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&SA8000 Certified Company

भारत हेवी इलेक्ट्रिकल्स लिमिटेड

(भारत सरकार का उपक्रम)

पावर सेक्टर उत्तरी क्षेत्र क्षेत्रिय सेवा केंद्र-नोएडा

BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)

Power Sector-Northern Region Regional Service Centre, Noida

NIT No. : CHD/RSC-OFFICE/TAXI HIRE/19_026

DATE: 06/07/2019

NOTICE INVITING TENDER (NIT)

To

Sub: PROVIDING ALL INDIA PERMIT/TRICITY PERMIT TAXI TATA INDIGO / SWIFT-DESIRE OR SIMILAR VEHICLE (DIESEL MODEL 2015 & UPWARD WITH DRIVER & FUEL ON MONTHLY HIRE BASIS FOR DUTY AT OUR BHEL REGIONAL SERVICE CENTRE CHANDIGARH OFFICE' FOR TWO YEARS

Dear Sir/Madam,

1. Offers are invited as per terms and conditions and enclosed GCC as per Annexure-A.
2. Sealed offers in two part bid system are invited from reputed & experienced bidders (meeting PRE QUALIFICATION CRITERIA as mentioned in **Annexure-F**) for the subject job by the office of undersigned on the behalf of BHARAT HEAVY ELECTRICALS LIMITED as per the tender document. A set of tender documents is enclosed for submission of your most competitive offer as well as for the information asked for in the tender specifications, to the undersigned.
3. The rates should be valid for a period of **06 months** from the date of opening tender. The rates should be quoted in both figures and words. Please note that if there is mismatch between price given in figures and in words BHEL reserves its right to accept maximum of the two for evaluation, and minimum of the two for award and BHEL's decision in this regard should be acceptable to the bidders.
4. **LAST DATE FOR SEEKING CLARIFICATION: Before 10/07/2019 at 11:00 hrs, addressing to following emails:**
Name: Sh. Naveen Varshney Email : Naveen.varshney@bhel.in and Sh. Sandeep Mehra, Email: Sandeep_mehra@bhel.in.
5. The offer should be submitted in sealed envelope to the office of undersigned on or before **15:00 hrs on 12/07/2019. Techno-Commercial Bid shall be opened at 15:30 hrs** on the same day in presence of tenderers who may like to be present at that time. The date of opening of the Price Bid will be intimated subsequently. Bidders may be called for Techno-Commercial discussions, if so required, before price-bid opening. They are requested to keep in touch with BHEL for knowing the date and time of Price Bid opening.
6. The tender should be submitted in Two Separate sealed covers for price bids /Techno-Commercial bids as follows:
 - **Envelope 1: Techno-commercial bid PROVIDING ALL INDIA PERMIT/TRICITY PERMIT TAXI TATA INDIGO / SWIFT-DESIRE OR SIMILAR VEHICLE (DIESEL MODEL 2015 & UPWARD WITH DRIVER & FUEL ON MONTHLY HIRE BASIS FOR DUTY AT OUR BHEL REGIONAL SERVICE CENTRE CHANDIGARH OFFICE' FOR TWO YEARS**

Website: <http://bhel.in>, Telephone: 0120-2416285, 2416503, 2416517 e-mail : mkb@bhel.in
HRDI & PSNR COMPLEX , PLOT NO. 25, SECTOR 16A, P.B. NO. 55,Noida – 201301, Distt-Gautam Budh Nagar (UP)
पंजीकृत कार्यालय-बीएचईएल हाउस, सिरी फोर्ट, नई दिल्ली 110049 Regd. Office: BHEL House, Siri Fort. N. Delhi 110049

Naveen 06/07/2019
Naveen Varshney

- **Envelope 2: Price bid for PROVIDING ALL INDIA PERMIT/TRICITY PERMIT TAXI TATA INDIGO / SWIFT-DESIRE OR SIMILAR VEHICLE (DIESEL MODEL 2015 & UPWARD WITH DRIVER & FUEL ON MONTHLY HIRE BASIS FOR DUTY AT OUR BHEL REGIONAL SERVICE CENTRE CHANDIGARH OFFICE' FOR TWO YEARS**
 - These envelopes will be put in a larger envelope super scribing on this envelope **"PRICEBID/ TECHNO-COMMERCIAL BID FOR PROVIDING ALL INDIA PERMIT/TRICITY PERMIT TAXI TATA INDIGO / SWIFT-DESIRE OR SIMILAR VEHICLE (DIESEL MODEL 2015 & UPWARD WITH DRIVER & FUEL ON MONTHLY HIRE BASIS FOR DUTY AT OUR BHEL REGIONAL SERVICE CENTRE CHANDIGARH OFFICE' FOR TWO YEARS**
 - Tender No. and Due date of Tender Opening also must be super scribed on all the envelopes containing Bids/Tenders.
 - The bids shall be addressed to the below mentioned addressee and shall be submitted at following address:
RSM (NOIDA) (Power Sector-Northern Region Regional Service Centre, Noida) HRDI & PSNR COMPLEX, IIIrd FLOOR PLOT NO. 25, SECTOR 16A, P.B. NO. 55,Noida – 201301, Distt - Gautam Budh Nagar (UP) Ph. No. 0120-2416285/6503/6517 e-mail: sandeep_mehra@bhel.in ; naveen.varshney@bhel.in
7. **Offer can also be sent through e-mail at mkb@bhel.in. In such a case both Part-I and Part-II of the offer should be sent in separate file and Offer in two parts must reach before due date and time of submission. Part-II (Price Bid) should be sent as password protected file. Password shall be communicated by the bidder to the RSM Noida at mkb@bhel.in on the date of price bid opening. Original copy of the offer should be dispatched.**
 8. **Tender Fee, EMD and Security Deposit** is not applicable for subject tender.
 9. The Bidder has to satisfy the **Pre Qualifying Requirements (PQR)** stipulated for this Tender in order to be qualified. The Price Bids of only those bidders will be opened who will be qualified for the subject job on the basis of satisfying the Pre Qualification Criteria specified in this NIT as per **Annexure-F** (as applicable), past performance etc. and date of opening of price bids shall be intimated to only such bidders. BHEL reserves the right not to consider offers of parties under HOLD.
 10. It will be in interest of the contractor to visit site/ office before submitting offer to have clear idea about the site conditions.
 11. Time period for Hiring of Taxi will be **02 Years**.
 12. BHEL reserves the right to reject the bidder based on their unsatisfactory performance at any other project in any centre/region.
 13. Offers not received in line with the tender enquiry are liable to be rejected.
 14. The selected contractor will have to mobilize **immediately on Notice /Telephonic** request on the issue of the letter of intent/ work order/work instruction from RSC.
 15. The contractor shall ensure compliance to all statutory requirements as applicable including but not limited to EPF deposition, Labour Licence, Insurance under applicable WC act & ESI failing which shall be liable for penal action as deemed by relevant act.
 16. Tentative date for start of work is **15/07/2019**. However, the date may change based on BHEL requirement and this shall not entail the party to revise their price or any other condition of their offer. This factor may be kept in view while quoting.
 17. Price bid of only those parties will be opened who qualify in techno-commercial bid.
 18. BHEL reserves the right to initiate the action for suspension of business dealing. if applicable with contractor. The details for the suspension of business dealing guidelines are available on www.bhel.com available on www.bhel.com on "supplier registration page"

Naveen Varshney
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19. The offers of the bidders who are on the banned/ hold list as also the offer of the bidders, who engage the services of the banned/ hold firms, shall be rejected. The list of banned/ hold firms is available on BHEL web site www.bhel.com

20. **Integrity commitment, performance of the contract and punitive action thereof**

20.1.1 **Commitment by BHEL:**

BHEL commits to take all measures necessary to prevent corruption in connection with the tender Process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.

20.1.2 **Commitment by Bidder/ Supplier/ Contractor:**

- (i) The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.
- (ii) The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.
- (iii) The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL.

If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the prices or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extent guidelines of the company available on www.bhel.com and / or under applicable legal provisions.

21. The Bidder along with its associate/ collaborators/ subcontractors/ sub vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice".

22. Subcontractors will be required to ensure that payment made to their workers/staff/sub-vendors, etc. should be in electronic mode only through direct transfer/NEFT/RTGS to their respective bank accounts.

23. **Micro and Small Enterprises (MSE)**

Any Bidder falling under MSE category, shall furnish the following details & submit documentary evidence/ Govt. Certificate etc. in support of the same along with their techno-commercial offer

Type under MSE	SC/ST owned	Others
Micro		
Small		

Note: - If the bidder does not furnish the above, offer shall be processed construing that the bidder is not falling under MSE category.

- a) MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either Udyog Aadhaar or EM-II certificate having deemed validity (five years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM-II certificate along with attested copy of a CA certificate (format enclosed as Annexure – 3) where deemed validity of EM-

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II certificate of five years has expired applicable for the last audited financial year. Date to be reckoned for determining the deemed validity will be the last date of Technical Bid submission. Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefits shall be applicable for this enquiry if the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal.

- b) MSEs shall be exempted from payment of tender fee if applicable.
 - c) MSEs shall be exempted from payment of earnest money at the time of tender deposit. However, there is no exemption of security deposit submission.
 - d) Participating MSEs quoting price within price band of L1+15 % shall be considered for award of complete scope of work by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE. In case of more than one such MSE, MSE with lowest price shall be given the first option to match the L1 price. However, MSEs owned by the Scheduled Caste or the Scheduled Tribe entrepreneurs shall be given the preference for matching the L1 price irrespective of their standing in comparative statement of MSE bidders within price band of L1+15 %.
24. Order of Precedence: In case of contradiction between TCC & GCC – Annexure-A, the order of precedence shall be as follows:
- A) Amendments/Clarifications/Corrigenda/Errata etc issued in respect of the tender documents by BHEL
 - B) TCC & GCC – Annexure-A
 - C) Notice Inviting Tender (NIT)
 - D) Price Bid (Annexure – C)
 - E) Other enclosure
- Thanking You

Yours truly,

Naveen
DGM (SAS)
06/07/19
Naveen Kishore

Encl: (Page 1 to 32)

- 1. Commercial Terms & Conditions Annexure A1 (Page 1)
- 2. TCC & GCC – Annexure-A (Page 2 to 17)
- 3. Techno-Commercial bid- Annexure B (Page 18)
- 4. Price bid - Annexure C (Page 19)
- 5. Evaluation Criterion – Annexure-D (Page 20)
- 6. Check List Annexure-E (Page 21)
- 7. PQR-Annexure-F (Page 22 to 23)
- 8. Forms and Formats (Page 24 to 32)