

NOTICE INVITING TENDER DOCUMENT

FOR

**SITE SERVICES FOR INSTALLATION & COMMISSIONING OF 2 NOS WORK OVER
RIGS AT BHEL, HYDERABAD AND AT M/S OIL RIG SITE AT DULIAJAN ASSAM.**

NIT No.: CXX/2020-21/04/OIL/WO RIG

DTD. 10.11.2020

DUE DATE AND TIME: 05.12.2020, 1100 HRS




BHARAT HEAVY ELECTRICALS LTD.

Control Equipment Services Department (CXX)

Block-3 Annexe, WWGF

Piplani, BHOPAL - 462 022

Encl: 23 sheets

	<p align="center">BHARAT HEAVY ELECTRICALS LTD., BHOPAL - 462022 CONTROL EQUIPMENT SERVICES DEPT. (CXX) 0755- 2503357/3080 email : <i>srai@bhel.in</i> <i>namitprakash@bhel.in</i></p>
<p>To,</p>	<p>From : SANJAY RAI, Sr. DGM (CEE & CXX) BHEL BHOPAL – 462 022</p> <p>Ref : CXX/2020-21/04/OIL/WO RIG Date : 10.11.2020</p>

By Registered Post / By E-mail / By Hand/Press Tender

NIT NO: CXX/2020-21/04/OIL/WO RIG	Date: 10.11.2020
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<p>SUB: SITE SERVICES FOR INSTALLATION & COMMISSIONING OF 2 NOS WORK OVER RIGS AT BHEL, HYDERABAD AND AT M/S OIL RIG SITE AT DULIAJAN ASSAM.</p>

Dear Sirs,

1. Sealed Bids are invited as per Terms & Conditions enclosed from qualifying bidders
2. Deputation to the site shall be on lumpsum basis, as per T&C of NIT.
3. The Bids shall be in 2-part system i.e. Part-1 “Techno-Commercial Bid” and Part-2 “Price Bid”, both to be sent in separate sealed envelopes and dispatched in a single packet. The outer packet cover shall be inscribed with:
NIT No. : CXX/2020-21/04/OIL/WO RIG DUE DATE: 05.12.2020
PROJECT: SITE SERVICES FOR INSTALLATION & COMMISSIONING OF 2 NOS WORK OVER RIGS AT BHEL, HYDERABAD AND AT M/S OIL RIG SITE AT DULIAJAN ASSAM.
Inner envelopes shall be inscribed with:
PART-1: TECHNO-COMMERCIAL BID
NIT No. : CXX/2020-21/04/OIL/WO RIG DUE DATE: 05.12.2020
PROJECT: SITE SERVICES FOR INSTALLATION & COMMISSIONING OF 2 NOS WORK OVER RIGS AT BHEL, HYDERABAD AND AT M/S OIL RIG SITE AT DULIAJAN ASSAM.
PART-2: PRICE BID
NIT No. : CXX/2020-21/04/OIL/WO RIG DUE DATE: 05.12.2020
PROJECT: SITE SERVICES FOR INSTALLATION & COMMISSIONING OF 2 NOS WORK OVER RIGS AT BHEL, HYDERABAD AND AT M/S OIL RIG SITE AT DULIAJAN ASSAM.

The Bid should be addressed to:

<p>In charge tender Room BHEL Bhopal -462022</p>

4. The Bid should be free from correction, overwriting, using corrective fluid etc. Any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature(s) of person(s) signing the bid else bid shall be liable for rejection.

5. Format for Part-1 Techno-Commercial Bid provided with the tender in Annex. – C is to be filled-up mandatorily and required enclosures attached.
6. The Bid must reach us sufficiently before **1100 hrs on 05.12.2020** and the Part-1 Techno-Commercial Bid will be opened on **05.12.2020** at **1400 hrs.** in the presence of those representatives of the bidders having authority letters from their companies.
7. **The Bid envelope should be inside the tender box (Green colour)** available in Tender room at Ground Floor, Administrative Building **before 1100 hrs. on 05.12.2020.** Bid received after 1100 hours shall be considered as late tender and is liable to be rejected.
8. Earnest Money (EMD) of Rs. **34,027/-** as mentioned in Annex. – A: **The EMD is to be paid either (i) by online mode as per clause 22 of NIT above (e-Payment) and/or (ii) in the form of FDR issued by Scheduled Banks/Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL). No other mode of payment is acceptable. The EMD paid shall not carry any interest. EMD of unsuccessful bidder shall be returned after award of work to successful bidder (techno-commercial cleared L1 bidder). If the bidder has already deposited one time EMD of Rs. 5 Lakhs with BHEL Bhopal, they are exempt from paying EMD for this tender.**
9. Tender Fee of **Rs 500/-+GST** (Rs. One Thousand only) to be **deposited online only and deposition slip (generated online)** to be sent along with the Bid inside the envelope containing Part-1 Techno-Commercial Bid. Bid received without Tender Fee is liable to be rejected. The Tender Fee shall be non-refundable. Amount deposited other than online mode is not acceptable, Refer point no.22 for process of online deposition.
10. **The enclosed scope of work, as detailed in the tender, covers only the major work / activities. In addition, if any other related activities for the completion of job are needed, as per general maintenance requirement and site conditions, they have to be carried out without any extra cost.**
11. Penalty for delay shall be as per LD Clause (Cl. 1.5 in Annex. – A & Cl. K in Annex. – B).
12. It will be in the interest of the contractor to visit the site before submitting the Bid to have clear idea about the site conditions, location and existing state of the equipment etc. Contractor shall provide prior information to BHEL.
13. BHEL is not responsible for the tenders/ bids lost / delayed in transit / by post etc. Any Bid reaching this office after due date & time or without EMD & Tender Fee will not be considered.
14. The validity of Bids should be six months from the date of tender opening.
15. The selected Contractor will have to mobilize their team (Reporting at site) with all pre-requisites within 7 days of the issue of the Letter of Intent / Work Order or advise for starting work from our end, whichever is later.
16. **Bid not received in line with the tender enquiry is liable to be rejected.**
17. It is requested that only authorized representative of the bidder attends the tender opening.
18. All tools & instruments and their mobilization is Contractor's responsibility. Contractor shall ensure use of only calibrated Inspection / Measuring / Testing Equipment conforming to national standards. Valid calibration certificate shall accompany these IMTEs.
19. "Code for Safety Management at Services Sites" in Annex. – E and "Statutory Liabilities of the Contractor" in Annex. – F are to be accepted by the party for qualifying in Techno-Commercial bid.
20. **Part-2 Price bids of only those parties will be opened who qualify in the Techno-Commercial bid.**
21. After receipt of work order from BHEL (if found technically suitable with L-1 price), Contractor has to sign a Contract Agreement on Rs. 500 Stamp Paper covering all terms and conditions of work order. Stamp duty charges shall be borne by the Contractor.
22. In order to minimize cash handling, faster collection of money receipt and also to provide ease and comfort of payment from their own place for depositors; an online facility through SB-Collect has been implemented. It is for depositing amount for getting various types of services from BHEL Bhopal viz. Tender cost, Earnest Money Deposit, Security Deposit etc., Complete details are available under tag "online e-payment" on internet. Same page may also be viewed by clicking over the following link:
<https://www.bhelbpl.co.in/qcins/iccs.htm>

Details of developed templates are available on bank site. For first time user “Help Documents” is also available on page under which general information relating to procedure for depositing amount is available on page number 2 and 3. In addition to above for specific query related to type of deposit, demo with the template is also available on respective page mentioned on page no 2 of the help documents.

It is expected from the depositor(s) to understand the process first from the help document bank site before proceeding to deposit.

Path:

1. <https://www.bhelbpl.co.in/qcins/iccs.htm>
2. Proceed Direct to Bank Site for payment
3. Accept the T&C and proceed.
4. Select State- Madhya Pradesh
5. Select Industry
6. Select Industries name as Bharat Heavy Electrical limited Bhopal
7. Select Payment Category – Tender Fee/ EMD/ SD etc.
8. Fill the details and Deposit the amount.

23. Relaxation on prior turnover criteria shall be applicable for Startups (full exemption) and Micro & Small Enterprise bidders (50%) under Clause 4 of Notification issued by Government of India attached at Annex-L, Registration Certificate (under applicable clause) for Startups/Micro/Small Enterprises to be submitted by bidder. The relaxation mentioned shall be applicable to Pt. 16 as well as Pt. 17 of Annexure C of this NIT.

Thanking You,

Yours faithfully,

For and on behalf of BHEL

Sanjay Rai,
Sr. DGM (CEE & CXX)
Block No. 3, Western Wing, Ground Floor
BHEL Bhopal-462022

Encl:

1	BHEL Commercial Terms & Conditions	Annex. – A
2	Scope of Work, Technical Details	Annex. – B
3	Techno-Commercial Bid Format	Annex. – C
4	Price Bid Format	Annex. – D
5	Code for Safety Management at Services Sites	Annex. – E
6	Statutory Liabilities of the Contractor	Annex. – F
7	Scope of work	Annex. – G
8	Qualification Criteria & Special Conditions	Annex. – H
9	Compensation clause	Annex. – I
10	Guideline for GST	Annex. - J
11	Arbitration & Law	Annex- K
13	MSME Relaxation Circular	Annex. – L

1.0 BHEL COMMERCIAL TERMS & CONDITIONS		CXX/2020-21/04/OIL/WO RIG
1.1	Terms of Payment	<ul style="list-style-type: none"> No mobilization advance is payable. Payment shall be made on lumpsum basis in the following manner: <p>I) 100% payment after each job (supported with MOM / certification by BHEL/Customer) together with invoice within 60 days. In case of MSME Contractors, payment shall be released within 45 days.</p> <p>II) SD deducted shall be returned 90 days after completion of work and acceptance by M/s BHEL.</p>
1.2	Deduction of Income Tax / Payment of GST	<p>All payments are subject to Income Tax deduction as per prevalent rate of the bill amount at source as per Central Government Laws. BHEL shall issue appropriate certificate in this regard.</p> <p>GST as applicable, shall be payable extra at the prevailing rate upon proof of payment.</p>
1.3	Earnest Money Deposit (EMD)	<p>EMD is essentially to be deposited by each bidder:</p> <p>EMD amount for this NIT is Rs. 34,027/-</p> <p>The EMD is to be paid either (i) by online mode as per clause 22 of NIT above (e-Payment) and/or (ii) in the form of FDR issued by Scheduled Banks/Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL). No other mode of payment is acceptable. The EMD paid shall not carry any interest. EMD of un-successful bidder shall be returned after award of work to successful bidder (techno-commercial cleared L1 bidder). If the bidder has already deposited one time EMD of Rs. 5 Lakhs with BHEL Bhopal, they are exempt from paying EMD for this tender.</p>
1.4	Security deposit (SD)	<p>SD is essentially to be deposited by the successful bidder @5% of the Contract Value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.</p> <p>At least 50% of the required Security Deposit, including the EMD, shall be collected before start of the work. Balance of the Security Deposit can be collected by deducting 10% of the gross amount progressively from each of the running bills of the Contractor till the total amount of the required Security Deposit is collected.</p> <p>Balance SD may be accepted in the following forms (after adjusting the EMD amount):</p> <ol style="list-style-type: none"> Electronic Fund Transfer in favor of BHEL. Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL) <p>(Note: BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith)</p> <p>(v) online as per clause 23 of NIT above (e-Payment).</p>
1.5	Penalty Clause	Refer Annexure B Clause K.

All other terms and conditions shall be governed as per NIT details and its Annexures signed and submitted by the bidder with the Bid and subsequent clarifications / confirmations, if any.

NIT No. CXX/2020-21/04/OIL/WO RIG		Dtd: 10.11.2020
SCOPE OF WORK & TECHNICAL DETAILS OF	SITE SERVICES FOR INSTALLATION & COMMISSIONING OF 2 NOS WORK OVER RIGS AT BHEL, HYDERABAD AND AT M/S OIL RIG SITE AT DULIAJAN ASSAM.	
EXECUTING AGENCY	BHEL, BHOPAL: CEE – CXX DEPT.	

A. SCOPE OF WORK AND BRIEF DESCRIPTION OF ACTIVITIES INVOLVED: Please Refer Annexure – G for brief scope of work.

B. OBJECTIVE OF THE PROJECT:
SITE SERVICES FOR INSTALLATION & COMMISSIONING OF 2 NOS WORK OVER RIGS AT BHEL, HYDERABAD AND AT M/S OIL RIG SITE AT DULIAJAN ASSAM.

C. SITE DETAILS:
Contractor has to complete the work at BHEL, Hyderabad and at Rig site/ yard of M/s OIL Duliajan, Assam. Being mobile equipment location of Rig keep on changing based on deployment. BHEL shall not make any payment on account of change in Rig site location.

D. LIST OF TOOLS TO BE CARRIED BY CONTRACTOR:

- A.** Solder Iron & De-solder Pump with consumable.
- B.** Hand Drill machine.
- C.** Crimping tool for both control & power cable
- D.** Multi-meter
- E.** 1000 V Megger
- F.** Electrician General Tools (Screw Driver Set, Spanner Set, LN Key Set, Tester, Socket Set, Wire Stripper, Crimping Tool etc.)
- G.** Resistance Box with One Set of resistances
- H.** Measuring Tools, Torch Light, insulation Tape etc.
- I.** Jigsaw machine, grinder etc.
- J.** Welding set & electrodes.
- K.** Any other tool required for installation & commissioning at site.

E. TERMS & CONDITIONS:

1. Contractor shall take up as per call given by BHEL, maximum within 7 Days of period.
2. After job completion, the contractor shall submit the Invoice for number of sets completed along with other documents as required and asked by BHEL for Payment.
3. The Contractor will make his own arrangement for the necessary insurance of his (i) personnel (ii) instruments / tools / tackles, test eqpt against accidents, damage, theft or fire etc. Necessary workmen compensation insurance is contractor's responsibility.
4. The contractor shall carry out and complete the specified work(s) to the entire satisfaction of BHEL/ OIL.
5. BHEL shall not reimburse any expenses towards (i) insurance cover for contractor's Persons deputed for site work, tools, instruments etc (ii) any medical expenditure (iii) transport of his tools / instruments, personal luggage etc.
6. Depending on requirement, the contractor shall have to depute his person(s) even on 24 hours' notice
7. Drawing, Schemes/ Wiring shall be provided by BHEL during deputation at site.
8. Contingency purchases/ Miscellaneous Expenses: Contingency/Miscellaneous re-imbursement against expense of Misc. Purchases / Telephone Chg./ Porter Chg./ Inside ICF expenses / Purchase

of Paint / Brush / Hardware / Minor Tools / Plates / Sheets / Helmet / Gloves / Apron and other items as per requirement at site limited to **Rs. 33360/-**. subject to production of Bill and certification by BHEL.

F. CONTRACT VALIDITY & REVIEW OF PERFORMANCE:

1. Contract shall be valid for a period of 24 months from the date of signing of contract.
2. BHEL may short close the contract without assigning any reason.
3. BHEL shall appraise the performance of the contractor during testing, commissioning and functioning of the system and any other work done by contractor and shall be entitled to reject any work which, is not in full accordance with their expectations BHEL reserves the right to even terminate the contract unilaterally.

G. CONFIDENTIALITY:

The Contractor shall not mis-utilize, issue to others any confidential information like Schemes / Drgs, Manuals, Instructions etc pertaining to the BHEL equipment / system nor shall attend to any site complaints for the said Equipment directly on private basis during the tenure of contract and for next 10 years.

H. STATUTORY LIABILITY & ADHERANCE TO SAFETY MANAGEMENT CODE:

Where the Contractor Company has employed workers for these services, the enclosed Statutory Rules / Regulations viz. "Code for Safety Management at Services Site" and "Statutory Liabilities of the Contractor" (vide **Annexures - E & F**) are to be accepted and followed by the party and feedback against compliance to be provided to BHEL.

The contractor shall defend & hold the BHEL, Railway or person & agencies working on their behalf harmless from all actions, claims, suits and demands made, against either or both or any or all of them in respect of injuries to or death of any person including employees of the contractor or non-compliance of any statutory requirement.

I. QUALIFICATION CRITERIA & SPECIAL CONDITIONS: Refer Annexure-H.

J. CONTRACT VALUE:

The total contract value shall be total for 2 Nos of Work Over Rigs as per this NIT and accepted by BHEL and Contingency Provision as taken in Price Bid.

K. PENALTY:

Penalty in the following cases shall be applicable:

1. Supplier shall have to report at site within 07-day notice provided to them. Wherever the delay is due to mobilization by contractor a sum of Rs. 500/- Per day, after 07-day notice, shall be recovered as Penalty.
2. Whenever customer reports from site for the delay/poor execution of work and this delay/poor execution is attributable to Contractor, a sum equivalent to 0.5% of Contract Value shall be recovered as Penalty for each visit.

Certification for delay in deputation and delay/poor execution of work at site shall be given by BHEL and shall be final. Total Penalty shall not exceed 10 % of the contract value. GST on LD shall be extra.

L. RISK & COST:

If the work is not executed or partly executed within the agreed execution period, BHEL reserves the right to cancel the order and get the work executed from alternate source(s) at the Risk and Cost of the Contractor. In such an event, it shall be obligatory on the part of the Contractor to make good any loss suffered by BHEL.

NIT No. CXX/2020-21/04/OIL/WO RIG		Dtd: 10.11.2020	
PART – 1 TECHNO-COMMERCIAL BID		DUE DATE: 05.12.2020	
SITE SERVICES FOR INSTALLATION & COMMISSIONING OF 2 NOS WORK OVER RIGS AT BHEL, HYDERABAD AND AT M/S OIL RIG SITE AT DULIAJAN ASSAM.			
1.	NAME OF BIDDER & POSTAL ADDRESS WITH PIN CODE		
2.	CONTACT PERSON(S) PHONE / MOBILE NO(S).		
3.	FAX NO.		
4.	EMAIL ID		
5.	BID REF. NO. & DATE	Ref.	Date
6.	COMPANY REGISTRATION NO. (document)	Reg. No.	City Date
7.	IT PERMANENT A/C NO. (PAN) (document)		
8.	GST REGN. NO. (furnish document)		
9.	ESI / WC CODE NO. (furnish document)		
10.	PROVIDENT FUND NO. (furnish document)		
11.	TENDER FEE PARTICULARS	Amt. 500/- + GST DU NO.	
12.	EMD PARTICULARS	Amt. 34,027/- DU NO.	
13.	VALIDITY OF BID	6 months	
14.	MOBILISATION (TO SITE) PERIOD	7 days from intimation	
15.	BIODATAS OF PROPOSED EXPERIENCED SITE MANPOWER (furnish documentary proof)	Experienced Commissioning Engineer ,Diploma Engineer & Skilled ITI Electrician/Fitter	
16.	Average annual financial turnover for LAST 3 YEARS UPTO 31 ST March 2019 (furnish documentary proof)	(Mention Amount, which must be at least Rs.5.10 Lakhs) (mandatory)	
17.	EXPERIENCE OF HAVING SUCCESSFULLY COMPLETED OIL RIG R&U, E&C OR DG SET JOBS FOR COMPLETED OR RUNNING WORK ORDER(S) DURING THE LAST 7 YEARS UPTO 31 st Oct 2020 (furnish documentary proof)	(Must be not less than Rs. 6.81 Lakhs each for 3 jobs OR Rs. 8.51 Lakhs each for 2 jobs OR Rs.13.61 Lakhs for 1 job) (mandatory)	
18.	TECHNICAL DEVIATIONS (give details, if any	Yes / No*	
19.	DEVIATIONS ON COMMERCIAL CONDITIONS, give details, if any	Yes / No*	
20.	CONFIRMATION TO ANNEX-H , I , J & K	Yes / No*	
21.	SIGNED COPY OF NIT	Enclosed (mandatory)	
22.	UNPRICED PRICE BID FORMAT	(Fill up “QUOTED” wherever prices are quoted) (mandatory)	
23.	ADHERANCE TO SAFETY MGMT CODE & STATUTORY LIABILITIES AS PER ANNEXURE-E & ANNEXURE-F	Yes / No (mandatory)	
24.	List of Enclosures: 1. 2. etc		

* If No deviation is mentioned, it implies that All NIT T&C is acceptable to bidder.

Signature with date & Seal of contractor

PART – 2	PRICE BID	DUE DATE: 05.12.2020
SITE SERVICES FOR INSTALLATION & COMMISSIONING OF 2 NOS WORK OVER RIGS AT BHEL, HYDERABAD AND AT M/S OIL RIG SITE AT DULIAJAN ASSAM.		

NAME & ADDRESS / PIN CODE / TEL / FAX / E-MAIL OF BIDDER	
BID DETAILS	Ref No. : _____ Date: _____

A. PRICE BID FORMAT:**Rates must be quoted as below:**

Sl.	Description	Qty (A)	Unit Price per rig in (Rs.) (B)	Total Price C= AxB
1.0	Lumpsum Price for site services for installation & commissioning of work over rigs at BHEL, Hyderabad.	2 nos.		
2.0	Lumpsum Price for site services for installation & commissioning of work over rigs at M/s OIL rig site at Duliajan Assam.	2 nos.		
3.0	Contingency Provision (fixed)		-----	33360
	Total (in figures)	----		
	Total (in words)	----		

Note:

1. Rates quoted above should be firm on lumpsum basis for Sl. No. 1.0 & 2.0 throughout the Contract period and should include lodging & boarding etc. charges.
2. The Price Bid should be free from correction, overwriting, using corrective fluid etc. Any interlineation, cutting, erasure or overwriting shall be valid only if they are attested under full signature(s) of person(s) signing the bid else bid shall be liable for rejection.
3. Rates should be quoted in figures as well as words and should comply to the following criteria:
 - (a) If, in the price structure quoted for the required goods/ services/ works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price will be corrected accordingly, unless there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
 - (b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected;
 - (c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.

- (d) Such discrepancy in an offer shall be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of BHEL, the bid is liable to be ignored.
4. GST shall be payable extra as applicable on proof of payment.
 5. Other Terms shall be as per NIT.
 6. In the course of evaluation, if more than one bidder happens to occupy L-1 status, effective L-1 will be decided by soliciting discounts from the respective L-1 bidders. In case more than one bidder happens to occupy L-1 status even after soliciting discounts, the L-1 bidder shall be decided by a toss/draw of lots, in the presence of the respective L-1 bidder(s) or their representative(s). Ranking will be done accordingly. BHEL's decision in such situations shall be final and binding.
 7. Contingency provision as taken in Sl. No. 3.0 shall be fixed and to be quoted as it is.
 8. Total Contract Value shall be calculated by adding Sl. No. 1.0, 2.0 & 3.0 above. Lumpsum value for both sites will be considered as the total price for each party for price evaluation.
 9. TDS under Income Tax Act shall be deducted as applicable from contractors' bill.

Sign of contractor: _____

Date:

Seal

SUB: CODE FOR SAFETY MANAGEMENT AT SERVICES SITES

It may please be noted that the following practices are to be observed during execution the work:

GUIDELINES FOR SAFE WORK PRACTICES

- Personal Protective Equipment: Provision & use of personal protective equipment conforming to Indian or equivalent standards to all employees of BHEL & its sub-contractors working at sites shall be ensured as specified below:
- Safety Helmets Conforming to IS:2925 shall be worn by all at sites where there is any possibility of any object falling from overhead.
- Safety Belts (Type 2) Conforming to IS: 3521 shall be used with the life line properly tied, by any person who is required to work at an elevated location from where there is possibility of fall of the person by more than two meters.
- Person who might be exposed to any hazards to his eyes & face during the course of his work shall use 2.1.3 Eye & Face Protection Device Conforming to IS: 8940 or 8520.
- Ear protection Device Conforming to IS: 6229 shall be used by any person exposed to excessive noise in his work.
- Hand & Body Protection Devices IS: 2573 or 6994 or 8519 or 8807 as applicable shall be used by a person who might be exposed to the possibility of Injury to his hand or body while executing a particular task.
- Foot Protection Devices: Safety shoes or good quality covered shoes, depending on the degree of hazard one is likely to be exposed to, shall be worn by persons engaged at servicing sites.

HOUSE KEEPING

- Materials, equipment etc. shall not be placed or left work area so as to obstruct safe movement of people or cause any other mishap.
- Work places & passageways that are slippery due to oil, water etc. shall be cleaned up or strewn with sand/similar substance.
- Action shall be taken to discourage the practice of throwing materials/ equipment from elevated locations to lower levels.

ILLUMINATION

- Adequate & suitable artificial lighting shall be provided at all work places and their approaches.
- Lamps shall be protected by suitable guards where necessary to prevent danger, if the lamp breaks.
- Hand-held lamps shall be powered by either 24V supply or dry cells.
- Emergency lighting provisions for night work shall be made to minimize danger in case of power failure.
- Insertion of electrical wires directly into socket holes without proper plug top for drawing power shall not be allowed.
- Proper earthing & insulation of all temporary electrical lines laid for servicing jobs shall be ensured.

FIRE HAZARDS/ ACCIDENTS AND THEIR CONTROL

- Contractor should ensure that fire- fighting equipment, arranged by customer, is available in the vicinity of work place.
- Arrangements shall be made to contain sparks generated during welding, cutting or other operations and sparks shall not be allowed to fall down on combustible materials, if any, kept below.
- Every scaffold shall be of safe design for the purpose for which it is to be used and shall be of safe and sound constructions and maintained in good conditions.
- Switching off of power supply to welding machines etc. shall be ensured during non-working period.
- Rolling & dragging gas cylinder shall be allowed but suitably designed cage system shall be used for lifting of gas cylinders to elevated work locations and also for lowering them.

FIRST AID

- Contractor shall be required to maintain a first aid box with essential items. The box shall be available for use at all hours of work.

STATUTORY REQUIREMENTS

- Adherence to all local, state and central legislation on safety measures as applicable to the work at site shall be ensured.
- This document may be treated as a part of the NITs and your acceptance of these requirements will be essential for qualifying to work as our sub-contractor.

NIT No. CXX/2020-21/04/OIL/WO RIG**Dtd: 10.11.2020****SUB: STATUTORY LIABILITIES OF THE CONTRACTOR**

- All statutory requirement under Minimum Wages Act 1948, Payment of Wages Act 1936, Workmen Compensation Act 1923, EPF & MP Act 1952, Payment of Gratuity Act 1972, ESI Act 1948, Contract Labour (R&A) Act 1970, Payment of Bonus Act 1965, Income Tax Act, GST Tax Act and all other applicable Act etc shall be complied by the Contractor
- Contractor shall comply with all statutory requirement, rules, regulations & notification etc in relation to employees issued from time to time by the concerned authorities
- Contractor shall ensure payment of statutory prescribed minimum wages as applicable from time to time in the presence of authorized representative of BHEL and maintain proper records of their timely disbursement. These records need to be preserved for a minimum period of at least 3 years and should be made available even after the contract is over for any verification by statutory / BHEL authority
- Contractor to provide PF Pass Book to his employees ensure payment of PF, EDLI, pension dues under EPF and MP Act 1952 to the RPFC
- Contractor shall ensure payment of ESI contributions under ESI Act 1948, and provide ESI membership no. of each employee
- Contractor shall produce proof of deductions as well as remittance of PF, EDLI, Pension, ESI contribution, administrative charges etc where ever applicable and shall maintain proper records
- Contractor shall furnish proper returns to the concerned statutory authorities
- Contractor shall be solely responsible for non- payment, delayed payment of wages, contribution under EPF & MP Act, ESI Act etc
- In case the Contractor fails to make payment of wages to his employees or remittance of contribution to the concerned authorities, the security deposit / other dues under the contract can be utilized by BHEL to discharge the liability of the contractor
- Payment of bonus under Bonus Act, payment of gratuity under Gratuity Act and retrenchment compensation under Act will be sole responsibility of the Contractor
- Over & above the daily wage rate, payment shall be made for leave with wages
- Contractor shall observe provisions of the Factories Act in respect of working hours, holidays, rest intervals, leave & overtime to his employees. No work shall be done on second / third shift, overtime, Sundays or on other declared holidays without written permission
- In case a contractor employs women as employee, he will discharge his obligation under law in respect of such women workers such as prohibition of engaging them during night hours, prohibition of employing them for more than 9 hours per day, provision of crèche facility, grant of maternity leave as per rules etc
- Contractor shall be responsible for making payment of wages before expiry of 7 days from the last day of wage period and to ensure disbursement of wages in the presence of the authorized representative of the contract operating division & HR representative who shall record under his signature to the end of entries in the register of wages and give certificate to this effect which shall be enclosed with the bill for claiming payment
- In case the Contractor fails to make payment to his employees within the stipulated date / time, security deposit can be utilized for payment of wages etc. In case of such an eventuality the Contractor shall replenish such an amount immediately
- Contractor shall indemnify BHEL against all claims and losses under various statutes or any civil or criminal law in connection with the employees deployed by him
- The contractor shall issue all the necessary Personal Protective Equipments (PPEs) to all his workmen involved in the job. The liability for any compensation on account of any injury sustained by an employee of the contractor shall be exclusively of the Contractor
- Contractor to obtain insurance cover for his employees / equipment, tools & tackles etc and take third party risk insurance coverage at his own cost. BHEL shall not be responsible for any loss, damage, pilferage of his property under employees
- Contractor should have independent code numbers under EPF & MP Act 1952 and ESI Act 1948 Service Tax and shall cover his employees under the said codes
- Contractor to obtain license under CL(R&A) Act 1970.

ANNEXURE-G

SCOPE OF WORK

1.0 GENERAL SCOPE OF WORK: -

Requirement of dedicated team of contractor staff shall be required during complete E&C work of 2 nos Rig Electrics of Workover Rig at BHEL, Hyderabad and at M/s OIL Rig Site at Dulaijan Assam. The team shall include Graduate engineer, Diploma Engineer, welder, fitter, electrician, painter, helper etc. and to be available till the Complete Rig testing is over at BHEL Hyderabad and contractual drilling is completed by M/s OIL. **DEPUTATION OF EXPERIENCED GRADUATE ENGINEER FOR COMMISSIONING WORK IS MANDATORY.**

- Material for 02 Sets of Workover Rig Including MCC House, 200Kva DG Set, Rig Lighting Package, Rig Earthing Package, cable tray etc. shall be supplied by BHEL Bhopal to BHEL Hyderabad. Complete Rig shall be Tested at BHEL Hyderabad and Final Commissioning shall be Done at M/s OIL Dulaijan Assam Rig site.
- Contractor Scope shall be limited to Testing of Two Sets of Rig electrics (BHEL Bhopal Scope) at BHEL Hyderabad and final commissioning at M/s OIL Rig Site as per cl.3.0 below. Multiple visit may be required depending upon the circumstances and work requirement.

1.1 The broad scope of work includes the following:

- Receipt & Verification of various materials, equipments, accessories supplied by BHEL-Bhopal / its Sub-Suppliers, at BHEL Hyderabad Rig-up yard and at M/s OIL rig Site.
- Handling of materials at stores & maintenance / upkeep of the same at BHEL HYD & Rig Site
- Carrying out the E&C works of 200kVA DG Set, MCC House, Rig Lighting, Rig Earthing etc. at BHEL HYD & M/s OIL Rig Site as listed under Cl. 3. SCOPE OF WORK

a. The Contractor shall ensure the following:

- (i) Deputation of adequate trained / skilled workers, electricians, welders / fabricators, helpers as per need of the job
- (ii) Deputation of site engineer(s), supervisor(s) understanding the job concept, schemes and to get it implemented
- (iii) Ensure availability of all necessary Tools & tackles, Test Instruments, consumables (indicative list as per cl 3.9 & 3.10) etc.
- (iv) Facilities to contractors workers for their work at BHEL HYD Rig-up yard / OIL Drill site like accommodation, transport, medical facilities - first aid, comprehensive site Insurance & PF coverage as per statutory requirements, adequate safety PPE kits etc.
- (v) Re-commissioning, testing, performance on actual drilling site at M/s OIL Rig Site

b. Material Handling / Semi-skilled Manpower:

Handling of materials including loading, unloading, stacking, store keeping and re-shifting of materials at desired location at BHEL Hyderabad & OIL Dulaijan Rig site during entire period of execution. In case any material is short supplied / damaged / misplaced etc, the same should be reported in advance so that their timely replenishment action can be taken at our end.

- c. BHEL, Bhopal may provide relevant technical documents, drgs., manuals for execution of job and shall depute engineer/supervisor/technician for supervision and to monitor progress of the activity during necessary critical occasions & final commissioning.

2.0 WORKS BY OTHER AGENCIES:

Following Works shall primarily be done by the OEMs of the DG set at BHEL Hyderabad and at oil rig site.

i) Testing & Commissioning of 200 kVA DG Set,

Further to commissioning of DG set by OEM at BHEL, Hyderabad the contractor scope of work for OEM's DG set for day to operation & maintenance will as per Annexure –A both at BHEL, Hyderabad and oil rig site till handing over to customer.

3.0 SCOPE OF WORK: Major Activities for the contractor are as below for both rigs:

Sl.	EQUIPMENT	MAIN WORKS																					
3.1	Main & Control cable including Plugs	<p>Installation of new cables including Cable cutting, numbering, routing, end crimping, glanding and termination etc., as per Cable Schedules & Interconnection Diagrams issued by BHEL, at BHEL HYD, Dismantling after Commissioning, & TPA inspection at BHEL HYD and at OIL Site. All the cables will be sent in drums/spools.</p> <table> <tr> <th>Cable Type</th><th>Total Qty. in Metres</th><th>Approx. No. of cuts</th></tr> <tr> <td>150 sq mm 1 Core</td><td>500</td><td>20</td></tr> <tr> <td>35 sq mm 3.5 core</td><td>250</td><td>05</td></tr> <tr> <td>16 sq mm 4 core</td><td>500</td><td>15</td></tr> <tr> <td>6 sq mm 4 core</td><td>900</td><td>20</td></tr> <tr> <td>2.5 sq mm 4 core</td><td>1600</td><td>40</td></tr> <tr> <td>1.5 sq mm 4 core</td><td>3100</td><td>50</td></tr> </table> <p>NOTE:</p> <ul style="list-style-type: none"> - Cables will be cut to length at site i.e. BHEL Hyderabad. - Crimping of suitable lugs at both ends to be done after cutting. - Heat shrinkable sleeving to be done on crimped power lugs. - Cable numbering to be done with adhesive stickers. - Numbered portion to be covered with transparent Heat Shrinkable sleeve. - Cables to be laid and to be removed and kept ready for repacking after testing. - Glanding to be done at equipment end. 	Cable Type	Total Qty. in Metres	Approx. No. of cuts	150 sq mm 1 Core	500	20	35 sq mm 3.5 core	250	05	16 sq mm 4 core	500	15	6 sq mm 4 core	900	20	2.5 sq mm 4 core	1600	40	1.5 sq mm 4 core	3100	50
Cable Type	Total Qty. in Metres	Approx. No. of cuts																					
150 sq mm 1 Core	500	20																					
35 sq mm 3.5 core	250	05																					
16 sq mm 4 core	500	15																					
6 sq mm 4 core	900	20																					
2.5 sq mm 4 core	1600	40																					
1.5 sq mm 4 core	3100	50																					
3.2	Mast & Mud Tank Area Lighting - Sockets & Fittings + Poles	<p>Installation, Termination & Commissioning of Light fittings & accessories at BHEL HYD, Dismantling after Commissioning & TPA inspection at BHEL HYD and at OIL Site using the following materials:</p> <ul style="list-style-type: none"> - Flameproof 120 W LED Integral Flood Light Fitting - 30 Nos. - Flameproof 30 W LED Integral Well Glass Light Fitting - 60 Nos. - Red Aviation warning light LED or heavy duty filament type - 4 Nos. - Cable glands for Appleton plugs & Sockets and emergency lights with PVC Shrouds - 110 Nos. - Cable glands for lights fittings with PVC Shrouds - 110 Nos. - Mobile Lighting Tower with junction box - 02 Nos. <p>Accessories as follows:</p> <ul style="list-style-type: none"> - 4.5m pole for PCR & Derrick floor light & mud system light - 40 Nos. - Bottom support brackets for lighting poles - 30 Nos. - Top pole bracket for mud system & derrick area lighting - 30 Nos. - TOP Mounting base for 120W LED Flood Light Fitting as per DRG No 34406204007 V00 REV 07 - 30 Nos. - TOP mounting base for 250W LED Flood Light Fitting - 8 Nos. - Safety chains for lighting fixture - 60 Nos. - Cable clamp for mast - 40 Nos. - Mast Socket board - 2 No. - Threaded pads for Appleton sockets - As reqd. - Set of hardware for Appleton sockets - 1 Set. - Set of hardware for light fittings - 1 Set. - Spring hook for well glass fittings for Mast - 40 Nos. 																					

		<p>- Mast light brackets - As reqd.</p> <p>Major scope of work shall include:</p> <p>i) Preparation of new Flameproof lighting fittings by fitment of lamps, cable glands, safety chains etc</p> <p>ii) Testing of individual light fittings</p> <p>iii) Erection of poles & mounting brackets on the RIG structures wherever required. This includes welding of bottom support bracket for mounting of poles</p> <p>iv) Cutting of pole suit to required height at site</p> <p>v) Termination of lighting fittings (Cable laying is already included in Cl. 3.1)</p> <p>vi) Cutting of interconnecting cables for lighting sockets and fittings.</p>									
3.3	Imported Plug-Sockets for lighting circuits	<p>Installation, Termination & Commissioning of Imported Plug Sockets at BHEL HYD, Dismantling after Commissioning. & TPA inspection at BHEL HYD and at OIL Site using the following materials :</p> <p>Dead end 2 way 20A, 3 Pin Socket - 20 Nos.</p> <p>Feed through 2 way 20A, 3 Pin Socket - 20 Nos.</p> <p>Plugs 3 pin, 20A - 120 nos.</p> <p>Major scope of work shall include:</p> <p>i) For mounting of each socket housing on metallic structures 2 Nos. stud / threaded pads are required to be welded.</p> <p>ii) Fitting of cable glands on socket housings (supplied by BHEL Bhopal)</p> <p>iii) Welding of mast socket board at suitable location</p> <p>iv) Internal wiring of sockets and termination of external cables on plugs & sockets terminals.</p>									
3.4	Cable Tray & Cable Box	<p>Placement of Cable Trays and Cable Box at BHEL HYD, Dismantling after Commissioning & TPA inspection at BHEL HYD and at OIL Site as per the following:</p> <table border="1"> <thead> <tr> <th><u>Cable tray Type</u></th><th><u>Approx. Qty</u></th><th><u>Approx Wt</u></th></tr> </thead> <tbody> <tr> <td>Small 1 Mtr</td><td>28 Nos.</td><td>75 Kg each</td></tr> <tr> <td>Big 3 Mtr</td><td>16 Nos.</td><td>150 Kg each</td></tr> </tbody> </table> <p><u>Cable Box</u> 1 Nos.</p> <p>These trays are box type trays made of steel channels & angle construction with checkered plate top cover for walkway.</p> <p>Major scope of work shall include:</p> <p>i) Placement of cable trays & boxes in line with Rig Layout Drg & leveling of the same</p> <p>ii) Interconnection of earthing leads between cable trays.</p> <p>iii) Minor modification of cable trays.</p>	<u>Cable tray Type</u>	<u>Approx. Qty</u>	<u>Approx Wt</u>	Small 1 Mtr	28 Nos.	75 Kg each	Big 3 Mtr	16 Nos.	150 Kg each
<u>Cable tray Type</u>	<u>Approx. Qty</u>	<u>Approx Wt</u>									
Small 1 Mtr	28 Nos.	75 Kg each									
Big 3 Mtr	16 Nos.	150 Kg each									
3.5	Rig Earthing	<p>Installation, Termination & Commissioning of Earthing Electrodes, Strips & Wires at BHEL HYD, Dismantling after Commissioning & TPA inspection at BHEL HYD and at OIL Site using the following materials as per Drg.:</p> <p>Earthing electrodes 2000 mm Drg no.24407204002 Var00 - 2 Nos</p> <p>Earthing electrodes 1200 mm Drg no.24407204002 Var01 - 20 Nos</p> <p>Earthing GI strips 5000mm x 50 mm x 6 mm. Drg no.44407204003. It. No 01-100 Nos</p> <p>Earthing GI strips 5000mm x 25 mm x 3 mm. Drg no.44407204003. It. No 02-80 Nos</p>									
3.6	MCC House	<p>Installation, Termination & Commissioning of 4.5 Mtr x 3 Mtr x 3 Mtr MCC House having Feeders for various Loads. MCC House shall be charged and Motors connected shall be tested by Contractors.</p>									
3.7	Electrical Testing, Calibration & Commissioning of total Electrical system	<p>Electrical Testing, Calibration & Commissioning of total Electrical system at BHEL HYD & at M/s OIL site including MCC house , DG Set (Primary responsibility of OEM), Rig Lighting , Rig Earthing, Cable Laying termination , Cable Tray , Cable Box etc.</p>									

3.8	Material Verification of main & spare items at BHEL HYD & at OIL Site	Material Verification of main & spare items at BHEL Hyderabad & at OIL Site. Obtaining Material Receipt Certificates (MRC).
3.9	Attending Point after TPI Inspection	Customer Approved TPI shall be conducted at Hyderabad by BHEL. Any Point if arises and Modification if required shall also be Part of Contractor's Scope including Modification in existing MCC House and other rig electrics.
3.10	Dismantling of Rig electrics after testing at BHEL Hyderabad	Rig Electrics (BHEL Bhopal Scope) shall be first Tested at BHEL Hyderabad and after testing of Both Rigs, Material shall be dispatched to M/s OIL Rig Site. Contractor Scope shall also include Dismantling of All BHEL Bhopal supplied Material and support during its re-packing.
3.11	Deputation of Man Power after commissioning at M/s OIL rig Site.	Contractor shall keep Its Man Power Consisting min. One Diploma Engineer and One Electrician at M/s OIL Duliajan rig site for 30 days/As agreed with Customer / BHEL after completion of Commissioning to attend any Post commissioning issues.

NOTE: The scope of work is subject to minor changes during actual working at site to suit customer's requirement. Also the following need to be adhered to:

- Effort is made to consolidate the requirement for the contractor the nature of work involved; however, it is the responsibility of the contractor to assess for himself of the exact nature of the work & site conditions before submitting quote to avoid any disclarity.
- **Since it is an Erection & Commissioning contract on lump sum basis, any unanticipated minor changes in the scope are to be carried out for fulfillment of the job, without any extra charges.**
- Arranging tools, tackles, consumables, test instruments, consumables / materials required for the above works are in contractor's scope.

3.9 The **consumables / materials** shall cover but not limited to:

Grinding wheels, welding electrodes, solder wire, flux, cotton waste, rustolin, CTC / kerosene, M-seal, cable ties, Insulation Tapes (PVC, black), ferrules, etc. for specified work.

3.10 The **tools / instruments** shall cover followings but not limited to:

Cable Cutting & End Termination crimping tools suitable for all size of cables up to 150 sq mm, Hexa cutter, Gas Cutter, Hammers, Mechanic's tool set (screw drivers/ pliers/ wrenches etc.), wire stripper, Continuity Tester, Digital Multimeter 1000V DC/AC, Battery operated Digital Megger 1500 V, CRO, Earth tester, HV tester, torch / hand lamp etc. Power supply for equipment required to be operated through electrical power is to be arranged by Contractor at site for full period of working.

CONTRACTORS SHALL HAVE TO MAKE THEIR OWN ARRANGEMENTS FOR BOARDING, LODGING, TRAVEL, TRANSPORT, MEDICAL, SAFETY, OTHER FACILITIES REQUIRED FOR THEIR WORKERS AT BHEL HYDERABAD & AT OIL Duliajan ASSAM SITES. NO EXTRA CHARGES TOWARDS THESE SHALL BE PAYABLE FROM BHEL

3.11 BHEL HYD / OIL SHALL PROVIDE:

- Availability of the Rig for the period of E&C work at BHEL HYD / at OIL site.
- Availability of power thru' DG set, water, compressed air.
- Available / existing Crane, Welding Set, Electricity for material handling.

ANNEXURE – A

**SCOPE OF WORK FOR ERECTION, DAY TO DAY OPERATION &
MAINTENANCE WORK AND DISMANTLING OF 200 KVA DG SET AT BHEL
HYD AND AT OIL RIG SITE**

SCOPE OF WORK FOR ERECTION, DAY TO DAY OPERATION & MAINTENANCE AND DISMANTLING OF 200 KVA DG SET AT BHEL HYDERABAD AND OIL RIG SITE		
Sl. No.	ACTIVITY	
1	MATERIAL VERIFICATION	
2	Submission of Material verification List	
3	Installation of Approx. 6.5 metres Stack	
4	Wiring Connection & Termination	
5	Lube Oil level check & Replacement (if required)	
6	Fuel Filling	
7	Operational Check of engine	
8	Leakage checks	
9	DG SET OPERATION SUPPORT DURING RIG TESTING ACTIVITY INCLUDES BUT NOT LIMITED TO :	
	(i)	STARTING & STOPPING DG set
	(ii)	Daily Checks of Lube and fuel & Filter replacement
	(iii)	Maintaining Log Book
	(iv)	Providing manpower for 20 working days (Period envisaged for completion of testing of one Rig each place).
	(v)	Contractor shall provide support as above during Rig testing by BHEL and inspection of Rig by Third Party Agency
	(vi)	Ensuring safe operation of DG set Supporting Activity as required
10	Disengaging Batteries	
11	Disengaging wiring	
12	Dismantling stack	
13	Handing over stack items to BHEL for packing	
14	Support to BHEL for pre-dispatch QC inspection of Power Pack	
	14A	Maintaining and Handing over records of above activities
15	Man power Support during TPA (Third Party Agency) and customer inspection.	

SUB: QUALIFICATION CRITERIA & SPECIAL CONDITIONS**QUALIFYING CRITERIA (TECHNO-COMMERCIAL):****FINANCIAL:**

Average annual financial turnover for LAST 3 YEARS UPTO 31 ST March 2019 (furnish documentary proof)	<i>(Mention Amount, which must be at least Rs.5.10 Lakhs) (mandatory). Copy of Profit & Loss Account and Balance sheet should be submitted as proof of Average Annual Turnover of Last 3 Financial years</i>
EXPERIENCE OF HAVING SUCCESSFULLY COMPLETED OIL RIG R&U, E&C OR DG SET JOBS FOR COMPLETED OR RUNNING WORK ORDER(S) DURING THE LAST 7 YEARS UPTO 31 ST Oct 2020 (furnish documentary proof)	<i>(Must be not less than Rs. 6.81 Lakhs each for 3 jobs OR Rs. 8.51 Lakhs each for 2 jobs OR Rs.13.61 Lakhs for 1 job) (mandatory)</i>

TECHNICAL:

Must have successfully Commissioned minimum 01 No. AC-SCR/AC-VFD/Workover Rig having AC-PCR/MCC House/DG Set (min. 200 KVA) for Oil Rigs in last 7 years at Rig Site up to 31 ST Oct 2020 (furnish documentary proof)	MOM or documentary proof like WCC, Customer Letter etc. duly signed by Rig equipment supplier or MOM or documentary proof like WCC, Customer Letter etc. with ultimate customer OR Proof of having successfully executed BHEL order for E&C of AC-SCR/VFD/Workover Rig system in Oil Rig for completed or running Work Order(s).
--	--

SPECIAL CONDITIONS:

1. It is not the intent to specify completely herein, all details for erection and commissioning of MCC House, DG Set, Cable tray, Cable Box, Rig Lighting & Cables for Work Over Rigs, any activity not explicitly mentioned in our specification but required for erection and commissioning & testing of equipment as per prevailing sound engineering practices in drilling industry, ensuring safety of equipment & personnel, ergonomics, aesthetics to be considered as part of contractor's scope. Prior to bidding, the bidder must carefully assess the system requirement and work involved for its smooth integration with existing Oil Rig system.
2. Minor modifications like re-wiring in panel, installation of any extra components, hardware etc. are in the scope of work. Major modification, if any will be intimated to BHEL for suitable action. In such case no waiting charge is payable to contractor.
3. BHEL shall appraise the performance of the contractor during erection, commissioning and functioning of the system and any other work done by contractor and shall be entitled to reject any work which, is not in full accordance with their expectations BHEL reserves the right to even terminate the contract unilaterally if, in their judgment, there are enough rejections of work, delay or omissions.
4. Signing of MOM with BHEL / ultimate customer, arrangement of gate passes at BHEL Hyderabad/OIL rig site shall be in contractor's scope.

5. Contractor shall update BHEL on daily basis regarding the work progress made and consult further course of action.
6. Bidder shall provide rate as per Price Bid Format.
7. BHEL may short close the contract without assigning any reason.
8. The contractor shall defend or hold the BHEL, M/s ONGC or person & agencies working on their behalf harmless from all actions, claims, suits and demands made, against either or both or any or all of them in respect of injuries to or death of any person including employees of the contractor or non-compliance of any statutory requirement.
9. Train/ air/ road travel fare, travelling expenses lodging & boarding and transportation facilities of the person engaged in erection & commissioning job or any other purpose is the sole responsibilities of the contractor. BHEL shall not be responsible for providing these facilities.
10. Force Majeure:

Notwithstanding anything contained in the contract, neither BHEL nor the Contractor shall be held responsible for total or partial non-execution of any of the contractual obligations, should the obligation become unreasonably onerous or impossible due to occurrence of a 'Force Majeure' which directly affects the obligations to be performed by the BHEL or the contractor; Such events include war, military operations of any nature, blockages, revolutions, insurrections, riots, civil commotions, insurgency, sabotage, acts of public enemy, fires, explosion, epidemics, quarantine restrictions, floods, earthquake, or acts of God, restrictions by Govt. authorities; over which the BHEL or the contractor has no control. The party claiming to be affected by force majeure shall notify the other party in writing without delay, within two weeks from the occurrence of such situation and on the cessation thereof. Extension of time sought by the contractor along with supporting evidence and so granted by BHEL for the work affected, if any, shall not be construed as waiver in respect of remaining execution. Rescheduling of execution on account of force majeure conditions, if so agreed by BHEL, will not entail the contractor to claim any increase in the price on whatsoever account. Notwithstanding above provisions, BHEL shall reserve the right to cancel the Contract, wholly or partly, in order to meet the overall project schedule and make alternative arrangements. If deemed necessary, BHEL may takeover partly processed work at a mutually agreed price.

**GUIDELINES PROVIDED FOR COMPENSATION IN CASE OF DEATH/ PERMANENT
TOTAL DISABLEMENT**

Sub: Compensation in cases of death/ permanent incapacitation of person due to unintended/unforeseen occurrences during the manufacturing/ operation and works incidental thereto at BHEL factories/ offices and precincts thereof , project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, serving, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works/during working at BHEL Units/ Offices/ townships and premises/ Project Sites.

- a) *Victim: Any person who suffers permanent disablement or dies in an accident as defined below.*
- b) *Accident : Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing/ operation and works incidental thereto at BHEL factories! offices and precincts thereof, project execution, erection and commissioning , services, repairs and maintenance, trouble shooting, serving, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works/during working at BHEL Units! Offices! townships and premises! Project Sites.*
- c) *Compensation in respect of each of the victims:*
 - (i) *In the event of death or **permanent disability** resulting from **Loss of both limbs**: Rs. 10,00,000/- (Rs. Ten Lakh)*
 - (ii) *In the event of **other permanent disability**: Rs. 7,00,000/- (Rs. Seven Lakh)*
- d) *Permanent Disablement: A disablement that is classified as a permanent total disablement under the proviso to Section 2 (l) of the Employee's Compensation Act, 1923."*

"BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life / permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below.

NIT No. CXX/2020-21/04/OIL/WO RIG**Dtd: 10.11.2020****GUIDELINES FOR GST**

1. Wherever bidders are required to supply services at project site Party has to submit GST registration no. of the State in which project site is located along with copy of registration certificate at the time of submission of Bid. In case the same is not available at the time of submission of bid, the contractor has to give an undertaking that the same will be arranged before award of work order.
2. HSN Code/SAC, rate of tax under GST and applicable GST (IGST, CGST/SGST/UTGST) and GSTIN shall be clearly mentioned by the Bidder.
3. GST portion of the **invoice shall be released only upon: -**
 - 2.2.1 All invoices raised by contractors/vendors must be GST compliant Tax invoices as per GST invoice rules.
 - 2.2.2 Contractor declaring such invoice in his GSTR-1 or any modified return as notified by government
 - 2.2.3 Receipt of goods/services and Tax Invoice by BHEL and
 - 2.2.4 Confirmation of payment of GST thereon by contractor on GSTN portal
 - 2.2.5 Alternatively, Contractor has to submit BG of appropriate value which shall be valid at least one month after the confirmation of date of payment of GST by contractor on GSTN portal and receipt of Tax invoice and receipt of services, whichever is later. Contractor has to give an undertaking in this regard.
 - 2.2.6 Contractor has to give an undertaking to BHEL that they have declared invoice in his return and paying GST within timeline prescribed for availing ITC by BHEL. Payment to Contractor for GST portion will be released only after completion of above activity and on BHEL availing ITC Credit against the respective bill.
4. In case GST credit is delayed/denied to BHEL due to **non/delayed receipt of services/goods and /or tax invoice** or expiry of the timeline prescribed in GST Law for availing such ITC, or any other reasons not attributable to BHEL, GST amount shall be recoverable from the contractor along with interest levied/leviable on BHEL.

Reverse Charge under GST

- 5A. In respect of services, reverse charge liability shall arise at the earliest of date of payment to service provider or 60 days from the date of issue of invoice by service provider. Contractor has to submit bill for payment within 30days from the date of invoice. Any interest or penalty implications attributable to the contractor shall be recovered from them.
- 5B. Any GST liability arising on BHEL under reverse charge before actual receipt of goods and/or invoice thereof would be subject to recovery of interest leviable for the period between the date of such liability and actual date of eligibility of ITC based on receipt of goods, receipt of invoices and other condition specified in GST Law.

Penalty

6. Penalty if chargeable from suppliers/contractors as per NIT, applicable GST will be charged in addition to the same.

Tax Deduction at sources

7. TDS as per extent provisions of the GST Law shall be deducted from supplier/contractor bill.

NIT No. CXX/2020-21/04/OIL/WO RIG**Dtd: 10.11.2020****ARBITRATION & LAW**

1. All disputes between the parties to the Contract arising out of or in relation to the Contract, other than those for which the decision of the Engineer in the Contract or any other person is expressed to be final and conclusive, shall after written notice by either party to the contract to the other party, be referred to sole arbitration of the General Manager or his nominee. The Arbitration shall be conducted in accordance with the provisions of the Indian Arbitration and Reconciliation Act, 1996.
2. The parties to the Contract understand and agree that there will be no objection that the General Manager or the person nominated as arbitrator had earlier in his official capacity directly or indirectly dealt with the matters to which the Contract relates or that in the course of his official duties had expressed views on all or any of the matters in dispute or difference. The award of the arbitrator shall be final and binding on the parties to this contract.
3. The arbitration proceedings shall be held at Bhopal.
4. **MODEL CONCILIATION CLAUSE FOR CONDUCTING CONCILIATION PROCEEDINGS UNDER THE BHEL CONCILIATION SCHEME, 2018**

The Parties agree that if at any time (whether before, during or after the arbitral or judicial proceedings), any Disputes (which term shall mean and include any dispute, difference, question or disagreement arising in connection with construction, meaning, operation, effect, interpretation or breach of the agreement, contract or the Memorandum of Understanding (delete whichever is inapplicable), which the Parties are unable to settle mutually), arise inter-se the Parties, the same may, be referred by either party to Conciliation to be conducted through Independent Experts Committee to be appointed by competent authority of BHEL from the BHEL Panel of Conciliators. Notes: 1. No serving or a retired employee of BHEL/Administrative Ministry of BHEL shall be included in the BHEL Panel of Conciliators. 2. Any other person(s) can be appointed as Conciliator(s) who is/are mutually agreeable to both the parties from outside the BHEL Panel of Conciliators. The proceedings of Conciliation shall broadly be governed by Part-III of the Arbitration and Conciliation Act 1996 or any statutory modification thereof.

NIT No. CXX/2020-21/04/OIL/WO RIG

Dtd: 10.11.2020

**RELAXATION OF NORMS FOR STARTUPS AND MICRO & SMALL ENTERPRISES IN
PUBLIC PROCUREMENT ON PRIOR EXPERIENCE- PRIOR TURNOVER CRITERIA**

विकास आयुक्त का कार्यालय
(सूक्ष्म, लघु और मध्यम उद्यम)
सूक्ष्म लघु और मध्यम उद्यम मंत्रालय
(भारत सरकार)
निर्माण भवन, सातवीं मंजिल, मौलाना आजाद रोड,
नई दिल्ली-110 108



MSME
MICRO, SMALL & MEDIUM ENTERPRISES
सूक्ष्म लघु और मध्यम उद्यम

OFFICE OF THE DEVELOPMENT COMMISSIONER
(MICRO, SMALL & MEDIUM ENTERPRISES)
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F. No. 1(2)(1)/2014-MA Part

Dated the 10th March, 2016

OFFICE MEMORENDUM

Please find enclosed a Policy Circular of even no dated 10th March, 2016 relating to Relaxation of Norms for Startups and Micro & Small Enterprises in Public Procurement on Prior Experience – Prior Turnover criteria.

Publication Division is requested to take up the matter with Public Information Bureau to place this Policy Circular on the public domain.

Encl : As above.

Yours faithfully,

(U. C. Shukla)
Director(MA)
Tele: 23063363

1. Shri Harish Anand, Director (Pub), O/o DC(MSME)
2. Shri S V Sharma, Director (SENET) with a request to up load in – office website.
3. Information Officer, PIB, Room No 704A Shastri Bhawan, New Delhi.

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Policy Circular No. 1(2)(1)/2016-MA

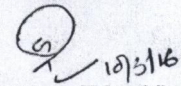
Dt. 10th March 2016

To

All Central Ministries/Departments/CPSUs/All Concerned

Subject: Relaxation of Norms for Startups and Micro & Small Enterprises in Public Procurement on Prior Experience – Prior Turnover criteria.

- (1) The Government of India has notified Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012 with effect from 1st April, 2012 and 20% procurement from Micro & Small Enterprises of the total procurement by Central Ministries/Departments/CPSUs has become mandatory with effect from 1st April, 2015.
- (2) The Government of India has announced 'Startup India' initiative for creating a conducive environment for Startups in India.
- (3) The Startups are normally Micro and Small Enterprises which may not have a track record. These will have technical capability to deliver the goods and services as per prescribed technical & quality specifications, and may not be able to meet the qualification criterion relating to prior experience-prior turnover.
- (4) In exercise of Para 16 of Public Procurement Policy for Micro and Small Enterprises Order 2012, it is clarified that all Central Ministries/Departments/ Central Public Sector Undertakings may relax condition of prior turnover and prior experience with respect to Micro and Small Enterprises in all public procurements subject to meeting of quality and technical specifications.
- (5) This issues with the approval of Union Minister of Micro, Small and Medium Enterprises.


(Surendra Nath Tripathi)
Additional Secretary & Development Commissioner-MSME
Ministry of Micro, Small & Medium Enterprises.