

Domain :	bhel.abcprocure.com		
Parent department:	BHEL Trichy		
Unit name	:	BHEL Trichy	
Purchase group	:	FB Cons-Non PRDN	RFQ/NIT/Enquiry Officer : SHINO THOMAS
Event ID	:	47674	RFQ/NIT/Enquiry no. : 2002000055
Enquiry Date	:	24/09/2020 05:30:00	
Tender Description	:	Filling and Supply of Medical Gases in BHEL's Cylinders	
Terms & Conditions	:	Filling and Supply of Medical Gases in BHEL's Cylinders	
Product / service / work keywords	:	Gases,	
No. of Bid Parts	:	Multiple	Envelope : Techno-commercial bid , Price bid
Type of contract	:	Goods	Project duration / delivery or completion period : 365 days
Download document	:	Before login	RFQ floated under the policy : PP-PURCHASE POLICY
Estimated Category	:	C	Delivery/Location At : BHEL MAIL HOSPITAL,TRICHY
Delivery Date	:	31/10/2020 05:30:00	Inspection by Agency : BHEL MEDICAL TEAM
Inspection Location	:	BHEL HOSPITAL	Min. bid required : 3
Bid submission configuration			
Bid evaluation	:	Grand Total Package	Bidding access : Open Tender
Base currency	:	INR	Bidding type : NCB/Indigenous
Key configuration			
Pre-bid meeting	:	Don't allow	
Dates configuration			
Document downloading start date	:	24/09/2020 14:00:00	Document downloading end date : 01/10/2020 14:02:00
Bid submission start date	:	24/09/2020 14:00:00	Bid submission end date : 01/10/2020 14:02:00
Bid opening date	:	01/10/2020 14:30:00	
Document / EMD / Security fee detail			

Document fees : Not required EMD : Not required

Bidding forms

Price Bid

Price Bid

MATERIAL CODE	ITEM NAME	QUANTITY	UOM
0	Filling of Type A Oxygen cylinders	85.00	NO
0	Filling of Type A Nitrous Oxide cylinder	35.00	NO
0	Filling of Type B Nitrous Oxide cylinder	6.00	NO
0	Filling of Type B Oxygen Cylinder	450.00	NO
0	Filling of Type B Carbon Di-oxide cylind	10.00	NO
0	Filling of Type D Oxygen cylinders	1350.00	NO

Information for Online Participation

Bidder who wish to participate in this tender needs to procure Digital Certificate as per Information Technology Act-2000 using that they can digitaly sign their electronic bids. Bidders can procure the same from any or the CCA approved certifying agencies, or they may contact e-Procurement Technologies Ltd. at below mentioned address and they will assist them in procuring the same. Bidders who already have a valid digital Certificate need not to procure the same. In case bidders need any clarification regarding online participation, they can contact,

e-Procurement Technologies Ltd.

Corporate Office:

Address : A-201/208, Wall Street - 2, Opp. Orient Club,
Nr. Gujarat College, Ellis Bridge,
Ahmedabad - 380006, Gujarat(INDIA)

Digital Certificate Contacts

Contact Person : Mr. Himalay Vaishnav

Cell : +91-9099090830

Phone Nos. : +91-9099090830

Fax No :

e-Mail : info@abcProcure.com

Support Team Contacts

Contact Person : BHEL Support Team Ahmedabad

Cell : +91-9265562819

Phone Nos. : +91-79-68136849/50/48

Fax No :

e-Mail : Bhel.Support@abcProcure.com

Bidder who wish to participate in e-Tender need to fill data in predefined forms of Price bid available in respective tender only. After filling data in predefined forms bidders need to click on final submission link to submit their encrypted bid. Bidder need to submit Document Fees, EMD & Reference Documents in hard copy if such instruction are given by tendering authority. As Per the

new Inter-operability guidelines released by Controller of Certifying Authorities(CCA), the Secured Socket Layer(SSL) certificate for a e-procurement application is generated on a new algorithm, SHA2.

Also, the Digital Certificates that will be applicable for these platforms have to be SHA2 algorithm complaint. For the same, the users have to ensure that they have Windows XP(SP3)/Windows Vista/Windows7 installed in their respective PC/Laptop.In case of Windows XP Service pack - 3, if you get any issue you can install the SSL patch, which is available at our download section of our e-Tender/e-Auction Portal and also at our corporate website www.abcprocure.com just below the label of "Knowledge section".

Fraud Prevention

Bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.

Preference to Make in India

Offers from Foreign vendors will not be considered.Offers of local vendors with less than the minimum local content as prescribed in this Tender will also not be considered.In the absence of any such information in the tender, the required minimum local content shall be 20%

For this procurement, Public Procurement (Preference to Make in India), order 2017 dated 15.06.2017 & 28.05.2018 and subsequent orders issued by the respective Nodal ministry shall be applicable even if issued after issue of this NIT but before finalization of contract/PO/WO against this NIT. In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and/ or local content in respect of this procurement, same shall be applicable. Default margin of purchase preference shall be 20% to local suppliers with default minimum local content of 50%.

		Material: Filling and supply of Medical Oxygen, Carbon di-oxide & Nitrous Oxide gas in BHEL cylinders of type A, B and D		
Sl.No		PRE QUALIFICATION CRITERIA —Points	Vendor to confirm	Vendor's Reply
01		Supplier should enclose a copy of certificate of License under the Drugs and Cosmetics Rules, 1945 in Form 21-C/Form 25/Form20 B along with your competitive offer.	<i>Enclosed / Not Enclosed</i>	
02	i)	If offer is quoted by Manufacturer or Agents or Traders --Please mention the details	<i>Manufacturer / Agents / Trader</i>	
	ii)	If offer is quoted by Agents or Traders (other than Manufacturer) Letter of Authorisation from the manufacturer to be enclosed along with license of the Manufacturer	<i>Enclosed / Not Enclosed</i>	
03		Supplier should have at least 3 years of experience on same or similar job starting from Jan-2017 along with proof for having executed..	<i>Enclosed / Not Enclosed</i>	
04		Supplier should submit for all items since this Tender will be evaluated on package basis. (Partial quoting is not allowed)	<i>Accepted / Not Accepted</i>	
05		Supplier should have PAN Number, email Id and GST registration Number	<i>Enclosed / Not Enclosed</i>	
NOTE: Offers meeting the above prequalification criteria points only (01 to 05) will be evaluated further. Otherwise the offers will summarily be rejected.				

1. **Name of contract:** filling and supply of Medical Oxygen, Carbon di-oxide & Nitrous Oxide gas in BHEL cylinders of type A, B and D
2. **Scope of work:**
 Number of cylinders to be refilled for one year will be approximately as follows:
 Type A Oxygen cylinders - 85 Nos
 Type A Nitrous oxide cylinders -35 Nos
 Type B Oxygen cylinders -450 Nos
 Type B Carbon di-oxide cylinders -10 Nos
 Type B Nitrous Oxide -06 Nos
 Type D Oxygen cylinders -1350 Nos
3. **Qualification Criteria:**
 Applicable as per Annexure-I

4. **Terms and Conditions:**

SL No.	Description	Confirmations to be filled by vendor
1	Medical department will issue Type A, B & D cylinders. In case of any loss or damage to the cylinders, it should be suitably compensated by means of good cylinders or by cash/cheque.	
2	The empty cylinders should be collected from our Medical stores by every Wednesday and Saturday and also as and when it is required-during working hours between 9.00am and 03.00pm and the refilled cylinders should be handed over at our Medical Stores before collecting the fresh empty cylinders in the same week. The refilled cylinder shall bear a sticker indicating the manufacturer and purity level of oxygen and Carbon di-oxide & Nitrous oxide gas.	
3	The rate/s quoted should be inclusive of all transportation and other incidental charges and should be firm throughout the contract period from 01.11.2020 to 31.10.2021 . If any repair and maintenance for the cylinders is required, necessary permission for mending has to be obtained from the in-charge of stores in BHEL Main hospital.	
4	➤ PO will be released for total tendering quantity. ➤ Supply shall be made as and when required basis. ➤ Supplier has to deliver the requested filled cylinders within 7 days from the date of mail given by BHEL's Medical department. ➤ If supplies is not effected within 7 days, a penalty of 0.5% per week on the requested quantity will be applicable and will be deducted from your next running Bill.	
5	In case of emergency arises during working/Holidays, you should arrange to refill the cylinders without any delay.	
6	100% payment will be made after 45 days against your bills. Termination of the contract will be three-month' notice on either side.	
7	Certificate of purity for the Medical oxygen supplied must be provided by the vendor, in case of requirement by BHEL. This shall comply with BIS - IS 309 (2005).	
8	To ensure the safety, one-time hydraulic pressure test has to be carried out on each cylinder at the beginning of the contract period and the payment will be made by BHEL as actuals, separately claimed by the supplier as per the market price. Test certificate for each cylinder has to be provided while claiming the bills.	
9	Repairing and change of spare if any on the cylinders has to be carried out by supplier and payment will be made by BHEL as actuals, separately claimed by the supplier as per the market price.	

SL No.	BHEL'S TERMS	DESCRIPTION
1	Quotations:	A. Interested bidders / Suppliers shall submit their offer through e-Procurement mode at https://bhel.abcprocure.com . Offers in any other mode will not be accepted. For Enterprise Procurement System (EPS) Bidders/Suppliers are requested to follow these steps.
2	Eps requirements	1. Computer with good Internet Connection (Minimum 256 kbps). 2. Operating System should be Windows Vista / Windows 7 and above. 3. Web Browsers: IE 9.0 (32-bit Browser only) & above, Mozilla Firefox up to version 51 (32 bit / 64 bit), Google Chrome 20.0 to 41.0 4. System Access with Administrator Rights 5. Digital Certificate: To participate in an e-Tender, you need to have a Class-II/III Digital Signature Certificate (DSC) for Signing & Encryption (Required both digital signature certificate: Signing & Encryption) of bids issued by any of the valid Certifying Authorities (approved by Controller of Certifying Authorities) in India. Valid Digital Signature Certificate (DSC) must be installed in a computer system from where you want to access the website. Steps for registration & bidding: For registration & submitting bids, vendors shall follow the link "Bidder manual for BHEL Bidders" in https://bhel.abcprocure.com. In case of any assistance, please call the following Nos for support: Contact: +91-79-40270549/560/590 Any techno commercial clarifications/request for tender due date extensions with valid acceptable reasons to be addressed to BHEL prior to 48 hours of tender due date. BHEL reserves the right to extend the due date as per their discretion.
3	General conditions:	A. Bidders are requested to quote their offer price on F.O.R Destination (BHEL/Stores) basis only (The basic price of the material quoted in the bid should be inclusive of Packing, Forwarding, freight and transit insurance, etc.,). Ex-works offers will be summarily rejected without further clarification. B. No charges shall be indicated as "Lumpsum" or "Approximate" in absolute value. All charges like taxes and duties should be clearly specified as "percentage" of the quoted rates. C. The Purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept in Part or full without assigning any reason whatsoever. E. The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Purchaser on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this. F. The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. BHEL and M/s. e-Procurement Technologies limited. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Purchaser for processing. G. Before uploading scanned documents if any, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity. H. Conditional offers are likely to be rejected. I. The correspondences between the bidder and BHEL through email are considered as valid document legally though not signed. It is treated as valid confirmations made on behalf of the respective company and comes under the legal ambit of the business transaction and hence binding on both the parties. J. The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. BHEL and M/s. ABC -Procurement Technologies limited. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Purchaser for processing.
4	Technical evaluation	On the due date of tender opening, only technical bids will be opened. The opened technical bids will be evaluated by us and clarifications required, if any, will be called for from the bidders on technical and commercial points. If no reply is received from the vendor for the clarification raised by BHEL with in the final cut-off date those vendors offer will be processed with the documents available / submitted against this tender. Offers not meeting the required specification and technical condition will be summarily rejected. Based on the suitability of techno-commercial bid, the price Bid of the techno-commercial suitable qualified vendors will be considered and opened through EPS on a suitable date with due intimation to vendors.
5	Price revision	No revision of prices shall be entertained at any circumstances after tenders are opened. The quoted/Finalized rate shall be firm till completion of Frame Work PO quantity.
6	Commercial evaluation	Tender will be evaluated as package basis (cumulative L1 for all items). Ranking L-1, L-2 etc. shall be done for package basis for the techno-commercially acceptable offers on landed cost to BHEL, Trichy basis
7	More than one l1 vendor	Wherever there is tie in L1 rate, revised offer shall be obtained from tied lowest bidders. In case of further tie in L1 rate after revised offers are obtained from lowest bidders, lot shall be made to finalize unique lowest bidder (L1) in a particular item.
8	Negotiation	BHEL may negotiate the L1 rate, if not meeting our budget/estimated cost. BHEL may re-float the tender opened, if L1 price is not the acceptable price to BHEL. BHEL also reserves the right to reject abnormally low bids. BHEL reserves the right to increase or decrease the tender quantity.
9	Po placing	☐ PO will be released for total tendering quantity. ☐ Supply shall be made as and when required basis.
10	Sharing /splitting	Tender will be evaluated as package basis. Hence splitting/sharing is not applicable for this tender
11	Quantity amendment	BHEL reserves the right to short close or reduce the quantity mentioned in the Enquiry / Purchase Order.
12	Suspension of business dealings	Guidelines for suspension of business dealings with suppliers/contractors. Details available on BHEL website http://www.bhel.com at "supplier registration" tab
13	Bhel fraud prevention policy	The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ serviceproviders shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website http://www.bhel.com and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.
14	Provision for mse bidders	For availing MSE benefit, MSE vendor under manufacturer for tendered items should submit the following document along with Part-1 offer. Without producing of below documents, your offer will be considered as non-MSE category and not eligible for availing MSE benefits. The vendors shall furnish valid certificates (Latest audited CA certificate & UAM/Udyam) as per Annexure C, for availing the benefits of MSE with deemed validity in the offer itself. Note: As per Gazette Notification no. S.O. 2119(E) dated 26.06.2020 issued by Ministry of MSME regarding change in definition of Micro, Small & Medium Enterprises (MSMEs) applicable w.e.f. 01.07.2020, you are hereby requested to obtain 'UDYAM Registration'

			VENDOR'S CONFIRMATIONS
15	Validity	Offers should have a validity of minimum 90 days from the date of Tender opening. The quoted/Finalized rates shall be Firm till completion of the supplies including amendment / deviation / extension if any in quantity / date.	
16	Payment terms	Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials. (non deviatble)	
17	Liquidated damages (ld) (non deviatble)	i. PO will be released for total tendering quantity. ii. Supply shall be made as and when required basis. iii. Supplier has to deliver the requested filled cylinders within 7 days from the date of mail given by BHEL's Medical department. iv. If supplies is not effected within 7 days, a penalty of 0.5% per week on the requested quantity will be applicable and will be deducted from your next running bill subject to maximum of 10% of the total order value Loading Criteria on LD term for arriving the L1 rate: Any deviation on BHEL LD clause, loading (Offered Value) will be applied to the extent to which it is not agreed by the bidder. *Acceptance of LD on undelivered portion will be loaded at the rate of 10% (max).	
17	Risk purchase	" Alternatively the purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitutes therefor. The supplier shall be liable for any loss, which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in LD clause above." a) In the event of any successful Tenderer's failure to fulfil any of the tender / Contract obligations as per Contract / Agreement, BHEL may purchase from the alternate vendor and get it completed to meet the BHEL requirement and additional expenditure, if any, including consequential cost viz., demurrage etc., will be fully recovered from the supplier who failed to supply the items with the due date. b) The decision of BHEL with regard to the actual losses / consequential expenditure incurred by BHEL shall be final and binding on the supplier. The value under Risk purchase clause shall be calculated as follows: Risk & Cost Amount= [(A-B) + (A x H/100)] Where, A= Value of Balance scope of Work/ Supply (*) as per rates of new contract B= Value of Balance scope of Work/ Supply (*) as per rates of old contract being paid to the contractor/ supplier at the time of termination of contract i.e. inclusive of PVC & ORC, if any. H = Overhead Factor shall be taken as 5 In case (A-B) is less than 0 (zero), value of (A-B) shall be taken as 0 (zero). *(Balance scope of work/ supply) Difference of Tendered/Contract Quantities and Executed Quantities as on the date of issue of Letter for 'Termination of PO/Contract', shall be taken as balance scope of Supply for calculating risk & cost amount. In case vendor fails to fulfil any of the PO / Contract obligations as per PO/Contract, PO/contract shall be cancelled and appropriate cost shall be deducted from the vendor's pending bills in BHEL Trichy (or) across the BHEL units.	
18	Make in india:	For this procurement, Public Procurement (Preference to Make in India), order 2017 dated 15.06.2017, 28.05.2018 & 04.06.2020 issued by DPIIT and subsequent orders issued by the respective Nodal ministry shall be applicable even if issued after issue of this NIT but before finalization of contract/PO/WO against this NIT. In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and/ or local content in respect of this procurement, same shall be applicable. Default margin of purchase preference shall be 20% to local suppliers with default minimum local content of 50%. "For this procurement, the local content to categorize a supplier as Class I local supplier/ Class II local Supplier/ Non- Local supplier and purchase preference to Class I local supplier, as defined in Public Procurement (Preference to make in India), Order 2017 dated 04.06.2020 issued by DPIIT. In case of subsequent orders issued by the nodal ministry, changing the definition of local content for the items of the NIT, The same shall be applicable even if issued after issue of This NIT, but before opening of part-II bids against his NIT" For more details, pls. refer the Public Procurement (Preference to Make in India), order 2017 dated 15.06.2017 & 28.05.2018 and subsequent orders issued by the respective Nodal ministry. Self Declaration format as per Annexure-B shall be submitted alongwith part-1 tender document	
19	Tender specifications	Bidders not confirming to the enquiry specifications will be disqualified.	
20	Disclaimer clause	Neither the Organization (Bharat Heavy Electricals Ltd.) nor the service provider (M/s. ABC Procurement Technologies limited.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.	
21	Arbitration:	All disputes or differences whatsoever which may arise at any time during execution of the Contract shall be mutually settled by BHEL and Contractor as per provision of the Contract. However, in the event such disputes cannot be settled mutually, such disputes shall be settled as per the Arbitration and reconciliation Act, 1996 of the Govt. of India and it's subsequent amendments. In case of disputes with the Central PSUs, the same shall be settled at Tiruchirapalli as per the Guidelines of the Govt. of India. However, during the period such disputes are settled either by mutual discussions between the parties or by legal means, Contractor shall continue to do the work as per terms & conditions of Contract.	

22	Bidder's confirmation	Bidders have to confirm that, whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments/any other units of BHEL. The reasons for such action with details and the current status of such hold shall be clearly furnished to BHEL. If no such details are mentioned in the offer, it will be construed that the bidder is not under any such hold. However, at a later date if it comes to the notice of BHEL about any such hold under enforcement, BHEL reserves the right to reject the offer at any point of time and also under any stage of the finalization of the tender. Such bidders will not be permitted to participate in the further tender proceedings and will be communicated suitably.	Black-listed / Not balck-listed
23	New vendor's registration	Vendors currently not registered with BHEL Trichy & wish to participate to in this tender should furnish the filled copy of Annxure -N alongwith releavnt documentary proof and should be submitted in Part-I technical bid offer.	
24	Vendor name & address	Please Specify	
25	Business type	MANUFACTURER / TRADER / AGENT	
26	Business status	MSE / NON-MSE	
27	Mse type	MICRO / SMALL	
28	Vendor code	Please Specify (if avaiable)	
29	Vendor offer ref	Please Specify along with date	
30	Price basis	Firm till Delivery	
31	Inco terms	F.O.R BHEL HOSPITAL- TRICHY Stores-non Deviatable	
32	Origin of despatch	Please Specify	
33	Hsn code	Please Specify	
34	% of gst	Please Specify	
35	Contact person & details	Name:	
		Mobile no:	
		Email :	
36	In case of deviations, list clause wise with reasons	PI specify	
37	All the enquiry items as per BHEL's specification	Acceptance Required	
38	Any communication / clarification regarding the tender shall be sent to the following Sr.Engr/PSS E-mail:kvalavan@bhel.in Phone no. 0431-2577104		

/ On Bidder's office letter pad /

Self-Declaration

Enquiry No.	
Enquiry Date	

In line with Government public procurement order Number P-45021/2/2017-B.E-II dated 15.06.2017, and further modified order dt. 28.05.2018 & order 04.06.2020 issued by DPIIT

I / We hereby declare that I / We are a "Local Supplier" meeting the requirement of minimum local content (.....%) defined in the above government notification for the goods against above mentioned enquiry Number.

Details of location at which local value addition will be made is as follows:

Door No.	
Street / Address 1	
Street / Address 2	
District	
State	
Country	
PIN Code	

We also understand that the false declarations will be considered as breach of Integrity and liable for action.

For Company Name:

Seal:

Signature:

Date:

Place:

(Please fill all the yellow color field)

Certificate by Chartered Accountant on letter head for MSE bidder

This is to Certify that M/S
(hereinafter referred to as 'company') having its registered office at
..... is registered under **MSMED Act 2006**, Udyog
Aadhaar Memorandum(UAM) / Entrepreneur Memorandum(Part –
II) **No:** dtd:, Category:
.....(Micro/Small/Medium). (Copy enclosed).

Further Verified from the Books of Accounts that the investment of the company as per the latest audited financial year As per MSMED Act 2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006 :

Rs.Lacs.

2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under MSMED Act, 2006 :

Rs.Lac.

(Strike off whichever is not applicable)

The above investment of Rs.Lacs is within permissible limit of Rs. Lacs for..... Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322 E dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name –

Membership Number –

Seal of Chartered Accountant.

ANNEXURE - N**THE FOLLOWING DATA SHOULD BE FURNISHED BY NEW VENDOR**

NAME & ADDRESS OF THE VENDOR		Document Submission
CONTACT / COMMUNICATION DETAILS	Name of dealing officials	YES / NO
	LANDLINE & MOBILE NO:	YES / NO
	EMAIL ID:	YES / NO
BUSINESS TYPE	MANUFACTURER / TRADER / AGENT	YES / NO
MSE STATUS	MSE / NON-MSE	YES / NO
MSE TYPE	MICRO / SMALL	YES / NO
TYPE OF MSE FIRM	PROPRIETARY / PARTNERSHIP	YES / NO
IN CASE OF PARTNERSHIP	PERCENTAGE OF SHARES	YES / NO
Partnership firm	Registered Partnership Deed duly signed by Registrar of Firms	YES / NO
Proprietorship	Profession Tax Regn./ Municipal Regn/ PAN of Firm (Proprietor)	YES / NO
Private/Limited Company/One Person Company	Memorandum of Association, Articles of Association and Certificate of Incorporation	YES / NO
Co-operative society	Society rules & bye laws	YES / NO
State Govt. / Govt. Of India Undertaking	Memorandum & Articles of Association	YES / NO
COPY OF PAN CARD		YES / NO
GST REGISTRATION DOCUMENT		YES / NO
Professional Tax Regn/ Municipal Regn		YES / NO
Licence details of the factory		YES / NO
Manufacturing range & facilities: (If applicable)	• List down the product range & specification details. • List of Manufacturing facilities/equipment's (including material handling facility)	YES / NO
If registered with any other BHEL unit	Letter of registration with BHEL unit (If applicable)	YES / NO
Accreditation certificate for ISO:9001 / TOC of Quality System manual / ISO:14000 / OHSAS ISO 18000	(If applicable)	

SIGN AND SEAL OF AUTHORIZED PERSON