

OPEN TENDER NOTICE No. : MEX/19-20/E1593061

Note :- All enclosures are available on our e-procurement website <https://bhel.abcprocure.com> & BHEL website <http://www.bhel.com> against the above enquiry. Unregistered vendor can download the assessment form for registration from our website.

S. No	Enquiry no.	Item	Qty.	Due date
1	E1593061	Retaining Ring (Barrel)	01 No.	30 th July 2019
2	E1593061	Retaining Ring (Ordering)	01 No.	30 th July 2019
3	E1593061	Retaining Ring (Ordering)	01 No.	30 th July 2019
4	E1593061	Retaining Ring (Ordering)	01 No.	30 th July 2019

Note:- All subsequent corrigendum/amendment shall be published only on our E-procurement website <https://bhel.abcprocure.com> against the enquiry no. Hence, bidders are advised to be always in touch with our website till the tender is finally opened.

सुनील खडकर / SUMIT KHADKAR
Dy. Manager / Dy. Manager
साथी प्रमो / SPM
डी.एच.ई.एल., कोणाल / DHE, KOPAL

E N Q U I R Y

 ENQUIRY TWO PART BID E-TENDER BPC 0007	भारत हेवी इलेक्ट्रिकल्स लिमिटेड, पिप्लानी, भोपाल - ४६२०२२ (भारत) राष्ट्रीय प्रबंधन विभाग BHARAT HEAVY ELECTRICALS LIMITED, PIPLANI, BHOPAL - 462022(INDIA) MATERIALS MANAGEMENT DIVISION		ENQUIRY NO E1593061 ENQUIRY DATE 06/07/19 ENQUIRY DUE DATE 30/07/19
	TIN NO. 23573600001 EOC NO. AA ACB4146PXM009 MPCT NO. HEL030100001SL11179 PHONE: 91-755-2500100 (7 LINE) FAX: 91-755-2500023 WWW.BHEL.BHOPAL.COM		

SUPP NAME AND ADDRESS	SUPP CODE	REV CD	REV NO	REV DATE	NO OF CATY2	NO OF CATY3	ENQ NO OF ITEMS	INDENT NO
	0	1	0	NA	4	4	4	121790059
	GUARANTEE CERTIFICATE	Y						
	TEST CERTIFICATE	Y						
	INSTRUCTION BOOKLET	N						
	SAMPLE	Y						
	GATE PASS	Y						

NOTE: QUOTE PRICE BOTH IN FIGURES & WORDS, IN CASE OF MISMATCH PRICE IN WORDS WILL BE VALID, QUOTATIONS NOT BEARING ENQUIRY NO AND DUE DATE LIABLE TO BE REJECTED.

SL NO	MATERIAL CODE	DESC	UNIT	ITEM QTY	QTY VR%	LOT NO	LOT QTY	DEST	DELIVERY DATE
1	BP9303037049	RETAINING RING (BARREL) TO DRG NO. 44028042143 # 01 REV 00. [NOTE:- SUPPLIER MUST PUT IDENTIFICATION MARK ON BOX I.E. PO NO., DRG. NO., SUPPLIER IDENTIFICATION ETC.]	NO		0	1	1,000	217	30/10/19
2	BP9303037030	RETAINING RING (ORDERING) TO DRG NO. 44028042144 # 01 REV 00. [NOTE:- SUPPLIER MUST PUT IDENTIFICATION MARK ON BOX I.E. PO NO., DRG. NO., SUPPLIER IDENTIFICATION ETC.]	NO		0	1	1,000	217	30/10/19
3	BP9303037057	RETAINING RING (ORDERING) TO DRG NO. 44028042145 # 01 REV 00. [NOTE:- SUPPLIER MUST PUT IDENTIFICATION MARK ON BOX I.E. PO NO., DRG. NO., SUPPLIER IDENTIFICATION ETC.]	NO		0	1	1,000	217	30/10/19
4	BP9303037065	RETAINING RING (ORDERING) TO DRG NO. 44028042146 # 01 REV 00. [NOTE:- SUPPLIER MUST PUT IDENTIFICATION MARK ON BOX I.E. PO NO., DRG. NO., SUPPLIER IDENTIFICATION ETC.]	NO		0	1	1,000	217	30/10/19

REMARK [1] PRE-QUALIFICATION CRITERIA SHEET ENCLOSED. DULLY FILLED, SIGNED & SEALED COPY OF SAME TO BE SUBMITTED ALONG WITH OFFER. [2] BHEL STD T&C BP 200102, MM5527, MM5533 [AS AVAILABLE AT WWW.BHEL.BPL.CO.IN] ARE APPLICABLE. [3] ALL GST PROVISIONS ARE APPLICABLE. [4] FOR INDIAN SUPPLIERS, PLS QUOTE ON FOR BHEL BHOPAL DOOR DELIVERY BASIS. [5] FOR FOREIGN SUPPLIERS: [A] PLS QUOTE ON FOB AS WELL AS CIF MUMBAI SEA PORT BASIS. [B] PLEASE SUBMIT ENCLOSED ANNEXURE-III [DULLY FILLED, SIGNED & SEALED] ALONG WITH OFFER. [C] FOR FOB/CIF SHIPMENTS, DISPATCH DETAILS AND NNDs SHOULD BE SUBMITTED AT LEAST ONE WEEK BEFORE THE ARRIVAL OF GOODS AT MUMBAI PORT. [6] IF NOT REGISTERED WITH BHEL BHOPAL, VENDOR TO SUBMIT VENDOR REGISTRATION FORM ALONG WITH DOCUMENTS DULLY FILLED & SIGNED [FORM AVAILABLE AT WWW.BHEL.BPL.CO.IN]. [7] OFFER WITH PVC WILL BE REJECTED.

DRAWING Y PURCH SPEC Y CATALOGUE N Quality surveillance Pl: N TWO PART BID Y

NOTE: BHEL, BHOPAL'S Standard Terms & Conditions BP200102/MM5533 rev02 for imports and BP200102/MM5527 rev03 for indigenous procurements form a part of this Enquiry. Bidders may obtain from us copies of these terms and conditions if not already available.

Note: During Bid Evaluation, No loading of price with regard to preferential payment of within 45 days will be made on vendor falling under MSMED ACT - OCT 06 Please submit your lowest quotation in sealed envelop essentially superscribed with ENQUIRY NO, DUE DATE AND PARTY'S NAME so as to reach at TENDER ROOM, GROUND FLOOR, ADM BUILDING, BHEL, PIPLANI BHOPAL-462022 by 11.00 am of due date.		SPECIAL REMARK: Bid to be submitted through e-procurement. Refer eproc link on BHEL website B2B site.	
1. This is only a request for Quotation & not an order. 2. Small Scale industries should indicate SSI Regn. No. in Quotation/invoice. 3. In case you are not making an offer against this Enquiry, we request you to post a regret letter. 4. Indian vendors to please indicate GSTIN on their quotation.		NAME : SHRI SUMEET KHANDIAKAR DESG : DY. MANAGER 0755-25038622 sumeetk@bhel.in प्रबंधक / प्रसाद गुप्ता / R. P. GUPTA प्रबंधक / Manager 0755-25038622 सीमा प्रबंधक-ई.एम./MM-EM	



BHARAT HEAVY ELECTRICALS LIMITED, BHOPAL
AC MACHINES ENGINEERING DIVISION



Ref: AME/PQR/RetRing/AK/01

Date: 29-MAY-19

PRE-QUALIFICATION CRITERIA

ITEM: Forged Copper Aluminium Retaining Ring

Application: Retaining ring for AC Motors

Material Specification: Copper Nickel Wrought Alloy (Cu Ni 14 Al 3) for retaining ring as per specification no. 44028040022

Size: Item to be forged and machined as per drawing.

General Supply condition: Refer drawing for tolerance on dimensions and surface finish.

A. Qualification Criteria

Sl. No.	Description	Vendor to comment	
		Supporting Documents required	Complied (Yes/No)
1.	Vendor should be manufacturer of the item. Authorised agents are acceptable only in case of foreign vendors.	Company details to be submitted. Authorised agents of foreign vendors to submit valid authorization letter from the parent company. For points Sr. 2 to 11 Authorised agents to submit documents of parent company.	
2.	The firm must have adequate manufacturing facilities at their works/in-house for manufacturing the above item, as per the drawing / technical specification mentioned above.	List of relevant manufacturing facility to be submitted. Self-declaration that all facilities are at one location and owned by the party to be given.	
3.	Manufacturing and supply experience in preceding 3 years of same/similar material for same application to some reputed motor / alternator manufacturers is desirable.	The proof of the same (PO Copies) with supply experience to be submitted. Un-price PO copies is also acceptable.	
4.	Production capacity of the firm for Retaining rings shall be minimum 200 kgs per month.	Self-declaration to be given by supplier.	
5.	Clause by clause confirmation/comments against specification to be submitted.	Confirmation against all clauses of BHEL specification 44028040022 to be submitted.	
6.	Vendor to submit detailed manufacturing plan with details of raw material, in process and final inspection.	Manufacturing process plan to be submitted.	



BHARAT HEAVY ELECTRICALS LIMITED, BHOPAL
AC MACHINES ENGINEERING DIVISION

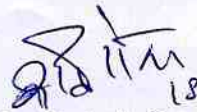


7.	Each ring shall be tested for Mechanical and NDT tests as per BHEL Specification 44028040022. Supplier to conduct tests on each ring. Test Certificate to be given in accordance to EN 10204 type 3.1	Acceptance to be given by supplier.	
8.	a. Availability of Testing facilities required to conduct all the tests as per above drawing/specifications is desirable with the firm, preferably in-house. b. All testing facilities have to be duly calibrated.	List of testing facilities to be submitted. List of outsourced facility (if any) to be submitted.	
9.	Vendor to have ISO 9000 certification	Valid ISO certificate to be provided.	
10.	If the supplier is registered in any other unit of BHEL, the details to be submitted along with vendor code and material category.	BHEL vendor code and material category to be submitted.	
11.	Bidders who are not registered with BHEL shall have to submit supplier registration form (SRF) as available at http://bhel.com/vender_registrattion/vender.php complete in all respects along with relevant documents with their techno-commercial offer (Bid-1). Registration shall be subject to fulfilment of registration requirement. The unregistered bidder shall necessarily score qualifying marks as per format available at http://bhel.com/vender_registrattion/vender.php Unregistered suppliers who qualify the above criterion within 10 days of Bid part -1 opening shall be considered for participation in reverse auction or price bid opening.	Registered vendors to give BHEL vendor code. Unregistered vendors to give self-declaration regarding submission of complete information and documents required for registration process at BHEL.	

Prepared By


(Afaque Kibria)
Dy.Mgr / AME

Approved By

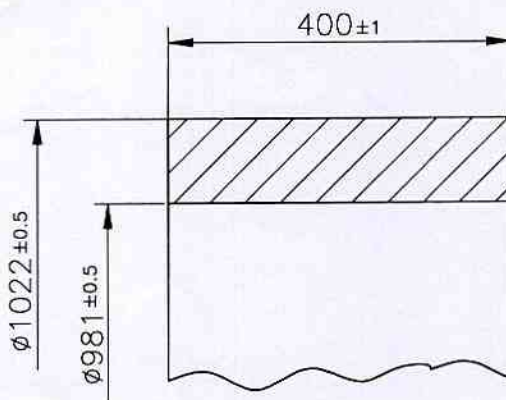

(Ravi Prakash Gera)
Sr.DGM / AME

13

FIRST ANGLE PROJECTION

(ALL DIMENSIONS ARE IN mm)

REV.	DATE	ALTERED	REV.	DATE	ALTERED	ADDITIONAL INFORMATION	STANDARD
		CHECKED			CHECKED	STATUS OF DRAWING	
						DISTRIBUTION OF PRINTS	OC-1, TEX-3



TECH. REQUIREMENT:-

1. MATERIAL SPECN. AS PER DRG. 44028040022.
2. M/C ALL OVER. FINISH $\sqrt{3.2}$

THE INFORMATION ON THIS DOCUMENT IS THE PROPERTY OF BHARAT HEAVY ELECTRICALS LIMITED. IT MUST NOT BE USED DIRECTLY OR INDIRECTLY IN ANY WAY DETRIMENTAL TO THE INTEREST OF THE COMPANY.

AME/SK/41380
REF. DRG. No.

SIGN & DATE

SEE T.R.	01	RETAINING RING (BARREL)	BP9303037049	203.0												
65	REMARKS	75	25	27	29	DESCRIPTION	58	59	34	MATL. CODE	45	55	56	58	UNIT WT.	65
			ITEM No.					STD.	46	MATL. SPECN.	54	C	UNIT	66	QTY.	71
CARD TYPE 3 → 28 → 28 → CARD TYPE 1 → 28 → CARD TYPE 2																
BHARAT HEAVY ELECTRICALS LTD.		DRN		NAME		SIGN		DATE								
BHOPAL		RV		RV		RV		29.05.19								
		CHD														
		APPD		AK		RV		29.05.19								
DEPT. AME	GRADE OF UN. TOL.	SCALE	WEIGHT (Kg.)		REF. TO ASSY. DRG.				ITEM No.	75	77					
CODE 404	DIM. ϕ /M/F	NTS	203						No.	No.	OF					
TITLE					DRAWING No.					22		23	24			
RETAINING RING (BARREL)					44028042143					REV.		00				
					SHEET No. 01					No. OF SHEETS 01						

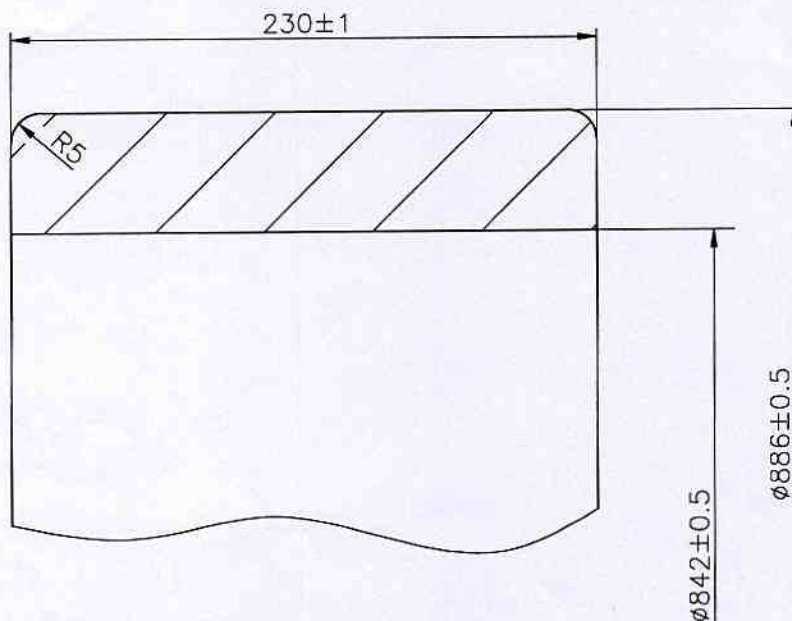
RV/ROTOR/44028042143

THE INFORMATION ON THIS DOCUMENT IS THE PROPERTY OF BHARAT HEAVY ELECTRICALS LIMITED. IT MUST NOT BE USED DIRECTLY OR INDIRECTLY IN ANY WAY DETRIMENTAL TO THE INTEREST OF THE COMPANY.

FIRST ANGLE PROJECTION

(ALL DIMENSIONS ARE IN mm)

REV	DATE	ALTERED	REV	DATE	ALTERED	ADDITION INFORMATION
		CHECKED			CHECKED	STANDARD
		APPROVED			APPROVED	STATUS OF DRAWING
						DISTRIBUTION OF PRINT
						OC-1 TEX-3



TECH. REQUIREMENTS:-

1. MATERIAL SPECIFICATION AS PER DRG. 44028040022.
2. M/C ALL OVER. FINISH $\nabla^{3.2}$

44028042139	REF. DRG. NO.	SEE T.R.	01	RETAINING RING (ORDERING)	BP9303037030	120.0								
65	REMARKS	75	ITEM NO.	DESCRIPTION	58	59	34	45	55	56	57	58	UNIT WT.	65
48		54			STD.			MATL. CODE	A					
								MATL. SPCN.	C				QTY.	71
28	CARD TYPE-3	28	CARD TYPE-1	28	CARD TYPE-2									
SIGN. & DATE		BHARAT HEAVY ELECTRICALS LTD.			DRN	RV	SIGN	RV	DATE	29.05.19	73	74	NO. OF VAR.	
		BHOPAL			CKD									
					APPD	AK			29.05.19					
DEPT.	AME	GRADE OF UNTOL.		SCALE	WEIGHT (kg)	REF. TO ASSY. DRG.	ITEM NO.	75	77	NO. OF ITEMS				
CODE	404	DIM. C/M/F		NTS	120.0									
TITLE	RETAINING RING (ORDERING)					7	DRAWING NO.	22	23	24				
					44028042144	00								
SHEET NO. 01					NO. OF SHEET 01									

SIZE A4

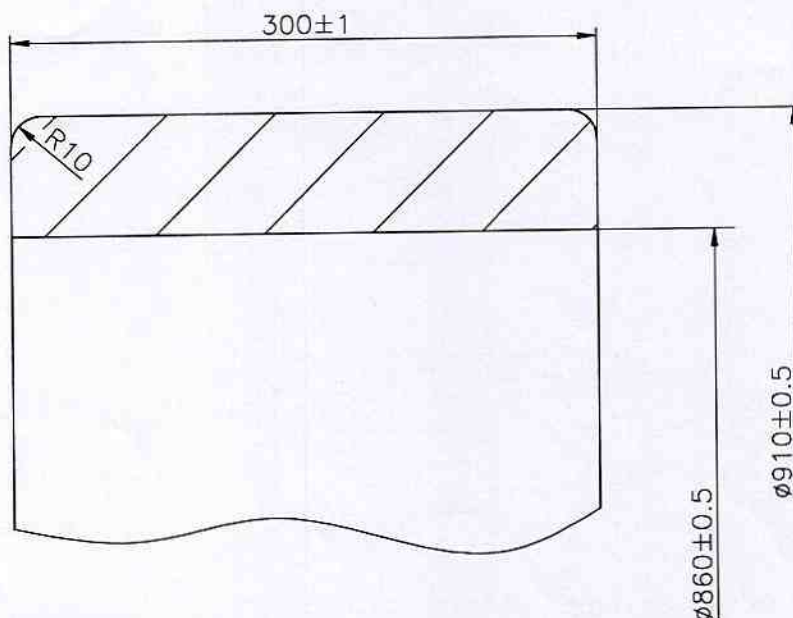
RV/ROTOR/44028042144

THE INFORMATION ON THIS DOCUMENT IS THE PROPERTY OF BHARAT HEAVY ELECTRICALS LIMITED. IT MUST NOT BE USED DIRECTLY OR INDIRECTLY IN ANY WAY DETRIMENTAL TO THE INTEREST OF THE COMPANY.

FIRST ANGLE PROJECTION

(ALL DIMENSIONS ARE IN mm)

REV	DATE	ALTERED	REV	DATE	ALTERED	ADDITION INFORMATION STANDARD
		CHECKED			CHECKED	
		APPROVED			APPROVED	
						STATUS OF DRAWING
						DISTRIBUTION OF PRINT OC-1 TEX-3



TECH. REQUIREMENT:-

1. MATERIAL SPECN. AS PER DRG. 44028040022.
2. M/C ALL OVER. FINISH $\nabla^{3.2}$

44028042042
REF. DRG. NO.

SEE T.R.	01	RETAINING RING (ORDERING)	BP9303037057	164.00
REMARKS	ITEM NO.	DESCRIPTION	MATL. CODE	UNIT WT.
			MATL. SPCN.	QTY.

SIGN. & DATE

28	CARD TYPE-3	28	CARD TYPE-1	28	CARD TYPE-2
		BHARAT HEAVY ELECTRICALS LTD. BHOPAL		DRN	RV
				CKD	
				APPD	AK
				SIGN	<i>[Signature]</i>
				DATE	29.05.19
				NO. OF VAR.	

INVENTORY NO.

DEPT.	AME	GRADE OF UNTOL.		SCALE	NTS	WEIGHT (kg)	164.00	REF. TO ASSY. DRG.		ITEM NO.		NO. OF ITEMS	
CODE	404	DIM. C/M/F											
TITLE								DRAWING NO.					
RETAINING RING (ORDERING)								44028042145					
								SHEET NO. 01		NO. OF SHEET 01			

SIZE A4

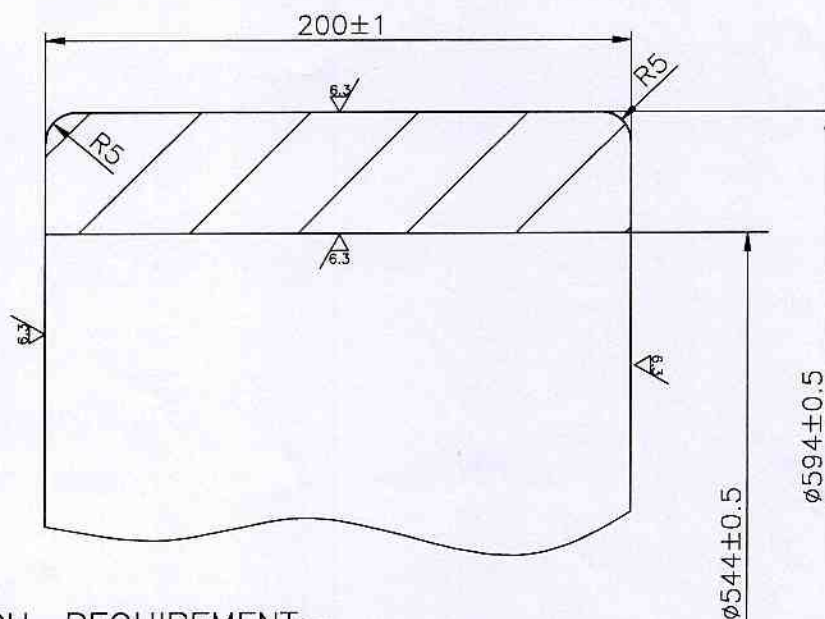
RV/ROTOR/44028042145

THE INFORMATION ON THIS DOCUMENT IS THE PROPERTY OF BHARAT HEAVY ELECTRICALS LIMITED. IT MUST NOT BE USED DIRECTLY OR INDIRECTLY IN ANY WAY DETRIMENTAL TO THE INTEREST OF THE COMPANY.

FIRST ANGLE PROJECTION

(ALL DIMENSIONS ARE IN mm)

REV	DATE	ALTERED	REV	DATE	ALTERED	ADDITION INFORMATION
		CHECKED			CHECKED	
		APPROVED			APPROVED	
						STANDARD
						STATUS OF DRAWING
						DISTRIBUTION OF PRINT
						OC-1, PLM-3, TEX-1



TECH. REQUIREMENT:-

1. MATERIAL SPECN. AS PER DRG. 44028040022.
2. M/C ALL OVER. FINISH $\nabla^{3.2}$

44028042142
REF. DRG. NO.

SIGN. & DATE

RPB/PIDRAWINGS
INVENTORY NO.

SEE T.R.	01	RETAINING RING (ORDERING)	BP9303037065	78.0
REMARKS	ITEM NO.	DESCRIPTION	MATL. CODE	UNIT WT.
			MATL. SPCN.	QTY.
CARD TYPE-3		CARD TYPE-1	CARD TYPE-2	
BHARAT HEAVY ELECTRICALS LTD. BHOPAL		DRN	NAME	SIGN
		CKD	RV	29.05.19
		APPD	AK	29.05.19
DEPT. AME	GRADE OF UNTOL. DIM. C/M/F	SCALE	WEIGHT (kg)	REF. TO ASSY. DRG.
CODE 404		NTS	78.0	ITEM NO.
TITLE		DRAWING NO.		NO. OF ITEMS
RETAINING RING (ORDERING)		44028042146		00
		SHEET NO.	NO. OF SHEET	
		01	01	

SIZE A4

RV/ROTOR/44028042146

FIRST ANGLE PROJECTION

(ALL DIMENSIONS ARE IN mm)

REV.	DATE	ALTERED	REV.	DATE	ALTERED	ADDITIONAL INFORMATION	
		CHECKED			CHECKED	STD	
						STATUS OF DRAWING	
						DISTRIBUTION OF PRINTS	
Copper -Nickel-Wrought Alloy for Retaining Rings							
Technical Terms of Delivery :							
1 Scope : These technical terms of delivery are valid for forged retaining rings made of CuNi 14 Al 3. These rings are critical components of rotating electrical machines.							
2 Chemical Composition :							
		Symbol	Material No.	Mass fraction in %			
		CuNi 14 Al 3	2.1504		Cu	Ni	Al
				Min.	78.0	13.0	2.0
				Max.	84.0	16.0	3.0
					Fe	Mn	Zn
					1.5	1.0	0.3
3 Required Characteristics :							
Tensile strength		R_m	:	$\geq 740 \text{ N/mm}^2$			
0.2% - yield strength		$R_{p0.2}$	:	$\geq 570 \text{ N/mm}^2$			
Elongation		A_5	:	$\geq 10\%$			
Breaking strength		Z	:	$\geq 25\%$			
Hardness		HB	:	210 HB 10/1000			
Modulus of elasticity		E_{RT}	:	143,000 N/mm ²			
Relative permeability		μ_p	:	≤ 1.01 ; Non-magnetizable			
Elec. Conductivity		k	:	App. 4000-6000 kS/m			
4 Production, Dimensions :							
Hammer-forged ring dimensions		:	Max. dimensions $D_A = 1800 \text{ mm}$				
		:	Max. Wall thickness 80 mm				
		:	Max. ring height app. 250 mm				
A low stress condition ($\sigma < 60 \text{ N/mm}^2$) must be ensured. The design dimensions should be inferred from the respective order drawings.							
Note- The minimum wall thickness for forging amounts to 30 mm. Reduction to order size by machining.							
5 Machining :							
If the order drawing indicates finish-dimensions, then the retaining rings must be rough-turned with an all-round machining allowance of 3 to 4 mm with respect to these finish dimensions before delivery. For a routine ND-test (Pt. 5.2.3), the surface roughness R_z must be 25 μm (max.).							
If the machining to finish-dimensions or partly to finish-dimensions, e.g. only the outer contour, is ordered explicitly, then the above paragraph holds good only with respect to surface finish.							
SIGN & DATE		BHARAT HEAVY ELECTRICALS LTD. BHOPAL		DRN	NAME VINAY	SIGN 	DATE 19.01.18
				CHD			
				APPD	MHN		19.01.18
DEPT. AME		GRADE	SCALE	WEIGHT (Kg.)	REF. TO ASSY. DRG.		ITEM No.
CODE 404		OF UN. TOL. DIM. C/M/F					75 77
TITLE		RETAINING RING (SPECIFICATION)		CARD CODE	DRAWING No.		22 23 24
					4 402 80 40022		REV. 00
					SHEET No. 01		No. OF SHEETS 02

BHARAT HEAVY ELECTRICALS LIMITED.
DETRIMENTAL TO THE INTEREST OF THE COMPANY.THE INFORMATION ON THIS DOCUMENT IS THE PROPERTY OF
IT MUST NOT BE USED DIRECTLY OR INDIRECTLY IN ANY WAY

SIGN & DATE

INVENTORY No.



FIRST ANGLE PROJECTION

(ALL DIMENSIONS ARE IN mm)

REV.	DATE	ALTERED	REV.	DATE	ALTERED	ADDITIONAL INFORMATION			
		CHECKED			CHECKED		STANDARD		
						STATUS OF DRAWING			
						DISTRIBUTION OF PRINTS AME-1 TEX-3			
6 Quality Tests and Certificates : The results of material tests including NDT must be furnished with a certificate 3.1B as per EN 10 204 (German version DIN 50 049) in German/English. The certificate is to be sent along with the components in a special cover addressed to the customer. Missing covers, if any, must be notified immediately. 6.1 Sampling : For tensile test, tangential specimens are to be taken, after the last heat treatment, from the forged specimen ring (required in each forged nut-ring / each forged bushing) from wall thickness centre. The remaining specimen ring is to be supplied separately along with the retaining rings to the customer, only in case of special request. The customer can also demand the execution of notched bar impact test 6.2 Tests : 6.2.1 Proof of required chemical composition for each lot : Ladle analysis : indication of values in mass fraction in % 6.2.2 Mechanical tests : Tensile test as per DIN EN 10 002 in specimens as per DIN 50 125 6.2.3 Ultrasonic test : Using ultrasonic test facility , the entire external surface must be tested as per the pulse-echo-method with a normal test head in radial direction and with a 45° angular head twice in peripheral direction and in case of ring width > 100 mm twice in axial direction. Test frequency 1 or 2 MHz. Display analysis as per AVG-method. Registration level is equivalent reflector size ERG (KSR) = 2 mm. Cracks, surface indications or indication clusters, irrespective of single display size, are not permissible. In case of considerable attenuation in the rear wall echo (from 6 dB), its cause must be ascertained. Should indications occur in the adjoining region, then an SE-test head can be used. 6.2.4 Surface crack test : Using dye-penetrant method as per DIN 54 152 Part 1, the entire surface must be checked so that there are no cracks. Test scope - entire surface of each ring (inner and outer). Indications must be recorded and notified to the customer along with the tolerance sheet. 7 Deviations : In case of deviations from order specification (desired specifications) or in case of notifiable indications, the manufacturer / supplier is obliged to seek written permission regarding tolerance value (Annexure) from the customer before delivery. The elimination of even insignificant flaws must be done with explicit understanding of the customer. 8 Objections : The goods are returned at the cost of supplier, if the technical terms of delivery are not fulfilled and the test specifications mentioned therein are not observed . Hidden flaws also justify an objection at a later point of time. In this case, the supplier has to be convinced about the justification of objection. 9 Dispatch and Marking : The packing must be done in a manner that the rings are protected against mechanical and other damages (corrosion, humidity). Only rings pertaining to an order should be delivered on a pallet. The rings must be permanently marked with our Works-No. and stores item No. as per order. The remaining specimen ring must be marked in a similar way .									
SIGN & DATE				BHARAT HEAVY ELECTRICALS LTD.		DRN	NAME	SIGN	DATE
				BHOPAL		CHD	VINAY		19.01.18
						APPD	MHN		19.01.18
INVENTORY No.	DEPT.	AME	GRADE		SCALE	WEIGHT (Kg.)	REF. TO ASSY. DRG.	ITEM No.	75 77 No. OF ITEMS
	CODE	404	OF UN. TOL. DIM. C/M/F						
	TITLE		RETAINING RING (SPECIFICATION)						
				CARD CODE	4 402 80 40022		00		
				SHEET No.		02	No. OF SHEETS		02

GENERAL TERMS AND CONDITIONS OF ENQUIRY

Sl.No.	Description
1	General:
A	These General terms & conditions (GTC) shall apply to all enquiries, notice inviting tenders, request for quotations concerning the supply of goods and / or rendering of services to Bharat Heavy Electricals Ltd., Bhopal (hereinafter referred to as BHEL or the Purchaser) or its Projects / Customers. Special / supplementary enquiry conditions, if any, will override the conditions in this annexure.
2	General Instructions - Common for Indigenous & Foreign enquiries
A	Through E- procurement
A1	1. Offer shall be submitted by the bidders in single/two parts as called in Tender enquiry. Bid Part - I Technical cum Commercial bid Bid Part - II Price bid 2. Suppliers shall quote price on BHEL authorised third party service provider e-procurement site. Any deviation from the price format shall be clearly brought out in the offer Bid part I. The offer shall be uploaded on BHEL e-procurement site using Class III digital signature. Bidders to put sign and seal on all the uploaded documents. The quotation should be uploaded on the site before due date and time. Part-I of the bid shall contain complete item-wise scope of supply as offered vis-à-vis the scope of supply as per enquiry, all commercial terms and conditions etc. It is expected that bidders shall meet all our technical and commercial requirements and shall not deviate from them.
B	Through tender room
B1	Sealed bids are invited for scope of Supply / Services as detailed in the enquiry. The quotation should be neatly typed and free from over writing/ erasures. Any correction or addition must be authenticated. The bid should be submitted in English or Hindi language. Relevant enclosures, supporting documents, catalogue, samples, if any, as required as per Notice Inviting Tender (NIT) conditions shall be sent along with technical offer. Rate should be quoted in the units asked for in the enquiry. The rates should be quoted both in figures and words. In case of discrepancy in figures and words, the rates quoted in words shall be considered.
B2	Bids shall be submitted in a Sealed cover with Enquiry No., Due date and Bidder's name indicated on the cover. In case of Two part Bid, technical bid containing technical offer, this GTC duly filled-in & signed; and un-priced copy of the Price Bid should be kept in one envelope. Price Bid containing only the price (as called for in the price format where required) should be kept in a separate envelope. Both envelopes indicating Part –I or Part-II as the case may be to be put in a bigger envelope, which should be addressed to In charge, Tender Room, Bharat Heavy Electricals Ltd. 2nd Floor, Jawahar Bhavan, Piplani, Bhopal 462022. Enquiry No., due date and bidder's name must be mentioned on all envelopes. Offer must reach tender room of BHEL Bhopal latest by 11.00 am IST on the enquiry due date. Bids submitted as single part bid against two – part bid, shall be rejected unless the offer is techno-commercially acceptable without seeking any clarification.
B3	Offer received after 11.00 AM IST of the due date will be termed as "Late" and shall not be considered. However, late offer received against single tender enquiry may be considered.
B4	Bidder can also submit offer through email, if called for in the enquiry, at the email address indicated in the enquiry. Such email offers shall be sent only on designated email-id to reach before 11.00 am IST on the tender due date. BHEL will not be responsible for incomplete offers and the ones delivered late through e-mail.
C	Commercial Conditions quoted by the vendor in any place including as stated in bidder's 'General Terms and Conditions' if any, shall not be binding on the Purchaser and the conditions contained in this annexure, including special conditions, if any, for this enquiry shall only prevail.
D	BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on www.bhel.com) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit 'Process compliance form' (to the designated service provider) as well as 'Online sealed bid' in the Reverse Auction. Non-submission of 'Process compliance form' or 'Online sealed bid' by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (available on www.bhel.com). The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. The envelope sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price /envelope-sealed price)



BP 200102

GENERAL TERMS AND CONDITIONS OF ENQUIRY

	thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates. If it is found that L1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (available on www.bhel.com). In case RA fails, sealed/E-proc price bids shall be opened in line with RA Guidelines. In case BHEL decides to open the sealed paper price bids, bids of all the techno-commercially acceptable bidders will be opened on the assigned date.
E	The goods offered shall conform to BHEL specifications and / or National/International standards as mentioned in the Enquiry and the bidder is required to confirm his unconditional acceptance to the same. Vendors, seeking deviations from the specifications and any other conditions, may indicate the same clearly on a separate sheet, with reasons for such deviations. BHEL reserves the right to reject the offer with deviations or load the deviations suitably for evaluation.
F	Offers shall be submitted directly by vendor or his authorized agent only. Unsolicited offers shall be summarily rejected.
G	Bid in single part or techno-commercial bid in two-part system (as the case may be) will be opened on the due date. In case of two part bid, price bids of techno-commercially acceptable bidder(s) only shall be opened on the assigned date, for which separate intimation will be sent to the acceptable bidders.
H	The bidder whose bid is technically not accepted will be informed & EMD wherever submitted shall be returned along with his price bid within 30 days of contract finalization date. No interest will be payable on EMD amount. EMD shall however be forfeited in the event of bidder opting out after submission of the bid.
I	- Any discount / revised offer submitted by a bidder on its own shall be considered, provided it is received on or before the due date and time of offer submission (Part-I). Conditional discounts shall not be considered for evaluation of tenders. - Unsolicited discounts / revised offers given after Part-I bid opening shall not be accepted. No change in price will be permitted within the validity period of offer. - In case of changes in scope and / or technical specification and / or commercial terms & conditions, having price implication, techno-commercially acceptable bidders shall be asked by BHEL to submit the impact of such changes on their price bids. In case a bidder opts to submit revised price bid instead of impact called for, then latest price bid shall prevail. However in both situations, original price bid will be necessarily opened.
J	The bidders will submit Integrity Pact, duly signed by its authorized signatory, where called for in the enquiry.
K	Wherever the enquiry is issued to unregistered vendor, the bidder shall visit ' www.bhel.com ' for submitting the online Supplier Registration Application. Price bids of such vendors, will be opened only on techno-commercial acceptance of bid & after supplier registration.
L	BHEL expects that the bidder must respond to the enquiry. Regret letter, with valid reasons for not participating in the tender will be submitted where the bidder is unable to submit offer. Repeated lack of response on the part of vendor may lead to his deletion from BHEL's approved vendor list.
M	Goods shall be properly packed to avoid transit damage. Suitable markings shall be provided to identify the goods with that of the PO No. and the consignee details.
N	Goods shall be consigned to AGM (CRX), BHEL, Piplani, Bhopal - 462022, India, unless otherwise specified in the PO.
O	In case of press tenders (i.e. those published in newspapers) all corrigenda, addenda, amendments, time extensions, clarifications etc. to the tender will be hosted on BHEL website. (www.bhel.com & www.bhelbpl.co.in) only. Bidders responding to press tender should regularly visit website(s) to keep themselves updated.
P	In the course of evaluation, if more than one bidder happens to occupy L-1 status and the order is to be placed on a single vendor, effective L-1 will be decided in the order of availability of goods from Indigenous sources, suitability of delivery period to BHEL's requirements, vendor performance rating and quantum of past business volumes with the vendor in last 3 years, preceding the current financial year, for the same item. BHEL's decision in such situations shall be final and binding.
Q	The Purchaser can consider awarding tendered quantities among more than one bidder (after acceptance of L1 price by the other bidders) in the manner and proportion disclosed in the tender conditions. Purchaser can also consider awarding of part of the tendered quantity to other than L-1 bidder at L1 counter offered rates, if the quantity offered by the L-1 bidder is less than the quantity tendered for.
R	The bidder shall submit price bid strictly in the price format, wherever provided for, in the enquiry. Any attempt on the part of the bidder to alter the contents of the price bid format in any manner, which in the opinion of BHEL can vitiate the tendering process, will lead to rejection of the bid, <u>besides BHEL taking appropriate punitive action as deemed fit.</u>
3	Delivery Terms
A	Indigenous Purchase



BP 200102

GENERAL TERMS AND CONDITIONS OF ENQUIRY

A1	Goods shall be delivered on 'FOR Destination' basis to the named destination unless otherwise called for in the enquiry.	
B	Foreign Purchase — Imports	
B1	1. Goods shall be despatched by Sea, unless stated otherwise in the enquiry or purchase order. 2. Terms of Delivery for Sea shipment shall be on CFR / CIF basis with 14 days' detention free period preferably at Dry Port - ICD Mandideep (INMDD6) for FCL (Full Container Load) Cargo of GP & HC Containers. 3. For other cases - Other than GP & HC Containers, LCL Cargo shall be delivered at Nhava Sheva (JNPT) & Break-bulk Cargo at Mumbai (MPT). 4. For Air consignments, the terms of delivery shall be FCA at BHEL nominated Airport. 5. Freight amount shall be indicated separately in the offer in case of CIP/CFR/CIF. 6. The number of detention free days and destination charges payable to shipping line must be mentioned in your offer and also on the Bill of Lading. 7. Offer received on FOB basis may be considered on an exceptional basis. BHEL will load freight, marine insurance & shipping line port handling charges etc to work out landed cost at Sea Port. 8. Please visit BHEL Bhopal website www.bhelbpl.co.in for details of named Air ports and Sea ports. Name of the gateway port so chosen by the Seller shall be indicated by the Bidder in his offer.	
B2	1. For delivery of FCL (Full Container Load) cargo, the Bidder shall provide minimum 14 days' detention free period from the date of delivery at Port of Discharge / Place of Delivery (in case of ICD). Wherever the detention free period offered is less than 14 days, the bids shall be loaded for the period short of 14 days' period. 2. <u>Port Congestion charges or any additional charges claimed by the shipping line at Port of Discharge / Place of Delivery shall be to the Seller's account.</u>	
4	Vendor's particulars & logistics information (Bidder to give details against each of the provisions)	
A	Name of the vendor's executive to deal with this tender / project	
B	E-mail address of the contact person	
C	Telephone no. of the contact person	
D	Name of location from where the goods shall be offered for inspection and dispatch	
5	Additional logistics information for Imports	
A	Bid currency	
B	Charges applicable at discharge port up to BHEL's CFS (Container Freight Station) to be indicated in your offer and on the B/L	
C	Name of Airport in the country of dispatch for FCA delivery terms	
D	Estimated number, type & size of containers for delivery of tendered quantity (applicable where the goods are to be sent in FCL)	
E	No. of packages with cumulative gross weight and CBM volume (applicable for LCL & Break-bulk shipment)	
F	Approx. distance in km. from Vendor's works to Port of Loading	Sea port /Air port
6	Delivery Schedule & Completion date	
A	• Instead of writing specific date against delivery offered, bidder shall commit delivery period in number of days / weeks/ months to suit the delivery period indicated in the enquiry. • Commencement of delivery period shall be reckoned from the date of PO / LOI or any other agreed milestone. • Seller shall deliver the goods in the manner and schedule agreed under the Purchase order. • Goods shall be delivered within contractual period or any extension thereof, if any, granted by the Purchaser. • If delivery is linked to approval of documents, time for submission of such documents to be indicated and delivery period to be indicated from approval of documents. This delivery schedule will be considered for processing delivery extension, wherever applicable. • BHEL reserves the right to cancel the order if material is not delivered within PO scheduled delivery.	
B	In case of foreign supplies, the date of Bill of Lading (B/L) or AWB shall be taken as actual date of delivery.	
C	In case of Indigenous bidders, the date of delivery at named destination in India shall be taken as contractual delivery completion date where delivery terms are FOR destination. In case of 'Ex-works' delivery terms, the date of LR / RR shall be the contractual delivery completion date.	
7	Transit Insurance	



BP 200102

GENERAL TERMS AND CONDITIONS OF ENQUIRY

A	Except where delivery terms are agreed on CIF basis for Imports & FOR destination basis for indigenous purchases, transit insurance will be covered by BHEL under its Open Marine Transit Insurance Policy. Seller shall inform dispatch particulars with value of consignment to the Purchaser within 07 days of dispatch for BHEL to arrange insurance coverage in its policy. Failure on the part of seller to inform dispatch particulars will make him liable to pay for any transit damages / losses suffered by the Purchaser.
8	Force Majeure
A	Notwithstanding anything contained in the contract, neither the Seller nor the Purchaser shall be held responsible for total or partial non-execution of any of the contractual obligations, should the obligation become unreasonably onerous or impossible due to occurrence of a 'Force Majeure' which directly affects the obligations to be performed by the Purchaser or the Seller; Such events include war, military operations of any nature, blockages, revolutions, insurrections, riots, civil commotions, insurgency, sabotage, acts of public enemy, fires, explosion, epidemics, quarantine restrictions, floods, earthquake, or acts of God, restrictions by Govt. authorities; over which the Seller or the Purchaser has no control. The party claiming to be affected by force majeure shall notify the other party in writing without delay, within two weeks on the intervention and on the cessation of such circumstance. Extension of time sought by the Seller along with supporting evidence and so granted by the Purchaser for the supply/ work affected, if any, shall not be construed as waiver in respect of remaining deliveries. Rescheduling of deliveries on account of force majeure conditions, if so agreed by the Purchaser, will not entail the Seller to claim any increase in the price on whatsoever account. Notwithstanding above provisions, Purchaser shall reserve the right to cancel the order/ Contract, wholly or partly, in order to meet the overall project schedule and make alternative arrangements. If deemed necessary, Purchaser may takeover partly processed material at a mutually agreed price.
9	Penalty for delayed performance.
A	I. Subject to force majeure conditions, penalty shall be 0.5% of the total order value per week of delay or part thereof, subject a maximum of 10% of the total order value. Total order value above shall be item wise, lot wise order value. Any deviation based on specific requirement shall be specified separately in the NIT. II. However, in case of Capital Machine / BOP where staggered deliveries may be applicable, the penalty will be levied on total order value. III. In case of any amendment / revision, the penalty shall be linked to the amended / revised PO. IV. Any loading on penalty clause shall be to the extent to which it is not agreed to by the bidder (at offered value)
B	If the material is not supplied within the agreed delivery period, BHEL reserves the right to cancel the order and purchase the material from alternate source(s) at the Risk and Cost of the Seller. In such an event, it shall be obligatory on the part of seller to make good any loss suffered by the purchaser.
C	In case the contractually agreed delivery date falls on a holiday in BHEL Bhopal, the next working day shall be taken as contractual delivery date for compliance and applicability of LD / penalty.
10	Indian Agents and Agency commission
A	BHEL prefers to deal directly with Foreign vendor, wherever required, for procurement of Goods. However if the Foreign Principal desires to avail services of an Indian Agent, then the Principal should ensure compliance to "regulatory guidelines" which will require submission of an agency agreement.
B	The CFR / CIF price quoted will be deemed to be inclusive of Indian Agency commission. Agency commission as disclosed by the bidder in his quoted CFR / CIF price will be paid in Indian Rupees on receipt & acceptance of Materials or it's installation at destination, as the case may be. The lower of the 'TT buying rate prevailing on the date of technical bid opening or price bid opening shall be considered for computation of Agency commission.
C	In a tender either the Indian Agent on behalf of Principal / OEM or the Principal / OEM itself can bid, but both cannot bid simultaneously for same item / product in the same Tender. In case bids are received from both the Principal / OEM and the agent, bid received from the agent will be ignored.
D	If an agent submits Bid on behalf of the Principal / OEM, the same agent shall not submit bid on behalf of another Principal / OEM in the Tender, for the same Item / Product.
11	Documentation:
A	Indigenous Purchase Seller shall arrange to send to the consignee, Original Tax invoice (Buyer's copy and duplicate for Transporter), Commercial invoice in duplicate, consignee copy of LR & 2 sets each of Packing list, Test certificate, Guarantee / Warranty certificate, O & M manuals (where applicable), immediately on despatch of the goods. The distribution of such documents will be specified in the Purchase order. In case of labour / mixed basis jobs, material is issued free of cost. Necessary material reconciliation is to be done and Free Issue Material Statement (FIMS) is to be submitted with each bill.
B	Foreign Purchase — Imports Seller shall send 1 set of following documents, in English, within 7 days of B/L date / 1 day of AWB date by courier to the



BP 200102

GENERAL TERMS AND CONDITIONS OF ENQUIRY

	Purchaser - Express / Original 'Clean on board' Bill of Lading / AWB. - One set of Commercial Invoice, Packing list indicating container-wise Gross weight, Net weight, CBM volume, No. of packages with Dimensions of each package. - Original Certificate of Country of Origin issued by Chamber of Commerce. - One set of Original Test Certificates and O&M Manual where called for. - Fumigation / Phyto Sanitary Certificate wherever cargo is packed in wooden packing or packing of plant origin material is used. - Supplier should additionally forward 2 sets of original documents mentioned at point 1 to 5 along with original bill to Lading through any international courier service/registered airmail or AWB by captain's mail within three days of obtaining the same directly to the following: (i) AGM (M.S) Regional Operations Division BHEL 14th Floor Centre-1 World Trade Centre, Cuffe Parade Colaba, Mumbai 400 005 INDIA Email - msseabpl@bhel.in (In case of sea freight) msair@bhel.in (In case of air freight) (ii) DGM (FIN- FP) 4th Floor, Administrative Bldg. BHEL Bhopal - 462022 (India) E-mail : fin_fp@bhelbpl.co.in And confirm forwarding details to AGM (MM- FE), BHEL Bhopal at mmfe@bhelbpl.co.in - In case the Seller decides to negotiate all 3 originals of B/L / AWB along with all original documents through negotiating Bank, non-negotiable documents (NNDs) consisting of copy of B/L / AWB & documents mentioned at Sl. no. 11- B2 to B5 will be sent by e-mail to the Purchaser at his e-mail address given in the PO with one copy to be mailed at mmfe@bhelbpl.co.in & msseabpl@bhel.in (for sea shipment) or msair@bhel.in (for air shipment). Other documents, as required, will be separately indicated in the Purchase Order. Additional expenditure, if any, incurred by the Purchaser by way of detention / demurrage, resulting out of delay attributable to the Seller in providing Negotiable documents, will be recovered from the Seller. In case any discrepancy is raised by bankers / BHEL with respect to documents submitted, vendor to facilitate clearance of goods through Delivery Order.
C	General - For Hazardous chemicals, the materials safety data sheet (MSDS) is to be submitted. - All certificates as called must be sent. BHEL may test any goods supplied and their decision is final irrespective of supplier's certificates. If test certificate and guarantee certificate are not received along with the document and stipulated in these specifications, BHEL reserves the right to get the material tested and recover the expenses from the supplier without awaiting supplier's confirmation
12	Pricing Terms Prices once quoted shall remain firm within the validity or any extension thereof for placement of order, till complete execution of the order, without any escalation/increase for any reason, whatsoever, unless specifically provided for in the Enquiry & PO. In case of foreign vendors, the quoted price shall be taken as inclusive of Third Party Inspection and testing charges as called for in the NIT.
A	Price Validity : Unless stated otherwise in the enquiry, offer shall be valid for a period of 90 days from the date of Techno- commercial (Part-I) bid opening date.
14	Taxes & Duties - Indigenous Purchase Vendor to ensure timely remittance of SGST, CGST, IGST as applicable in time as per law. Vendor to ensure compliance to filing of monthly GST sales return including BHELs supplies by 10th of next calendar month in the online GST portal wherever applicable. Vendors to declare filing of timely returns and GST remittance/likely remittance /ITC adjustment alongwith invoice. Vendor to submit invoices compliant with GST invoice Rules Vendors to comply with all statutory provisions as may be applicable at the time of despatch/sale. Any additional financial liability to BHEL on account of non-compliance by vendors shall be borne by them and shall be adjusted / recovered from the vendors. BHEL reserves the right to review the existing offers / contracts for any revision in terms, which may arise due to change in any statutory provisions to ensure that the benefit accrues to BHEL. Vendor to ensure TAX INVOICE submission along with consignment In respect of cases where the liability to discharge GST is on BHEL under reverse charge mechanism, vendors have to ensure timely submission of invoices and delivery of material / services to BHEL, so that there is no mismatch on both activities. In case there is any additional financial liability on BHEL on account of default on the part of the vendor on submission or delivery of material / services the same shall be passed on to them.



BP 200102

GENERAL TERMS AND CONDITIONS OF ENQUIRY

	In respect of free issue material by BHEL, vendors have to return the processed material within the time line as per the provisions of GST. In case of any additional tax liability on BHEL on account of non-compliance by the vendor, the additional financial implications on BHEL shall be passed on to the vendor
	Vendors to provide the applicable HSN / SAC codes as called for in the enquiry
	As per provisions of section 171 of the CGST Act 2017, bidders to pass on the anti-profiteering benefits accruing to them under GST regime to BHEL
15.	Taxes & Duties - Foreign Purchase — Imports
	The offered prices shall be inclusive of all the Taxes and duties as applicable in the country of bidder / country of dispatch for the quoted CFR / CIF price.
16	Payment Terms-
A	Indigenous: 100% payment in 90 days of receipt (45 days for MSE including NSIC/ Udyog Aadhar registered suppliers as per relevant act in force), subject to acceptance of material at BHEL, on direct presentation of the documents. In case of despatch of material to site directly, site certification for receipt of materials is required unless otherwise provided for in the PO. Any deviation from the above payment terms, if accepted (by BHEL), shall be loaded @ SBI base rate + 6% for the purpose of bid evaluation.
B	Foreign: 100% against irrevocable, unconfirmed LC, payable within 90 days of the Bill of Lading (B/L) date or Payment terms of CAD payable on 90 th day of B/L / AWB. In case BHEL considers any deviation in payment terms i.e. early payment based on vendor's request, then bids shall be evaluated with loading of State bank of India Base rate plus 6%, for the credit period short of 90 days. The LC shall be established 2 months prior to shipment date, valid for period of 90 days, unless agreed otherwise.
C	Foreign vendors to submit declaration of Permanent Establishment and Business Connection (PEBC) for remittances purpose. Declaration to be submitted in formats either in Annexure A or B whichever is applicable as per their transaction entered into with BHEL. In the absence of certificates from the vendor, withholding tax at applicable rates along with surcharge and cess will be recovered at the time of remittance to the vendor.
D	Foreign vendors to submit Tax Residency Certificate (TRC) & Form 10F (for obtaining DTAA benefits) as per Annexure C in respect of services. The TRC (tax residency certificate) is to be issued by the authorities of the government of vendor's country. If the informative part of the format (other than residency) is not furnished by the authorities the same may be furnished by the vendor as a declaration.
17	Inspection of Goods
A	The Seller shall give adequate notice, of 1 week or as mutually agreed period, in writing to the Purchaser (in case Customer inspection is involved) or BHEL appointed TPIA about the date and place at which the goods will be ready for inspection/ testing, as provided for in the contract.
B	Purchaser or his authorized representative shall be entitled to carry out inspection of material and workmanship/Surveillance Audit at Seller's premises or at his sub-contractor's premises at all reasonable times during execution of contract; Such inspection, examination and testing, if made, shall not absolve the Seller from his obligations under the contract. Wherever required, BHEL may carry out testing at BHEL's testing Lab and in case of any rejection during such testing, replacement / rectification, as required, will have to be done by Supplier. If BHEL carries out any rectification of such rejected material, such cost will be recovered from Supplier's Bills. In case of Customer inspection as Supplier's Works, inspection clearance to be obtained from Customer and submitted to BHEL.
C	BHEL's representative from unit or Corporate Quality (CQ) is authorised to carry out audits along with TPIA at vendor's works before clearing the items for despatch.
D	All costs related to inspections and re-inspections shall be borne by the Seller. In case of inspection by BHEL and / or BHEL's customer, the cost of to & fro passage and Boarding & Lodging shall be borne by the Purchaser / Customer, unless otherwise specifically agreed. In case of foreign vendors, the cost of third party inspection, where called for, shall be deemed to be included in the quoted price. Seller shall be responsible to provide assistance such as labour, materials, electricity, fuels, stores, apparatus, instruments at his cost, as may be required and as may be reasonably demanded to carry out such tests effectively.
E	REJECTION: If any goods are rejected, BHEL shall be at liberty to take action as per following at the risk and cost of supplier: a) Allow the supplier, wherever mutually agreed, to rectify the rejected goods at BHEL's works within reasonable time as fixed by BHEL. Or b) Allow the supplier to make free replacement within a specified period. Rejected goods can be lifted by the



BP 200102

GENERAL TERMS AND CONDITIONS OF ENQUIRY

	supplier thereafter. Or c) In case payment has been done, allow supplier to refund equivalent value of rejected material by NEFT / RTGS or furnish Bank Guarantee for same amount before lifting the rejected goods. Fresh replacement shall be regulated as per terms and condition of the original Purchase Order. In case payment has not been done, allow the supplier, wherever mutually agreed, to rectify the rejected goods at supplier's works within reasonable time as fixed by BHEL. Or d) Take alternate procurement action from elsewhere and recover the difference in total cost to BHEL including services, if any, incurred by BHEL in this regard from the supplier. The supplier shall not be entitled to any gain on repurchase. Or e) Terminate the contract either in part or in whole at the discretion of BHEL and recover the loss, if any, from the supplier. Or f) Any goods rejected by BHEL must be removed by the supplier after making payment through NEFT / RTGS within 45 days from the date of intimation of rejection or 30 days after receipt of the intimation of rejection whichever is earlier. If vendor fails to lift or allow despatch of rejected material at his cost within 90 days from the intimation of rejection, his claim on rejected material shall cease.
18	Guarantee / Warranty and corresponding Repairs / Replacement of Goods
A	Manufacturer's works test/infection certificates shall be furnished along with the guarantee that material conforms strictly to the specification for general & special conditions as laid down in the purchase order. Goods shall comply with the specifications for material, workmanship and performance. The warranty shall be for a period of 12 months from the date of receipt. If the delivery is found non-compliant during the warranty period, leading to rejection, the Seller shall arrange free replacement / repair of goods, within one month from the date of intimation or any mutually agreed period. The rejected goods shall be taken away by the Seller at his cost and replaced on Delivered Duty Paid (DDP) (FOR - BHEL Stores/ designated destination basis) within such period. In the event of the Seller's failure to comply, Purchaser may take action as appropriate, including Repair / Replenish rejected goods & disposal of rejections, at the risk & cost of the Seller. In case the defects attributable to Seller are detected during processing of the goods at purchaser's / his subcontractor's works, the Seller shall be responsible for free replacement/ repair of the goods as required by the purchaser.
19	Evaluation and Loading Criteria:
	Evaluation of the tender shall be on the basis of delivered cost, i.e. 'total cost to BHEL' w.r.t the technical scope and commercial conditions finalized after techno-commercial clarifications (after considering, inter alia, Customs Duty and GST / Other taxes as applicable). Exchange rate (TT selling rate of State Bank of India) applicable on the date of Part-I bid opening shall be considered for evaluation of foreign bids. If the relevant day happens to be a bank holiday in India, then the FOREX rate as on the previous bank working day shall be taken for evaluation. Foreign suppliers shall ensure that the benefits as applicable under Comprehensive Economic Partnership Agreement (CEPA) with Government of India are disclosed in the bid & relevant documents such as Certificate of Country of Origin, issued by the appropriate authority in the country of Export, is provided by the vendor along with dispatch documents. Bids shall be evaluated with such applicable benefits. In the event of Seller failing to provide appropriate documents for Purchaser to avail disclosed concessional duty benefits in India, financial loss, so incurred, will be to the Seller's account.
20	Variation of orders
	No variation to the Purchase order is permitted unless authorised in writing and signed by or on behalf of purchase executive, BHEL Bhopal.
21	Sub-contract
	BHEL's order or part there off, if further to be subcontracted in exceptional circumstances the details of subcontracting and to whom to be subcontracted shall be furnished to BHEL and written permission shall be obtained from BHEL. However, it shall not absolve the supplier of the responsibility of fulfilling BHEL order requirements.
22	Recovery / deductions of amount from supplier
	a Any amount on account of recovery from consignor / supplier under any condition shall be liable to be adjusted against any amount payable to the consignor/supplier against bills. b For any deficiency in supplies where deduction is involved, an amount as decided by BHEL, shall be deducted from supplier's bills.
23	Safety clause for purchase orders
	The vendors shall maintain and ensure sufficient safety measures as required for inspections and test like HV test. Pneumatic test, Hydraulic test Spring test, Bend test, Material handling and safe working environment etc. to enable



BP 200102

GENERAL TERMS AND CONDITIONS OF ENQUIRY

	Inspection Agency for performing inspection. The vendor shall ensure that all the safety precautions specified in factories Act 1948 chapter-IV Section-21 to 41 are complied with respect to equipment's to be inspected. If any test equipment is found not complying with proper safety requirement, then the inspection agency may withhold inspection, till such time the desired safety requirements are met.
24	Non-Disclosure Agreement All Drawing and technical documents relating to the product or it's manufacture submitted by one party to the other, prior or subsequent to the formation of contract, shall remain property of the submitting party. Drawing, technical documents or other technical information received by one party, shall not without the consent of the other party, be used for any other purpose than that, for which they were provided. Such technical information shall not without the consent of the submitting party, otherwise be used or copied, reproduced, transmitted or communicated to a third party. Patterns supplied by BHEL will remain BHEL's property which shall be returned by the bidder on demand to BHEL. Bidder shall in no way share or use such intellectual property of BHEL to promote his own business with others. <u>BHEL reserves the right to claim damages from the bidder, or take appropriate penal action as deemed fit against the bidder, for any infringement of the provisions contained herein.</u>
	DRAWINGS, PATTERNS & TOOLS: All drawings, patterns & tools supplied by BHEL or made at BHEL's expense are BHEL's property. These cannot be used or referred to any other party and must only be used in the execution of BHEL's orders. These should be preserved at the supplier's cost for a period of not less than 5 years. Patterns & tools should be returned to BHEL within 90 days of issue of the same.
25	Settlement of Disputes & Arbitration
A	All questions/interpretations regarding subject matter of the Contract shall be decided by the Purchaser on the request of the Seller and the decision of the Purchaser shall be final.
B	In case of dispute, steps shall be taken by the parties to the contract to settle the same through negotiations.
C	In case, dispute is not settled in negotiations, it shall be referred to Conciliator appointed by the competent authority of the Purchaser.
D	Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or in relation to interpretation of any provision of the Contract; or, in any manner touching upon the Contract, then, either Party may, by a notice in writing to the other party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL Unit/Region/Division issuing the Contract. The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the Parties. Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or Statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be Bhopal. The cost of arbitration shall be borne as per award of the Arbitrator. Subject to the arbitration in terms of Clause above, the Courts at Bhopal shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract. Notwithstanding the existence or any dispute or differences and /or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract. In case of Contract with Public Sector Enterprise (PSE) or Government Department, the following shall be applicable : In the event of any dispute or difference relating to the interpretation and application of the provisions of the Contract, such dispute or difference shall be referred by either Party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the arbitrator shall be binding upon the Parties to the dispute, provided, however, any Party aggrieved by such award may make further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law and Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by Law Secretary, whose decision shall bind the Parties hereto finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.
E	The Seller shall continue to perform the contract, pending settlement of dispute(s).
26	Applicable Laws and Jurisdiction of Courts
	Indian laws both substantive and procedural, for the time being in force, including modifications thereto, shall govern the Contract including Arbitration proceedings. The competent Courts at Bhopal in the State of Madhya Pradesh, India



BP 200102

GENERAL TERMS AND CONDITIONS OF ENQUIRY

	shall have sole jurisdiction.
27	RIGHT OF REJECTION /NON- PLACEMENT OF PO: BHEL reserves the right to accept the offers in part or in full, or cancel the Tender enquiry without assigning any reason.
28	Performance Bank Guarantee (PBG)/ Security Deposit (SD):
A	Wherever PBG (covering equipment / system / work performance guarantee) is called for in the Notice Inviting Tender (NIT) deviation shall not be accepted.
B	Bank Guarantee wherever called for, shall be in the BHEL prescribed format. In case the order is to be placed in foreign currency, the BG must also be in Foreign currency, so specified by the Purchaser.
C	Wherever Security Deposit (covering contract performance) is called for in the NIT, deviation shall not be accepted.
D	Composite 'Contract Performance Bank Guarantee' of matching value/ validity, where both Security Deposit and Performance Bank Guarantee are required, shall not be construed as deviation.
E	Wherever the contract is for supply of Goods processed on labour basis from BHEL supplied materials, the materials shall be issued against a suitable Bank guarantee as specified in the Enquiry.
29	Benefits earmarked for Purchase from Micro & Small Enterprises (MSEs) — Indigenous Purchase
A	Tender documents shall be issued free of cost & no EMD wherever called for will be insisted upon. MSE bidders shall submit along with bid relevant documents w.r.t. their respective MSE status as per extant norms. Date to be reckoned for determining the deemed validity will be the last date of Technical bid submission. Non- submission of such document will lead to consideration of their bid, at par with other bidders and MSE status of such bidders shall be shifted to Non- MSE supplier till the supplier submit these documents.
B	In tender, participating MSEs quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply up to 20% of total tendered value. In case of more than one such MSE, the supply shall be shared proportionately. A quantum of 4% out of 20% quantity, so earmarked, will be reserved for MSE's owned by SC / ST entrepreneurs who submit their bid with relevant documents provided that in event of failure of such MSE(s) to participate in tender process or meet tender requirements and L1 price, 4% sub-target for procurement earmarked for MSE(s) owned by SC or ST entrepreneurs shall be met from other MSE(s). In case of indivisible tender the full quantity shall be awarded to L1.
C	If an enterprise falling under MSE category as defined in the MSMED Act 2006, graduates to a higher category from it's original category or beyond the purview of the Act, it shall continue to avail all non-tax benefits of it's original category notified by the Ministry of Micro, Small and Medium Enterprise for a period of three years from the date of such graduation to the higher category.
D	MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (As per BHEL Format, where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefits shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer
30	Integrity Pact (IP) — Independent external monitors (IEM) For tenders in which integrity pact is applicable, following points stand valid :
A	IP is a tool to ensure that activities and transactions between the company and its bidders/contractors are handled in a fair, transparent and corruption free manner. A panel of Independent External Monitors (IEMs) have been appointed to oversee implementation of IP in BHEL. The IP as enclosed with the tender is to be submitted (duly signed by authorized signatory who signs in the offer) along with techno commercial bid. Only those bidders who have entered into such an IP with BHEL would be competent to participate in the bidding. In other words, entering into this pact would be a preliminary qualification. Name : _____ Address : _____ E-mail : _____

As indicated in NIT / enquiry



BP 200102

GENERAL TERMS AND CONDITIONS OF ENQUIRY

B	Please refer section 8 of the IP for roles and responsibilities of IEMs. In case of any complaint arising out of tendering process, the matter may be referred to the IEM mentioned in the tender. NOTE : No routine correspondence shall be addressed to the IEM (phone / post/e-mail) regarding the clarifications, time extensions or any other administrative queries, etc. on the tender issued. All such clarifications/ issues shall be addressed directly to the tender issuing (procurement) department. For all clarifications/ issues related to the tender, Please contact: <table><tr><td></td><td>(1)</td><td>(2)</td></tr><tr><td>Name</td><td></td><td></td></tr><tr><td>Landline No.</td><td></td><td></td></tr><tr><td>Mobile No.</td><td></td><td></td></tr><tr><td>Email</td><td></td><td></td></tr><tr><td>Deptt</td><td></td><td></td></tr><tr><td>Address</td><td></td><td></td></tr><tr><td>Fax</td><td></td><td></td></tr></table>		(1)	(2)	Name			Landline No.			Mobile No.			Email			Deptt			Address			Fax		
	(1)	(2)																							
Name																									
Landline No.																									
Mobile No.																									
Email																									
Deptt																									
Address																									
Fax																									
31	Fraud Prevention Policy : The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website www.bhel.com and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.																								
32	Integrity Commitment: The offers of the bidders who are under suspension as also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com. Integrity commitment, performance of the contract and punitive action thereof :																								
A	Commitment by BHEL : BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all bidder(s) in a transparent and fair manner, and with equity.																								
B	Commitment by bidder / Supplier / Contractor : - The bidder / supplier / contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal code, 1860 or any other law in force in India. - The bidder / supplier / contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by govt. of India / BHEL - The bidder / supplier / contractor will perform / execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business / money / reputation to BHEL.																								
C	If any bidder / supplier / contractor during pre-tendering / tendering / post tendering / award / execution / post-execution stage indulges in mal-practices, cheating, bribery, fraud or / and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then action may be taken against such bidder / supplier / contractor as per the extant guidelines of the company available on www.bhel.com and / or under applicable legal provisions.																								

Company Letter head

Date: {insert date}

To,
Bharat Heavy Electricals Limited
Piplani
Bhopal-462023
Madhya Pradesh
India

I/We hereby certify (for the period from* _____ to _____) that,

1. {Name of company} (Vendor Code with BHEL) is a company incorporated on {insert date}{insert date} under the {Law of the Country}
2. It is a tax resident as per the Tax Laws of {country}.
3. The Company does not have and is not likely to have a permanent establishment in India as defined in Article 5 of the Agreement for Avoidance of Double Taxation between India and _____ ("the tax treaty" for short).
4. In this regard, it is further confirmed that:
 - the Company does not have or is not likely to have a fixed place of business in India through which its business is wholly or partly conducted as stipulated in Article 5 of the tax treaty
 - the Company does not have or is not likely to have any dependent agent in India as stipulated in Article 5 of the tax treaty
5. The company does not have any business connection in India as per Sec 9(1) of the Indian Income Tax Act 1961 through which business is carried on in India.

I hereby declare that the above information is correct and complete to the best of my knowledge and belief. Further I undertake to promptly inform the Company (i.e. BHEL) in writing should there be any change in the facts given above.

I/We, my/our legal heirs, executors and administrators hereby indemnify and keep indemnified the Company (i.e. BHEL) for any loss (including but not limited to tax, interest and penalty) suffered by as a result of the Company (i.e. BHEL) relying on this declaration and/or my delay/default in confirming the change, if any, in the facts mentioned above. This obligation shall be in force at all times.

This certificate is being issued to the Customer / Client / Payee to enable them to decide upon the With Holding Tax applicable on transaction with our company.

If there is any change in the above facts the same would be intimated to you.

For& On behalf of

{Insert name of the company}

Authorized Signatory with Seal

*The period can be decided by the issuer & no fresh certificate will be asked for releasing payment within this period.

Company Letter head

Date: {insert date}

To,
Bharat Heavy Electricals Limited
Piplani
Bhopal-462023
Madhya Pradesh
India

I/We hereby certify (for the period from * _____ to _____) that,

1. {Name of company} (Vendor Code with BHEL) is a company incorporated on {insert date}{insert date} under the {Law of the Country}
2. It is a tax resident as per the Tax Laws of {country}.
3. The Company has its permanent establishment in India as defined in Article 5 of the Agreement for Avoidance of Double Taxation between India and _____ ("the tax treaty" for short).
And/or
4. the Company has a fixed place of business in India through which its business is wholly or partly conducted as stipulated in Article 5 of the tax treaty
And/or
5. the Company has agent (not of independent status) in India as stipulated in Article 5 of the tax treaty
And/or
6. The company has business connection in India as per Sec 9(1) of the Indian Income Tax Act 1961 through which its business is carried on in India.

But as far as our business dealing with your organization is concerned we are not using this permanent establishment and business connections and we are dealing directly from our office situated in _____.

I hereby declare that the above information is correct and complete to the best of my knowledge and belief. Further I undertake to promptly inform the Company (i.e. BHEL) in writing should there be any change in the facts given above.

I/We, my/our legal heirs, executors and administrators hereby indemnify and keep indemnified the Company (i.e. BHEL) for any loss (including but not limited to tax, interest and penalty) suffered by as a result of the Company (i.e. BHEL) relying on this declaration and/or my delay/default in confirming the change, if any, in the facts mentioned above. This obligation shall be in force at all times.

This certificate is being issued to the Customer / Client / Payee to enable them to decide upon the With Holding Tax applicable on transaction with our company.

If there is any change in the above facts the same would be intimated to you.

For & On behalf of

{Insert name of the company}

Authorized Signatory with Seal

*The period can be decided by the issuer & no fresh certificate will be asked for releasing payment within this period.



FORM NO. MM 6627
Rev - 03

B.H.E.L., P.O. TERMS & CONDITIONS (INDIGENOUS)

The purchase order is subject to the following terms & conditions unless otherwise specified and directed :-

1. ORDER ACKNOWLEDGEMENT :

Order acknowledgement in the enclosed format must reach the concerned officer of Materials Management Division within 4 weeks of issue of purchase order. Failure to do so within stipulated period will be deemed to mean that the order has been accepted by the supplier.

2. PACKING :

- The supplier shall securely protect and pack the goods against loss, damage or corrosion in transit. Packing shall allow for easy removal and checking on site and comply with carrier conditions of packing or established trade practice.
- Goods and packing materials shall be supplied free of charge unless otherwise agreed to. Wherever specifically agreed to, empties shall be returned at suppliers expenses but no liability will be accepted by BHEL in respect thereof.
- Damage to the consignment resulting out of poor/inferior packing shall be to the account of the supplier.

3. MARKING :

- The following details to be clearly marked on each case/bundle/packing and seal:
(i) Consignee (ii) BHEL Order No. (iii) Gross weight (iv) Net weight (v) Dimensions in CMS (vi) Brief description of item (vii) BHEL Destination Code (refer purchase order) (viii) Consignor.
- All markings for safety, proper handling, storage, protection etc. are to be clearly marked on the case as per Indian Standard.

4. CONSIGNEE :

Unless otherwise mentioned, all goods shall be consigned as noted below :

- Rail : Sr. Manager, Central Receiving Section, HESG Central Railway via Bhopal.
Note : Goods must not be consigned to Bhopal Station, HESG via Bhopal as an assisted siding in IRCA Chapter VIII page 373. All goods in small or wagon loads should be booked to this siding.
- Road : Sr. Manager, Central Receiving Section Block VII, BHEL, Bhopal. Despatches must be arranged through BHEL's approved transporters on door delivery basis.
- Post/Air parcel : Sr. Manager, Central Receiving section Block VII, BHEL, Bhopal - 462 022.
- Supplier not complying with instructions at (a), (b) & (c) above shall do so at their risk and cost.

5. PRICE :

Unless specifically agreed to other wise, all prices shall be treated as FIRM.

6. TERMS OF PAYMENT :

The standard payment terms shall be as specified below and specified in the Purchase Order. It is however made clear that BHEL shall not accept any interest liability.

A. Local ancillary and SSI Units and other local parties.

100% payment on receipt and acceptance of Materials within 90 days of the date of receipt in BHEL.

B. Outstation SSI and other Suppliers.

BHEL prefers door delivery of material in which case payment shall be within 90 days from the date of despatch. In case documents through Bank 100% payments within 90 days from the date of despatch of Material. Delivery at our works.

In case of Payments through other negotiable instrument like Bill of Exchange/bills etc. then the Material to be delivered on "door delivery" basis. 100% payment within 90 days from date of acceptance of negotiable Bill, or Exchange/Promissory. Hurdles will be accepted by BHEL within 7 days of presentation of otherwise in accordance with contract.

नोट - भुगतान के संबंध में हमें आवश्यक है कि आप हमें भुगतान के लिए आवश्यक दस्तावेजों को हमारे कार्यालय में उपलब्ध करा देंगे। यदि आप हमें भुगतान के लिए आवश्यक दस्तावेजों को हमारे कार्यालय में उपलब्ध करा देंगे तो हम आपको भुगतान करने में तैयार होंगे।

NOTE - The cheque if sent by Registered post and the Company will not be responsible. If loss occurs due to delay by postal authorities or cheque falling into improper hands through forgery of fraud.

7. DOCUMENTATION :

The supplier shall forward four sets of the document as detailed below :-

- 1 set to the concerned Purchase officer, Materials management Deptt. 2nd floor Administrative Building, BHEL Bhopal-462 022. Comprising of:
(i) Invoice 1 copy
(ii) Challan/Despatch Advice note 2 copies
(iii) Guarantee Certificate 3 copies
(iv) Test Certificate 4 copies
(v) Proforma for insurance 2 copies
(vi) Photo copy of ED Paying Document 1 copy
(vii) Photo copy of LR/R 1 copy
- 1 set to Dy. General Manager, Central Receiving Section, Block-VII, BHEL, Bhopal-462 022 comprising of :-
(i) Original LR/R (if not negotiated through Bank)
(ii) Invoice 1 copy
(iii) Challan/Despatch advice note 1 copy
(iv) Excise Duty Paying document (Excise challan)
- 1 set to Dy. Manager Purchase Bills Section, 4th floor Administrative Building BHEL, Bhopal-462022 comprising of :-
(i) Signed Invoice 2 copies
(ii) Excise Duty Paying Document (duplicate/photo copy) 1 copy
- 1 set to the bank in case of documents negotiated through Bank separately to each Purchase order comprising of :-
(i) Original LR/R 1 copy
(ii) Signed Invoice 2 copies
(iii) Original Excise duty Paying Document (only in case of rail despatches)
(iv) Test Certificate 1 copy
(v) Guarantee certificate 1 copy

Note :

"C" form shall be issued directly to the supplier. No "C" form shall be exchanged against documents through Bank. This will be issued once in a year against a P.O.
In case of materials going to site directly, "C" form will be issued after suppliers confirmation that he will issue corresponding E1 form.

- Excise only : The original Excise duty paying document or equivalent document indicating tariff item No. and drawn in favour of BHEL, Bhopal for each consignment shall accompany the transporters in case of road despatches and with RRR in case of rail despatches. In case of any other mode of despatch (such as Road, Post Parcel/Air Parcel etc.) the same shall be forwarded to Sr. Manager, Central Receiving Section, Block VII, BHEL, Bhopal-462 022 directly by registered post/hand delivery. The Excise duty paying document must not be enclosed inside the packing case. No Excise Duty shall be paid in the absence of the above document.

8. SALES TAX :

BHEL Bhopal is registered as a manufacturer under Sales Tax registration No. BPL/HEL/11, MPST No. BPL/HQ/5, Sales Tax declaration form will be issued as per rules. Supplier is to furnish E-1 form within 15 days after receipt of "C" form in favour of Sr. Mgr. (Sales Tax) Materials Management Deptt.
for the despatches direct to customers i.e. Destination other than BHEL Bhopal Otherwise full CST & Penalty will be paid by Supplier.

10. INSURANCE :

supply. Wherever possible despatch particulars like MR with date, PO No. and value should be furnished to Sr. Mgr. concerned group and to our underwriters (Genl. National Insurance Co. Ltd.)

11. QUALITY :

All the goods supplied and services rendered must be the best of their kind and conform to the spec mentioned in the order and/or to be strictly in accordance with approved samples or drawings.

12. INSPECTION :

All the goods and works are subject to BHEL's inspection or where stipulated by BHEL's client or his nominees at supplier works. Despatch can be arranged against despatch clearance note issued by inspection and/or customer's representative. However final acceptance is subject to inspection and at the destination.

13. TEST CERTIFICATE :

All certificates called for in the specification or order must be sent by Registered Post with the Adv. BHEL may test any goods supplied and their decision is final irrespective of supplier's certificate. If test certificate and guarantee certificate are not received alongwith the document and stipulated specifications, BHEL reserves the right to get the material tested and recover the expenses from the without availing suppliers confirmation.

14. GUARANTEE :

All goods shall be free from any defect due to faulty design/material and / or workmanship/periodic called for) and will be guaranteed for a period of twelve months from the date of commissioning of the 24 months from the date of despatch whichever is earlier. However, for any "Type defects" Supplier responsible even after 24 months, if failure of the item on a/c of this.

Where the contract stipulates submission of Bank guarantee the Suppliers shall get validity period of extended from the Bank as and when required, failing which it will be treated as Breach of the ten contract and the contract is liable to be cancelled and the loss suffered by BHEL shall be recoverable supplier.

15. REJECTION :

- If any goods are rejected, BHEL shall be at liberty to take action as per following at the risk and cost of supplier.
- Allow the supplier, where ever mutually agreed, to rectify the rejected goods at BHEL's work within n time as fixed by BHEL.

- Allow the supplier to make free replacement within a specified period. Rejected goods can be left supplier thereafter.

- Allow supplier to refund the full amount paid to him by BHEL by a demand draft before lifting the reject. Fresh replacement shall be regulated as per terms and condition of the original Purchase Order.

- Take alternate procurement action from elsewhere and recover the difference in cost. If any, incurred in this regard from the supplier. The supplier shall not be entitled to any gain on repurchase.

- Terminate the contract either in part or in whole at the discretion of BHEL and recover the loss if any supplier.

- Any goods rejected by BHEL must be removed by the supplier after making payment through Demand within 45 days from the date of intimation of rejection or 30 days after receipt to of the intimation of which ever is earlier. If the goods are not removed within the period stipulated above, the goods shall to be sold by BHEL and the proceeds there of shall be adjusted towards storage charge and or other.

16. DRAWINGS, PATTERNS & TOOLS :

All drawings as also all patterns and tool supplied by BHEL or made at BHEL's expense are BHEL's. These cannot be used or referred to any other party and must only be used in the execution of BHEL. These should be preserved at the supplier's cost for a period of not less than 5 years.

17. INDEMNITY :

Supplier shall indemnify BHEL against the following:

- Any claim or infringement of letters, patent or registered design by the use or sale of any article or supplied to BHEL, and against all costs and damages which may incur in any action for such infringement which BHEL becomes liable in any such action.

- All claims for injury or damages caused by the suppliers negligence or the negligence of supplier's or arising from any defect in the goods supplied or on the work carried out the supplier.

- All claims for injury to the supplier's employees or agents employees whilst on BHEL premises.

18. SUB-CONTRACT :

BHEL's order or part thereof, if further to be subcontracted in exceptional circumstances the subcontracting and to whom to be subcontracted shall be furnished to BHEL and written permission obtained from BHEL. However it shall not absolve the supplier of the responsibility of fulfilling its requirements.

19. VARIATION OF ORDERS :

No variation to this order is permitted unless authorized in writing and signed by or on behalf of executive, BHEL Bhopal.

20. LIQUIDATION DAMAGE/PENALTY :

- Failure to effect supply by the time specified in the order or period of extension granted in writing by BHEL shall render the supplier liable to pay liquidated damages/penalty, as the case may be, (i.e. Percent) of the price of the goods in arrears per week at the discretion of BHEL, subject to a maximum of the order value.

- If the material is not supplied within stipulated time BHEL shall be within their right to cancel the purchase, the material through any other source at the risk and cost of the supplier, in such an event the supplier shall be liable to pay liquidated damages/penalty, as the case may be, (i.e. Percent) of the price of the goods in arrears per week at the discretion of BHEL, subject to a maximum of the order value.

21. ADJUSTMENT OF RECOVERY OF AMOUNT PAYABLE BY THE SUPPLIER :

Any amount payable by the consignor/supplier under any of the condition of this contract shall be adjusted against any amount payable to the consignor/supplier under any other works/contract in him. This is without prejudice to any other action as may be deemed fit by BHEL.

22. JURISDICTION :

All suits or any matters arising out of this purchase order shall be lie in BHOPLA COURTS ONLY.

23. ARBITRATION :

In all cases of disputes emanating from and in reference to this Purchase Order the matter shall be the arbitration of the sole arbitration of the Executive Director/ GM of BHEL, Bhopal or any other (including an employee of BHEL, even though he had to deal with the matter relating to this P.O. in an nominated by the said Executive Director/ GM to act as sole arbitrator. The arbitration shall be in ARBITRATION AND CONCILIATION ACT OF 1996 and the rules there under. The arbitrator may fix times with the consent of the parties enlarge the time for making and publishing the award.

24. HAZARDOUS/TOXIC CHEMICALS :

Supplier to supply the "Material Safety Data Sheet (MSDS)" in the standard prescribed proforma i environment act Schedule-6 Rule 17, Manufacture, Storage And Import of chemicals Rule-1969.

25. SAFETY CLAUSE FOR PURCHASE ORDERS :

The vendors shall maintain and ensure sufficient safety measures as required for inspections and test, Pneumatic test, Hydraulic test, Spring test, Bend test, Material handling and safe working etc. to enable inspection Agency for performing inspection.

The vendor shall ensure that all the safety precautions specified in factories Act 1948 Chapter-IV 1 to 41 are complied with respect to equipments to be inspected.

If any test equipment is found not complying with proper safety requirements, then the inspection agency shall not proceed with the inspection.

The BHEL Purchases Order subject to the following terms & conditions unless otherwise specified and detailed

1. NON-NEGOTIABLE SET:

- (i) Copy of non negotiable Bill of Lading / AWB or HAWB with a mention of AWB No.
- (ii) 2 copies of Signed Commercial Invoice
- (iii) 2 copies of advice Noted/indicated packing list in English covering each item and quantity
- (iv) Certificate of Origin
- (v) Inspection/Material Certificate
- (vi) Catalogue/grading for components (including casting & forging) and for finished Goods

Composition certificate for ferrous/non ferrous metal/insulating & other raw material, casting & forging and other metallic components.

1.1.1 DOCUMENTATION CLAUSE:

*Advance set of documents are to be forwarded to the following within three days of obtaining Bill of Lading/AWB through any international courier service so as to reach us within 10 days from the date of dispatch of material. Failure to do so will make the supplier responsible for making good any loss. Please note that this invoice by BHEL does not absolve the supplier from the responsibility of defective/damaged packing, short/drawing supply. Details like BL/AWB with date PO No. and value should be furnished by FAX/FAXE-MAIL to the concerned Purchase officer of BHEL and to our undersigned.

- (i) **Sr. Manager (M.S.) ROD,**
Bharat Heavy Electricals Ltd
14th/15th Floor, Cuffs Parade, COLABA
Mumbai-400 005 (INDIA) Tel: 2180740
Fax: 0091-22-2187850
- (ii) **Dy. General Manager (CRM)**
BHEL Bhopal (INDIA) PH-462022
Tel: 0705-7284 7265
Fax: 0755-201823, 500648
- (iii) **Branch Manager,**
Mrs. National Insurance Co. Ltd.
First Floor, B-1, Bhopal
Bhopal (INDIA) PH-462021
Tel: 0705-335 801/81
CABLE: NICDV, BHOPAL
- (iv) **Dy. General Manager (MM) Administrative**
BHEL Bhopal (INDIA) PH-462022
Tel: 0705-7284 7265
Fax: 0755-201823, 500648

1.1.2 Fax/E-Mail confirmation indicating full details of shipment i.e., P.O. No., Vessel Name/Flight No., BL/AWB details, Material, Quantity and consignment value to be sent to other agencies as well as point 1.1.1. above, immediately after shipment/air freight.

1.2 NEGOTIABLE SET:

- (i) Supplier should additionally forward documents mentioned at point 1.1 (i) to (vi) along with original Bill of Lading through any international courier service/registered email or AWB by courier's mail within three days of obtaining the same, directly to the following:
Sr. Manager (MS)
Regional Operator Division BHEL
14th/15th Floor, Cuffs Parade, COLABA
Mumbai-400 005 (INDIA) Tel: 2180740
Fax: 0091-22-2187850
- (ii) **Manager (FM) FP**
Administrative Bldg BHEL
Bhopal, 462022 (INDIA)
Tel: 0705-7284 7265
Fax: 0755-50425 & 201544

one confirm forwarding details to Sr. Manager (MM) FE, BHEL, Bhopal - 462 022 (INDIA)

1.3 INSTRUCTIONS FOR DOCUMENTS:

- (i) Clean Bill of Lading/Copy of AWB in triplicate to be drawn as below:
Shipper: Govt. of India
Consignee: BHEL Bhopal
Note: Bank not to be notified as consignee or joint consignee.
(ii) BL to be drawn on FOB basis as and when to pay unless otherwise specified in P.O.
(iii) In case of HAWB a mention should be made of AWB No. always.
(iv) Signed Invoice should indicate quantity and value of all items supplied. If item is supplied in sets, the quantity and value of pieces making each set should be indicated. For supply of spares (including spares supplied with main equipment) sale value breakup should be indicated item wise. Split up value is a must together with consolidated value. Also item being supplied should be lined up with purchase order serial No. "Short shipments, if any, should be indicated clearly with quantity and value in the invoice. At the time of subsequent shipment of short shipped items, reference of original invoice should be indicated."

**BHARAT HEAVY ELECTRICALS LIMITED
BHOPAL (INDIA) - 462022**

MATERIAL MANAGEMENT DEPARTMENT

GENERAL TERMS & CONDITIONS FOR OVERSEAS PURCHASE ORDER

- (v) In case of Free supply, it should be indicated if supply is against short shipment or replacement together with earlier shipment details & forward documents as per 1.1 & 1.2 above. Invoice should indicate value of material for customs purpose.
- (vi) Packing list should include package wise details and each item clearly identified with the respective packing list.
- (vii) Any Demurrage/Wharfage paid at the ports because of delay/discrepancy in the above documents will be to the account of supplier or their representative.
- (viii) For correspondence & documentation, language must be ENGLISH or HINDI.
- (ix) DRG. & Patterns: All Drgs. and Patterns supplied for by BHEL will remain BHEL property and shall be returned to BHEL as and when demanded by BHEL.

2. CASE MARKING:

Following details should be clearly marked on each case:

- (i) Shipper: Govt. of India
- (ii) Consignee: BHEL (BHOPL) Via MUMBAI (INDIA)
- (iii) BHEL ORDER NO.
- (iv) Port of Entry
- (v) Port of Destination
- (vi) Gross Weight: Kgs
- (vii) Net Weight: Kgs
- (viii) Brief Description:
- (ix) Dimension in MM.
- (x) Supplier

3. PACKING:

Material should be packed suitably in all for normal transport by SEAM/ (as case may be) to India and subsequently by Rail/Road to destination point in India. It should be suitably protected against the effects of tropical salt laden climate. Timber in packing should be free from bark, insects and fungi. Special packing should be provided wherever required in addition to above. Damage to the consignment or account of poor/inferior packing shall be to the account of supplier or their representative.

3.1 INSTRUCTION FOR PACKING:

- (i) A good net band about 100mm (4") wide all round the case just below top for easy identification of BHEL package at the docks, should be pasted.
- (ii) All marking for safety, handling, storage and protection etc. are to be clearly marked on the cases as per international practice.
- (iii) A special care should be taken in packing of hazardous material with all precaution for safety.
- (iv) Proper care should be taken to ensure correct case marking and packing should be in accordance with the details in Advice Note/Packing list. Any delay in clearance because of wrong case marking will be to the account of supplier or their representative. Similarly, if for any reason whatsoever discrepancies are noticed prejudicing our claim with underwriters/carriers with consequential loss will also be to the account of supplier or their representative.

4. MODE OF DESPATCH:

By Sea / Air as specified in purchase order

4.1 BY SEA:

- (i) Following conditions will apply in case of shipments from different countries:
(a) FROM JAPAN: Shipping arrangements will be made by Secretary, Shipping Corporation of India, Ministry of Shipping & Transport, New Delhi (India). Cable TRANSCHART NEW DELHI, Fax No. 011-3718614, 3537726, Through First Secretary (Commercial) Embassy of India, Tokyo, Japan.
(b) FROM USA/Canada/Mexico/South America: Shipment to be arranged per IPBC conference vessel through M/S OHT OVERSEAS PROJECT TRANSPORT INC. (A THYSSEN HANSEL LOGISTICS CO.) 148 SELLERS STREET KEARNY, NJ 07032 TEL: (201) 968-7771, Tx: 973-3586, fax: (201) 968-7633.
(c) FORM OTHER THAN USA/CANADA/MEXICO/SOUTH AMERICA & JAPAN: Shipment to be arranged per IPBC vessel through Mrs. Schenker & International, Deutschland GmbH, Berlin Muhlen 520437, Hamburg Germany, Fax: 0049-4306135509, their agent in UK are Mrs. Schenker Ltd., Royal London House, 13 Finsbury Square, London EC2 0R obtain a certificate from them to the effect that

Shipment has been arranged in accordance with instructions of the Ministry of Shipping & Transport (NEW DELHI)

4.1.1 INSTRUCTIONS FOR DESPATCH:

- (i) Despatch per Post Parcel is strictly prohibited.
- (ii) Four weeks' notice to be given to shipping Agents about readiness of cargo to finalise the shipping arrangements. Bank not to be notified as-Consignee of Jan Consignee.
- (iii) Material to be shipped free on board (FOB), inland freight, packing forwarding etc. to be borne by Supplier other than USA. Suppliers who will ship the material on FOB basis shall be necessary for shipping on FCL cargo basis.
- (iv) Material will be shipped as break bulk FCL cargo. Specific advice of BHEL, Bhopal shall be necessary for shipping on FCL cargo basis.

4.2 BY AIR:

Material to be airfreighted through our authorized agent/airline/consignee as indicated in the Purchase Order/Letter of Credit. In countries where no authorized agent/consignee exists, supplier himself will arrange shipment through AIR INDIA flight. Refer Documentation Clause for other details.

5. INSURANCE:

Material Insurance will be arranged by us at our cost against open Marine Cover obtained from Mrs. National Insurance Co. Ltd., Bhopal (India) and advance set of documents should be forwarded directly to them (See Clause 1.1.1)

6. GUARANTEE & TEST CERTIFICATE:

Manufacturer's works, test/inspection certificates shall be furnished alongwith the guarantee that material conforms strictly to the specification for general & special conditions as laid down in the purchase order

7. PENALTY:

Failure to despatch in time as per the terms of delivery mentioned in our order would be liable for supplier, unconditional penalty of 12% (half percent) of the price of the goods offered in arrears per week at the discretion of BHEL subject to a maximum of 10% value of the order.

8. DEFICIENCIES & DEFECTIVE GOODS:

Should any deficiency or defect be noticed in the goods same shall be replaced by the supplier without any extra charge under NO CHARGE INVOICE. Any complaint in regard to the material will be notified to the supplier who will replace same promptly. The rejected material will have to be accepted back by the supplier who will bear its return freight also & the supplier will reimburse to BHEL the customs duty paid on defective supply and/or unfulfilled short shipments.

9. PAYMENT:

Generally through irrevocable letter of credit as per detailed terms and conditions mentioned therein to be received by BHEL.

10. AGENCY COMMISSION:

Agency Commission, if any, will be paid out of the FOB value after receipt and acceptance of material on inspection in Indian Rupees on submission of invoice. Exchange rate considered for calculation will be the rate prevailing on the tender opening date or the tender of receipt date or date of purchase order, whichever is the lowest.

11. LAWS:

The contract shall be governed by the laws of India

12. ARBITRATION:

All cases of dispute arising out of or relating to this purchase order shall be referred to the sole arbitration of the Executive Director/General Manager/Incharge, General Manager of BHEL Bhopal or any other person including an employee of BHEL, even though he had dealt with the matters relating to this purchase order in any manner nominated by the said Executive Director/General Manager/General Manager to act as sole Arbitrator. The arbitration shall be under the Indian Arbitration Act, 1940 and rules made there under. The arbitrator may from time to time, with consent of parties enlarge the time for making and publishing the award. Seal of arbitration shall be Bhopal.

13. JURISDICTION:

All suits or any matters arising out of this purchase order shall lie in Bhopal Courts only. In the law factories Act, section 41-B and Environment Act section 6, Rule 17, and as per the requirement of ISO-14001, please submit the material safety Data sheet (MSDS) of hazardous chemicals being imported. This is required to be kept ready by us for producing as and when asked for by regulating inspecting Government Authorities.

14.