

**BHARAT HEAVY ELECTRICALS LIMITED JHANSI - 284120**

(A Govt. of India undertaking)

Material Management Department**ANNEXURE-B**

SUPPLIER'S NAME-.....

PURCHASE ENQUIRY NO.-.....

Mandatory sheet regarding instruction to bidders for compliance for enquiry

Important: This format is to be submitted, along with Part-1 of bid, duly signed by the bidder. Any deviation from the T&C mentioned below is not acceptable. Offers received without this acceptance will be treated as non-responsive and shall be liable for rejection.

S.N.	Description	Supplier's confirmation/ comments (Tick appropriate Answer)
1	We confirm that our offer meets in Toto all the technical requirements as given in the enquiry item description, technical annexure & remarks of the tender.	☐ Accepted
2	Technical deviations, if any, are to be clearly brought out in offer itself. (Note: Offers with technical deviations are liable for rejection)	☐ Yes / ☐ NA
3	Shortest Delivery period in number of Weeks from date of Purchase Order for supply of items. (PI note after expiry of this period, penalty due to late delivery will be applicable)	
4	Taxes & duties to be quoted as per GST act 2017	☐ Accepted
5	Rate of GST applicable on item (Not applicable for foreign suppliers)	%
6	Basic rate quoted is inclusive of packing & forwarding charges	☐ Yes / ☐ No
7	if answer to Sl. No.-6 is 'NO', Mention P&F charges as % of basic rate	%
8	Rates quoted in the price bid are on FOR: BHEL, Jhansi for Indian suppliers or on CIF: Mumbai basis for foreign suppliers.	☐ Accepted ☐ Not accepted
9	If rates are Ex-works, suitable loading as decided by BHEL shall be considered for Freight & Insurance charges	☐ Accepted ☐ Not accepted
10	Foreign supplier have to mention Airport/Seaport of dispatch	
11	Offer should remain valid up to 120 days from the tender opening date	☐ Accepted
12	Inspection clause as per Purchase Enquiry remark	☐ Accepted
13	Prices should be remain firm till execution of the contract	☐ Accepted
14	Warranty clause as per Purchase Enquiry remark	☐ Accepted
15	Warranty replacement: Goods shall comply with the specifications for material, workmanship and performance. Any replacement of defective/failed item due to unsatisfactory performance and defects in design, materials and workmanship during above warranty period shall be replaced/ repaired free of cost within one month from date of intimation on the basis of FOR BHEL Jhansi/ Customer site. Customs clearance and duty payments, if any, for such cases shall be to the account of vendor only.	☐ Accepted
16	Test certificate / Warranty certificate/ Conformance certificate/ Instructions Manuals as specified in enquiry header will be provided along with supply.	☐ Accepted
17	BHEL reserves the right to go for reverse auction(RA) for finalisation of purchase order	☐ Accepted
18.1	Quantity variation option clause for + / - 30% quantity is applicable in Purchase Order inline with railway board tenders.	☐ Accepted
18.2	Quantity to be distributed as per Purchase Enquiry remark	☐ Accepted
19	Risk Purchase- If the material is not supplied within the agreed delivery period, BHEL reserves the right to cancel the order and purchase the material (of the undelivered portion) from alternate source(s) at the Risk and Cost of the Seller.	☐ Accepted
20	Liquidated damage (L.D)- A. LD shall be 0.5% of the order value per week of delay or part thereof subject to a maximum of 10% of the full order value. B. In case of any change to the order value, the LD shall be 0.5% of the revised order value per week of delay or part thereof subject to a maximum of 10% of the revised order value. C. In case of staggered delivery schedule, LD shall be 0.5% per week of delay or part thereof subject to maximum of 10% of the undelivered portion. Delivery date as per terms and conditions of purchase order shall be considered as reference date for calculation of LD. Reference date shall be HAWB date for calculation of LD for foreign supplier. In case of non-acceptance of BHEL LD clause, the suitable loading up to 10% shall be done on suppliers quoted rate to arrive at L-1 status	☐ Accepted

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SUPPLIER'S NAME-.....

PURCHASE ENQUIRY NO.-.....

21	PAYMENT TERMS	
21.1	Our standard payment terms are "100 % payment within 90 days from the date of receipt of material and submission of clear and admissible bill, subject to Clearance of shell/bogie from BHEL QC". Any deviation from the standard payment terms shall be loaded suitably while evaluation of price bid/in excel sheet of reverse auction.	☐ Accepted ☐ Not accepted
21.2	The bidders who are registered with BHEL under micro & small categories (Refer MSMED Act 2006), payment shall be paid within 45 days (in place of 60 days as above) from the date of receipt of material and submission of clear and admissible bill, subject to Clearance of shell/bogie from BHEL - QC.	☐ Accepted ☐ Not accepted
21.3	Any deviation from the above payment terms, if accepted (by BHEL), shall be loaded @ SBI base rate(as on date of Part I bid opening) + 6%, for the purpose of bid evaluation.	☐ Accepted ☐ Not accepted
22	Payment terms, in case of foreign supplier quoted LC payment: -	
22.1	100% payment through Irrevocable & unconfirmed LC with 120 days usance period from HAWB/BOL date. (if confirmed LC is required, confirmation charges will be in supplier's account)	☐ Accepted ☐ Not accepted
22.2	Bank charges for opening of LC is in BHEL account and LC negotiation charges will be in supplier account.	☐ Accepted
22.3	Any other LC payment terms will be loaded for deviation period (deviation period @ {base rate of state bank of India + 6%}) per annum	☐ Accepted
23	Vendor to confirm that painting of shell will be completed within 21 days from allotment of shell.	☐ Confirmed
24	Vendor to confirm that they can handle 4-5 shells at a time.	☐ Confirmed
25	Vendor to submit GSTIN certificate and copy of PAN card along with Part-1 of bid.	☐ Submitted
26	Vendor has to submit the un-priced copy of price bid along with Part-1 of bid. (mention all taxes & duties, freight & Insurance etc. without price).	☐ Submitted
27	Vendor has to confirm their contact number, name of contact person, email id in offer.	☐ Confirmed
28	The General Terms and Conditions (GTC) of Enquiry for - JHS 2055A Rev 03 sent along with purchase enquiry as annexure-A as well as uploaded on SIP at https://www.bheljhs.co.in/apps/sip/enq_terms/enq_terms18042017.pdf has been read by us and we confirm acceptance of all the General Terms & Conditions of Enquiry..	☐ Accepted

Note- In case of any discrepancy/deviation in terms & conditions accepted in Mandatory sheet and given in the offer, their acceptance given on Mandatory sheet shall be considered.

Signature with seal.....

Name

Contact No.....

Company's Name