

NOTICE INVITING TENDER

Ref- ENQ/17/PS/0005/PUR 2

17.04.2017

E Tenders in Two parts are invited from reputed and experienced bidders meeting Pre Qualification Criteria as mentioned in Annexure 1, for the subject job by the undersigned on behalf of Bharat Heavy Electricals Limited as per the Tender document. The following points relevant to the tender may be noted and complied with.

Salient Details of NIT		
S. No.	Issue	Description
1.	Job	Supply of medicines (Tablets, capsules, ointments, injections, syrups, intravenous fluids and such medical items) and other medical disposables in such quantities and specifications as required to serving and retired employees of 3 divisions of Chennai based BHEL units.
2.	E - Tender No	ENQ/17/PS/0005/PUR /2 dated 17.04.2017
3.	Details of Tender Document	
3.1	Volume _ I A	Technical Bid – (Pre-Qualification Criteria & Technical Specification)
3.2	Volume _II	Price Schedule
4.	Issue of Tender Documents	From BHEL website (www.bhel.com) and https://bheleps.buyjunction.in (Tender documents will be available for downloading from BHEL e-Procurement website till due date of submission)
5.	Due Date Of Offer Submission	Date: 02-05-2017 Time: 10:00 hrs https://bheleps.buyjunction.in <i>Offer to be submitted in online only through e-procurement Portal.</i>



Salient Details of NIT		
		(Bidders are requested to visit website to view corrigendum/ addenda/ amendments/ extension/ modification to PQ etc in the form of TCN before submitting offer).
6.	Opening of Tender (Techno-Commercial Bid)	Date : 02-05-2017 Time : 11.00 Hrs <i>Notes:</i> <i>This tender being an e-tender, it shall be opened online only through the E-Procurement Portal. Participating bidders may witness the Opening online only.</i>
7.	Cost of Tender	Not Applicable
8.	Schedule Of Pre-Bid Discussion	Not Applicable
9.	Last Date of Seeking Clarification	25-04-2017 <i>Along with soft version also, addressing to undersigned & to others as per contact address given below.</i> <i>Bidders may consider to seek clarifications on the e-tender portal--- https://bheleps.buyjunction.in</i>
10.	Integrity Pact & Details of Independent External Monitor (IEM)	Not Applicable
11.	Latest Updates	Latest updates on the important dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata,



Salient Details of NIT		
		Modifications, Revisions, etc to Tender Specifications will be hosted in BHEL webpage (www.bhel.com -->Tender Notifications →View Corrigendum(s) & on e-tender portal https://bheleps.buyjunction.in and not in the newspapers. Bidders to keep themselves updated with all such information

1.0 The offer shall be submitted as per the instructions of tender document and as detailed in this NIT. Bidders to note specifically that all pages of tender document, including these NIT pages of this particular tender together with subsequent correspondences shall be submitted by them, duly **digitally** signed, as part of offer. **Rates/Price including discounts/rebates, if any, mentioned anywhere/in any form in the techno-commercial offer other than the Price Bid, shall not be entertained. Unsolicited discounts received after opening of techno-commercial bids shall not be considered for evaluation.**

2.0 Procedure for Submission of Offer for E - Tender

i. Invitation for bid

Tenders are invited through electronic mode. The offers shall be uploaded into the system before the date and time specified in the tender. Bids shall be submitted through e-Procurement portal, <https://bheleps.buyjunction.in>, of M/s m-Junction Services Limited who is our E- procurement service provider

ii. Hardware and Software requirements for participating in e-tender

Requirement for participating in e-Procurement is as under:

- i) A Computer with internet connectivity (Internet Explorer Version 9 and above)
- ii) Digital Signature Certificate (Class 3-SHA2-2048 BIT-with both Signing and Encryption part separately)
- iii) JAVA (Version 1.7 Update 51 or higher)



iii. **Instructions for Registered Suppliers***

Registered suppliers* - Refers to registration of suppliers for quoting in e-tenders only (with BHEL Power Sector) and not the regular Supplier Registration.

For all types of tenders (Single / Limited / Open) an automated email alert on the issue of the Tender will be sent by the e-procurement portal to all Suppliers registered with BHEL, PSSR for the item/s for which the tender is issued.

In case of open tenders, **Registered suppliers*** with registered DSC will have to login with their user id/password & DSC and search for the Open Tender. On clicking the "Interest" button, they will get attached to that particular Open Tender.

Registered suppliers without DSC will have to first register themselves in <https://bheleps.buyjunction.in> as new supplier by clicking the "New Supplier" button.

To know the procedure for obtaining Digital Signature Certificate (DSC), suppliers who are not having the DSC are advised to visit our website www.bhel.com → Tender Notifications → Sample Checklist.

iv. **Instructions for new suppliers wishing to bid against open tenders**

New, unregistered suppliers wanting to bid against open tender/s will have to first register themselves in <https://bheleps.buyjunction.in> as new supplier by clicking the "New Supplier" button.

After entering the Income Tax Permanent Account Number (PAN) details and pressing "Enter", they have to click the "Interested" button against the respective BHEL Unit (BHEL POWER SECTOR in this case) for which they want to take part in the Open Tender and fill up other relevant Company information as a one-time activity.

Then, a box for filling in a "preferred login id" will appear at the top of the page. After giving the "preferred login id" and then clicking the "Next" button, Supplier would have to map their DSC (which will be activated by M/s m-Junction Services Limited), if available. Or else, by pressing "skip" button and selecting relevant procurement category from the list available in the next page and "agreeing" to the BHEL's terms &



conditions, user id and password will be generated/activated once in 2 hours and mailed to their registered email id. Using this user id and password, Supplier has to login and map the Digital Signature Certificate they have purchased to their code. The DSC will then be activated by M/s m-Junction Services Limited.

As per the requirement of tender, the necessary documents have to be filled-in online, in the provided template. Additional documents required are to be scanned and uploaded as .pdf file. Suppliers are advised to take note that the maximum space that is provided for uploading the documents that are to be attached is 300 MB. However the size of an individual document cannot exceed 10 MB. For any clarification on submission of offer on line, attention of the Supplier/s is invited to our document "Supplier Manual" hosted in the home-page of the e-procurement portal. During normal business hours, helpline maintained by the service provider m-Junction is available for clarifying any doubts of supplier/s. The helpline numbers are 09300770104 or 09500199108.

v. **Submission of Tender**

Procedure for Submission of Tender is available in the "Sellers Manual" at E-tender portal <https://bheleps.buyjunction>. Terms and conditions mentioned therein shall form integral part of this NIT and bidders shall abide by the same.

Offers are invited in two-parts as detailed below and the documents mentioned herein shall be submitted/uploaded as part of offer as per the procedures cited in E-tender portal <https://bheleps.buyjunction>..

vi. **Note**

- i. Offers/tenders submitted in the E-tender portal shall only be considered for further evaluation. Offers sent by FAX / E-mail / any mode other than E-tender would not be entertained.

The Tenderers must submit their Tenders, as detailed below:



- PART-I consisting of 'PART-I A (Techno Commercial Bid)' & 'PART-I B (EMD/COST of TENDER)'
- PART-II (Price Bid)

SPECIAL NOTE: All documents/ annexures to be submitted should be uploaded in respective places in the E-Tender portal as per the list mentioned given in this NIT. BHEL shall not be responsible for in-complete documents.

- 3.0 No Deviation with respect to tender clauses and no additional clauses/ suggestions/ clarification in Techno-commercial bid/ Price bid shall normally be considered by BHEL. Bidders are requested to positively comply with the same.
- 4.0 BHEL reserve the right to accept or reject any or all offer without assigning any reasons thereof. BHEL also reserve the right to cancel the tender wholly or partly without assigning any reason thereof. Also BHEL shall not entertain any correspondence from bidders in this matter (except for the refund of EMD). However, BHEL may communicate rejection to the unsuccessful bidder after award of work and acceptance by the successful bidder.
- 5.0 Bidders must clarify themselves thoroughly before quoting for this tender. They may also consult this office before submitting their offers, for any clarifications regarding scope of work, facilities available at sites or on terms and conditions. No additional claim shall be entertained by BHEL in future, on account of non-acquaintance of above.
- 6.0 For any clarification on the tender document, the bidder may seek the same in writing or through e-mail or **through E-tender Portal**, as per specified format, within the scheduled date for seeking clarification, from the office of the undersigned. BHEL shall not be responsible for receipt of queries after due date of seeking clarification due to postal delay or any other delays. Any clarification / query received after last date for seeking clarification may not be normally entertained by BHEL and no time extension will be given.
- 7.0 BHEL may decide holding of pre-bid discussion [PBD] with all intending bidders as per date indicated in the NIT. The bidder shall ensure participation for the same at the appointed



time, date and place as may be decided by BHEL. Bidders shall plan their visit accordingly. The outcome of pre-bid discussion (PBD) shall also form part of tender.

- 8.0 In the event of any conflict between requirement of any clause of this specification or requirements specified, the same to be brought to the knowledge of BHEL in writing for clarification before due date of seeking clarification (whichever is applicable), otherwise, interpretation by BHEL shall prevail. Any typing error/missing pages/ other clerical errors in the tender documents, noticed must be pointed out before pre-bid meeting/submission of offer; else BHEL's interpretation shall prevail.
- 9.0 Unless specifically mentioned otherwise, bidder's quoted price shall deemed to be in compliance with tender including PBD, if any.
- 10.0 The Price Bids of only those bidders will be opened who will be qualified for the subject job on the basis of evaluation on pre-qualification criteria/ techno-commercial bids etc. BHEL's decision in this regard shall be final & binding. BHEL also reserve the right to reject bidder with unsatisfactory past performance in execution of a contract. BHEL reserves the right not to consider offers of parties under HOLD. BHEL's decision in this regard shall be final & binding.
- 11.0 Tenders must adhere to all volumes of tender and quote accordingly. Any terms & conditions not covered in SCC, will be governed by GCC.
- 12.0 Validity of the offer shall be for six months from the latest due date of offer submission or specified otherwise in GCC/SCC of tender.
- 13.0 BHEL reserves the right to decide the successful bidder on the basis of Reverse Auction process. In such case all qualified bidders will be intimated regarding procedure/ modality for Reverse Auction process prior to Reverse Auction and price will be decided as per the rules for Reverse Auction. However, if reverse auction process is unsuccessful as defined in the RA rules/procedures, or for whatsoever reason, then the sealed 'PRICE BIDS' will be



opened for deciding the successful bidder. BHEL's decision in this regard will be final and binding on bidder.

14.0 On submission of offer, further consideration will be subject to compliance to tender & qualifying requirement, as applicable.

15.0 The bidders shall not enter into any undisclosed M.O.U. or any understanding amongst themselves with respect to tender.

16.0 The bidder shall submit/upload documents in support of possession of 'Qualifying Requirements' duly self-certified and stamped by the authorized signatory (through Digital Signature), as per the format for PQR. In case BHEL requires any other documents/proofs, these shall be submitted immediately.

17.0 The bidder may have to produce original document for verification if so decided by BHEL.

18.0 Statutory variations on Taxes and Duties on the rates prevailing at the time of delivery shall be applicable.

19.0 Order of Precedence

In the event of any ambiguity or conflict between the Tender Documents, the order of precedence shall be in the order below:

- a. Amendments/Clarifications/Corrigenda/Errata etc issued in respect of the tender documents by BHEL
- b. Notice Inviting Tender (NIT)
- c. Price Bid – Volume - II
- d. Technical Conditions of Contract (TCC) - Volume- I A

For BHARAT HEAVY ELECTRICALS LTD

CBhavadin
n/11/17

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