




NOTICE INVITING TENDER

NIT No. BHEL/EMRP/HR/17-18/T-02

BHEL, EMRP, Mumbai invites sealed tender in Two Part viz Part A "Techno-Commercial Bid" and Part B "Price Bid" from experienced and competent bidders who fulfill the qualifying criteria contained in the tender documents :

Name of work	Providing Canteen Services in our office premises.
Earnest Money	Rs. 1,13,000.00 in the form of Pay order/D.D. drawn in favour of BHEL to be enclosed with techno-commercial bid
Last date & time for issue of tender documents	09.09.2017 up to 1400 hours
Due date & time of bid submission	On or before 11.09.2017 up to 1400 Hrs
Due date & time of bid opening	11.09.2017, 1430 Hrs onward

1. Tender can be down loaded from our website www.bhel.com
2. All subsequent corrigendum/amendment shall be hosted only on website and not in press. Hence, bidders are advised to always be in touch with our said website until the tender is finally opened.
3. For detail, refer tender documents.
4. The penalty if any shall be as per clause no. 3.5 of the NIT document.
5. The offers of the bidders who are on the banned list shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.
6. MSME/NSIC registered vendor can avail the indented benefits only if they submit proper documents (registration certificate) with due validity as on date of opening of tender.
7. The bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.


 17.08.17
 Sr. Manager (HR,Civil&MM)
 Phone no.: 022- 2835 8701

BHARAT HEAVY ELECTRICALS LIMITED, ELECTRICAL MACHINES REPAIR PLANT (BHEL, EMRP) having its Factory and Administrative Block in Plot D-1, MIDC, Andheri (E) Mumbai invites competitive offers for providing canteen services for Breakfast, Lunch, Evening snacks, Tea/ Coffee to be cooked / prepared and served in our factory premises as per the following terms and conditions:

1. TECHNICAL TERMS AND CONDITIONS:

1.1 Scope of Work:

Cooking / preparation and serving of Break Fast, Lunch, Tea/ Coffee as per menu at Annexure 'A', for approx. 80 persons per day with provision for supplying additional 10%. However the payment will be made for actual consumption only as per coupons issued to employees from HR department. Supply of Evening Snakes, Guest Tea / Coffee shall be as per requirement.

1.2 Pre- Qualification Criteria

1.2.1 The bidder should have an average annual financial turnover not less than Rs. 17.00 Lacs during last three financial years ending on 31/03/2016.

1.2.2 The bidder should have experience of successfully completed such or similar kind of Work / Services during last 7 years ending on 31/07/2017 for valuing either of the following values -

- (a) Three Services / Works each valuing not less than Rs. 23.00 Lacs
Or
- (b) Two Services / Works each valuing not less than Rs. 29 Lacs
Or
- (c) One Service /Work valuing not less than Rs. 45.00 Lacs

Definition: Similar kind of services/work includes catering / canteen services in any Central Govt. / State Govt. / PSUs / Public Limited Company / Private Limited Company/ educational institute/ any other institute registered as per GOI rules & Regulations.

Note:

1. Above mentioned criteria should be met by the bidder himself OR his principals and not by any associate bidder.

2. Necessary documents like Work Orders, BOQ and completion certificates and Audited Balance Sheet with P/L Account etc. duly certified by chartered accountant as may be applicable are required to be submitted in fulfillment of above criteria.

1.3 Pre-bid Meeting shall be held in office of Sr. Manager (HR, Civil & MM) at 11 AM on 04/09/2017 for techno-commercial clarifications if any.

1.4 Earnest Money:

The bidders have to submit interest free EMD along with Techno-commercial Bid for Rs. 1,13,000.00 in the form of Demand Draft / Pay Order drawn Bankers Cheque in favour of **BHEL**. The same can also be deposited through EFT. Tenders received without Earnest Money in full or not in the manner prescribed above will not be considered.

1.4.1 EMD of successful tenderer will be retained as part of Security Deposit.

1.4.2 EMD of all unsuccessful tenderer, shall be refunded normally within 15 days of award of work.

1.4.3 EMD by the tenderer will be forfeited as per NIT conditions, if:

- After opening the tender and within the offer validity period of 90 days, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
- The contractor fails to deposit the required Security Deposit or commence the work within the period as per LOI/Contract.

1.4.4 EMD by the tenderer shall be withheld in case any action on the tenderer is envisaged under the provisions of extant "Guidelines on Suspension of business dealings with suppliers / contractors" and forfeited/released based on the action as determined under these guidelines.

1.5 PROCEDURE FOR SUBMISSION OF BIDS.

Vendors shall submit their sealed offers in Two Part Bid system i.e. Part "A" Techno-Commercial Bid and Part "B" Price Bid. The Techno-Commercial Bid (Part "A" shall consist of two envelops viz Envelop 1 for EMD and Envelop 2 for rest of the documents. Price Bid (Part "B") shall be kept in a separate Envelop. All these three envelops duly sealed and marked with envelop no., NIT No. with due date and subject should be kept in a large cover by marking as Envelop 4 with all aforesaid details on top of the cover.

On opening of this large cover of the bidder, if EMD is found in order then only the techno-commercial bid shall be opened.

The Bid is required to be submitted in tender box at **BHEL EMRP, Plot No. D-1, MIDC, ANDHERI (E), MUMBAI 400093** on or before due date and time.

Part "A" Techno-Commercial Bid:

The following documents are to be submitted along with Techno-commercial bid -

1. No Deviation Certificate as per Annexure "A".
2. Certificate for over writing / Erasures / Corrections as per Annexure "B".
3. Declaration by the bidder as per Annexure "C".
4. Earnest money deposit in the form of pay order/Demand Draft/RTGS/NEFT.
(Bank Details are enclosed separately)
5. An attested copy of the Power of Attorney, in case an individual other than the sole Proprietor / Director / Partner signs the tender.
6. Copy of PAN Number
7. Copy of GST Registration Certificate.
8. Documents in support of type of firm.
9. **Copy of Un-priced Price Bid duly marked as "QUOTED" against all the items with conditions if any.**

Part "B" Price Bid:

Bidder shall submit price bid in a separate sealed cover duly filled in as per Price Schedule enclosed with the NIT.

2 GENERAL TERMS AND CONDITIONS

- 2.1** BHEL reserves the right to accept or reject any of the bid / all the bids or cancel or withdraw the invitation of tender without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action by BHEL.
- 2.2** Any variance observed in Un-priced "Price Bid" duly submitted along with the Part "A" Techno-commercial Bid and Part "B" Price Bid duly filled in, then details furnished in Techno-commercial Bid shall only be valid and binding on the bidder. No subsequent deviation on this account shall be acceptable in Price Bid.

- 2.3** Bids will be opened in front of the bidders or their authorized representative who wish to be present on due date.
- 2.4** Offer should be submitted strictly as per above procedure. Any deviation in above mentioned terms and condition or conditional offer shall be treated as invalid and may be rejected summarily and price bid of such bidder shall not be opened.
- 2.5** Price bid of only those bidders shall be opened who qualifies in Part "A" Techno-commercial bid with due intimation to them by Email/Fax/Telephone.
- 2.6** To decide the successful bidder, the price bid evaluation criterion vide clause no. 3.8 below will be followed.
- 2.7** Corrections/Erasures/Overwriting, should be avoided. If any of the thing happens, the same should be certified by the bidder's authorized signatory in the enclosed format.
- 2.8** The company reserves the right to terminate the contract at any time without assigning any reason thereof by giving 30 days notice of their intention to do so in writing to the contractor for which he shall not be entitled to any compensation by reason of such termination.
- 2.9** Persons deployed by the contractor are subject to Security checks by our security staff.
- 2.10 Arbitration:** Any dispute arising out of this enquiry shall be referred to the sole arbitration of General Manager / Additional General Manager I/C BHEL/EMRP/Mumbai-93 or any official nominated by him and the arbitration proceedings shall be conducted in accordance with the Arbitration & Reconciliation Act 1996. The award of the Arbitrator shall be final and binding on the parties. The Arbitration proceedings shall be held at Mumbai only.
- 2.11** BHEL reserve its right to terminate the contract forthwith upon or at any time after happening of any of the following events, namely;
- a) Insolvency of the party
 - b) The dissolution of the partnership firm or the death of any partner adjudication as insolvent of any partner or all of them or
 - c) The liquidation, Whether voluntary or otherwise or the passing of an effective resolution or winding up, if you are a company or a corporate society.
 - d) If any attachment, is levied and continue to be levied for a period of 7 days upon your effects or any individual partner for the time being, of your firm or any member of your co-operative society.
 - e) If any partner of your firm or any member of your co-operative society shall be convicted of any criminal offence.
 - f) If you, either by yourself or by your servants commit or suffer to be committed any act which in the opinion of the company found against the established rules and regulations then the company reserves its right to cancel the contract and the decision so conveyed by the said authority need not cite or give any reasons for such decisions.
- 2.12 Offer Validity:** The offer should be valid for a period of 90 days from the date of opening of (Part-A) techno-commercial bid.
- 2.13 REJECTION OF BID DUE TO UNSATISFACTORY PERFORMANCE IN PAST**
The bid of the contractor may be rejected due to unsatisfactory performance in the past at any of the BHEL units.

313

3 COMMERCIAL TERMS AND CONDITIONS:

3.1 Price: Price should be quoted as per the price schedule (refer Annexure " P") and the same shall be inclusive of all cost of material, labour, transportation, consumables etc. complete but exclusive of applicable GST. The GST is to be indicated separately in the price format and the same shall be paid at actual as may be applicable.

3.2 Taxes & Duties: The quoted price shall be exclusive of GST as may be applicable on date of submission of offer. However if any new taxes & duties are introduced or any variation occurred in existing rate of GST subsequent to bid submission and during the currency of the contract including its extension if any, the same shall be reimbursed at actual against documentary evidence of remittance by the contractor. In case the completion schedule is extended for the reasons attributable to the contractor, no such variation shall be admissible.

Successful contractor has to file their GST return by the statutory date. In case, any Services/purchase of BHEL is not appearing in the return of the vendor and/or if any loss incurred by BHEL due to non-compliance / delay in compliance by the contractor as per GST Act, BHEL reserves the right to recover the money including interest penalty if any or retain payment of the contractor till all compliances are made. Copy of returns to be submitted along with the statement showing inclusion of BHEL payment with subsequent monthly bills.

3.3 Price Variation clause: Price quoted shall remain firm and effective till completion of contract and its extension if any.

3.4 Duration of Contract: Initially the tenure of the contract will be for a period of 24 Months with a provision to extend the same for 12 more months at same rates, terms and conditions with mutual consent.

3.5 Penalty

- a) It shall be the sole responsibility of the contractor to maintain good quality standard in respect of Raw Materials as well as in preparation and serving of food in specified timings. For assessing the same BHEL canteen committee shall be authorized for monitoring the desired parameters on regular interval basis. Accordingly, on the basis of review of the said committee a warning letter for improvement may be issued and an opportunity for improvement shall be given to the contractor for maximum 3 times. Thereafter if the standards are not improved / maintained then a flat deduction @ 10% of your bill for the current month will be made.
- b) For delay in serving the food articles beyond the specified timings for the reasons attributable to the contractor the company reserves the right to make alternate arrangement at the risk and cost of the contractor and recover actual expenses from the due payment.
- c) The total penalty amount shall not exceed 10% of the contract value. However in case the total penalty amount exceeds the said permissible limit then BHEL reserves the right to cancel the contract and forfeit the Security Money.
- d) BHEL also reserves the right to cancel the contract and forfeit Security Money after issue of three warning letters as per a) above. In such an event no damages or compensation will be payable to the contractor.

313

3.6 Payment Terms:

- a) **No advance payment shall be made under any circumstances.**
- b) Bills complete with necessary documents for the calendar month should be submitted by 10th date of next month and the payment to the contractor shall be released normally within 30 working days from the date of submission of bill.
- c) The payment against each bill shall be made on the basis of actual usage of coupons (to be submitted along with the bill) subject to deductions towards Security Deposit, Income Tax with surcharge and any other tax or levies applicable and recoveries towards materials/ services rendered on chargeable basis, penalty and LD, if applicable. Relevant certificate shall be issued to the contractor at the end of relevant statutory period or as deem fit.
- d) **The payment for morning (10:30 AM) tea shall be made equal to the coupon usage for breakfast and for afternoon (02:30 PM) tea equal to the coupon usage for Lunch.**
- e) All the payments due to the Contractor will be made through Electronic Fund Transfer(EFT). For availing EFT facility, the successful bidder is required to submit the details duly endorsed by their bank in the prescribed proforma.
- f) **Any deviation in payment terms shall not be accepted.**

3.7 Security Deposit:

Security Deposit means the security provided by the contractor towards fulfilment of any obligations in terms of the provisions of the contract. The total amount of Security Deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.

3.7.1 Modes of deposit of Security Money:

The required amount of SD after adjustment of EMD can be deposited in either of the following forms –

- Local cheques of scheduled banks/Pay Order/DD duly drawn in favour of **BHEL** subject to realization or through EFT.
- Bank Guarantee from scheduled banks on duly approved format.
- Fixed Deposit Receipt issued by Scheduled banks. (FDR should be in the name of the contractor a/c BHEL).
- Securities available from Indian Post Office such as National Savings Certificates, Kisan Vikas PAtras etc. held in the name of the contractor and should be duly endorsed/hypothecated/pledged in favour of BHEL.

(Note: BHEL will not be liable or responsible in any manner for collection of interest or renewal of the documents or in any matter connected therewith).

3.7.2 Collection of Security:

- At least 50% of the required Security Deposit (SD) including EMD should be deposited before start of work. Balance money of SD shall be collected by deducting 10% of the gross amount progressively from each of the running bills till total amount of required SD is collected.
- If the value of work done at any time exceeds the contract value, the amount of Security Deposit shall be correspondingly enhanced and the additional SD shall be immediately deposited by the contractor or recovered from payments due to the contractor.
- BHEL reserves the right of forfeiture of Security Deposit in addition to other claims and penalties in the event of the Contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract. BHEL reserves the right to set off the Security Deposit, against any claims of any other contracts with BHEL.
- Security Deposit shall be released to the contractor upon fulfilment of contractual obligations as per terms of the contract.
- The Security Deposit shall not carry any interest.

33

3.8 Bid Evaluation Criteria: Evaluation of the offer will be strictly based on information submitted by the bidder. In view of this, the bidder is requested to go through the tender documents carefully and furnish all details clearly. Missing information may not be asked by BHEL.

3.8.1 Prices quoted against different items of work of price schedules shall be combined to arrive at the total price. **In case of any item not quoted, the highest quoted rate for that item amongst all bidders will be taken for the purpose of evaluation and the lowest quoted rate for that item amongst all bidders will be taken for award.**

3.8.2 **Total price (Landed Cost to BHEL) inclusive of taxes shall be compared for the purpose of arriving at L-1.**

3.8.3 Work is indivisible in nature and shall be awarded to a single party.

3.9 INSURANCE:

3.9.1 It shall be the sole responsibility of the contractor to obtain transit insurance for envisaged scope of supply and get insured the property, materials, machineries, tools & tackles etc. belonging to him.

3.9.2 It shall be the sole responsibility of the contractor to insure his workmen against risks of accidents and injury while at work as required by the relevant rules and to pay compensation, if any, to them as per Workmen's Compensation Act. Proof of payment may be called for whenever required.

3.9.3 If due to contractor's carelessness, negligence and / or non-observance of safety and other precautions, any accident / injury occurs to other persons / public, damage to BHEL's / its customer's property and/or personnel occurs, and if BHEL is unable to recover in full its claim from the Insurance Company, the deficit will be recovered from the contractor. The contractor shall be responsible for necessary compensation and other expenses in full, if so decided by the appropriate authority.

3.10 Risk Purchase: in case contractor fails to adhere to the agreed schedule for completion of work or fails to comply with the terms and conditions of the contract, BHEL reserves the right to source such remaining work/material /component etc. from any other agency at the risk and cost of the contractor. The cost of such work/material/component along with 25% over head charges shall be recovered from the bills pending from any other unit of BHEL. In event of no amount being out standing from BHEL, the contractor shall be liable to pay to BHEL the above amount immediately on demand. The decision regarding applying risk and purchase clause from BHEL shall be final and binding.

3.11 FORCE MAJEURE:

a) The following shall amount to force majeure conditions: Acts of God, act of any Government, War, sabotage, riots, civil commotion, police action, revolution, flood, fire, cyclone, earthquake and epidemic and other similar causes over which the Contractor has no control.

b) If the Contractor suffers delay in the execution of the Contract, due to delay caused by force majeure conditions, as defined above, the agreed time for completion of the work covered by this contract shall be extended by a period of time equal to the period of the delay, provided the Contractor immediately reports to BHEL in writing the causes for the delay. The Contractor shall not be eligible for any compensation on account of any extension in time of completion given to Contractor due to force majeure conditions.

313

3.12 LAW GOVERNING THE CONTRACT AND COURT OF JURISDICTION' - The contract shall be governed by the law for the time being in force in the Republic of India. The Civil Court at Mumbai shall alone have exclusive jurisdiction in regard to all claims in respect of this Contract. All Statutory rules and regulations in respect of labour/man power deployment along with provisions of Contract Labour Act with applicability of PF/ESI/Labour Licence etc. to be ensured by the successful bidder at their own cost. Proof of monthly contribution made towards PF & ESI shall required to be submitted as and when asked for.

3.13 Safety Rules: Necessary safely rules and precautions to be followed by the successful bidder at their own cost.

4 SPECIAL TERMS & CONDITIONS

- 4.1 Even though a suggested menu at Annexure - A has been given in the NIT, but the successful bidder may take opportunity to prepare and serve food with different menu of his own choice. For this purpose 15 days time shall be given to the contractor on commencement of contract to prepare and serve menu of his own choice and get it approved from BHEL. Moreover, the contractor shall also be given opportunity to suggest changes in Menu intermittently for which approval shall be given by BHEL.
- 4.2 Contractor shall prepare food in BHEL Canteen kitchen and serve the same in the Dining Hall at specified timings mentioned in Annexure - 'B'. However, the contractor will have to make his own arrangement for cooking and serving including supply of required Raw Material, essential utensils, Boilers, Stove and Fuel etc. complete. BHEL will provide kitchen and storage space only.
- 4.3 Electrical consumption shall be metered (To be provided by BHEL) and suitable recovery towards electricity consumed shall be made from the monthly bill.
- 4.4 Food and Beverages shall be served hot. Contractor has to make necessary arrangements for keeping the food items warm. Water required for cooking and cleaning shall be provided by BHEL.
- 4.5 Under no circumstances the contractor shall be allowed to prepare and supply the food outside our factory campus.
- 4.6 Contractor shall be fully responsible for maintaining the kitchen, dining and storage areas in clean and tidy condition and a high standard of hygiene shall be ensured by carrying out required Pest Control Treatment at a fixed intervals.
- 4.7 Sufficient numbers of staff shall be engaged by contractor to prepare and serve the food in the dining halls. Contractor shall engage separate staff for cleaning & serving the food.
- 4.8 The major food items i.e. rice, wheat, Oil & pulses has to be purchased under supervision of designated officials of the company. The procurement of the same shall be from reputed shops like Apna Bazar or Sahakar Bhandar.
- 4.9 Crockery and cutlery like break-fast plates, lunch plates, spoons, glasses, curry bowls, etc. required for serving the food shall be provided by BHEL to contractor for use during the contract period and the same shall returned back on expiry of contract. Any loss in crockery & cutlery will be recovered from contractor.
- 4.10 Services as mentioned in the scope of work will be organized in consultation with the authorities of the company.

313

- 4.11 The Contractor shall organize his operations in a workman like manner and take all necessary precautions to provide safety and prevent accidents at site both to persons and property of BHEL. BHEL shall not be responsible for any cost & consequences resulting from non-compliance of safety measures. Contractor shall indemnify the BHEL against any such dereliction / penal action.
- 4.12 The personal deployed by contractor for services in BHEL shall be fit and free from diseases like TB, HIV, communicable diseases, skin infection, etc. Contractor shall submit to BHEL, a medical certificate in respect of all persons to be deputed in BHEL. Date of issue of such medical certificate shall not be prior to date of award of contract. This shall be periodical and certificate is to be submitted every six months. During the period of the contract if any of your employee come in contact with contagious diseases like TB, Measles, Chicken pox etc., as defined by medical council of India, they shall be immediately substituted with another suitable persons. Any loss on this account will be to the cost of the contractor.
- 4.13 Persons deployed by contractor in BHEL, should wear clean uniform to be provided by contractor. Cooks should wear cap while cooking and serving and serving boys should wear gloves while serving food
- 4.14 The contractor shall be responsible for and pay for the expenses for providing medical treatment to their workmen who may suffer body injuries/ loss of life during the course of their work, while carrying their contractual obligations as a result of any accident within the company premise. Any loss to company property arising out of accidents occurring due to contractors or his employees negligence shall be recovered from contractor.
- 4.15 The contractor shall not be authorized to sub-let the services. In case it is found that the services are further sub-letted then the contract will be terminated immediately and SD will be forfeited.
- 4.16 The Contractor shall be solely responsible to comply with all statutory rules and regulations prevailing for carrying out activities under scope of work and absolve BHEL for any legal action taken by the Statutory Authority for non-compliance of the same.
- 4.17 The successful tender shall execute an indemnity bond, indemnifying the company of all liabilities due to the contracting agency.

33

Annexure-A

SUGGESTED MENU (Normal)

Details of the food items to be supplied:-

Timings	Items	Price/ per Unit	
Breakfast	Snacks	1	Puneri Misal with Pav Onion & Lime, Batata Wada(02 Nos.) with Pav (02 Nos.)with sauce and garlic chatni, Masala Dosa with sambhar & Chatni, Mendu wada (02 Nos.) with Sambar & chatni, Samosa with chatni & sause, Poori Bhaji, Onion Uttapa with Sambhar Chutney Idli with Sambhar & Chutney (Any one and none of the them will be repeated in the same week) (Any item 150gms. Minimum weight.)
		2	Tea / coffee (150ml)
Morning	Tea/ coffee (150ml)		
Lunch	Lunch *	1	Chapati – 3 nos (each Minimum 25 gms. Made of Atta of Aashirwad or Pillsbury brand only)
		2	Rice (minimum of 150 gms), Pulav on Thursday Rice Should be of good quality I.e Kolam
		3	Dal : Tur/ Chana/ Black Dal
		4	Curries : Dry Vegetable: Parvar, Lauki, Aloo-methi, Methi Mutter, palak. Simla Mirch, Chauli, Mixed Vegetable, Brinjal, Ladyfinger, Cabbage, Cauliflower, French-beans, Bitterground, (Any One minimum of 100 gms.) Curry Vegetable: Chole, Rajama, Mutter Paneer, Aloo- mutter, Gobi-masala, Veg-Kurma (Any one minimum of 100 gms.) [Note: (No vegetable will be repeated in the same week)]
		5	Curd (Packed 125 ml) Amul, Warana or any standard brand
		6	One Banana
		7	Lizzat Papad, Pickle, Onion Oil should be of standars brand like Suffola, Dhara, Maruti, Sunflower (ITC make)
Afternoon	Tea/ Coffee (150ml)		
Evening Sancks	Onion Bhajji, Samosa, Poha, Upma, Tomato Omlette, Veg cutlet with Tea/ Coffee		

* Complementary sweet (1 piece per employee) once in a month on salary day.

313

Day wise Menu (Suggested)

Day	Morning	Afternoon	Evening
Monday	Vada Pav with Usal & Chutney	Chappati, Dal, Rice, methi mutter, chole (kala chana) papad, Dahi, 1 Banana	Kanda Bhajiya
Tuesday	Uttappa with sambhar & Chutney	Chappati, Dal, Rice, Bhindi, aloomutter, papad, Dahi, 1 Banana	Veg Sandwhich
Wednesday	Misal Pav with usal and chatni	Chappati, Dal, Rice, karela, mutter paneer papad, Dahi, 1 Banana	Veg Cutlet
Thursday	Kada Poha with sev and onion	Chappati, Dal, Veg Pulao, methi mutter, Chana masala, Papad, Dahi 1 Banana	Tomato Omlette
Friday	Samosa with Chutney	Chappati, Dal, Rice, Palak Paneer, Rajma, Papad, Dahi, 1 Banana	Upma
Saturday	Medu Vada with Sambhar & Chutney	Chappati, Dal, Rice, Cauli Flower, Veg Mix, Veg Mix, Papad, Dahi, 1 Banana	Kanda Poha



Annexure – B

Timings for Supply of food:

Sr. No	Timing	Item	Quantity
1	7.45 AM to 8.30 AM	Break-fast Tea/ Coffee	As per approved Menu
2	10.30 AM to 10.45 AM	Tea/ Coffee	One cup – serving at work place
3	12.00 PM to 1.00 PM	Lunch	As per approved Menu
4	2.30 PM to 3.00 PM	Tea/ Coffee	One cup – serving at work place
5	9.00 AM to 6.00 PM	Tea/ Coffee	To be given for official guests on request
6	After 5:30 PM	Evening Snacks	As per suggested menu

33

ANNEXURE - C

CHECKLIST OF ESSENTIAL CRITERIA FOR TECHNO – COMMERCIAL ACCEPTANCE OF BID			
01.	No deviation certificate on bidder's letter head as per Annexure – D		Enclosed / Not enclosed
02.	Certificate for Over Writing / Erasures / Corrections on bidder's letter head as per Annexure – E.		Enclosed / Not enclosed
03.	Declaration as per Annexure – F on bidder's letter head		Enclosed / Not enclosed
04.	Whether the firm is a registered establishment		Yes / No
	If Yes, (i) Particulars of the Certificate and the name of the Issuing Authority (Copy of the certificate to be enclosed)		Enclosed / Not enclosed
05.	The Firm should have obtained License/ Certificate from the Local Authority (Health Department) with respect to permission for running the establishment. (Xerox Copy should be enclosed)		Enclosed / Not enclosed
06.	Is the Firm registered under ESI and PF Act. If Yes , Xerox Copy should be enclosed		Yes / No
	If No , Have you covered your employees under Insurance Scheme as per NIT. (Xerox Copy should be enclosed)		Yes / No
	If No , Are you willing to give an undertaking for burden of cost for the treatment of injuries etc. to your employees during their stay in EMRP If Yes , copy of the undertaking letter to be enclosed.		Yes / No Enclosed/Not enclosed
07.	Type of Firm (please tick & fill the details)		
Sl. No.	Type	Name & Address of Firm	Income Tax PAN
i)	Proprietary		
ii)	Partnership		
iii)	Company		
iv)	Others		
	Contact details of Bidder	Email id: Phone/ Mobile No:	
08.	GST Registration No. (Copy to be enclosed)		Yes / No
09.	Experience detail. Please enclose copies of work order. Additional sheets may be used if required.		
	Name of Organization to whom services are provided (May use extra page to give details)	Value	Year
10.	Whether EMD is submitted along with the Technical Bid		Yes / No
	a) Demand Draft (Fill DD No. and Date)		
	b) Security Deposit Clause as per NIT		Acceptable / Not Acceptable

33

ANNEXURE - D

NO DEVIATION CERTIFICATE

We hereby accept and agree to all Techno-Commercial Terms, General Terms and Special Terms & Conditions of the tender enquiry no. BHEL/EMRP/HR/17-18/T-02 without any deviation.



Authorized Signatory,

Bidder

ANNEXURE - E

Certificate for Over Writing /Erasures/Corrections

(Please do not sign this certificate if there is no Overwriting/Erasures/Corrections)

Corrections/Overwriting/Erasures in the tender enquiry No. BHEL/EMRP/HR/17-18/T-02 has been noted and the same is endorsed and signed by me.



Authorized Signatory,

Bidder

ANNEXURE "F"

DECLARATION BY THE BIDDER

I, -----, aged-----Yrs., S/o -----
-----,
residing at -----

Hereby declare as follows:

- (i) That my nationality is _____.
- (ii) That I am a major and eligible to enter into contract / my firm / my company is Competent to enter into an agreement.
- (iii) I shall employ only such personnel who have not been found unfit for employment in Organizations such as Central / state / Public undertaking by the Police Authorities.
- (iv) I shall not employ persons against whom Criminal cases are pending or under investigation.
- (v) I shall also not employ persons found guilty of offences involving moral turpitude for executing work in BHEL contracts.
- (vi) That there are no Criminal cases pending or under investigation against me or my firm or company.
- (vii) I have not been found guilty of offences involving moral turpitude nor any of the company directors / partners of my firm have been found guilty of offences involving moral turpitude.
- (viii) Neither myself nor my firm nor my company has been declared insolvent in the past.
- (ix) I have taken due care and efforts to furnish only information which are true in the tender document.
- (x) I shall employ labours who are more than 18 years of age and having sound physical and mental health.
- (xi) I shall keep Photograph / identity proof / residential proof of the labourers to be employed against this tender and arrange for police verification(if demanded by BHEL).
- (xii) I will comply with all applicable Labour Laws and Statutory Regulations as mentioned in the tender.
- (xiii) I have taken cost of compliance of applicable Labour Laws and Statutory Regulations mentioned in the NIT and price bid before quoting my price bid.

313

Signature and seal of the bidder

Annexure - G

SUGGESTED MENU (For Special Lunch)

Details of the food items to be supplied:-

1. Tomato / Sweet Corn Soup
2. Dal Fry (Yellow)
3. 1 Seasonal Vegetable
4. 1 Paneer Vegetable
5. Jeera Rice/Vegetable Pulao
6. Chapati/Puri or Both
7. Dahibada / Boondi or Vegetable Raita
8. Green Salad with Achar & Papad
9. Sweet / Fruit Custard / Icecreme

3/3