



# Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

Human Resource Development Institute  
ADMINISTRATION DEPARTMENT

## **TENDER ENQUIRY**

Tender Enquiry Ref. No: MG/NSD/ADMIN/014

Date: 20-08-2015

**Tender Submission Date Latest by: 28-08-2015 (01:00PM)**

**Tender Opening Date: 28-08-2015 (03:00PM)**

**Sub: Hiring of Bus for HRDI Programmes, BHEL/HRDI, Noida**

Dear Sir/Madam,

Your most competitive rates are invited for Hiring of Bus on 02.09.2015 for Programme Participants, BHEL/HRDI, Noida as per details enclosed at Annexure-I & II. You are requested to submit your single part bid quotation duly signed and sealed (**this sealed cover shall be superscribed with tender no. due date and time**) and same should reach this office latest by **1300 hrs. on 28-08-2015**. The Tender will be opened in this office on **28-08-2015 at 1300 hrs.** and if you may so desire, you/your representative can attend the tender opening.

Address for sending Quotation

Sr. Manager/RB & Stores  
Bharat Heavy Electricals Limited  
Human Resource Development Institute  
HRD & ESI Complex, Plot No – 25  
Sector 16A, Noida.  
Gautam Buddhha Nagar, U.P. - 201301

Hemant Kumar

SR. MANAGER/RB & STORES.

Encls:

1. Annexure- I (BOQ/Price Format)
2. Annexure- II (Terms & Conditions)
3. Annexure – III (No Deviation Certificate)



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ANNEXURE- I (BOQ/PRICE FORMAT)

Tender Enquiry Ref. No: MG/NSD/ADMIN/014

Date: 20-08-2015

Sl. No.	Item Description	Qty	Total Price (Rs.)	
1	35 seater Air Conditioned Bus as following details  Date :- 02/09/2015 Time :- 8:00AM to 7:30PM (tentatively)  From:- BHEL – HRDI, Plot No. 25, Sector 16A Noida  Destination :- Indian Mountaineer Foundation (IMF) Dhaula Kuan, New Delhi  Bus will start from BHEL – HRDI, Noida to above destination at 8:00 AM and leave IMF by 5:30 P.M. to HRDI	01 Nos.	In Figures	
			In Words	

Name & Signature with Company's Name:

Phone No. / Fax No.

Company Seal

*Handwritten signature and date 20/8/15*



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**ANNEXURE II**

Tender Enquiry Ref. No: MG/NSD/ADMIN/014

Date: 20-08-2015

**DESCRIPTION: Hiring of Bus for HRDI Programmes, BHEL/HRDI, Noida**

## **Terms and Conditions:**

1. Rates will be including of Fuel, Driver, Maintenance, Repair etc.
2. Service Tax will be payable extra as applicable. Valid Copy of Service Tax registration to be submitted.
3. Parking Charges, Toll Taxes, State Taxes etc. will be payable extra on submission of documentary evidence. However, Delhi and Noida visit will be treated as local duty and no State Tax will be payable.
4. Vehicle should reach on report time. A penalty of 5 % of hire charge will be deducted for each half hour delay or part thereof, subject to maximum 20% of hire charges.
5. Payment will be released within 30 days on submission of bill and supporting documents against satisfactory services.
6. In condition of breakdown, accident etc. standby vehicle should be provided at cost of Transporter and Transporter will be responsible.
7. Transporter should ensure that driver and staff are well dressed and well behaved and must carry Mobile.
8. In case of providing uncomfortable/faulty vehicle, misbehave by driver or staff and not providing satisfactory services penalty will be deducted according to case. In such cases BHEL decision will be final and valid.
9. Offers from banned firms/parties will rejected. List of banned firms is available on BHEL's Website [www.bhel.com](http://www.bhel.com).
10. BHEL Reserves right for Termination of Order without assigning any reason.
11. Bus should be with comfortable hatchback seats.

**12. Bid Validity :- Your offer will be valid up to one week from the date of opening of Tender**

### **NOTE:**

1. Evaluation of the tender will be done on total lowest cost to BHEL.
2. This document should be signed and stamped with date by vendor's authorized representative.

Name & Signature with Company's Name:

Phone No. / Fax No.

Company Seal

*Handwritten signature*

Telephone: 0120-2416356 Fax: 0120-2515431, E-mail [hemant@bhel.in](mailto:hemant@bhel.in), Home Pg. [www.bhel.com](http://www.bhel.com)  
HRD & ESI Complex, Plot No. 25, Sector-16A, NOIDA-201301, Gautam Budh Nagar (U.P)  
Regd. Office: BHEL House, Sirifort, New Delhi-110049



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Annexure-III

Tender Enquiry Ref. No. MG/NSD/ADMIN/014 Dated: 20/08/2015

## NO DEVIATION CERTIFICATE

1. THIS IS TO CERTIFY THAT WE DO NOT HAVE ANY DEVIATIONS IN THE STIPULATION OF YOUR TENDER AND ACCORDINGLY ACCEPT ALL THE STIPULATIONS WITHOUT ANY RESERVATIONS WHATSOEVER.

Name & Signature with Company's Name:

Phone No. / Fax No.

Company Seal