



BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)
HEAVY PLATES AND VESSELS PLANT
PURCHASE DEPARTMENT
VISAKHAPATNAM - 530012
ANDHRA PRADESH(INDIA)

Contact Ph No :0891-6681309
Fax :0891-6681700
Email :srinivas.guggilapu@bhel.in
Web : hpvp.bhel.in

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Enquiry No (Coll-No)	Enquiry Date	Due Date for Quotation
H012000038	09.03.2020	30.03.2020
Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order. Bid should be submitted in two parts. 1.Techno-commercial bid (Part-I) and 2.Price bid(Part-II) in a separate sealed cover and both covers must be placed in a third cover and sealed. Our Enquiry No., Enq. date & Enq. Due date must be written on all three covers.		

Item	Description	Unit	Quantity	Delivery Quantity	Delivery Date
10	DOT3 HEAVYDUTY BRAKE&CLUTCH FLUID(500ml) 7502B1301240 Make:Brakes India Pvt Ltd,Chennai.	NO	200.000	200.00	18.05.20
20	DOT4 HEAVYDUTY BRAKE&CLUTCH FLUID(500ml) 7502B1301250 Make:Brakes India Pvt Ltd,Chennai.	NO	200.000	200.00	18.05.20

General Note:

CATEGORY OF TENDER: Two-Bid System

TERMS & CONDITIONS:

1. Please quote your Price on FOR BHEL HPVP Stores, Visakhapatnam basis. Please note that if P & F, Transit Insurance and freight are extra, quote the same item wise in your price bid
2. Price Evaluation: Price shall be considered on Landed Cost basis (Cost to BHEL-HPVP, VSP - 12). Landed cost shall be worked out on price quoted including Quantity, Freight, Transit Insurance, loading on deviations, Custom Duty, loading as per Customs Notifications, ED, VAT & CST and Goods & Service Tax (GST) after taking out Input Tax Credit benefit, as applicable.
3. The price shall remain firm throughout the execution period.
4. By participating in this tender, Supplier is deemed to have confirmed the acceptance for Part order quantity. BHEL-HPVP, VSP - 12 reserves the right to place order on a single party as package or split the order into two or more parties.
5. BHEL-HPVP, VSP - 12 reserves the right to NEGOTIATE the same.
6. BHEL-HPVP, reserves the right / option to REFLOAT the Tender if

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Yours faithfully,
For BHARAT HEAVY ELECTRICALS LIMITED

G. Srinivas Prasad
Manager (P&F)



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price is not acceptable to BHEL-HPVP.

7. Payment Terms:

100% Payment will be made within 45 days from the date of receipt of material at BHEL-HPVP Visakhapatnam Stores.

However, GST portion of invoice shall be released only upon:

- a) Vendor declaring the invoice in his GSTR-1
 - b) Receipt of Goods and Tax Invoice by BHEL
 - c) Confirmation of payment of GST thereon by vendor on GSTN Portal.
- (Offer with Payment Term as Payment against Proforma Invoice/Through Bank documents shall be rejected)

8. If the offer is not in line with the same, the following loading criteria will be adopted for evaluation Loading Criteria for Payment Terms: Vendor should accept the payment terms specified above. However, for any deviation to the payment terms offered with reference to the above criterion will be loaded with prime lending rate of SBI prevailing on date of opening of technical bid + 6%, which shall be computed for the differential period between BHEL Visakhapatnam terms of payment and the offered basic price.

9. Please submit your quotation in TWO PART BID.

10. Offer validity should be 90 days from tender opening date.

11. HPVP- BHEL reserves the right to increase/ decrease the qty. Part order quantity is to be accepted by vendor.

12. DELIVERY PERIOD: The acceptable Delivery period shall be within 4 weeks from the date of Purchase Order. Vendor shall specify delivery in number of weeks otherwise 4 weeks of delivery period will be considered as default e.g. If vendor states delivery period of 4-6 weeks, then 4 weeks will be considered.

Loading Factor for delivery period:

The offers which do not conform to 4 weeks of delivery period but are within 8 weeks of delivery period shall be loaded for the delayed delivery beyond 4 weeks @ 0.5% per week or part thereof on the offered basic value. Any offer quoting beyond 8 weeks of delivery period shall be summarily rejected.

13. Inspection of material by BHEL HPVP on receipt of materials at our Stores by BHEL or by BHEL approved inspection agency & rejected material if any is to be replaced within one week.

14. LIQUIDATED DAMAGES: LD will be levied @ 0.5% of the price for each

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week of delay or part thereof up to a maximum of 10% of purchase order value. (In case of recovery of LD, applicable GST also will be recovered.

15. LOADING CRITERIA FOR LD: Any deviation from above LD Clause to the extent for which LD is not agreed by the vendor i.e., differential % value will be loaded on basic price, e.g. If some vendor agrees for say maximum of 4% LD then his price will be loaded by 6% (10 -4) of his quoted basic price.

16. Special Provision for Micro and Small Enterprises (MSE) is enclosed at annexure 1.

17. Please fill the checklist for commercial terms enclosed at Annexure-2 & also Annexure - 3 and send the signed and stamped copy of the same along with your bid.

18. Please Sign and stamp all tender enquiry pages as token of acceptance of our TERMS & CONDITIONS and submit the same along with quotation.

19. RISK PURCHASE: The delivery period stated shall be realistic and shall be strictly adhered to. If the deliveries are not maintained and if on the account, this company is forced to buy the materials elsewhere to avoid any loss or damage that the company may sustain thereby the purchaser is entitled to procure the material at the risk and cost of the seller, which shall be recovered from them out of due of this PO / Contract, any other PO / Contract with BHEL and balance amount if any shall be required to be deposited by the vendor.

20. Linking up of Old issues: In case if you have any outstanding problems with earlier supplies, you should not linkup against this enquiry or PO at later stages.

21. ARBITRATION: Notwithstanding anything contained in any document whatsoever, all questions, matters, disputes and claims relating to and arising out of this contract, shall be referred to sole arbitrator, who shall be appointed by Head of the Unit, BHEL, HPVP, Visakhapatnam at his sole discretion. Such appointment of arbitrator shall not take place unless and until a written request for appointment of arbitrator from any of the parties to the contract has been received by Head of the Unit as aforesaid. The arbitrator shall give his reasoned award. It is a term of this contract that no person other than a person appointed by such Head of the Unit as aforesaid, shall act as arbitrator and if for any reason that is not possible, the matter is not to be referred to arbitration at all. The venue of

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Yours faithfully,
For BHARAT HEAVY ELECTRICALS LIMITED

G. Srinivas Prasad
Manager (MM)
Bharat Heavy Electricals Ltd.,
HPVP, Visakhapatnam



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arbitration shall be such place as may be fixed by the arbitrator at his sole discretion. The award of arbitrator shall be final, conclusive binding on all the parties to the contract.

22. JURISDICTION: Not out of this contract including that arise out of arbitration and bank guarantees, shall be initiated, filed and tried only in the courts, tribunals and forums, situated at and having territorial jurisdiction over Visakhapatnam even though such jurisdiction also vests in courts, tribunals & forums situated elsewhere in the country.

23. GST Clause: The bidder to specify in their offer the category of their registration under GST like Registered, Unregistered and composite dealer. The provisional GST registration number of Bharat Heavy Electrical Ltd, Heavy Plates and Vessels Plant, Visakhapatnam is "37AAACB4146P7Z8" with state Code as "37" and State Name as "Andhra Pradesh". No GST will be reimbursed to unregistered or composite dealer. In the event, any GST is quoted by composite dealer, the same shall be added to the cost of supply in evaluating the bid.

Supplier shall mention their GSTIN registration number(GSTIN) in all their invoices and invoices shall be in the format as specified/prescribed under GST Laws. Invoices shall necessarily contain invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no commercial invoice no etc., then the invoice No which is linked/uploaded in GSTN Network shall be clearly indicated), item description as per PO' Quantity Rate, Value, applicable taxes with nomenclature (like IGST , SGST , CGST & UTGST) separately, HSN/ SAC Code, etc. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/SAC code (Services Accounting Code). The bidder shall clearly indicate HSN (Harmonised System Nomenclature)/SAC (Service Accounting Code), its description and applicable rate of GST for each item in his techno-commercial bid.

In case GST credit is delayed/denied to BHEL due to non/delayed receipt of goods and/or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount shall be recoverable from vendor along with interest levied/leviable on BHEL. In case vendor delays declaring such invoice in his return and GST credit availed by BHEL is denied or reversed subsequently as per GST law, GST amount paid by BHEL towards such ITC reversal as per GST law shall be recoverable from vendor along with interest levied/leviable on BHEL.

Vendors must ensure compliance of all the applicable rules and procedure as envisaged in the GST Regime. Any loss to BHEL-HPVP due to fault / noncompliance by the vendor will be to the vendor's account.

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For **BHARAT HEAVY ELECTRICALS LIMITED**

G. Srinivas Prasad
Manager (MM)
Bharat Heavy Electricals Ltd.



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24. The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice."

Fraud Prevention Policy: The Bidder along with its associate/ collaborators/ sub-contractors/ sub vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice."

25. Discrepancy in "Words" & "Figures":If, in the price structure quoted for the required goods/services/works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.

26. Preference to MAKE IN INDIA: For This Procurement, Public Procurement (Preference to Make In India), Order 2017 dated. 15.06.2017 & 28.05.2018 and subsequent orders issued by the respective Nodal Ministry shall be applicable even if issued after issue of the NIT but before finalization of contract/ PO/VO against this NIT

Enclosures:

ANNEXURE I, II, III

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For BHARAT HEAVY ELECTRICALS LIMITED

G. Srinivas Prasad
Manager (D&T)
Bharat Heavy Electricals Ltd.

Certificate by Chartered Accountant on letter head

This is to Certify that M/S
(hereinafter referred to as 'company') having its registered office at
is registered under MSMED Act 2006, (Entrepreneur
Memorandum No (Part-II) dtd:.....
Category: (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.1722(E) dated October 5, 2006 :
Rs.....Lacs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:
Rs.....Lacs

{Strike off whichever is not applicable}

The above investment of Rs.....Lacs is within permissible limit of Rs.....Lacs forMicro / Small (Strike off which is not applicable)
Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:



(Signature)

Name -

Membership number -

Seal of Chartered Accountant

CHECK LIST FOR COMMERCIAL TERMS

Bidder's acceptance to BHEL Visakhapatnam's Standard Commercial Terms & Conditions.
(To be submitted along with the offer – please do not change the format)

BHEL -HPVP Visakhapatnam Tender Enquiry No. & Date:	
Description of commercial terms	Bidders response
Prices have been quoted on "FIRM PRICE" basis only (Yes / No)	
Prices have been quoted on "F.O.R BHEL Visakhapatnam" basis only (Yes / No)	
P & F (Please confirm whether included or not; if not included provide charges in %age to basic cost)	
Freight (Please confirm whether included or not; if not included provide charges in %age to basic cost)	
Insurance (Please confirm whether included or not; if not included provide charges in %age to basic cost)	
Validity of offer (we require a minimum period of 60 days from the date of Tender Opening – please Specify)	
GST% (Please Specify)	
Delivery terms (As per NIT terms & conditions) (Specify Number of Weeks of delivery)	
Liquidated damages (we require acceptance to @ ½% per week subject to a maximum of 10%) (Yes / No)	
Payment terms (Yes / No) (Vendors inviting performa invoice are liable for rejection)	
Risk Purchase Clause (Yes / No)	
ARBITRATION Clause (Yes / No)	
JURISDICTION Clause (Yes / No)	
Vendor Status (MICRO / SMALL ENTERPRISES) (please Specify) (If yes, please submit the supporting documents along with offer)	
Whether owned by SC/ ST Entrepreneurs (Yes / No) (If yes, please submit the supporting documents along with offer)	
Acceptance for reverse auction (Yes / No) (Offers from vendors not accepting to participate in RA will be rejected)	

Signature & Office Seal of the bidder

UN PRICED BID FORMAT

Annexure -3

Enquiry No.:

Sl. No.	ITEM DESCRIPTION	QTY.	UOM	HSN CODE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				