that same can be handled smoothly by BHEL.

### SCHEDULE OF PRICE

Sl. No	Description of work	Total Cost in Rs
1	<b>Materials shifting from Store and Office as per instructions of site engineers and restacking at designated locations safely inside the campus in a manner so that same can be handled smoothly by BHEL.</b>	
2	GST	

i) TOTAL COST IN FIGURES:

ii) TOTAL COST IN WORDS: