



भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Limited

Corporate Office: BHEL House,
 Siri Fort, New Delhi-110049
 Tele No. 011- 66337401

निविदा आमंत्रण सूचना/ NOTICE INVITING TENDER

To,

M/s Manekshaw centre,
 Parade Rd, Khyber Lines,
 Delhi Cantonment, New Delhi, Delhi 110010

Sir/Madam,

Bharat Heavy Electricals Limited, (a Public Sector Enterprise) having its Corporate/Registered Office at BHEL House, Siri Fort, New Delhi-110049 invites offer in sealed cover under single part from M/s Manekshaw centre for providing catering services including Hi-Tea service for VIPs/Dignitaries during Annual General Meeting of BHEL on 19/09/2019 in Manekshaw Centre, Parade Road, Khyber Lines, Delhi Cantt, New Delhi as per details mentioned further in this NIT.

Please submit your competitive offer for the above subject work as per the tender terms & conditions.

SCHEDULE TO TENDER

1.	Tender Reference No.	AA:GAX:19:AGM:202
2.	Date of Issue of Tender:	05-09-2019
3.	Type of Tender:	SINGLE TENDER
4.	Tender Title:	"Hiring of catering services for Annual General Meeting of BHEL on 19/09/2019"
5.	Place where work is to be carried out	Manekshaw Centre, Parade Road, Khyber Lines, Delhi Cantt, New Delhi.
6.	Last date/ time for receipt of tender:	07-09-2019 by 02:30 PM
7.	Date/ time of opening of Tender:	07-09-2019 at 03:00 PM
8.	Place of Submission of Tender / Bid:	Tender Box, placed at the reception of Corporate Office, BHEL House, Siri Fort, New Delhi-110049
9.	Tender will be opened at:	Corporate Office, BHEL House, Siri Fort
10.	Minimum Validity of tender offer:	60 days from the due date of submission of offer
11.	Scope of Work:	Catering services including Hi-tea service for VIPs/Dignitaries during Annual General Meeting of BHEL on 19/09/2019. Detailed scope of work is specified in the Annexure-A of Tender Document.

All corrigenda, addenda, amendments, time extension, clarifications, etc. to the tender will be hosted on website <http://www.bhel.com> and <http://eprocure.gov.in/cppp/> only. Bidder should regularly visit website till the due date of submission to keep themselves updated. Any clarification(s) regarding NIT, if required, should be sought from the undersigned before the tender due date.

Thanking you,

For & on behalf of
 Bharat Heavy Electricals Ltd.

(Meena Thakran)

Sr. Engineer (HR-GAX & ISMG)

E-mail: meenat@bhel.in

Mobile No.: 9625062397

मीना ठाकरान / MEENA THAKRAN

वरिष्ठ अभियंता / Senior Engineer

कॉर्पोरेट प्रशासन एवं आई.एस.एम.जी. / Corporate Administration & ISMG

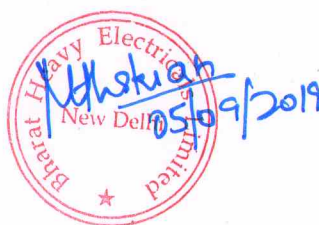
भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Limited

नई दिल्ली-110049 / New Delhi-110049

"Hiring of Catering Services for Annual General Meeting of BHEL

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SECTION-I**GENERAL CONDITIONS OF TENDER****1. GENERAL INSTRUCTION TO BIDDERS****1.1. DESPATCH INSTRUCTION**

- 1.1.1 All pages of the tender document shall be duly signed, stamped and submitted along with the offer in token of complete acceptance thereof. The information furnished shall be complete by itself. The bidder is required to furnish all the details and other documents as per the tender terms & conditions.
- 1.1.2 All documents submitted by the Bidder in his submission shall be accompanied with a covering letter giving index interlinking all the documents, which shall be numbered page wise.
- 1.1.3 Bidder is advised to study complete tender documents carefully. Submission of tender by bidder shall be deemed to have been done after careful study, examination of the tender document and with the full understanding of the implications thereof. If the bidder has any doubt about the meaning of any portion of the Tender Specification or find discrepancies or omissions in the tender document issued or require clarification on any of the technical aspects, scope of work etc., he/she shall at once, contact the authority inviting the tender for the same, well in time (so as not to affect last date of submission) before the submission of the tender or else, BHEL's interpretation shall prevail & shall be binding on the bidder. Bidder's request for clarifications shall be with reference to Sections and Clause numbers given in the tender document. The specifications, terms and conditions shall be deemed to have been accepted by the bidder in his offer. Non-compliance with any of the requirements and instructions of the tender enquiry may result in the rejection of the bid.
- 1.1.4 All entries in the tender documents should be in one ink.
- 1.1.5 Bid should be free from correction, overwriting, using corrective fluid etc. Any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature(s) of person(s) signing the bid else bid shall be liable for rejection.

1.2. SUBMISSION OF BIDS

- 1.2.1 Bidder must submit their bids as per instructions in the NIT i.e. Bids shall be strictly in accordance with the tender specifications.
- 1.2.2 Bids submitted by post shall be sent by 'REGISTERED POST / COURIER' and shall be posted with due allowance for any postal/courier delays. BHEL takes no responsibility for delay, loss or non-receipt of bid sent by post/courier. The bid received after the specified time of their submission are treated as 'Late Bid' and shall not be considered under any circumstances.
- 1.2.3 After/during the scrutiny of technical bids, bidder may be asked to attend meeting(s) for clarifications, if any.



1.2.4 **Tender Opening:** Tender shall be opened at BHEL House, Siri Fort, New Delhi on appointed date & time (or the extended date/ time, if any) by representatives of Contracting deptt. and Finance deptt. in the presence of representatives of bidder who would like to be present. The last day of submission (or the extended date of submission) and the opening date shall be same.

1.3. **LANGUAGE**

1.3.1 The bidder shall quote the “Rates” in numerals ONLY. The “TOTAL AMOUNT” shall be entered in figures as well as in words. For this purpose, the metric system of units shall be used.

1.3.2 All correspondence and documents relating to the bid exchanged by the Bidder and BHEL shall be written in the English language. Any printed literature/certificate/any other document furnished by the Bidder may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the English language, in which case, for purpose of interpretation of the Bid the English translation shall prevail.

1.3.3 Currencies of Bid & Payment: Indian Rupees (₹) only.

1.4. **PRICE DISCREPANCY / CORRECTION OF ARITHMETIC ERRORS:**

Provided that the bid is substantially responsive, BHEL shall correct arithmetical errors on the following basis:

- a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the BHEL there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
- b. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
- c. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- d. If there is a discrepancy between words and figures, not pertaining a, b & c above, the higher service charge shall be considered for evaluation and lower service charge shall be considered for ordering. BHEL's decision regarding the same shall be final and binding.
- e. If any bidder does not accept the correction of errors, their bid will be disqualified.

1.5. **TENDER EVALUATION / EVALUATION OF BIDS:** Tender evaluation shall be carried out on the basis of technical specifications and commercial terms & conditions specified in the tender documents and changes thereof, if any, shall be communicated to the bidder before price bid opening.

1.6. **VALIDITY OF OFFER:** Offers shall remain valid for 60 days' period from the due date of submission of bids (including extension, if any). In case BHEL calls for negotiations,



such negotiations shall not amount to cancellation or withdrawal of the original offer which shall be binding on the bidder.

1.7. **REJECTION OF BIDS**

- 1.9.1 BHEL reserves the right to accept or reject the bid with or without deviation or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case bidder shall have no claim arising out of such action by BHEL. The acceptance of bid will rest with BHEL, not binding itself to accept the lowest tender.
- 1.9.2 Unsolicited bid, bid which is incomplete or not in the form specified or defective or have been materially altered or not in accordance with the tender conditions, specifications etc., is liable to be rejected.
- 1.9.3 If a bidder who is a proprietor expires after the submission of his bid or after the acceptance of his bid, BHEL may at their discretion, cancel such a bid. If a partner of a firm expires after the submission of tender or after the acceptance of the tender, BHEL may then cancel such tender at their discretion, unless the firm retains its character.
- 1.9.4 If the bidder deliberately gives wrong information in his bid, BHEL reserves the right to reject such bid at any stage or to cancel the contract if awarded and take the suitable action as per tender terms & conditions.
- 1.9.5 Canvassing in any form in connection with the bids submitted by the Bidder shall make his offer liable to rejection.

In case the Proprietor, Partner or Director of the Company/Firm submitting the tender, has any relative or relation employed in BHEL, the authority inviting the tender shall be informed of the fact along with the Offer. Failing to do so, BHEL may, at its sole discretion, reject the tender or cancel the contract.

- 1.8. "The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.

Integrity commitment, performance of the contract and punitive action thereof:

COMMITMENT BY BHEL: BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.

COMMITMENT BY BIDDER/ SUPPLIER/ CONTRACTOR: The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.

The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.



The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL.

If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extant guidelines of the company available on <http://www.bhel.com> and/or under applicable legal provisions”.

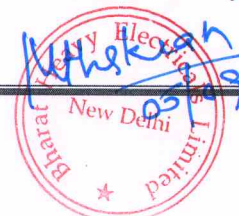
The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to **BHEL Fraud Prevention Policy** displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

1.9. RISK & COST: This clause, in line with other Conditions of Contract will be invoked in any of the following cases. The Contractor shall pay the complete / excess cost to be incurred for the completion of the Contract in any of the following cases.

- 1.9.1. Contractor's/ supplier's poor progress of the work vis-à-vis execution timeline as stipulated in the Contract, backlog attributable to contractor/ supplier including unexecuted portion of work/ supply does not appear to be executable within balance available period (#) considering its performance of execution.
- 1.9.2. Withdrawal from or abandonment of the work by contractor before completion of the work as per contract.
- 1.9.3. Non completion of work/ Non-supply by the Contractor/ supplier within scheduled completion/delivery period as per Contract or as extended from time to time, for the reasons attributable to the contractor/ supplier.
- 1.9.4. Termination of order on account of any other reason (s) attributable to Contractor/ Supplier.
- 1.9.5. Assignment, transfer, subletting of work without BHEL's written permission resulting in termination of Contract or part thereof by BHEL.
- 1.9.6. Non-compliance to any contractual condition or any other default attributable to Contractor/ Supplier.

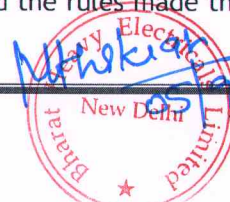
In-case inputs from BHEL/ Customer are likely to be delayed or are actually delayed, this delay may also be taken into account while considering balance period available for execution of Contract.

- 1.10. The bid submitted by bidder shall become the property of BHEL who shall be under no obligation to return the same to the bidder.
- 1.11. Any discount/ revised offer submitted by bidder on its own shall be accepted provided it is received on or before the due date and time of offer submission. The discount shall be applied on pro-rata basis to all items unless specified otherwise by the bidder.



- 1.12. BHEL shall not be responsible for any expense incurred by bidder in connection with the preparation & delivery of their bid, site visit, participating in the discussion and other expenses incurred during the bidding process.
- 1.13. The tender schedule and the tender shall be deemed to form an integral part of the work order to be issued by BHEL for this work. All the terms & conditions mentioned in this tender document shall form a part of the work order issued by BHEL to Contractor.
- 1.14. The Contractor will be abiding to execute the work assignments on strictly in accordance with the terms and conditions of the NIT.
- 1.15. The Contractor will be responsible for the quality of the job and will immediately rectify the deficiency pointed out in the items supplied/services provided.
- 1.16. **SUBLETING:** The Contractor should not sub-contract part or complete work detailed in the tender specification undertaken by him without written permission of BHEL. The Contractor is solely responsible to BHEL for the work awarded to him.
- 1.17. **TERMINATION OF CONTRACT ON DEATH:** Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the accepting officer shall have the option of terminating the contract without compensation to the contractor's authorized survivors.
- 1.18. **SECURITY OF CONFIDENTIAL INFORMATION:** The Contractor undertakes and agrees that he or any of his workforce deployed, will not disclose or reveal in part or full the proprietary/confidential information, which terms shall mean and include patents, trademarks, service marks, registered designs, copyright, design rights, know-how, confidential information, trade and business names and any other similar protected information of BHEL received during negotiation or currency of the contract to any third party or governmental authorities without written permission from BHEL.
- 1.19. **JURISDICTION:** Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of a suit, any and all actions and proceedings arising out of or relative to the contract shall lie only in the court of competent civil jurisdiction in this behalf at DELHI (where this Contract has been signed on behalf of the CONTRACTOR) and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other Courts.
- 1.20. **ARBITRATION:**
 - 1.20.1 Both the Company and Contractor hereby agree that in the event of any dispute or difference arising out of the execution of the Order/Contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision between BHEL & Service Provider/ Contractor in any manner touching upon the Order/Contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred to the arbitration of the person appointed by the competent authority of BHEL. The venue of arbitration shall be in DELHI and the Arbitrator's decision shall be final and binding on both the parties.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and



for the time being in force shall apply to the arbitration proceedings under this clause. The venue of arbitration shall be at New Delhi.

- 1.20.2 In case of order/contract on Public Sector Enterprises (PSE) or a Govt. Deptt., the following clause shall be applicable: -

In the event of any dispute or difference relating to the interpretation and application of the provisions of the Order/Contract, such dispute or difference shall be referred to by either party to the arbitration of one of the arbitrators in the department of public enterprises. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Deptt. of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the parties hereto finally and conclusively. The parties in the dispute will bear equally the cost of arbitration as intimated by the arbitrator.

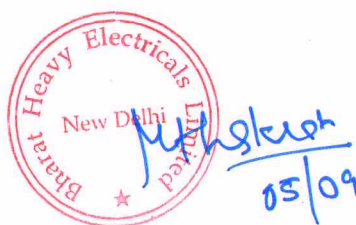
1.21 DEFAULT/BREACH OF CONTRACT, INSOLVENCY AND RISK PURCHASE

- a. If the Service Provider / Contractor fails to provide the required services as per the Contract / fails to deliver the goods or materials or any instalment thereof within the period(s) fixed for such delivery or delivers goods or materials not of the contracted quality and failing to adhere to the contract specifications or at any time repudiates or otherwise abandons the contract before expiry of such period or refuses or is unable to supply / provide goods / services or materials covered by the Order/Contract either in whole or in part or otherwise fails to perform the Order/Contract or commits any breach of the Order/Contract not herein specifically provided for or in the event of the death or insanity or if the Seller/Contractor being an individual or if a firm on a partnership thereof, shall at any time, be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any assignment of the Order/Contract or enter into any arrangement or composition with his creditors or suspend payment or if the firm dissolved under the Partnership Act or if the Seller/Contractor (Service Provider) being a company is wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the debenture holders and creditors is appointed or circumstances shall have arisen which entitles the Court of debenture holder and creditors to appoint a receiver, liquidator or manager, the purchaser without prejudice to his right to recover any expenses, losses or damages to which the purchaser may be put to incur or sustain by reason of the Seller/Contractor's default or breach of Order/Contract shall be entitled to cancel the Order/Contract either in whole or portion thereof without compensation to the Seller/Contractor (Service Provider) and if the purchaser so desires, he may procure upon such terms and in such manner as he deems appropriate, stores not so delivered or others of a similar description where stores exactly complying with particulars are not, in the opinion of the purchaser, which shall be final, readily procurable, at the risk and cost of the Seller/Contractor (Service Provider) and the Seller/Contractor (Service Provider) shall be liable to the purchaser for any excess costs provided that the Seller/Contractor (Service Provider) shall continue the performance of the Order/Contract to the extent not cancelled under the provisions of this clause. The



Seller/Contractor (Service Provider) shall on no account be entitled to any gain on such repurchases.

- b. Cost of the purchases/service made by the Purchaser/Service taker at the risk and cost of the seller/contractor (Service Provider) shall be worked out after levying 30% overheads as departmental charges on the cost of materials / services so purchased/hired.
- 1.22 **FORCE MAJEURE:** The conditions of Force Majeure shall means the events beyond control of the parties effected such as act of God, Earthquake, Flood, Devastating fire, War, Civil Commotion, Cyclone, Industrial Lockout and Statutory Act of the Government having bearing on the performance of the Contract. The party affected by Force Majeure shall be obliged to notify the other party within 48 hours, by fax/cable, of the commencement and the end of the Force Majeure circumstances preventing its performance of all or any of its obligations under this order. If performance of obligations under this order is delayed for more than one months due to a continuous Force Majeure, the party not affected by Force Majeure may at any time thereafter while such Force Majeure continues, by notice in writing forth with terminate all or any part of the unperformed portion this order. If this order or any portion thereof is terminated under Force Majeure conditions, the Contractor shall be liable to BHEL for any damages, losses or liabilities as result thereof.
- 1.23 **DEVIATIONS:** Deviations, if any, may be indicated in format enclosed. Deviation mentioned elsewhere in the offer shall not be considered. BHEL reserves the right to accept or reject the deviation sought. Bidder may note that Bid shall be in full compliance to the requirements of Bidding Document, failing which bid shall be considered as non-responsive and may be liable for rejection.
- 1.24 **BHEL reserves the right to verify credentials of the Bidder. BHEL also reserves the right to cross-check / verify the genuineness of the documents submitted along with the offer by the bidder. At any stage, BHEL may also ask for original documents and bidder / contractor has to submit the same. If at any stage, the document(s) submitted by bidder / contractor is/are found incorrect/ false, the necessary action will be taken by BHEL against the bidder/contractor as per extant guidelines / policies / terms & conditions of this tender.**



SECTION-II**SCOPE OF WORK/ SERVICES & SPECIAL TERMS & CONDITIONS OF TENDER**

- 2.00 **QUANTUM OF WORK:** As per Price Bid enclosed at Annexure-A.
- 3.00 The Contractor shall perform the work assignments to the best satisfaction of the Company.
- 3.01 No excuses for hindrance viz. jungle, extreme weather condition, non-availability of labor etc. will be entertained for not completing the work.
- 3.02 All necessary precautions for safety of the man/ machine, fire hazard & environmental aspects shall have to be taken by the Contractor for the activities performed by his manpower.

The successful contractor shall abide by all the rules / regulations / status imposed by the Govt. or other concerned authorities. The contractor will be responsible for workmen's compensation & other requirements of local Municipalities / Govt. or any other law regulating bodies.

IDENTITY: The Contractor shall ensure that the manpower engaged by him must wear & display proper dress during their duty period.



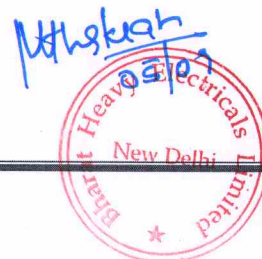
M. H. Khan
05/09

SECTION-III**COMMERCIAL TERMS & CONDITIONS**

- i) **PAYMENT TERMS:** Full and final payment including tax amount will be released by BHEL only after successful completion of work. Payment will be released through NEFT within 20 days' time approximately after submission of GST compliant invoice, for which party will have to submit its bank details as per requirement after award of work.
- ii) As per company policy, no advance will be given to bidders. The payment will be made to the successful bidder after completion of work only.
- iii) Taxes will be paid as per prevailing tax rule at the time of event.
- iv) The Contractor will have to intimate the bank account number, and other details of the bank to enable BHEL to credit the payments into the account.
- v) No interest shall be payable for delay in making the payment. The Contractor shall not be entitled to any interest with respect to any money which may be due to him from BHEL.

3.01 TAXES & DUTIES:

- 3.01.1 To enable BHEL to avail GST Input tax credit, contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Payment shall be made to the contractor only after submission of GST complaint Tax invoice. The successful bidder shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.
- 3.01.2 Contractor shall submit GST compliant Tax invoice containing all the particulars as stipulated under Invoice Rules of GST Law. Payment shall be made to the Contractor only after submission of GST complaint Tax invoice. The Contractor shall raise GST compliant invoice affixing GSTIN of BHEL's unit availing the services.
- 3.01.3 Penalty will be levied by BHEL as per clause No. 3.02.1 of the tender enquiry on account of delay or poor quality of contents/services.
- 3.01.4 BHEL reserves the right to protect its interest against any loss on account of availability of GST credit.
- 3.01.5 GSTIN of BHEL will be provided to the contractor along with the work order.
- 3.01.6 Any new/change in statutory levy as and when made applicable by the Government shall become applicable against documentary evidence.
- 3.01.7 Payment to the contractor will be subjected to TDS as per rules in force from time to time. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act & GST, as amended from time to time and a certificate to this effect shall be provided to the contractor by BHEL.
- 3.01.8 Applicable GST shall also be recoverable from the contractor in case of LD recovery/penalty on account of breach of terms of contract.



3.02 PENALTY CLAUSES:

- 3.02.1 The snacks must be hygienic and fresh else, penalty @10% of total value of bill will be levied if any complaint regarding poor quality of snacks items is received.



SECTION-IV
DOCUMENTS REQUIRED

- 4.00 The Bidders should submit all documents duly certified and stamped by their authorized signatory.
- 4.01 Bidder has to submit the duly signed, stamped and filled "Price- Bid" i.e. Annexure-A.
- 4.02 Bidder has to submit the duly signed "No Deviation Certificate" i.e. Annexure-B.
- 4.03 The Bidder must submit a "Declaration Certificate" i.e. Annexure-C.
- 4.04 Tender has to be submitted with contact address and e-mail ID etc. duly filled and signed as placed in Annexure-D.
- 4.05 The Bidder should accept all terms & conditions of the tender. In case the Bidder wants to deviate from the tender conditions, such deviations shall be clearly specified in his tender "No Deviation Certificate" only i.e. Annexure-B. If no deviations are given in tender submitted, it will be assumed that the Bidder accepts all terms & conditions of the tender.



Annexure-APRICE-BID

Hi-Tea for VIPs & associated services during AGM at the Venue i.e. Manekshaw Centre						
Sl. No.	Description of work	Qty.	Unit Rates (₹)	GST (in %)	Rates including GST (₹)	Amount including GST (₹)
1	Hi-Tea for VIPs consists of 10 Tea & 10 Coffee on arrival at 9:00AM	For about 20 people				
2	Tea/Coffee/Soft Drink/Coconut Water, Dhokla, Mini Veg Patties, Sweets-03 varieties (Kulfi Falooda, Gulab Jamun & Badam Kheer) and small puff after meeting at about 11:00AM	For about 30 people				
3	Package of Tea / Coffee/Lemonade with 04 cookies (For volunteers) at 08:30AM	80				
4	Package of Tea / Coffee/Lemonade with 04 cookies (For volunteers) at 09:30AM	80				
5	Service boy with proper uniform	10				
Total (In Figure):						
Total (In Words):						

1. The above mentioned quantities may vary by (+/-) 30% and same has to be supplied at the same rates and terms & conditions.
2. The successful bidder has to cater the emergency requirements on short notice of atleast 24 hours.
3. There should not be any over-writing in rates. Any overwriting/cutting/correction shall be valid only if the same is attested under the full signature of the person, signing the bid else, bid shall be rejected.

Signature

With name, Designation & seal of the firm


 Mthokan
 05/09/2019

ANNEXURE-B**No Deviation/Acceptance Certificate**
(To be submitted along with Bid)

Notwithstanding anything mentioned in our bid, we hereby accept all the terms & conditions of the above tender. We confirm that the offer submitted by us is confirming to all the terms & conditions mentioned in the tender document. We hereby undertake and confirm that we have understood the scope of services properly and shall carry out the job as mentioned in this tender in line with tender terms & conditions.

Or

We hereby accept all terms & conditions of the above tender except the following:
(Give reference to Clause Nos. of Terms & Conditions which are not acceptable)

1.

2.

3.

4.

5.

Note: Deviations may or may not be accepted by BHEL.

"I _____ hereby certify that except the deviations mentioned above, we do not have any other deviations to the tender No. AA: GAX:18: AGM: 202, **dated 05.09.2019**. Deviations if any, mentioned elsewhere in our bid (whether Techno-commercial bid or Price bid) may be treated as null and void by BHEL.

Signature

With name, Designation & seal of the firm



ANNEXURE - CDECLARATION CERTIFICATEFrom:

Our Ref: -----

dated -----

To,
Mrs. Meena Thakran
Sr. Engineer (HR-GAX & ISMG)
BHEL House, Siri Fort, New Delhi-110049

SUBJECT: Hiring of Agency for providing Catering Services for Annual General Meeting of BHEL.
(Tender No. AA: GAX:19: AGM:202, dated 05-09-2019)

Dear Ma'am,

Please find herewith our offer in line with requirement of BHEL's Tender document. We confirm that:

1. Bid complies with the total techno-commercial requirements/ terms and conditions of the bidding document and subsequent addendum/corrigendum (if any) without any deviation/ exception/ comments/ assumptions.
2. I / We do hereby declare that there is no case with the Police/Court/Regulatory authorities against the proprietor/firm/partner. Also I / We have not been suspended / delisted / blacklisted by any other Govt. Ministry/Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.
3. We hereby confirm that we have gone through and understood the Bidding Document and that our Bid has been prepared accordingly in compliance with the requirement stipulated in the said documents. We are submitting Check-List of Bidding Document as part of our Bid duly signed in token of our acceptance. We undertake that the Bidding Document shall be deemed to form part of our bid and in the event of award of work to us, the same shall be considered for constitution of Contract Agreement. Further, we shall sign and stamp each page of this bidding document as a token of Acceptance and as a part of the Contract in the event of award of Contract to us.
4. We further confirm that we have quoted prices in price bid considering detailed description of scope of work. We confirm that price quoted by us includes price for all works/activities/supply etc. as mentioned in this tender document.

We declare that the statement made and the information provided in our offer is true and correct in all respect. In case, it is found that the information/ documents provided by us are incorrect/ false, our application shall be rejected by BHEL without any reference to us.

Thanking you,

Very Truly Yours,



Signature
With name, Designation & seal of the firm

ANNEXURE -D**BIDDERS PROFILE/DETAIL**
(To be submitted along with Bid)

Sl. No.	Description	Details
1	Name of Authorized Person	
2	Phone No. of Authorized Person	
3	E-mail Address of Authorized Person	

Signature
With name, Designation & seal of the firm



ANNEXURE -E

CHECK-LIST (TECHNICAL BID)
SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER
(To be submitted along with Bid)

Sl. No.	Description of requirement	Yes / No/ NA	Page No.
1	Price-Bid i.e. Annexure-A		
2	No Deviation Certificate i.e. Annexure-B		
3	Declaration Certificate i.e. Annexure-C		
4	Bidders Profile/Detail i.e. Annexure-D		
5	Signed & stamped complete tender document.		

Signature
With name, Designation & seal of the firm

