



**BHARAT HEAVY ELECTRICALS LIMITED**

CORPORATE RESEARCH & DEVELOPMENT DIVISION

VIKASNAGAR, HYDERABAD - 500 093, INDIA

PHONES: 23774494 (EXCHANGE)

DIRECT: 23882104/23882204/

23778474/23776772

FAX : 91 40 23770698

RD:DP:MPX:F-04

## ENQUIRY

To - Enquiry No: 500990241 Enq Date: 30-JUN-09 Due Date: 25-JUL-09 Delivery By:

Pin - PLEASE SUBMIT YOUR QUOTATION IN SEALED COVER SUPERSCRIBED WITH ENQUIRY NO, ENQUIRY DATE AND DUE DATE SUBJECT TO OUR TERMS AND CONDITIONS ENCLOSED, FOR THE FOLLOWING MATERIALS SO AS TO REACH US ON OR BEFORE THE DUE DATE BY 12 NOON. THE TENDERS WILL BE OPENED AT 2 PM ON THE SAME DAY

Email :

Attn. .

PLEASE GIVE REFERENCE OF ENQ NUMBER , ENQ .DATE AND DUE DATE IN ALL YOUR CORRESPONDENCE FOR PROMPT ACTION. IN CASE IF YOU ARE NOT MAKING THE OFFER PLEASE POST A REGRET LETTER AND RETURN THE DOCUMENTS.

SL NO	DESCRIPTION / SPECIFICATION	UNIT	QTY
1	SUPPLY, INSTALLATION AND COMMISSIONING OF UNINTERRUPTED POWER SUPPLY SYSTEM AS PER ENCLOSED SPECIFICATIONS : COECP/CH_04	SET	1

Please submit your offer in Two parts as per enclosed "General Terms and Conditions of enquiry & Contract for the purchase of Goods/ Services" in separate sealed covers as detailed below:

- 1) First cover shall contain a) Technical & Commercial bid, b) Compliance Statement, c) Un-priced Price bid, i.e. a copy of the Price bid with the price(s) columns left blank.
  - 2) Second Cover containing Price bid.
- If the Price bid is found to be different from the un-Priced Price bid in any way, the offer will be rejected.
- 3) UNSIGNED OFFERS ARE LIABLE FOR REJECTION.
  - 4) VENDORS SHALL QUOTE FOR ALL ITEMS. ALL PARTIAL / INCOMPLETE OFFERS SHALL NOT BE PROCESSED. ORDER SHALL BE PLACED ON BASIS OF TOTAL COST TO BHEL.
  - 5) GUARANTEE CERTIFICATE: REQUIRED
  - 6) MANUFACTURER'S TEST CERTIFICATE: REQUIRED
  - 7) ERECTION & COMMISSIONING: REQUIRED

Note:

- 1) ALL OFFERS MUST INCLUDE NAME OF CONTACT PERSON, PHONE NO, FAX NO, EMAIL ID. UNSIGNED/INCOMPLETE OFFER(S) ARE LIABLE FOR REJECTION.
- 2) Taxes & Duties quoted will be taken for cost evaluation & order placement and no change will be entertained later except in the case of changes made by the Government.
- 3) Changes in Taxes and Duties because of the changes in Turnover etc. will be to the supplier's account.
- 4) In case any Taxes/duties exempted, a self declaration for the same may be attached to the offer.

AS WE ARE ENGAGED IN R&D ACTIVITY "C" FORM WILL NOT BE ISSUED


Yours faithfully  
for

BHARAT HEAVY ELECTRICALS LTD

PLEASE FILL UP THE ENCLOSED VENDOR REGISTRATION FORM AND SEND IT ALONG WITH YOUR QUOTATION. OTHERWISE YOUR QUOTATION WILL NOT BE CONSIDERED. (IGNORE THIS IF YOU HAVE ALREADY SUBMITTED THIS FORM)

KAKKAR PK  
Sr Manager

Email: [pkkakkar@bhelrnd.co.in](mailto:pkkakkar@bhelrnd.co.in)

	<b>PURCHASE SPECIFICATION</b>	Rev. 1
	<b>Supply, installation and commissioning of Uninterrupted Power supply system</b>	Dt. 15.6.2009
	<b>Item Code No. CH_04</b>	Specification No. COECP/CH_04


1. General:

This specification covers the technical requirements for supply, installation and commissioning of an uninterrupted power supply system for use in the Centre of Excellence for Compressors and Pumps.

2. Technical specifications:


Sl. No.	Description	Specification
1	Architecture	<p><b>ONE set of</b> 2 x 20 KVA / 16 kW Transformer less Design</p> <p><b>Specifications herein are Applicable for each of the UPS:-</b></p> <p>True online double conversion, IGBT based- PWM Inverter-Microprocessor controlled, Parallel Redundant Systems with Built-in Static Bypass, Internal Bypass (Automatic and Manual), Optional External Bypass Static and Manual By-pass through servo stabilizer of 20 KVA capacity. The Primary and secondary UPS shall have 20 min each, back-up on full load .</p>
2	Input	<p>Voltage 415 AC (+15%, - 20 %), 3 phase. Frequency 50 Hz <math>\pm</math> 5%_ <b>auto sensing</b> at input MCCB Current THD- Less than 5% at all loads. Protection for over voltage, under voltage, overload, phase failure. Option for single Phase operation also to be included.</p>
3	Output	<p>Capacity 16 kW / 20 kVA -Each Voltage 415 V + 1%, 3 Ph, 4 wire Frequency 50 Hz + 0.1%.</p> <p>Wave form – Sine wave Distortion: Voltage THD : <math>\leq</math> 2% with linear load at all Operating conditions. Voltage THD : <math>\leq</math> 5% with non- linear load. Crest factor : at least 3 or better Load P.F : 0.8 to unity Over load : 125% for 10 min. 150% for 1 min. Load unbalance: Should tolerate 100% unbalance Without distortion. Overall UPS System efficiency <math>\geq</math> 94 % at 100% non-linear load to be guaranteed. Transient response for 100% load change – Voltage should remain within +5% and recover to 98% within 1 cycle Vendor to specify overall efficiency at other non linear loads. Vendor to specify Inverter efficiency at 100% load. Protection: Over voltage, over current, over load, temperature, short circuit and earth leakages etc., Option for single Phase output also needs to be included</p>

				1
Prepared by	KSR SWAMY		Approved by	A DASGUPTA
Turbomachinery Laboratory			COE for Compressors and Pumps	
Corporate R&D Division, BHEL, Vikasnagar, Hyderabad 500093				

	<b>PURCHASE SPECIFICATION</b>	<b>Rev. 1</b>
	<b>Supply, installation and commissioning of Uninterrupted Power supply system</b>	<b>Dt. 15.6.2009</b>
	<b>Item Code No. CH_04</b>	<b>Specification No. COECP/CH_04</b>

4	Battery	<p>Vendor to specify AH capacity and No. of cells for 20 min back up at 100% load.</p> <ul style="list-style-type: none"> <li>Type of cell: Sealed Maintenance Free (SMF).</li> <li>Vendor to specify battery charging mode details (float, Trickle and Boost).</li> <li>Battery stand shall be of sturdy MS stand, constructed on two rows, two tier pattern, capable of supporting the weight. The drawing has to be got approved by us before commencing the fabrication / manufacture.</li> <li>All items to support the installation, commissioning and Maintainance of the battery bank to be provided.</li> <li>They include insulated spanners, gloves etc.</li> <li>One coating of petroleum jelly to be provided on all connectors.</li> <li>High capacity battery charger has to be used for quick recharging of UPS batteries. The typical charging time for battery recharging should be 4 hours or less for 90% of full battery capacity.</li> <li>Two charge / discharge cycles will be carried out at site during commissioning.</li> <li>DC ripple without batteries to be &lt; 2%</li> <li>Protection from overcharge, battery low, over discharge shall be provided.</li> <li>Separate MCCB/Fuse for battery to be provided.</li> <li>Detailed calculation of battery AH capacity taking End Cell voltage of 1.75 volts shall be enclosed to the quotation</li> </ul>
5	Servo Stabilizer	<p>Capacity 20 KVA -External Output : Voltage to the load through static bypass switch and servo stabilizer unit to be regulated to <math>415\text{ V} \pm 0.5\%</math> To be integrated into the system such that in case One UPS fails, the Stand by UPS takes the full load and in case of failure of both, the regulated power is drawn from the mains.</p>
6	Environmental Conditions	<p>Ambient temperature: 45 Deg. C Humidity : 10-90% ( Non condensing) Noise Level: &lt; 60 DB at full load @ 1 M distance.</p>
7	Other Technical Features	<ul style="list-style-type: none"> <li>Separate Panels for each of the 20 KVA UPS are to be provided.</li> <li>RS- 232 serial interface for connecting to PC along with the required software for monitoring the UPS operation needs to be provided. The software shall also have feature for display of available back up time on the screen. The software shall be compatible for operation with MS windows XP version.</li> <li>All the equipment are to be provided with standard front panel display of and input voltages, current output frequency, input frequency, battery voltage and current.</li> <li>Ground Loop voltage to be, 1 V.</li> <li>Vendor to specify DC Link current, DC link Voltage at 20 KVA.</li> <li>The equipment shall confirm to relevant safety standards, Emission and immunity standards, approvals, protection class.</li> <li>Earthing points: <ul style="list-style-type: none"> <li>Ø Method of system for earthing points and earthing is to be clearly identified.</li> </ul> </li> <li>System performance should not be affected by transients due to step loading, unbalanced loading.</li> <li>Should support multiple SMPS and other symmetrical loads.</li> </ul>
8	Communication	<ul style="list-style-type: none"> <li>Remote UPS monitoring shall be possible via a web browser such as Internet Explorer or Netscape Navigator.</li> <li>Remote UPS monitoring: The UPS in conjunction with a network interface card, shall be able to gracefully shut down one or more operating systems during an 'on' battery situation (Ethernet TCP/IP networks)</li> <li>The UPS manufacturer shall provide the necessary software to support graceful shutdown and remote monitoring for various OS.</li> </ul>

				2
Prepared by	KSR SWAMY		Approved by	A DASGUPTA
Turbomachinery Laboratory			COE for Compressors and Pumps	
Corporate R&D Division, BHEL, Vikasnagar, Hyderabad 500093				

	<b>PURCHASE SPECIFICATION</b>	<b>Rev. 1</b>
	<b>Supply, installation and commissioning of Uninterrupted Power supply system</b>	<b>Dt. 15.6.2009</b>
	<b>Item Code No. CH_04</b>	<b>Specification No. COECP/CH_04</b>

9	General Conditions	<ul style="list-style-type: none"> <li>• Submission of Acceptance Test procedure (ATP) Within 2 weeks from date of placement of order.</li> <li>• ATP shall be carried out at supplier works in the presence of BHEL representative before clearing for dispatch.</li> <li>• All facilities are to be provided by the supplier to carry out testing.</li> <li>• Guarantee certificates and Type test certificates to be provided at the time of delivery.</li> <li>• List of spares shall be provided.</li> <li>• Training on Operation &amp; Maintenance with 3 Sets of Manuals are to be provided.</li> <li>• 36 Months warranty from the date of commissioning to be included in the offer. The warranty shall cover the entire scope of supply including batteries and restoration of the system within 24 hours from time of our intimation.</li> <li>• In case of malfunction of one of the Systems, the other would seamlessly take over the full load and continue to function without disruption. <b>An undertaking to the above effect is to be mentioned in the warranty certificate.</b></li> </ul>
10	Optional	<p>The pricing to be indicated clearly in the price bid for the following optional items in lieu of those mentioned above</p> <ul style="list-style-type: none"> <li>• Onsite parts and labour warranty for - 5 yrs in lieu of 3 years</li> <li>• Display function for online display of information whether the system is running on primary unit or secondary UPS.</li> <li>• Availability of features for remote control, remote alarm and remote emergency shut down to be indicated by Vendor</li> <li>• Post Warranty yearly AMC charges, for subsequent 5 years is also to be indicated separately</li> </ul> <p>BHEL reserves the option of placing order for either the original specification or for one or all the optional specifications, however the vendor has to quote for the optionals.</p>

Note:

1. The quotation is to be submitted in two parts: Part A- Technical bid; Part B - price bid.
2. The vendor shall submit all the relevant technical brochures along with the Technical bid for evaluation.
3. The Unpriced price bid shall be enclosed to the Technical bid.
4. Only reputed Vendors offering standard make having considerable experience and supplied similar systems (trouble free) for server support application to reputed IT organisations like Infosys, TCS, HCL, Deloitte Etc. earlier shall only be considered and details of such supplies to be indicated in the Technical bid.
5. Item wise Compliance statement is to be enclosed to the technical bid.
6. All technical conditions being same, vendors with servicing facilities in Hyderabad shall be given preference taking the logistics into consideration for the maintenance of the system.
7. Installation and commissioning of the above system at BHEL R&D premises is to be in the scope of the vendor.

				3
Prepared by	KSR SWAMY	Approved by	A DASGUPTA	
Turbomachinery Laboratory		COE for Compressors and Pumps		
Corporate R&D Division, BHEL, Vikasnagar, Hyderabad 500093				

**AUTHORISATION LETTER FOR E-PAYMENT/ NEFT / RTGS**

(PLEASE FILL UP THE FORM COMPLETELY IN CAPITAL LETTERS ONLY)

1	Type of Request (Tick One)	NEW / CHANGE
2	BHEL Vendor Code	
3	Company's Name	
4	Address	
5	City with Pin Code	
6	State	
7	PAN NUMBER	
8	Name of Contact Person	
9	Phone No with STD Code	
10	Fax No with STD Code	
11	Email Id	
12	Web Site (URL)	

**BANK DETAILS FOR EFT / RTGS**

1	Bank Name	
2	Branch	
3	Branch Code	
4	Address	
5	PHONE No.	
6	Account No.	
7	MICR/ IFSC Code	
8	Bank Swift Code	
8	NEFT/ RTGS enabled	Yes / No
10	Cancelled Cheque	Enclosed / Not Enclosed

1. I, as representative / owner of the above named company, hereby authorise BHEL R&D Hyderabad, to electronically make payments to the designated bank account. I hereby certify that the particulars given above are true, complete and correct.
2. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL / transferring Bank responsible.
3. This authority remains in full force until BHEL receives and acknowledge written notification requesting a change or cancellation.

Date:

Authorised Signatory  
Designation :

COMPANY SEAL



**BHARAT HEAVY ELECTRICALS LIMITED**  
**CORPORATE R&D DIVISION, VIKAS NAGAR, HYDERABAD – 500 093, AP, India**  
Ph: 0091-40 – 23778474, FAX: 0091-40 – 23770698

RD:MPX:F-20

**General Terms and Conditions of Enquiry & Contract for the Purchase of Goods/ Services**

1. The quotation and any order resulting from this enquiry shall be governed by these General Terms and Conditions of enquiry and contract for the supply of goods and the supplier quoting against this enquiry shall, unless specifically stipulates any different terms or conditions, be deemed to have read and agreed to the same.
2. Sealed quotations in double cover with tenderer's distinctive seal, superscribing enquiry number, date and due date are to be submitted so as to reach on or before due date & time, addressed to **Additional General Manager(MM) and Head, Bharat Heavy Electricals Limited, Corporate Research & Development Division, Vikasnagar, Hyderabad, Andhra Pradesh, India – PIN-500 093, India.**  
In the case of **Two-part bid**, each inner cover shall clearly be labeled as a) **Technical & Commercial Bid** containing technical data/ drawings/ catalogues/ quality plans along with commercial terms and conditions & copy of the price bid with the price columns left blank (unpriced price bid), b) **Price bid** containing prices quotes. Installation and/or Commissioning charges shall be spelt out in absolutely lucid terms, taking into account total charges, rather than quoting vaguely, such as charges per man-day or charges per engineer per day etc. **If the price bid was found later to be different from the unpriced price bid in any way, the offer will be rejected summarily.**
3. **Tender/ Technical bid Opening:** Unless specified otherwise, tenders/ technical bids will be opened on appointed date and time as mentioned in the enquiry or as communicated changed date/time, if any, in the presence of such of those tenderers who may be present.
4. **Delayed/ Late Tender:** Tenders, which have been posted by registered post through the postal department in time before opening date but received after tender opening, shall be treated as regular tenders. Other tenders received after tender opening time shall be treated as late tenders and normally they may be rejected.
5. The Quotation should be free from overwriting and erasures. Corrections and additions, if any, must be attested. Supplier should indicate in the quotation dimensions (Size), weight, rate etc., in the metric system unless the enquiry calls for different unit.
6. **Validity of Quotation:** All quotations shall be kept open for acceptance for a period of ninety days from the date of opening of Tenders/ Technical bid and this shall be deemed to be an express condition of all quotations. The rate shall be quoted in both figures and in words.
7. In the case of Two-part bid, the vendor should furnish technical clarifications, if any, within stipulated time mentioned, failing which, it will be construed that the vendor is not interested in the tender and BHEL shall not consider the offer for further evaluation.
8. **Revision of Pricebid:** In the event of any bidder, after finalizing the technical specifications and scope of supply, opting to revise and submit their latest price bid, then BHEL reserves the right to open their original / previous price bid also while evaluating revised bid.
9. **Pricebid Opening:** Unless specified otherwise in the enquiry, the Price bids of technically qualified vendors shall be opened with prior intimation in the presence of such of those tenderers who may be present.
10. **Conformity to Specifications:** The material should be of the best quality and shall be conforming to our specification given in our enquiry. Unless otherwise agreed upon by BHEL, no payment shall be due by BHEL in respect of any sample. Offers without details of specifications/ applicable catalogues will not be considered and are liable to be rejected.
11. **Terms of Delivery:** All suppliers shall quote the lowest prices on ex-works and FOB/FCA basis. Foreign suppliers will also indicate their Indian agent's name and address with percentage of agency commission out of the quoted price, if any. Name and Address of the supplier's Bankers address should also be given. Indian suppliers for the indigenously manufactured/ imported stock shall quote on Ex-works /Free-on-Rail/Road /FOR-destination basis, indicating packing & forwarding charges, if any, separately.
12. **Taxes and Duties:** Unless specified otherwise in the enquiry, BHEL do not provide "C" or "D" Form as it is engaged in R&D. All Indian suppliers shall clearly mention current Sales Tax/ VAT, Excise Duty, and Service Tax etc, if any, payable in addition to the quoted price and indicate applicable rates/ percentage, item-wise clearly. It will be paid only if Registration Number under State(TIN)/ Central Sales Tax or Service Tax is specifically mentioned in the Bill/Invoice. Vendors without a Sales Tax/VAT registration and applicable Service Tax registration will not be considered.
13. **Insurance:** Insurance will be arranged by BHEL in case of Ex-Works as well as FOB basis supplies.
14. **Terms of Payment:** Full payment will be made within 30 days after receipt, inspection and acceptance of the material (and where involved, Erection and commissioning of the material/ equipment at BHEL/Destination) though Electronic Fund transfer (RTGS/NEFT/SEFT) with bank charges to the supplier's account. For foreign suppliers, the preferred payment term will be on Sight Draft basis and bank charges inside India will be to BHEL account and outside India will be to supplier's account.
15. Suppliers shall quote competitive price and best delivery for all the items mentioned in the enquiry. BHEL reserves the right to reject partial quotations and to place order on overall landed cost basis. Correct date of effecting supplies in the event of an order should be indicated in the offer. If the supplier's quoted terms are different from BHEL standard payment terms (Refer #14 above), interest @11% per annum (or as indicated in the enquiry) will be loaded to the quoted prices for difference of payment period.
16. **Packing:** The supplier shall be responsible for the goods being properly and adequately packed so as to prevent any loss, damage or deterioration during transit and indicate packing charges, if any, separately.
17. **Part/ Split Ordering:** BHEL reserves right to Order part of the item/ quantity of the enquiry and split the order among qualified vendors.
18. In case the goods enquired are on Rate Contract basis with any other unit of BHEL, such fact should be clearly indicated in the quotation giving full particulars of Rate Contract number, validity and price and also your willingness to comply with order if placed against such Rate Contract. A true copy of Rate contract signed by the supplier should be sent with the quotation.
19. **Inspection:** On receipt, the goods shall be subjected to inspection and also test, if necessary, and our decision regarding the acceptability of the goods shall be final and binding on the suppliers.
20. **Penalty for late delivery:** The time stipulated for delivery of goods shall be deemed to be the essence of the contract and delivery must be completed within the stipulated date/s. In the event of supplier's failure to supply the goods by the stipulated date/s, a penalty of ½% per week for the delayed no of weeks or part thereof for the undelivered portion of PO subject to a maximum of 10% of total order value shall be levied at the discretion of BHEL.
21. **Withdrawal from the Contract:** In case the supplier withdraws the quotation after its acceptance by BHEL or fails to supply the goods as per the terms and conditions of contract, or at any time repudiated the contract wholly or in part, BHEL shall be at liberty to cancel the Purchase Order and to recover from the supplier the extra cost and other loss, incidentals due to the breach of contract on the part of the supplier through risk purchase.
22. **Guarantee/ Warranty certificate and Manufacturer's Test report:** Invariably in all cases where it is so stipulated, the supplier should furnish Guarantee/ Warranty certificate valid for a period of 18 months from date of supply or 1 year from the date of receipt, acceptance and commissioning(or more, if provide by oem) whichever earlier and manufacturer's Test report along with the goods, failing which, BHEL shall have the right to reject the goods.
23. All ferrous/ non-ferrous items shall be colour coded as per bureau of Indian standards/ or IS standards/ BHEL Standards.
24. **Recovery of Dues:** BHEL shall recover any amount due from the supplier or any amount outstanding to the credit of the supplier with BHEL R&D unit or any other BHEL unit(s) and/or by legal action.
25. **Arbitration & Forum for Legal Proceedings:** All disputes arising in connection with indigenously/ foreign supplies shall be settled through arbitration held at Hyderabad, AP, India and arbitration shall be appointed by Arbitration Tribunal of the Federation of Andhra Pradesh Chambers of Commerce and Industry, Hyderabad, AP, India. The Courts at Secunderabad/ Hyderabad, AP, India shall have jurisdiction in respect of any suit or other legal proceeding arising from or relating to this contract

The rights and remedies of BHEL stated in these General terms and conditions shall be in addition and supplemental to its rights and remedies under law and custom or usage of trade or business and shall in no way be deemed to limit, curtail, supercede or derogate from its said rights and remedies.



RD:MPX:F-18

**BHARAT HEAVY ELECTRICALS LIMITED**  
**CORPORATE R&D Division**  
**Vikasnagar, Hyderabad, Andhra Pradesh, India – 500093.,**

**IMPORTED**

**Suppliers' compliance statement to basic conditions of enquiry** (to be submitted along with Technical & Commercial bid)  
**Enquiry number:** **Enquiry dt:**

**(In case Order to be placed on the Principal and foreign currency)**

Condition	BHEL R & D's terms	Supplier's compliance (indicate Yes/No. if 'No', state terms desired)
1. Validity of offer	90 days from the tender opening date ( or as per enquiry)	
2. Delivery requirements	FCA – Nearest International Airport (or as indicated in the enquiry)	
3. Warranty	Unless specifically mentioned in the enquiry, all supplied items to be provided with warrantee for one year (or more, if provided by the OEM) from the date of acceptance/ commissioning. In case of equipment involving erection and commissioning, warrantee shall be for 18 months from the date of dispatch or 12 months from the date of commissioning, whichever is earlier	
4. Terms of payment	Sight draft. All bank charges inside India will be to BHEL R&D account and outside India will be to the supplier's account. Documents through State Bank of India, Trade Finance Central processing Cell (TFCPC), Opp. Anand Theatre, Secunderabad, Andhra Pradesh, India-500003. SWIFT Code: SBININBB602, Phone: 91-40-27816795, FAX: 91-40-27720459	
5. Agency commission	Pl specify Indian agency commission charges, if any, in percentage of quotation. The same shall be paid to the agency in Indian Currency only.	
6. Erection/ Commission	As per enquiry	
7. Documentation	As per enquiry	
8. Insurance	BHEL will arrange Insurance based on intimation to our Insurance agency. Address of the agency will be mentioned in the Purchase Order.	
9. Penalty for late delivery	0.5% per week beyond the delivery date on undelivered portion subject to a maximum of 10% of the total order value.	

\* BHEL R&D reserves the right to reject any offer due to non-compliance with the above conditions and/or non-receipt of this form in duly filled condition

\* Any other elements of cost in addition to the above may please be specified in detail

(Signature and Stamp/ Seal of Vendor)



RD:MPX:F-17

**BHARAT HEAVY ELECTRICALS LIMITED**  
**CORPORATE R&D Division**  
**Vikasnagar, Hyderabad – 500093, India.**

**Suppliers' compliance statement to basic conditions of enquiry** (to be submitted along with Technical & Commercial bid)  
**Enquiry number::** **Enquiry date::**

**(In case Order to be placed on Indian supplier in Indian currency)**

Condition	BHEL R& D's terms	Supplier's compliance (indicate Yes/No. if 'No', state terms desired)
1) Validity of offer	Unless specifically mentioned in the enquiry, 90 days from the tender opening date	
2) Delivery requirements	Free delivery at our stores or FOR destination (or as indicated in the enquiry)	
3) Warranty	Unless specifically mentioned in the enquiry, all supplied items to be provided with warrantee for one year (or more, if provided by the OEM) from the date of acceptance/commissioning. In case of equipment involving erection and commissioning, warrantee shall be for 18 months from the date of despatch or 12 months from the date of commissioning, whichever is earlier	
4) Terms of payment	Unless specifically mentioned, full payment will be made within thirty days after receipt, inspection and acceptance of the material at BHEL R&D (and where involved, erection and commissioning of the material/equipment at BHEL/destination), by EFT/RTGS with bank charges, if any, to supplier's account.	
5) Taxes & Duties	Unless specifically mentioned in the enquiry, we do not provide 'C' or 'D' form. Supplier to specify rates of taxes and duties element wise and related percentages. Terms like "inclusive" or "extra" are not acceptable. Please mention "NIL" if taxes/ duties are exempted/ not applicable.	
6) Penalty for late delivery	0.5% per week beyond the delivery date on undelivered portion subject to a maximum of 10% of the total order value	

\* BHEL R&D reserves the right to reject any offer due to non-compliance with the above conditions and/or non-receipt of this form in duly filled condition

\* Any other elements of cost in addition to the above may please be specified in detail

**(Signature and Stamp/Seal of Vendor)**





RD:DP:MPX:F-14

**BHARAT HEAVY ELECTRICALS LTD.**  
**Corp. R&D DIVISION**  
**VIKAS NAGAR,**  
**HYDERABAD- 500 093 (INDIA)**

**SUPPLIER REGISTRATION FORM**

**(FOREIGN SUPPLIER)**

ALL COLUMNS SHOULD BE PROPERLY FILLED IN THE SPACE PROVIDED FOR.  
WHEREVER IT IS NOT APPLICABLE PLEASE WRITE "NOT APPLICABLE".  
INCOMPLETE OR INCORRECT FORMS MAY NOT BE CONSIDERED.

**1.0 GENERAL INFORMATION:**

1.1 ....NAME OF COMPANY

1.2 ....DETAILS OF HEAD OFFICE:

ADDRESS :  
TELEPHONE :  
FAX :  
.EMAIL :  
.WEB SITE :

1.3 ....DETAILS OF FACTORY/WORKS:

ADDRESS :  
TELEPHONE :  
FAX :  
.EMAIL :  
.WEB SITE :

1.4 ....DETAILS OF MARKETING AGENT

ADDRESS :  
TELEPHONE :  
.FAX :  
.EMAIL :  
.WEB SITE :

1.5 CHIEF EXECUTIVE

1.6 CONTACT PERSON(S)  
FOR PRODUCT OFFERED  
NAME(S)  
OFFICIAL CPACITY  
ADDRESS:  
TELEPHONE  
FAX  
E-MAIL

1.7 YEAR OF ESTABLISHMENT

1.8 PRODUCTION CAPACITY PER ANNUM

1.9 PARTICULARS OF PRODUCT INCLUDING  
SPECIFICATION AND RANGE OFFERED  
FOR REGISTRTION  
(ATTACH BROUCHERS AND CATALOGUE)

1.10 NAME(S) OF BANKERS

1.11 BANKER'S CERTIFICATE

1.12 PORT OF LOADING

1.13 NEAREST AIRPORT

1.14 NAME OF THE INDIAN AGENT, IF ANY  
WITH AUTHORISATION LETTER

## **2.0 FINANCIAL INFORMATION**

2.1 ...TOTAL CAPACITY

2.2 ...ANNUAL TURN OVER FOR LAST 3 YEARS

2.3 ...WHEHER CREDIT LICENSE ACCEPTABLE YES/NO

## **3.0 QUALITY MANAGEMENT SYSTEMS** ENCLOSED FORMAT PART-B

3.1 EXPERIENCE LIST FOR SAME/SIMILAR ITEMS  
TO BE ENCLOSED

## **4.0 .....FUTURE EXPANSION PLANS:** (GIVE DETAILS)

## **5.0 LIST OF ENCLOSURES:** INCLUDING BROUCHERS, CATALOGUES, TECHNICAL LITERATURE ETC.

## **6.0 ANY OTHER INFORMATION**

SIGNATURE OF SUPPLIER ( AUTHORIZED SIGNATORY)

NAME

DESIGNATION

DATE

.....OFFICIAL SEAL

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Note: Please attach separate sheets, if space found is inadequate



# BHARAT HEAVY ELECTRICALS LTD.

Corp. R&D DIVISION

VIKAS NAGAR,

HYDERABAD- 500 093 (INDIA)

RD:DP:MPX:F-13

Ph: 040 – 23778474, Fax: 040 – 23770698, email: mpx@bhelrnd.co.in

## VENDOR REGISTRATION FORM

(Indigenous supplier)

[FORM TO BE SUBMITTED\* BY THE BIDDER ALONG WITH TECHNICAL-BID]

Before filling, please refer to instructions on page-4

### 1.0 VENDOR PROFILE:

#### 1.1 Name and address of the vendor:

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Phone Nos.:

Fax No.:

Email: 1.

2.

#### 1.2 Local representative name & address in Hyderabad/ Secunderabad:

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Phone Nos.:

Fax No.:

Email:

Contact person:

Mobile No.:

### 2.0. TYPE OF ORGANIZATION:

PROPRIETORSHIP	COMPANY	SISTER CONCERN ( mention vendor registration number of main organization)	
PARTNERSHIP	CORPORATION	Small Scale Industry	ANY OTHER (Please specify)

In case of SSI unit, copy of registration to be enclosed.

**3.0 ANNUAL TURN OVER:**

#	Year	Turn-Over
1	Current Year(budgeted)	
2	Previous year ( 200 - 0 )	
3	Prior Year ( 200 - 0 )	

**4.0 NAME AND ADDRESS OF THE BANKER:**

1. Bank Name
2. Branch name
3. Account number
4. Account Type
5. MICR Code:
6. IFSC Code(RTGS/NEFT):
7. Bank Phone number(s),

Blank cheque, duly cancelled, to be enclosed.

Please note that all payments shall be made through Electronic clearance services to your above account against the orders executed, if any.

**5.0 REGISTRATION PARTICULARS ( relevant copies to be enclosed)**

- 5.1 IT Permanent Account No.(PAN):
- 5.2 State sales tax/VAT Registration No.:
- 5.3 Central Sales Tax Registration No.
- 5.4 ED Registration No.
- 5.5 Service Tax Registration No.:
- 5.6 PF Account No.:
- 5.7 Labour Licence No.:
- 5.8 ESI Account No.:

**6.0 CONTACT PERSON: S/Sri**

Designation:::

Phone/ Mobile No. :

**7.0 TOTAL NUMBER OF EMPLOYEES:**

Graduates (Engr./Scientists/ Mgmt/Fin.)	Consultants	Workers		
		Sup./Skilled	Semiskilled	Unskilled

**8.0 WISH TO REGISTER FOR SUPPLIES/SERVICES:**

#	Service/Supplies	Capacity
1		
2		
3		
4		
5		
6		
7		

## 9.0 REFERENCE LIST :

(Only recognized public and private sector companies, attach if printed copy available)

#	Customer	Volume / Year
1		
2		
3		
4		
5		
6		
7		

## 10.0 INFRASTRUCTURE / FACILITIES:

#	Facility (with specifications)	Age/ Year procured
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

## 11.0 REGISTRATION WITH OTHER BHEL UNIT/UNITS:

#	Unit	Registration No.	Year
1			
2			
3			
4			

## 12.0 ANY OTHER INFORMATION :

### DECLARATION:

The information furnished above is true and authentic.

**(CEO / PROPRIETOR)**

**SEAL:**

**DATE:**

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The competent authority reserves the right to accept or reject the registration. Registered vendors will be informed by mail / email, as convenient. Contact AGM (MM) for clarification/ additional information on registration.

A separate communication will be sent to you in case of non-registration, citing reasons thereof.

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### Instructions

1. Answer all items; use NA for items not applicable.
2. BHEL units do not require this registration.
3. Use additional sheets for want of space if required.
4. Attach copies of latest documents in respect of items 5.0 (Registration no.s)
5. Photographs of registered office and the chief executive/proprietor shall be furnished.
6. Use A4 sheets for this document and the enclosures.

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\* REGISTERED BIDDERS, HAVING BHEL (R&D) REGISTRATION NO. OR HAVE SUBMITTED THIS FORMAT FOR REGISTRATION, NEED NOT FURNISH THIS INFORMATION AGAIN