

BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM – HYDERABAD – 502032
TRANSPORT DEPARTMENT

Phone No. 040-2318 2465 / 2590

email: rafimd@bhel.in

Tender Notice No: HY/TPT/Buses/2019-21

22-Mar-19

Tender in two parts (Techno-commercial & Price bid) will be received by the undersigned in sealed cover from the contractors satisfying the pre-qualification requirements for '**HIRING OF BUSES FOR A PERIOD OF 2 (TWO) YEARS**'. The following should be legibly written on the cover – Tender notice number, tender date, name of work, due date of opening. Tenders will be opened at 13:30 hrs. on the due date in the presence of bidders or their authorized representatives in BHEL, Administrative Building (Vendor Complex) RC Puram, Hyderabad – 502 032.

1	Name of the work	:	Hiring of Buses for a period of 2 years.
2	Earnest Money Deposit	:	Rs.27, 000/- (Rupees Twenty Seven thousand only)
3	Estimated Cost	:	Rs.13.16 Lakhs + Toll / parking charges + GST
4	Cost of Tender Documents	:	Rs.1000/- (non-refundable)
5	Tender Sale start Date	:	22-Mar-2019
6	Tender Sale Close Date	:	16-Apr-2019 – 1100 Hrs. (Extended)
7	Last Date of receipt of tenders	:	17-Apr-2019 – 1100 Hrs. (Extended)
8	Date & time of opening of tenders	:	17-Apr-2019 – 1330 Hrs. (Extended)

Name & Address of the contractor:

.....

Tenderers are requested to sign and put seal on all pages of tender documents and submit.

Signature of Contractor

PRE QUALIFICATION REQUIREMENTS

The following conditions have to be satisfied by the tenderer, with documentary proof to be enclosed with tender bid (Technical):

i) Average annual financial turnover during the last 3 years, ending 31st March of the previous financial year (should submit balance sheet & P&L account for last 3 years – preferably certified by Chartered Accountant), should be at least 30% of the estimated cost. Further, if any tenderer fail to submit the figure (s) for 3 years, non-submitted year will be considered as “0” (Zero) for averaging the turnover. In the 3 years turnover, previous year turnover is compulsory.

ii) Particulars of experience / credentials for the works executed of similar nature not older than 7 years (Completion and experience certificate of the works to be enclosed) ending last day of month previous to the one in which applications are invited should be either of the following:

a. Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.

OR

b. Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.

OR

c. One similar completed work costing not less than the amount equal to 80% of the estimated cost.

Similar works: Definition “The hiring of Buses or any other vehicle(s).”

d. Experience certificate issued by BHEL, RC Puram in case any work executed in BHEL, RC Puram is to be enclosed. Any adverse remarks in the experience certificate will be a disqualification factor.

In case of other than BHEL experience supporting documents such as Purchase Order / LOI/ Agreement along with Form 26AS to be enclosed.

Please follow the table below for participation in contract

Description	Value
Avg. annual Turnover past 3 years (30% of est. cost)	Rs.4.00 lakh
If 3 works completed, the value of each work should not be less than (40% of the estimated cost)	Rs.5.26 lakh
If 2 works completed, the value of each work should not be less than (50% of the estimated cost)	Rs.6.58 lakh
If 1 work completed, the value of each work should not be less than (80% of the estimated cost)	Rs.10.53 lakh

iii) “The offers of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firm, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com”.

Signature of Contractor

v) GST Registration is required to be submitted in case Annual Turnover crosses 20 Lakhs.

vi) PAN No. (In case not available, proof of having applied with acknowledgement from concerned authority).

vii) All the terms & conditions of the contract with respect to Taxes & Duties are subject to the new taxation laws introduced from time to time. The terms & conditions will be modified in accordance with the provisions of new laws.

viii) Document Fee (Rs. 1000/-)

ix) EMD (Banker's cheque/Demand Draft/Cash Receipt)

OR

One Time EMD Valid certificate issued by competent authority in case of existing contractors of BHEL RC Puram.

HIRING BUSES

Signature of Contractor

General:

1. BHEL, RC Puram, Hyderabad is in requirement of Buses (AC & Non AC) for a period of 2 years as mentioned below.

S. No.	Vehicle Capacity & type	No. of Operations
1	22 Seater AC	10
2	22 Seater Non AC	280
3	40 Seater AC	10
4	40 Seater Non AC	10
5	50 Seater Non AC	20

2. For technical qualification, all the following shall be met failing which the contractor/company shall be technically disqualified.
- a) The contractor/company shall submit document proof along with
 - i. PAN
 - ii. Document cost of Rs.1000/-
 - iii. EMD (as mentioned earlier)
3. The contract shall be finalized in the name of one or more contractors/companies.
4. The Bus shall be supplied along with the driver / drivers with all necessary fittings.
5. The fuel shall be in scope of the Contractor only.
6. The starting and closing Km. readings and reporting and closing time shall be reckoned from BHEL Ramachandrapuram, Hyderabad Transport Pool only. The prices shall be quoted accordingly. No empty Km. Run/ Garage km. run will be considered. However, in case of city trips (for pickup from city and drop in city) the Kms. reading and time will be calculated from the pickup /drop place subject to certification by the Transport pool In-charge. Such a requirement and allocation of duty is at the sole discretion of Transport pool In-charge.
7. As per the policies of BHEL, the amount of Security Deposit will be 5% of contract value.
8. Parking Charges / Toll Tax are to be paid by the Contractor / Driver and the bills may be submitted along with the Monthly bill for claims duly certified by the Transport pool official.
9. The rate for Extra KM and Extra Hour will be worked out and the payment will be made accordingly.
- 10. Taxes & Duties: GST is applicable for registered vendors as below.**
- a) In case GST credit is delayed/denied to BHEL due to non/delayed receipt of goods and/or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount shall be recoverable from vendor along with interest levied/leviable on BHEL.
 - b) In case vendor delays declaring such invoice in his return and GST credit availed by BHEL is denied or reversed subsequently as per GST law, GST amount paid by

Signature of Contractor

BHEL towards such ITC reversal as per GST law shall be recoverable from vendor/contractor along with interest levied / leviable on BHEL.

- c) The bidder shall arrange to send to BHEL, Hyderabad along with all the required documents as in Purchase Order, Tax Invoice (Original for Recipient) along with his bills.
- d) Vendor to ensure correct applicability of IGST/CGST/SGST/UTGST based on the Inter / Intra state movement Supply of goods and services or both.
- e) Taxes and duties prevalent on the contractual delivery date or the actual delivery date (in case of delay) whichever is lower shall be applicable paid. Composition Scheme to be addressed.
- f) Vendor shall note that the Invoice has to be raised quoting HSN Code of Goods or Accounting Code of Services or both wherever applicable.
- g) Invoice should mention BHEL-HPEP-HYDERABAD GSTIN: 36AAACB4146P1ZG or GSTIN of BHEL Nodal Agency as mentioned in PO.
- h) In case of any short supply of goods or service Vendor has to raise a credit note for short supplied quantity as per GST provisions.
- i) Any GST liability arising on BHEL under reverse charge before actual receipt of goods and or services and/or invoice thereof would be subject to recovery of interest leviable for the period between the date of such liability and actual date of eligibility of ITC based on receipt of goods, receipt of invoices and other conditions specified in GST law, as applicable.
- j) Penalty clause:
In the event of delay in supply of goods and or services beyond contractual delivery date, penalty of 0.5% per week or part there of shall be levied on the full contract value subject to a maximum of 10% of the order value. Penalty amount so determined along with GST if applicable thereon shall be recovered.
- k) Supplier shall mention their GSTN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.
- l) A declaration to the effect that all tax liability as per GST rules and regulations shall be discharged.

11. Reverse charge is applicable for GST unregistered vendors.

Signature of Contractor

As mentioned earlier, tenderer shall submit their offer in two part bids

- a. Techno-commercial bid consisting of Annexure – I & II duly signed on all pages along with all the documents/proofs as indicated in “Pre-qualification Requirements” and DDs original for Rs.1000/- (cost of tender documents) & Earnest Money Deposit for Rs.**27,000**/- as indicated above.
- b. Price bid duly filled in & duly signed consisting of Annexure – III

The above two bids are to be placed in separate covers duly sealed. The cover for Techno-commercial bid should be super-scribed as “**Techno-commercial bid for Hiring of Buses for a period of 2 years**” and Price bid shall be super-scribed as “**Price bid for Hiring of Buses for a period of 2 years**”

Both the above two envelopes shall be kept into another sealed cover. The cover shall be super-scribed with “**Quotation for Hiring of Buses for a period of 2 years**” and shall be sent to **Tender Box, Vendor Complex, Admn. Bldg. Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad – 502032.**

BHEL will not be responsible for any postal delays. *All corrigenda, addenda, amendments, time extensions clarifications, etc., to the tender will be hosted on BHEL website (www.bhel.com) only. Bidders should regularly visit BHEL website to keep themselves updated.*

HIRING BUSES

Signature of Contractor

ANNEXURE-I

Terms & conditions for entering into rate contract for “Hiring of Buses for a period of 2 (TWO) years” for the use of BHEL, RC Puram, Hyderabad – 502 032.

1. All the rates shall be quoted in Annexure – III only. Price bids shall not contain any documents other than Annexure III. If any documents are attached with Price bids, they shall not be considered. All the clarifications shall be enclosed with technical bids only.
2. All the offers received will be scrutinized and only the technically qualified offers will be considered. Technically dis qualified offers will be rejected.
3. All entries in the Tender should be clearly written in ink pen or ball point and corrections, if any, are to be duly attested by the tenderer.
4. Issue of Tender documents does not mean that the bidder fulfils the qualifying requirements of the contract.
5. Submission of offer shall mean that the bidder has read the bid documents and agrees to abide by the terms & conditions mentioned in the documents.
6. Quotation should be valid for a period of three months from the date of opening of Techno-commercial bid.
7. No other person except Contractor’s authorized representative will be allowed in BHEL premises.
8. Within BHEL premises, the Contractor’s personnel should not do any work other than the Normal duties allotted by Transport pool.
9. Transport Contractor should provide Cell phone at Contractor’s cost to the drivers to facilitate communication for taking duties on day to day basis and at the time of emergencies / breakdowns / accidents and any other important message to be passed to the contractor or to BHEL pool staff.
10. The breakdown / overhauling / preventive maintenance hours will not be counted in hours of operations.
11. Contractor is solely responsible for payment of wages / salaries and allowances to his personnel. BHEL will have no liability whatsoever in this regards.
12. The contractor shall make available relief Vehicle (similar or higher version) immediately in the event of any accident and the relief Vehicle shall be in good running condition
13. Transport Contractor to obtain insurance cover for his employees and shall take comprehensive insurance coverage at his own cost. BHEL will not be responsible for any loss / damage / pilferage or his property and or his employees.
14. In case any passenger leaves any item/article/package behind in the vehicle while utilizing the services, the same shall be delivered at Transport pool or Driver of the Vehicle may inform pool in-charge to collect the package.
15. Contractor shall be directly responsible for providing necessary staff like licensed drivers with the prescribed uniform. He will also be responsible for their courteous behavior towards BHEL & CISF authorities.
16. The Vehicle shall be registered, duly insured i.e. comprehensive insurance and the same should be renewed from time to time during contract period at his own cost. Transport Contractor will be fully responsible for the safe movement of the Vehicle users.

Signature of Contractor

17. The Transport Contractor should abide by the Company's CISF Security rules and shall provide Safety PPEs (Personnel Protection Equipment) to the Drivers.
18. The Transport Contractor shall ensure that Vehicle employed under this contract agreement are covered by a comprehensive insurance policy. Under no circumstances shall BHEL be liable to compensate for any loss or damage that may be caused to the Vehicle by accident or complications arising out of such contingencies like theft, fire, riots, strike and terrorism damage whether inside or outside BHEL premises while engaged.
19. In case BHEL be held liable for any loss, damage or compensation to third parties arising from or in relation to Transport operations done by the Transport Contractor such loss, damage or compensation shall be paid by Transport Contractor to BHEL together with the costs incurred by BHEL on any legal proceedings pertaining thereto.
20. In case of any suit or legal proceedings arising under this contract, the court of Sangareddy (Medak District) only shall have the jurisdiction.
21. The Contractor is directly responsible for injuries / death of occupants or other users arising due to accident or otherwise of Vehicle during the contractual period. At any point of time, BHEL will not be responsible for any loss / damage either to the person or to the Vehicle arising out of accident of the Vehicle for performing contractual obligations.
22. The Transport Contractor will have to indemnify BHEL against the following, in case the same is thrust upon BHEL:
 - a) All claims for injury or damage to any person, property caused by his negligence or negligence of his employees while on operations
 - b) Failure in observance of labour and industrial laws by the contractor.
 - c) All claims by way of compensation and all other types of unforeseen claims which may occur in the course of contract incurred by contractor.
 - d) All payments by way of compensation or otherwise which BHEL may be called upon to make under provisions of the relevant acts to any workmen as aforesaid and any cost incurred by BHEL in connection with any claim and demands whatever in respect thereof or in any loss, injury or damages whatever to any third person arising out of this contract by the Transport contractor, their workmen servants or agents shall be recovered from contractor
 - e) For all claims, payments and losses that BHEL may have to make or suffer on account thereof the transport contractor shall wherever required to do so by BHEL or Govt. officials authorized under law, produce for inspection all forms, register and other papers required to be maintained under various statutes.
23. The contractor shall indemnify the company against all losses or damages sustained by the company resulting directly or indirectly including his failure to give intimation in the manner aforesaid including the penalties or dues if any and become payable by the company, as a consequence of failure, the company to give notice under the workmen's compensation act or otherwise confirm o the provisions of the said act in regard to such accident.
24. Any amount recoverable from transport contractor towards the loss / damage will be recovered from the outstanding payments due or from the security deposit. In case the amount is insufficient for such recoveries, transport contractor shall make good the balance amount by remitting in the cash office at BHEL. The company reserves the right to enter into Parallel contracts for the same period or any part thereof.

Signature of Contractor

25. **The contract is valid for a period of 2 years from the date of awardal and may be extended for a period of Three months on same rates, scope, terms and conditions on mutual consent. However the contract may be terminated with a notice period of 30 days.**
26. BHEL reserves the right to refuse / engage the Vehicle if the driver or the vehicle engaged does not confirm to any of the regulations of MV Act or TSMV Rules or blacklisted contractor of BHEL, Hyderabad – 502 032.
27. The contract may be terminated at any time without paying compensation whatsoever to the transport contractor in case of misbehavior, disobedience, dishonesty, clandestine insolvency, any court order, non-sanction of road permit or any other related activities on their part or their failure to fulfil the terms & conditions of this agreement.
28. **The Rates quoted shall remain valid for entire contract period.**
29. An amount towards EMD shall be paid by demand draft drawn in the name of “**Bharat Heavy Electricals Limited**” payable at Hyderabad and shall be enclosed to the Techno-commercial bid. No interest will be paid on EMD. The EMD is returned to the un-successful bidder only after one month from the date of finalization of tender.
30. EMD - Earnest Money Deposit will be forfeited in case of the following:
 - a) On withdrawal of the bid or increase in rates or changes in the bid conditions after opening of tender.
 - b) On refusal to enter into a contract after the contract is awarded.
 - c) In case of cheating, committing frauds, providing false information during any stage of tender process.
31. EMD furnished by the successful bidder will be adjusted as part of security deposit towards contract performance guarantee and shall be refunded within three months of the date of expiry / completion / revocation of the contract. In the event of the agency failing to comply with any provision of the contract, the security deposit shall be forfeited by BHEL.
32. Successful tenderer shall pay a Security Deposit as per the works policy 2016 of the overall contract value (5% of the contract value).

Security Deposit:

 - a) The successful tenderers EMD paid will be converted and adjusted into Security Deposit.
 - b) Minimum 50% of the Security Deposit amount should be paid by Cash or Demand Draft at the time of agreement and before commencing the contract, balance 50% to be recovered from Monthly bills to the Maximum of 5% of the Total Contract value.
 - c) The Security Deposit will not carry any interest and will be paid after successful completion of contract to BHELs satisfaction.
33. The Transport contractor shall submit his bills on 5th day of the following Month. The trips will be authorized by the user or Transport pool authorities. In case the bills are not submitted by 5th day of the following Month, these bills cannot be settled in the month in which the bills are received. All payments will be made only in the name of the Contractor/company on whom contract is placed.
34. The orders, notices or any correspondence to the transport contractor will be sent by registered post to the address furnished. This is deemed to have been served on the transporter, on date of report of delivery of such correspondence. The Transport Contractor shall carry out the orders without any delay.
35. Withdrawal of contract during the contract period will entail BHEL, not only forfeiture of Security Deposit but also to appoint other Transporter at the risk and cost of the contractor.

Signature of Contractor

36. Soon after the acceptance of the Order, the Transport Contractor shall enter into an agreement with M/S BHEL, RC Puram, Hyderabad – 502 032. The agreement shall be entered on non-judicial Stamp paper of the value of Rs.200/- (Rupees Two Hundred only) to be purchased by Transport Contractor at his own cost.
37. M/S BHEL, RC Puram, Hyderabad – 502 032 reserves the right to accept any tender or part of tender without assigning any reasons thereof irrespective of the fact whether the accepted tender is lowest or not.
38. In case of any suit or other legal proceedings arising out of and relating to the contract to be entered into, the courts at Sangareddy in Medak District only shall have the jurisdiction.
39. Tax will be deducted at source from the running bills as per applicable rules and other statutory requirements.
40. The Contractor shall ensure adherence to all statutory requirements applicable to Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad – 502 032.
41. Any dispute arising not of this contract should be referred to the sole arbitration of General Manager/Transport of BHEL, Ramachandrapuram, Hyderabad – 502 032 or his authorized representative and whose decision shall be final and binding on both the parties.
42. In case the contractor does not carry out the contractual / statutory obligations or the services rendered by him are found to be unsatisfactory, BHEL shall bring the same to his notice and he will be obliged to discharge the obligations and rectify the anomaly within prescribed time failing which, BHEL reserves the right to terminate the contract without assigning any reason whatsoever. In such an event no damages will be payable for short closure of the contract.
43. Notwithstanding anything contained in the contract agreement which will be entered after award of work, the contract may be terminated by BHEL, without assigning any reason.
44. Non-compliance of any provisions under the act / rule / instructions / guidelines shall make the contractor liable for penal action including termination of contract.
45. On the occurrence of an accident, which results in the death of any of the workmen employed by the contractor or which is so serious as to be likely to result in the death of any such workmen, the contractor shall intimate within 24 Hrs. of the happening of such an accident intimate in writing to the company official in-charge of the work.
46. Wherever, BHEL / Company standards are mentioned, they shall be strictly followed.
47. Whenever the term Contractor is used, it shall be understood to refer to the particular person, firm or corporation with whom an agreement has been made by the concerned company official for executing the work defined in the concerned agreement and for the purpose of instructions regarding compliance with contract conditions. It shall include the contractors authorized agents, who are entrusted with the work by contractor.
48. In the event of any question or dispute under this contract, the same shall be referred to a competent authority in the company for sole arbitration and his decision shall be final and binding on the parties to the contract.
49. Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to interpretation of any provision of the Contract; or, in any manner touching upon the Contract, then, either Party may, by a notice in writing to *the* other Party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL Unit/Region/Division issuing *the* Contract. The

Signature of Contractor

Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon *the* Parties. Subject as aforesaid, *the* provisions of Arbitration and Conciliation Act 1995 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be (*the* place from which the contract is issued) The cost of arbitration shall *be* borne as per the award of the Arbitrator, Subject to the arbitration in terms of Clause above, the Courts at (the place *where the* Principal Civil Court having ordinary original civil jurisdiction to decide questions forming subject matter of the arbitration is located) shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract. Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, *the* Contractor *shall* proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract.

50. All the works shall be carried in accordance with the directions and to the satisfaction of the company official in accordance scope of work.
51. The L1 party for this segment shall be decided based on the below formula. Say Basic rate (80km / 8hr) – B, Extra Hr Rate – H, Extra Km Rate – K
Total Rate T = B + (4*H) + (40*K) L1 shall be the least Total Rate T.
52. **Finalization of Contract:** Price bids of all technically qualified will be opened and scrutiny shall be carried out. L1 party shall be identified as mentioned above.
- If L1 party rate (total rate) is less than our estimated total rates, Contract shall be awarded.
 - If L1 party rate (total rate) is greater than our estimation, Negotiations will be conducted with L1 party and rates would be finalized and contract shall be finalized.
 - During finalization of Contractors - In case of tie, based on basic rate, the second parameter i.e. rate for extra Kms. will be considered to break the tie. If further tie exists, the third parameter i.e. the rate for Extra Hrs. will be considered to break the tie. If tie still, exists a snap bid will be obtained.
53. **Penalty Clause :**
- No-show by the contractor – Basic rate (80 km/8 hr) per day per vehicle.
 - For poor upkeep/non operation of AC of vehicle – 20% of basic rate (80 km/8 hr) per day per vehicle.
54. In case the number of missed duties by the Contractor exceeds 2 (TWO) occasions during the entire contract period, the contract shall be terminated with forfeiture of Security Deposit.
55. In case of no show by the user (BHEL), basic rate per trip may be charged to BHEL.
56. Nothing contained in the contract agreement and its conditions shall be deemed to preclude or render in-operative the service of any notice, letter or other communication upon the contractor personally.

Signature of Contractor

56. BANK ACCOUNT DATA FOR RTGS/NEFT MODE OF PAYMENT

1. Party Code	:	
2. Option	:	RTGS/NEFT/IMPS
3. BENEFICIARY DETAILS		
A) Name of Beneficiary	:	Bharat Heavy Electricals Limited
B) Address of Beneficiary	:	Ramachandrapuram, Hyderabad 502032
C) PAN of the Beneficiary	:	AAACB4146P1ZG
D) GSTIN of Beneficiary	:	36AAACB4146P1ZG
E) Bank Name	:	State Bank of India
F) Branch Name	:	BHEL Township, Hyderabad 502032
G) Branch Code	:	20075
H) Account Number	:	62048154115
I) Account type	:	Current Account
J) Bank IFSC code	:	SBIN0020075
K) Ledger Follo/CIF Number	:	79232685891
L) Bank MICR Code	:	500002370

57. MSME Supplier

MSE suppliers can avail the intended benefits (Tender documents fee of cost, exemption of EMD) only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format follows where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e- procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer in the format given below:

Signature of Contractor

Certificate by Chartered Accountant on letter head

This is to Certify that
M/s.....

(hereinafter referred to as 'company') having its registered office at
..... is registered under MSMED Act 2006,
(Entrepreneur Memorandum No (Part-II)
.....dtd:

..... Category:
(Micro/Small). (Copy enclosed)

Further verified from the Books of Accounts that the investment of the company as on date
..... as per MSMED Act 2006 is as follows:

1. **For manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale industries via its notification No. S.O. 1722 (E) dated October 5, 2006 :)
Rs.Lacs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act.2006.)
Rs..... Lacs

The above investment of Rs..... Lacs is within
permissible limit of Rs..... Lacs for
Micro/ Small (strike off which is not applicable)
Category under MSMED Act 2006.

Date:

(Signature)

Name:

Membership number:

Seal of Chartered Accountant

Signature of Contractor

General instructions to bidders:

1.	Bidders are required to go through instructions carefully and complete all the formalities as required. In event of furnishing false or incorrect information, the offers shall be rejected and no correspondence will be entertained in this regard.
2.	<p>Bidders are required to submit the offer in two parts.</p> <p>I) Techno-commercial bid along with un-priced bid II) Price bid.</p> <p>Each bid shall be kept in separate envelopes, which should be properly sealed. Both envelopes shall be put together in a large envelope and shall be submitted to concerned official at Vendor Complex as per the tender date and time.</p>
3.	Bidders are required to ensure that all columns of the bid are duly filled in. If any incorrect rates or unusually low rates are mentioned the offer shall be rejected and no correspondence will be entertained in this regard.
4.	The techno-commercial bid should accompany the Demand Draft for Earnest Money Deposit and cost of tender document along with other relevant supporting documents. In case of non-submission of Earnest Money Deposit/ Document cost along with the technical bid, the offer is liable to be rejected.
5.	Bidders are required to submit duly filled in tender documents before 1100 hrs as mentioned earlier at Vendor Complex, Administrative Building (BHEL).
6.	The techno-commercial bids will be opened on the same day as mentioned earlier at 1330 hrs at Vendor complex, BHEL, RCPuram.
7.	Bidders or bidder's representatives may attend the tender opening on the above mentioned date, time and place. No separate intimation will be given to bidders.
8.	L1 party would be decided based on the 'basic rate'. However, negotiations will be carried out if Rate quoted by L1 party is greater than our estimation.

ANNEXURE -I I

BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM – HYDERABAD – 502032
TRANSPORT DEPARTMENT

Tender Notice No: HY/TPT/Buses/2019-21

Date: 22-Mar-2019

Name of Job Work: Hiring of Buses for a period of 2 years.

Techno-Commercial Bid: The tender schedule must be submitted along with the general conditions, special terms & conditions enclosed herewith duly signed & stamped on each page with bidders covering letter. Quotations should be typed on tender schedules only. Any deviations/deletions should be brought out separately on bidders letter pad and enclosed to the bid documents.

Following to be filled up by the bidder:

#	Description	Contractors response
1	Name of Contractor	
2	Address & contact number	
3	Contact No. & Email	
4	Name of the work	Hiring of Buses for a period of 2 years.
5	Tender notice & Date	HY/TPT/Buses/2019-21 dt.22.03.2019
6	Details of EMD	
7	Document cost details	
8	Quotation validity – 90 days from the date of opening of techno-commercial bids.	
9	PAN No.	
10	GST regn. No	
11	Security Deposit Clause – Acceptance (see terms & conditions for details)	
12	Turnover details	Submitted / Not submitted
13	BHEL Supplier Code (if available)	

#	Vehicle Type	Total required no. of operations	Quoted (Yes/No)
1	22 seater AC	10	
2	22 Seater Non AC	280	
3	40 Seater AC	10	
4	40 Seater Non AC	10	
5	50 Seater Non AC	20	

Signature of Contractor

ANNEXURE - III

“Price bid for Hiring of Buses (22 seater AC, 22 Seater Non-AC, 40 Seater AC, 40 Seater Non-AC and 50 Seater Non AC)”

Description	Rates				
	22 seater Non AC	22 Seater AC	40 Seater Non AC	40 seater AC	50 Seater Non AC
Basic rate for 8hrs/80km	Rs.	Rs.	Rs.	Rs.	Rs.
	(In words)	(In words)	(In words)	(In words)	(In words)
Extra hrs rate	Rs.	Rs.	Rs.	Rs.	Rs.
	(In words)	(In words)	(In words)	(In words)	(In words)
Extra km rate	Rs.	Rs.	Rs.	Rs.	Rs.
	(In words)	(In words)	(In words)	(In words)	(In words)
GST (Tick any)	(Inclusive)			(Extra)	

- Toll charges, parking charges shall be paid extra

Name, Address of the Contactor

Mobile Number:

Signature of Contractor