



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018



BHARAT HEAVY ELECTRICALS LIMITED

(A GOVT. OF INDIA UNDERTAKING)

ELECTRONICS DIVISION

P.B. No.2606, MYSORE ROAD, BANGALORE-560 026.

Tender document for Hiring of Diesel Vehicles (Two Nos.) A/C Bolero or equivalent and (One No.) A/c Swift dezire or equivalent with commercial registration for official use at GIPCL 75MWp (AC) SPV plant project site at, Charanka, Gujarat.

Tender document submission due Date : 04/06/2018 by 13:00

Tender should be submitted in a sealed envelope.

Tender opening Date : 04/06/2018 at 13:30 Hours

Earnest Money Deposit: NA

Tender to be addressed to

**RAVINDRA M SAVADATTI
AGM (SC&PV-PVSS)
New Engineering Building 5th Floor
BHEL EDN, Mysore Road
Post Bag No 2620
Bangalore-560026
Contact No:(080) 26989074**



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018

NOTICE INVITING TENDER

Sub: Hiring of Diesel Vehicles (Two Nos.) A/C Bolero or equivalent and (One No.) A/c Swift deziere or equivalent with commercial registration for official use at GIPCL 75MWp (AC) SPV plant project site at, Charanka, Gujarat.

Sealed bids are invited for Hiring of Diesel Vehicles (Two Nos.) A/C Bolero or equivalent and (One No.) A/c Swift deziere or equivalent with commercial registration for official use at GIPCL 75MWp (AC) SPV plant project site at, Charanka, Gujarat for a period of 12 months and contract may be extended for further on mutually agreed with same terms and conditions. The following details may be carefully studied and considered in responding to the Tender Enquiry. You are requested to submit your competitive rates in the enclosed rate schedule in a sealed envelope for the above cited work.

1. No extension of time will be given for submission of offer under any circumstances.
2. Offer covers shall be super scribed with the Name of Work, Tender Enquiry Ref. No., Due date and Time.
3. Offer will be opened at BHEL EDN, Mysore Road, Bangalore-560 026 office after due date and time of receipt at Bangalore.
4. The offer shall be valid for a period of 90 days from the date of opening of the bid.
5. The rates quoted shall be FIRM. No escalation in rates will be allowed.
6. The rates quoted shall be exclusive of GST, if applicable. Bidder to clearly bring out the GST component in the rate schedule (Section-4).
7. The tender is likely to be finalized in a very short time.
8. The bidder is advised to visit the Site to familiarize themselves with the Site conditions.
9. No Advance Payment.
10. Latest model / date of purchase of vehicle will be evaluating criteria in case same rates are offered by the Bidders.
11. The Bidder shall have to necessarily submit the documents in support of meeting the qualifying requirements as mentioned in Section-2 along with their offer.
12. Each page shall be sealed and signed by bidder.

Enquiry comprising of following documents are issued herewith:

- a) Section-1 – General Terms
- b) Section-2 – Qualifying Requirements
- c) Section-3 – Scope of work, terms and conditions
- d) Section-4 – Schedule of Rates

BHEL reserves the right to cancel or reject the offer either partly or in full without assigning any reasons thereof.

Thanking you,

Yours Faithfully,
For & On behalf of Bharat Heavy Electricals Ltd.,
Ravindra M Savadatti
(AGM, SC&PV-PVSS)



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018

SUBMISSION OF TENDERS

The tenderers must submit their tenders as a Single Part bid to Officer inviting tender as per instructions in the NIT.

Tenders submitted by post shall be sent by "REGISTERED POST ACKNOWLEDGEMENT DUE / by COURIER" and shall be posted with due allowance for any postal/courier delays. BHEL takes no responsibility for delay, loss or non-receipt of tenders sent by post/courier. **The tenders received after the specified time of their submission are treated as 'Late Tenders' and shall not be considered under any circumstances.**

Contact Details:

1. Mr. R.M.Savadatti,
AGM (OS) - SC&PV,
5th Floor, NEB, BHEL-EDN,
Mysore Road, Bangalore-26.
Tel. No. : 080-26989074
E-mail: rmsavadatti@bheledn.co.in
2. Mr. D. Gowrishankar
Sr. Engineer (SC&PV)
5th Floor, NEB, BHEL-EDN,
Mysore Road, Bangalore-26.

Tel. No.: 080-26998029
E-mail: gowrishankar@bheledn.co.in



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018

FORMAT FOR NO DEVIATION CERTIFICATE

(To be submitted in the bidder's letter head)

To
BHARAT HEAVY ELECTRICALS LTD ELECTRONICS DIVISION
Mysore Road, Bangalore-560 026. Ph.: 080-26989074
.

SUB: No deviation certificate for Hiring of Diesel Vehicles (Two Nos.) A/C Bolero or equivalent and (One No.) A/c Swift dezire or equivalent with commercial registration for official use at GIPCL 75MWp (AC) SPV plant project site at, Charanka, Gujarat.

Ref: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01 Dated: 18/05/2018

Dear Sirs,

With reference to above, this is to confirm that as per tender conditions, we have noted the job content. We also confirm that we have not changed/modified the tender documents and in case of observance at any stage, our offer shall be treated as null and void.

We hereby confirm that we have not taken any deviation from tender clauses together with other references as enumerated in the above referred NIT and we hereby convey our unqualified acceptance to all terms and conditions as stipulated in the tender and NIT.

In the event of observance of any deviation in any part of our offer at a later date whether implicit or explicit, the deviations shall stand null & void.

We confirm to have submitted offer strictly in accordance with tender instructions.

Thanking you,

Yours faithfully
(Signature, date & seal of
authorized Representative
of the contractor)



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018

**ELECTRONIC FUNDS TRANSFER (EFT) OR
PAYLINK DIRECT CREDIT**

FORM Please Fill Up the form in CAPITAL LETTERS only:

TYPE OF REQUEST (Tick one): CREATE _____ CHANGE: _____

BHEL Vendor/Supplier Code:

Company Name:

Permanent account Number(PAN):

Address:

City: _____

STATE

--

PINCODE

--

Contact Person(s)

Telephone No:

Fax No:

E-Mail-Id:

Sl.No.		
01	Bank Name:	
02	Bank Address:	
03	Bank Telephone No:	
04	Bank Account no	
05	Account Type: Saving/Cash Credit	
6	9 Digit Code Number of Bank and branch Appearing on MICR cheque issued by Bank	
07	Bank Swift Code (applicable for EFT only)	
08	Bank IFSC Code(applicable for RTGS)	
09	Bank IFSC Code (applicable for NEFT)	



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018

I here certify that the particulars given above are true, correct and complete and that I, as a representative for the above named Company, hereby authorize BHEL,EDN, Bangalore to electronically deposit payments to the designated bank account. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL/Transferring Bank responsible. This authority remains in full force until BHEL - EDN Bangalore receives written notification requesting a change or cancellation.

I have read the contents of the covering letter and agree to discharge the responsibility expected of me as a participant under ECS/EFT.

Date:

Authorized Signatory:

Designation:

Telephone No. with STD Code

Company seal

BANK CERTIFICATE

We certify that has an Account No with us and we confirm that the bank details given above are correct as per our records.

Date:

Place:

Signature

Please return completed form along with a blank cancelled cheque or photocopy thereof to: Bharat Heavy Electricals Ltd.,

Attn: _____

Electronics Division, Mysore Road, BANGALORE -560026



SECTION-1

GENERAL TERMS

The offer shall be submitted in a **single part** in a sealed envelope prominently super scribing the Name of work, Tender Enquiry Number and due date as mentioned in the covering letter.

The bidder is requested to carefully and thoroughly read the instructions/ documents sent to them. For any further clarifications BHEL may be contacted.

The bidder is advised to visit site to familiarize themselves with the site conditions before submitting the offer.

Type of Vehicle: Two Nos. A/C Bolero or equivalent and One No. A/c Swift dezire or equivalent. The vehicle must have taxi/commercial registration, fitness certificate of RTO/MVI. All the taxes and duties on account of the same will be paid by the bidder.

Payment term: Payment will be made from Headquarters (Bangalore) within 30 days from the date of receipt of bill along with log book entries as certified by the BHEL's site engineer.

Payment can be released by EFT (Electronic Fund Transfer) only. Acceptance for this arrangement to be indicated by the contractor in his offer.

Income tax as applicable shall be deducted while releasing the payment. TDS certificate for the year will be issued in the next financial year. For this purpose contractor shall furnish photo copy of PAN card issued by Income Tax Department.

Sub Contract: The contractor shall not sublet any portion of the contract without written permission of Engineer In-Charge.

Arbitration: Except if otherwise provided for in the contract all questions and disputes relating to the specification, instructions, and orders of the execution or failure to execute the same whether arising during the tenure of contract or on completion shall be referred to the sole arbitration of AGM/SC&PV-PVSS, BHEL-Electronics Division, Bangalore.

Validity: The offer submitted by the contractor shall remain valid for acceptance for a period of 90 days from the date set for opening of tender.

Scope of work and acceptance of Terms and Conditions: The contractor shall himself obtain all necessary information on local conditions and factors, which may influence or affect his offer. It must be understood and agreed that such factors have been investigated and considered while submitting the offer. Neither any change in the time schedule of the contract nor any financial adjustment arising thereof shall be permitted by BHEL-EDN, which are based on the lack of such clear information or its effect on the cost of the works to the contractor.



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018

Submission of offer by the contractor implies that he has read all the tender conditions and has made himself aware of

- The scope of work
- Specification of the work to be done
- Local conditions
- Other factors bearing on the execution of work.

Firm price: The rate quoted shall be firm throughout the tenure of the contract excluding GST.

Validity and termination of the contract: The contract shall be valid initially for a period of 1 (one) year from the date of award which can be extended further on same terms and conditions based on site requirement and mutual agreement. The contract may be terminated by BHEL-EDN by giving a notice of 30 (thirty) days' notice and NO compensation shall be paid for remaining period of the contract period.

Maintenance of vehicle: One day per month shall be allowed for maintenance purpose. In such a case the contractor shall arrange an alternate vehicle, if required.

Lowest bidder will be decided on the basis of Column No. (1) and Column No. (2) which is mentioned in Rate Schedule of Section – 4.

In addition, Toll tax will be paid extra as per actuals by BHEL

After scrutiny of tenders and finalization of L1 bidder, L1 bidder will be awarded the work order for One Bolero/Scorpio/or equivalent and one swift dezire/Indigo or equivalent. L2 bidder will be offered for One Bolero/Scorpio/or equivalent on acceptance of L1 bidder's rates.

Note:

Lubricant / Oil charges, maintenance cost, etc. and any other expenditure shall be borne by bidder.

BHEL reserves right to reject any one or all tenders without assigning any reason. It is not binding on BHEL to accept the lowest tender.

Quotations as per the Rate Schedule enclosed shall be submitted in Sealed Cover, super scribed with the Name of Work, Tender Enquiry Ref. No., Submission Due date, Time and from address.



SECTION 2

QUALIFYING REQUIREMENTS

Scope of the work:

Providing Diesel Vehicles Two Nos. A/C Bolero or equivalent and One No. A/c Swift dezire or equivalent with commercial registration for official use at BHEL-EDN Site Office at GIPCL 75MWp (AC) SPV plant project site at, Charanka, Gujarat subject to the terms and conditions stated below.

Essential Requirements:

The bidder preferably shall be owner or having hired agreement of the vehicle and model should be not earlier than 2015 model and has to be maintained in good running condition. The vehicle should be registered preferably in the name of bidder or should have hire agreement. In case the bidder is offering a vehicle not registered in his name, an agreement between the bidder and vehicle owner prior to the date of bid opening, shall have to be produced. The agreement should be valid for the Contract period.

Copies of following documents have to be enclosed along with the bid.

Photocopy of the following documents is to be submitted along with this bid:-

1. Vehicle registration certificate
2. Fitness certificate
3. All permit / Road tax paid challan
4. Insurance certificate
5. Pollution certificate.
6. Driving license of the driver
7. Affidavit for ownership of vehicle / Agreement between Bidder & owner of the vehicle (Applicable only if bidder is not the owner of the vehicle).
8. Affidavit for Proprietorship
9. GST Registration Certificate (if not registered, a self-declaration to register immediately on award of work)
10. PAN Certificate
11. Proof of vehicle(s) already operating at Radhanpur or nearby area in Gujarat If any.
12. Commercial Registration Tax paid certificate.

All documents as applicable shall be self-certified.



SECTION -3

The contractor will be required to provide the vehicle as per following Scope and terms & conditions:

Scope of work, Terms and Conditions

The term "Company means BHEL-Electronics Division", "RE means Resident Engineer, BHEL-Electronics Division, BHEL-EDN Site Office at GIPCL 75MWp (AC) SPV plant project site at, Charanka, Gujarat" and "Contractor means Operator of the Vehicle"

1. Vehicle will be deployed for BHEL EDN site office at GIPCL 75MWp (AC) SPV plant project site at, Charanka, Gujarat for 12 hours duty under the advice of Resident Engineer.
2. Vehicle may be detained beyond 12 hours duty as may be required for which overtime payment at agreed rate per hour shall be paid extra after duty.
3. Payment for vehicle is only for the number of days used.
4. One day advance information will be given by BHEL whenever vehicle is not required.
5. The cost of diesel shall be borne by the Contractor of vehicle.
6. The cost of engine oil and other day to day requirements for keeping the vehicle fit for service to be borne by the Contractor of vehicle.
7. Vehicle may also have to perform out station duties with night halts.
8. After completion of scheduled duty hours as per contract, the contractor will make his own arrangement for parking and safety of the vehicle at his own risk.
9. The vehicle hired must have registration certificate, fitness certificate, road tax paid challan, insurance certificate and pollution certificate and any other statutory requirement/s as per Government / RTO rule. Photocopy of the same on subsequent renewals shall be submitted to Resident Engineer (RE) or as and when demanded.
10. Pollution certificate as per RTO norms will have to be provided during the tenure of the contract or as and when demanded by RE.
11. Proper logbook is to be maintained by the contractor for the vehicle hired. The monthly Running Account (RA)/Final bill will be paid only after submission of complete logbook and as certified by RE.
12. The vehicle deployed should have standard tools, first aid kit and spare tyre in healthy condition. The vehicle should be maintained clean both inside & outside on a daily basis.
13. Kilometre reading meter of the vehicle shall be in healthy condition. Defective meter shall be set right within 24 hours failing which a deduction of Rs.100/- per day shall be effected.
14. Toll / Border Tax / Parking charges will be reimbursed by BHEL upon production of documentary evidence.



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018

15. In case of non-availability of vehicle for minor / major breakdown, an alternative vehicle with all valid documents shall be arranged by the Contractor.
16. The contractor has to pay minimum wages to the driver/s, have insurance for vehicle, and have workman compensation insurance for driver as per the Government notification from time to time considering Driver as a skilled labour.
17. All expenses towards salary of driver/s, repair & maintenance, engine (Mobil) oil, damages due to accident, comprehensive insurance, road tax, or any other renewals, etc. shall have to be met by the Contractor of vehicle.
18. The Contractor has to take necessary Insurance covering for the Vehicle and the Driver/s.
19. The driver/s so deployed must have the valid driving license and have good behaviour. Driver so employed should not be under the influence of liquor OR intoxicated during the duty hours.
20. In case of misbehavior by the driver/s the contractor has to take immediate action and the decision of RE in this regard will be final and binding.
21. The Driver / Contractor representative will meet the RE regularly to get instructions regarding the deployment of the vehicle.
22. Refusal to perform duty by the driver/s will be treated as non-deployment of vehicle for that particular day and deduction at the rate of three times per day charges will be recovered. The decision of RE will be final for effecting such penalty after evaluating the merit of such incidence.
23. In the event of the deployed vehicle meets with any accident, **no claim** on account of damage to the vehicle or the persons travelling in such vehicle, including the driver can be claimed by the Contractor from BHEL.
24. Should the vehicle deployed by the contractor meet with an accident due to reasons attributable to the contractor or his employees and cause damage to the persons/property of the company, the contractor shall be liable to make good such losses in the manner as prescribed by the company.
25. The contractor shall cover this risk (as called in point 16) adequately by obtaining comprehensive insurance policies. The company shall not bear any expenses on this account.
26. The contractor shall indemnify the company from all claims for injuries caused to any person whether workmen or not while in or upon the works or the site for the same and the company shall not be liable to defend any claim brought under workmen's compensation act or any of its subsequent amendments..
27. The company shall further be entitled to recover the amount so paid by way of compensation under the aforesaid act or under any other law by deducting the sum from RA or from any other sum due to him.
28. The bill along with log book and any other document/s as required by Resident Engineer will be submitted to EDN site office on completion of a month



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018

Additional Clauses for GST

1. SAC (Services Accounting Code) to be mandatorily mentioned in all quotations & invoices submitted.
2. Invoice submitted should be in the format as specified under GST Laws viz., all details as mentioned in Invoice Rules like GSTN registration number, invoice number, quantity, rate, value, taxes with nomenclature – CGST, SGST, IGST mentioned separately, SAC Code etc.
3. Payment of GST to vendors as applicable will be made only if it is matching with data uploaded by Vendors
4. Vendors to give undertaking that GST as mentioned in the Invoice has been paid/will be paid either through cash or admissible input credit and also file the returns
5. For invoices paid on Reverse charge basis – that it is “payable on reverse charge basis” to be mentioned on the invoice.
6. Copy of proof of GST registration is to be provided.



NIT ref. No.: EDN/SC&PV/GIPCL/75MW/TAXI SERVICE/01

Date: 18/05/2018

SECTION-4
Rate Schedule

Providing Diesel Vehicles (Two Nos.) A/C Bolero or equivalent and (One No.) A/c Swift dezire or equivalent with commercial registration for official use at GIPCL 75MWp (AC) SPV plant project site at, Charanka, Gujarat.

Name of the Agency:

Address:

Mobile No.:

Vehicle type and model:

AC Car Name	Rate for 12hr with 170km running/Day	GST (If applicable)		Overtime Extra Rate Rs./Hour	Extra Rate Rs./KM (for running more than 170km)	Out Station charges Rs./Night
		Rate in %	Amount			
	(1)	(2)		(3)	(4)	(5)
(Bolero/Scorpio/ or Equivalent) – 1 No.	Rs.%	Rs	Rs.Per hour	Rs. per KM	Rs.per night
Swift Dezire/Indigo or Equivalent – 1 No.	Rs.%	Rs	Rs.Per hour	Rs. per KM	Rs.per night

In addition to the above Toll tax as per actuals will be paid by BHEL.

Note: Lowest bidder will be decided on the basis of Column No. (1) and Column No. (2)