



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Open tender enquiry to enter rate contract for supply & fixing of
6 mm table top glass in BHEL House, Siri Fort; New Delhi



Bharat Heavy Electricals Limited
BHEL House, Siri Fort, New Delhi-110049
Tel: 011-66337426, Fax: 011-66337428

BHEL HOUSE, Siri Fort, New Delhi – 110 049

Mthsksh
12/01/2017

Ref: No. AA: GAX:RC:17:001
Dated: 12/01/2017

Last date of submission of tender – 02/02/2017 by 2:30 PM
Due date for opening of tender – 02/02/2017 at 3:00 PM

Sub: Open tender enquiry to enter rate contract for supply & fixing of 6 mm table top glass in BHEL House, Siri Fort; New Delhi

Bharat Heavy Electricals Ltd.(BHEL) is inviting sealed tender in two parts for entering into rate contract for supply & fixing of 6 mm table top glass in BHEL House, Siri Fort, Khelgaon, New Delhi as per details mentioned further in this NIT. The complete tender enquiry (NIT) with terms and conditions is available on BHEL web site (<http://www.bhel.com>) and **CPP portal** for downloading. The last date for submission of sealed tender is 2nd Feb. 2017 by 02.30 PM. Techno-commercial bids will be opened on the same day at 03 PM at BHEL House, Siri Fort, New Delhi-110049.

"All corrigenda, addenda, amendments, time extension, clarifications etc. to the tender will be hosted on BHEL website (<http://www.bhel.com>) and CPP portal only hence bidders are advised to visit the website(s) regularly to keep themselves updated". For any clarification, please contact Mr. R B Rai, Asst. Engineer, BHEL, Corporate Office, New Delhi. (Ph.-011-66337426, Mob.9560947575 & Fax: 011-66337428, E-mail: rbrai@bhel.in).

(Meena Thakran)
Sr. Engineer (HR-GAX)



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Sub: Open tender enquiry to enter rate contract for supply & fixing of 6 mm table top glass in BHEL House, Siri Fort; New Delhi

Bharat Heavy Electricals Ltd.(BHEL) is inviting sealed tender in two parts for entering into rate contract for supply & fixing of 6 mm table top glass in BHEL House, Siri Fort, Khelgaon, New Delhi as per details mentioned further in this NIT. You are requested to go through the terms and conditions of the tender and submit your bid before last date.

Pre-qualifying requirements for the bidders:

- 1.1 The bidder must have minimum average annual turnover of Rs.394325/- for the last three years i.e. FY 2013-14, 2014-15 & 2015-16. Audited Balance sheet and Profit & Loss account for above mentioned Fin. Years must be submitted along the bid. If the Balance Sheet and Profit & Loss account is not audited, a certificate from CA, confirming the turn-over & profit for the financial years, mentioned above is to be produced along the bid.
- 1.2 The bidder must submit self-certified PAN card copy.
- 1.3 The bidders must have their registered office in Delhi/NCR to ensure prompt supply. You must submit documentary evidence in this regard (e.g. Land line bill or electricity bill or any letter issued by Govt. on office address or registration certificate issued by Tax authorities etc.), showing the office name and address which must be within Delhi/NCR only.
- 1.4 Bidder should submit self-attested copy of TIN allotment letter along the bid.

Other terms & conditions:

2. Terms & conditions of tender:

- 2.1 The Tender Enquiry No. & due date must be legibly super scribed on the envelope.
- 2.2 Tenders shall be received and opened at BHEL House, Siri Fort, New Delhi on the due date and time as mentioned above in the presence of finance representative and bidders or their authorized representatives who may like to be present.

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- 2.3 Tenders shall be strictly in accordance with the tender specifications. Any deviation may lead to rejection of tender.
- 2.4 The offers shall remain valid for 90 days' period from the due date of submission of tenders.
- 2.5 BHEL shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any tender in part or full without assigning any reason whatsoever.
- 2.6 The complete tender document is available on BHEL web site (www.bhel.com) as well as on CPP portal for download. The bidders are requested to quote in the price bid of tender document only, not on their letter head or any other paper as it may lead to rejection of the bid. Tenders received after due date & time are liable to be rejected.
- 2.7 Tender should be submitted along with covering letter of the tenderer and each page of the tender document must be stamped and duly signed by tenderer.
- 2.8 Price quoted by the tenderers will be firm for one year or till the delivery of complete table top glass as per PO whichever is later and no escalation on account of labour or fuel or any other reason whatsoever will be paid to the successful tenderer for execution of PO.
- 2.9 Price quoted by the tenderers should be inclusive of all taxes and charges etc. as per Govt. rules and regulations.
- 2.10 Evaluation of the tenders will be done on the basis of total cost to company. If at any point of time, it is found that there is mismatch/discrepancies in price bid between unit price and total price (which is obtained by multiplying the unit price by quantity), the unit price shall prevail and the total price shall be corrected accordingly, unless in the opinion of the purchaser, there is an obvious misplacement of decimal point in the unit price, in which case the total price as quoted shall govern and unit price corrected accordingly.
- 2.11 BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case no tenderer shall have any claim arising out of such action by BHEL.
- 2.12 All documents submitted by the tenderer shall be accompanied with a covering letter with index interlinking all the documents.
- 2.13 All the table tops to be supplied in our office must match to following specifications:

(i)	Glass quality	-	Float type
(ii)	Glass thickness	-	6mm
(iii)	Edge grinding & polishing	-	by machine
(iv)	Shape of glass top	-	as per drawings enclosed

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- (v) Hole making - by machine
(vi) Make of glass - Modyguard or Asahi or Saint Gobain

- 2.14 The supplier has to place the table top glass on the designated table at various floors in our office by their own labour after thorough cleaning of glass top. Any damage to glass tops during transit will be borne by supplier.
- 2.15 Hole in glass top must be made as per position of hole on the existing tables.
- 2.16 Number of glass top may vary by 30% as per our requirement on the same rate and terms & conditions.
- 2.17 Some of the glass tops are of special shape for which successful party has to cut wooden pharma at his own with the help of furniture kept in our office and ensure the supply of glass tops exactly matching with the shape and size of furniture failing which payment will not be made for the faulty pieces.
- 2.18 Delivery of glass tops will be made in phased manner at various floors in our office as & when demand is raised to the supplier through mail/telephone.
- 2.19 Delivery must be made within 15 days' time from placement of order through mail/telephone.
- 2.20 The bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL web site; <http://bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

3.0 SCOPE OF WORK:

The successful bidder has to place the cleaned glass tops on the designated tables at various floors in the office by their own man-power. Glass top must be of 6 mm float type glass of any of the make mentioned ahead i.e. Modyguard or Asahi or Saint Gobain only and its edges must be perfectly ground and polished by machine. The glass tops must be matching exactly to the shape & size of furniture and technical specifications as per clause No.2.13 of this NIT.

4.0 Penalty Clause:

- 4.1 Glass top quality must match with the specifications mentioned at Sl. No.2.13 in this NIT else payment will not be released to the party.

5.0. Payment terms:

- 5.1 Payment will be made through NEFT after deduction of TDS etc if any, as per relevant tax provisions.
- 5.2 Since the total glass tops cannot be supplied in one go due to space restriction at our end for safe keeping of glass tops and also some of the portion is still not renovated, where glass tops are meant to be used hence, total demand will be split in many part as per the requirement and convenience of BHEL and

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accordingly payments will be released in parts after completion of each consignment.

5.3 Tenderers are requested to go through the scope of work as per tender enquiry, visit the site location etc. and get fully acquainted with the scope of work to get all their doubts, if any, clarified by contact person (Mr R B Rai-9560947575) before submitting the offer.

5.4 Purchase Order will be placed on the lowest bidder for complete scope of work however total order will be split into many sub parts based on our requirement and convenience of BHEL. Accordingly, payment will also be made into many parts after delivery of each consignment.

5.5 Penalty will be levied by BHEL as per clause No. 4.0 of this tender enquiry on account of poor quality.

6.0 STATUTORY OBLIGATIONS:

6.1 All statutory obligations under various laws as may be applicable to the contract labour from time to time will have to be met by the CONTRACTOR for which no extra payment shall be made to him at any time during the contractual period.

6.2 In case of labour unrest / dispute arising out of non-implementation of any law, the responsibility shall solely lie with the CONTRACTOR and he shall remove/resolve the same satisfactorily at his cost and risk.

7.0 LABOUR LAWS AND REGULATIONS / CONTRACTORS LIABILITY

7.1 The contractor shall be exclusively liable and responsible for his employees/workers, whether they are engaged directly or otherwise, in respect of compliance of all the laws applicable or which might become applicable to New Delhi, Rules and Regulations relating to Contract Labour (Regulation & Abolition) Act, 1970, Employees Provident Funds & Misc. Provisions Act 1952, Employees State Insurance Act 1948, Payment of gratuity Act, 1972, Payment of Bonus Act, 1965, Payment of Wages Act 1936, Minimum Wages Act, 1948, Workmen's Compensation Act 1923 Group Insurance Act, Food and Adulteration Act, Weights and Measures Act and / or such other Acts, Laws or Regulations passed by the Central/ States, Municipal and Local Government Agency or Authority, as applicable from time to time. It will be the sole responsibility of contractor to pay to the contract labours engaged by him, the minimum wages as may be notified by the Government from time to time, for the category of labour deployed.

7.2 The Contractor shall indemnify the company against any claim under the Payment of Wages Act 1936, and/ or the Minimum Wages Act, 1948, PF Act 1952, ESI Act 1948, Payment of Bonus Act 1965, Payment of Gratuity Act 1972, Workmen's Compensation Act 1923 or any other Act or any statutory obligations arising out of any Acts or on behalf of any person employed by him.

7.3 The contractor shall also indemnify the company and every member, officer and employee of our company against all actions, proceedings, claims, cost and

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expenses whatsoever in respect of or arising out of any failure by the contractor in the performance of his obligations under this contract.

- 7.4 Legal dispute, if any, shall only be within the jurisdiction of Local Court situated at New Delhi.

8.0 BID VALIDITY:

Bid shall remain valid for acceptance for a period of **03 (three) months** from the last date of submission of the bid/ revised bid if any. The bidder shall not be entitled to modify, vary, revoke or cancel his bid during the said period. The validity of the bid shall be extended as and when required for the period as requested by BHEL in writing and agreed by the bidder.

9.0 GOVERNING LAW AND JURISDICTION

The CONTRACT shall in all respects be concerned and governed according to Indian Laws. The court of Delhi (India) shall have exclusive jurisdiction in all matters arising under the CONTRACT.

10.0 SETTLEMENT OF DISPUTES BETWEEN PUBLIC SECTOR UNDERTAKING / PUBLIC SECTOR ENTERPRISES / GOVT. DEPARTMENT:

- 10.1 In the event of any dispute or difference between the parties hereto, such dispute or difference shall be resolved amicably by mutual consultation or through the good offices of empowered agencies of the Government. If such resolution is not possible, then, the unresolved dispute or difference shall be referred to arbitration of one of the arbitrators to be nominated by Secretary, to the Government of India in charge of the Bureau of Public Enterprises. The Arbitration Act 1940 (10 of 1940) shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law and Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/ Additional Secretary, whose decision shall bind the parties finally and conclusively. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.
- 10.2 All questions concerning interpretation or classification of contract including conflict, error or omission or the acceptable performance of CONTRACTOR shall be immediately submitted in writing to owner for resolution. All decision in this regard by owner shall be final except determined by Court of Competent Jurisdiction to have been arbitrary or grossly embossed to imply bad faith or not supported by substantial evidence.
- 10.3 The WORK under this CONTRACT shall be continued during the Arbitration proceeding, unless otherwise agreed in writing by the parties or unless the WORK cannot possibly be continued during the arbitration proceedings. Arbitration should be as per Under Indian Conciliation & Arbitration Act, 1996" and venue of arbitration should be New Delhi.

11.0 VALIDITY OF CONTRACT:

The contract shall be awarded for a period of 01 year w.e.f. release of PO or till the execution of PO whichever is later however BHEL reserves the right to terminate the contract any time in between by giving one month notice in advance.

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12.0 The tender is to be submitted in two parts. The documents mentioned below from Sl.No. (b) to (j) must be kept in one envelope and only quoted price bid at Sl. No.(a) must be kept in separate envelope and now both these envelopes must be kept in 3rd sealed envelope and should be super-scribed as "Bid for supply of glass top". Price should be quoted exactly as per Price Bid Format (Annexure A), no other format will be accepted.

- a) Price bid format given in Annexure-A
- b) No deviation certificate as per Annexure – B
- c) Declaration as per Annexure-C
- d) Personal Details as per Annexure-D
- e) The complete tender enquiry signed and stamped on each page by tenderer.
- f) Self-attested PAN copy
- g) Self-attested shop address proof as per clause No.1.3, establishing the existence of shop.
- h) Balance sheet and profit & loss account as per clause No.1.1
- i) self-attested copy of TIN allotment letter
- j) Check list Annexure-E

13.0 **Tenders incomplete in any respect are liable to be rejected.** The tender(s) should reach the under signed on or before the due date and time mentioned above. BHEL will not be responsible for delay in receipt of tender(s). The tenders shall be opened on scheduled date and time at BHEL House, Siri Fort, New Delhi. Tenderers may provide their e-mail ID for faster communication in respect of the above.

Contact person

R B Rai

Assistant Engineer (HR-GAX)

Bharat Heavy Electricals Limited

BHEL House, Siri Fort, New Delhi – 110049.

Phone No.: 011 – 66337426, Mob: 9560947575

Fax: 011 – 66337428 , E-mail: rbrai@bhel.in

For & on behalf of
Bharat Heavy Electricals Ltd.

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12/01/2017

(Meena Thakran)
Sr. Engineer (HR-GAX)

Enclosures: As above

मीना ठाकरान / MEENA THAKRAN
वरिष्ठ अभियंता / Senior Engineer
कॉर्पोरेट प्रशासन / Corporate Administration
भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Ltd.
बी.एच.ई.एल.हाउस, सीरी फोर्ट / BHEL House, Siri Fort
नई दिल्ली-110049 / New Delhi - 110049

No Deviation Certificate

This is to certify that our bid has no deviation.

Date:

Authorized signatory
(With sign. & stamp)

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DECLARATION

We hereby declare that we have not been banned and de-listed by any PSU / Government Department / Financial Institution / Court . Also, we have read and understood all the terms and conditions of this tender enquiry.

Date:

Authorized signatory
(With seal)

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Personal Details

Sl. No.	Description	Details
1	Name of the Bidder	
2	Address of the bidder	
3	Contact Person's Name	
4	Cell No. of Contact Person	
5	Land Line No.	
6	FAX No.	
7	E-mail ID of the Bidder	
8	Website address if any	

Signature & Seal of the Bidder

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CHECK LIST

Sl.No.	Documents attached	Yes/No
1	Price bid format given in Annexure-A	
2	No deviation certificate as per Annexure – B	
3	Declaration as per Annexure-C	
4	Personal Details as per Annexure-D	
5	The complete tender enquiry signed and stamped on each page by tenderer.	
6	Check list Annexure-E	
7	Self-certified TIN letter as per clause No. 1.4	
8	Balance sheet and profit & loss account as per clause No.1.1	
9	Self-attested proof of shop in Delhi/NCR as per clause No.1.3	
10	PAN copy	

Signature & Seal of the Bidder

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Annexure "A"

Price bid for supply & fixing of 6 mm glass table top in BHEL office at Siri Fort, Khelgaon, Asian games village, New Delhi-49				
Sl. No.	Description	Quantity	Rate (Rs.)	Total cost (Rs.)
1	Cost of 6 mm float glass (in Rs. per sq.ft.) including edge grinding, polishing, labour charge for placing glass tops on designated tables at various floors. It must be inclusive of cartage. For cartage, please check annexure "F" which contains total no. of glass tops and their shape & sizes. Total glass will be delivered in approximately 4 to 5 batches.	11581 sq. ft.		
2	Cost of cutting special shape (Pharma) in Rs. per unit (Successful bidder is to cut pharma at his own on the basis of physical tables)	480 No.		
3	Cost for making hole (Rs. per hole)	550 No.		
4	Taxes, if any			
5	Any other charge, if any			
6	Total estimated expenditure (Rs.)			

Note:(i) Glass tops will be ordered in approximately 4 to 5 batches in phased manner as per our requirement and glass tops are to be placed on the designated tables at various floors by the supplier's labour hence cartage and labour charges should be quoted accordingly, there will not be any consideration later in this regard.

(ii) The glass should be either of Modiguard, Asahi or Saint Gobain brand only.

(iii) For calculation of cartage and labour charge for positioning of glass top floor wise in our office, please go through the annexure "F" on next page where number, shapes and sizes of glass tops are mentioned.

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ANNEXURE 'F'

Details of table tops size & shape

Sl. No.	Description	Quantity	Area (sq. ft.)	Remarks
1	Tables of size 3.5'x8'	3	84	Pharma cutting required
2	Tables of size 3'x8'	17	408	Pharma cutting required
3	Tables of size 3.5'x7'	46	1127	Pharma cutting required
4	Tables of size 3'x6'	18	324	Rectangular shape
5	Side unit of size 2'x7'	3	42	Rectangular shape
6	Side unit of size 2'x4'	10	80	Rectangular shape
7	Side unit of size 2'x4'	28	224	Rectangular shape
8	Side unit of size 3.5'x1.5'	11	57.75	Rectangular shape
9	Tables of size 3'x6'	30	540	Rectangular shape
10	Tables of size 3'x5'	378	5670	Pharma cutting required
11	Tables of size 2'x4'	378	3024	Rectangular shape
12	Total approximate quantity	922	11581	

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