



BHARAT HEAVY ELECTRICALS LIMITED

ELECTRONICS DIVISION

P.O. Box 2606, Mysore Road, Bangalore- 560026

Tender No : BHEL/EDN/CCIP/KAPP-3&4/TRNP/01/1617 Dtd.20-01-17

Tender Document for

**Hiring Vehicle(s) for transportation
Of BHEL Personnel from
Vyara to BHEL-CCIP/KAPP, Kakrapara Site**

Last Date of Submission

10-Feb-2017 at 1700 HRS

Total No of Pages: 9 Including cover and Annexures

For any clarification please contact:

Mr. Praveen Gade, Sr. DGM-CCIP/KAPP
BHEL Site Kakrapar, Anumala
Phone: 02626-231003
Mobile: 09737811942
Email: pgade@bheledn.co.in

Or

Manoj Kumar Chaudhary-
CCIP/KAPP Site Mobile: 07698111905
Email: manojchaudhary@bheledn.co.in

1. Vehicle requirement

- i. Two number of Vehicles (Tavera -2 numbers) DIESEL-AC (Eight seater excluding driver's seat with rear seat AC facility)

2. Bid submission:

The Bids shall be submitted in two parts (two separate sealed envelopes) as below.

Envelope-1 (to be labeled as "Techno-Commercial Bid") should contain:

- i. Duly signed "Terms and Conditions of Contract" of the tender.
- ii. Vehicle registration certificates (not be earlier than January-2013) [Vehicles as mentioned in the certificates shall be used for entire duration of contract except the cases of major accident, theft].
- iii. All Gujarat Road permit / Road tax paid challan as per RTA regulations.
- iv. Valid vehicle Insurance certificate
- v. Pollution certificate.
- vi. Driving license of the driver
- vii. Service tax Registration Certificate (if not registered, a self-declaration to register immediately on award of work)
- viii. PAN Card Copy
- ix. Personnel insurance for the driver
- x. Minimum 2 years' experience for similar works.
- xi. Certificate as per enclosed format for "Reverse Charge Mechanism" (annexure -1 of this tender)
- xii. Submission of Electronic Fund Transfer form-Annexure III (duly signed and sealed by Bank) along with one cancelled cheque.

Envelope-2 (to be labeled as "Price Bid") should contain:

- i. Filled Price bid (Annexure -2)

Above two envelopes properly labeled and sealed, to be enclosed in another envelope duly sealed and labeled as "Hiring Vehicle(s) for transportation of BHEL Personnel from Vyara to BHEL-CCIP/KAPP, Kakrapara Site".

Bids should be addressed to Mr. Manoj Kumar Chaudhary, Sr. Engineer (CCIP/KAPP BHEL Site), NPCIL-KAPP 3 & 4, Kakrapar, Via Vyara on or before due date for submission.

Incomplete bids, unclear bids will be rejected. Bids with any over writing or erasers are likely to be rejected.

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3. Techno-commercial bids will be opened at BHEL EDN, Mysore Road, Bangalore-560026 office on on 20/02/2017 at 1:00 PM in the presence of bidders/ their representatives, who wish to be present.

Bids with any over writing or erasers are likely to be rejected. Corrections, if any, would bear authenticated signature with stamp.

Bids sent by Fax / e-mail shall be rejected.

Bids cover shall be superscripted with the Tender Enquiry Number, Due date and Time. The bidder is requested to carefully and thoroughly read the instructions/ documents sent to them.

4. Essential qualifying criteria:

Following documents to be submitted along with bids, in absence of following documents bids will not technically qualified.

- i. Duly signed "Terms and Conditions of Contract" of the tender.
- ii. Vehicle registration certificate (not to be earlier than January-2013) [Vehicles as mentioned in the certificates shall be used for entire duration of contract except the cases of major accident, theft].
- iii. All Gujarat Road permit / Road tax paid challan
- iv. Valid vehicle Insurance certificate
- v. Driving license of the driver
- vi. PAN Card Copy

5. Bid validity :

The offer submitted by the contractor shall remain valid for acceptance for a period of 90 days from the due date of opening of tender

6. The bidder is advised to visit site to familiarize themselves with the site conditions before submitting the offer.
7. No extension of time will be given for submission of offer under any circumstances.
8. The vehicle should be maintained in good running condition for usage and rear AC facility to be provided at rear seat.
9. Vehicle may be retained beyond 12 hours duty (8.00 AM to 8.00 PM) as may be required for which overtime payment at agreed rate per hour shall be paid extra. Daily Meter Reading of Vehicle(s) will start at Vyara and end at Vyara.

10. An experienced and trained driver having a valid licence should be provided. He should be free from bad habits of Smoking, Drinking or Chewing of any kind of Pan Masala or Tobacco. Also he should behave in disciplined manner with all staff and people inside / outside plant.
11. BHEL will fill the diesel deemed to have been consumed for actual KM of running as per quoted average (up to 2500 KM).
12. Owner will maintain and carry out necessary repairs and servicing and replenish consumables like lubricating oil etc. at his own cost and keep the vehicle in good condition always. No charges are payable on account of Renovation & Maintenance of the vehicles. One day OFF in a month will be provided for Drivers and Vehicle for servicing purpose preferably on holiday.
13. Necessary Safety Rules shall be followed inside KAPP (3&4) Plant and Colony. While driving outside on the Roads, RTO Rules and Regulations must be followed.
14. Owner and Driver must cooperate with BHEL in building mutual trust and goodwill for carrying out all Site activities of KAPP (3&4) which may sometime need round the clock services at KAPP Site depending on the work load and as demanded by NPCIL.
15. Vehicle is required to perform local station travel which is defined as 200 KM from Vyara.
16. The rates quoted shall be FIRM. No escalation in rates will be allowed.
17. Advance payment / Interim payment will not be made to the contractor.
18. The contractor shall not sublet any portion of the contract without written permission of Project Manager/CCIP-KAPP BHEL.
19. Kilometre reading meter of the vehicle shall be in healthy condition. Defective meter must be set right by the contractor within 24 hours and a deduction of Rs.100/- shall be imposed on contractor.
20. Toll / Border Tax / Parking charges, if any, will be reimbursed by BHEL upon production of documentary evidence.

21. In case of non-availability of vehicle for minor / major breakdown, an alternative vehicle with all valid documents shall be arranged by the Contractor. This is allowed only for Seven (7) days within which the repairs be completed.
22. The contractor has to pay minimum wages to the driver/s, have insurance for vehicle, and have workmen compensation insurance for driver considering driver as a skilled labour.
23. In the event of the deployed vehicle meets with any accident, claim on account of damage to the vehicle or the persons travelling in such vehicle including the driver cannot be made by the Contractor from BHEL.
24. The contractor shall cover this risk (as called in point 22 and 23) adequately by obtaining comprehensive insurance policies. BHEL shall not bear any expenses on this account.
25. Bidders are advised to make one additional Gate-Pass of driver for entry at site to meet need for long hour duty/ any emergency.

26. Bids Evaluation Criteria:

Price bids of the technically qualified bidders, who are meeting the essential qualifying criteria, shall be opened at BHEL-EDN, Mysore Road, Bangalore in presence of the bidders who wish to be present. BHEL will inform technically qualified venders for opening date and time of price bid.

Overall L1 bidder will be arrived separately based on the total lowest quoted price for both vehicle as per PRICE BID.

Following shall be considered for the evaluation of bids:

- a) Fixed Charges up-to 2500 km (Rs.) : (column "c" of the price bid)
- b) Diesel consumption (Litre/km) : (column "d" of the price bid)
- c) Rate including diesel for beyond 2500 km considering 700 km per month (column "e" of the price bid)
- d) Over time : 50Hrs per month (column "f" of the price bid).

27. Award of Work:

The work order shall be issued to L1 bidder.

28. Period of Contract:

Vehicle is required to be hired for minimum period of 17 Months and can be extended for further period based on the need as per agreed terms and conditions. No price escalation will be allowed.

29. Payment term:

100% monthly payment will be made from BHEL, Head Quarter (Bangalore) within 30 days from the date of receipt of bill along with log book entries as certified by the BHEL CCIP/KAPP Site. Payment to be released by EFT (Electronic Fund Transfer) only (Annexure -III). Acceptance for this arrangement to be indicated by the contractor in his offer.

Income tax as applicable shall be deducted while releasing the payment. TDS certificate for the year will be issued in the next financial year. For this purpose contractor shall furnish photo copy of PAN card issued by Income Tax Department

30. BHEL reserves the right to cancel OR reject any offer.

31. BHEL shall deduct and remit the service tax amount under Reverse Charge Mechanism. Certificate as per enclosed format to be submitted along with bid.(Annexure -1)

From

To
Finance department,
BHEL(EDN)
Mysore road,
Bangalore

Dear sir/madam,

SUB: Service tax payable by service receiver.

Work Order No:

We would like to clarify that, it has been confirmed by our Auditor team, that the service tax would be payable 100% by the service receiver. Hence the Service Tax liability on the Service Provider would be Nil, as per Notification no.30/2012-Service tax, sl no.7 (a)(abated value) & notification no.10/2014.

This is for your kind information & oblige.

Thanking you

Authorized Signatory

**Electronic Funds Transfer (EFT) OR
Paylink Direct Credit Form**

Please Fill up the form in **CAPITAL LETTERS** only.

TYPE OF REQUEST(Tick one): _____ CREATE _____ CHANGE

BHEL Vendor / Supplier Code:	
Company Name :	
Permanent Account Number(PAN):	
Address	

City: _____	PINCODE _____	STATE _____
-------------	---------------	-------------

Contact Person(s)		
Telephone No:		
Fax No:		
e-mail id:		

1 Bank Name:		
2 Bank Address:		
3 Bank Telephone No:		
4 Bank Account No:		
5 Account Type: Savings/Cash Credit		
6 9 Digit Code Number of Bank and branch appearing on MICR cheque issued by Bank		
7 Bank swift Code(applicable for EFT only)		
8 Bank IFSC code(applicable for RTGS)		
9 Bank IFSC code(applicable for NEFT)		

- A I hereby certify that the particulars given above are true, correct and complete and that I, as a representative for the above named Company, hereby authorise BHEL, EDN, Bangalore to electronically deposit payments to the designated bank account.
- B If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL / transferring Bank responsible.
- C This authority remains in full force until BHEL, EDN, Bangalore receives written notification requesting a change or cancellation.
- D I have read the contents of the covering letter and agree to discharge the responsibility expected of me as a participant under ECS / EFT.

Date:

Authorised Signatory:

Designation:

Telephone NO. with STD Code

Company Seal

Bank Certificate

We certify that _____ has an Account No _____ with us and we confirm that the bank details given above are correct as per our records.

Date:

(.....)

Place:

Signature

Please return completed form along with a blank cancelled cheque or photocopy thereof to:

Bharath Heavy Electricals Ltd,

Attn:

Electronics Division, Mysore Road,

BANGALORE - 560 026

PRICE BID

**For hiring of Vehicle(s) for transportation of BHEL Personnel
from Vyara to KAPP (3&4), KAKRAPAR ANUMALA**

Sr. No.	Type of Vehicle	Fixed Charges Payable Per Month Upto 2500 KM per Month (Rs.)	Diesel consumption of your vehicle Distance (Litre per km)	(Fuel Included) Payable Every Month Beyond 2500 KM for Each KM @ (Rs.)	Over Time Payable for Driver Beyond 12 Hrs. of Duty for Each Hr. @ (Rs.)
a	b	c	d	e	f
1	TAVERA-DIESEL_AC (8 Seater excluding driver)				

Rates should be quoted per vehicle (DIESEL-AC).

Total requirement is two number i.e. TAVERA with rear seat AC facility.

L1 to be calculated for two nos. of vehicle.

Note:

1. "Out station allowance Rate for outstation trip including per Night halt" are for indicative purpose and this will not be considered for Evaluation of Bidders.
2. Daily Meter Reading of Vehicle(s) will start at Vyara and end at Vyara.
3. BHEL shall deduct and remit the service tax amount under Reverse Charge Mechanism. Certificate as per enclosed format to be submitted along with bid.

Date:

Signature of the bidder:
