

Enquiry No. E1793080R DATE : 13.05.2020**DUE DATE : 21.05.2020**

IMPORTANT: [i] Suppliers to ensure submission of completely filled & duly signed/stamped "Annexure- A" along-with the Offer.
 [ii] In case if NOT submitted along-with the offer as required above, all points of "Annexure- A" will be considered to be accepted in totality by the Vendor.

Sl.	IMPORTANT INSTRUCTIONS FOR TENDERER	
1	The offer shall be submitted in two part bid (Part – I & Part –II) viz .Part I – Technical & Commercial Offer & Part II – Price Offer Only. Both Part – I and Part – II should reach in a box kept in our Tender Room before 11 : 00 a.m. on due date in two separate sealed envelopes clearly marked with "Enquiry No. Dated & Due Date : Part – I Technical and Commercial Bid" on 1 st envelop and "Enquiry No Dated & Due Date Part – II "Price Bid" to be marked on 2 nd envelop. Both envelopes should be sealed in the 3 rd envelope. The Enquiry No. Dated and Due Date are to be mentioned on this envelope also. Only part – I will be opened on the same day (i.e. tender opening day) after 2:00 pm. After scrutiny of Part –I, the price bid viz, Part – II will be scrutinized only for those offers which are meeting all our technical and commercial requirements. For scrutinizing price bid which will be opened on a particular date, which will be intimated in advance to all such vendors whose offers are found technically and commercially acceptable. BHEL prefers to get quotations in sealed envelope , however in case of emergency, quotation may be send at email mmtender.bpl@bhel.in	
	Commercial Terms -	YES / DEVIATION
2	Payment Terms: For indigenous supply: 100% payment in 90 days / (45 days for MSE including NSIC/ Udyog Aadhar registered suppliers as per relevant act in force) after receipt & acceptance of material at BHEL. Important note: An MSE enterprises who are traders/agent/dealer shall not be benefitted under public procurement policy. Therefore, no benefit including terms of payment within 45 days shall be passed on to MSE vendor who are trader/dealer and agent. Any deviation from the above payment terms, if accepted (by BHEL), shall be loaded @ SBI base rate + 6% for the purpose of bid evaluation. For Foreign supply: 100% against irrevocable, unconfirmed LC, payable within 90 days of the Bill of Lading (B/L) date or Payment terms of CAD payable on 90th day of B/L / AWB. In case of any deviation in payment terms, the bids shall be evaluated with loading of State bank of India Base rate plus 6%, for the credit period short of 90 days. The LC shall be established 2 months prior to shipment date, valid for period of 90 days, unless agreed otherwise.	
3	Whether covered under MSMED (If, yes, a copy of Udyog Aadhar memorandum certificate is required to be submitted.)	
4	Penalty Clause: Penalty shall be 0.5% of the total order value per week of delay or part thereof, subject to a maximum of 10% of the total order value [Note: In case of non-acceptance of penalty clause, loading shall be to the extent to which it is not agreed to by the bidder at offered value subject to maximum of 10% of the total order value) for comparison purpose]	
5	Delivery Terms (For indigenous supply) : FOR BHEL Bhopal	
6	Delivery Terms (For Foreign Supply): Terms of Delivery for Sea shipment shall be on CFR / CIF basis or For Air consignments, the terms of delivery shall be FCA at BHEL nominated Airport.	
7	Delivery Schedule [indicate in weeks]	
8	Validity of offer [90 days from tender opening date]	
9	HSN/SAC code/GSTIN NO. [Specify clearly HSN/SAC code applicable for quoted item with note that same will be part of P.O.]	
10	CGST_SGST / IGST (Please mention the GST type & percentage (%) of Tax)	

.....Contd. at pg. 2.

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11	The bidder / supplier / contractor will, when presenting his bid, declare whether other family firms or sister concern affiliates / subsidiary firms are participating in the same tender, so as to eliminate the possibility of cartel formation. Format for declaration attached. Please submit the declaration format (Annexure IX) duly filled , signed & sealed, along-with quotation.	
12	Brand name of item (if any)	
13	Model name & No. (if any)	
14	A copy of valid authorization certificate from OEM or agency agreement between OEM & agent/dealer (if applicable) to be submitted along-with Part1 - Techno-commercial offer.	
15	In addition to above, BHEL Bhopal's General terms & conditions of Enquiry BP200102 a part of tender. Bidder may obtain from us these terms & conditions. Same can be downloaded/seen from https://bpl.bhel.com/mm/	

AUTHORISED SIGN. & SEAL OF SUPPLIER

ज्योत्सना
 13/5/2020
 (JYOTSANA SINGH)
 ज्योत्सना सि **MANAGER (MEX)**
 प्रबंधक / Manager
 सामग्री प्रबंधन-ई.एम. / MM-EM
 बी.एच.ई.एल., भोपाल / BHEL, BHOPAL