



Bharat Heavy Electricals Limited

Centralised Stamping & Fabrication plant, Jagdishpur

Tender No: 201703061

Date: 31.01.2018

TENDER NOTICE

E-Tender are invited in Two Part Bid System for supply of POLYAMIDE (ARAMID) CALENDER PAPER for CS&FP, Jagdishpur as per below details:

1. The tender will be under two-part bid system. The first part would be techno commercial bid and the second part would be the price bid. Price bid would be opened for only those suppliers who qualify in the techno commercial bid. Alternatively, BHEL reserves the right to go for reverse auction for technocommercially qualified bidders through electronic media. If this option is used, our authorized service provider would contact the suppliers who qualify in the techno commercial bid for web based reverse auction.
2. **Mode of Submission of offer:** Being e-tender, offer will be submitted online through e-tender portal: <https://bheleps.buyjunction.in>
3. **E procurement Service Provider details:** M/s M-Junction services limited, Kolkata
Godrej Water Side, 3rd Floor, Tower-1, Plot-V,
Block - DP Sector - V, Salt Lake, Kolkata 700091,
West Bengal, INDIA

Sl. No.	Email Id	Contact No.
1	eps.customercare@mjunction.in	033-66106426/6217/6013/6046/6176 9163348283/9163348284/9163348285

4. The process of utilizing e-procurement necessitates usage of DSC (Digital Signature Certificate) (Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION) and you are requested to procure the same immediately, if not presently available with you. Please note that only with DSC, you will be able to login the eprocurement secured site and take part in the tendering process.
5. Offer to be submitted only on e-procurement portal. Hard copy of offer is not required to be submitted to BHEL-CS&FP. **Any offer received in Hard copy shall not be accepted and straightway rejected by BHEL-CS&FP**
6. The offer shall be submitted as per the instructions of tender document and as detailed in this NIT. Price shall not be mentioned by them anywhere in the technocommercial offer. Price shall be furnished in the relevant price schedule only. In case of any clarification, bidder may contact us.



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Bids shall be submitted through e-Procurement portal, <https://bheleps.buyjunction.in>, of M/s M-Junction Services Limited who is our solution provider.

7. Latest updates: Latest updates on the critical dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc to Tender Specifications will be hosted in

BHEL webpage (www.bhel.com →Tender Notifications →View Corrigendum). Bidders to keep themselves updated with all such information. Bidders may please visit <https://bheleps.buyjunction.in> for document submission.

SALIENT DETAILS OF NIT		
SL NO	ISSUE	DESCRIPTION
1.0	ENQUIRY NO	201702611
2.0	TENDER START (ZERO) DATE	31.01.2017 Tender documents can be downloaded from BHEL website (www.bhel.com & https://bheleps.buyjunction.in) till due date of submission.
3.0	DUE DATE & TIME OF OPENING OF TECHNOCOMMERCIAL OFFER.	Bid Due Date: 09/02/2018, Time :14.00Hrs Bid Opening Date: 09/02/2018, Time :15.00Hrs

PRE- QUALIFYING CRITERIA FOR SUPPLY OF POLYAMIDE (ARAMID) CALENDER PAPER:

S. No.	PQR condition	BHEL Remark	Vendor remarks
1.	Financial standing through latest I.T.C.C, Annual report (balance sheet and Profit & Loss Account) of last 3 years. i.e., 2012-13 & 2013-14 & 2014-15.	Balance sheet & ITR attached	
2.	Experience on similar contracts for last 2 years. Proof of supply of Items same / Similar item should be in the form of purchase orders placed on the vendor by their customer.	order copy attached	
3.	Party quoting must be OEM or authorized dealer of basic material i.e. EPOXY RESIN ADHESIVE PAPER. Valid authorization certificate from OEM is to be submitted by Dealer. 1. For Manufacturer: - Capabilities with respect to personnel, equipment and manufacturing Facilities. 2. For Trader/ Dealer/ Agent..etc:-1) authorization letter from their principal is mandatory. 2) In case of foreign principal: An agency agreement deed copy is required.	Manufacturing facility OR OEM authorization certificate is attached	



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Note- Bidders who qualifies in above qualifying requirement shall be eligible for techno-Commercial evaluation of the offer.

SECTION-1

A. ITEM DESCRIPTION

SL. NO.	ITEM DESCRIPTION	UNIT	QTY. REQD.
1.	POLYAMIDE (ARAMID) CALENDER PAPER of Size:- 0.5 x 914 x Coil as per specs AA22901	Kg.	1000

Quantity Tolerance: +/-5%

B. TECHNICAL CONDITIONS:

S. No	Description	Required
1.	Test Certificate	YES
2.	Guarantee Certificate	YES
3.	Pre-qualification documents	YES

a. Technical Conditions:

S. No	Description	Requirement	Supplier Remarks
1.	Delivery Schedule	8 weeks from the date of LOI/PO. Early delivery is acceptable.	
2.	Evaluation of offer	evaluation on the basis of total landed cost to BHEL, CS&FP Stores, Jagdishpur inclusive of loading, if any.	
3.	Guarantee Certificate	12 months Guarantee certificate to be submitted along with supply of material.	
4.	Test Certificate	Test certificate is required for all the properties of material as per specification (Annexure-I)	
5.	Quantity Tolerance	+/- 5% quantity tolerance is acceptable.	

b. Commercial conditions:



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1.	Transportation	Deliveries shall be FOR BHEL, Centralised Stamping & Farication Plant (CS&FP), Jagdishpur.	
2.	Insurance	Insurance shall be arranged by vendor.	
3.	Price	The basic prices shall be firm. All taxes & duties to be specified specifically. Supplier shall quote for all the items in the enclosed price bid format only.	

4.	Terms of Payment	100% payment within 90 days after successful receipt of items at BHEL CS&FP, Jagdishpur. Payment shall be done through Epayment. If applicable, Original excise duty gate pass shall be submitted by the vendor to enable purchaser to claim Cenvat credit.	
5.	GSTN	All the terms & conditions of the contract with respect to Taxes & Duties are subject to the new taxation laws introduced from time to time (e.g., GST). The terms & conditions will be modified in accordance with the provisions of new laws (e.g., GST). The payment of Tax will be released subject to furnishing details of outward supply to BHEL in the Return. Also, ensure that the existing contracts which spill over to next year are modified accordingly. The vendor must ensure the GST Credit entry maintained by GSTN to the BHEL Accounts on 'GSTN Common Server'. In absence the same or any loss of GST Credit due to the vendor, shall be recovered/not payable to the Vendor. GST Portion of invoice shall be released on Vendor declaring such invoice in his GSTR-1 and Receipt of Good and Tax Invoice as per GST and Confirmation of Payment of GST thereon by vendor The finance dept will hold the payment of GST charged in bill and make payment of after compliance of above. In case vendor delays declaring such invoice in his return and GST credit availed by BHEL is denied or reversed subsequently as per GST law, GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from vendor along with interest levied/leviable on BHEL. For CS&FP BHEL GSTIN Reg. No:09AAACB4146P2ZC State Code: 09 (Uttar Pradesh)	
6.	Validity of offer	Offer validity will be for 60 days from date of opening of Tender enquiry.	
7.	Penalty for Delay	The delivery of material shall be made within the time prescribed. Failure to deliver the material in time as per the delivery specified above would make the vendor liable to an unconditional penalty at the rate of half percent (1/2%) of the order value per week for delayed items only (or part thereof) subjected to a maximum of ten percent (10%) of the order value of delayed items.	
8.	Rejections	The supplier shall arrange replacement/repair within one month from the date of rejection intimation upon failure on supplier's part to comply. BHEL will take whatever appropriate action they may think fit in addition to repair/return of rejected material at the cost and risk of the supplier.	



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9.	Risk purchase	In case of delays in supply of materials/defective materials not fulfillment of any other terms and conditions given in the purchase order, the purchase may cancel the full or part thereof, and may also make purchase of such material from elsewhere/alternate source at the risk and cost of supplier.	
10.	Arbitration	Any dispute arising out of this contract shall be referred to the sole arbitration of BHEL, Jagdishpur. Its award shall be final and binding on the parties. The venue of arbitration in all cases shall be at Administrative building, BHEL, FP, Jagdishpur.	
11.	Jurisdiction	In case of any suit or other legal proceedings arising under or relating to the contract, the Jurisdiction of Sultanpur (UP) district court shall apply.	
12.	Consignee	The Stores Officer, CS&FP, BHEL, IA Jagdishpur, Dist. Amethi - 227817 (U.P.)	
13.	Billing details	Bills should be in the name of Centralized Stamping Unit, BHEL, IA Jagdishpur, Dist. Amethi - 227817 (U.P.). TIN no. of Centralized Stamping Unit to be mentioned on the Bills. The bills to be sent to the Purchase Office-CS&FP&FP, IA Jagdishpur, Dist. Amethi - 227817 (U.P.).	
14.	Documentation	One set of all required documents (ink signed) must accompany the supply and one set (Ink-Signed) to be sent to Purchase officer before the dispatch.	
15.	Acceptance of offer	<i>Based on the above Terms and Conditions are accepted without deviations</i>	

c. General conditions:

1. All taxes/duties/levies etc. must be specified separately in amount or in percentage. Incomplete offer shall not be acceptable.
2. *Duly filled & signed with company seal on all documents (of tender enquiry) to be submitted along with offer as token of acceptance of tender enquiry terms & conditions.*
3. *Offers not meeting our requirement because any kind of deviations in technical or commercial terms are liable to be rejected by BHEL at its discretion.*
4. *Please submit point wise compliance to our specification, terms & conditions .Otherwise it will be presumed that you are accepting BHEL's Terms & condition.*
5. *Original manufacturer's test certificate required along with dispatch documents. In case supplies are from traders, It shall be the responsibility of the trader to provide original manufacture's certificate with linkage to trader's invoice stating batch No.*
6. *The offers of the bidders who are on the banned list as also the offers of bidders, who engage the services of the banned firms, shall be rejected. The list of firms is available on web site www.bhel.com*
7. In case vendor do not accept BHEL, CS&FP & FP, Jagdishpur payment terms as per enquiry proper loading shall be done.
8. Duly filled & signed with company seal on all documents to be submitted along with offer.
9. Original manufacturer's test certificate required along with dispatch documents. In case supplies are from traders, It shall be the responsibility of the trader to provide original manufacture's certificate with linkage to trader's invoice stating batch No.
10. BHEL, CS&FP & FP, Jagdishpur reserve the right to procure from more than one vendor.



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11. Please quote price in figures & words both. In case the prices quoted in words and figures are different, the value indicated in words will be considered for evaluation and establishing L1 status.
12. BHEL CS&FP & FP shall be at liberty to cancel the tender at any time, before ordering, without assigning any reason.
13. Quotation should be, as far as possible, free from correction / overwriting. Correction /overwriting, if any, should be signed by authorized person with the company seal.
14. The rates must be quoted indicating basic material rate, packing, forwarding, freight & insurance, discount, if any, and applicable taxes and duties, each of them shown separately.
15. If there is any difference / discrepancy in rates quoted for per unit and total and any arithmetic addition for number of items, the lower of the rates beneficial to BHEL CS&FP & FP will be considered.
16. In case any supplier is unable to quote, supplier shall send a regret letter without fail.
17. Packing: Goods must be adequately packed in proper carton / wooden box / drums /suitable container to protect against loss, damage or corrosion and to withstand normal inland transportation and handling. Hazardous material should be notified as such and their packing, transportation and other protection must conform to applicable regulations.
18. BHEL CS&FP & FP does not bind itself to accept the lowest rate quoted, but reserves the right to accept whole or part of any quotation at its sole discretion.
19. The quantity in each item to be purchased may vary from quantity enquired according to actual requirement at the time of placing the Purchase Order. Quantity discount, if any, should be mentioned in the quotation.
20. In the quotation, earliest firm delivery (number of days or weeks) by which material will be despatched from the date of receipt of order must be indicated.
21. Purchase Order will be placed on the lowest quotation only among the technically & commercially accepted quotations. Lowest quotation is determined on the basis of Total Cost to BHEL CS&FP & FP including basic value, taxes and duties, freight, insurance, loading factors for deviations to terms and conditions.
22. Supplier's Sales tax / ECC/ VAT Registration Number should be mentioned in quotation.
23. The offers of the bidders who are on the banned list as also the offers of bidders, who engage the services of the banned firms, shall be rejected. The list of firms is available on web site www.bhel.com.



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TECHNO-COMMERICAL COMPLIANCE STATEMENT

TENDER ENQUIRY NO & DATE:

ITEM DESCRIPTION:

DUE DATE OF OPENING:

Technical:

<u>S. no.</u>	<u>Specification Clause No</u>	<u>Technical Deviation</u>	<u>Remarks/ Reasons for seeking Deviations</u>

(Need to mention the technical deviations from tender enquiry in above table, else mention "NO Deviation")

Commercial:

<u>S. no.</u>	<u>Specification Clause No</u>	<u>Technical Deviation</u>	<u>Remarks/ Reasons for seeking Deviations</u>



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(Need to mention the technical deviations from tender enquiry in above table, else mention “NO Deviation”)

We hereby confirm that except for above, there are no other commercial deviation.

Signature of Authorized

Representative/ Bidder

Name:

Designation:

Date:

Name of Organization:



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PREFERENCES/BENEFITS FOR MSEs:

Following preferences/benefits shall be given to MSEs in line with Public procurement policy for Micro and Small Enterprises (MSEs), 2012:

1. The tender documents shall be issued free of cost to MSEs.
2. MSEs are exempted from payment of Earnest Money Deposit (EMD).
3. In tender, Micro and Small Enterprises quoting within the price band of L1+15% shall be allowed to supply the requirement up to 20% of the tender quantity subject to condition that such Enterprises bring down their price to L1 price where L1 price is from other than a Micro and Small Enterprise. If L1 offer is from a Micro / Small Enterprise, this provision will not be applicable. In case more than one Micro and Small Enterprise is there within this span, the supply shall be shared proportionate to the tender quantity. (70:30 or 50:30:20 of the eligible quantity).

Note: Special provision for Micro and small enterprises owned by SC or ST: -

Sub target of 20% (i.e. 4% out of 20%) would be earmarked for procurement from Micro and Small Enterprises owned by the Scheduled Caste or Scheduled Tribe Entrepreneurs provided that in event of failure of such Micro and Small Enterprises to participate in the tender process or meet the tender requirements and the L1 price, the 4% sub-target for procurement ear-marked MSE owned by Scheduled Caste or Scheduled Tribe Entrepreneurs shall be met from other MSE Enterprises/s. MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at Annexure -1 where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents is not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer.

In case of any change in the MSE status of the Bidder, it shall be the responsibility of the Bidder to notify the change as a part of the Bid document. If at a later date it comes to the knowledge of BHEL, that the change in the status has not been intimated by the Bidder and the order is obtained under the premise of an MSE then BHEL would cancel the pending order against this tender and take necessary steps for suspension of the business dealing with the Bidder as per the procurement policy of BHEL.

In case after the bid opening it is seen that no MSE has become L1, then depending on the nature of the item, if it is not possible to split the tendered items / quantities on account of reasons like customer contract requirements of supplying one make for a given project or technical reasons like the tendered item being a system etc. then BHEL would not counter offer the L1 prices even though there may be MSE bidders within the +15% band of L1.



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ANNEXURE- A

Certificate by Chartered Accountant on letter head

This is to Certify that M/S. (Hereinafter referred to as 'company') having its registered office atis registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part11dated: Category: (Micro/Small) (Copy enclosed). Further verified from the Books of Accounts that the investment of the company as on date as per MSMED Act 2006 is as follows:

I. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.I722(E) dated October 5, 2006 :Rs.

.....Lacs

2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006: RsLacs (Strike off whichever is not applicable)

The above investment of Rs..... Lacs is within permissible limit of Rs -----Lacs for..... Micro/Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is -----(dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide 5.0. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number -

Seal of Chartered Accountant

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