



BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)

BOILER AUXILIARIES PLANT

Indira Gandhi Industrial Complex

RANIPET – 632 406

PHONE: 04172 -284028

E.MAIL: vrajp@bhel.in

HRM: CANTEEN

TENDER ENQUIRY NO. BAP:HR: CT: EGG:003 DT. 13/05/2019

NOTICE INVITING TENDER

BHEL invites sealed bids through Open Tender under two part bid system from reputed experienced and resourceful vendors. Tenderers can collect the document on all working days from the office of the DGM/HR, BHEL/BAP/RANIPET.

- | | | |
|-----|---|--|
| 01. | Name of the work | : Providing EGG |
| 02. | Period of contract | : One year |
| 03. | Last Date and Time for receipt of
Tender | : 25.05.2019 @ 10.30Hrs |
| 04. | Date and Time of Opening the bid | : 25.05.2019 @ 11.30 hrs @ HRM Conference Hall |

ISSUING OFFICER:

**THE DEPUTY GENERAL MANAGER
HUMAN RESOURCE MANAGEMENT
BHARAT HEAVY ELECTRICALS LIMITED
BOILER AUXILIARIES PLANT
RANIPET - 632406**

Note: - Tenderer should sign and affix seal in all the pages of this document.
The Tender form contains 05 (FIVE ONLY) pages.

SIGNATURE OF THE TENDERER WITH SEAL



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1.0 SCOPE OF WORK

- 1.01 Quality of EGG should be fresh, wholesome and weigh not less than 50 grams. each. and deliver the same at BHEL, BAP, RANIPET canteen stores as per quantity and delivery schedule indicated in our purchase order.
- 1.02 As per our present requirement, the egg shall be supplied twice in a week . The above schedule is only indicative and BHEL has the right to increase the delivery frequency for more than twice a week. No extra charges will be paid for the increase in delivery schedule.
- 1.03 Scope of the work includes transportation, labour charges for delivery at our canteen as above.
- 1.04 In brief, the vendor shall bring the egg and deliver at our canteen.
- 1.05 Approximately 3000 eggs per week will be required. However, the exact quantity required will be intimated in advance. The quantity is only indicative and may vary.
- 1.06 As per the tender conditions, the vendors will be requested to quote the firm and fixed percentage of profit/service charges over and above the prevailing market rate at chennai published on the date of supply by M/s. National Egg Co-Ordination Committee through their website: 'http://www.e2necc.com/EGGDailyAndMonthlyprices.aspx'. Such published rate will be taken for clearing their bills also.

2.00 TENDER SPECIFICATION

Sealed Tenders are invited from wholesalers/Retailers for the supply of 'EGG' weigh not less than 50 grams each, for our canteen. The quotation shall be sent either by Registered Post, Speed Post or Courier or may be deposited in the tender box in the office of HRM Department of BHEL, Ranipet-632 406 from 13/05/2019 to 24/05/2019 between 08.30 hrs. and 16.00 hr. (on all working days) and between 8.30 hrs. and 10.00 hrs. on 25/05/2019. No other mode of dispatch will be considered.

3.00 PERIOD OF CONTRACT

The contract shall be for a period of 12 months (One Year) from 01.06.2019 to 31.05.2020.

4.00 RISK PURCHASE CLAUSE

4.01 During the currency of the contract, if the contractor fails to comply with the terms and conditions of this contract, it will entail BHEL to make alternative arrangements for the supply of EGG mentioned under scope of work, through any other agency and the extra cost incurred thereon shall be recoverable from the contractor along with departmental charges for the pending period, during which the service was not rendered. The decision of the management with regard to recoveries referred to shall be final and binding on the contractor.

4.02 During the currency of the contract if it is noticed that the contractor failed to keep up any of his obligations, it may be deemed to be breach of contract and BHEL shall have the right to terminate the contract at the risk and cost of the contractor by giving 24 hrs. notice.

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5.0 GENERAL TERMS AND CONDITIONS

- 5.01 BHEL needs First quality eggs. If the quality is found not suitable before cooking / after cooking / at the time of consumption, the full quantity is to be replaced by the successful tenderer immediately. Then only the supplier will be allowed to collect back the rejected eggs at his own cost. However, cooked eggs not fit for consumption in the opinion of BHEL will not be returned.
- 5.02 In case of failure in supplying the eggs as well as replacement in time, difference including transport & handling charges if any in the price procured by BHEL in the open market to meet the urgent requirements of such occasions, shall be recovered from the pending bills of the successful tenderer. Further the Tenderer will stand disqualified from participating in any Tender for EGG for a period of 3 years. If the tenderer fails to supply quality eggs more than once they will stand debarred from participating in any tender for a period of three years.
- 5.03 The successful tenderer shall report at 08.00 AM on Monday and Thursday and complete the delivery of eggs at the canteen stores on the schedule date before 12.00 Noon.
- 5.04 The successful tenderer shall also arrange his own transport and the vehicle should have all the statutory documents including pollution clearance certificate. Counting and sample weighing will be done in the premises of BHEL Canteen, Ranipet. The supplier shall unload the entire quantity for counting / sample weighing first in the Stores receipt area and stack them properly at the designated place in canteen. This only completes the process of delivering the supply of eggs at the canteen Store.
- 5.05 It shall be the responsibility of the successful tenderer to count / weigh the eggs properly and count the bundles also before loading at their end for supply to BHEL Canteen Stores. Delivery challan / Credit bill in triplicate should accompany the supply.
- 5.06 The delivery is to be made in BHEL canteen stores. The quantity to be delivered to the canteen Stores will be informed at the time of ordering in the Proforma Purchase Order, Delivery should be made as per PPO any excess materials brought inside the Stores will not be returned at any cost.
- 1.07 You may quote your FIRM % of profit / service charges over and above the prevailing market rate at Chennai published by M/s. National Egg Co-Ordination Committee through their website for egg on the date of supply at BHEL/BAP Canteen. The rate should include transport, handling, packing cost, profit margin and all taxes etc. inclusive of free delivery of eggs at BHEL Canteen stores.

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- 5.07 The payment for the supply of eggs shall normally be made within 45 days on receipt of the Bills for the supply made by the supplier to BHEL canteen stores and the payment by 'ELECTRONIC MONEY TRANSFER' and will not be given in person.
- 5.08 Payment will be made against number of eggs accepted only.
- 5.09 Any container / Egg Trays belonging to the vendor and deemed to be returned shall be entered at the security gate to enable the security personnel witness the outward movement of such containers from the canteen and factory premises of BHEL/Ranipet.
- 5.10 The decision of BHEL in awarding the contract is final and BHEL reserves the right to reject any or all tenders without assigning any reasons.
- 5.11 Clarification, if any, before quoting may please be had from the DGM/HR, HRM Department , BAP/BHEL, Ranipet-632406.
- 5.12 Percentage of Profit/service charges quoted will be firm and valid for a period one year only.
- 5.13 Late offer after the submission date and time will be rejected.

6.0 SPECIAL TERMS AND CONDITIONS

- 6.01 BHEL reserves the right to increase or decrease the tendered quantity and split the tendered quantity among more than one tenderer and place orders accordingly in any proportion, based on commitment, requirement and suppliers' capability in terms of delivery and quality.
- 6.02 BHEL reserves the right to negotiate or re-float the tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.
- 6.03 BHEL reserves the right to negotiate the L1 rate.
- 6.04 BHEL may order on more than one vendor at the lowest acceptable price to BHEL.
- 6.05 The quantity indicated in the annexure is only indicative and subject to change based on the actual requirement of BHEL.
- 6.06 For participating in the tender, the rate quotation shall be submitted **in the letter head of the tenderer only** incorporating the matter available in the model format enclosed as annexure. The matter in the Quotation must be duly typed, legibly signed and also affixed the official seal. The tenderer shall expressly accept all the terms and conditions of the
- 6.07 tender. All the pages after duly signed (Page 01 to 05) i.e the Scope, General Terms and Conditions & Special Terms should be attached with the quotation, as a token of acceptance. The tender form duly signed, completed and sent in a separate envelope by Speed post / Courier / Registered Post only that to well in advance before the tender submission date & Time. BHEL reserves the right to accept or reject any tender for the reasons at the discretion of BHEL.
- 6.08 Quotation not in the letter head, without signature & official seal will not be accepted.
- 6.09 BHEL DECISION IS FINAL IN REJECTING THE OFFER.
- 6.10 DELIVERY IS TO BE MADE AS PER DATE INDICATED IN PURCHASE ORDER.
- 6.11 THE PRICES QUOTED SHOULD BE FOR THE FIRST SORT QUALITY ONLY

VALIDITY OF RATES:

The rates quoted shall be valid for 90 days initially from the date of opening of the tender. The rates of successful bidder shall be valid for one year from the date of commencement of the contract.

LEGAL JURISDICTION

SIGNATURE OF THE TENDERER WITH SEAL

The agreement shall be subject to Ranipet (Vellore District) jurisdiction.

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ANNEXURE

(MODEL FORMAT - TO BE TYPED IN LETTER HEAD ONLY)

QUOTATION

Date:

In response to your tender, we are pleased to offer the following firm % of Profit / Service Charges for supply of Eggs for a period **from 01/06/2019 to 31/05/2020**.

Quote:

% of Profit / Service Charges over and above the prevailing market rate at Chennai published by M/s. National Egg Co-Ordination Committee through their website **for egg on the date of supply at BHEL/BAP Canteen:** ____ % **(Please write in**

Words also) (_____ **)**

I agree to all the above General & Special terms and conditions attached to the tender document.

Signature of the Tenderer with Rubber stamp

Name in block letters :

Address of the tenderer :

Phone No. :

Mobile No. :

Note: The tenderer should sign on all papers of the quotation submitted with seal affixed.

SIGNATURE OF THE TENDERER WITH SEAL

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