

Specification for Hiring Taxi

BHEL Corp. R&D, Vikasnagar, Hyderabad-500093

BHEL R&D proposes to hire an AC sedan Petrol car for an exclusive use to meet the company requirement.

SCOPE

Providing an AC sedan petrol car for the exclusive use of BHEL, Corporate R&D, Balanagar.

REQUIREMENT

1. Hiring of an AC sedan petrol Car (min. 1100cc) in good running condition, Model Jan 2018 and thereafter Suitable for four passengers plus driver that has maximum mileage run of 60000 Km or less. Preferable Car Versions: ETIOS, FORD Aspire, Honda Amaze, Maruti Dzire VXi, Maruti Swift Dzire Tour preferably white/silver color
2. Regular availability for minimum **12 hours duty per day on all BHEL working days** for an **assured run of 2000 KM per month. The vehicles should be made available from 7.45 AM TO 7:45 PM and 7 days in a week. The vehicle should be made available to the company whenever required.**
3. The Taxis shall be maintained regularly in a neat and clean manner.
4. The Driver, Fuel, Maintenance and Comprehensive Insurance of the Vehicle shall be arranged by the Vender at his cost. BHEL will not be responsible for any loss/damage/pilferage of his property.
5. The Vendor will be responsible for providing Driver on time and in case of absence or irregular driver a suitable replacement shall be provided immediately. He will also be responsible for the s, behavior and conduct of the Drivers employed by him.
6. Petrol hike changes will be reimbursed extra for the KMs. Run.
7. The vehicles shall report as per instructions and requirement of BHEL Corp. R & D.

QUALIFICATION

The Minimum Qualification criteria for acceptability for the vender are as follows:

1. The Car should have valid registration with Digital Meters.
2. The Vehicles shall be in excellent working condition **without any dents on its body.**
3. All relevant Documents (RC Book, Puc, Insurance, Taxes paid etc.,) shall be available and a copy to be submitted for the running year to the Administration Section.
4. The Drivers shall have valid Driving License/Batch issued by the RTA and be in dressed white uniform, and should be familiar with city routes and be provided with mobiles for easy communication. For outstation trips, experienced Drivers shall be provided.
5. Valid Comprehensive Insurance for the vehicle and passengers for running year, copy to be submitted with offer.
6. During the course of the tender, vendor shall be able to provide additional vehicles to BHEL, if required on the same rates, terms and Conditions.
7. The Vendors shall arrange an alternate vehicle of the same capacity within 30 minutes, in case of breakdown of vehicle in service.
8. The Vendor should arrange at his own cost all required permits, licenses, pollution cards, Tax Receipts etc., and should not cause any inconvenience to BHEL on account of this.
9. Submission of offer shall mean that the bidder has ready the bid documents and agree to abide by the terms and conditions mentioned in the documents.

10. Comprehensive insurance covering the vehicles, Driver, Passengers should be obtained by the Vendor. BHEL is not responsible in any case for payment of any loss of life, injury or damage because of engaging of the taxi. In case BHEL has to pay Compensation for any loss/damage, the same is to be reimbursed by the vendor to BHEL together with legal expenses. Any amount recoverable from the Vendor towards the loss/damage will be recovered from the outstanding payments due or from the Security Deposit. In case the amount is insufficient for such recoveries, the vendor shall make good the balance amount by remitting in the cash office of BHEL R&D.
11. Vendor is solely responsible for payment of Wages/Salaries, allowances, and any obligation under labor laws to his Drivers. BHEL will have no liability whatsoever in this regard.
12. Any dispute arising out of this contract should be referred to the sole arbitration to GM/HR of BHEL R&D, Whose decision shall be final and binding on both the parties.
13. The Courts of RR District, Telangana shall have sole jurisdiction on any legal dispute arising out of this Contract.

Terms & Conditions:

1. The order shall be valid for 12 months from the date of the start of contract (tentatively from 06.06.2020 to 05.06.2021).
2. Once the contract is finalized, the car shall be at the operational disposal of BHEL R&D during the entire period of contract as per enquiry terms, including extensions, if any
3. The party should arrange at his own cost all required permits, licenses, pollution cards, Tax Receipts etc., and should not cause any inconvenience to BHEL on account of this.
4. BHEL reserves its right to cancel the tender altogether or decrease the number of vehicles, without assigning any reason whatsoever,
5. BHEL reserves its rights to reject any quotation without assigning any reason whatsoever.
6. The Vendor has to give an undertaking for his willingness to offer the services at L1 offer rates, in case the same is considered/offered by BHEL.
7. Contract can be terminated by either party by giving One Month advance Notice.
8. If the vehicle is required sometimes for maintenance/service the vehicle will be sent to garage. The service provider has to arrange alternate vehicle.
9. The Contract may be short closed after four months or may be extended for one year on mutual acceptance. A pre-closure charges of 10% of the monthly basic rate will be paid per month, in case the contract is short closed before four months
10. If the transport contractor is not able to provide his car continuously, alternate arrangement will be made by BHEL and the extra cost incurred will be recovered from the transport contractors pending bills in BHEL R&D or any of its Sister units/ROD's/Sectors.
11. A penalty equivalent to payment per day shall be recovered from the bills, in case the vehicle is under break down or the contract is unable to provide vehicle for a particular day.
12. No lead kilometers shall be allowed. Starting and ending point for KMs reading to be taken from BHEL R&D.

PAYMENT

1. 100% basic Payment will be made monthly within 30 days of submission of the bills. GST payment will be made after submission of GST returns.
2. All applicable Govt. Taxes like toll taxes shall be paid extra.
3. The necessary statutory fee to RTA will be reimbursed by BHEL R&D for travel to outstation destination in states neighboring Telangana.

4. Standard driver BHATTA (Dearness) shall be applicable for reimbursement for reporting **before 07.00 Hrs. and after 22.00 hrs (one batta per day)**.
5. **FUEL PRICE VARIATION:** Increase or decrease in petrol price will be calculated and adjusted on instalment basis along with the bills as per the following price variation clause. Supplier to submit proof of prevailing petrol price along with the bills to claim the petrol price hike over his contracted rate, to be calculated as per the following formula:

$$\frac{\text{Difference in petrol price X KMs actual traveled}}{\text{Average mileage of vehicle in km per liter}}$$

6. Average mileage of vehicles shall be quoted by the supplier