

Terms and Conditions

COURIER (SPEED) CARGO CONTRACT 2016-18

Tender Notice: Sealed tenders are invited from reputed surface courier transporters having fleet of network and experience in cargo carrying work with a wide network of booking and delivery branches all over India.

SCOPE OF WORK:

Door pickup of consignments comprising of electronic / electrical / mechanical components, equipments and Raw materials, chemicals, documents etc., from places

- (1) anywhere in India to BHEL-EDN/BHEL-ESD, Bangalore and
- (2) from BHEL-EDN /BHEL-ESD/ Bangalore airport to anywhere in India including project sites.

Rates shall be quoted as per the weight slab indicated in the schedule of rates (Part B -Price bid)

In case of non-availability of branch, contractor must make arrangement immediately for pickup / delivery from their nearest branch.

It is intended to award the contract on two contractors overall L1 and L2 in the ratio 55:45 respectively at uniform rates. In the event of single response against this tender, contract for full quantity will be awarded on one bidder.

Duration of the Contract: Contract will be for a period of two years from the date of awarding the contract.

Value of the Work: The approximate total billing value of this contract will be around **Rs.49.84 lakhs** (Rupees forty nine lakhs point eight four only) for the period of two years.

Earnest Money Deposit (EMD): All the tenderers must submit an EMD of Rs 1,00,000 (Rupees one lakh only) in the form of DD only, obtained from any Nationalized bank or scheduled bank drawn in favour of BHEL-EDN Bangalore along with techno-commercial bid . Tenderers without EMD or EMD in any form other than DD will not be considered.

Micro and small enterprises (MSE) are exempted from payment of EMD. These firms are required to furnish a copy of certificate from the concerned department for claiming the exemption with techno-commercial bid. If not available, latest auditor certificate has to be furnished..

EMD of unsuccessful tenderers will be refunded, without any interest, within a month of award of contract. EMD of successful tenderer can be adjusted towards security deposit payment.

Last Date & time for submission of tender : 01.07.2016 @ 13.00 Hours

Tender Opening : The tender will be opened on 01.07.2016 @ 13.30 Hours at the 2nd Floor, New Engineering Building, CE-MM Conference hall in the presence of the bidders who wish to be present.

Type of tender: The Tender shall be submitted in two parts viz.,
(1) **TECHNO- COMMERCIAL BID** (Part-A) and (2) **PRICE BID** (Part-B)

TECHNO COMMERCIAL BID (Annexure I Part-A) must be submitted confirming acceptance (page no 1 to 14) of tender documents to be signed with office seal as proof for acceptance) to all the clauses indicated in the tender document, list of scheduled locations(i.e. list of branch offices) and any other enclosures, which the contractor wishes to submit. These are to be enclosed in one sealed envelope superscripted with tender no & date reference and " TECHNO-COMMERCIAL BID".

Any deviations / variations to the clauses of the tender is not acceptable and liable for rejections.. Offers submitted with standard terms & conditions of courier service provider which is not matching to the requirement of this tender terms & conditions also will be liable for rejection.

PRICE BID (Part-B) as per the schedule of rates given in Annexure II (page 15) duly filled, must be submitted in another separate sealed envelope super scribed with Tender Reference and " PRICE BID ". **Price bid envelope must contain only the Rates.**

Sealed envelopes of both (A) Techno Commercial bid and (B) Price bid must be put in a single sealed envelope and super scribed with tender reference & due date and **must be dropped in the CE-MM Tender Box No.8 (Friday) kept at BHEL-EDN, Bangalore RECEPTION area within the specified date and time.** Late offers and offers through e -mail / fax/unsealed condition will not be considered. Offers posted earlier to tender opening date but received after 13.00 hours on the tender opening date or later shall be treated as late offers.

Tenders should be addressed to :

**Addl General Manager / CE-MM-GI,
Electronics Division, BHEL,
Mysore Road, Bangalore 560 026**

The full name and address of the person to whom all the correspondences are to be addressed should be indicated with phone / mobile no (both office & residence) , fax number and preferably e mail identification.

All the tenderers can witness opening of Techno Commercial bid on the due date.

After evaluation of Techno Commercial bids, Price bids of only those tenderers who are technically accepted will be opened on a subsequent date, which will be intimated to the concerned in advance for witnessing of Price bid opening.

Rates quoted must be valid for three months from the date of opening of Techno Commercial bid.

All the entries in the tender document should be written in one ink. All the columns in the tender form (schedule of rates) should be filled without leaving any blank and all the pages of the tender must be duly signed & stamped by the transporter. Corrections if any shall be done legibly and counter signed by the transporter .

EDN however reserves the right to negotiate for reduction in rates/ terms of offer with lowest bidder (L1 party) or to invite fresh tender if need arises.

1.0 TERMS AND CONDITIONS:

1.1 Acceptance for carrying out all the scope of work as indicated in the schedule of rates format without any deviation is essential criteria for evaluation of offers.

1.2 This Courier Cargo Contract will be operational for a period of TWO YEARS from the date of awarding the contract. Successful bidder will have to execute a contract agreement on a non-judicial stamp paper of value Rs.200 with agreed terms and conditions and pay security deposit (refundable) before commencement of the work. Security deposit is as per Clause 2.0.

- 1.3 **Speed is the essence of this contract.** Consignments are to be delivered within the stipulated period and acknowledgement to be obtained on Consignee copy /consignor's copy /any other copy of the docket with signature, seal and date of delivery.
- 1.4 Terms and their meaning: a) Contractor / Bidder / Transporter mean the firm who quotes for this tender; b)BHEL-EDN / BHEL-ESD mean Electronics Division/ Electronics System Division Bharat Heavy Electricals Limited, Bangalore.
- 1.5 The consignments shall be booked on `To be billed at BHEL EDN Bangalore' basis from anywhere to anywhere in India and Billing for the Dockets shall be at EDN. When any consignment from EDN/ ESD to BHEL sites anywhere in India is booked on `To Pay' basis, payment for such bills will be made by the consignor.
- 1.6 Rates quoted shall be as per Schedule of weight slabs with details of scope of work enclosed. **Offers with zone wise rates etc., will be liable for rejection. If there is no quote for any schedule in the price bid, the offer is liable for rejection.**

Discrepancies in offers:-

- If there is a discrepancy between words and figures the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error in which case the amount in figure shall prevail subject to the following points:-
- If there is discrepancy between the unit price and total price, the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price , in which case the total price as quoted shall govern and unit price corrected accordingly.
- If there is an error in the total corresponding to the addition or subtraction of sub totals, the sub totals shall prevail and the total shall be corrected.
- If there is a discrepancy in an offer same shall be conveyed to the bidder with target date up to which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.

Service tax as applicable shall be paid extra against Service tax registration No., and certification in the bill. **However, no Freight on Value (FOV) / Risk on value (ROV) shall be admissible.**

If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), service tax under reverse charge mechanism or any other similar taxes , which is or becomes payable by BHEL , the same shall be deducted from the bills of the contractor.

- 1.7 The entries in price bid shall be typed or legibly written with ink in English for all the schedules and any correction / overwriting, shall be duly signed. Contractor is advised to note the nature of door pick-up, door delivery, locations of pickup and delivery & terms and conditions while quoting.
- 1.8 The rates quoted, however, will not be applicable for the consignments booked by BHEL supplier / customer on freight paid basis if the Purchase Order term of delivery is ex-BHEL-EDN.
- 1.9 The overall L1 bidder will be arrived by multiplying the rate/ kg with quantity against each schedule then adding the schedule total :

Schedule	Description	Weight slab	Unit	Quantity for 2 years
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A1	Minimum freight charges up to 20 kg		Per docket	11
A2	From anywhere in India to BHEL-EDN /BHEL-ESD	21-500	Kg	12650
A3	From anywhere in India to BHEL-EDN /BHEL-ESD	501-1000	Kg	6597
A4	From anywhere in India to BHEL-EDN /BHEL-ESD	>1001	Kg	14349
A5	From BHEL-EDN /BHEL-ESD /Bangalore airport to anywhere in India including project sites	21-500	Kg	83140
A6	From BHEL-EDN /BHEL-ESD /Bangalore airport to anywhere in India including project sites	501-1000	Kg	59375
A7	From BHEL-EDN /BHEL-ESD /Bangalore airport to anywhere in India including project sites	> 1001	Kg	129144
A8	Extra charge for delivery / or pick up beyond 25 KM from nearest hub / branch for unscheduled locations. (ie. 25 KM away from nearest branch office)	Distance	KM	25509

If necessary, negotiation will be held with overall L1 bidder.

The final rates of overall L1 will be counter offered to L2,L3,L4 etc., in that order till we get confirmation for acceptance for all schedules from one bidder. In case of non-acceptance to our counter offer in full by the bidders, full quantity will be awarded on overall L1.

- 1.10 This tender document shall be deemed to form an integral part of the contract to be entered into for this work. Contractor shall execute contract agreement within 30 days of award of contract.
- 1.11 The contractor shall have warehouse facility at the destination places for storing the materials up to 60 days free of cost. This is applicable for fewer consignments only. Delivery has to be effected against DACC (Delivery against consignee copy).
- 1.12 Docket issued by the contractor should be in a preprinted original form only. Photo copy, True copy etc., will not be accepted.
- 1.13 Docket issued at the time of booking the consignment should be written legibly with all the details. BHEL-EDN Purchase Order No., should be written on the docket wherever applicable. Corrections / Alterations, if any, shall be done by totally cutting the earlier entry, without overwriting, and signed by the authorized representative of contractor. Docket with above completeness / correctness will only be considered for payment.
- 1.14 Weight, Dimension and Description of consignment mentioned in accompanying documents like packing list / Delivery Challan / Road Delivery Advice (RDA) from BHEL Regional Operations Division (ROD) shall be the basis for calculation of the parameters of the consignment.
- 1.15 Consignor copy of the docket should be given to the consignor after duly filled and signed by authorized representative of the contractor. Acknowledgement with Signature of the consignor should be obtained on the docket certifying No., of packages, size / weight and condition of the packages.

- 1.16 If the condition of the package is not sound at the time of booking, it should be recorded by the contractor representative on the docket indicating the nature of damage like wet, open box etc. If there is no mention regarding the condition of the package in the docket, it will be deemed that the "package was handed over in sound condition by the consignor".
- 1.17 While accepting the consignment for transportation, contractor's representative must ensure that all necessary documents for applicable authorities are collected so that the consignment is not seized en-route.
- 1.18 Consignments must be picked up within 24 hours from the time of intimation to the contractor indicating details of the consignment and place of booking and delivery. On failure to book the consignment by the contractor, alternate arrangements will be made and any difference in cost will be recovered from contractor's pending bills.
- 1.19 Maximum declared value of the consignments booked (at a single booking) under this contract will be Rs.100 lakhs.
- 1.20 All the incoming materials shall be delivered at the concerned receiving cell at BHEL-EDN Goods Inwards Store and all the outgoing materials shall be delivered at the respective destination / consignee.
- 1.21 BHEL-EDN may enter into parallel contract simultaneously with any other contractor at any time during the contract period which may be deemed fit.
- 1.22 AGM / CE-MM shall be the accepting officer in respect of this contract.

2.0 Security Deposit: The successful bidder shall submit security deposit (refundable subject to terms & conditions) with EDN, based on the contract value which will be intimated later, before commencement of the work.

Security Deposit may be furnished in any one of the following forms:-

- (a) Cash (as permissible under the income tax act).
- (b) Pay Order, Demand Draft in favour of BHEL-EDN, Bangalore.
- (c) Local cheques of scheduled banks, subject to realization.
- (d) Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (Certificates shall be held in the name of Contractor furnishing the security and duly pledged in favour of BHEL-EDN, Bangalore and discharged on the back side).
- (e) Bank Guarantee from list of consortium banks as shown in appendix II. The Bank Guarantee format should have the approval of BHEL/EDN, Bangalore.
- (f) Fixed Deposit Receipt issued by Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The FDR shall be in the name of the contractor, A/C BHEL/EDN, Bangalore duly discharged on the back.
- (g) Security Deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be paid before start of the work and the balance 50% shall be recovered from the running bills.
- (h) The security deposit shall not carry any interest.

Note: Acceptance of Security Deposit against (d) & (f) above shall be subject to hypothecation or endorsement on the documents in favour of BHEL-EDN, Bangalore. However, BHEL-EDN will not be

liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.

Total Security deposit will be released after satisfactory completion of the contract if NO LIABILITIES are established. Security Deposit will be forfeited by the contractor if there is any failure on their part to abide by any contractual terms and conditions. No interest will be paid on Security deposit till actual date of refund.

3.0 Scheduled / Unscheduled locations: Any destination which is located beyond **25 KM** radial distance of the scheduled destinations (DESTINATIONS INDICATED BY THE TENDERER ALONGWITH OFFER) covered by the contractor will be treated as unscheduled locations for which extra charges are payable on KM basis.

All destinations for unscheduled locations shall be in accordance with the shortest route in Motoring Guide of India published by Survey of India maps / maps.google.com(web site)

Extra payment for (i) delivery from nearest Hub / branch to the unscheduled location and (ii) pick up from unscheduled location to the nearest hub / branch will be calculated for one way only as below;

Example - (i) (Total distance from Hub to unscheduled location - 25 KM) x Rate (Rs) / KM
(ii) (Total distance from unscheduled location to Hub - 25 KM) x Rate (Rs) / KM

Any delivery from nearest Hub / branch to unscheduled location within radial distance of 25 KM, it is a free delivery and any pick up from unscheduled location to the nearest Hub / branch within radial distance of 25 KM, it is a free pick up.

4.0 Transit Time: The transmit time shall be calculated at the rate of 300 KM per day exclusive of booking and delivery date. If the due date of delivery falls on Saturday, Sunday or any other General holiday, the same shall be delivered on the next working day. Grace time of 4 days shall be allowed in case of destination at unscheduled locations.

4.1 a) Penalty for Delayed Delivery: If the consignments are not delivered within the transit time, a penalty on freight charges will be levied as under.

Sl. No.	Delay in number of days	Penalty
01	1 day	5%
02	2 days	10%
03	3 days	15%
04	4 - 7days	20%
05	> 8 days	30%

b) Penalty shall not be levied for consignments booked on Cheque on delivery / DACC basis. However contractor has to inform consignee in writing with all details about the arrival of such consignments for initiating necessary action for taking delivery of consignments.

c) Penalty will not be applicable on minimum charges (schedule A1)

However, in force-majeure cases, an official of BHEL-EDN at the level of DGM and above of the department concerned shall have the authority to waive off the penalty.

FORCE MEJEURE CLAUSE: If, at any time during the continuance of this Contract the performance in whole or in part by either party of any obligations under this Contract shall be prevented or delayed by reason of any War, Hostile acts of the public enemy Civil Commotion, Epidemics, or Acts of God (Floods, Storm/Cyclone, Hurricane, Earth Quake etc.) then provided notice of happening of any such event is given by either party to other within 7 days from the date of occurrence therefore neither party shall by reason of such event be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If the performance in

whole or part of any obligation under this Contract is prevented or delayed by reason of any such event, claims for extension of time shall be granted for periods considered reasonable by the authorized executive of BHEL subject to prompt notification by the contractor.

- 5.0 **Detention Charge:** No detention charge will be paid if the vehicle is detained at BHEL-EDN / BHEL project site / Check post / anywhere else due to any reason. However, in certain cases, if the trucks are got halted at site/ destination due to unavoidable situations / conditions, delay in delivery will not be counted for penalty. Concerned dept., shall certify the same.
- 6.0 **Billing and Payment:**
- 6.1 Bills must be complete with details of calculation for amount claimed. Bill shall be submitted separately for each docket enclosing acknowledgement / proof of delivery (POD) on the docket. POD in electronic delivery (non editable) mode with correct linkage to docket for proof of delivery (POD) on the docket is also acceptable for the purpose of payment.
- 6.2 In case original POD is lost, bill may be submitted with photocopy of POD with an indemnity bond. If any duplication in payment for a docket is found at a later date, penalty of amount twice the value of the bill will be levied.
- 6.3 POD acknowledgement without date of delivery will be treated as delivery beyond eight days and penalty of 30 % will be levied.
- 6.4 **Octroi / tax:** State regulated taxes like Octroi or any other levies applicable will have to be paid by the contractor on behalf of BHEL and get the same reimbursed by billing on BHEL. Payment shall be made within 7 days from the date of submission of octroi bill with original octroi receipts. **An octroi service charge of 5% on the octroi amount will be payable by BHEL.**
- 6.5 Bills pertain to consignments booked from BHEL-EDN and BHEL-ESD to BHEL customers and consignments booked from BHEL customers (sites) to BHEL-EDN and BHEL-ESD shall be submitted to Head of Shipping Department at BHEL-EDN. Bills pertain to consignments booked to BHEL-EDN and BHEL- ESD and from Mumbai / Chennai airport / seaport to BHEL project sites anywhere in India shall be submitted to Head of Goods Inwards - Stores.
- 6.6 If more than one consignment is booked by a consignor on the same day/same time to same destination at a time, total weight / volume will be considered for payment by clubbing all the consignments & single handling charges only will be paid.
- 6.7 Payment will be generally made within 45 days from the date of the submission of the bills clear in all respect. If there is any delay in payment due to various reasons, no interest will be paid. All payments shall be made in the name of company through Electronic Fund Transfer(EFT) only.
- 6.8 **Damage/Shortage/Loss in transit:** The PODs without any remarks at the time of delivery like open / damage condition only will be considered for payment. Bills for consignments delivered with open / damaged, short delivery condition will be paid only after settlement of claims by our underwriters or six months from the date of delivery whichever is early.
If any or part of the consignment is lost in transit due to any reason, contractor has to report immediately to EDN and provide all necessary documents within the time limit for claiming insurance by EDN. Failing which contractor will have to make good the loss to the company. In case underwriters refuse to settle the claims either partly or fully monetary loss will be debited to Contractor's account.
- 6.9 **Volumetric Weight:** Contractor can claim bill for any docket on volumetric weight or actual weight whichever is higher, provided the dimensions of packages are mentioned in the delivery challan / invoice / packing list / RDA by the consignor. Volumetric weight shall be calculated at the rate of **8 kg., per cft.**

- 6.10 **Price variation clause:** Basic freight rate only (for schedule A2 to A7) will be increased or decreased in line with variations in diesel rate. For every one rupee increase or decrease, basic freight will be increased or decreased by Rs.0.10 per kg. Retail selling price of HSD at Indian Oil Corporation Ltd. (IOCL) outlet in Bangalore on the date of opening of the techno commercial bid is the basis for PVC calculation. Revision of rates will be made on minimum variation of Rs. 1/ litre (one per litre).

PVC applicable for cumulative increase/ decrease in diesel rate of Rs. 1 per litre.

For this purpose, the cumulate increase / decrease in diesel rate from the diesel rate prevailing on the date of earlier revision (or the date of opening technical and commercial bid for the first revision) shall be considered.

- 6.11 **Experience :** Tenderers should have executed courier cargo contract of one contract value of not less than 80 % of estimate value per annum or two such contracts of not less than 50 % of estimate value per annum or three such contracts of not less than 40 % of estimate value per annum in any of the preceding 7 years. Completion certificate in proforma II should be submitted.

- 6.12 Average turnover of the tenderer in the last 3 years in FY 2015-16, 2014-15 & 2013-14 shall be equal to or more than 30 % of estimate value per annum as evidenced by balance sheet & profit and loss account filed with IT authority OR statement of accounts certified by a qualified chartered accountant for the last 3 years should be submitted.

- 6.13 **Banker's certificate:** Banker's certificate (original) regarding current financial position of the company for the financial years 2015-16, 2014-15 & 2013-14 shall be submitted as per profoma I

- 7.0 **Documentation:** A)Contractor must take adequate care to collect all the required despatch documents such as Invoices, Sales Tax forms, Excise Invoice, Packing list, Delivery challan, Road permit etc., from the consigner at time of booking the Consignments,
B)While accepting the consignments for transportation, the contractor should doubly ensure that necessary documents for check post are collected , so that the consignments are not detained en route for want of documents.
C)Any detention of consignment on this account will be the contractor's responsibility.
D)If the consignment is detained en route by the check post authorities and penalty such as advance tax, compound tax etc., is imposed, such penalty will have to be borne by the contractor. It is also the responsibility of the contractor to get the consignment released from the check post and deliver it in time.

E) The formalities of Excise duty gate pass for the material moved shall be adhered to Strictly. The Duplicate Transporter's copy of Excise Invoice should be carefully brought and handed over to the consignee along with the materials. Any loss arising out of the failure to comply with the above shall be borne by the contractor.

F)The Road permit collected from the consignor should be handed over to the Consignee without fail.

- 7.1 Wherever road permits (Form 31 or equivalents) are issued, they should be handed over to the consignee at the time of delivery of the consignment without fail and get an acknowledgement on the back of DOCKET. Otherwise any loss on account of this will be recovered from the carrier, which amounts to 12 % of invoice value as on date or at actuals whichever is applicable.

- 7.2 Transporter is fully responsible for any damage caused by their representative / staff / vehicle to BHEL property / BHEL direct or indirect employees. Value of damage as assessed by BHEL has to be made good by the transporter, failing which, it will be recovered from the transporters.

- 7.3 The BHEL is not responsible for any damage to vehicle, tools / injury to staff /

representative of transporter. BHEL is not liable to pay any compensation under such events or any other reasons what so ever.

- 7.4 **Risk Purchase:** In the event of transporter failing to execute the contract during the contract period, BHEL-EDN shall make alternate arrangement of transportation and in such occurrences, the additional expenditure shall be debited to pending bills or adjusted in security deposit of the contractor.
- 7.5 **Participation:** Transporters who have been suspended or black listed by any other BHEL unit will not be allowed to participate in the tender and the bidder should declare same in the tender. Even during the course of evaluation / finalization of tender if it is found that some of the transporters are black listed / barred from business transactions /under business Holiday , BHEL will not consider them for further participation in the tender.
- 7.6 All information furnished by the bidder is taken to be authentic for evaluation of tender priorities and if any information found to be incorrect /false / forged subsequently or during tenure of the contract , suitable action as deemed fit by BHEL will be taken including forfeiture of EMD /SD.
- 8.0 **Termination of the Contract:** EDN shall have the option to terminate the contract without any prior notice on account of liquidation of the contractor or on the contractor committing an act of insolvency or the character of the contractor is affected. Notwithstanding anything contained above, EDN reserves the right to terminate this contract with one month's notice by Regd.Post Acknowledgement Due or delivered in person if the contractor violates any of the terms and conditions of the contract.
- 9.0 **Extension of the Contract:** EDN reserves the right to extend the contract up to one year with existing rates at the time of expiry of contract with same terms and conditions.
- 10.0 **Post-contract Audit:** EDN reserves the right to carry out the post payment audit of the work and final bill including all supporting vouchers, abstracts and connected documents etc., and enforce recovery of any sum becoming due as result thereof. However, no such recovery shall be enforced after three years of passing of the final bills.
- 11.0 **Liabilities of the Contractor:** General condition printed on reverse of the docket of the contractor shall not be applicable to this contract. The liability of the contractor for any loss / damage or non-delivery of the consignment shall be limited to the value of the consignment / value of the loss as decided by EDN. Any claim on the contractor in respect of loss / damage / non-delivery of the consignment shall be delivered to the contractor by consignee / consignor in writing within 6 months from the date of delivery of the consignment.
- 12.0 **Laws governing this Contract:** This contract shall be governed by the Indian laws for the time being in force.
- 13.0 **Arbitration:** Any dispute arising out of this contract shall be referred to the Unit Head (Executive Director as on date), Bharat Heavy Electricals Limited, Electronics Division, Bangalore 560026 or his authorized representative for sole arbitration and his decision shall be final and binding on both the parties. The venue of arbitration shall be such place or places as may be fixed by the arbitrator in his sole discretion. The award of the arbitrator shall be the final, conclusive and binding on both the parties of the contract.
- 14.0 **Jurisdiction:** The jurisdiction in respect of any dispute arising out of this contract shall be that of the court situated in Bangalore city only.

Your's faithfully,
For BHEL-EDN

AGM /CE-MM-GI

Appendix

List of consortium Bank

Sl.	Nationalised Banks	Sl	Nationalised Banks
1	Allahabad bank	19	Vijaya Bank
2	Andhra bank		Public Sector Banks
3	Bank of Baroda	20	IDBI
4	Canara Bank		Foreign bank
5	Corporation bank	21	CITI Bank N.A
6	Central bank	22	Deutsche Bank AG
7	Indian Bank	23	The Hongkong and Shanghai Banking Corporation Limited
8	Indian Oversea Bank	24	Standard Chartered Bank
9	Oriental bank of Commerce	25	J P Morgan
10	Punjab National Bank		
11	Punjab & Sindh Bank		Private bank
12	State Bank of India	26	Axis Bank
13	State Bank of Hyderabad	27	The Federal Bank Limited
14	Syndicate Bank	28	HDFC
15	State Bank of Travancore	29	Kotak Mahindra Bank
16	UCO Bank	30	ICICI
17	Union Bank of India	31	Indusind Bank
18	United Bank of India	32	Yes Bank

Proforma I

(Proforma for Banker's certificate on Bank letter Head)

M/s -----

(Name of the transporter with address) , a limited company/ Private company / Partnership / Proprietorship is maintaining a current account in our bank since -- -- ---- to till date. The transaction of the firm with our bank in the Financial years 2015-16, 2014-15 & 2013-14 has been found satisfactory and their financial position is sound.

Date :

SIGNATURE WITH SEAL OF THE BANK

Proforma II

(on party's letter head)

Ref:

Dt:

CERTIFICATE

This is to certify that M/S -----
(Name of the transport carrier)

have transported consignments through Courier (speed) cargo movement for us from

----- to -----
(Month & Year) (Month & Year)

The performance of the above transport carrier is found satisfactory and have executed contract for an amount of Rs. ----- during the above period.

Signature with designation & seal

Proforma III

Affidavit cum Undertaking

(to be submitted on Non-judicial stamp paper of Rs.100)

We, the bidder participating in the Local Transportation of goods contract tender with BHEL- Electronics Division, Mysore road, BANGALORE -26. Tender ref : **CE-MM-GI-373/ LTC 2016-18** dated -- -- ---- is hereby

(i) declare that (1) M/S _____
(2) _____ (3) _____
_____ are our group concerns or affiliates , who are also engaged in transportation business.

(ii) furnishing the self-attested copies of DIN numbers (in case of Directors) and PAN number of the above concerns or affiliates listed in (i) (in case of partners / proprietors)

(iii) confirm that none of our group concerns or affiliates etc., appear on the list of banned firms/ companies by BHEL (the list available on www.bhel.com) nor any of the Director/ Partner/ Proprietor of bidder/ such group concern/ or affiliates etc., are partners of our firm / company.

(iv) Confirm that other than our firm / company, none of our group concerns/ affiliates etc., are participating in this tender either directly or indirectly through any other agency under same proprietor / common partner(s) / common Director(s).

(v) confirm BHEL may reject the bid or in case the contract has been awarded , then terminate the contract apart from taking any suitable action under the contract or applicable legal provisions or BHEL guidelines, including suspension for Business dealings, without any liability for any compensation to us if

- BHEL discovers at any time that any statement made by us in the affidavit cum undertaking is false, fraudulent or
- any document submitted by us was fake or forged
- or if BHEL determines in its sole discretion that any statement was aimed at deliberately misleading BHEL with a view to ensure award of the subject contract to us.

Notary signature

Transporter's sign with seal of the company

with seal

Techno-commercial bid (Part A) Annexure 1
PRE QUALIFICATION REQUIREMENTS

Sl	Description	If yes, furnish details
1	a) Is EMD for an amount of Rs. 1,00,000/- enclosed with Techno-commercial bid ? b) If you are claiming exemption under MSE, furnish a copy of certificate from the concerned dept., with Techno-commercial bid ?	
2	As per constitution: - If you are a company , furnish the certificate of incorporation - If you are a firm, furnish the partnership deed, power of attorney - If you are a proprietary, furnish IT return with PAN card.	
3	Working experience in executing courier cargo contract service in any of preceding 7 years for one such job valued not less than 80 % of estimate value per annum or two such jobs each valued not less than 50 % of estimate value per annum or three such jobs valued not less than 40 % of estimate value per annum of this tender Completion certificate required (Proforma II attached)	
4	Were your average turnover in the previous 3 years shall be not less than 30% of estimate value per annum of this tender as evidenced by Balance sheet & Profit and loss account filed with IT authority OR statement of accounts certified by a qualified chartered accountant for the last 3 years?	
5	You are required to indicate - Service Tax no	
6	Fleet owner ship: (photo copy of RC book, road tax paid receipts, insurance, National permit for non-Karnataka vehicles duly attested by Notary) Two LCV vehicles; 01. Regn.no & Date ----- Make ----- Capacity -----Metric Ton	
7	Banker's certificate : (Proforma I attached)	
8	Notarized affidavit cum undertaking (in proforma III attached)	
9	Whether all the pages of tender documents signed by the bidder?	

Note: The documentary proof shall be furnished for verification duly signed by public notary

ANNEXURE- II (PRICE BID- Part B) SCHEDULE FOR VARIOUS ACTIVITIES OF COURIER (SPEED) CARGO CONTRACT Ref: CE-MM-GI /CCC 2016-18							
Sch (1)	Description (2)	Weight slab (3)	Unit (4)	Qty for 2 years (5)	Rate/ unit fig (Rs) (6)	Rate / unit (words) Rs. (7)	Total value (Rs) (8)= (5)x(6)
A1	Minimum freight charges per Docket up to 20 kg	Per docket	Rs./ docket	11			
A2	From anywhere in India to BHEL-EDN / BHEL-ESD	21-500	Rs / Kg	12650			
A3	From anywhere in India to BHEL-EDN / BHEL-ESD	501-1000	Rs / Kg	6597			
A4	From anywhere in India to BHEL-EDN / BHEL-ESD	>1001	Rs / Kg	14349			
A5	From BHEL-EDN / BHEL-ESD/ Bangalore airport to anywhere in India including project sites	21-500	Rs / Kg	83140			
A6	From BHEL-EDN / BHEL-ESD/ Bangalore airport to anywhere in India including project sites	501-1000	Rs / Kg	59375			
A7	From BHEL-EDN / BHEL-ESD/ Bangalore airport to anywhere in India including project sites	>1001	Rs / Kg	129144			
A8	Extra charge for delivery / or pick up beyond 25 KM from nearest Hub/ branch for unscheduled locations (ie. 25KM away from nearest branch office)	Distance	Rs/KM	25509			

Note: 1. **For schedule A1 , rate should be quoted per docket.**

2. **For schedules A2 to A7**, Quantity indicated against these schedules are the total weight handled in multiple trips. **Rate quoted should be per Kg.**

3. **For schedules A8** is the total ODA (out of delivery Area) distance covered for delivery or pick up from the nearest Hub/ branch office for unscheduled location. **Distance total is for one way only in multiple trips. Rate quoted should be per KM**

4. **Rates quoted shall be inclusive of all charges excluding Service Tax and octroi.** Service tax shall be paid extra as prescribed by the Govt., of India from time to time. Present value is 15%. Octroi charges, if any will be reimbursed on production of receipts.

Signature with seal