

**BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM::HYDERABAD-32.**

Ref No: BHEL/HR/CANTEEN/PROV/2016

Dated: 17-03-2016

NOTICE INVITING EXPRESSION OF INTEREST

FOR

SUPPLY OF PROVISIONS TO BHEL CANTEENS

DISCLAIMER:

The information contained in this Expression of Interest document (the "EOI") or subsequently provided to Applicant(s), whether verbally or in documentary or any other form, by or on behalf of BHEL or any of its employees or advisors, is provided to Applicant(s) on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This EOI is not an agreement and is neither an offer nor invitation by BHEL to the prospective Applicants or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation of their application for qualification pursuant to this EOI.

BHEL also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Applicant upon the statements contained in this EOI.

The issue of this EOI does not imply that BHEL is bound to select and shortlist Applicants for next stage or to enter into any technology tie-up agreements with shortlisted vendors.

The bidder shall bear all costs associated with the preparation, technical discussion/presentation and submission of bid, the Purchaser/Consultant shall in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their bid.

SCHEDULE OF BID PROCESS

Event Description	Scheduled Date/Time
Release of EOI Advertisement	16-04-2016
Last date of Receiving Queries	07-05-2016
Last Date and Time for Receipt of Application at Vendor Complex, BHEL	10-05-2016 before 11.00AM
Due Date & Time of Opening Bids	10-05-2016 at 13.30hrs
Document cost	Rs.1000/- by way of DD In favor of Bharat Heavy Electricals, R.C.Puram

EXPRESSION OF INTEREST FOR SUPPLY OF PROVISIONS

1.1 ABOUT BHEL CORPORATION

Bharat Heavy Electricals Limited (BHEL) (www.bhel.com), a Government of India Undertaking and a Maharatna Company, is an integrated power plant equipment manufacturer for both Indian and export markets. It is one of the largest engineering and manufacturing enterprises in India.

We are engaged in the design, engineering, manufacture, construction, testing, commissioning and servicing of a wide range of products and services for the core sectors of the economy, viz. Power, Transmission, Industry, Transportation (Railway), Renewable Energy, Oil & Gas and Defence. The Power sector covers generation, transmission and distribution equipment for hydro, fossil, and gas fuels. The company has 17 manufacturing units, 4 power sector regions, 8 service centers, 10 overseas offices and 15 regional offices, besides host of project sites spread all over India and abroad.

1.2 ABOUT BHEL HYDERBAD, RAMCHANDRAPURAM

Heavy Power Equipment Plant (HPEP), Hyderabad is one of the major Manufacturing Units of BHEL with an objective to manufacture and supply small size (12MW to 110 MW) Steam Turbine-Generators. Since the modest beginning, the Unit has been growing steadily in different phases of development and today it caters to diversified customer needs with a product mix of Gas Turbines, Stream Turbines, Compressors, Generators, Power Plant Auxiliaries (Pumps, Pulverisers and Heat Exchangers) and Oil Field Equipment.

2. DEFINITION

2.1 BHEL means Bharat Heavy Electrical Limited, Ramachandrapuram, Hyderabad.

2.2 PV means the Prospective Vendor/bidder who is submitting proposal in response to EOI for supply of provisions for BHEL Canteen.

2.3 EOI means Expression of Interest for supply of provisions for BHEL Canteen.

2.4 EV means Empanelled vendor, i.e., the vendor who is qualified in the EOI and the existing bidders who are supplying provisions to BHEL RC Puram Hyd as per the approved list maintained by BHEL from time to time and who have given their acceptance and also who are supplying provisions to canteens maintained by BHEL sister units at other places

2.5 Supplier means the lowest bidder to whom BHEL has awarded the contract against the enquiry/tender for the supply month from the list of Empanelled suppliers.

2.6 Supply month means the month starting from the 1st of next month to the end of the month during which the required provisions are to be supplied.

2.7 Basket Value means the **final total value of all the items mentioned in the enquiry** for provisions during the supply month based on the rates quoted by the respective vendor.

2.8 S.D. means Security Deposit

3. OBJECT of EOI

The objective of this EOI is to solicit proposals from the interested bidders for participation in a bid process for selection and empanelment of bidders for supply of provisions for BHEL canteen purposes which is maintained and run by BHEL R.C.PURAM. The empanelment for supply of provisions is subject to meeting the required eligibility criteria and other terms and conditions as mentioned in EOI.

The EOI intends to bring out the details with respect to scope of supply that are deemed necessary to share with the interested bidders. As this is only an EOI, no price offers need to be enclosed.

The approximate value of requirement is Rs. 600 Lakhs per year (for about 6500 meals per day), a suggestive list of items are as per the Annexure - 5. It is to be noted that the items/quantities given in the Annexure are only indicative and actual items/quantities may vary as per requirement.

Note:

Vendors already empanelled for supply of Provisions presently with BHEL RCPuram need not apply against this advertisement as they shall be treated as qualified for empanelment for the ensuing period also provided they submit an unqualified acceptance to all the terms and conditions of this Expression of Interest and fulfilling the Security Deposit criterion mentioned under Para 11.

4. Terms and conditions

4.1 The Prospective Vendor (in short 'PV') in order to be eligible for empanelment shall be a Sole Trader / Partnership firm registered under the Indian Partnership Act / a Company registered under the Indian Companies Act / a Cooperative society, registered under the relevant Act with Minimum Average Annual Sales Turnover of Rs. 14 crores for the preceding three financial years of which not less than Four crores and fifty lakhs (Rs. 4.5 crores) shall be in respect of Provisions, Dals etc. intended to be procured by the company and having Registered office/Local Office/ point of supply located within 60 kms (approx) radius to BHEL, RC Puram Canteens. (It is suggested that the PV may make physical visit to the canteens to have first-hand idea about their location, etc). The PV shall submit its Request for Empanelment along with Annexures 1 to 5 duly filled in with the required details and further enclosing therewith all supporting documents without which EOI is liable to be rejected; and the decision of the competent authority in this regard shall be final and binding.

4.2 The empanelled list will be valid for period of **THREE YEARS** from the date of implementation. However, the company reserves the right to review the empanelled list periodically by way of addition of new vendors or deletion of the EV by giving one month prior communication to such vendors based on the Company requirements. The company also reserves the right to scrap the total list of EVs by giving one month prior intimation in the interest of the company.

4.3 Any EV can request for delisting its name from the Panel with one month notice. The company may accept such request and settle any amounts due to it subject to deduction of any amounts due to the company as per the terms of the contract / agreement with BHEL in respect of delayed supplies, rejected supplies etc.

4.4 After the completion of Empanelment process, the Company sends / hands over an Enquiry to all EVs with details of provisions required to be supplied during the 'supply month' starting from the 1st of next Month to the end of the Month. The EVs have to quote item wise rates and values in the specified format only and submit the Price bid in a sealed envelope. The rates quoted shall include all taxes and duties including freight, loading and unloading (for which manpower arrangements have to be made by EV itself & at its own cost) i.e. an **all-inclusive Single Delivered Rate** to BHEL Canteens. **Such rates quoted shall be valid during the 'Supply Month'** as per enquiry and cannot be increased in between for whatever reasons. It is to be noted that BHEL requires best quality and cleaned materials only. Similarly delivery of the provisions in time is the essence.

4.5 **It is to be noted that all the items in the Enquiry need to be compulsorily quoted and non-submission of rate for any of the listed items renders such price bid liable to be rejected in total at the discretion of the Company.** If any EV does not submit valid offers continuously for three times, such EV gets automatically delisted from the panel and **S.D. of such EV would be forfeited.**

4.6 All the EVs have to submit their monthly supply quotations in a sealed envelope properly addressed as mentioned in the enquiry and drop by hand the same in the tender box kept for the purpose at the Vendor Complex or through registered post addressed to **DGM/CMM-Purchase, Vendor Complex, BHEL, R.C.Puram, Hyd-502032** on or before the date specified in the Enquiry/or as extended. Interested EVs may also be present on the date of Tender opening as specified in the Enquiry. (For specified items two sets of samples have to be supplied along with the monthly price quotes).

4.7 The items / quantities mentioned in the Enquiry are indicative only and actual supply quantities depend on the company's requirements to be supplied at the accepted rates for the month. Further, the supply and delivery of provisions etc. shall be normally twice in a month or more in exigencies and at two points - Works Canteen and Staff Canteen of the Company.

4.8 The Company reserves the right to negotiate with the L1 Vendor before ordering. Company also has the discretion to split the quantities among the L1 vendor(s) in appropriate manner in case of tie.

4.9 The L1 vendor shall supply on the dates specified in the Enquiry. Further it is the responsibility of the EV to take endorsement of CISF personnel on the Delivery Challans of supplies made and submit along with the Bills for payment with all the supporting documents within one week of delivery.

4.10 BHEL has the absolute discretion and right to accept or not to accept any or all EOIs received for empanelment including the right to scrap the total process of empanelment before it is finalized in the interest of the company. It has also discretion and right to accept or not to accept any or all monthly price bids received without assigning any reasons and re-tender in the interest of the Company.

5. DOCUMENT COST

The EOI can be downloaded from the BHEL Website www.bhel.com . The Bidder should pay the cost of the documents of Rs.1000/- (non-refundable documentation charges) in the form of demand draft drawn from any nationalized bank in favour **of Bharat Heavy Electricals Limited**, or through cash paid at cash office at BHEL, R.C.PURAM during office hours from 8.30 AM to 4.30 PM. **The Document Cost should be kept in the Bid cover. If EOI is received without document cost the EOI may be liable for rejection on the ground of non -payment of document cost.**

6. PRE-BID QUERIES

The bidder should carefully examine and understand the scope, terms and conditions of the EOI and may seek clarification if required. The bidder in such case may seek clarification in writing. All communication regarding points requiring for clarification shall be addressed to Shri M.S.Raju DGM/HR-CTX, Canteens at email id rajums@bhelhyd.co.in on or before 07.05.2016. Bidders can visit the BHEL Canteen during the office hours from 9.00 A.M to 2.00.PM on or before 07.05.2016.

7. PROCEDURE FOR APPLYING

The bidders shall put all the duly filled in documents in a sealed envelope and address it to DGM/Purchase Coordination, Vendor Complex Building, BHEL Ramachandrapuram, Hyderabad - 502 032, (TS). On top of the envelope the bidder shall indicate that the application is being submitted for **“Empanelment of Vendors for supply of provisions to BHEL canteens”** and the **EOI Number** mentioned in the advertisement. The envelope is to be sent preferably by Registered Post or Speed post within the specified date and time. Envelopes may also be sent through a representative of the bidder for **dropping in the box kept** in the Vendor Complex behind Administration Building. The EOI should reach the BHEL on or before 10.05.2016 by 11.00 A.M.

The bidder shall submit its Request for Empanelment along with Annexures 1 to 5 duly filled in with the required details and further enclosing therewith all supporting documents without which EOI is liable to be rejected.

EOI documents received later than the prescribed date and time shall not be opened and shall be returned to the concerned Bidder on request. Delay in receipt of EOI due to postal or any other reason will not be considered.

8. DEADLINE FOR SUBMISSION OF BID:

Completed Tender documents shall be received in the office of Tender Box, Vendor Complex, Administrative Building, BHEL, Ramachandrapuram, Hyderabad-32 on or before dt. 10.05.2016 at 11.00 a.m. EOI documents received later than the prescribed date and time shall not be opened and shall be returned to the concerned Bidder on request. Delay in receipt of EOI due to postal or any other reason will not be considered.

9. EVALUATION OF BIDDERS

BHEL, after receipt of EOIs, would make an evaluation as per Evaluation Sheet enclosed vide Annexure - 7 considering the total weightage points scored therein and cut-off points as decided by the competent authority. Accordingly the names of the Bidder for inclusion in the Empanelment List would be finalized by the competent authority whose decision would be final. In case the number of eligible EVs after evaluation are more, all the eligible bidders would be ranked in order of the total weightage points scored and the Company has the right to decide to empanel only such number of bidders as it feels necessary. Thereafter the Company informs the eligible bidders about their being considered for inclusion in the Panel. This empanelment is only for the limited purpose of developing a list of bidders and does not indicate any commitment by BHEL to accept supplies from bidders.

A PV becomes an Empanelled Vendor (EV) only after payment of requisite Security Deposit and issue of such Empanelment Certificate by the Company. This empanelment is only for the limited purpose of developing a list of prospective vendors and does not indicate any commitment by the company to accept supplies from such EVs.

10. DE- EMPANELMENT OF EMPANELLED SUPPLIER.

BHEL reserves the right to de-empanel supplier in all or any of the following cases;

10.1 If any of the Empanelled supplier does not submit offers continuously for more than three times, such Empanelled supplier shall be delisted from the empanelment.

10.2 If any of the Empanelled supplier is put on hold/delisting/banning as per the guidelines for suspension of business dealings with bidders/ contractors.

10.3 If the performance of the Empanelled suppliers is found not satisfactory.

In the event of delisting of an empanelled supplier by BHEL. BHEL shall forfeit the Security deposit of such de-listed Empanelled supplier.

11. SECURITY DEPOSIT

The empanelled vendor (after submission of EOI) shall pay an amount of Rs. 5 lakhs (Rupees Five lakhs only) towards **security deposit** by way of DD / Cheque payable at Hyderabad in favour of BHEL or Fixed Deposit Receipts in Nationalized Banks hypothecated to BHEL. No interest shall be payable on security deposit.

12. QUALITY, INSPECTION AND RISK PURCHASE

12.1 The Empanelled vendor shall provide, furnish and deliver the supplies awarded at the premises of BHEL R.C.PURAM, CANTEENS during the period of this contract commencing from the date of acceptance of the enquiry till the expiry of the contract, unless it is terminated earlier.

12.2 The Provisions to be supplied shall be of the best quality and of the exact kind, quality and description demanded and if at any stage these Provisions are found unsuitable /substandard/inferior quality the items shall be liable to be rejected by the BHEL or by any Officer of the Unit authorized by the BHEL. The decision of such officer shall be final and binding on the bidder.

12.3 In case the supplied provisions in total or any part thereof has been rejected, the said officer shall not be required to assign or give any reason for such rejection and his decision shall be final and conclusive and binding upon the "supplier" who shall immediately arrange to collect the rejected material within specified time from BHEL. In case any of the provisions have been rejected or not being supplied as aforesaid then BHEL reserves the right to deduct the amount from the pending or running bills/ Security deposit.

12.4 BHEL shall be at liberty to purchase the same at the cost and expenses of the supplier and the supplier shall on demand pay to the BHEL all such extra costs, charges and expenses incurred in procuring the same. The extra amount spent by the BHEL on account of such purchases procurement from alternative source, shall be deducted from the security Deposit/ running bills. In case of repeated defaults, then BHEL reserves the right to terminate the contract and delist from the list of Empanelled supplier treating it as unsatisfactory performance and the supplier shall have no right to any compensation or damages in this regard.

12.5 Since Canteens is a sensitive area of operation of the Company involving industrial relations, quality and timely supplies are the essence and in view of the peculiar situation whereby quality of the provisions cannot be tested or inspected before unloading at BHEL canteen. Hence, any communication sent by BHEL authorized officer on subsequent quality inspection and rejection shall not be disputed by the empanelled supplier.

12.6 Supplier shall be responsible to accept back and replace any or all material which are on inspection/opening checking/actual use found unsuitable or below the standard required by the BHEL. BHEL shall have the right to proceed in the same manner as in the case of SL. No 12.3 & 12.4 above in respect of these rejected commodities as well.

The items / quantities mentioned in the "Annexure-5" in the Enquiry are indicative only and actual supply quantities depend on the BHEL's requirements to be supplied at the accepted rates for the month. BHEL reserve the right to demand quantities in excess of or less to any extent than the quantities mentioned in the enquiry. Further, the supply and delivery of

provisions etc., shall be normally once in a week or more in exigencies and at two points - Works Canteen and Staff Canteen of the BHEL

13. EVALUATION OF LOWEST BIDDERS.

All the Empanelled suppliers have to submit their monthly supply quotations in a sealed envelope properly addressed as mentioned in the enquiry and drop through registered post on or before the date specified in the Enquiry/or as extended. Interested Empanelled suppliers may also be present on the date of Tender opening as specified in the Enquiry.

It is to be noted that all the items in the Enquiry need to be compulsorily quoted and non-submission of rate for any of the listed items renders such price bid liable to be rejected in total at the discretion of the BHEL.

Evaluation of L1 Vendor for ordering will be made based on the total quoted basket value in respect of all the enquired provisions and the Empanelled suppliers with the lowest total quoted basket value will be treated as L1 Vendor for that particular supply Month for placement of Order.

The Company reserves the right to negotiate with the L1 Vendor before ordering. Company also has the discretion to split the quantities among the L1 vendors in appropriate manner in case of tie.

14. PENALTY

14.1 **Penalty for Quality:** In case supplier fails to supply good quality and required quantity of provisions, supplier shall be liable to pay penalty of 2% of value of required quantity per indent of the item not supplied subject to maximum of 10%. In case party fails to supply demanded items, penalty will be imposed accordingly.

14.2 **Penalty for Delay in Delivery:** Penalty for Late delivery shall be 2.5% per week or part thereof subject to a maximum of 10% of total indent value.

15. INDENTS

The supplier shall supply the provisions as per the indent/challan given by BHEL or by any officer authorized by BHEL. If indented quality or brand is not available, the L1 vendor shall supply provisions of the same kind of some other reputed brand and also ensure that the cost of the supplied provision shall be equal to or less than the intended item.

The L1 supplier shall supply on the dates specified in the Enquiry/indent/challan and present Bills to the Company on weekly or monthly basis. Further it is the responsibility of the supplier to take endorsement of CISF personnel on the Delivery Challans for supplies made and submit them along with the Bills for payment.

The supplier shall maintain proper date-wise record of all indents/challans placed on them by the BHEL for supplies. The supplies must be accompanied by a proper dated challans/advice mentioning therein separately the quantity ordered and quantity supplied in respect of each item.

16. PAYMENT

The payment of the Bills will be made as per the applicable rules and procedures of the Company and normally within 45 days of the Invoice date of the Bills complete in all respects to the Company along with required documents. Should any Empanelled supplier seek any deviation in the payment terms, its price offers shall be loaded accordingly @18% p.a. to arrive at the landed cost to BHEL.

17. BREACH OF CONTRACT

In case of breach of any of the conditions stipulated herein then BHEL shall be at liberty to terminate the contract without prejudice to the right of the BHEL to seek any other legal remedy including claiming damages etc., on account of such breaches.

18. SIGNATURE ON EACH PAGE OF DOCUMENT:

The competent authority of the bidder/bidder must sign and put official stamp on each page of the EOI documents.

19. AMENDMENTS TO TENDER DOCUMENTS:

At any time after the issue of EOI documents and before opening of the tender, the Tender Inviting Authority may make any changes, modifications or amendments to the tender documents and shall send intimation of such changes to all those who have received the original EOI/tender documents and communicate/upload/advertise the corrigendum in the same manner as in the Notification Inviting EOI for the information of those who have received the tender documents from the website www.bhel.com and such amendments will form part of the tender document.

20. LANGUAGE & ADDRESS

All notices required to be given by one Party to the other Party and all other communications, documentation and proceedings which are in any way relevant to this Contract shall be in writing and in English language and to be sent to the address mentioned in EOI

21. GOVERNING LAW AND JURISDICTION

This Contract shall be construed and interpreted in accordance with and governed by the laws of India, and the courts at Sangareddy/Hyderabad shall have exclusive jurisdiction over matters arising out of or relating to this Contract.

22. ARBITRATION:

All disputes arising in connection with the contract shall be settled by mutual consultation/Conciliation. If no agreement is reached the dispute shall be settled in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules made there under. The dispute shall be referred for arbitration to any sole arbitrator to be appointed by the Head of BHEL Ramachandrapuram, Hyderabad Unit. The award of the arbitrator shall be final and binding on both the Parties. The venue of the Arbitration shall be at Hyderabad in India. The Award to be given by the Arbitration shall be a speaking award.

All questions, disputes, differences arising under, out of or in connection with this contract shall be to the exclusive jurisdiction of Sangareddy Courts.

23. OTHER TERMS AND CONDITIONS

BHEL has the absolute discretion and right to accept or not to accept any or all EOIs received for empanelment including the right to scrap the total process of empanelment before it is finalized in the interest of the Company. It has also the discretion and right to accept or not to accept any or all monthly price bids received without assigning any reasons and re-tender in the interest of the Company.

(On Vendor's Letter Head)

To

Date : _____

Sr. Dy. General Manager (HR- Canteens),

Admn Bldg., Staff Canteen,

BHEL, RC Puram,

Hyderabad – 502 032 (AP)

Dear Sir,

Sub: Request for Empanelment

This refers to your advt. calling for EOI for making supplies to your canteen.

All the terms and conditions mentioned in your 'Notice Inviting EOI' are acceptable.

Kindly empanel our firm for supplying Provisions.

All relevant annexures and documents duly signed are enclosed for consideration.

Yours truly,

Signature and seal of authorized person

Annexure 2

**STATEMENT OF DETAILS FOR EMPANELMENT AS PROSPECTIVE SUPPLIER FOR
SUPPLY OF PROVISIONS LIKE RICE, DALs, OILS ETC FOR BHEL CANTEENS**

Sl.No.	ITEM	DETAILS
1	NAME OF THE SUPPLIER	
2	a) Registration status of the Unit i.e. Sole Trader / Partnership Firm / Limited Company / Co-operative society etc.	
3	a) Address of Regd./Corporate office with phone / e-mail and approx. distance from BHEL Canteen	
	b) Address of Local office, if any, with phone / e-mail, name of the contact person and approx. distance from BHEL Canteen	
	c) Location and address of godown etc from which proposed supplies will be made and approx. distance from BHEL Canteen	
4	Names of the Managing Partner/ Managing Director/ CEO of the Prospective Vendor/ Local Branch Head with phone / e-mail.	
5	Annual Sales Turnover in Rs. Lakhs for each Financial Year (only latest three years will be considered) enclose copy of audit reports	
	2015 – 16	
	2014– 15	
	2013 – 14	
6	Income Tax PAN	
7	VAT Registration number	
8	CST Registration number	
9	Other Information if any	
<p>Date : _____ Signature of the Authorised Person with Name & Stamp</p>		

Annexure – 3

LIST OF MAJOR CUSTOMERS WITH VALUE OF SUPPLIES MADE FOR PROVISION ETC

(Additional Sheets can be enclosed as per requirement)

Sl.No.	NAME WITH ADDRESS	2015-16 Rs. in lakhs	2014-15 Rs. in lakhs	2013-14 Rs. in lakhs
01				
02				
03				
04				
05				
06				
07				
08				
09				
10				

Note : Enclose copies of POs /LOIs/Any supporting documents compulsorily for each of the above entries

Date :

Signature of the Authorised Person with Stamp

CERTIFICATE

This is to certify that with reference to the Audited Accounts for Financial Years referred of M/s

The details of sales turnover in respect of **Provisions, Dals, etc** forming part of the Total Sales Turnover as per Audited A/cs is as under

Financial Year	Total Sales Turnover as per Audited accounts of the Branch Rs. in lakhs	Sales Turnover of Provisions, dals etc of the branch (Mentioned in Annexure – 5) out of Total sales Turnover Rs. in lakhs	VAT / CST returns filing status	Remarks, if any
2015 – 16			Yes / No	
2014– 15			Yes / No	
2013 – 14			Yes / No	

Date :

**Signature of Auditor
With ICAI Membership No.
and Stamp**

Annexure – 5

STATEMENT OF REQUIREMENT OF PROVISIONS FOR SUPPLY TO BHEL CANTEENS

Sl. No.	Items	Brand / Variety	Packing/ size/ Delivery Unit (kgs)	Unit/ measure for rate quotation	Monthly qty. (average & indicative in kgs.)
1	Agarbathi	Cycle/Rhythm/Orient	22 gms	Packets	120
2	Atta	Pillsbury/Aashirvaad - Whole Wheat with no Maida mix	Kg	50 Kg Bag	3200
3	B.G.Dal(Chena Dal)	Rajdhani/Star/any PQ	Kg	50 Kg Bag	1450
4	B.G. Flour	Gokul/Double Parrot/any PQ	Kg	35 Kg Bag	880
5	B.G. Fried (Putana)	Double Parrot/Appu Fried /any PQ	Kg	35 Kg Bag	3000
6	B.K.Dal (Urid Dal-split)	Star/Double Horse/any PQ	Kg	50 Kg Bag	4250
7	Biryani Leaves	Nutritious Bay Leaf/any PQ	Kg	Kg	2
8	Chilli Powder	Swastik/Priya/Everest / Catch red / any PQ	500 gms	5 Kg Pkts	280
9	Chole Masala	Everest	100 gms	100 gms Pkts	32
10	Coconut Powder	Tiptop/any PQ	Kg	Kg	55
11	Coffee Powder(Filter coffee-roast & ground)	Green Label/Bru/Nescafe Sunrise (Roast & Ground)	500 gms	Packets	520
12	Coffee Powder	Bru /Nescafe-Sunrise (Instant coffee)	200 gms	Packets	76
13	Cool Drinks	Frooti/Appy	200 ml	Packets	3600
14	Corriander (Daniya)	Tiptop/Everest/any PQ	Kg	Kg	230
15	Dalchini	Any PQ	Kg	Kg	1.50
16	Vanaspati	Ruchi/ Dalda	1LITRE	Kg	6
17	Detergent	Mr White/Sabena	Kg	Kg	185
18	Dhania Powder	Swastik /Aashirvad/ Everest/MTR	500 gms	5 Kg Pkts	165
19	Dry Chillies	Any PQ-Long	Kg	Kg	475
20	Dry Coconuts	Any PQ	Kg	10 Kg Bag	170
21	Eating Soda	Any PQ cooking soda	Kg	Kg	4
22	Elaichi (Green)	Any PQ Aromatic variety	Kg	Kg	2
23	Green Batana	Rajdhani/any PQ	Kg	Kg	100
24	Green Gram Dal	Any PQ	Kg	50 Kg Bag	500
25	Refined Sunflower Oil, (empty oil tins on returnable basis)	Naturrelli/Fortune/Vijay/ Priya (Agmark standard)	Tins	15 Kg Tin	600
26	Hing Packets	L.G.	50 gms	40 Pkts Bag	140
27	Iddly Ravva	Any PQ	Kg	50 Kg Bag	2500
28	Jaggery	Any PQ	200 gms	Kg	450
29	Jeera	Any PQ	Kg	Kg	185

Sl. No.	Items	Brand / variety	Packing/ size/ Delivery Unit (kgs)	Unit/ measure for rate quotation	Monthly qty. (average & indicative in kgs.)
30	Kabuli Chena	Star/Rajdhani/any PQ	Kg	Kg	170
31	Kasturi Methi	Everest/Any PQ	Kg	Kg	5
32	Kus Kus	Any PQ	Kg	Kg	85
33	Lavang	Any PQ	Kg	Kg	1.5
34	Maida	Minar/Any PQ	Kg	50 Kg Bag	500
35	Meal Maker	Ruchi (Small)	Kg	20 Kg Bag	25
36	Menthi	Penugeek/Any PQ	Kg	Kg	110
37	Milk Powder	Nestle everyday- diary whitener	475 gms	32 Pkts Carton	52
38	Mustard (Rai)	Any PQ	Kg	Kg	125
39	Pally (Ground nut)	Any PQ	Kg	Kg	400
40	Pepper	Any PQ	Kg	Kg	80
41	Pickle (All Varieties- Jars Returnable Basis)	Priya Pickle (in 20 Kg Jar (Premium Quality)	Tins	20 Kg Tin	100
42	Rai Powder	Swastik/Any PQ	500 gms	5 Kg Pkts	25
43	Rasam Powder	Madras /777/MTR/Eastern /Priya	100 gms	100 gms Pkts	235
44	Raw Salt	Any PQ	Kg	25 Kgs Bag	1250
45	Sambar Powder	Madras 777/MTR/Eastern /Priya	100 gms	100 gms Pkts	200
46	Shajeera	Any PQ	Kg	Kg	1.5
47	Soap	Lifebuoy	120 gms	Nos	80
48	Sona Massuri Rice	Sona Massuri Rice of any PQ (Atleast 6 months old)	Kg	50 Kg Bag	36500
49	Sooji	Any PQ	Kg	50 Kg Bag	600
50	Sugar	S-30/PQ	Kg	50 Kg Bag	5200
51	Table Salt	Annapurna/Tata/Ashirwad/ PQ	Kg	25 Kgs Bag	1200
52	Tamarind	PQ	Kg	Kg	600
53	Tea Powder	Brooke Bond Red Label Tea	Kg	Kg/Pkts	500
54	Tea Powder	Brooke Bond Red Label Tea	500 gms	500 gms Pkts	180
55	Tea	Brooke Bond Taj Mahal Tea (In 490 gram pkt)	490 gms	490 gms pkts	70

Sl. No.	Items	Brand / variety	Packing/ size/ Delivery Unit (kgs)	Unit/ measure for rate quotation	Monthly qty. (average & indicative in kgs.)
56	Tea	Brooke Bond Taj Mahal Tea Bags (100 Tea bags in each pkt)	(100 Tea bags in each pkt)	pkts	20
57	Tea Powder	Brooke Bond 3 Roses tea	500 gms	500 gms pkts	100
58	Til	Any PQ	Kg	Kg	110
59	Toor Dal	Any PQ	Kg	50 Kg Bag	4050
60	Turmeric (Haldi)	Swastik/aashirvad/Everest/priya/eastern	100 gms	5 Kg Pkts	95
61	Utappa Rice	Any PQ	Kg	50 Kg Bag	1650
62	Washing Soda	(in 50 kg Bag) TATA Brand	Kg	50 kg bags	04
63	Cling Film	PVC Cling Film(length :100m,Width:300MM,Thickne ss:11Microne)	Rolls	Rolls	30
64	Hard Broom Sticks	Any PQ	Nos.	Nos	150

*** PQ means : Premium Quality**

We are prepared to supply all items listed above.

Date :

Signature of the Authorized Person with Name & Stamp

CHECKLIST FOR DOCUMENTS TO BE ENCLOSED**NAME OF THE SUPPLIER:**

01	Copy of Notice Inviting EOI duly signed on each page denoting acceptance of all the terms and conditions	Yes / No
02	Registration Status (copies of partnership deed / Certificate by Registrar of Companies / Co-op Societies etc)	Yes / No
03	Financial Statement i.e. Branch Audited Profit & Loss A/C and Balance Sheet for the preceding Three Financial years enclosed.	
	2015 – 16	Yes / No
	2014 – 15	Yes / No
	2013 – 14	Yes / No
05	PAN Card	Yes / No
05	VAT Reg. Certificate	Yes / No
06	Customers List for Past supply performance vide Annexure – IV along with PO copies	Yes / No
07	DD for Rs 1000 towards document charges	Yes / No
08	All pages signed and attested	Yes/No
09	Annexures to be enclosed: Annexure -1 Declaration Annexure -2 Details of the vendor. Annexure -3 List of major customers Annexure -4 CA certificate for Provisions turnover	Yes/No Yes/No Yes/No Yes/No

Date:

Signature with stamp

Annexure – 7

[illegible]

General Information

PROCEDURE FOR APPLYING AND EMPANELMENT

Phase – I

1. Read all the details mentioned in the 'Notice Inviting EOI.
2. Take a print of the letter shown at Annexure - I on your company's letter head and submit with all relevant enclosures. All supporting documents need to be self attested by the EV.
3. Enclose a DD for Rs 1000/- (Rupees One Thousand only) drawn on any Scheduled / Nationalised bank on BHEL payable at Hyderabad, towards non-refundable documentation charges. Documents received without the DD will be rejected summarily.
4. Put all documents in a sealed envelope and address it to Dy.General Manager/Purchase Co-Ordination, Vendor Complex Building, BHEL Ramachandrapuram, Hyderabad - 502 032, (AP). On top of the envelope indicate that the application is being submitted for Supply of Provisions to BHEL Canteen and the NIT Number mentioned in the advertisement. The envelope is to be sent preferably by Registered Post or Speed post within the specified date and time. Envelopes may also be sent through a representative of the company for dropping in the box kept in the Vendor Complex behind Administration Building.
5. Opening of envelopes will be done at 1430 hrs on the last date announced for receipt of EOIs. Interested vendors may witness the opening of EOIs at the Vendor Complex. Amendments if any will be published on the BHEL website only. Vendors are requested to refer the BHEL website from time to time (till the last date announced).

Phase – II

6. After scrutiny, shortlisted vendors will be required to submit the Security Deposit for Rs. 5.00 lakhs in any form mentioned in the terms.
7. They will also be required to submit EFT form duly signed by their banker.

Phase – III

8. Empanelled vendors will be required to submit their price quotations against enquiries on monthly basis