



INVITATION TO TENDER

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Ref: OPS/OS/SC/2020-21/74/069

Date: 11.12.2020

Sub: Service Contract for (i) Annual thorough examination of Lifting Machines, Lifting Tackles and (ii) Ultrasonic thickness measurement of all LPG Lines, Air receivers and issue of certificate in M/s BHEL-HPVP, Visakhapatnam-Reg.

Sealed tenders are invited under **two bid system**, Techno-Commercial Bid (Part-I) and Price Bid (Part-II) from the reputed and experienced contractors with sound technical and financial capability for the subject work.

SL. NO.	NAME OF THE WORK	ESTIMATE VALUE ₹	EMD ₹	WORK COMPLETION PERIOD	LAST DATE FOR RECEIPT OF TENDER
01	Service Contract for (i) Annual thorough examination of Lifting Machines, Lifting Tackles and (ii) Ultrasonic thickness measurement of all LPG Lines, Air receivers and issue of certificate in M/s BHEL-HPVP, Visakhapatnam	1.59 Lakhs	3,200/- *	60 Days	01.01.2021 up to 14.00 Hrs.

*** Micro & Small Enterprises (MSEs) contractors are eligible for exemption of EMD as per clause no. 4 on submission of Udyog Aadhaar registration certificate**

1.0 ELIGIBILITY CRITERIA

- Average annual turnover of the contractor during the last 3 years ending 31st March 2019 should be at least 30% of the estimated value. (i.e. ₹ 0.47 lakhs)
- Tenderer should enclose PAN, GSTIN Registration certificate along their offer.
- The Contractor should have experience of completing similar works during last 7 years ending 31st October 2019 as given below:
 - Three similar completed works costing not less than the amount equal to 40% of the estimated value (i.e. ₹ 0.63/- each)OR
 - Two similar completed works costing not less than the amount equal to 50% of the estimated value. (i.e. ₹ 0.79 Lakhs each)OR
 - One similar completed work costing not less than the amount equal to 80% of the estimated value. (i.e. ₹ 1.27 Lakhs)

Work orders & Job Completion Certificates from the customer shall be enclosed in support of successful and satisfactory completion of the orders.

Note: Similar work means carrying out of works by testing of Safety Items services in State/ Central Govt. / undertakings or private firms.

- The party must be approved as “**Competent Persons**” by Director of Factories, Andhra Pradesh / Telangana on the date of opening of tender and copy of proof of document shall be enclosed by the bidder along with offer. Offers received without valid certificate shall not be considered.

Note: In case of award of Contract, if validity of the certificate for “Competent Persons” expires after due date for tender opening but before awarding of work; same shall be renewed within stipulated time. In case, the contractor fails to submit valid certificate for “Competent Persons within 10 days of expiry of validity, forfeiture of EMD / Security Deposit and Risk Purchase action will be initiated with immediate effect.

Contd...2

(v) The works executed in the own name of the tenderer will only be considered for eligibility criteria.

2.0 SCOPE OF THE WORK:

The work shall be carried out as per scope of work (Annexure-I) and Schedule of Quantities.

3.0 LOCATION OF WORK:

- 3.1 The subject job is to be carried out inside factory premises of BHEL-HPVP, Visakhapatnam, Andhra Pradesh State.
- 3.2 The intending tenderers are advised to visit the work place, note down the entry procedures, safety requirements, work permit system etc. and satisfy themselves of all conditions prevailing there before submission of their tenders. Tenderers are requested go through all term & conditions, nature and quantum of the job to be done and in general shall themselves obtain all necessary information as to risks, safety precautions, contingencies and other circumstances. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not, no claim shall be allowed.

4.0 EARNEST MONEY DEPOSIT:

- I. The tenderer shall submit EMD for ₹3,200/- (Rupees Three Thousand Two Hundred only) in the following forms only: -
 - a) Cash Deposit as permissible under the extant Income Tax Act (before tender opening).
 - b) Electronic Fund Transfer credited in BHEL account (before tender opening).
 - c) Banker's Cheque/ Pay Order/ Demand Draft, in favour of BHEL, Visakhapatnam (along with offer)
 - d) Fixed Deposit Receipt (FDR) issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL)
- II. EMD by the tenderer will be forfeited as per NIT conditions, if:
 - a) After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
 - b) The contractor fails to deposit the required security deposit or commence the work within the period as per LOI/ Contract.
 - c) EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers/ contractors" and forfeited/ released based on the action as determined under these guidelines.
- III. EMD given by all unsuccessful tenderers shall be refunded normally within 15 days of award of work.
- IV. EMD shall not carry any interest.
- V. EMD of successful tenderer will be retained as part of Security Deposit.

Note: Micro & Small Enterprises (MSEs) are eligible for exemption of EMD:

MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate in similar works having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or valid Udyog Aadhaar certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at Annexure-A where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefits shall be applicable for this enquiry if any deficiencies in the above required documents are not submitted before price bid opening. Documents should be notarized or attested by a Gazetted officer.

5.0 WORK COMPLETION PERIOD:

Work shall be completed within **60 days** from the date of intimation by Works Engineering Department.

6.0 SECURITY DEPOSIT:

- A. Security deposit means the security provided by the contractor towards fulfilment of any obligations in terms of the provisions of the contract.
- B. The total amount of the security deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security deposit.

C. Modes of Deposit:

The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms:

- a) Cash (as permissible under the extant Income Tax Act)
- b) Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL.
- c) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the company's act. The bank guarantee format should have the approval of BHEL.
- d) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the company's act (FDR should be in the name of the contractor, a/c BHEL.
- e) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)

(**Note:** BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)

D. Collection of Security deposit:

- i) At least 50% of the required security deposit, including the EMD, should be submitted before start of the work. Balance security deposit can be collected by deducting 10% of the gross amount progressively from each of the running bills of the contractor till the total amount of the required security deposit is collected.
- ii) If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional Security Deposit shall be immediately deposited by the Contractor or recovered from payment/s due to the Contractor.
- iii) The recoveries made from running bills (cash deduction towards balance SD amount) can be released against submission of equivalent Bank Guarantee in acceptable form, but only once, before completion of work, with the approval of the authority competent to award the work.

(**Note:** In case of (a) small value contracts not exceeding ₹20 Lakhs or (b) SAS jobs, work can be started before the required Security Deposit is collected. However, payment can be released only after collection/ recovery of initial 50% Security Deposit).

- E. Security deposit shall be released to the contractor upon fulfilment of contractual obligations as per the terms of the contract.
- F. The security deposit shall not carry any interest.
- G. The validity of Bank Guarantees towards Security Deposit shall be initially up to the completion period as stipulated in the Letter of Intent/Award + 3 months, and the same shall be kept valid by proper renewal till the acceptance of Final Bills of the Contractor, by BHEL
- H. BHEL reserves the right of forfeiture of Security Deposit in addition to other claims and penalties in the event of the Contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract. BHEL reserves the right to set off the Security Deposit against any claims of other contracts with BHEL.

I. RETURN OF SECURITY DEPOSIT:

Security Deposit shall be refunded/Bank Guarantee(s) released to the Contractor along with the 'Final Bill' after deducting all expenses/ other amounts due to BHEL under the contract / other contracts entered into with them by BHEL.

7.0 INCOME TAX:

Income tax as per statutory requirement will be deducted on each payment made to the Transport contractor and TDS certificate will be issued to this effect.

8.0 TDS ON GST:

TDS on GST amount as per statutory requirement as applicable will be deducted on each payment made to the contractor. Present TDS on GST is 2%.

9.0 PAYMENT TERMS:

100 % payment will be made within **45 days** after completion of the job and submission of statutory certificates of equipments examined in the required form as per statute and submission of bill to Mechanical Maintenance department along with all relevant documents.

Note: All payment will be released through RTGS / NEFT only.

10.0 PRICE SCHEDULE, TAXES & DUTIES:

- a. Prices shall be quoted in the price schedule attached to tender for the complete scope of work.
- b. The quoted prices shall be inclusive of all applicable taxes & duties as applicable as on due date of tender submission except GST. GST as applicable shall be payable by vendor & the same will be reimbursed as per Annexure - GST.
- c. In addition to existing taxes, any new taxes imposed by Central/ State Govt. shall be payable by the contractor and same shall be reimbursed on submission of relevant documents/proof of payment.
- d. In case, any new tax is imposed instead of existing tax, difference of the amount shall be reimbursed/ recovered on submission of documentary evidence.
- e. Any new tax is imposed by Central/ State Govt. or there is any variation in taxes after expiry of delivery / contract period, the same shall be borne by contractor only.
- f. All terms & conditions of the contract in respect of taxes & duties are subject to new taxation laws introduced time to time by Govt. and terms & conditions will deemed to be modified in accordance with the provisions of New Laws (i.e., GST).
- g. The quoted prices shall be fixed & firm without any escalation during the entire period of contract and till completion of the work.**
- h. Bid should be free from correction, overwriting, using corrective fluid etc. Any interlineation, cutting erasure or overwriting shall be valid only if they are attested under full signature(s) of person(s) signing the bid else bid shall be liable for rejection.

All overwriting/cutting, etc. will be numbered by bid opening officials and announced during bid opening.
- i. All rates shall be quoted in the tender format only.

11.0 VALIDITY OF OFFER:

The offer shall be valid for a period of **3 months** from the last date for tender submission.

12.0 RISK PURCHASE:

In case the contractor fails to execute the work due to any reason, BHEL reserves the right to get the same completed through some other party at the risk & cost of the contractor and any additional expenditure incurred due to the same shall be charged to the contractor.

13.0 **GENERAL:**

13.1 **Bidders shall confirm their acceptance to all the terms & conditions of the tender enquiry.**

Deviations to the tender conditions are not acceptable and BHEL-HPVP reserves the right to reject such offers which do not meet Technical / Commercial requirements without any / further correspondence.

Bids not accompanied with requisite EMD, late / delayed bids, incomplete / conditional offers, bids not conforming to the terms & conditions specified in the tender documents are liable for rejection.

13.2 **BHEL reserves the right to modify or cancel or short close the tender at any stage at its discretion without assigning any reason thereof.**

13.3 The bidders shall study the Tender documents and all other relevant documents in detail for understanding the scope of work involved in various items before submission of their offers. For any clarifications required on this tender document, scope of work etc., the bidders shall depute their authorized representatives to BHEL-HPVP, Visakhapatnam with prior intimation during working hours from 09:00 AM to 04:00 PM.

13.4 **Manager (WE-Mech. Maint.)** shall be the Engineer-in-charge for herein after referred to as such in the tender.

13.5 Lowest offer need not be the rate acceptable to BHEL-HPVP. BHEL-HPVP reserves the right for negotiation with the L1 bidder.

13.6 The following documents (enclosed) shall form part of the contract including this Notice Inviting Tender:

PART - I: TECHNO COMMERCIAL BID

- | | |
|--|------------------|
| a) Scope of Work | : Annexure – I |
| b) General Term & Conditions of Contract | : Annexure – II |
| c) Acceptance to the tender terms & conditions | : Annexure – III |
| d) Contractor Information | : Annexure – IV |
| e) Check List | : Annexure – V |

PART - II: PRICE BID

- | | |
|---|-----------------|
| f) Price Bid (Schedule of items and Bill of Quantities) | : Annexure – VI |
|---|-----------------|

14.0 **TENDER SUBMISSION:**

14.1 **The Bid shall be submitted in two parts.**

Part-I: Techno-Commercial Bid shall be placed in one cover along with the following documents:

- (i) All pages of tender documents duly signed & stamped by bidder
- (ii) EMD for an amount of ₹3,200/-**
- (iii) Turnover for last 3 years certified by practicing auditor
- (iv) Experience Certificates in line with the tender eligibility criteria.
- (v) Copy of PAN.
- (vi) Copy of GST Registration Certificate.
- (vii) Copy of Competent Person Certificate.
- (viii) All other applicable documents as detailed in the tender.

Part-II: Price Bid in the prescribed format shall be placed in **another separate cover**.

Note: All pages of tender documents and the various supporting documents enclosed by the bidder should be signed on all pages with seal.

Both covers containing Part – I & Part – II bids shall be placed in **another** bigger size envelope duly super scribing the **Tender No. & Subject** on the envelope.

14.2 The tender completed in all respects shall be dropped in the Outsourcing tender box kept at reception counter, ADM building latest by 14.00 Hrs. on 01.01.2021

Bidders may also send their offers by Post to "Outsourcing Tender Box, Admin. Building, BHEL - HPVP, Visakhapatnam – 530012". Last date for receipt of tenders is 01.01.2021 up to 14.00 hrs. BHEL-HPVP is not responsible for any postal or other delays in submission of offers.

14.3 Offers received in any other form will not be accepted.

14.4 Submission of an offer by a tenderer implies that all the tender documents were read by the tenderer and the tenderer is aware of the scope and specifications of the work, site condition, local conditions and rates at which stores, tools and plant, free / chargeable materials etc., will be issued to him by BHEL - HPVP and other factors having bearing on the execution of the work.

15.0 **OPENING OF TENDERS:**

Techno-commercial Bids will be opened on 01.01.2021 at 14.00 Hrs. at Customer Cell, Admn. Building, BHEL- HPVP. The bidders may depute their representatives at the time of opening.

The price bid of the technically qualified bidders will be opened and the date & time of opening of price bids will be intimated later.

If bids are not accompanied by requisite Earnest Money Deposit / Udyog Aadhaar Registration Certificate / NSIC Registration Certificate along with Part- I (Techno-Commercial Bid), then Part-II (Price Bid) will not be considered for opening.

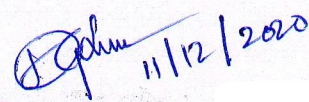
16.0 For this procurement, Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017 & 28.05.2018 and subsequent orders issued by the respective Nodal Ministry shall be applicable even if issued after issue of this NIT but before finalization of contract / PO/VO against this NIT.

In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and / or local content in respect of this procurement, same shall be applicable.

17.0 The Bidder declares that they will not enter into any illegal or undisclosed agreement or understanding, whether formal or informal with other Bidder(s). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

In case, the Bidder is found having indulged in above activities, suitable action shall be taken by BHEL as per extant policies/ guidelines.

Yours Faithfully,
For BHARAT HEAVY ELECTRICALS LIMITED,


(D Gowri Sankar)
Dy Manager (OS)

SCOPE OF WORK**::1::****Schedule of Quantity:**

Service Contract for (i) Annual thorough examination of Lifting Machines and Lifting Tackles. (ii) Ultrasonic thickness measurement of all LPG lines, Air Receivers and issue of certificate in M/s. BHEL-HPVP, Visakhapatnam.

Sl. No.	Item Description	Capacity	No. of Items
1	EOT Cranes	Up to 5 T	12
2	EOT Cranes	Above 5 T to 15 T	10
3	EOT Cranes	Above 15 T to 20 T	11
4	EOT Cranes	Above 20 T to 60 T	5
5	Jib Cranes	1 T	3
6	Jib Cranes	2 T	5
7	Gantry & Semi Gantry cranes	Up to 5T	2
8	Gantry & Semi Gantry cranes	Above 5 T	2
9	Crawler Cranes	75 Ton to 185 Ton	4
10	Winches	Up to 3 T	2
11	Winches	Above 10 T	2
12	High Raised Platform		1
13	Fork Lift	Up to 3 T	8
14	Fork Lift	Above 5 T	2
	Lifting Tackles.		
15	Wire Rope Slings		198
16	Chain Slings.		148
17	D-Shackles.		154
18	B-Shackles		10
19	Belts		4
20	Clamps.		26
21	Lifting Beam.		4
22	Hooks		2
23	LPG Lines 8", 6", 2" (U.T)		903
24	Air Receivers up to 5 Cu.M (U.T)		19
25	Air Receivers up to 50 Cu.M (U.T)		1
26	3mm thick name plate with punching inspection details with 3mm dia tag for fixing	(for wire ropes & chain slings)	346

SCOPE OF WORK**:: 2 ::**

- 1.** Examination/ Testing shall be done as per the factories Act 1948 and AP factories Rules 1950 (Rule 55,55A) by the competent person himself as per the statutory provisions and not by any of the representatives
- 2.** Copy of the certificate of competency from Director of Factories, Govt. of A.P/ Telangana. (valid for at least 3 months from the date of offer), shall be enclosed by the party. Parties not possessing valid certificate (for at least 3 months from the date of offer) need not submit their offers.
- 3.** Detailed scope of examination for the item to be examined/tested shall be clearly mentioned in the report
- 4.** The number/quantity of items mentioned above is tentative and is likely to increase or decrease as per BHEL requirement. However, payment will be made for the actual quantity inspected.
- 5.** Equipment listed in Sl. No. 1 will be released for examination as per convenience of Production / Works Engg. Department so that production schedules are not affected, between 8.00 a.m. to 4.30 p.m. on week days only.
- 6.** Cost of cleaning materials, labour for assisting the competent person, testing equipment will have to be done by the competent person. Above materials/equipment / labour will not be provided by BHEL.
- 7.** S.W.L, Date of test and name of testing agency shall be clearly punch marked legibly on the Lifting Tackles for approved tackles (Name plate (Made of Al) size should be 80mmX30mmX3mm and 3mm dia wire for binding the tag). Unapproved tackles are to be separated and marked individually with red paint. Letters, numbers, punches, hammer and paint is to be brought by the competent person himself.
- 8.** Statutory certificates of the equipment examined shall be issued in the required form as per statute.
- 9.** The annual thorough examination of EOT cranes, jib cranes and gantry cranes shall include appropriate tests such as for deflection and camber, and the reading shall be separately reported.
- 10.** Party must ensure the availability of PF/ESI certificates for working personnel. Usage of proper PPEs must be ensured at all times in the factory premises.
- 11.** The contractor has to arrange his own tools and plants, it is not binding on BHEL, Visakhapatnam to arrange these on hire.
- 12.** All tools, plants and materials brought inside the campus should be registered at the security gate while bringing inside. No gate pass will be given to take back the above on completion of work if the contractor fails to show the security department's certification that the material has been brought inside.
- 13.** Necessary entry pass/permits will be provided by M/s BHEL. Prior intimation regarding details of the persons/equipment entering into the plant is to be furnished by the vendor.
- 14.** Lodging, boarding & Transportation is to be borne by the vendor and it can be included in base price.
- 15.** Competent person details to be furnished before placing of order.

SIGNATURE OF TENDERER WITH SEAL

GENERAL TERMS & CONDITIONS OF CONTRACT

1. These conditions should be read in conjunction with General Conditions of Contract of BHEL, Visakhapatnam – 530012
2. The contractor has to arrange his own tools and plants, it is not binding on BHEL, Visakhapatnam to arrange these on hire.
3. All tools, plants and materials brought inside the campus should be registered at the security gate while bringing inside. No gate pass will be given to take back the above on completion of work if the contractor fails to show the security department's certification that the material has been brought inside.
4. The quantities provided in the schedule are only provisional and may vary according to exigencies of work and no claim can be entertained on this score.
5. The contractor should follow the rules and regulations annexed with for employment of labour by contractors in BHEL, Visakhapatnam.

6. Fraud Prevention Policy:

The bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice

7. The contractor shall be responsible for any loss or damage caused to properties belonging to the company by any of the contractor's employees or staff by theft or otherwise and the contractor shall indemnify to the company the value of such properties on demand on that behalf.
8. The agreement / contract shall remain in force for a period of **2 Months** from the issue of Work order or unless determined earlier at the option of the company or happening of any of the circumstances mentioned below.
 - a. If the contractor fails or neglects to render the said services or any of them to the satisfaction of BHEL, Visakhapatnam or if the contractor commits breach of any of the rules and regulations.
 - b. If the business of the contractor is wound up or dissolved or if any receiver is appointed or attachment is levied in respect of any of his properties and assets.

The contract can be terminated with **15 days' notice** in writing on either side without assigning any reason whatsoever.

9. Notwithstanding any contrary provision herein contained this agreement may be renewed at the option of the company for any further period on the same terms and conditions as herein contained except the rate mutually agreed on such renewal and on the exercise of such option of the company and contractor shall immediately enter into a renewed agreement with the company in writing.
10. The contractor shall get necessary insurance, if required under the statutory obligations, in respect of the said staff, materials and other personnel to be employed by the contractor at his own costs, in connection with his rendering of the aforesaid service to the company and shall comply with the provisions of Andhra Pradesh Shops & Establishment Act, Contract Labour (regulation & abolition) Act. Payment of wages Act, Minimum Wages Act, ESI Act, Employees provident Fund (Family Pension Fund) Act. 1972, Bonus Act if applicable to them and shall keep the company indemnified from all Act or omissions, faults, breaches and / or any claims, demands, liabilities, actions, proceedings, cost, charges, loss injuries, and expenses for which

GENERAL TERMS & CONDITIONS OF CONTRACT**:: 2 ::**

the company may be put or involved as a result of the contractor's failure to fulfill any of the obligations herein and / or statutes and / or any bye-laws or rules framed there under or any of them.

11. During the contract period, no reimbursements whatsoever will be made to the contractor over and above the rate quoted by the contractor and agreed to by the company for all the items.
12. The contractor shall be responsible to follow the various laws applicable to his workers such as contract labour (Regulations & Abolition) Act, Minimum Wages Act, Payment of Wages Act, Payment of Bonus Act, Provident fund Act, Employees State Insurance Act, etc. and the rules made there under from time to time.
13. Any dispute arising out of the contract will be referred to the Unit Head whose decision is final and binding on both the parties.
14. If incomplete tenders in the form is furnished or where total value is not entered, such tenders will be summarily rejected. Management reserves the right to accept or reject any or all the tenders or part thereof without assigning any reason whatsoever. No correspondence will be entertained when once the tenders are decided.

SIGNATURE OF TENDERER WITH SEAL

Ref: OPS/OS/SC/2020-21/74/069

Date: 11.12.2020

Sub: Service Contract for (i) Annual thorough examination of Lifting Machines and Lifting Tackles. (ii) Ultrasonic thickness measurement of all LPG lines, Air Receivers and issue of certificate in M/s. BHEL-HPVP, Visakhapatnam.

ACCEPTANCE TO TENDER TERMS & CONDITIONS

I / We hereby confirm that the Tender documents, all Annexures etc. have been studied in detail and we have fully understood the scope of work.

I / We accept to all the **Terms and Conditions** of the Tender Enquiry and the prices quoted are in accordance with the same.

I / We accept to offer valid for a period of **3 months** from the last date for tender submission.

Tender documents duly signed on all the pages by the Owner / authorized representative of the bidder are attached herewith.

SIGNATURE OF TENDERER WITH SEAL

CONTRACTOR INFORMATION

Sl. No.	Particulars	To be Filled by Bidder
01.	Name of the Contractor	
02.	Nature of Firm / Concern (Proprietor/Partnership/Pvt. Limited/Public Ltd.) Note: In case of partnership concern, please enclose photo copies of the partnership deed	
03.	Full address	
04.	Name of the Proprietor/Partner	
05.	Name of the Person(s) and designation authorized for signing the contract/dealing with BHEL	
06.	Telephone No. of the firm	
07.	Fax No.	
08.	Mobile No.	
09.	E-mail ID	
10.	HSN Code./ SAC Code	
11.	Organizational structure with name and designation	

SIGNATURE OF TENDERER WITH SEAL

CHECK LIST

Sl. No.	Particulars	Document Enclosed (Yes / No)	Document No
01.	Name of the Contractor		
02.	Tender Document Signed & Stamped		
03.	Earnest Money Deposit (EMD)		
04.	GSTIN Registration Certificate		
05.	PAN Number		
06.	Income Tax Returns for last 3 years		
07.	Profit & Loss account and Balance Sheet certified by the Practicing Chartered Accountant for the last 3 years		
08.	Work orders & Job Completion Certificates in similar works as mentioned in eligibility criteria.		
09.	MSE Registration Documents, if applicable EM II certificate having deemed validity (5 years from date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at Annexure-A where deemed validity of EM II certificate of five years has expired)		

SIGNATURE OF TENDERER WITH SEAL

CERTIFICATE BY CHARTERED ACCOUNTANT ON LETTER HEAD

This is to certify that M/S
(hereinafter referred to as 'company') having its registered office at
..... is registered under MSMED Act 2006,
(Entrepreneur Memorandum No (part-II)dated
....., Category: (Micro/small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per
the latest audited financial year as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of small scale industries vide its notification No.S.O.1722(E) dated October 5, 2006:

₹..... Lakh

2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and Furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:

₹.....Lakh

(Strike off whichever is not applicable)

The above investment of ₹.....Lakh is within permissible limit of
₹..... Lakh forMicro/
Small (strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) Which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number –

Seal of Chartered Accountant

ACCEPTANCEFOR ELECTRONIC FUND TRANSFER / RTGS / NEFT TRANSFER

01	NAME & ADDRESS OF THE SUPPLIER / SUBCONTRACTOR	
02	VENDOR CODE ASSIGNED BY BHEL,HPVP LTD	

DETAILS OF BANK ACCOUNT

03	NAME & ADDRESS OF THE BANK	
04	NAME OF THE BRANCH	
05	BRANCH CODE	
06	MICR CODE	
07	ACCOUNT NUMBER	
08	TYPE OF ACCOUNT	
09	BENEFICIARY'S NAME	
10	IFSC CODE OF THE BRANCH	
11	EMAIL ID	
12	TELEPHONE / MOBILE NUMBER	

CERTIFICATE

I / We here by agree to receive the payments due from M/s Bharat Heavy Electricals Ltd., by the National Electronic Fund Transfer / or RTGS Transfer mode by credit to my / our above mentioned Bank account. I / We also agree that payments made to the above mentioned account are a valid discharge of the liability of M/s Bharat Heavy Electricals Ltd. I / We also agree to bear the applicable Bank charges for the above mode of transfer. A copy of the cheque leaf/ cancelled cheque leaf of the above account is sent herewith.

(Authorized Signatories with Name & Seal)

BANKER'S CERTIFICATION

We confirm that we are enabled for receiving RTGS and NEFT credits and we further confirm that the account number of _____ (name of account holder), the signature of authorized signatory and the MICR and IFSC codes of our branch mentioned above are correct.

Place:

Bank Manager / Officer

Date:

Signature with Bank stamp and Name seal

FORWARDED TO ACCOUNTS DEPARTMENT / CASH SECTION

We confirm the above details are verified with the records available with us

Signature of BHEL Official with Name & Seal
Operating the contract / Services

GST COMPLIANCE FOR INDIGENOUS SUPPLIERS / CONTRACTORS

1. In Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GSTIN which should be clearly mentioned in the offer. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer.
2. Supplier shall mention their GSTIN in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.
3. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).
4. A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/ portal & all tax liability as per GST rules and regulations have been and will be discharged, shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of BHEL.
5. All documents like Test Certificate, LR copy, Guarantee/Warranty certificate, work completion certificate, any other document mentioned in PO, shall be sent along with the vehicle/consignment where ever applicable. For all consignments received within the calendar month, input credit will be availed within that month in line with monthly returns filing cycle. In case of any discrepancy in the document or non-submission of documents mentioned in the PO, then BHEL will not be able to accept or account the material, in such case availing of tax credit will be deferred to next month or so.
6. In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the suppliers, within the calendar month notified by BHEL.
7. For any such delay in availing of tax credit for reasons attributable to supplier (as mentioned above), interest (calculated @ SBI Base Rate + 6%) along with penalty if any will be deducted for the delayed period i.e. from the month of receipt till the month tax credit is availed, from the running bills.
8. Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Debit note will be issued by BHEL indicating the respective supply invoice number.
9. This is to inform that GST portion of invoice, shall be released only upon Vendor declaring such invoice in his GSTR-1 and receipt of goods and Tax invoice by BHEL and Confirmation of payment of GST thereon by vendor on GSTN portal. Alternatively, BG of appropriate value may be obtained from vendor which shall be valid At least one month after the confirmation of date of payment of GST by vendor on GSTN portal and receipt of Tax invoice and receipt of goods, whichever is later. Above is subject to receipt of goods/service and tax invoice thereof along with vendor declaring invoice in his return and paying GST within timeline prescribed for availing ITC by BHEL.
10. That in case vendor delays Declaring such invoice in his return and GST credit availed by BHEL is denied or reversed subsequently as per GST law, GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from vendor/contractor along with interest levied/ leviable on BHEL.

Note: The above will be followed strictly for Processing vendor payments to ensure GST Compliance.

**BHARAT HEAVY ELECTRICALS LIMITED
HEAVY PLATES & VESSELS PLANT
VISAKHAPATNAM – 530 012**

PART – II **(PRICE BID)**

NOTE:

- 1) Tenderers are requested to visit the site before submitting their tenders and go through the site conditions, nature and quantum of the job to be done and in general shall themselves obtain all necessary information as to risks, safety precautions, contingencies and other circumstances. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not, no claim shall be allowed.
- 2) The quoted prices shall be fixed & firm without any escalation during the entire period of contract and till completion of the work.
- 3) The rate quoted **shall not include GST**. However, GST as applicable shall be paid by the contractor and same shall be reimbursed on submission of proof of payment along with the bill as per Annexure - GST.
- 4) **L1 shall be evaluated based on quoted total price.** Lowest offer need not be the rate acceptable to BHEL-HPVP and BHEL-HPVP reserves the right to go for negotiation with the L1 bidder
- 5) **Contractor shall quote prices as per Schedule of Quantities & Rates mentioned below.**
Contract will be given to L1 bidder. If more than one bidder happens to occupy L1-status, effective L1 will be decided by soliciting discounts from the respective L1 bidders.
In case more than one bidder happen to occupy the L1 status even after soliciting discount/ L1 bidder will be decided by a toss/ draw of lots in the presence of respective L1 bidders or their representatives. BHEL's decision in such situations shall be final and binding.
- 6) The quantity indicated below in the schedule is indicative only and may increase/ decrease or be deleted but total value of contract will not exceed the awarded value, unless otherwise order is amended. However, payment will be made for actual quantity executed.

SIGNATURE OF THE TENDERER WITH SEAL

BHARAT HEAVY ELECTRICALS LIMITED
HEAVY PLATES & VESSELS PLANT
VISAKHAPATNAM – 530 012

NAME OF WORK: Service Contract for (i) Annual thorough examination of Lifting Machines and Lifting Tackles. (ii) Ultrasonic thickness measurement of all LPG lines, Air Receivers and issue of certificate in M/s. BHEL-HPVP, Visakhapatnam- Reg.

Tender Enquiry No: OPS/OS/SC/2020-21/74/069, Date: 11.12.2020

SCHEDULE OF QUANTITIES & RATES (SOQR)

ITEM NO.	DESCRIPTION	Capacity	Qty. in Nos.	Unit Rate in ₹	Amount in ₹
1	EOT Cranes	Upto 5 Ton	12	692.80	8313.61
2	EOT Cranes	Above 5 Ton to 15 Ton	10	989.72	9897.20
3	EOT Cranes	Above 15 Ton to 20 Ton	11	1187.66	13064.21
4	EOT Cranes	Above 20 Ton to 60 Ton	5	1781.49	8907.47
5	Crawler Cranes	75 Ton to 185 Ton	4	2750.00	11000.00
6	JIB Cranes	Upto 1 Ton	3	494.85	1484.56
7	JIB Cranes	Above 1 Ton to 2 Ton	5	494.85	2474.27
8	Gantry & Semi Gantry Cranes	Upto 5Ton	2	593.83	1187.66
9	Gantry & Semi Gantry Cranes	Above 5 Ton	2	593.83	1187.66
10	Winches	Upto 3 Ton	2	395.88	791.76
11	Winches	Above 10 Ton	2	494.85	989.71
12	High Raised Platform		1	494.85	494.85
13	Fork Lift	Upto 3 Ton	8	692.80	5542.40
14	Fork Lift	Above 5 Ton	2	692.80	1385.60
15	Wire Rope Slings		198	98.98	19598.73
16	Chain Slings		148	98.98	14649.56
17	B-Shackles		10	150.00	1500.00
18	Belts		4	150.00	600.00

ITEM NO.	DESCRIPTION	Capacity	Qty. in Nos.	Unit Rate in ₹	Amount in ₹
19	D-Shackles		154	79.17	12192.18
20	Clamps		26	49.49	1286.65
21	Lifting Beam		4	296.92	1187.68
22	Hooks		2	148.46	296.92
23	LPG Lines 8, 6, 2 INCH (U.T)		903	9.90	8941.05
24	Air Receivers	up to 5 Cu.M (U.T)	19	494.85	9402.24
25	Air Receivers	Above 5 Ton to 50 Cu.M (U.T)	1	987.29	987.29
26	3 mm thick Name plate with punching inspection details with 3mm dia tag for fixing (346 Nos-wire rope & chain slings)		346	62.98	21794.54
	Total amount in ₹				1,59,157.79
	Discount / Escalation offered by Bidder on above total amount in %				
	Total Offered amount after Discount / Escalation offered by Bidder in ₹				

Total Offered amount after Discount / Escalation in Words:

SIGNATURE OF TENDERER WITH SEAL