CORPORATE QUALITY ASSURANCE

MAIN CONTRACTOR EVALUATION REPORT

i.	**Main Contractor**				
ii.	**Project**				
iii.	**Package Name**		**Package No**		
iv.	**Proposed Item/Scope of Sub-contracting**				
v.	**Item covered under**	**Schedule-1**		**As per contract clause No-**	
		Schedule-2			
vi.	**If item is Schedule-1 and proposed sub-vendor is indigenous, Main Contractor to explain how the contractual provisions will be fulfilled-**				
vii.	**Name and Address of the proposed Sub-vendor's works**				
viii.	**PO placement date/ Start of manufacturing (if self-manufactured) as per L2 network**				

ix.	**Item Description (Type/Size/Rating/Scope of Sub-Contracting)**	**Total quantity of proposed item envisaged in this package (Nos/ Running Meters/ Kgs/ Tons etc)**	**Quantity proposed to be procured from proposed sub-vendor (Nos/ Running Meters /Kgs /Tons etc)**	**Per month quantity requirements as per project schedule**	**Actual monthly production capacity viz-a-viz the monthly proposed order requirement**

x. **Supply experience of the proposed sub-vendor (including supplies to Main Contractor, if any) for similar item/scope of sub-contracting, for last 3 years (*Note:- Only relevant experience details wrt proposed item/scope of subcontracting to be brought out here)***

Project/Package	**Customer Name**	**Supplied Item (Type/Rating/Model /Capacity/Size etc)**	**PO ref no/date**	**Supplied Quantity**	**Date of Supply**

We confirm that as per our assessment, the proposed sub-vendor has requisite capabilities and supply experience for the proposed item/scope of sub-contracting.

Name:		**Desig:**		**Sign:**		**Date:**	

Company's Seal/Stamp:-

CORPORATE QUALITY ASSURANCE

SUB-VENDOR QUESTIONNAIRE

i.	**Item/Scope of Sub-contracting**			
ii.	**Address of the registered office**	**Details of Contact Person (Name, Designation, Mobile, Email)**		
iii.	**Name and Address of the proposed Sub-vendor's works where item is being manufactured**	**Details of Contact Person: (Name, Designation, Mobile, Email)**		
iv.	**Annual Production Capacity for proposed item/scope of sub-contracting**			
v.	**Annual production for last 3 years for proposed item/scope of sub-contracting**			
vi.	**Details of proposed works**			
1.	**Year of establishment of present works**			
2.	**Year of commencement of manufacturing at above works**			
3.	**Details of change in Works address in past (if any)**			
4.	**Total Area**			
	Covered Area			
5.	**Factory Registration Certificate**	**Details attached at Annexure – F2.1**		
6.	**Design/ Research & development set-up (No. of manpower, their qualification, machines & tools employed etc.)**	**Applicable / Not applicable if manufacturing is as per Main Contractor/purchaser design) Details attached at Annexure – F2.2 (if applicable)**		
7.	**Overall organization Chart with Manpower Details (Design/Manufacturing/Quality etc)**	**Details attached at Annexure – F2.3**		
8.	**After sales service set up in India, in case of foreign sub-vendor (Location, Contact Person, Contact details etc.)**	**Applicable / Not applicable Details attached at Annexure – F2.4**		
9.	**Manufacturing process execution plan with flow chart indicating various stages of manufacturing from raw material to finished product including outsourced process, if any**	**Details attached at Annexure – F2.5**		

10.	**Quality Control exercised during receipt of raw material/BOI, in-process , Final Testing, packing**	**Details attached at Annexure – F2.6**
11.	**Manufacturing facilities** **(List of machines, special process facilities, material handling etc.)**	**Details attached at Annexure – F2.7**
12.	**Testing facilities** **(List of testing equipment)**	**Details attached at Annexure – F2.8**
13.	**If manufacturing process involves fabrication then-** **List of qualified Welders** **List of qualified NDT personnel with area of specialization**	**Applicable / Not applicable** **Details attached at Annexure – F2.9** **(if applicable)**
14.	**List of out-sourced manufacturing processes with Sub-Vendors' names & addresses**	**Applicable / Not applicable** **Details attached at Annexure. –F2.10** **(if applicable)**
15.	**Supply reference list including recent supplies**	**Details attached at Annexure – F2.11** **(as per format given below)**

Project/ package	*Customer Name*	*Supplied Item (Type/Rating/Model /Capacity/Size etc)*	*PO ref no/date*	*Supplied Quantity*	*Date of Supply*

16.	**Product satisfactory performance feedback letter/certificates/End User Feedback**	**Attached at annexure - F2.12**
17.	**Summary of Type Test Report (Type Test Details, Report No, Agency, Date of testing) for the proposed product (similar or higher rating)** **Note:- Reports need not to be submitted**	**Applicable / Not applicable** **Details attached at Annexure – F2.13** **(if applicable)**
18.	**Statutory / mandatory certification for the proposed product**	**Applicable / Not applicable** **Details attached at Annexure – F2.14** **(if applicable)**
19.	**Copy of ISO 9001 certificate** **(if available)**	**Attached at Annexure – F2.15**
20.	**Product technical catalogues for proposed item (if available)**	**Details attached at Annexure – F2.16**

Name:		**Desig:**		**Sign:**		**Date:**	

Company's Seal/Stamp:-