



BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)
 HIGH PRESSURE BOILER PLANT
 PURCHASE DEPARTMENT - FOSSIL BOILERS
 THIRUCHIRAPALLI - 620014
 TAMILNADU (INDIA)

PHONE :0431-2577419
 GRAMS : BHARATELEC
 FAX NO: 0431-2520719
 E-mail: cmuthuvel@bhel.in
 Web:

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Enquiry No	Enquiry Date	Due Date for Quotation
2001800108 - 50	06.06.2018	28.06.2018
Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order. Bid should be submitted in two parts. 1.Techno-commercial bid (Part-I) and 2.Price bid(Part-II) in a separate sealed cover and both covers must be placed in a third cover and sealed. Our Enquiry No., Enq. date & Enq. Due date must be written on all three covers.		

Item	Description	Unit	Quantity	Delivery Quantity	Schedule Date
10	4" plastic folder with brass screw 4" PLASTIC FOLDERS WITH BRASS SCREW I)Quality : Tearing should not be occurred in the folder while handling & preparation of documentation. II)These documentation folder is used for safe keeping of documents which to be preserved for morethan 30 years III) Sample folder to be submitted before placement of PO. IV)In the front face of folder "inspection certificate" and bottom surface BHEL embalm & address to be printed.	NO	150.000	150.00	31.07.18
20	3 1/2" plastic folder with brass 3 1/2" PLASTIC FOLDERS WITH BRASS SCREW I)Quality : Tearing should not be occurred in the folder while handling & preparation of documentation. II)These documentation folder is used for safe keeping of documents which to be preserved for morethan 30 years III) Sample folder to be submitted before placement of PO. IV)In the front face of folder "inspection certificate" and bottom surface BHEL embalm & address to be printed.	NO	150.000	150.00	31.07.18

General Note:

Note:

- Please submit your detailed offer in two part bid system i.e
 Part-I. Technical bid + Annexure-A in a sealed cover super scribing on the cover as "TECHNICAL & COMMERCIAL BID / PART-I"
 Part-II. Priced offer in another separate sealed cover super scribing on the cover as Part-II (As per format Annexure-B)

Both the covers shall be duly super-scribed with tender reference and due date of opening. These covers shall be put in a single cover duly super-scribed with tender reference and due date of opening and addressed to us.

The offers should reach us 30 minutes before the time of opening of tenders.
 The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening.Late and delayed offers are liable to be rejected.

Yours faithfully,
 For BHARAT HEAVY ELECTRICALS LIMITED

R. KILLIVALAVAN
 Senior Engineer
 PURCHASE / PSS / MNO
 BHEL, TRICHY - 620 014.

[Signature]
 MANAGER / PURCHASE
 (FOSSIL BOILERS)
 Yours faithfully,



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2. Point-to-point confirmation to BHEL's specification and commercial terms & conditions shall be provided Annexure-A. All the row should be filled and submitted along with the technical bid (no row shall be left blank), else your offer is liable for rejection.

3. Corrigendum if any, with respect to this tender will be hosted only in the website <http://www.bhel.com> or <http://eprocure.gov.in>. You are requested to visit the website regularly for updates.

4. Vendors are requested to avoid corrections/overwriting in the tender documents, In case of any the same shall be duly attested by the bid submitter.

5. Vendors representative having proper ID proof and authorization letter shall attend the tender opening.

List of Attachments:

1. Commercial Terms and Conditions - Annexure-A
2. Price Format -Annexure-B
3. CA Certificate for MSE Vendors-Annexure-I
4. Photos for Sample file

All the tenders may be addressed to the following address:

The Tender Opening Cell / MM
Room No: 26, Building 24, Ground Floor
Bharat Heavy Electricals Limited
TIRUCHIRAPALLI 620014

In case personal delivery of the offer, it shall be dropped into the respective box kept in Room No: 26, after duly entering the data in the system.

Offers will be accepted only up to 14.00 Hrs on the due date. Therefore, vendors shall ensure to submit the offers well before this time. All due date extension requirements should be addressed to the respective Purchase mail IDs. All the due date extension requests from vendors will be considered only up to 48 hours before the due date and time.

Vendors are requested to avoid submission of offers through e mail / fax. In case of any unavoidable situation, offers shall be sent through e mail to the following mail ID only tender_cell@bheltry.co.in.

As tenders are being opened by Common Tender Opening Cell, offer covers should be sealed with tenderer's distinctive seal and super scribed with correct Tender No. item of supply and due date of opening.

The offers will be opened at 14.30 hrs on the due date of the tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers

The offers should reach us 30 minutes before the time of opening of tenders.
The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

Yours faithfully,
For **BHARAT HEAVY ELECTRICALS LIMITED**

MANAGER / PURCHASE
(FOSSIL BOILERS)
Yours faithfully,



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are liable to be rejected.

The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.

The supplier shall submit EI/EII forms to BHEL time to time as indicated by the BHEL and in case of inordinate delay in issuing EI/EII forms, then BHEL reserves the right to deduct 5% of the value of the supplied items against which EI/EII forms pending to be issued

Enclosures:

"LD clause has to be confirmed without fail."

The offers should reach us 30 minutes before the time of opening of tenders.
The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

Yours faithfully,
For BHARAT HEAVY ELECTRICALS LIMITED

R. KILLIVALAVAN
Senior Engineer
PURCHASE / PSS / MM
BHEL, TRICHY - 620 014.
MANAGER / PURCHASE
(FOSSIL BOILERS)
Yours faithfully,

PART-I Techno-commercial Terms & Coditions			ANNEXURE-A
SL No.	BHEL'S TERMS	DESCRIPTION	VENDOR'S ACCEPTANCE/ RESPONSE
1	TENDER SUBMISSION DETAILS	I. DETAILS FOR TENDER SUBMISSION 1. The tender will be operated on two part bid basis i.e. Part-I. Techno-Commercial Bid & Part-II. Price Bid 2. The offer is to be submitted in a single envelope containing two envelops. i.e. Part - I (Techno Commercial Bid) and Part - II (Price Bid). 3. Part – I (Techno-Commercial Bid): a. Duly Signed Tender Document b. Duly signed Annexure – A (Terms and Conditions) c. Signed and filled Annexure – I (Supporting documents should be submitted along with this bid ie MSE details as per Annexure-A/point no.3) This Part – I document should be sealed in a separate envelop by clearly marked "Part I – Technical and Un-priced commercial bid" indicating Enquiry No., Due Date., address & reference of the bidder. 4. Part – II (Price Bid): I. Duly filled and signed Annexure – B (Price Bid) This price bid should be sealed in a separate envelope by clearly marked "Part II – Price bid" indicating Enquiry No., Due Date., Address & reference of the bidder. 5. You are requested to put the above two envelopes (Techno-Commercial Bid & Price Bid) inside a separate larger sealed envelope and this envelope shall be super scribed as "Techno-Commercial Bid and Price Bid " for Enquiry No:Dt.: Due Dt.: 6. Your offer should be addressed to: Tender Opening Cell/MM, Room No 26, 24 Building (Ground Floor), Bharat Heavy Electricals Limited, Tiruchirappalli - 620 014. 7. The offer should reach this office on or before the due date as mentioned in the enquiry by 14.00 Hrs. Tenders received after 14.00 Hrs will not be considered for evaluation. Offers through E-Mail/Fax will not be accepted. 8. Tenders should be free from CORRECTION AND ERASURES. Corrections if any must be attested; all amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall only be considered.	
2	PQC DETAILS	After placement of PO, Vendor should submit the sample s per enquiry specificatio and get approved by BHEL before bulk supply	
3	MSE Benefit	For availing MSE benefit, MSE vendor should submit the following document along with Part-1 offer. Without producing of below documents, your offer will be considered as non-MSE category and not eligible for availing MSE benefits. a. UDYOG AADHAR Memorandum for MSE (mandatory) b. Attested copy of CA certificate (mandatorily submit as per prescribed format at Annexure-I) applicable for the relevant financial year (latest audited)	
4	VALIDITY	Offers should have a validity of minimum 90 days from the date of Tender opening. The quoted/Finalized rates shall be Firm till completion of the supplies including amendment / deviation / extension if any in quantity / date..	
5	RATE SUBMISSION	Bidders are requested to quote their offer price on F.O.R Destination (BHEL/Stores) basis only (The basic price of the material quoted in the bid should be inclusive of Packing, Forwarding, freight and transit insurance, etc.,). Other delivery conditions like Ex-works / Ex-Godown/ Transportation of materials through transport carriers from your works up to the transport carrier's office at Tiruchy and taking delivery of goods by BHEL from such office of transport carriers is not acceptable to us and such offers will be summarily rejected.No charges shall be indicated as "Lumpsum" or "Approximate" in absolute value. All charges like taxes and duties should be clearly specified as "percentage" of the quoted rates.	
6	PRICE REVISION	No revision of prices shall be entertained at any circumstances after tenders are opened.	

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7	TECHNICAL EVALAUTION	On the due date of tender opening, only technical bids (Part-1) will be opened. The opened technical bids will be evaluated by us and clarifications required, if any, will be called for from the bidders on technical and commercial points. If no reply is received from the vendor for the clarification raised by BHEL with in the final cut-off date those vendors offer will be processed with the documents available / submitted against this tender. Offers not meeting the required specification, pre-qualification criteria and technical condition will be summarily rejected. The price bids (Part-II) of technically suitable bidders will be opened on a later date with prior intimation to techno-commercially suitable bidders.	
8	COMMERCIAL EVALAUTION	Ranking L-1, L-2 etc. shall be done for individual items for the techno-commercially acceptable offers on landed cost to BHEL, Trichy basis and BHEL reserves the right to place order for individual items with different vendors. The rate will be negotiated all the L1 vendors in the event of more than one vendor becoming L1 for the same item. IMPORTANT NOTE: BHEL WILL CONSIDER THE RANKING AFTER THE LOADING IS APPLIED AS REFERRED ABOVE WHEREVER DEVIATIONS ARE OBSERVED	
9	SHARING ON QUANTITY	Splitting on Tender quantity not applicable this tender and PO will be released on individual L1 basis for each items	
10	NEGOTIATION	BHEL reserves the right to negotiate with L1 vendor or re-float the tender for items where, L1 price is not the lowest acceptable price. BHEL also reserves the right to reject abnormally low bids. BHEL reserves the right to increase or decrease the tender quantity.	
11	QUANTITY AMENDMENT	BHEL reserves the right to short close or reduce the quantity mentioned in the Enquiry / Purchase Order.	
12	FAILIURE IN ORDER EXECUTION	In case of failure in supplying the items as per PO terms and conditions within the delivery period, BHEL reserves the right to cancel the PO and share the quantity among other vendors who qualified as per the tender conditions. Also such failed vendors will be removed from the BHEL's supplier list and will not beconsidered for future enquiries	
13	PAYMENT TERMS	Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials. Any deviation in the above payment term will attract loading as mentioned below. "Base rate of SBI (as applicable on the date of bid opening. Techno-commercial bid opening in case of two part bids) + 6% shall be considered for loading for the period of relaxation sought by bidders. NOTE: 100% payment against dispatch document through bank / 90% payment against through document through bank + 10% payment after acceptance of materials / Cheque payment / payment against proforma invoice / advance payment / current cheque or post-dated cheque along with purchase order will not be accepted and those offers will not be considered.	
14	LIQUIDATED DAMAGES (LD)	Single delivery schedule: If the Supplier fails to deliver the P.O quantity within the period specified in the contract, then the Purchaser shall deduct liquidated damages, 0.5% of the total order value per week of delay or part thereof subject to a maximum of 10% of the total order value. (Once the PO delivery due date is crossed, all the bills issued after the PO delivery date have to be clubbed till final dispatch and forwarded for processing of payment as a single bunch, ie. 100% Order should be completed for processing the bill. LD percentage will be calculated from PO delivery due date to final despatch date for total order value.) Liquidated Damages (LD): (Any deviations shall attract loading to the extent of relaxation sought to which it is not agreed by the bidder at offered value).	
15	RISK PURCHASE	Alternatively the purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitutes therefor. The supplier shall be liable for any loss, which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in LD clause above.	
16	PACKING AND DELIVERY:	a) The supplier shall arrange for securely protecting and packing the materials in bundles to avoid loss or damages during transit. b) Unloading at BHEL has to be done by the suppliers and BHEL will not be in a position to provide any handling / unloading facilities. c) BHEL Name, Supplier Name, DC No. & Date shall be stencilled on all sides of shooks supplied to BHEL.	
17	CONDITIONAL OFFERS	Conditional offers are likely to be rejected.	
18	TENDER SPECIFICATIONS	Bidders not confirming to the enquiry specifications will be disqualified.	
19	GUARANTEE / WARRANTY	If Guarantee / Warranty period is applicable as per tender specification, No deviation permitted and deviated offers are liable for rejection.	

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20	ARBITRATION:	All disputes or differences whatsoever which may arise at any time during execution of the Contract shall be mutually settled by BHEL and Contractor as per provision of the Contract. However, in the event such disputes cannot be settled mutually, such disputes shall be settled as per the Arbitration and reconciliation Act, 1996 of the Govt. of India and it's subsequent amendments. In case of disputes with the Central PSUs, the same shall be settled at Tiruchirapalli as per the Guidelines of the Govt. of India. However, during the period such disputes are settled either by mutual discussions between the parties or by legal means, Contractor shall continue to do the work as per terms & conditions of Contract.	
21	GENERAL INFORMATION	Bidders participating in the tender should declare in their technical bid whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments. The reasons for such action with details and the current status of such hold shall be clearly furnished to BHEL. If no such details are mentioned in the offer, it will be construed that the bidder is not under any such hold. However, at a later date if it comes to the notice of BHEL about any such hold under enforcement, BHEL reserves the right to reject the offer at any point of time and also under any stage of the finalization of the tender. Such bidders will not be permitted to participate in the further tender proceedings and will be communicated suitably.	
		Any techno commercial clarifications/request for tender due date extensions with valid acceptable reasons to be addressed to BHEL prior to 48 hours of tender due date. BHEL reserves the right to extend the due date as per their discretion.	
		The correspondences between the bidder and BHEL through email are considered as valid document legally though not signed. It is treated as valid confirmations made on behalf of the respective company and comes under the legal ambit of the business transaction and hence binding on both the parties.	
		The Tender Due date falling on public holiday due to any circumstances, the tender will be opened on next working day.	
		Any other conditions which might have been quoted by the seller and are in contravention to the terms and prescribed in the enquiry and which have not been specifically accepted by purchaser will not be applicable to the enquiry.	
		Lowest price received against BHEL tenders need not be the technically acceptable one and in that case BHEL reserves the right not to consider the same. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any tender in part or full without assigning any reason whatsoever.	
		The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Purchaser on time-to- time basis in BHEL as well as CPP portal. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.	
22	NEW VENDOR'S REGISTRATION	Vendors currently not registered with BHEL Trichy & wish to participate to in this tender should furnish the following documentary proof / information along with technical bid. a) Copy of Registration certificate. b) PAN Card (Copy to be submitted). c) MSE registration along with UAN Memorandum (If applicable) d) Complete postal address of the company with Pin Code. e) Contact Person /s, Phone No, Mobile No, FAX No, Email ID etc. f) Copy of statutory document – GST REGISTRATION. g) Partnership Deed if applicable	
23	MATERIAL REJECTION	In case of any quality rejection of materials, the supplier has to collect the materials at his own cost within the 15 days of rejection of advice. Otherwise the materials will be scrapped by BHEL.	
24	GST BILL SUBMISSION	For supplies after implementation of GST i.e. after 30.06.2017, the following conditions will apply and supplier shall fully comply to the below points. a. Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GST registration no which should clearly mentioned in the offer. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer.. b. Supplier shall mention their GSTN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc. c. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code). d. A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/ portal & all tax liability as per GST rules and regulations have been and will be discharged, shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of BHEL. e. All documents like Mill Test Certificate, LR copy, Guarantee/Warrantee certificate, work completion certificate, any other document mentioned in PO, shall be sent along with the vehicle/consignment. For all consignments received within the calendar month, input credit will be availed within that month in line with monthly returns filing cycle. In case of any discrepancy in the document or non-submission of documents mentioned in the PO, then BHEL will not be able to accept or account the	

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		material, in such case availing of tax credit will be deferred to next month or so. f. In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the suppliers, within the calendar month notified by BHEL. g. For any such delay in availing of tax credit for reasons attributable to supplier (as mentioned above), interest (calculated @ SBI Base Rate + 6%) alongwith penalty if any will be deducted for the delayed period i.e. from the month of receipt till the month tax credit is availed, from the running bills. h. Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers / contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Debit note will be issued by BHEL indicating the respective supply invoice number.	
25	VENDOR NAME	Please Specify	
26	BUSINESS TYPE	MANUFACTURER / TRADER / AGENT	
27	MSE TYPE	MICRO / SMALL	
28	VENDOR CODE	Please Specify (if available)	
29	VENDOR OFFER REF	Please Specify along with date	
30	PRICE BASIS	Firm till Delivery	
31	INCO TERMS	F.O.R BHEL Trichy Stores	
32	ORIGIN OF DESPATCH	Please Specify	
33	DELIVERY SCHEDULE	Please Specify (Delivery period from the date of PO)	
34	HSN CODE	Please Specify	
35	GSTN NO.	Please Specify	
36	P & F (IN %)	Vendor Scope-Please Specify, if extra from basic rate	
37	FREIGHT(IN %)	Vendor Scope-Please Specify, if extra from basic rate	
38	INSURANCE (IN %)	Vendor Scope-Please Specify, if extra from basic rate	
39	GST	% of IGST % of SGST % of CGST	
40	CONTACT PERSON & DETAILS	Name: Mobile no: Email :	
41	I HAVE DOWNLOADED AND THOROUGHLY READ AND UNDERSTOOD THE RELATED TERMS & CONDITIONS OF THIS TENDER	Acceptance Required	
42	IN CASE OF DEVIATIONS, LIST CLAUSE WISE WITH REASONS	Pl specify	
43	ALL THE ENQUIRY ITEMS AS PER BHEL SPECIFICATION	Acceptance Required	
Any communication / clarification regarding the tender shall be sent to the following E-mail: pgavictor@bhel.in Phone no. 0431-2577645			

PART-II PRICE BID FORMAT**ANNEXURE-B****Enq.No.2001800108 dt:06.06.18****REF NO:****Date:**

ITEM	BHEL DESCRIPTION	QTY	UNIT	Rate	Total Value
10	4" PLASTIC FOLDERS WITH BRASS SCREW I)Quality : Tearing should not be occurred in the folder while handling & preparation of documentation. II)These documentation folder is used for safe keeping of documents which to be preserved for morethan 30 years III) Sample folder to be submitted along with quotation IV)In the front face of folder "inspection certificate" and bottom surface BHEL embalm & address to be printed.	150	nos		
20	3 1/2" PLASTIC FOLDERS WITH BRASS SCREW I)Quality : Tearing should not be occurred in the folder while handling & preparation of documentation. II)These documentation folder is used for safe keeping of documents which to be preserved for morethan 30 years III) Sample folder to be submitted along with quotation. IV)In the front face of folder "inspection certificate" and bottom surface BHEL embalm & address to be printed.	150	nos		
	P & F (IN %)	Please Specify, if extra from basic rate			
	FREIGHT(IN %)	Please Specify, if extra from basic rate			
	INSURANCE (IN %)	Please Specify, if extra from basic rate			
	GST (IN %)	Please Specify, if extra from basic rate			
	TOTAL				

Certificate by Chartered Accountant on letter head

This is to Certify that M/s ,
(herein-after referred to as 'company') having its registered office at
..... is registered under MSMED Act 2006, (Entrepreneur
Memorandum No (Part—II) dtd.....
Category:(Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the
latest audited financial year as per MSMED Act 2006 is as follows:

- 1. For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost
excluding land and building *and* the items specified by the Ministry of Small Scale Industries vide its
notification No.8.0.1722(E) dated October 5, 2006:

Rs.....Lacs

- 2. For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture,
fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:

Rs.....Lacs

(Strike off whichever is not applicable)

The above investment of RsLacs is within permissible limit of
Rs.Lacs forMicro / Small (**Strike off which is not applicable**)
Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (**Strike off which Is not applicable**) and the date of graduation of such enterprise from its original category is
(dd/mm/yyyy) which Is within the period of 3 years from the date of graduation of such
enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013
published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number -

Seal of Chartered





