

PROCEDURE FOR SUBMISSION OF SEALED TENDERS

TENDER REF: 12300847-STICKER

TENDER DUE DATE – 15.05.2018 BY 14:00 HRS

"The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice."

Bids shall be submitted latest by 14:00 hrs. on due date in a sealed cover separately with bidder's seal super scribed with "Tender Enquiry No. due date of opening " in two separate envelopes(i.e. Techno-commercial bid & Price bid) which will be put in a common third envelope, for each bid submitted independently, as follow:

PART – 1: Techno – Commercial Bid

PART – 2: Price Bid

The offer should be submitted in a sealed cover as mentioned in above and it should reach in tender box named BHEL-EPD kept in reception by 14:00 hrs. on due date addressed to:

HOD/MM

Bharat Heavy Electricals Ltd

Electro Porcelains Division

PB No: 1245, Science Institute Post

Bangalore – 560012

OR

Offer can also be submitted thru email to email ids specified below only:-

PART-A (I) BID i.e. TECHNICAL BID ON technicalbid-epd@bhel.in

PART-B (II) BID i.e. PRICE BID ON pricebid-epd@bhel.in

PLEASE MENTION RFQ NO & Due date of tender in subject of email.

TECHNICAL & COMMERCIAL BID – PART “1”**(A) Scope of work**

Please refer scope of work attached with enquiry.

- Material to be supplied as per drawing/specification only. Any assumption or approximate or deviation should be brought out in the separate deviation sheet only. If you have not quoted as per our drawing/specification, your offer is liable for rejection.

(B) Bid Opening

Part-1 (Techno-Commercial Bids) only will be opened at 14:30 hrs on due date in the presence of bidders who may like to be present or their representatives. **Date & Time for opening of Part-2: Price Bid / Online Bid will be intimated separately to the shortlisted technically & commercially qualified bidder.**

Price bid of unsuccessful vendors will be returned either by post or by courier.

(C) Delivery Term

The price quoted should be on F.O.R. BHEL-EPD-STORES (Bangalore-12).

(D) Delivery Period

Material to be delivered within 06 weeks from the date of PO.

(E) Terms of Payment

45 days credit after receipt & acceptance of material at BHEL EPD Stores.

(I) Late Delivery Charges

In case of delayed delivery, late delivery charges @0.5% per week up to a maximum of 5% will be levied on the defaulting quantity for the delayed period as per the corresponding PO. In case vendor not accepting 5% late delivery charges, difference will be loaded on the quoted price.

(G) Loading

Interest @ (SBI PLR rate+6%) per annum will be loaded for the differential credit period (Specified credit period offered by supplier) and the differential amount (amount of payment specified-amount of payment asked for in the offer stage-wise). In case, the delivery basis stipulated by the Tender is different from that sought for, loading for the corresponding elements viz: freight, insurance etc. shall be made as per prevailing BHEL contract rates existing as on the date of tender opening. No deviation is allowed regarding delivery and payment terms. This is for ranking purpose only.

(L) Other Conditions

Test certificate, Guarantee Certificate and Instruction Book are to be supplied along with the supply.

(M) Arbitration

Settlement of dispute, if any arises, at any time between the BHEL and the vendors upon or in relation to or in connection with the vendor, the same shall be referred to the sole arbitration of the head of BHEL unit or to person appointed by him. The award of the arbitrator shall be final and binding on both BHEL and the vendor.

(N) Legal Jurisdiction

In case of any legal proceedings, area of jurisdiction will be Bangalore in case of EPD.

(O) Validity of Rates

Bid, including Prices, should be valid at least for 90 days from the opening of price bid or till the completion of supply whichever is later.

(Q) Deviations

A separate sheet indicating deviations in technical specification, commercial terms and conditions to be enclosed in part – '1' (i.e. Techno-Commercial Bid) of the offer. If there are no deviations same has to be certified and duly signed by the vendor.

(R) Clarifications sought by BHEL during Technical & Commercial evaluation

In case BHEL asks for any clarification, the vendor has to submit the same within the specified date otherwise the offer will be evaluated considering the clarifications, if any received as on the specified date. No grace period or late submission is allowed.

PRICE BID – PART “2”

Please refer price format attached with enquiry.

(S) Price Impact

In case, out of techno-commercial discussion has any price implication, only corresponding price impact is to be submitted by the vendor in a sealed cover within the specified date.

ANNEXURE 'K'**Essential Criteria of Techno-Commercial offer (to be submitted by vendor after duly filled up along with techno-commercial offer i.e part-1)**

ADDRESS OF THE FIRM:

<u>SL.NO</u>	<u>PARAMETER</u>	<u>BHEL SPEC/REQUIREMENT</u>	<u>VENDOR OFFER</u>
1	Name of Contact person	TO BE MENTIONED	
2	E-mail ID	TO BE MENTIONED	
3	Mobile number	TO BE MENTIONED	
4	Land line number	TO BE MENTIONED	
5	Fax number	TO BE MENTIONED	
6	Delivery Term	F.O.R-BHEL EPD STORES	
7	Payment terms	WITHIN 45 DAYS	
12	Delivery period	Within 06 weeks from the date of PO.	
13	Offer validity	APPLICABLE AS PER NIT CLAUSE	
14	Late delivery Penalty	05% per week to Max 5%	
15	Tax and Duty Structure	GST %	

SIGNATURE OF THE TENDERER WITH SEAL