



Bharat Heavy Electricals Limited

FSIP, Jagdishpur Amethi 227817 INDIA

Website: www.bhel.com

Office: 91(05361) 270140

Fax: 91(05361) 270140

MATERIALS MANAGEMENT

Tender Ref: OT/F cement particle board/MM/TE 1900481

Date: 20/01/2020

NOTICE INVITING E-TENDER (NIT)

(NOTE: BIDDER MAY DOWNLOAD/ UPLOAD THE TENDER / OFFER FROM/ON BHEL E-PROCUREMENT PORTAL → <https://bhel.abcpocure.com>)

Sub: Contract for supply of **finished cement bonded particle board** for FSIP Jagdishpur from experienced suppliers.

Dear Sir,

BHEL desires to enter into supply Contract for **finished cement bonded particle board**. The approximate requirements are as detailed below:

Sl No	Description	Unit	Quantity
1.	Finished Cement Bonded particle board of size 8 feet x 4 feet (Thickness 18mm)	Nos	20.00

You are requested to refer our tender documents as enclosed and submit your offer for the same within due date as mentioned below:

EVENT	SCHEDULE
1.0 Last Date & Time for receipt of tender	Date : 03feb 2020 (Monday) Time : 13:45 hrs (IST)
2.0 Tender opening date & Time (Techno-Commercial bid)	Date : 03 Feb 2020 (Monday) Time : 14.00 hrs (IST)

Offers are invited in two part bid system:-

A) Part-A: TECHNO-COMMERCIAL BID - The filled up Pre-Qualification Techno-Commercial bid format

B) PRICE BID: **finished cement bonded particle board** AS PER E TENDER PRICE BID FORMAT from reputed & experienced bidders through **E-procurement portal <https://bhel.abcpocure.com>** only for the supply of **finished cement bonded particle board**. *The Bidder has to satisfy the Pre-*



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Qualifying Requirements stipulated for this tender in order to be qualified. The Price Bids of only those bidders will be opened who will be qualified for the contract on the basis of satisfying the Pre-Qualification Criteria specified in this NIT as per Annexure-I (as applicable), past performance etc. and date of opening of price bids shall be intimated to only such bidders. BHEL reserves the right not to consider offers of parties under HOLD.

The bidder should respond by submitting their offer online only in our e-Procurement platform at <https://bhel.abcpocure.com>. No Hard copy bid/ bids through email/ fax shall be accepted.

❖ **Procedure for Submission of Tenders:**

Procedure for Submission of Tender is available in the Bidder Manual for BHEL Bidders at E-tender portal <https://bhel.abcpocure.com>. Terms and conditions mentioned therein shall form integral part of the NIT and bidders shall abide by the same.

a) Hardware and Software requirements for participating in e-tender:

1. Computer with good internet connection (Minimum 256 kbps).
2. Operating system should be Windows Vista / Windows 7 and above.
3. Web Browsers : IE 9.0 (32-bit Browser only) & above, Mozilla Firefox up to version 51(32 bit/64 bit) , Google chrome 20.0 to 41.0.
4. System Access with Administrator Rights
5. Digital Certificate : To participate in an e tender, you need to have a class II/III Digital Signature Certificate (DSC) for signing & Encryption (Required both digital signature certificate : Signing & Encryption) of bids issued by any of the valid Certifying Authorities (Approved by Controller of Certifying Authorities) in India. Valid Digital Signature Certificate (DSC) must be installed in a computer system from where you want to access the website.

For detail please refer the website under the link: <https://bhel.abcpocure.com>

b) M/s E-Procurement Technologies Limited Helpdesk Contacts:

During normal business hours, helpline maintained by the service provider e-Procurement Technologies Limited is available for clarifying any doubts of supplier/s. The helpline numbers are provided in the e-procurement website.

- Mr. Swapnil Hamilton, Support Executive, Ph: +91 7940270549, e-mail ID: swapnil.h@eptl.in
- Mr. Hardik Oza, Support Executive, Ph: +91 7940270560, e-mail ID: hardik.oza@eptl.in
- Mr. Ankur Bhatt, Support Executive, Ph: +91 7940270590, e-mail ID: ankur.bhatt@eptl.in
- Mr. Prashant, Asst. Manager Implementation & Support, Ph: +91 7940270545, e-mail ID: prashant@eptl.in

Note :1.) Modifications, Revisions, etc to Tender Specifications will be hosted in BHEL webpage (www.bhel.com --> Tender Notifications □ View Corrigendum) & on e-tender portal <https://bhel.abcpocure.com> and not in the newspapers. Bidders to keep themselves updated with all such information.

2.) The user should complete all the processes and steps required for bid submission including vendor registration (if required). The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps.



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BHEL and M/s. e-Procurement Technologies limited will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the purchaser for processing.

3.) Before uploading scanned documents if any, the bidders shall sign and affix office seal on all the statement, documents, certificates uploaded by him, owning responsibility for their correctness/ authenticity.

Kindly note that if you are registered under MSMED Act 2006, confirm the same in your quotation and submit the latest valid certificate for Micro, Small & Medium Enterprises (MSME) and for the SC/ST ownership, If any for availing benefits as per the act. ***Present status of MSME is to certified by CA as per attached format(Annexure-I)***

In case L1 vendor is not a Micro & Small Enterprise, 15% purchase preference will be given to the other participant MSE vendor for ordering up to 25% of the tender quantity, provided the MSE accepts the counter offer of L-I Price .In case of more than one such MSEs, the share of 25% will be distributed among them proportionately

6.25% of our total procurement is earmarked for procurement from Micro and Small Enterprises owned by SC/ST and **3% reservation for women owned MSEs within the above mentioned 25% reservation**. In the event there is no participation from such MSE, the same shall be met through other MSEs

Vendors will be given due opportunity to comply with BHEL requirements in a time frame in case there is any non-compliance in the original quote.

.The tender meeting our **PRE QUALIFICATION TECHNO-COMMERCIAL (Annexure-E)** requirements will be considered for price bid opening at a later date for which eligible vendors will be intimated in due course. *“BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on www.bhel.com) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders to give their acceptance with the offer for participation in RA.Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.*

Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit ‘Process compliance form’ (to the designated service provider) as well as ‘Online sealed bid’ in the Reverse Auction. Non-submission of ‘Process compliance form’ or ‘Online sealed bid’ by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com).

The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. The envelope sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price envelope sealed price) thus obtained. The bidder having submitted this



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offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates.

If it is found that L1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com).” **“Bidders to submit online sealed bid less than or equal to their envelope sealed bid already submitted to BHEL”**

With Regards

Rana Rashmirathi
Dy Manager(MM)



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Tender Ref: Tender Ref: OT/F cement particle board/MM/TE 1900481

Annexure-A

General terms and conditions

The following are the general terms and conditions for the supplies of **finished cement bonded particle board**.

1. **Scope of supply:** finished cement bonded particle board are to be supplied after approval of samples.
2. **Price:** The firm rates quoted for the item shall be on "Nos" basis and **Validity of the offer shall be minimum 90 days**.
3. **Evaluation** :-Evaluation shall be done on overall basis with total landed cost to BHEL,FSIP, Jagdishpur inclusive of loading, In case vendor do not accept BHEL, FSIP, Jagdishpur payment terms/Delivery Term/ Penalty for delay Clause/Bank Guarantee clause as per enquiry than proper loading shall be done.
4. **Inspection for vendors:** The inspection shall be done at BHEL. However BHEL reserves the right to make pre-dispatch inspection of material at vendor's place.
5. **Delivery Schedule:** within 30 days from date of PO (as per PO schedule)
6. **Delivery terms:** F.O.R Destination- BHEL FSIP Stores Jagdishpur.
7. **Rates, Duties, and Taxes** : In the price bid, basic price and present applicable taxes should be clearly mentioned. During reverse auction, the rates quoted shall be on COST TO BHEL basis as detailed in guidelines for cost to BHEL calculation sheet (**Annexure-B**) without unloading charges. The rates shall be exclusive of unloading charges but inclusive of freight & Insurance. Duties and taxes applicable on date shall be explicitly mentioned. The taxes & duties will be paid extra as applicable on the date of supply.
8. **Payment Terms, For Indian vendors:** Normally, payment shall be made within 45 days for MSE vendor and 90 days for other vendors from the receipt of material at BHEL stores along with relevant documents (Invoices, Test certificates & reports) and test bars. Payment will be made only through NEFT.
9. **LD Clause:** In case of delayed delivery beyond the date specified in the PO, penalty @ 0.5% of the order value per week up to a maximum of 10.0% will be levied on the defaulting quantity for the delayed period. Date of receipt of material at BHEL stores will be considered as delivery date.
10. **Risk Purchase Clause:** BHEL at its option will be entitled to terminate the contract and purchase elsewhere at the risk and cost of the supplier either the whole of the goods or any part which the supplier fails to deliver within the stipulated time. The supplier shall be liable for any loss, which

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BHEL may sustain by such risk purchases. The loss will be recovered from the vendor's outstanding bills with the concerned unit or any sister unit.

$$\diamond \text{ Risk \& Cost Amount} = [(A-B) + (A \times H/100)]$$

Where,

A= Value of Balance scope of Work/ Supply (*) as per rates of new contract

B= Value of Balance scope of Work/ Supply (*) as per rates of old contract being paid to the contractor/ supplier at the time of termination of contract i.e. inclusive of PVC & ORC, if any.

H = Overhead Factor to be taken as 5

In case (A-B) is less than 0 (zero), value of (A-B) shall be taken as 0 (zero)

11. The lowest price received through sealed bid/ Reverse Auction need not be commercially acceptable lowest price and BHEL reserves the right to NEGOTIATE the same. The price negotiations if considered necessary will be done with L1 bidder only.
12. BHEL reserves the right/option to REFLOAT the tender if L1 price is not the lowest acceptable price to BHEL.
13. **Distribution of Load Share**: 100% share will be given to L-1 bidder.
14. In case of unsatisfactory performance of quality / delivery BHEL will have right to discontinue the contract in part or full.
15. Appropriate care has to be taken while shipping cement to avoid transit damages / losses. In the event of any damages/losses, the supplier is liable to replace the goods. Care has also to be taken to avoid mixing of different ratings of cap during shipment.
16. Acknowledgement of BHEL Stores shall be only legal document towards receipt of material.
17. The vendor will have to follow all the legal and statutory requirements and BHEL norms. BHEL will not be responsible in any way if the vendor is fined or penalized due to non-fulfillment of these requirements by any government agency.
18. **Arbitration**: Settlement of dispute, if any arises, at anytime between the BHEL and the vendor upon or in relation to or in connection with the vendor, the same shall be referred to the sole arbitration of the Head of the concerned BHEL unit or to person appointed by him. The award of the arbitrator shall be final and binding on both BHEL and the vendor
19. **Legal Jurisdiction**: In case of any legal proceedings, area of jurisdiction will be Lucknow, UP



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20. **Suspension of Business dealings with BHEL :** The guidelines for suspension of business dealing or available on Website:-<http://www.bhel.com> and will be guiding criteria in case of any misconduct / default / use of illegal means etc. is re-sorted by vendor / contractor. The details of different type of default / misconducts or available in guidelines.
21. **Fraud Prevention Policy:** The bidder along with its associate / collaborators / sub-contractors / sub-vendors / consultants / service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL Website:-<http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.
22. A copy of Conditions of Purchase (Indigenous) is attached herewith. In case vendor wins the bid, these conditions of purchase are to be met up the extant not contradicting with the terms and conditions stipulated above (i.e. General Terms and Conditions of Tender).
23. **The tender not meeting the above conditions may not be entertained.**

Rana Rashmirathi
Dy.Manager(MM)
Contact No- 9532997309

Annexure- D



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Declaration for Reverse Auction

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

(Write Name & Address of Officer of BHEL inviting the Tender)

Dear Sir,

Sub: Declaration for Participation in Reverse Auction (RA)

Ref: NIT/Tender Specification No: OT/F cement particle board/MM/TE 1900481

We declare that we will participate in Reverse Auction (RA) if BHEL decides for that instead of opening the sealed envelope/ E-Procurement Portal Price Bid, submitted by us. We have read all the guidelines of reverse auction available in tender enquiry as well as on www.bhel.com portal. We also declare that during reverse auction:

❖ We will submit online sealed bid less than or equal to of our envelope sealed/ E-Procurement Portal price bid already submitted to BHEL along with the offer.

We also declare to submit the "Process Compliance Form" (to the designated service provider) as well as "Online Sealed Bid" in the Reverse Auction, in case BHEL decides to go for that.

Yours Faithfully,

(Signature, Date & Seal of Authorized
Representative of the Bidder)

Date:

Place:

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PRE QUALIFICATION TECHNO-COMMERCIAL BID FORMAT (Annexure-E)

SL NO	DESCRIPTION	CLAUSE AS PER TENDER CONDITIONS	BHEL REQUIREMENT	Bidder Remarks
1	Price	SL No. 2 of General Conditions..	ACCEPTANCE BY VENDOR	
2	Evaluation	SL No. 3 of General Conditions.	ACCEPTANCE BY VENDOR	
3	Delivery Schedule	SL No. 4 of General Conditions.	ACCEPTANCE BY VENDOR	
4	Terms of Payment	SL No. 7 of General Conditions.	ACCEPTANCE BY VENDOR	
5	LD	SL No. 8 of General Conditions.	ACCEPTANCE BY VENDOR	
6	Risk purchase	SL No. 9 of General Conditions.	ACCEPTANCE BY VENDOR	
7	Details of litigation with Govt. dept , if any		signed and sealed	
8	Details of litigation with BHEL, if any		signed and sealed	
9	GST Registration certificate		signed and sealed	
10	Registration certificate under SSI/MSMED Act		Latest CA certified Certificate	
11	Latest CA certified Balance sheet (Last Three years)		signed and sealed	
11	Acceptance OF Terms & Condition (Annex -A)		ACCEPTANCE BY VENDOR	
12	Acceptance for participation in Reverse Auction		ACCEPTANCE BY VENDOR	

Seal & Sign of Bidder