Bharat Heavy Electricals Limited
)A Govt of India Undertaking(
MM Department, Sub post Office: BHEL Jhansi 284120
Tel: 5102412554,9486369271
e-mail: shams@bhel.in; rahulkumar.r@bhel.in

(SCHEDULE-III)

Acceptance to salient Terms & Conditions of the Enquiry E1200001 i.e. Techno Commercial Bid

Important : This format is to be submitted in original, along with Part-A of bid, duly signed by the bidders, as proof of acceptance.

Sl.No	DESCRIPTION	TO BE FILLED BY THE VENDOR
A-	Name of the Supplier with Telephone No./Fax No./Email	
B-	Name and Designation of Contact person	
C-	Address of the works at which inspection/delivery is offered.	
D-	HSTN Code	

Sl. no.	Particulars	Supplier's Confirmation
1-	Complete acceptance to Technical terms & conditions including Technical/Purchase Specs as mentioned in **Schedule-I to VIII**	☐ Accepted
2-	Participation by the Bidders in the tender shall be construed as acceptance of the bidder to the General Terms and Conditions JHS2055A-Rev-03 uploaded at https://jhs.bhel.com/apps/sip/enq_terms/enq_tems_current.pdf We confirm that we have read the GTC with applicable revision, and accepts the same.	☐ Accepted
3-	Acceptance for finalization of price bid Part-B through online Bidding (Reverse Auction)	☐ Accepted

Signature of Supplier with seal and Date

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4-	Conformance / Test Certificate/Guarantee Certificate (along with supply) as specified in enquiry will be provided.	☐ Yes
5-	(a) **Delivery** period on FOB/CIF, /FOR basis from date of PO issue/Drawing approval, whichever is later. ***(BHEL reserves the right to reject the offer of such bidders whose quoted/delivery period on F.O.R BHEL, Jhansi basis is more than 12 weeks.)***	.....Days.
	(b) Vendor to indicate their monthly capacity /Supply rate also.	☐ Accepted
	(c) Supplier shall have minimum monthly capacity of total 20 Tonnes reserved for BHEL.	☐ Accepted
6-	**Taxes and Duties (For indigenous bidders only): -**Extra as applicable.	☐ Accepted
	a). CGST (Mention N.A if not applicable)	a).....%
	b). SGST (Mention N.A if not applicable)	b).....%
	c). IGST (Mention N.A if not applicable)	c).....%
7-	**Taxes and Duties (For Foreign bidders only):-**All taxes and duties in their country will be borne by them only and in India same shall be to BHEL account. Refer GTC (JHS2055A-Rev-03) for more detail and same shall prevail.	☐ Accepted
8-	**Price Bid** submitted as per attached price bid format only (Copy of blank price Bid is submitted).	☐ Accepted
9-	**Acceptance for prices on firm basis and no PVC is applicable.**	☐ Accepted
10-	**Acceptance for prices finalization through reverse auction (R.A) i.e. Acceptance to participation in R.A**	☐ Accepted
11-	**a). Terms of delivery on F.O.R BHEL Jhansi basis (**for indigenous bidders).	☐ Accepted
	b). Terms of delivery on F.O.B Load Port basis or CIF, basis. (For Foreign bidders) (Pl mention name of Load Port)	

Signature of Supplier with seal and Date

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12-	**Validity** - Quoted prices are valid for 120 days from date of tender opening.	☐ Accepted
13-	**Payment Terms (For indigenous bidders)** - 100 % payment within 90 days (45 days for MSE / NSIC registered suppliers as per relevant act in force) from the date of receipt of material and submission of clear and admissible bill, subject to acceptance of material at BHEL, on direct presentation of the documents. In case of dispatch of material to site directly, site certification for receipt of materials is required unless otherwise provided for in the PO. Any deviation from the above payment terms, if accepted (by BHEL), shall be loaded @ SBI base rate (as on date of Part I bid opening) + 6%, for the purpose of bid evaluation.	☐ Accepted ☐ Accepted
14-	**Terms of payment (For Foreign Bidders): -** Our Standard Payment terms is: (i) 100% Payment through CAD or (ii) 100% payment will be considered by irrevocable and unconfirmed Usance LC with 120 days' interest free credit, to be reckoned from the date of Bill of Lading In case of request for confirmed LC, confirmation charges shall be borne by the vendor.	(i) ☐ Accepted (ii) ☐ Accepted
15-	No **Advance payment** terms will be accepted.	☐ Accepted
16-	**Liquidated Damage / Penalty** - Failure to supply by the time specified in the order will make the supplier liable to pay unconditional penalty of 1/2% of the price of the goods in arrear (delayed and not supplied) per week or part thereof, subject to a maximum of 10% of the order value unless agreed otherwise.	☐ Accepted
17-	**Risk Purchase** - If the material is not supplied within stipulated delivery indicated in PO, BHEL shall have the option to purchase the material from other sources at the supplier's risk & cost.	☐ Accepted

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18-	***Guarantee:*** In Case an order is placed, supplier shall be required to guarantee for smooth and satisfactory performance of the equipment for a period of 24 months from the date of dispatch or 18 months from the date of commissioning whichever is later and certificate must be issued to this effect. Necessary instruction booklets for operation and maintenance are to be sent with supply, where applicable.	☐ Accepted
19-	Please furnish shipping Dimension & Weight of consignment in your offer.(For Foreign Suppliers)	No. of package --------- Dimension of each package 1- Length ---------- 2- Width ---------- 3- Height ---------- 4- Weight ----------
20-	"The Bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/service providers shall strictly adhere to BHEL Fraud prevention Policy displayed on BHEL website http://www.bhel.com and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice."	☐ Accepted

Signature of Supplier & seal : .....

Date :.....

Name of contact person : .....

Cell No. : .....

Landline with STD code & E-mail : .....

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.1

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 1		

Note:-
1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.2

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 2		

Note:-

1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.3

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 3		

Note:-
1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.4

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 4		

Note:-

1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.5

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 5		

Note:-
1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.6

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 6		

Note:-

1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.7

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 7		

Note:-
1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.8

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 8		

Note:-

1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.9

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 9		

Note:-
1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.10

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 10		

Note:-

1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.11

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 11		

Note:-
1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.12

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 12		

Note:-

1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.13

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 13		

Note:-
1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

Signature of Supplier with seal and Date

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.14

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 14		

Note:-

1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :

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(SCHEDULE-IV)

PRICE BID, PART - B FOR ENQUIRY NO. E1200001 Item No.15

Supplier Name & Address: .....

.....

Currency of Quotation (Applicable for Foreign bidders only): .....

Enquiry item no.	Quoted rate in figure (per number basis in INR / Foreign Currency)	Quoted rate in words (per number basis in INR / Foreign Currency)
Enq. # 15		

Note:-
1. By default, indigenous bidders' quotation will be in Indian Rupees (INR) and foreign bidders' will be in the currency quoted as above by them.
2. The price bid submitted in any other fashion or by adding any condition (e.g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way REJECTED even if, offer has been found technically & commercial acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

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(SCHEDULE-V)

BUSINESS RULES FOR REVERSE AUCTION

This has reference to tender no ***{tender number E1200001....Date XXXX...}***. BHEL shall finalise the Rates for the supply of *{item name}* through Reverse Auction mode. BHEL has made arrangement with M/s. *{Service provider}*, who shall be BHEL's authorized service provider for the same. Bidders should go through the instructions given below and submit acceptance of the same.
The technical & commercial terms are as per (a) BHEL Tender Enq. No. {E1200001...} dated {.XXXX..}, (b) Bidders' technical & commercial bid (in case of two part bid) and (c) subsequent correspondences between BHEL and the bidders, if any.

1. Procedure of Reverse Auctioning

i. Price bids of all techno-commercially qualified bidders shall be opened

ii. **Online Reverse Auction**: The 'bid decrement' will be decided by BHEL.

iii. If BHEL decides the lowest sealed envelope price bid as the starting price, then the lowest bidder in sealed envelope price bid shall be shown as current L1 automatically by the system and no acceptance of that price is required. System shall have the provision to indicate this bid as current L1.

iv. Bidders by offering a minimum bid decrement or the multiples thereof can displace a standing lowest bid and become "L1" and this continues as an iterative process. However, no bidder shall be allowed to lower its bid below the current L1 by more than 5 decrements at one go.

v. After the completion of the online reverse auction, the Closing Price (CP) shall be available for further processing.

vi. Wherever the evaluation is done on total cost basis, after Reverse Auction, prices of individual line items shall be reduced on pro-rata basis.

2. **Schedule for Reverse Auction:** The Reverse Auction is tentatively scheduled on ----------(shall be intimated later) –

- Online Reverse Auction: -
- ***Start Time:14.00 Hrs***
- ***Close Time:15.00 Hrs***

3. Auction extension time: If a bidder places a bid in the last {05} minutes of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another {05} minutes, for the entire auction (i.e. for all the items in the auction), from the time that bid comes in. Please note

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that the auto-extension will take place only if a bid comes in those last {05} minutes and if that bid gets accepted as the lowest bid. If the bid does not get accepted as the lowest bid, the auto-extension will not take place even if that bid might have come in the last {05} minutes. In case, there is no bid in the last {05} minutes of closing of Reverse Auction, the auction shall get closed automatically without any extension. However, bidders are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.

The above process will continue till completion of Reverse Auction.

Complaints/ Grievances, if any, regarding denial of service or any related issue should be given in writing thru e-mail/ fax to M/s. {Service provider} with a copy to BHEL within 15 minutes prior to initial closing time of Online Reverse Auction.

4. **Bid price:** The Bidder has to quote the {F.O.R, Jhansi} Price inclusive of Packing & Forwarding charges, all the routine & type tests as per tender scope, taxes, duties, freight and insurance as specified in tender document. including loading (if indicated by BHEL due to deviations in technical/ commercial terms) for the Items specified. Details are as shown in Excel Sheet for calculation of total cost to BHEL (To be specified by Unit as per NIT conditions).

5. **Bidding currency and unit of measurement:** Bidding will be conducted in *Indian Rupees* per *Unit* of the material as per the specifications mentioned in E1200001

   In case of foreign currency bids, exchange rate (TT selling rate of State Bank of India) as on scheduled date of tender opening (Part-I bid) shall be considered for conversion in Indian Rupees. If the relevant day happens to be a Bank holiday, then the forex rate as on the previous bank (SBI) working day shall be taken.

6. **Validity of bids:** Price shall be valid for {120 *days}* from the date of reverse auction. These shall not be subjected to any change whatsoever.

7. **Lowest bid of a bidder**: In case the bidder submits more than one bid, the lowest bid at the end of Online Reverse Auction will be considered as the bidder's final offer to execute the work.

8. Unique user IDs shall be used by bidders during bidding process. All bids made from the Login ID given to the bidders will be deemed to have been made by the bidders/ bidders' company. MSEs and Bidders qualified under PPP-MII, Order 2017 would see their category at all time in their login. Purchase preference, however, is subject to falling within the purchase preference criteria.

9. **Post auction procedure**: BHEL will proceed with the Lowest Bid in the Reverse Auction for further processing.

10. Any commercial/ technical loading shall be intimated to bidders prior to RA. The excel sheet provided in this regard shall cover all these aspects. Commercial/ technical loading if any, shall be added by the respective bidder in its price during online sealed bid & Online Reverse Auction. Modalities of loading & de-loading

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shall be separately intimated to the bidders. The responsibility for correctness of total cost to BHEL shall lie with the bidders.

11. Computerized reverse auction shall be conducted by BHEL (through M/s {*Service Provider}*), on pre-specified date, while the bidders shall be quoting from their own offices/ place of their choice. Internet connectivity shall have to be ensured by bidders themselves.

During the RA process if a bidder is not able to bid and requests for extension of time by FAX/ email/ phone then time extension of additional 15 minutes will be given by the service provider provided such requests come before 5 minutes of auction closing time. However, only one such request per bidder can be entertained.

In order to ward-off contingent situation of connectivity failure bidders are requested to make all the necessary arrangements/ alternatives whatever required so that they are able to circumvent such situation and still be able to participate in the reverse auction successfully. Failure of power or loss of connectivity at the premises of bidders during the Reverse auction cannot be the cause for not participating in the reverse auction. On account of this, the time for the auction cannot be extended and neither BHEL nor M/s. {*Service provider*} is responsible for such eventualities.

12. Proxy bids: Proxy bidding feature is a pro-bidder feature to safe guard the bidder's interest of any internet failure or to avoid last minute rush. The proxy feature allows bidders to place an automated bid in the system directly in an auction and bid without having to enter a new amount each time a competing bidder submits a new offer. The bid amount that a bidder enters is the minimum that the bidder is willing to offer. Here the software bids on behalf of the bidder. This obviates the need for the bidder participating in the bidding process until the proxy bid amount is decrementally reached by other bidders. When proxy bid amount is reached, the bidder (who has submitted the proxy bid) has an option to start participating in the bidding process.

The proxy amount is the minimum amount that the bidder is willing to offer. During the course of bidding, the bidder cannot delete or change the amount of a proxy bid.

Bids are submitted in decrements (decreasing bid amounts). The application automates proxy bidding by processing proxy bids automatically, according to the decrement that the auction originator originally established when creating the auction, submitting offers to the next bid decrement each time a competing bidder bids, regardless of the fact whether the competing bids are submitted as proxy or standard bids. However, it may please be noted that if a manual bid and proxy bid are submitted at the same instant manual bid will be recognized as the L1 at that instant.

In case of more than one proxy bid, the system shall bid till it crosses the threshold value of 'each lowest proxy bid' and thereafter allow the competition to decide the final L1 price.

Proxy bids are fed into the system directly by the respective bidders. As such this information is privy only to the respective bidder(s).

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13. Bidders are advised to get fully trained and clear all their doubts such as refreshing of Screen, quantity being auctioned, tender value being auctioned etc. from M/s {*Service provider*}.

14. M/s. {*Service provider*}, shall arrange to demonstrate/ train the bidder or bidder's nominated person(s), without any cost to bidders. M/s. {*Service provider*}, shall also explain the bidders, all the business rules related to the Reverse Auction. Bidders are required to submit their acceptance to the terms/ conditions/ modalities before participating in the Reverse Auction in the process compliance form as enclosed. Without this, the bidder will not be eligible to participate in the event.

15. Successful bidder shall be required to submit the final prices (L1) in prescribed format (Annexure – VI) for price breakup, quoted during the Online Reverse Auction, duly signed and stamped as token of acceptance without any new condition (other than those already agreed to before start of auction), after the completion of auction to M/s. {*Service provider*} besides BHEL within two working days of Auction without fail.

16. Any variation between the final bid value and that in the confirmatory signed price breakup document will be considered as tampering the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings (as available on www.bhel.com).

17. Bidders' bid will be taken as an offer to execute the work/ supplies the item as per enquiry no. *{E1200001}* dt. *{XXX}*. Bids once made by the bidder, cannot be cancelled/ withdrawn and bidder shall be bound to execute the work as mentioned above at bidder's final bid price. Should bidder back out and not execute the contract as per the rates quoted, BHEL shall take action as per extant guidelines for suspension of business dealings (as available on www.bhel.com).

18. Bidders shall be able to view the following on their screen along with the necessary fields during Online Reverse Auction:

    a. Leading (Running Lowest) Bid in the Auction (only total price of package)
    b. Bid Placed by the bidder
    c. Start Price
    d. Decrement value

    e. Rank of their own bid during bidding as well as at the close of auction.

19. BHEL's decision on award of contract shall be final and binding on all the Bidders.

20. BHEL reserves the right to extend, reschedule or cancel the Reverse Auction process at any time, before ordering, without assigning any reason, with intimation to bidders.

Signature of Supplier with seal and Date

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21. BHEL shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause. In such cases, the decision of BHEL shall be binding on the bidders.

22. Other terms and conditions shall be as per bidder's techno-commercial offers and other correspondences, if any, till date.

23. If there is any clash between this business document and the FAQ available, if any, in the website of M/s. {*Service provider*}, the terms & conditions given in this business document will supersede the information contained in the FAQs. Any changes made by BHEL/ service provider (due to unforeseen contingencies) after the first posting shall be deemed to have been accepted if the bidder continues to access the portal after that time.

24. Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action *as per extant BHEL guidelines for suspension of business dealings (as available on www.bhel.com)*, shall be initiated by BHEL.

25. Process Compliance Form-Annexure-III

26. Details of item (s) for Reverse Auction-Annexure-V

27. RA price confirmation and breakup (To be submitted by L1 bidder after completion of RA) –Annexure-VI

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Annexure – III

Process Compliance Form

(The bidders are required to print this on their company's letterhead and sign, stamp before RA)

To
- M/s. {*Service provider*
- *Postal address}*

Sub: Agreement to the Process related Terms and Conditions

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the RFQ document for {Items} against BHEL enquiry/ RFQ no.{E1200001} dt. {...XXXXX....}

This letter is to confirm that:

1) The undersigned is authorized official/ representative of the company to participate in RA and to sign the related documents.
2) We have studied the Reverse Auction guidelines (as available on www.bhel.com), and the Business rules governing the Reverse Auction as mentioned in your letter and confirm our agreement to them.
3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
4) We also confirm that, in case we become L1 bidder, we will FAX/ email the price confirmation & break up of our quoted price as per *Annexure - VI* within **two** working days (of BHEL) after completion of RA event, besides sending the same by registered post/ courier both to M/s. BHEL and M/s. {*Service provider.}*

We, hereby confirm that we will honor the Bids placed by us during the auction process.

With regards

Signature with company seal.....

Name –.....

Company / Organization.....

Designation within Company / Organization.....

Address of Company / Organization.....

- Sign this document and FAX/ email it to M/s. {Service provider} prior to start of the Event.

Signature of Supplier with seal and Date

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Details of item (s) for Reverse Auction

Annexure – V

Procurement of Pre Compressed Press Board against Tender Enquiry No. E1200001 dated XXXXXXX

ENQUIRY ITEM	DESCRIPTION	QUANTITY	UOM	IN KG
1	PRE. COMPRESSED PRESS BOARD TO OUR SPECIFICATION TRE-184 IN SIZE 1.0 TK X 1800 TO 2100X 3100 TO 3200 mm LG	4166.670	M2	5000.00 KG
2	PRE. COMPRESSED PRESS BOARD TO SPECIFICATION-TRE184 SIZE 1.5 TK X 1800 X 3100 TO 3200 mm LG WEIGHT PER M2 = 1.8 KG.	70000.000	M2	126000.00 KG
3	PRE. COMPRESSED PRESS BOARD TO SPECIFICATION-TRE184 SIZE 2 TK X 1800 TO 2100 X 3100 TO 3200 mm LG WEIGHT PER M2 = 2.4 KG.	5000.000	M2	12000.00KG
4	PRE. COMPRESSED PRESS BOARD TO SPECIFICATION-TRE184 SIZE 3 TK X 1800 X 3200 MM LG WEIGHT PER M2 = 3.6 KG.	12500.000	M2	45000.000 KG
5	PRE. COMPRESSED PRESS BOARD TO SPECIFICATION-TRE184 SIZE 4.0 TK X 1800 TO 2100 MM WIDE AND 3100 TO 3200 LG. WEIGHT PER M2 = 4.8 KG.	2000.000	M2	9600.000 KG
6	PRE. COMPRESSED PRESS BOARD TO SPECIFICATION-TRE184 SIZE 5.0 TK X 1800 TO 2100 MM WIDE AND 2900 TO 3200 LG.	5000.000	M2	30000.000 KG
7	PRE. COMPRESSED PRESS BOARD TO OUR SPECIFICATION TRE-184 IN SIZE 6.0 TK X 1800 TO 2100 MM WIDE AND 3100 TO 3200 LG. WEIGHT PER M2 = 7.2 KG.	5000.000	M2	36000.000 KG
8	PRE. COMPRESSED PRESS BOARD TO OUR SPECIFICATION TRE-185 IN SIZE 8.0 TK X 1800 TO 2100 MM WIDE AND 3100 TO 3200 LONG.WEIGHT PER M2 = 9.6 KG.	5000.000	M2	48000.000 KG

Signature of Supplier with seal and Date

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9	PRE. COMPRESSED PRESS BOARD TO OUR SPECIFICATION TRE-185 IN SIZE 10.0 TK X 1800 TO 2100 MM WIDE AND 2900 TO 3200 LG. WEIGHT PER M2 = 12.5 KG.	10000.000	M2	125000.000 KG
10	PRE. COMPRESSED PRESS BOARD TO OUR SPECIFICATION TRE-185 IN SIZE 12.0 TK X 1800 TO 2100 MM WIDE AND 3100 TO 3200 LONG.WEIGHT PER M2 = 15.00 KG.	6000.000	M2	90000.040 KG
11	PRE. COMPRESSED PRESS BOARD TO OUR SPECIFICATION TRE-185 IN SIZE 16.0 TK X 1800 TO 2100 MM WIDE AND 3100 TO 3200 LONG.WEIGHT PER M2 = 20.00 KG.	1500.000	M2	30000.000 KG
12	PRE. COMPRESSED PRESS BOARD TO SPECIFICATION-TRE-185 SIZE 25.0 TK X 1800 TO 2100 MM WIDE AND 3100 TO 3200 LONG.WEIGHT PER M2 = 31.25 KG.	1000.000	M2	31250.000 KG
13	PRE. COMPRESSED PRESS BOARD TO OUR SPECIFICATION TRE-185 IN SIZE 50.0 TK X 1800 TO 2100 MM WIDE AND 3100 TO 3200 LONG.WEIGHT PER M2 = 60.00 KG.	1200.000	M2	72000.000 KG
14	PRE. COMPRESSED PRESS BOARD TO SPECIFICATION-TRE184 SIZE 1.5 TK X 2100 X 3100 TO 3200 mm LG WEIGHT PER M2 = 1.8 KG.	70000.000	M2	126000.000 KG
15	PRE. COMPRESSED PRESS BOARD TO SPECIFICATION-TRE184 SIZE 3 TK X 2100 X 3200 MM LG (BELOW 2100 MM WIDTH IS NOT ACCEPTABEL)WEIGHT PER M2 = 3.6 KG.	12500.000	M2	45000.000 KG

Quantity under individual item may vary within +/- 30% during execution.

The offers of all the bidders are technically & commercially frozen as submitted by the bidders and clarified in subsequent correspondence, if any, with the bidders.

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Annexure – VI

RA price confirmation and breakup

(To be submitted by L1 bidder after completion of RA)

To
- M/s. *Service provider*
- *Postal address*

CC: M/s BHEL
{Unit-
Address-}
Sub: **Final price quoted during Reverse Auction and price breakup**
Dear Sir,
We confirm that we have quoted.
Rs.{ in value & in words } for item(s) covered under tender enquiry No. {.E1200001} dt.{XXX}
Total price of the items covered under above cited enquiries is inclusive of {*Packing & forwarding, GST, E.D., C.S.T., freight and insurance charges up to { BHEL Jhansi , Jhansi District, UP State and Type Test Charges etc., (exclusive of service tax), other as per NIT}*
as our final landed prices as quoted during the Reverse Auction conducted today { } which will be valid for a period of {120 day (in words One Hundred Twenty days).
The price break-up is as given below.

========
Total - Rs. ..... **in value &** .....**in words**
========

Yours sincerely,

For _____

Name:

Company:

Date:

Seal:

CC : Dy. General Manager (MM)
BHEL, Jhansi