



Corporate Office, BHEL House, Siri Fort, New Delhi
Tele No. 011- 66337401 (Phone), 011-66337428 (Fax)

Tender No.AA:GAX:MA:18:01
Date: 04/06/2018

Last date of submission of tender – By 11:30 Hrs. on 07/06/2018
Due date for opening of tender – At 12:00 Hrs. on 07/06/2018

SUB: Tender for garbage disposal from
BHEL House, Siri Fort, New Delhi-49

Bharat Heavy Electricals Ltd.(BHEL) is inviting sealed tender in one part from M/s Sunil Kumar for garbage disposal from BHEL office at Siri Fort, Khelgaon, New Delhi – 110049 as per details mentioned further in this NIT. The complete tender enquiry (NIT) with terms and conditions is available on BHEL web site (<http://www.bhel.com>) and C P portal for downloading. **The last date for submission of sealed tender is 7th Jun 2018 by 11:30 AM.**

“All corrigenda, addenda, amendments, time extension, clarifications etc. to the tender will be hosted on BHEL website (<http://www.bhel.com>) and C P portal only hence bidder is advised to visit the website(s) regularly to keep himself/herself updated”. For any clarification, please contact Ms. Meena Thakran, Sr. Engr. (HR-GAX&ISMG), BHEL, Corporate Office, New Delhi. (Ph.-011-66337401, Mob. 9654396575 & FAX : 011-66337428, E-mail: meenat@bhel.in).

For & on behalf of BHEL

Meena Thakran

(Meena Thakran)

Sr. Engr. (HR-GAX&ISMG)

Phone no.: 011 – 66337401

Mob No.: 9654396575

Fax: 011 - 66337428

E-mail: meenat@bhel.in

I/We fully agree with the above terms & conditions

Corporate Office, BHEL House, Siri Fort, New Delhi
Tele No. 011- 66337401 (Phone), 011-66337428 (Fax)

Tender No.AA:GAX:MA:18:01 Date: 4th Jun2018
Last date of submission of tender – By 11:30 Hrs. on 07/06/2018
Due date for opening of tender – At 12:00 Hrs. on 07/06/2018

SUB: Tender for garbage disposal from
BHEL House, Siri Fort, New Delhi-49

BHEL is inviting sealed tender enquiry in one part from M/s Sunil Kumar for one-time garbage disposal from BHEL office at Siri Fort, New Delhi-49. You are requested to submit your competitive bid in sealed envelope for the subject work before due date and time.

1. **Terms & conditions of tender:**

- 1.1 The tender enquiry No. & due date must be legibly super scribed on the envelope.
- 1.2 Tenders shall be received and opened at BHEL House, Siri Fort, New Delhi on the due date and time as mentioned above in the presence of finance representative and bidders or their authorized representatives who may like to be present.
- 1.3 Tenders shall be strictly in accordance with the tender specifications. Any deviation may lead to rejection of tender.
- 1.4 The offer shall remain valid for 90 days' period from the due date of submission of tenders.
- 1.5 BHEL shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any tender in part or full without assigning any reason whatsoever.
- 1.6 The complete tender document is available on BHEL web site (www.bhel.com) and CPP portal for download. The bidder is requested to quote in the tender documents only, not on his/her letter head or any other paper. Tenders received in any other format are liable to be rejected.
- 1.7 Tender should be submitted along with covering letter of the tenderer and each page of the tender document must be stamped and duly signed by tenderer.
- 1.8 Price quoted by the tenderers will be firm till completion of work and no escalation on account of labour or any other reason whatsoever will be paid to the successful tenderer for execution of the above work.

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- 1.9 Price quoted by the tenderers should be inclusive of all taxes and charges etc. as per Govt. rules and regulations.
- 1.10 **Correction of arithmetic errors:** Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:
- a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
 - b. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
 - c. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
 - d. If any bidder does not accept the correction of errors, their bids will be disqualified.
- 1.11 The subject work is to be completed to the satisfaction of BHEL.
- 1.12 BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case no tenderer shall have any claim arising out of such action by BHEL.
- 1.13 All documents submitted by the tenderer shall be accompanied with a covering letter with index interlinking all the documents.
- 1.14 The bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL web site; <http://bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.
- 1.15 The quantity of items in BOQ are approximate and it may vary by $\pm 20\%$ as per requirement of BHEL at the same rates and terms & conditions of this contract and successful contractor will have to execute the same.
2. **Payment terms:**
- 2.1 Payment will be made through NEFT after deduction of TDS etc if any, as per income tax act after successfully execution of work within 20 days approximately after submission of bill. As per company policy, no advance will be given to bidders.

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2.2 Tenderer is requested to go through the scope of work as per tender enquiry, visit the site location etc. and get fully acquainted with the scope of work to get all their doubts, if any, clarified by contact person mentioned in tender enquiry before submitting the offer.

3.0 **Taxes & duties:** In case GST is charged from BHEL, following clause shall be applicable:

3.1 To enable BHEL to avail GST Input tax credit, contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Payment shall be made to the contractor only after submission of GST compliant Tax invoice. The successful bidder shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.

3.2 BHEL reserves the right to protect its interest against any loss on account of availability of GST credit.

3.3 GSTIN of BHEL will be provided to the contractor along with the work order.

3.4 Any new/change in statutory levy as and when made applicable by the Government shall become applicable against documentary evidence.

3.5 Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.

3.6 Applicable GST shall also be recoverable from the contractor in case of LD recovery/penalty on account of breach of terms of contract.

4.0 **Scope of work:**

Complete garbage shown on site is to be disposed within three days from placement of work order to the satisfaction of Engineer in charge of BHEL.

5.0 **Procedure for submission of sealed tenders:**

The offer is to be submitted in single sealed envelope. Documents mentioned at Sl. No. (a) to (g) must be kept in a sealed envelope and should be super-scribed as "Bid for garbage disposal".

- a) Price bid format given in Annexure-A
- b) No deviation certificate as per Annexure - B
- c) Declaration as per Annexure-C
- d) Personal Details as per Annexure-D
- e) The complete tender enquiry signed and stamped on each page by tenderer.
- f) Self-attested PAN card copy
- g) Check list Annexure-E.

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- 6.0 Tenders incomplete in any respect are liable to be rejected. The tender(s) should reach the under signed on or before the due date and time mentioned above. BHEL will not be responsible for delay in receipt of tender(s). The tenders shall be opened on scheduled date and time at BHEL House, Siri Fort, New Delhi. Tenderers may provide their e-mail ID for faster communication in respect of the above.

Contact person

Meena Thakran,
Sr. Engr. (HR-ISMG,CA&REN)
Bharat Heavy Electricals Limited
BHEL House, Siri Fort, New Delhi – 110049.
Phone No.: 011 – 66337401, Mob. 9654396575
Fax: 011 – 66337428 , E-mail: meenat@bhel.in

For & on behalf of
Bharat Heavy Electricals Ltd.


(Meena Thakran)
Sr. Engr. (HR-GAX&ISMG)

Enclosures: As above

I/We fully agree with the above terms & conditions

Signature of the bidder with Seal

Price Bid Format

Sl. No.	Items details	Rate (Rs.)	Amount (Rs.)
1	Garbage disposal (03 lots)		
2	Taxes, if any		
3	Total amount (Rs.)		

Note:

- (i) The evaluation of tender will be done on the basis of overall cost to company (incl. of all taxes) i.e. Sl.No. 03 in Price Bid Format above.
- (ii) The rates quoted must be inclusive of all taxes and charges, if any.
- (iii) The terms and conditions specified by BHEL in the tender enquiry are acceptable to us.
- (iv) I have read terms & conditions of tender enquiry and have no doubt about scope of work.
- (v) There should not be any over-writing in rates. Any overwriting/cutting/correction shall be valid only if the same is attested under the full signature of the person, signing the bid else, bid shall be rejected

Signature
Name and address of bidder
Contact Number

M. H. K. K. K.

I/We fully agree with the above terms & conditions

Annexure-B

No Deviation Certificate

This is to certify that our bid for garbage disposal from BHEL office, New Delhi has no deviation.

Date:

Authorized signatory

(With sign. & stamp)

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I/We fully agree with the above terms & conditions

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Signature of the bidder with Seal

Annexure-C

DECLARATION

We hereby declare that we have not been banned and de-listed by any PSU / Government Department / Financial Institution / Court . Also We have read and understood all the terms and conditions of this tender enquiry and agree in letter and spirit of tender enquiry.

Date:

Authorized signatory
(With seal)

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I/We fully agree with the above terms & conditions

Annexure-DPersonal Details

Sl. No.	Description	Details
1	Name of the Bidder	
2	Address of the bidder	
3	Contact Person's Name	
4	Cell No. of Contact Person	
5	Land Line No.	
6	FAX No.	
7	E-mail ID of the Bidder	
8	Website address if any	

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Signature & Seal of the Bidder

I/We fully agree with the above terms & conditions

Signature of the bidder with Seal

CHECK LIST

SI.No.	Documents attached	Yes/No
1	Price Bid Format	
2	No Deviation certificate	
3	Declaration	
4	Signed tender enquiry	
5	Personal details	
6	PAN card	
7	Check list	

(Signature & Seal of the Bidder)

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I/We fully agree with the above terms & conditions