

Instruction Sheet for vendors: Safety Shoes 2020-21

1. The vendor has to submit bid in two parts
i.e Part A: Techno-commercial bid along with non-returnable free sample(s) of Safety Shoes offered (maximum two samples covering maximum range of design can be offered)
Part B: Price Bid
2. The shoes will be procured as per the BHEL specifications (Annexure I) only.
3. The maximum limit price will be Rs 1310/- for each pair of shoes, including freight, taxes & duties. Shoes are to be supplied on FOR basis, destination being BHEL Haridwar store.
4. The vendor has to submit reference number/ brand name for each sample separately in the technical bid.
5. The vendor will be required to supply shoes of size range from 4 to 12 (U.K measurement system). In case any of these sizes is/are not in Vendor's manufacturing range, same to be clearly mentioned in technical bid of offer.
6. The size-wise requirement of the number of pairs will be provided in the purchase order.
7. The trade mark of the company should be embossed at the bottom of the sole of each Shoe.
8. The bottom shall be provided with good quality density PU sole and the same shall be confirmed by test certificates.
9. Thread 3/6 Nylon or Polyster (Double stitching)
10. The vendor has to submit the following with the bid:
 - a) Certificate of compliance stating that "The samples conform to BHEL specifications and also that the final supplied product (in case of order placement on vendor against the approved sample) will fully conform to BHEL specifications as well as the approved sample
 - b) Copies of BHEL specifications duly signed & stamped by the vendor's authorized signatory as a proof of his commitment.
 - c) Confirmation that the price quoted in price bid, is not more than the maximum limit price indicated in tender documents issued by BHEL.

Akumar
7/3/2020

mtc
7/3/20

11. The samples and bids not submitted in accordance with the above will be rejected. Offers conforming to BHEL specifications will be put up for consideration before the Welfare Items Committee (WIC) who will select minimum one sample each of minimum three OEMs/Vendors samples- based on the shape, feel, finish & workmanship. The vendors whose samples are selected by the WIC will be considered for opening of price bid and placement of order on L1 basis. Price bid may be opened through tender box or by reverse auctioning.

Inspection Clauses

1. Vendor to give Inspection call, during manufacturing stage. BHEL may involve third party inspection agency (any govt. Approved agency) for the inspection. All charges of third party inspection will be borne by BHEL. Third party inspection before dispatch may be done at intermediate stage and/or final stage at vendor's works to ensure that the raw material being used and finished product conform to the approved BHEL Specification, so that the ultimate product is likely to be as per approved sample.
2. The Vendor is required to send the inspection call minimum fifteen days in advance. The members of WIC may be sent to visit Vendor's works for inspection in two teams (approx. 10 members each) along with HR representative as coordinator to inspect the product and procedure based on the shape, feel, finish & workmanship and also to follow up/ expedite the delivery.
3. After manufacturing of Shoes, Vendor to submit Test Certificate to BHEL certifying that product conforms to BHEL Specifications. Based on satisfactory Test Certificate / recommendations / report of third party (if involved) the dispatch clearance shall be given by BHEL.
4. Supply to be made in single lot on F.O.R BHEL store basis
5. The vendor will be required to provide minimum SIX (06) Months guarantee against any manufacturing defect.
6. The vendor has to make free replacement within 15 days from the date of reporting of such defects.

A Kumar
7/5/2020
Sr.Engineer(HR/Welfare)

mhc
7/3/20
DGM (HR-CFFP) /Secretary, WIC

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7/5/2020
AGM(HR)