

PROCEDURE FOR SUBMISSION OF SEALED TENDERS

Bids shall be submitted latest by 14:00 hrs. on due date in a sealed cover separately with bidder's seal super scribed with "Tender Enquiry No. due date of opening " in two separate envelopes(i.e. Techno-commercial bid & Price bid) which will be put in a common third envelope, for each bid submitted independently, as follow:

PART – 1: Techno – Commercial Bid

PART – 2: Price Bid

The offer should be submitted in a sealed cover as mentioned in above and it should reach in tender box named BHEL-EPD kept in reception by 14:00 hrs. on due date addressed to:

EPD Tender box

Bharat Heavy Electricals Ltd

Electro Porcelains Division

**PB No: 1245, Science Institute Post
Bangalore – 560012**

TENDER REF/DT: 30028398/RR DT 01.05.2019

TENDER DUE DATE: 21.05.2019 BY 14:00 HRS

OR

OFFERS CAN BE SUBMITTED THRU EMAIL ON BELOW MAIL IDs –

PART – 1: Techno – Commercial Bid – EMAIL AT technicalbid-epd@bhel.in

PART – 2: Price Bid – EMAIL AT pricebid-epd@bhel.in

Tender due DT 02.03.2019 & RFQ no 30028138/RR to be mentioned in subject & text body of email.

TECHNICAL & COMMERCIAL BID – PART “1”**(A) Scope of work**

Please refer scope of work attached with enquiry.

- Material to be supplied as per drawing/specification only. Any assumption or approximate or deviation should be brought out in the separate deviation sheet only. If you have not quoted as per our drawing/specification, your offer is liable for rejection.

(B) Bid Opening

Part-1 (Techno-Commercial Bids) only will be opened at 14:30 hrs on due date in the presence of bidders who may like to be present or their representatives. **Date & Time for opening of Part-2: Price Bid / Online Bid will be intimated separately to the shortlisted technically & commercially qualified bidder.**

Price bid of unsuccessful vendors will be returned either by post or by courier.

(C) Delivery Term

The price quoted should be on F.O.R. BHEL-EPD-STORES (Bangalore-12).

(D) Delivery Period

The material to be delivered within 90 DAYS from the date of PURCHASE ORDER in staggered manner in 2 equal lots every 45 days.

(E) Terms of Payment

45 days credit after receipt & acceptance of material at BHEL EPD Stores. Offers with advance payments shall be rejected. However credit period can be reduced on loading as below.

(G) Loading

Interest @ (SBI MCLR rate+6%) per annum will be loaded for the differential credit period (Specified credit period offered by supplier) and the differential amount (amount of payment specified-amount of payment asked for in the offer stage-wise). In case, the delivery basis stipulated by the Tender is different from that sought for, loading for the corresponding elements viz: freight, insurance etc. shall be made as per prevailing BHEL contract rates existing as on the date of tender opening. No deviation is allowed regarding delivery and payment terms. This is for ranking purpose only.

(I) Late Delivery Charges

In case of delayed delivery, late delivery charges @0.5% per week up to a maximum of 10% will be levied on the defaulting quantity for the delayed period as per the corresponding PO. In case vendor not accepting 10% late delivery charges, difference will be loaded on the quoted price.

(L) Other Conditions

Test certificate, Guarantee Certificate and Instruction Book are to be supplied along with the supply.

(M) Arbitration

Settlement of dispute, if any arises, at any time between the BHEL and the vendors upon or in relation to or in connection with the vendor, the same shall be referred to the sole arbitration of the head of BHEL unit or to person appointed by him. The award of the arbitrator shall be final and binding on both BHEL and the vendor.

(N) Legal Jurisdiction

In case of any legal proceedings, area of jurisdiction will be Bangalore in case of EPD.

(O) Validity of Rates

Bid, including Prices, should be valid at least for 90 days from the opening of price bid or till the completion of supply whichever is later.

(Q) Deviations

A separate sheet indicating deviations in technical specification, commercial terms and conditions to be enclosed in part – '1' (i.e. Techno-Commercial Bid) of the offer. If there are no deviations same has to be certified and duly signed by the vendor.

(R) Clarifications sought by BHEL during Technical & Commercial evaluation

In case BHEL asks for any clarification, the vendor has to submit the same within the specified date otherwise the offer will be evaluated considering the clarifications, if any received as on the specified date. No grace period or late submission is allowed.

PRICE BID – PART “2”

Please refer price format attached with enquiry.

Packing, forwarding, insurance charge (transit risks), taxes & duties (GST) etc. if extra applicable are to be stated clearly. If included in the price, it must be stated clearly. GST will be reimbursed only if the relevant valid documents are furnished.

(S) Price Impact

In case, out of techno-commercial discussion has any price implication, only corresponding price impact is to be submitted by the vendor in a sealed cover within the specified date.

(T) Price Evaluation

Prices shall be considered on total landed cost basis (cost to BHEL). Landed cost shall be worked out on price quoted including freight, excise duty, and sales tax after taking out CENVAT and VAT benefit, as applicable. The comparative statement shall be worked out **on landed cost basis (ITEM WISE)**. The comparative statement of the prices prepared on the reference date shall remain firm throughout the execution period. Any change in duty & tax structure during execution of the contract will not be considered for re-ranking of vendors.

- The lowest price received against BHEL tender need not be commercially lowest price (L1).
- BHEL reserves the right/option to refloat the tender if L1 price is not the lowest acceptable price to BHEL.
- Kindly note that if you are registered under MSMED Act 2006, confirm the same in your quotation and submit the latest valid certificate for micro, small & medium enterprises (MSME) and for the SC/ST ownership, if any, for availing benefits as per the act.
- BHEL wishes to **encourage the participation of micro and small scale enterprises (M&SE)**.
- In case L1 vendor is not a micro & small enterprises, 15% purchase preference will be given to the other M&SE for ordering up to 20% of the tender quantity, provided the MSE matches the L1 price. In case of more than one such M&SEs, the share of 20% will be distributed proportionately.
- 4% of our total procurement is earmarked for procurement from micro and small enterprises owned by SC/ST. in the event there is no participation from such micro and small scale enterprises. The same shall be met through other M&SEs.

(U) For this procurement, Public Procurement (Preference to Make in India), order no. P-45021/2/2017-B.E.- II DT 15.05.2017 & 28.05.2018 & subsequent orders issued by respective Nodal Ministry shall be applicable even if issued after issue of this NIT but before finalization of contract/PO/WO against this NIT.

In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and/or local content in respect of this procurement, same shall be applicable.

(V) ETHICS IN BUSINESS DEALINGS & FRAUD PREVENTION POLICY

The Bidder along with its associate/collaborators/sub-contractors/sub vendors/ Consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice."

ANNEXURE 'I'**Declaration**

I / We hereby declare that I / We have not been banned and de-listed by any PSU / Government Department / Financial Institution / Court for participating in any tender.

Signature

(Name & Address of the Bidder with official seal)

Place:

Date:

ANNEXURE 'J'

Acceptance Certificate

We hereby accept all terms and conditions of the above tender.

Signature

With name, Designation & seal of the firm

Place:

Date:

ANNEXURE 'K'**Essential Criteria of Techno-Commercial offer(to be submitted by vendor after dully filled up along with techno-commercial offer i.e part-1**

ADDRESS OF THE FIRM:

<u>SL.NO</u>	<u>PARAMETER</u>	<u>BHEL SPEC/REQUIREMENT</u>	<u>VENDOR OFFER</u>
1	Name of Contact person	TO BE MENTIONED	
2	E-mail ID	TO BE MENTIONED	
3	Mobile number	TO BE MENTIONED	
4	Land line number	TO BE MENTIONED	
5	Fax number	TO BE MENTIONED	
6	Delivery Term	F.O.R-BHEL EPD STORES	
7	Payment terms	APPLICABLE AS PER NIT CLAUSE	
9	Late Delivery	APPLICABLE AS PER NIT CLAUSE	
11	Capacity/capability to execute this job	AS PER VENDOR CAPACITY	
12	Delivery period	APPLICABLE AS PER NIT CLAUSE	
13	Offer validity	APPLICABLE AS PER NIT CLAUSE	
15	Tax and Duty Structure	GST %	
16	GST NO.	SUPPLIER GST NO.	
17	HSN CODE	ITEM NO.1 ITEM NO.2	
18	MSME – UDYOG ADHAAR MEMORANDUM (UAM)	COPY TO BE ENCLOSED	

SIGNATURE OF THE BIDDER WITH SEAL