



Bharat Heavy Electricals Limited, Jhansi
COMMUNICATION & PUBLIC RELATION

Tender Enquiry No : **CPR/TPT/ TAXI/DC/18-19/01**



TENDER DOCUMENT
For Tender Enquiry No. : CPR/TPT/ TAXI/DC/18-19/01
For

**“Contract of hiring 01 No. “ Min. 1100 cc” diesel operated taxi 2014 or
Later Model (without fuel & driver) for two years.”**

Name: Dinesh Parte
Designation: Sr. Manager (CPR/CSR)
Email: dkparte@bhel.in
PH: 0510-2412619
Or
Name: Pankaj Kumar
Designation: Sr. Engineer (CPR)
Email: kumar_pankaj@bhel.in
PH: 0510-2412224

Tender Due Date: 27 /04/18 at 13:15 Hrs
Tender Opening Date: 27 /04/18 at 14:00 Hrs

Communication & Public Relations
Bharat Heavy Electricals Limited,
PO: BHEL, Jhansi 284120

Accepted

Signature and Seal of Bidder



Bharat Heavy Electricals Limited, Jhansi

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SCOPE OF WORK

1. Bids are invited in sealed envelope for Contract hiring of 01 No. “Min. 1100 cc” diesel operated taxi 2014 or Later Model (without fuel & driver) for 2 years for D.C (C.IS.F):
2. The commencement date of the contract shall be date given as per LOI or LOA, whichever is earlier.
3. Validity of offer- 90 days from the date of tender opening

Instructions for furnishing of offer

1. Offer to be submitted in two bid, i.e. Techno Commercial Bid and Price Bid. Techno commercial bid consist of General Terms & Conditions as per schedule – A, Qualifying requirement and Criteria for evaluation of tender as per schedule –B , and blank price bid as per schedule –C.
2. Price bid to be submitted duly filled as per schedule – D.
3. Price bid of only the technically qualified bidders shall be opened.
4. Bidder must properly sign all documents, on each page.
5. Price bid and techno commercial bid to be submitted in separate envelop mentioning tender enquiry no. and tender opening date. Both the envelop (price bid and Techno commercial bid) to be kept in third envelop mentioning tender no. and tender due date with the name of bidder, addressed to Sr. Manager CPR BHEL Jhansi. This offer to be dropped in tender box located at CISF post ADM Gate BHEL Jhansi.
6. Overwriting /correction may attract for rejection of offer.
7. Tender Cost –NIL
8. EMD Cost - NIL

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GENERAL TERMS & CONDITIONS

Schedule - A

1. Contractor/Operator will have to fulfill all legal obligations regarding Pollution Norms, Motor Vehicle Act, GST etc. as may be applicable to him. The vehicles should have valid taxi permit issued by R.T.O., Jhansi. The vehicle must be comprehensively insured for driver, passengers & the third party for the period of the contract.
2. The contractor has to abide by all laws, rules & regulations of Government, applicable to this type of work. Ignorance of the same does not entitle him to any concessions or claims.
3. The vehicle(s) may be required to go outside Jhansi. Permit charges/Toll tax of other States shall be reimbursed against documentary proof.
4. The Vehicle will have to be properly maintained as per RTO norms, dust proof and in good running condition, which includes at least the following:
 - i. Upholstery in good condition including washed and ironed white seat covers;
 - ii. Dusting of dashboard, rear board, matting, windscreen, windows and body.
 - iii. BHEL may inspect the vehicle for above parameters and reserves the right to call replacement, if the vehicle is not found satisfying the above conditions.
5. **Security Deposit:** Contractor shall be liable to Security Deposit @ 2.5% of the contract value.
Mode of deposit:
The balance amount to make up the required Security Deposit of 2.5% of the contract value may be accepted in the following forms:
 - i) Electronic Fund Transfer in favour of BHEL
 - ii) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.
 - iii) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. (FDR should be in the name of the Contractor, a/c BHEL)
 - iv) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)
6. **Payment Terms:** Payment shall be made within 30 days after submission of bill duly completed in all respects. Bill to be submitted to Sr. Manager, CPR, BHEL Jhansi.
7. **Taxes & Duties :** GST shall be paid extra as applicable.
8. **ARBITRATION:** All disputes arising in connection with the contract shall be settled by mutual consultation. If no agreement is reached the dispute shall be settled in accordance with provision of

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Arbitration & Conciliation Act 1996 (Latest Applicable) and the rule made thereunder. Head of BHEL Jhansi shall appoint the Arbitrator & the award of Arbitrator shall be final & winding on both parties. The venue of Arbitration shall be Jhansi.

9. **JURISDICTION:** Any matter of dispute arising out of or in connection with the contract shall be under Jurisdiction of Jhansi Court only.

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Schedule – B

Qualifying Requirement

SL. No.	Particulars	Description (to be filled by contractor)	Remark
1	Contact Details (For day to day liaising.....): a) Name of Contact Person: b) Address of Contact Person: c) Land Line & Mobile Numbers d) E-mail Address: e) Fax Number:		Desirable
2	Name of firm		Desirable
3	Copy of Registration of Firm		Desirable
4	Copy of Registration of one owned Taxi 2014 or Later Model or Agreement paper along with copy of registration		Essential
5	GST No. / Certificate copy		Desirable
6	PAN No./ copy of PAN		Essential
7	Blank Price Bid		Essential

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Schedule – C

Blank Price Bid

Sub : Contract of hiring 01 No. “ Min. 1100 cc” diesel operated taxi (without fuel & driver) for two years.

IMPORTANT: Contractor is advised to read the technical bid also before quoting:

Item	Description	Period / Year	UNIT	Quoted rates Rs. (to be filled in by the cont.) in figures & words
1	Providing *well maintained contract for hiring of 01 No. “Min. 1100 cc” diesel operated taxi 2014 or Later Model (without fuel & driver) for 2 years for D.C (C.IS.F), with White seat covers, Taxi Permit, all legal clearances from RTO, Insurance cos. Etc. for transporting of personnel relating to BHEL.	2 years	Monthly charges	XXXXXXXXXX
Formula for deciding L-1 : Rate of 1 = L1 Rate				

NOTE : GST shall be paid extra.

NOTE :

- (A) IF THERE IS DESCRIPANCY IN AN OFFER, THE SAME SHALL BE CONVEYED TO THE BIDDER WITH TARGET DATE UPTO WHICH THE BIDDER HAS TO SEND HIS ACCEPTANCE AND IF THE BIDDER DOES NOT AGREE TO THE DECISION OF THE TENDERER, THE BID IS LIABLE TO BE IGNORED.
- (B) IN CASE MORE THAN ONE CONTRACTOR BECOMES THE L 1 (LOWEST AND TECHNICALLY ACCEPTED) RATES, THE WORK MAY BE AWARDED THROUGH DRAW OF LOTS.

I/We agree with above and all other terms & conditions of the contract.

Accepted

Signature and Seal of Bidder



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Schedule – D

Price Bid

Sub : Contract of hiring 01 No. “ Min. 1100 cc” diesel operated taxi (without fuel & driver) for two years.

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Item	Description	Period / Year	UNIT	Quoted rates Rs. (to be filled in by the cont.) in figures & words
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Formula for deciding L-1 : Rate of 1 = L1 Rate				

NOTE : GST shall be paid extra.

NOTE :

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