

**BHARAT HEAVY ELECTRICALS LIMITED**

Phone: 2816 1243

(A Government of India Undertaking)

PIPING CENTRE, MATERIAL MANAGEMENT

PUR 002/01

80, Gopathy Narayanaswamy Road, T.Nagar, Chennai – 600 017.

INDIGENOUS ENQUIRY	ENQUIRY REFERENCE	DATE
	4501700016	18.05.2017
NAME OF SUPPLIER : _____	DUE DATE FOR QUOTATION – 02.06.2017	
	THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER	

Suppliers Are Requested To Go Through Terms & Conditions Before Submission of Offers.

Sl. No.	Material Code	Description & Specification	Unit	Qty.	DELIVERY SHEDULE		
					Qty.	Date	Remarks
10		One year Annual Maintenance Contract for 18Nos. of 6 KVA Emerson UPS units and 2 Nos. of 10 KVA Emerson UPS Units.	No.	1			

Encl. to Enquiry:

1. Important information to Bidders
2. Technical Terms and Conditions of the AMC
3. Unpriced bid format
4. Price Format

Dear Sirs,

Please submit your lowest quotation in triplicate, subject to our terms and conditions overleaf, for the above materials, so as to reach us on or before the due date by 2 P.M.

1. Quotations will be opened at 2-30 P.M. on the due date in camera/In the presence of the tenderers who may like to be present.
2. Price should be net FOR destination inclusive of risk in transmit and remain valid for 120 days from the due date.
3. If any Sales tax and Excise duty are payable as extra to the quoted price the percentage of the same should be specifically stated in the quotation failing which the purchaser will not be liable for payment of Sales Tax / Excise Duty. Our T.N.G.S.T.No.3560005/dt.1-4-95, C.S.T.No.239383 dt.11-6-91.
4. If the enquired items are coming under D.G.S & D rate contract, please indicate the rate contract prices duly sending a copy of the rate - contract along with your offer.
5. No revision of prices will be entertained after tenders are opened.
6. Manufacturers name, brand name trademark or patent No. if any should be specified. Illustrate leaflets giving particulars are required along with quotation wherever necessary.
7. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject in part or full without assigning any reason whatsoever.
8. Late tenders are liable to be rejected.
9. Any deviations to the enquired technical and commercial conditions shall be clearly indicated in the covering letter of the quotation.

Yours faithfully,

For BHARAT HEAVY ELECTRICALS LIMITED

S. VARADARAJAN
Sr. Manager - Purchase
BHEL Piping Centre
80, G.N. Road, T. Nagar
Chennai - 600 017.

COMMERCIAL TERMS AND CONDITIONS

1. QUOTATION: Each tender should be sent in sealed cover in TWO PARTS with tenderer's distinctive seal and super scribed with correct tender No. Item of supply and due date of opening.

Tenders should be free from CORRECTIONS AND ERASURES: Corrections if any, must be attested. All amounts shall be indicated both in words shall prevail.

2. TERMS OF PAYMENT: Payment will be made on quarterly basis at the end of each quarter, after certification from BHEL User dept.

3. LIQUIDATED DAMAGES: It is clearly among the parties to the contract that time is the essence of the contract. Therefore the delivery of the goods specified, in the purchase order should be made within the time limit prescribed. Where the seller supplies or dispatches the goods beyond the delivery period specified, the purchaser will have no obligation to accept the goods if accepted liquidated damages, at the rate of ½% of the value of goods delayed for each week of delay or part thereof subject to a maximum of 10% of the order value will be levied without prejudice to any other relief or compensation due to the purchaser under any other condition of this contract.

4. GENERAL: Any other conditions, which might have been quoted by the seller and are in contravention to the terms prescribed in the order and which have not been specifically accepted in by the purchaser will not be applicable to this contract.


S. NARADHARAJAN
Sr. Manager, Purchase
BHEL Piping Centre
80, G.N. Road, T. Nagar
Chennai - 600 017.

IMPORTANT INFORMATION TO BIDDERS

- 1) This tender is a **TWO PART bid**, i.e, technical bid and price bid are to be enclosed in two separate envelopes and sent in one larger envelope.
- 2) The original formats (Technical and Price Format given along with Enquiry), containing the sign and seal of BHEL authorized signatory alone should be used. Offer will not be accepted if the format is reproduced and given in any other form.
- 3) **Unpriced Bid Part-1 (one envelope)**
 - a) Technical Terms and Conditions
 - b) Unpriced bid format,shall be sent along with the technical bid clearly mentioning the type of tax applicable, applicable on which parameters and %age. Values should not be mentioned.
- 4) **Priced Bid Part- 2 (one envelope)**
BHEL Price Format alone should be sent in the Price Format. (Part – 2)
- 5) **The above bids shall be put in a sealed envelope and duly superscribed as follows :-**

Enquiry No. 4501700016 Date. 18.05.2017. Tender Opening Date. 02.06.2017 (2.30pm)

It shall be addressed to the following:-

To.

**Sr. Manager / Purchase
Bharat Heavy Electricals Limited,
Piping Centre,
80, G.N. Road, T.Nagar,
Chennai – 600 017.
Phone: 28161243”**

- 6) Last date of submission is **02.06.2017 (2 PM)**. The bid opening date and time is **02.06.2017, 2.30 PM**.
- 7) L1 bidder will be arrived based on the total landed cost to BHEL, i.e, summation of lease rate, taxes and duties for the entire contract period.
- 8) BHEL reserves the right to negotiate with the L-1 bidder.
- 9) **LOADING CRITERIA:**

Payment Terms - BHEL operates various payment terms for the tenders floated and bidders should accept the payment terms specified in the tender. Loading of any deviation in the payment terms w.r.t. NIT terms shall be referenced as follows;
'Base rate of SBI (as applicable on the date of bid opening; Techno-commercial bid opening in case of two part bids) + 6%', shall be considered for loading for the period of relaxation sought by bidders.

Liquidated Damages - Any loading on LD clause shall be to the extent to which it is not agreed to by the bidder (at offered value).

For any clarifications, kindly contact us on the above mentioned address and contact number. Kindly keep your offer error-free, which may otherwise lead to rejection of your offer.

Technical Terms & Conditions of the Annual Maintenance Contract

The bidder shall comply to all the below terms and conditions.

SNo	Terms & Conditions of the Contract	Yes/No	Remarks
1	The bidder shall provide AMC support for below mentioned UPS machines for a period of one year from the date of start of AMC contract. 1. Emerson 6 KVA ITA Series UPS machines - 18 nos. 2. Emerson 10 KVA S400 Series UPS machines - 2 nos.		
2	The AMC contract is limited to a maximum of one year. The rate shall remain constant throughout the AMC period of 1 year and throughout the life of the order. No additional charges shall be levied by bidder during the contract period of one year.		
3	The bidder should ensure 24x7 365 days support from date of start of the contract and should maintain the UPS machines with 99% monthly uptime throughout the period of contract.		
4	As the UPS machines to be maintained are of EMERSON make, the bidder shall be EMERSON authorized vendor. The bidder should submit an OEM Authorisation letter.		
5	The bidder shall provide direct support and shall not involve a third party sub contract for this UPS AMC support and service.		
6	The bidder shall be in this line of activity for last five years and shall have executed similar projects in at least two Large government owned organizations/ PSU/ Banks. The bidder should have an AMC support currently running successfully with at least one Government organization/PSU in India. Copy of the purchase order needs to be submitted.		
7	The bidder should not be currently blacklisted by any Government/ Government agency/ Public Sector undertaking institution. (Undertaking to this effect on letter head of bidder to be submitted).		
8	Support level matrix shall be submitted by the bidder in their technical bid itself.		
9	The bidder shall have a full - fledged Company Service facility in Chennai with a dedicated team of UPS engineers.		
10	The bidder should ensure an Onsite service response time of less than 4 hours.		
11	The bidder shall carryout preventive maintenance atleast once in a quarter on all UPS machines and batteries. The failed batteries in UPS machines shall be replaced by the bidder immediately.		

Technical Terms & Conditions of the Annual Maintenance Contract			
SNo	Terms & Conditions of the Contract	Yes/No	Remarks
12	Batteries replaced by bidder shall be sealed maintenance free type and the battery make shall be Rocket/ Exide/ Quanta/ CSB/ Panasonic.		
13	The contract shall cover services, repairs and replacements necessary to keep the UPS machines in good working condition. The cost of replacement of spares and batteries shall be borne by the bidder and no additional cost will be paid by BHEL for the repairs/replacements.		
14	The bidder shall ensure availability of adequate stock of spares in BHEL premise, to ensure the committed availability.		
15	Any faults shall be attended immediately by the bidder and that at any point of time if any UPS machine is down and if a delay is anticipated, then an equivalent UPS machine shall be provided for continuity of service. The equivalent UPS machine provided by bidder as Stand By shall be acceptable to BHEL.		
16	BHEL reserves the rights to increase or decrease the enquiry quantity or delete a particular item while placing the purchase order.		
17	<p>When a UPS machine does not perform to the committed uptime, then payment cut will be effected as per below mentioned formula. The deduction for downtime shall be as follows:</p> <p>Deduction factor (D) 0 to 2% Zero 2 to 5% 1.25 Above 10% 1.50</p> <p>Working calculation for deduction Let downtime in a month = A hours Downtime percentage (B) = $A \times 100 / (24 \times 30)$ Deduction factor according to the table = D Monthly equipment lease charges = Equipment Quarterly lease / 3 = M Rupees Amount of deduction = $M \times B \times D / 100$ Rupees</p>		
18	If the availability of the UPS machine or part thereof is continuously below 75% over a period of 3 months, BHEL reserves the right to terminate the contract in full without any cost implications to BHEL.		
19	Payment for the AMC contract will be made at the end of every quarter after certification of UPTIME report signed by BHEL IT Executive.		
20	The bidder should submit the Preventive Maintenance report along with invoice at the end of every quarter.		

Technical Terms & Conditions of the Annual Maintenance Contract			
SNo	Terms & Conditions of the Contract	Yes/No	Remarks
21	Training with respect to operation of UPS machine has to be provided to BHEL staff by the bidder when required.		
22	Whenever required by BHEL, the bidder shall provide the UPS engineer for installation/ uninstallation support for all UPS machines including battery banks at no extra cost throughout the AMC period.		
23	If required by BHEL, the AMC contract shall be closed prior to actual expiry date of contract. The bidder should agree for prior closure and provide formal closure acknowledgement to BHEL.		
24	After the end of contract, the bidder shall accept to extend the AMC contract if required by BHEL and payment for the extension period will be made on PRORATA basis as per original P.O. value. Terms & conditions for the extended period of AMC contract will remain as per original P.O.		

PART – 1 (UN PRICED BID)

COMMERCIAL TERMS AND CONDITIONS

Enquiry No. 4501700016 / 18.05.2017

Due Date. 02.06.2017

Sl No.	Terms & Conditions	Vendor acceptance
1	Quoted for Enq. Sl. No. 10 One year Annual Maintenance Contract for 18Nos. of 6 KVA Emerson UPS units and 2 Nos. of 10 KVA Emerson UPS Units.	YES / NO
2	Payment Terms: Payment will be made on quarterly basis at the end of each quarter, after certification from BHEL User dept.	
3	LD clause:- 0.5% for each week of delay up to maximum of 10%	
5	Delivery: One month from the date of PO for each item Sl. No.	
6	Loading Criteria as per BHEL Enquiry	
7	Taxes and Duties, if any on Sl No. 10 (<u>type of tax, %age and applicability</u>)	

(BIDDER SEAL AND SIGNATURE)

CONTACT PERSON –

E-MAIL ID –

CONTACT NUMBER -

PART – 2

PRICE BID FORMAT

Enquiry No. 4501700016 / 18.05.2017

**One Year Annual Maintenance Contract for 18 Nos. of 6KVA
Emerson UPS Units and 2 Nos. of 10 KVA Emerson UPS Units**

SI No.	Cost Element	Rate in Rs.
1	Basic Rate of the 10 KVA and 6KVA UPS per quarter , excl. of taxes	
2	Taxes and Duties, if any on SI. No. (1) (<u>type of tax</u> , <u>%age</u> , <u>applicability</u> and <u>value</u>)	
3	Total rate of the leased line per quarter , incl. of taxes SI. No. (1) + SI. No. (2)	
4	Total rate of the leased line for one year, incl. of taxes SI. No. (3) * 4 quarters	

We agree to all Terms and Conditions of the Enquiry.

(BIDDER SEAL AND SIGNATURE)