

### BHARAT HEAVY ELECTRICALS LIMITED HEEP: HARDWAR-249 403 (UA) Fax: 01334-226462, Phone: 284080

E-mail: lalit@bhelhwr.co.in

Due Date: 31/10/2014

Ref: PPX/EM/EOI/14-15/Aluminium Castings

### **Notice Inviting Expression of Interest for empanelment of New Vendors**

The Heavy Electrical Equipment Plant (HEEP) located in Haridwar, is one of the major manufacturing plants of BHEL. The core business of HEEP includes design and manufacture of large steam and gas turbines, turbo generators, hydro turbines and generators and so on. We are looking for reputed Vendors having capability to supply Aluminium Castings in material grade G-Al Si10Mg Wa & AlSi10Mg(a) T6. The specification of these items may be obtained from BHEL after submission of Ink Signed Non-Disclosure Agreement (Annexure-2 - Indigenous vendors, Annexure-3 - Foreign vendors). The Non-Disclosure Agreement is to be submitted to the following person (s) for obtaining Specifications:

### **Contact Person 1**:

Mr. Anand Kumar

Designation: Sr. Manager (PPX/EM) Email ID: anandkr@bhelhwr.co.in

Tel: +91 1334 28 4585

### Contact Person 2:

Mr. Lalit Vishwakarma

Designation: Engineer (PPX/EM) Email ID: lalit@bhelhwr.co.in

Tel: +91 1334 28 4080

The offers received will be technically evaluated by BHEL & successful short listed parties will be asked to submit their detailed Techno-Commercial offers through formal NIT/Enquiry, for our future requirements. Vendors shall confirm that there is no deviation with respect to BHEL Specifications. However, deviations, if any, are to be listed as a separate attachment. The offers that do not meet the substantial requirements of our specifications are liable to be ignored. **Following documents are to be necessarily filled and submitted along with the technical offer:** 

- 1. Details/ Documents in support of Pre-Qualification Requirement (Annexure-1, Page-3)
- 2. Non-Disclosure Agreement (Annexure-2 for Indigenous vendors, Annexure-3 for Foreign vendors)
- 3. Supplier/Vendor Registration Form. (Indigenous/Foreign as applicable) (Annexure-4 for Indigenous vendors, Annexure-5 for Foreign vendors)
- 4. Quality control documents / procedure.
- 5. Details of Manufacturing Facility
- 6. Company Profile.
- 7. Financial report of the company.
- 8. Past experience along with documentary proof.

Only Technical BID along with the documents mentioned above should be sent & the envelope containing the offer shall be duly sealed and super scribed as "Technical Offer for (ITEM NAME) AGAINST Reference No. PPX/EM/EOI/14-15/01, SUBMITTED BY (Name of company)"

### The last date for submission of Technical offers is 31.10.2014.

• This notification shall be published in National Dailies (Name with date of publication will be mentioned on BHEL Haridwar portal). Last date for downloading tender documents shall be 30.10.2014 till 1700 Hrs (IST). The Technical Offers complete in all respect must be addressed to "Shri M K Sardana, AGM (PPX/EM)" and should reach before 1345 Hrs (IST) on 31.10.2014. Tenders will be opened on the same day at 1400Hrs (IST) in the Tender Room.



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Due Date: 31/10/2014

- Late offers will not be considered in any case. BHEL will not be responsible for any type of postal delay / incomplete information from vendor.
- EMD & Tender fee are not applicable.
- The Quotation should be from the Principle / Original Manufacturer, falling which the Quotation is likely to be ignored. In case the quotation is submitted through agent, the quotation must accompany original authorization letter from Principle / Original Manufacturer.
- Amendments / Corrigendum, if any, will be hosted on our website only.
- For any further clarifications, feel free to contact the undersigned or log on to <a href="www.bhel.com">www.bhel.com</a> or <a href="www.bhel.com">www.

(ANAND KUMAR) Sr. MANAGER (PPX-EMI)



### **BHARAT HEAVY ELECTRICALS LIMITED HEEP: HARDWAR-249 403 (UA)** Fax: 01334-226462, Phone: 284080

E-mail: lalit@bhelhwr.co.in

### **ANNEXURE-1**

Due Date: 31/10/2014

Dated: Sep 10, 2014

### **BHEL, HEEP Haridwar, India**

Expression Of Interest (EOI) for HEAT TREATABLE ALUMINUM ALLOY CASTINGS FOR BLOWERS as per HW19990 and HW19991 in material grade G-Al Si10Mg wa.

Following details shall be furnished by vendors:

- 1. Vendor must have experience of manufacturing and supplying of aluminium alloy castings in material grade G-Al Si10Mg wa.
- 2. (a) In support of above, details of the experience to be submitted for past three years in the format given below:

S. No	Name of customer	Purchase order No	Weight and Dimensions	Year of supply	Quantity
	1 mg				

- (b) As documentary evidence, vendor to submit test certificates, un-priced PO copies for last three years supplies.
- (c) Vendor shall also provide the photographs of the similar type of castings supplied by them in this grade. These shall have the correlation to the experience list at 2(a).
- 3. Vendor must have in-house manufacturing facilities like melting, heat treatment, Machining facility etc. to manufacture the castings as per BHEL specification HW19990 / HW19991 and as per BHEL drawing 11430901000/11430901034/01430901008.
  - Details of the manufacturing facilities like melting, heat treatment, machining etc. to be provided.
- 4. Details of testing facilities for destructive and non-destructive testing (including RT) are to be furnished (whether in-house or out sourced)
- 5. Vendor to confirm that they will meet all the requirements of BHEL specification HW19990/ HW19991 (Clause wise) and BHEL drawings.

Sujeet Kumar

Sr Engr/MTE

SS Meena Mgr/EME



### **BHARAT HEAVY ELECTRICALS LIMITED HEEP: HARDWAR-249 403 (UA)**

Fax: 01334-226462, Phone: 284080 E-mail: lalit@bhelhwr.co.in

Due Date: 31/10/2014

12.09.14

### Mandatory Pre-Qualification requirements for Baffle Ring Castings Grade: AlSi10Mg(a) T6

### This PQR is not applicable for approved vendors of PMD TG090 for Baffle Ring Castings.

- 1. Baffle Rings are used in Turbo generators for holding static blades of the compressor.
- 2. The vendor should have in-house manufacturing facilities for melting, heat treatment, casting and rough machining as per the following requirements:
  - a. Mat. Grade: Aluminium alloy grade AlSi10Mg(a)T6 as per DIN EN 1706 and other requirements conforming to BHEL spec. HW19995.
  - b. Drawings: BHEL drawing 01390700045
  - c. Weight: 500Kg(min.)
  - d. Size: Internal diameter 1 metre (min). with a minimum section thickness of 30mm.
- 3. Vendor should preferably have in-house facilities for performing destructive and non-destructive testing (including Radiographic Examination) of the castings. Or else, vendor should perform these testing through NABL approved labs.
- 4. Vendor should have experience of supplying Aluminum alloy castings of above stated material grade or in similar material grade in the past three years.
  - a. In support of above, vendor shall furnish their experience list, as per the following format to . BHEL:

Sl.No.	Weight (kg)	Size (IDXLength) (mm)	Material Grade	Application	Name& Address of customer	Year of supply
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- b. Acceptance certificate from one of the vendor's customer of Aluminium Alloy castings should be provided by the vendor as supporting document. Acceptance certificate should contain information like item dimensions, material grade and its application.
- c. Vendor should furnish copy of PO and test certificates accepted by the customer as supporting documents.
- d. Vendor shall also provide the photographs of the similar type of castings supplied by them in this material grade or similar material grade. This shall have correlation to the experience list at 4(a).
- 5. Details of in-house manufacturing facilities like melting, heat treatment, machining, etc. are to be provided by the vendor.
- 6. BHEL reserves the right to verify information submitted by vendor. In case, the information is found to be false / incorrect, the offer shall be rejected.

7. Vendor to confirm specific compliance of above requirements else his offer will not be considered.

(Sujeet Kumar)

Sr.Engr(MTE)

Sr.Engr(EME)

GM(EME) Hyund

### NON-DISCLOSURE AND PROPRIETARY INFORMATION AGREEMENT

### **BETWEEN**

	(Name of the Vendo	or)., having its registered offices
in	(Address of	of Vendor), registered under the
no	of the Companies' register of	(Name of
Place and Country), cap	pital stock of(Va	alue), with a place of business in
	_(Name of Place and Country	ry) (hereinafter referred to as
"	(Name of Ven	dor)");

#### **AND**

**Bharat Heavy Electricals Ltd** a company incorporated under the Indian Companies Act 1956 having its registered offices at BHEL House, Siri Fort, New Delhi -110 049 and having one of its works at Heavy Electrical Equipment Plant, Ranipur, Haridwar-249403 (Uttarakhand), India registered under the No. 4281 of 1964-65 of the companies register of Delhi, capital stock of Rs 4895.2 million with a place of registered office in New Delhi (hereinafter referred to as "BHEL") hereinafter also referred to individually as "the Party" or collectively as "the Parties".

#### **BACKGROUND**

This Agreement sets forth the rights and obligations of the Parties with respect to the use, handling, protection and safeguarding of Proprietary Information that is disclosed by and between the Parties.

#### **WHEREAS**

A) the Parties wish to pursue exploratory discussions concerning a possible collaboration between them in relation to the Program defined in Exhibit 1;

B) during the ensuing discussions and negotiations it may occur that either Party discloses to the other technical, financial or business information of a proprietary or confidential nature, which the Parties intend to protect against, making it available, by any means to any third person, and other unauthorized use and/or further disclosure by the recipient, in accordance with the terms and conditions set forth herein;

### **NOW, THEREFORE,** the Parties have agreed as follows:

- 1. The term "Proprietary Information" shall mean any information or data of of whatsoever kind confidential or proprietary nature. including but not limited to, commercial information, know how and technical information in the form of designs, drawings, concepts, requirements, specifications, software, interfaces, components, processes, or the like, that have been or will be disclosed by either Party to the other pursuant to this Agreement, either in writing, orally or other form, which is designated as "Proprietary" or "Confidential" by the disclosing Party by means of formal declaration or an appropriate stamp, legend or any other written or orally notice.
- 2. Proprietary Information may be conveyed, without limitation, through any written or printed documents, samples, models, electronic form on disk, tape, other storage media or any other means of disclosing such Proprietary Information that either Party may elect to use during the life of this Agreement, but if an originating Party originally discloses information orally or visually, the receiving Party will protect such information as Proprietary Information to the extent that the originating Party:
  - identifies the Information as Proprietary at the time of original disclosure,
  - summarizes the Proprietary Information in writing.

Information stored in electronic form on disk, tape, other storage media will be adequately marked if a proprietary legend displays when the information originally runs on a computer system and when the information is printed from its data file. Proprietary Information also includes any information which can be obtained by examination, testing or analysis of any hardware or material substance or any component part of such hardware or material substance provided by the Disclosing Party even though the requirements in Clause 1 for marking and designation have not been fulfilled.

- 3. Each Party, to the extent of its rights to do so, shall disclose to the other only the Proprietary Information which the disclosing Party deems appropriate to fulfil the objectives of this Agreement. The Parties hereby represent that the disclosure of Proprietary Information by and between themselves shall be made in compliance with, and subject to the laws and regulations of the Disclosing Party's country.
- 4. The receiving Party hereby agrees and covenants that, from the effective date of this Agreement until the expiry date as per article 11 and the following period as per article 12, the Proprietary Information that either Party receives from the other shall:
  - a) be protected and kept in strict confidence by the receiving Party which must use the same degree of care it uses to protect its own confidential information and in no case less than a reasonable care;
  - b) be only disclosed to and used by those persons within the receiving Party's organization or that of its parent or controlled companies who have a need to know and solely for the purposes specified in this Agreement, and be treated by such persons or entities with the same degree of care and subject to the same restrictions;
  - c) to procure that each third party to whom Proprietary Information is disclosed under this Agreement is made aware of the provisions of this Agreement prior to such disclosure to it and that each such third party is

- bound by obligations of confidentiality which are no less onerous than those contained in this Agreement;
- d) neither be disclosed nor caused to be disclosed or made available, either directly or indirectly, to any third Party or persons other than those mentioned in subparagraph b) above or other persons upon which both of the contractual Parties shall agree in an amendment to this Agreement;
- e) not to copy, reproduce or reduce to writing any part of such Proprietary
  Information except as may be reasonably necessary for the purpose referred
  to in the Recitals of this Agreement

PROVIDED THAT the Receiving Party shall be entitled to make any disclosure required by court order or government or regulatory requirement of the Disclosing Party's Proprietary Information subject to notifying the Disclosing Party as soon as possible of such requirement

- 5. Any Proprietary Information and copies thereof disclosed by either Party to the other shall remain the property of the disclosing Party and shall be immediately returned or destroyed by the receiving Party upon request.
- 6. The receiving Party shall have no obligations or restrictions with respect to any Proprietary Information for which the receiving Party can prove that:
  - a) is in or which comes into the public domain otherwise than as a result of a breach of this Agreement by any person to whom a disclosure of Proprietary Information is made as permitted under this Agreement or of any other duty of confidentiality relating to the Proprietary Information of which the Receiving Party has knowledge; or
  - b) it has been in its possession without restriction at the time of the disclosure, as evidenced by written documentation in its files; or
  - c) it has been lawfully received from a third Party without breach of this Agreement; or

- d) it has been or is published without violation of this Agreement; or
- e) it has been independently developed in good faith by employees of the receiving Party who did not have access to the Proprietary Information; or
- it has not been properly declared, designated or confirmed as Proprietary or Confidential; or
- g) the protection period has expired according to articles 11 and 12 of this Agreement.
- 7. With respect to any exchange of Proprietary Information which may occur as a result of this Agreement, it is expressly understood and agreed that the persons listed in Exhibit 2 shall, on behalf of the respective Parties, be the exclusive individuals authorized to receive from and transmit to the other Party Proprietary Information under this Agreement. Each Party may replace at any time its respective authorized individuals identified in such Exhibit 2, within its own organization. Any such new designation by a Party shall be made by written notice to the other at the address indicated in such Exhibit 2.
- 8. Any Proprietary Information which is identified as "Classified Information", or whose export is subject to an export license, shall be identified as such by the disclosing Party at the time of disclosure and the disclosure, protection, use and handling thereof, shall remain subject to the security procedures and restrictions imposed by the disclosing Party's Government.
- 9. The disclosure of Proprietary Information under this Agreement by either Party to the other shall not be construed as granting to the receiving Party any right, whether express or implied by licence or otherwise, on the matters, inventions or discoveries to which such information pertains, or as granting any trademark, patents, copyrights, trade secret right or other form of intellectual property right.

- 10. Nothing in this Agreement may be construed as an obligation of either Party to disclose any Proprietary Information to the other, or to enter into any subsequent contractual relationship with such other Party.
- 11. This Agreement covers the exchange of Proprietary Information which may be made by either Party to the other until ten years from signing of the agreement or any extension thereto which may be agreed upon by the Parties in writing. Proprietary information relevant to the Program detailed in Exhibit 1, already made available to the other contractual Party before the effective date, shall also be protected under this Agreement.

It is understood by the parties that, prior to disclosure, the Disclosing Party shall have obtained any government authorisation needed for the export of the Proprietary Information

- 12. The expiry of the period contemplated in Article 11 of this Agreement shall not relieve the receiving Party from complying with the obligations imposed by Article 4 here above with respect to the use and protection of the Proprietary Information, received prior the date of such expiry, for a period of ten (10) years after such expiry.
- 13. The Parties are independent contractors. Each will bear all costs and expenses in connection with this Agreement. This Agreement is intended to facilitate only the exchange of Proprietary Information and is not intended to be, and shall not be construed to create a teaming agreement, joint venture, association, partnership, or other business organisation or agency arrangement and no Party shall have the authority to bind the other without the other Party's separate prior written agreement.
- 14. This Agreement shall be governed by and shall be interpreted in accordance with the substantive Indian laws. Irrespective of the foregoing each Party shall remain

bound by the provisions of its own national laws and regulations with respect to the transfer or use of Classified Information or information whose export is subject to an export license.

- 15. All disputes among the Parties, in connection with or arising out of the existence, validity, construction, performance and termination of this Agreement (or any terms thereof), which the Parties are unable to resolve among themselves, shall be finally settled by an Arbitration. The Arbitration shall be held in Haridwar (India), in English language, in accordance with the rules laid down in the arbitration and reconciliation act of India.
- 16. The foregoing constitutes the entire Agreement among the Parties with respect to the subject matter hereof and supersedes and cancels all prior representations, negotiations, commitments, undertakings, communications, either oral or written, acceptances, understandings and agreements among the Parties with respect to or in connection with any of the matters to which such Agreement applies or refers.

17.	Notices to	(Name of Vendor) shall be
	made at the following address:	
	(Complete Address of Vendor)	
	Attention: Mr.	(Name of the Authorised
	Person of Vendor)	
	Notices to BHEL shall be made at the following ad	ldress:
	BHARAT HEAVY ELECTRICALS LIMITED,	
	HEAVY ELECTRICAL EQUIPMENT PLANT,	
	Ranipur, Haridwar-249403 (Uttarakhand), India	
	Attention:	(Name of the PPX Incharge)

18. The effective date of this Agreement shall be the date of the last signature appearing herein.

IN WITNESS WHEREOF, each of the Parties ha	as caused this Agreement, to be executed
by its duly authorized officer.	
Date:	
Signed for and on behalf of	Signed for and on behalf of
(Name of Vendor)	BHEL
By:	By:
Title:	Title:
Signature:	Signature:

### EXHIBIT 1

to the	
NON-DISCLOSURE AGREEMENT	
between	
	(Name of Vendor)
and	
BHARAT HEAVY ELECTRICALS LIMITED	
dated:	
The Non Disclosure Agreement covers the exchange of	
occur during the discussions and negotiations in vie	w of a possible cooperation between
the Parties in the following programs:	
-Description of Material or Services for which the ord	ler is placed
	(Name of Vendor) list of
products that require an exchange of Proprietary Info	formation which may be occur during
the discussions and negotiations in view of a possible	cooperation for the above programs:

### **EXHIBIT 2**

to the	
NON-DISCLOSURE AGREEM	ENT
between	
	(Name of Vendor)
and	
Bharat Heavy Electricals Ltd.	
dated:	
Personnel of the Parties authorized to under this Agreement:	receive and/or transmit Proprietary Information
For (Name of Vendor)	For Bharat Heavy Electricals Ltd.
(Name of Person)	Mr.
Tel.	Tel. 01334
Fax	Fax 01334
Address.	Address. Main Administration Building
	BHEL, HEEP, Haridwar
	India
	Mr.
Tel.	Tel. 01334
Fax	Fax 01334
Address.	Address. Main Administration Building
	BHEL, HEEP, Haridwar
	India

#### NON-DISCLOSURE AND PROPRIETARY INFORMATION AGREEMENT

#### **BETWEEN**

(Name	of	the	Vendor),	having	its	registered	offices	ir
(Addre	ss of \	/endo	r), registere	d under th	e no.		of	the
Companies' register of			(N	ame of P	ace a	nd Country),	capital st	tock
of <b>(Value)</b> , with a	place	of bus	siness in			(Name	of Place	and
Country) (hereinafter referre	d to a	s "		(Na	me o	f Vendor)")		

#### AND

Bharat Heavy Electricals Ltd a company incorporated under the Indian Companies Act 1956 having its registered offices at BHEL House, Siri Fort, New Delhi -110 049 and having one of its works at Heavy Electrical Equipment Plant, Ranipur, Haridwar-249403 (Uttarakhand), India registered under the No. 4281 of 1964-65 of the companies register of Delhi, capital stock of Rs 4895.2 million with a place of registered office in New Delhi (hereinafter referred to as "BHEL") hereinafter also referred to individually as "the Party" or collectively as "the Parties".

#### **BACKGROUND**

This Agreement sets forth the rights and obligations of the Parties with respect to the use, handling, protection and safeguarding of Proprietary Information that is disclosed by and between the Parties.

#### **WHEREAS**

- A) The Parties wish to pursue exploratory discussions concerning a possible collaboration between them in relation to the Program defined in **Exhibit 1**;
- B) During the ensuing discussions and negotiations it may occur that either Party discloses to the other technical, financial or business information of a proprietary or confidential nature, which the Parties intend to protect against, making it available, by any means to any third

person, and other unauthorized use and/or further disclosure by the recipient, in accordance with the terms and conditions set forth herein;

### **NOW, THEREFORE,** the Parties have agreed as follows:

- 1. The term "Proprietary Information" shall mean any information or data of whatsoever kind of a confidential or proprietary nature, including but not limited to, commercial information, know how and technical information in the form of designs, drawings, concepts, requirements, specifications, software, interfaces, components, processes, or the like, that have been or will be disclosed by either Party to the other pursuant to this Agreement, either in writing, orally or other form, which is designated as "Proprietary" or "Confidential" by the disclosing Party by means of formal declaration or an appropriate stamp, legend or any other written or orally notice.
- 2. Proprietary Information may be conveyed, without limitation, through any written or printed documents, samples, models, electronic form on disk, tape, other storage media or any other means of disclosing such Proprietary Information that either Party may elect to use during the life of this Agreement, but if an originating Party originally discloses information orally or visually, the receiving Party will protect such information as Proprietary Information to the extent that the originating Party:
  - identifies the Information as Proprietary at the time of original disclosure,
  - Summarizes the Proprietary Information in writing.

Information stored in electronic form on disk, tape, other storage media will be adequately marked if a proprietary legend displays when the information originally runs on a computer system and when the information is printed from its data file.

Proprietary Information also includes any information which can be obtained by examination, testing or analysis of any hardware or material substance or any component part of such hardware or material substance provided by the Disclosing Party even though the requirements in Clause 1 for marking and designation have not been fulfilled.

3. Each Party, to the extent of its rights to do so, shall disclose to the other only the Proprietary Information which the disclosing Party deems appropriate to fulfil the objectives of this Agreement. The Parties hereby represent that the disclosure of

Proprietary Information by and between themselves shall be made in compliance with, and subject to the laws and regulations of the Disclosing Party's country.

- 4. The receiving Party hereby agrees and covenants that, from the effective date of this Agreement until the expiry date as per article 11 and the following period as per article 12, the Proprietary Information that either Party receives from the other shall:
  - a) be protected and kept in strict confidence by the receiving Party which must use the same degree of care it uses to protect its own confidential information and in no case less than a reasonable care;
  - b) be only disclosed to and used by those persons within the receiving Party's organization or that of its parent or controlled companies who have a need to know and solely for the purposes specified in this Agreement, and be treated by such persons or entities with the same degree of care and subject to the same restrictions;
  - c) to procure that each third party to whom Proprietary Information is disclosed under this Agreement is made aware of the provisions of this Agreement prior to such disclosure to it and that each such third party is bound by obligations of confidentiality which are no less onerous than those contained in this Agreement;
  - d) neither be disclosed nor caused to be disclosed or made available, either directly or indirectly, to any third Party or persons other than those mentioned in subparagraph b) above or other persons upon which both of the contractual Parties shall agree in an amendment to this Agreement;
  - e) not to copy, reproduce or reduce to writing any part of such Proprietary Information except as may be reasonably necessary for the purpose referred to in the Recitals of this Agreement

PROVIDED THAT the Receiving Party shall be entitled to make any disclosure required by court order or government or regulatory requirement of the Disclosing Party's Proprietary Information subject to notifying the Disclosing Party as soon as possible of such requirement

- Any Proprietary Information and copies thereof disclosed by either Party to the other shall remain the property of the disclosing Party and shall be immediately returned or destroyed by the receiving Party upon request.
- 6. The receiving Party shall have no obligations or restrictions with respect to any Proprietary Information for which the receiving Party can prove that:
  - a) is in or which comes into the public domain otherwise than as a result of a breach of this Agreement by any person to whom a disclosure of Proprietary Information is made as permitted under this Agreement or of any other duty of confidentiality relating to the Proprietary Information of which the Receiving Party has knowledge; or
  - b) it has been in its possession without restriction at the time of the disclosure, as evidenced by written documentation in its files; or
  - c) it has been lawfully received from a third Party without breach of this Agreement; or
  - d) it has been or is published without violation of this Agreement; or
  - e) it has been independently developed in good faith by employees of the receiving Party who did not have access to the Proprietary Information; or
  - f) it has not been properly declared, designated or confirmed as Proprietary or Confidential; or
  - g) the protection period has expired according to articles 11 and 12 of this Agreement.
- 7. With respect to any exchange of Proprietary Information which may occur as a result of this Agreement, it is expressly understood and agreed that the persons listed in **Exhibit**2 shall, on behalf of the respective Parties, be the exclusive individuals authorized to receive from and transmit to the other Party Proprietary Information under this Agreement. Each Party may replace at any time its respective authorized individuals identified in such Exhibit 2, within its own organization. Any such new designation by a

Party shall be made by written notice to the other at the address indicated in such **Exhibit 2**.

- 8. Any Proprietary Information which is identified as "Classified Information", or whose export is subject to an export license, shall be identified as such by the disclosing Party at the time of disclosure and the disclosure, protection, use and handling thereof, shall remain subject to the security procedures and restrictions imposed by the disclosing Party's Government.
- 9. The disclosure of Proprietary Information under this Agreement by either Party to the other shall not be construed as granting to the receiving Party any right, whether express or implied by licence or otherwise, on the matters, inventions or discoveries to which such information pertains, or as granting any trademark, patents, copyrights, trade secret right or other form of intellectual property right.
- 10. Nothing in this Agreement may be construed as an obligation of either Party to disclose any Proprietary Information to the other, or to enter into any subsequent contractual relationship with such other Party.
- 11. This Agreement covers the exchange of Proprietary Information which may be made by either Party to the other until ten years from signing of the agreement or any extension thereto which may be agreed upon by the Parties in writing. Proprietary information relevant to the Program detailed in Exhibit 1, already made available to the other contractual Party before the effective date, shall also be protected under this Agreement.

It is understood by the parties that, prior to disclosure, the Disclosing Party shall have obtained any government authorisation needed for the export of the Proprietary Information

12. The expiry of the period contemplated in Article 11 of this Agreement shall not relieve the receiving Party from complying with the obligations imposed by Article 4 here

above with respect to the use and protection of the Proprietary Information, received prior the date of such expiry, for a period of ten (10) years after such expiry.

- 13. The Parties are independent contractors. Each will bear all costs and expenses in connection with this Agreement. This Agreement is intended to facilitate only the exchange of Proprietary Information and is not intended to be, and shall not be construed to create a teaming agreement, joint venture, association, partnership, or other business organisation or agency arrangement and no Party shall have the authority to bind the other without the other Party's separate prior written agreement
- 14. This Agreement shall be governed by and shall be interpreted in accordance with the substantive federal laws of Switzerland excluding it's choice of law rules. Irrespective of the foregoing each Party shall remain bound by the provisions of its own national laws and regulations with respect to the transfer or use of Classified Information or information whose export is subject to an export license.
- All disputes among the Parties, in connection with or arising out of the existence, validity, construction, performance and termination of this Agreement (or any terms thereof), which the Parties are unable to resolve among themselves, shall be finally settled by an Arbitration. The Arbitration shall be held in Geneva (CH) in English language, in accordance with the rules of the ICC International Chamber of Commerce by three arbitrators appointed in accordance with said rules.
- 16. The foregoing constitutes the entire Agreement among the Parties with respect to the subject matter hereof and supersedes and cancels all prior representations, negotiations, commitments, undertakings, communications, either oral or written, acceptances, understandings and agreements among the Parties with respect to or in connection with any of the matters to which such Agreement applies or refers.

17.	Notices to	 (Name	of	Vendor)	shall	be	made	at	the	following
	address:									

(	Complete Address of Vendo	r)
Δ	ttention: Mr	(Name of the Authorized Person of Vendor)
	letter to DUEL chall be seed	and the Calley Consolidation
	lotices to BHEL shall be made	
	HARAT HEAVY ELECTRICALS I	
Н	EAVY ELECTRICAL EQUIPMEN	IT PLANT,
R	anipur, Haridwar-249403 (Ut	tarakhand), India
Д	ttention:	(Name of the PPX-EM Incharge)
18. T	he effective date of this Agr	reement shall be the date of the last signature appearing
h	erein.	
IN WITN	IESS WHEREOF, each of the	Parties has caused this Agreement, to be executed by its
duly aut	horized officer.	
Date:		
Signed for	or and on behalf of	Signed for and on behalf of
0.8		
(Name o	of Vendor)	BHEL
By:		Ву:
-		
Title:		Title:
Signatur	e:	Signature:

EXHIBIT 1
to the
NON-DISCLOSURE AGREEMENT
between
(Name of Vendor)
and
BHARAT HEAVY ELECTRICALS LIMITED
dated
The Non Disclosure Agreement covers the exchange of Proprietary Information which may
occur during the discussions and negotiations in view of a possible cooperation between the
Parties in the following programs:
-Description of Material or Services for which the order is placed
(Name of Vendor) list of products that require an exchange of Proprietary

Information which may be occur during the discussions and negotiations in view of a possible

cooperation for the above programs :

### **EXHIBIT 2** to the NON-DISCLOSURE AGREEMENT between \_(Name of Vendor) and Bharat Heavy Electricals Ltd. dated Personnel of the Parties authorized to receive and/or transmit Proprietary Information under this Agreement: For (Name of Vendor) For Bharat Heavy Electricals Ltd. (Name of Person) Tel. Tel. Fax Fax Address. Address.

Tel. Tel. Fax Fax Address. Address.



# GUIDELINES TO INDIAN SUPPLIERS FOR FILLING-UP SUPPLIER REGISTRATION FORM

Document No.	AA:MM:SR:01
Revision No.	01
Page No.	I of II

- 1. Prospective Suppliers may also visit our web site www.bhel.com (link Supplier Registration -> New Supplier Required) to know more about the requirement of new suppliers for various items in our units.
- 2. Registration Form may be obtained from BHEL website <u>www.bhel.com</u>.
- 3. Application for registration, with a covering letter detailing where your products can find application (if possible) in BHEL unit(s), should be sent to:

Supplier Development Cell *Unit Name:*Bharat Heavy Electricals Ltd. *City:*India

- 4. In case registration is being sought in multiple units of BHEL, please send the separate application to each unit.
- Any clarification with respect to procedure for registration may be obtained from the Supplier Development Cell of respective BHEL unit.
- 6. The Supplier Registration Form has four parts:

Part A	Organisational Information	Form no. SRF(I)01 – page 1 to 10
Part B	Quality System	Form no. SRF(I)01 - page 11 to 12
Part C	Technical Competence	Form no. SRF(I)01 page 13
		(if sent by BHEL)
Part D	Score Sheet (to be filled by BHEL)	Form no. SRF(I)01 page 14 to 17

(to be filled by BHEL)

The set of formats to be filled by different category of suppliers is as follows:

Sl.No	Supplier Category	Formats
1.	Indian Suppliers ( manufacturers )	- Organisational Information
		- Quality System
		- Technical Competence
2.	Indian Stockist/ Trader/ Distributor/ Dealer/ Authorised Agent/ Channel partner/ Indian Sales office or Subsidiary of registered foreign principal	- Organisational Information SRF(I)01- Part A (page 1 to 10 except Sl. No. 5.1, 5.2, 6.6, 6.7,
		7 & 8)

- All columns are to be filled up properly in the space provided for. Wherever it is not applicable, please mention "Not Applicable". The form is to be signed by the authorised signatory.
- 8. A separate sheet may be attached if the space provided is insufficient or additional information is to be given. Please put proper identification tag on the separately attached sheet.
- 9. Please ensure that all required enclosures are attached with the filled up Supplier Registration Form and all enclosures are numbered & list of enclosures is given as required.
- 10. As multiple copies of the application forms are required for processing at our end, please do not spiral bound the application forms or its enclosures and instead send them in two hole clip flat file.
- 11. Incomplete forms will be rejected.
- 12. Any information / clarification required by BHEL during evaluation must be given expeditiously.
- 13. Please note that if you are registered and participate in Tender process and qualify to get order from BHEL, your performance based on Quality of your product, delivery performance and service rendered will be evaluated inline with Chapter VI.
- 14. Please fill up the check- list given on next page and send along with the Supplier Registration Forms to BHEL.
- 15. If you are attaching a document in a language other than Hindi/ English, a self attested Hindi/ English translated document may please be also attached.



# Annexure-VI Check List for Indian Supplier Registration Form

Document No.	AA:MM:SR:01
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Sl.No.	Check-Point	Yes/No
1.	Information against all points under "Organizational Information" (Part-A) has been given.	
2.	All enclosures and supporting documents have been enclosed.	
3.	Summary list of enclosures has been furnished as per S.N.10 of Organisational Information form no. SRF (I) 01 & S.N 12 of Quality system form no. SRF (I) 01.	
4.	Are you an ISO 9001accredited supplier?	
5.	If yes, have you enclosed "Table of Contents" of your Quality Manual and copy of ISO 9001 accreditation certificate?	
6.	Have you filled up Quality System format given in Part B?	
7.	Technical requirements, specifications, drawings, standards have been received from BHEL before filling up Technical Competence, Part C.	
8.	All the parts of the form & enclosures have been signed by Authorised Signatory.	
9.	Have you attached EFT details? (In original, Certified by the bank)	
10.	If you are seeking registration for a MSME company (as per MSME Act of Government of India), have you attached requisite certificate as per Act?	

	Signature & sea	al
Date:		
	(Authorised Signato	ry)

Note: This check list is to be attached with the filled up Supplier Registration Form.

FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

INFORMATION WITH \* MARKS IS SCOREABLE.

### **PART- A: ORGANISATIONAL SOUNDNESS**

ALL COLUMNS SHOULD BE PROPERLY FILLED IN THE SPACE PROVIDED FOR, WHEREVER IT IS NOT APPLICABLE, PLEASE WRITE "NOT APPLICABLE". INCOMPLETE OR INCORRECT FORMS MAY NOT BE CONSIDERED. PLEASE ATTACH SEPARATE SHEET, IF SPACE AVAILABLE IS INADEQUATE.

ALL THE PAGES OF THE FORM ARE TO BE SIGNED ALONGWITH SEAL BY THE AUTHORISED SIGNATORY

	ORGANISATIONAL INFORMATION					
NAME AND CORRESPONDENCE ADDRESS OF THE SUPPLIER SEEKING REGISTRATION :-						
	PRODUCTS / SYSTEMS / SEF	RVICES FOR WHICH	REGISTRATION IS			
SL. NO.	DESCRIPTION	SIZE & RANGE	MFG. STD/ IS / DIN /BS ETC.			
SUPI	PLIER'S AUTHORISED SIGNA	ATORY E	BHEL CERTIFIED ASSESSOR			

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

	ORGANISATIONAL INFORMATION			
2.0	GENERAL INFORMATION:			
2.1	NAMES OF THE WORKS/DIVISION mentioned:	ON (Products manufactured at each works to be		
	ADDRESS	:		
	E - Mail	:		
	TELEPHONE	: Landline		
		Mobile		
	FAX	:		
2.2	NAME OF CHIEF EXECUTIVE / PROPRIETOR / PARTNER & ADDR	RESS:		
2.3	DETAILS OF AUTHORISED SIGNA	TORY FOR SEEKING CLARIFICATION:		
	NAME	:		
	DESIGNATION	:		
	E - Mail	:		
	TELEPHONE	: Landline		
		Mobile		
	FAX	:		
SIII	PPI IER'S AUTHORISED SIGNATOR	V BHEL CERTIFIED ASSESSOR		

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

SUPPLIER'S AUTHORISED SIGNATORY

	ORGANISATIONAL INFORMATION				
3.0	OWNERSHIP INFORMATION :	DOCUMENTS TO BE FURNISHED			
3.1	GOVT. OF INDIA UNDERTAKING OR STATE GOVT. UNDERTAKING OR LIMITED COMPANY,  OR PRIVATE COMPANY  OR CO-OPERATIVE SOCIETY,  OR PARTNERSHIP FIRM, OR PROPRIETORSHIP,	<ul> <li>: MEMORANDUM AND ARTICLES OF ASSOCIATION</li> <li>: MEMORANDUM AND ARTICLES OF ASSOCIATION</li> </ul>			
	certificate of principal)	: : :TRACTOR)			
3.3 * 3.4	YEAR OF ESTABLISHMENT  4 YEAR OF COMMENCEMENT O	: BUSINESS :			
<u> </u>	. 12.mv or commentedment o				

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

ORGANISATIONAL INFORMATION					
4.0 REGISTRATION PARTICULARS					
( FURNISH DETAILS AND ENCLOSE COPY OF CERT	IFICATE FOR THE FOLLOWING)				
4.1 PERMANENT ACCOUNT NO	:				
4.2 CENTRAL SALES TAX REGN NUMBER	:				
4.3 STATE SALES TAX / TIN NUMBER	4.3 STATE SALES TAX / TIN NUMBER :				
4.4 EXCISE DUTY REGN NUMBER	:				
4.5 EXCISE CONTROL CODE NUMBER	:				
4.6 SERVICE TAX REGN NUMBER	:				
4.7 CATEGORY AS PER MSMED ACT	: MICRO/ SMALL/ MEDIUM				
REGN NO.	:				
VALID UPTO (Attach Certificate) 5.0 TOTAL ORGANISATIONAL STRENGT)	: <b>H</b> : (ATTACH ORGANISATION CHART)				
GRADUATE :	E DIPLOMA SKILLED NON-SKILLED				
MANUFACTURING :					
QUALITY :					
COMMERCIAL / SERVICE AFTER SALES :					
OTHERS :					
TOTAL :					
* 5.1 POWER BACKUP : YES. (GIVE DETAILS)	/ NO				
* 5.2 DOES THE COMPANY SELL ITS PRODUCT DIRECTLY: YES/NO					
SUPPLIER'S AUTHORISED SIGNATORY	BHEL CERTIFIED ASSESSOR				

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

#### ORGANISATIONAL INFORMATION

#### **6.0 OTHER PARTICULARS:**

( FURNISH DETAILS AND ENCLOSE DOCUMENTARY EVIDENCE/ COPY OF CERTIFICATE FOR THE FOLLOWING)

- \* 6.1 IF THE COMPANY IS ALREADY REGISTERED WITH ANY OF BHEL UNITS, GIVE :
  - 6.1.1. BHEL UNIT'S NAME:
  - 6.1.2. SUPPLIER REGN. CODE NO. :
  - 6.1.3. ITEMS FOR WHICH REGISTERED & THEIR SPECIFICATION (ENCLOSE PROOF OF SUCCESSFUL EXECUTION OF ONE OR MORE PURCHASE ORDERS):
- \* 6.2 IS THE COMPANY APPROVED BY

ASME / NTPC / NPC / EIL / DGS&D / RAILWAYS /

IBR / LLOYDS ETC FOR INTENDED

MATERIAL CATEGORY?: YES / NO

(ENCLOSE DOCUMENTARY EVIDENCE)

- \* 6.3 IS THE COMPANY ISO 9001 APPROVED? : YES / NO (ENCLOSE CERTIFICATE & TOC OF QUALITY SYSTEM) :
- \* 6.4 IS THE COMPANY AN ISO 14000 APPROVED? : YES / NO (ENCLOSE CERTIFICATE) :
- \* 6.5 IS THE COMPANY OHSAS 18000 APPROVED?: YES / NO (ENCLOSE CERTIFICATE)
- \* 6.6 TECHNICAL COLLABORATOR: (FOREIGN OR INDIGENOUS) (ENCLOSE DOCUMENTARY EVIDENCE)
- \* 6.7 R&D SET UP
- 6.8 DIRECTORS / PARTNERS, IF RELATED TO ANY

BHEL EMPLOYEE.

NAME STAFE NO.

DESIGNATION

Unit & DEPARTMENT :

RELATIONSHIP:

SUPPLIER'S AUTHORISED SIGNATORY

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

### ORGANISATIONAL INFORMATION 6.9 IF ANY EX-BHEL PERSONNEL IS EMPLOYED BY THE COMPANY, MENTION HIS / HER DETAILS OF LAST POSTING. **NAME** STAFF NO. **DESIGNATION UNIT & DEPARTMENT** DATE OF LEAVING SERVICE: 6.10 COMPANY'S WEEKLY HOLIDAYS : WORKS **OFFICE 6.11 EXPERIENCE LIST:** (ATTACH LIST OF PRESENT CUSTOMERS WITH NAME & ADDRESS FOR OFFERED / SIMILAR TYPE & SIZE OF ITEM / EQUIPMENT FOR WHICH REGISTRATION HAS BEEN SOUGHT AND WITH WHOM HAVE CONTINUOUS BUSINESS SINCE LAST THREE YEARS. ALSO ATTACH PERFORMANCE CERTIFICATES ISSUED BY ANY TWO CLIENTS FOR SUCCESSFUL EXECUTION OF THE CONTRACTS FOR LAST TWO YEARS- FOR PEM) \*6.12 DETAILS OF PENDING LEGAL ISSUES ON CONTRACTUAL ASPECTS WITH CUSTOMER, IF ANY 6.13 The following information of Bank Account of the Company, duly endorsed by the Bank (required for Electronic Fund Transfer –EFT/RTGS) is to be submitted Name of the Company 1. 2. Name of Bank Name of Bank Branch 3. City/Place 4 5. Account Number 6. Account type

- 7. IFSC code of the Bank Branch
- 8. MICR Code of the Bank Branch
- 9. Details of other Bankers (for reference purpose only)

NOTE

Suppliers who have already submitted the above information are requested to submit a copy of the same.

SUPPLIER'S AUTHORISED SIGNATORY

FORM NO. SRF(I) 01 (INDIAN SUPPLIE	FORM NO.	SRF(I)	01 (	INDIAN	<b>SUPPL</b>	IER
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7.0	MANUFACTUR	ING FACII	LITIES:		
*7.1 LIST OF MANUFACTURING FACILITIES/EQUIPMENTS (INCLUDING MATERIAL HANDLING FACILITY)					
 O	DESCRIPTION O MACHINE/EQUI		QUANTITY	MAKE & YEAR OF INSTALLATION	REMARKS
NI C			AL DIEACE EN		
	CASE OF SPACE L TH TAG	LIMITATIOI	N, PLEASE EN	CLOSE ANNEXURE /	CATALOGUE
7.2	TH TAG  IF IN-HOUSE M	IFG FACILS ALONGW NAME C THE	LITIES NOT AVVITH THEIR FOR DESCRIPE / EQUIPM	VAILABLE, INFORM ACILITIES & EXPEI	I SOURCE OF
7.2	IF IN-HOUSE M MFG. DETAILS  PROCESS	IFG FACILS ALONGW	LITIES NOT AVVITH THEIR FOR DESCRIPE / EQUIPM	VAILABLE, INFORM ACILITIES & EXPEI	I SOURCE OF RIENCE
7.2	IF IN-HOUSE M MFG. DETAILS  PROCESS	IFG FACILS ALONGW NAME C THE	LITIES NOT AVVITH THEIR FOR DESCRIPE / EQUIPM	VAILABLE, INFORM ACILITIES & EXPEI	I SOURCE OF RIENCE
7.2 L. O	IF IN-HOUSE M MFG. DETAILS  PROCESS OUTSOURCED	IFG FACIL S ALONGW NAME O THE COMPAN	JITIES NOT AVITH THEIR FOR DESCRIF / EQUIPN	VAILABLE, INFORM ACILITIES & EXPEI	SOURCE OF RIENCE REMARKS

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

amdt.-04

### <u>Part D</u>: SCORE SHEET 4. TECHNICAL COMPETENCE

	Maximum Marks (1)	Marks obtained (2)
A. Common Technical Competence		

And/ or

#### **B. Product Specific Technical Competence**

Column no. 1 to 4 to be filled by MISCC before sending to supplier. Column no. 5 to be filled by BHEL certified Assessor after evaluation of supplier response.

Sl. No (1)	Parameter (2)	Scoring criteria (3)	Maximum Marks (4)	Marks obtained (5)
	Sub-Total		15	

TOTAL (A+B): 25 ( )

#### **SUMMARY:**

Sl. No	Criteria	Maxm Marks	Qualifying marks *	Marks obtained	Recommendation for registration
1.	Organisational Soundness	50	30		Recommended:
	Financial Information				
2.	Quality System	25	15		Permanent code
3.	Technical Competence	25	15		/Development code/
	TOTAL	100	60		Trial code Not recommended

<sup>\*</sup>Minimum Qualifying Score in Each category shall be 60%.

#### **REGISTRATION CRITERIA:**

Sl. No	Score	Recommendation
1.	More than 90	Supplier is to be registered and given Permanent code, Normally no visit is called for.
2.	>75 <=90	Supplier may be visited if recommended by MISCC or to be registered and given permanent code.
3.	>=60 <=75	Supplier may carry out suggested improvements if advised by MISCC Supplier's visit is mandatory. Trial/Development code may be given.
4.	Less than 60	Not to be registered

<u>Note:</u> Indian Stockist/ Trader/ Distributor/ Dealer/ Authorised Agent/ Channel partner/ Indian Sales office or Subsidiary of registered foreign principal are to be awarded marks on pro-rata basis and registered accordingly.

Signatures:	MISCC and Suppler Evaluation Team (in case of visit)				
	1)	2)	3)		
	4)	5)	6)		

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

	ORGANISATIO	NAL INFOI	RMA TION			
	FINANCIAL INFORMATION	FOR THE PR	EVIOUS FOU	R YEARS		
9.0	Parameter	Year 1	Year 2	Year 3	Year 4	
0.0		(Years in asc	ending order,	Money value i	n Rs. Lakhs)	
* 9.1	NET WORTH (Share Capital +Reserves)					
	Growth over previous year (%)					
9.2	LONG TERM DEBT / LOAN					
* 9.3	DEBT EQUITY RATIO  Long term Debt (9.2)  Net worth (9.1)					
	INVESTMENT IN: Land & Building					
9.4	Plant & Machinery					
	Other Fixed Assets					
	NET CURRENT ASSETS a) Cash on hand					
	1b) Account receivable					
	c) Inventories					
9.5*	Total					
9.5	CURRENT LIABILITY a) Sundry creditors					
	b) Interest accrued but not due					
	c) Other liabilities					
	Total					
	* QUICK RATIO <u>CA - INVENT. {9.5(1)-9.5(1)c}</u> 3 Current liability {9.5 (2)}					
* 9.6	SALES					
9.6	Growth over previous year (%)					
* 9.7	PROFIT BEFORE TAX					
	Growth over previous year (%)					
* 9.8	Whether the supplier has been refe any other Govt agency (If YES, e				YES / NO	
* 9.9	Whether the supplier is a potential enclose details)	sick company.	.( If YES ,		YES / NO	
	Whether the supplier is a potential sick company.( If YES , enclose details)  1. Copies of annual accounts (Balance Sheet) for the last four years (or from date of					

NOTE: 1. Copies of annual accounts (Balance Sheet) for the last four years (or from date of incorporation which ever is less) along with audit report are to be submitted. The above details shall be highlighted in the Balance Sheet.

2. Status of Tax assessments done under various laws (Income Tax, VAT/Sales Tax, Excise & Service Tax, Custom) and details of disputes pending, if any, with these authorities to be submitted.

SUPPLIER'S AUTHORISED SIGNATORY

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

### ORGANISATIONAL INFORMATION

10.	LIST O	F ENCLOSURES	(Tags to be put or	enclosures)	:
10.	LIDI O	LITCLOSCILLS	t i ago to be put or	i Ciiciosui ca	"

(i)	MEMORANDUM AND ARTICLES OF ASSOCIATION /	
	SOCIETY RULES AND BYE LAWS / PARTNERSHIP DEED/	: YES / NO
	PROFESSION TAX REGN & MUNICIPAL REGN.	

(ii) Copy of certificate of following:-

PERMANENT ACCOUNT NO	: YES / NO
<ul> <li>CENTRAL SALES TAX REGN NUMBER</li> </ul>	: YES/NO
• STATE SALES TAX / TIN NUMBER	: YES/NO
EXCISE DUTY REGN NUMBER	: YES/NO
EXCISE CONTROL CODE NUMBER	: YES/NO
SERVICE TAX REGN NUMBER	: YES/NO
• REGN NUMBER OF CATEGORY AS PER MSMED ACT	: YES/NO
ORGANISATION CHART	: YES/NO
If registered with any other RHEL Unit	

(iv) If registered with any other BHEL Unit,

> • LETTER OF REGISTRATION WITH BHEL UNIT : YES / NO

PROOF OF SUCCESSFUL EXECUTION OF ONE OR MORE PURCHASE ORDERS

: YES / NO

(v) Letter of approval from ASME / NTPC / NPC / EIL / DGS&D

/ RAILWAYS /IBR / LLOYDS ETC : YES / NO

(vi) Accreditation certificate for

(iii)

(ix)

(x)

(xi)

ISO: 9001 : YES / NO TOC of Quality System Manual : YES/NO ISO: 14000 : YES / NO • OHSAS, ISO 18000 : YES / NO (vii) Letter regarding technical collaboration : YES / NO (viii) Experience List / Performance certificate : YES / NO Balance Sheet for the last four years along with audit Report : YES / NO Principal's authorization in case of dealers/ agents : YES / NO EFT Bank's certificate : YES / NO

I/WE GIVE THE UNDERTAKING THAT BHEL DRAWINGS & SPECIFICATIONS SHALL NOT BE USED IN ANY WAY DETRIMENTAL TO THE INTEREST OF BHEL AND/ OR FOR SUPPLY OF ANY MATERIAL, PRODUCT OR SERVICES DIRECTLY OR INDIRECTLY TO ANY OTHER CUSTOMER.

Maximum Marks = 50 Negative Marks = -13Minimum Qualifying marks = 30

SUPPLIER'S AUTHORISED SIGNATORY

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

### FORM NO. SRF(I) 01 Part B (QUALITY SYSTEM):

Sl. No	PARAMETERS	(Tick if exists & provide evidences if ticked in a		RECORDS (Tick if available & submit	REMARKS
		Written procedure Procedure	Practice	evidences)	
1*	Incoming Material Control System	110000010			Furnish a copy of system and organization.
2*	In process control				Furnish at least one work instruction & record of process control parameter
3*	Manufacturing / Testing Procedure Qualification				Procedure Qualification specification may be submitted
4*	Personnel qualification for 3 above.				Record of Personnel qualification (PQR) to be submitted
5*	Calibration system				Submit list of instrument & their calibration status
6*	System of Identification & Traceability of materials, tools, jigs, fixtures & processed components, etc.				Copy of procedure to be submitted
7*	System of Storage, Preservation, Painting & packing				Copy of procedure to be submitted
8*	System of NCR disposition & corrective preventive action				Two copies of NCR & CAPA
9*	Customer complaints handling system				Submit list of customer complaints & status for the last three years
10*	Safety measures				Submit copy of safety system & Record of accidents for last three years
11	Any other quality initiative				
SUP	PLIER'S AUTHORISED SIC	GNATORY	,	BHEL CERT	IFIED ASSESSOR

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

**ANNEXURE-VI** 

Page 12 of 17

### FORM NO. SRF(I) 01 Part B (QUALITY SYSTEM):

#### 12. LIST OF ENCLOSURES

- (i) Copy of system of control incoming materials and organization chart
- (ii) Copy of at least one process control work instruction
- (iii) Record of process control parameter
- (iv) Copy of at least one Procedure Qualification specification
- (v) Record of Personnel qualification (PQR)
- (vi) List of instrument & their calibration status
- (vii) Copy of procedure for Identification & Traceability of materials, tools, jigs, fixtures & processed components, etc.
- (viii) Copy of procedure for Storage/ preservation/ painting & packing
- (ix) Copies of two NCRs and their CAPA.
- (x) List of customer complaints & status for the last three years
- (xi) Copy of safety system
- (xii) Record of accidents for last three years

Maximum Marks = 25 Minimum Qualifying marks = 15

SUPPLIER'S AUTHORISED SIGNATORY

FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

amdt.-04

### **FORM NO. SRF(I)01**

### **Part C: TECHNICAL COMPETENCE**

Technical competence shall be evaluated in two parts viz. common competence and product/material category specific competence.

#### (i) COMMON TECHNICAL COMPETENCE

	MARKING	Marking	SUPPLIER	MARK
TECHNICAL COMPETENCE	RANGE	range, if	RESPONSE	S BY
( where <b>design specification</b> is given by BHEL )		product	(ALONG WITH	BHEL
		specific	SUPPORTING	
		technical	DOCUMENTS)#	
		competency		
		not required		
Supplier understands the product specification.	(0-3)	(0-8)		
2. Supplier understands the inspection requirements.	(0-2)	(0-5)		
3. Supplier has process capability to achieve the product	(0-3)	(0-8)		
specification/dimensional requirement.				
4. Supplier has experienced manpower to carry out	(0-2)	(0-4)		
the job.				
TOTAL MARKS OUT OF POSSIBLE	10	25		

OR PROCEDURE SYSTEM IN RECORDS MARKING RANGE **EFFECT** Marking range, if product specific technical competency not required SUPPLIER RESPONSE (ALONG WITH SUPPORTING RESPONSE (ALONG WITH SUPPORTING (ALONG WITH SUPPORTING TECHNICAL COMPETENCE MARKS BY BHEL BYВУ SUPPLIER (where **performance specification** is given by BHEL) RESPONSE MARKS 1 BHEL MARKS 1 BHEL SUPPLIER (0-3)(0-8)1. Design capability 2. Adequacy of quality assurance plan (0-2)(0-5)3. Process capability for components (0-8)(0-3)4. Adequate of testing (0-2)(0-4)TOTAL MARKS OUT OF POSSIBLE Average of Total (Total/3) = ----

### (ii) PRODUCT/ MATERIAL CATEGORY SPECIFIC TECHNICAL COMPETENCE (Max Marks: 15)

Unit MISCC to structure the parameters to be considered for the technical competence depending on material category. The score of individual parameter selected is to be decided by MISCC. MISCC shall identify the requirement of enclosures to be furnished by supplier. Product:

Sl.	Material	Tech Parameter	Supplier's	Remarks
No	category		response	

To be filled up only on receipt of technical requirements/ specification, drawings, standards from BHEL and to be sent to BHEL for further scrutiny. Enclose documentary evidence where ever required.

### LIST OF ENCLOSURES:

Maximum Marks = 25

Minimum Qualifying marks = 15

# No marks is to be given by the supplier. Only supplier response along with supporting documents.

SUPPLIER'S AUTHORISED SIGNATORY BHEL CERTIFIED ASSESSOR

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

### Part D : SCORE SHEET

### 1. ORGANISATIONAL SOUNDNESS (for Manufacturers):

S.N.	PARAMETER	CRITERIA	Maxm. Marks	Marks Awarded
1.	Whether all <b>relevant information</b> like ownership, PAN no.,	Yes: 2		
	sales tax no., excise duty no., etc. submitted	No: 0	2	
2.	3.4 YEAR OF COMMENCEMENT OF BUSINESS	More than 5 years: 2		
		1-5 years : 1	2	
		Less than 1 year : 0		
3.	5.1 POWER BACKUP	Yes : 1	1	
		No : 0		
4.	5.2 DOES THE COMPANY SELL ITS PRODUCT	Yes : 1	1	
	DIRECTLY	No : 0		
5.	6.1 REGISTERED WITH ANY OF BHEL	Yes (same item) : 2	2	
	UNITS	Yes (another item): 1		
		No : 0		
6.	6.2 APPROVAL BY ASME/ NTPC/ NPC/ EIL/ DGS&D/	Yes : 2	2	
	RAILWAYS/ IBR/ LLOYDS ETC	No : 0		
7.	6.3 ISO 9001 ACCREDITATION	Yes : 3	3	
		No : 0		
8.	6.4 ISO 14000 ACCREDITATION	Yes : 1	1	
		No : 0		
9.	6.5 OHSAS - 18000 ACCREDITATION	Yes : 1	1	
		No : 0		
10.	6.6 TECHNICAL COLLABORATOR :	Yes : 1	1	
	(FOREIGN OR INDIGENOUS)	No : 0		
11.	6.7 R & D SET UP	Yes : 1	1	
		No : 0		
12.	6.12 PENDING LEGAL ISSUES ON TECHNO –	Yes : -5	0	
	COMMERCIAL ASPECTS WITH CUSTOMER	No : 0		
13.	7.1 & 7.2 MANUFACTURING FACILITIES INCLUDING	Adequate : 3	3	
13.	OUTSOURCING	Substantial : 2		
	OO 1500 NCING	Inadequate : 0		
14.	7.3 RATIO OF OUTSOURCED COST	Less than 10% : 2	2	
17.	TO TOTAL PRODUCTION VALUE	10 to 30 % : 1		
	10 10 IAL I RODUCTION VALUE	More than 30% : 0		
15.	8.1 INSPECTION & TESTING	Adequate : 2	2	
13.	FACILITIES	Substantial : 1		
	TACIDATIES	Inadequate : 0		
16.	8.2 OUTSOURCING OF MAJOR TESTING FACILLTY	Yes : 0	1	
10.	(Refer Note)	No : 1	1	
	TOTAL	. 1	25	
	DOTAL SOLVENING (C. I. I. C. I. //Z		23	

### 1. ORGANISATIONAL SOUNDNESS (for Indian Stockist/ Trader/ Distributor/ Dealer/ Authorised Agent/ Channel partner/ Indian Sales office or Subsidiary of registered foreign principal):

Maxm. Marks S.N. PARAMETER CRITERIA Marks Awarded Whether all **relevant information** like ownership, PAN no., 1. Yes: 7 sales tax no., etc. submitted (clause 6.0 of chapter V to be No: 0 referred in this regard) 2. 3.4 YEAR OF COMMENCEMENT OF BUSINESS More than 3 years: 1-3 years 1 2 Less than 1 year 0 6.1 REGISTERED WITH ANY OF BHEL 2 2 3. Yes (same item) UNITS Yes (another item): 1 No 0 4. 6.2 APPROVAL BY ASME/ NTPC/ NPC/ EIL/ DGS&D/ Yes 2 RAILWAYS/ IBR/ LLOYDS ETC 0 No 5. 6.3 ISO 9001 ACCREDITATION Yes 2 2. 0 No PENDING LEGAL ISSUES ON TECHNO -Yes -5 0 6. COMMERCIAL ASPECTS WITH CUSTOMER 0

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

### **Part D: SCORE SHEET**

### 2. FINANCIAL INFORMATION (for Manufacturers):

S.N.	PARAMETER	CRITERIA	Maximum Marks	Marks Awarded
1.	9.1 Growth of Net Worth over previous year (%) Average of three years to be worked out	More than 20 %: 5 10 - 20 %: 4 5 - 10 %: 3	5	
		> 0 & < 5 % : 2 0 or below : 0		
2.	9.3 DEBT EQUITY RATIO  Long term Debt (9.2)	1:1 : 5 1.1 upto 1.5:1 : 4	5	
	Net worth (9.1)	1.6 upto 2.0 : 1 : 3		
	(- )	2.0 & above : 1 : 2		
3.	9.5 QUICK RATIO	1:1 : 5	5	
	<u>CA - INVENTORIES {9.5(1)-9.5(1)c}</u>	1:1 upto 1.5 : 4		
	Current liability {9.5 (2)}	1:1.5 upto 1.75 : 3 1:1.75 upto 2.5 : 2		
		1:1.75  upto  2.5:2 1:>2.5:0		
4.	9.6 Growth in Sales over previous year (%)	More than 35% : 5	5	
	Average of three years to be worked out	20 -35 % : 4		
		10 – 20 % : 3		
		5 – 10 % : 2		
		> 0 & < 5 % : 1		
		0 or negative : 0		
5.	9.7 PROFIT BEFORE TAX	More than 20 % : 5 10 – 20 % : 4	5	
	9.7 TROTTI BEFORE TAX	5 - 10% : 3		
	Growth over previous year (%)	>0 & < 5% : 2		
	The state of the s	0 or below : 0		
6.	9.8 Whether the supplier has been referred to	Yes: -5	0	
	BIFR / NCLT/ any other similar Govt agency	No: 0		
7.	9.9 Whether the supplier is a potentially sick	Yes: -3	0	
	company	No: 0		
	TOTAL		25	

Note: If the supplier is new in business and does not have past data, then the evaluation will be done on the basis of information provided by him and will be decided by MISCC.

2. FINANCIAL INFORMATION (for Indian Stockist/ Trader/ Distributor/ Dealer/ Authorised Agent/ Channel partner/ Indian Sales office or Subsidiary of registered foreign principal):

S.N.	PARAMETER	CRITERIA	Maximum Marks	Marks Awarded
1.	9.6 Growth in Sales over previous year (%)	More than 35% : 5	5	
	Average of three years to be worked out	20 -35 % : 4		
		5 - 20 % : 3		
		>0 - 5 % : 2		
		0 or negative : 0		
2.	9.7 PROFIT BEFORE TAX	More than 20 % : 5	5	
		5 – 20 % : 4		
	Growth over previous year (%)	>0 - 5 % : 3		
		0 or below : 0		

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

## **Part D**: SCORE SHEET 3. QUALITY SYSTEM:

S.N.	PARAMETER	CRITERIA	Maxm. Marks	Marks Awarded
1.	Incoming Material control System	System availability: Yes: 1 No: 0	1	
		Availability of Organisation chart Yes: 1 No: 0	1	
2.	Process control	Work instruction available: Yes: 1 No: 0	1	
		Record of process Control: Available: 2 Partial record: 1 Not available: 0	2	
3.	Manufacturing / Testing Procedure Qualification	Procedure Qualification Specification : Adequate : 3 In adequate: 1 Not available : 0	3	
4.	Personnel qualification	Record of PQR:  Adequate: 3  In adequate: 1  Not available: 0	3	
5.	Calibration system	Adequate : 3 In adequate: 1 Not available : 0	3	
6.	System of Identification & Traceability of materials, tools, jigs, fixtures & processed components, etc.	Procedure available :  Adequate : 2  In adequate: 1  Not available : 0	2	
7.	System of Storage/ preservation/ painting & packing	Procedure available :  Adequate : 2  In adequate: 1  Not available : 0	2	
8.	System of NCR disposition & corrective preventive action	Two copies of NCR & CAPA Available :2 Not available : 0	2	
9.	Customer complaints handling system	System available: Yes: 1 No:0	1	
		Complaints registered & resolved : 2 Complaints registered & partially resolved : 1 Complaints not registered or not resolved : 0	2	1
10.	Safety measures	System available: Yes: 1 No: 0	1	
		Record available : Yes: 1 No : 0	1	
_	TOTAL		25	

### FORM NO. SRF(I) 01 (INDIAN SUPPLIER)

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### **Part D**: SCORE SHEET

4.	<b>TECHNICAL</b>	<b>COMPETENCE</b>
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	Maximum Marks (1)	Marks obtained (2)
A. Common Technical Competence		

And/ or

#### **B. Product Specific Technical Competence**

Column no. 1 to 4 to be filled by MISCC before sending to supplier. Column no. 5 to be filled by BHEL certified Assessor after evaluation of supplier response.

Sl. No (1)	Parameter (2)	Scoring criteria (3)	Maximum Marks (4)	Marks obtained (5)
	Sub-Total		15	

TOTAL (A+B): 25 ( )

#### **SUMMARY:**

Sl. No	Criteria	Maxm Marks	Qualifying marks *	Marks obtained	Recommendation for registration
1.	Organisational Soundness	50	30		Recommended:
	Financial Information				
2.	Quality System	25	15		Permanent code
3.	Technical Competence	25	15		/Development code/
	TOTAL	100	60		Trial code Not recommended

<sup>\*</sup>Minimum Qualifying Score in Each category shall be 60%.

#### **REGISTRATION CRITERIA:**

Sl. No	Score	Recommendation
1.	More than 90	Supplier is to be registered and given Permanent code,
		Normally no visit is called for.
2.	>75	Supplier may be visited if recommended by MISCC or to
	<=90	be registered and given permanent code.
3.	>=60	Supplier may carry out suggested improvements if
	<=75	advised by MISCC Supplier's visit is mandatory. Trial/
		Development code may be given.
4.	Less than 60	Not to be registered

<u>Note:</u> Indian Stockist/ Trader/ Distributor/ Dealer/ Authorised Agent/ Channel partner/ Indian Sales office or Subsidiary of registered foreign principal are to be awarded marks on pro-rata basis and registered accordingly.

Signatures:	MISCC and Suppler Evaluation	IISCC and Suppler Evaluation Team (in case of visit)		
	1)	2)	3)	
	4)	5)	6)	



#### Annexure

### GUIDELINES TO FOREIGN SUPPLIERS FOR FILLING UP SUPPLIER REGISTRATION FORM

Document No.	AA:MM:SR:01
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- 1. Prospective Suppliers may also visit our web site www.bhel.com (link Supplier Registration -> New Supplier Required) to know more about the requirement of new suppliers for various items in our units.
- 2. Registration Form no. SRF(F)01 may be obtained from BHEL website www.bhel.com.
- 3. Application for registration, with a covering letter detailing where your products can find application (if possible) in BHEL unit(s), should be sent to:

Supplier Development Cell

Unit Name:

Bharat Heavy Electricals Ltd.

City: India

- 4. In case registration is being sought in multiple units of BHEL, please send the separate application to each unit.
- 5. Any clarification with respect to procedure for registration may be obtained from the Supplier Development Cell of respective BHEL unit.
- 6. All columns are to be filled up properly in the space provided for. Wherever it is not applicable, mention it as "Not Applicable". The form is to be signed by the authorised signatory and submitted in original.
- 7. Please attach separate sheet if the space provided is insufficient. For any other information also, separate sheet may be attached.
- 8. Any information / clarification required by BHEL during processing of registration must be given expeditiously.
- 9. Please ensure that all required enclosures are attached with the filled up Supplier Registration Form and all enclosures are numbered & list of enclosures is given as required.
- 10. As multiple copies of the application forms are required for processing at our end, please do not spiral bound the application forms or its enclosures and instead send them in two hole clip flat file.
- 11. Please fill up the check- list given on next page and send along with the Supplier Registration Forms to BHEL.
- 12. Please note that if you are registered and participate in Tender process and qualify to get order from BHEL, your performance based on Quality of your product, delivery performance and service rendered will be evaluated inline with Chapter VI.
- 13. If you are attaching a document in a language other than English, a self attested English translated document may please be also attached.



# Annexure-VII CHECK-LIST FOR FOREIGN SUPPLIERS REGISTRATION FORM

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S.N.	Check-Point	Yes/No
1.0	Information against all points in the Supplier Registration Form has been given.	
2.0	Authoristion letter has been enclosed (in case of Indian representative)	
3.0	Banker's certificate has been enclosed	
4.0	Are you an ISO: 9001 accredited supplier?	
4.1	If yes, have you enclosed copy of ISO 9001 accreditation certificate & "Table of Contents" of your Quality Manual?	
4.2	If no, have you enclosed written down procedure / manual of Quality Management System?	
5.0	Have you enclosed experience list/ performance certificate ( as per sl. 3.0 of the form SRF(F) 01 )	
6.0	List of enclosures has been furnished (as per Sl 5.0 of the form SRF(F) 01)	
7.0	All the parts of the form & enclosures have been signed by Authorised Signatory.	
8.0	D&B Report/ Creditreform report etc. has been attached.	

Signature & seal

Date:

(Authorised Signatory)

Note: This check list is to be attached with the filled up Supplier Registration Form.

### **BHARAT HEAVY ELECTRICALS LIMITED, INDIA**

### FORM NO. SRF(F)01: (FOREIGN SUPPLIER)

ALL THE PAGES OF THE FORM ARE TO BE SIGNED ALONGWITH SEAL BY THE AUTHORISED SIGNATORY

SUPPLIER REGISTRATION FORM						
1.0	GENERAL INFORMATION:					
1.1	NAME OF SUPPLIER: (TO BE REGISTERED)					
1.2	SUPPLIER ADDRESS : (TO BE REGISTERED)					
	E - Mail :					
	TELEPHONE : (Landline)-	Mobile				
	WEB SITE :					
1.3	DETAILS OF FACTORY / WORKS :					
	ADDRESS :					
	E - Mail :					
	TELEPHONE : (Landline)-	Mobile				
1.4	4 DETAILS OF MARKETING REPRESENTATIVE (OUTSIDE INDIA , IF ANY)					
	ADDRESS :					
	E - Mail :					
	TELEPHONE : (Landline)-	Mobile				
1.5	5 DETAILS OF INDIAN REPRESENTATIVE, IF ANY: ( Attach authorisation letter )					
	NAME:					
	ADDRESS :					
	E - Mail :					
	TELEPHONE : (Landline)-	Mobile				
1.6	1.6 CHIEF EXECUTIVE :					
1.7 YEAR OF ESTABLISHMENT :						

SUPPLIER'S AUTHORIZED SIGNATORY

### BHARAT HEAVY ELECTRICALS LIMITED, INDIA

### FORM NO. SRF(F)01: (FOREIGN SUPPLIER)

1.8 YEAR OF COMMENCEMENT OF BUSINESS:							
1.9 PRODUCTION CAPACITY PER ANNUM (details of major manufacturing/ testing facilities to be given):							
1.10 PARTICULARS OF PRODUCTS INCLUDING SPECIFICATION AND RANGE OFFERED FOR REGISTRATION : ( ATTACH BROCHURES AND CATALOGUES )							
1.11 NAME (S) OF BANKERS :							
1.12 BANKER'S CERTIFICATE AS TO CREDITWORTHINESS OF THE CLIENT (Enclose Certificate ):							
1.13 PORT OF LOADING :							
1.14 NEAREST AIRPORT :							
1.15 Report from D&B/ Creditreform etc. (As per Cl. 7.1 of Chapter V) (MANDATORY):							
2.0 FINANCIAL INFORMATION: (FOR LAST 3 YEARS)							
PARAMETER	YEAR -1	YEAR -2	YEAR -3				
ANNUAL TURN OVER							
PROFIT AFTER TAX							
( COPY OF AUDITED ANNUAL ACCOUNTS FOR LAST 3 YEARS TO BE ENCLOSED)							
3.0 QUALITY MANAGEMENT SYSTEM:							
3.1 IS THE COMPANY ISO:9001 CERTIFIED : YES / NO							
3.1.1 IF YES, ENCLOSE COPY OF CERTIFICATE & TABLE OF CONTENTS OF QUALITY MANUAL. 3.1.2 IF NO, ENCLOSE QUALITY MANANGEMENT SYSTEM OR WRITTEN DOWN PROCEDURE							
4.0 EXPERIENCE LIST/ PERFORMANCE CERTIFICATE FOR OFFERED / SIMILAR ITEMS:  (ATTACH LIST OF PRESENT CUSTOMERS WITH NAME & ADDRESS FOR OFFERED / SIMILAR TYPE & SIZE OF ITEM / EQUIPMENT FOR WHICH REGISTRATION HAS BEEN SOUGHT AND WITH WHOM YOU HAVE CONTINUOUS BUSINESS SINCE LAST THREE YEARS)							
5.0 IF REGISTERED IN ANY OTHER UNIT OF BHEL, PLEASE PROVIDE DETAILS:							
6.0 ANY OTHER INFORMATION:							
7.0 LIST OF ENCLOSURES: (BROCHURES, CATALOGUES, TECHNICAL LITERATURE ETC.) Signature & Seal							
			AUTHORISE	D SIGNATORY			
E – Mail			NAME		:		
TELEPHONE : (Landline):  Mobile :  DATE :			DESIGNATIO	ON	:		