

Name of Works: PROVIDING PERMISSION FOR TEMPORARY LICENSING OF VACANT SPACE FOR PUTTING UP A KIOSK FOR SALE OF CRACKERS FOR DEEPAVALI FESTIVAL - 2020

Enquiry No: **TENDER No. BP: ADMIN: SHOPS: TEMP.ALLOT:2020**

**BHARAT HEAVY ELECTRICALS LIMITED
TIRUCHIRAPPALLI-620 014
ADMINISTRATION**

NOTICE INVITING TENDER

1.	Tender Ref No:	TENDER No. BP: ADMIN: SHOPS: TEMP.ALLOT:2020
2.	Name of works	PROVIDING PERMISSION FOR TEMPORARY LICENSING OF VACANT SPACE FOR PUTTING UP A KIOSK FOR SALE OF CRACKERS FOR DEEPAVALI FESTIVAL - 2020
3.	Location	PREMISES (Opp. NEHRU STADIUM ,BHEL TRICHY.
4.	Period of contract	ONE WEEK FROM 09.11.2020 TO 15.11.2020.
5.	Earnest Money Deposit	₹1,100/-/- (Rupees One Thousand one hundred only) should be paid through e – collect (as mentioned in Annexure- III) (EMD amount of ₹ 1000/- plus Application Fee amount of ₹100/-)
6.	Tender Document details	A] Part-I- Technical Bid (Annexure – I) B] Part- II- Price Bid (Annexure – II) C] EMD payment vide e- Collect procedure (Annexure – III)
7.	Place of Submission of Tender Document along with EMD	THE ESTATE OFFICER, 24 BUILDING, BHEL, High Pressure Boiler Plant, BHEL, Trichy – 620 014
8	Contact person from BHEL Trichy	Shri. A. ADAM ANANTH Asst. Engr I , Administration Phone No;0431 257 7323; e-mail: adam@bhel.in
9.	Last Date for Receipt of Tender	22.10.2020/ 14:00 Hrs.
10.	Date of Technical Bid Opening	22.10.2020/ 14:30 Hrs.
11.	Date of Price Bid Opening	22.10.2020 / 15.30 Hrs.

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INSTRUCTIONS TO THE TENDERERS

The Tender should be addressed to The Estate Officer, 24 Building, BHEL, Trichy -620 014, to reach on or before by **14:00 Hrs. on 22. 10.2020**. Tenders will be opened by **14:30 Hrs (IST) on 22.10.2020** at Estate office, BHEL, Tiruchirappalli 620 014.

The bidders may contact Shri. Adam Ananth, Asst. Engr .I / Administration (0431-2577323,) Email: adam@bhel.in , for any clarification required in this regard.

BHEL shall not responsible for any delay in submission of tender by post.

1. TECHNICAL BID (Envelope - 1 -super scribed as “Technical Bid for Cracker Sales 2020”) shall contain

- a) Signed TERMS & CONDITIONS
- b) Signed Technical Bid (Annexure-I)-02 pages
- c) e- collect receipt for 1,100/- (EMD amount of ₹1000/- plus application fee of ₹100/-).

2. PRICE Bid (Envelope -2- super scribed as “Price Bid for Cracker Sales 2020”) shall contain

- a) Filled up and signed Price Bid-(Annexure-II)-01 page

3. TENDER DOCUMENT FOR CRACKER SALES 2020 (Envelope - 3- super scribed as “TENDER FOR CRACKER SALES-2020 & NIT No-.....”) shall contain

- a) Technical Bid (Envelope -1)
- b) Price Bid (Envelope – 2)
- c) Signed Notice Inviting Tender
- d) Signed Instructions to the Tenderers
- e) e-collect procedure for EMD payment –(Annexure-III)

For further details in case of any queries the decision of the Estate Officer is final.

TERMS & CONDITIONS

01. Space for Kiosk:

The total number of open vacant spaces that would be allotted for kiosk on open tender basis are four in numbers.

02. Period of allotment:

The spaces will be allotted on temporary basis for construction of temporary Kiosks for a period of one week. i. e. from **09.11.2020** to **15.11.2020**.

03. Earnest Money Deposit (EMD)/Security Deposit and Application Fee:

An amount of Rs. **1,100/-** should be paid through e Collect. (EMD amount of Rs.**1000/-** plus Application Fee amount of Rs.**100/-**).

04. Minimum reserve price:

The Minimum Reserve Price the period of one-week business i. e. from **09.11.2020** to **15.11.2020** is **Rs. 10,000/-** plus applicable GST. **The Offers of bidders quoting less than the Minimum Reserve Price will be summarily rejected.**

05. Mode of Allotment:

The first open vacant space will be allotted to the bidder, quoted highest amount (H1). The remaining three shops will be allotted to the consecutive three highest bidders (H2, H3, and H4) who have quoted lesser amount compared to H1 amount in descending order provided they accept to pay the H1 price for the space. If any of them do not accept it will be offered to the next bidder, in the order of the price quoted.

06. Area of Vacant Space:

The area of one open vacant space that would be allotted for construction of one temporary kiosk is **20 Sq. Ft. X 20 Sq. Ft.**

07. Type of Kiosk:

Temporary kiosk (non-flammable) at the earmarked place only should be put up at the own cost of the permitted agency for the proposed temporary Cracker Sales **(Strictly in accordance with the norm fixed by the State Licensing Authority for this purpose)**

08. License for business:

The successful bidders should have obtained the License Issued by the Statutory Authorities for this trade under the "Dangerous and Offensive Trade Act" before the Commencement of the business of crackers sales. **In any case they will not be permitted to start the business without the license.**

09. Mode of applying:

Interested persons should apply by downloading the two part bid tender application filling them up with necessary details putting it in envelopes and dropping them in at the Tender box, placed in Administration Office of 24 building BHEL, Trichy-620 014, along with e- Collect receipt. The detailed procedure for applying is as shown below:

- i) Technical Bid – (Envelope.1- **super scribed** as “**Technical Bid for Cracker Sales 2020**”)- to consist:
 - a) Terms & Conditions signed in all pages.
 - b) Technical Bid signed in the respective column and in the declaration clause.
 - c) e-collect receipt for Rs.1100/- (EMD amount of Rs.1000/-plus Application Fee amount of Rs.100/-)
- ii) Price Bid – (Envelope. 2- **super scribed** as “**Price Bid for Cracker Sales 2020**”)- to consist:
 - a) Filled up and Signed Price Bid
- iii) Tender Bid for Cracker sales 2020 – (Envelope. 3)- to consist:
 - a) Technical Bid -Envelope.1
 - b) Price Bid –Envelope. 2

Envelope -3 should be **super scribed** as “**TENDER FOR CRACKER SALES-2020 & NIT No-.....**”

10. Last date for applying

The Last date for dropping in the filled application is on or before XX.10.2020 at 14.00 Hrs. (Or) Filled in application along with e-collect receipts for payment of Rs. 1,100/- paid to BHEL, Trichy, shall also be sent by registered post to the below address so as to reach us on or before XX.09.2020 at 14.00 Hrs. The Estate Officer, 24 building, BHEL, Trichy-620 014

11. Closing date:

The Closing Date for this tender is XX.10.2020 at 14.00 Hrs.

12. Opening of Technical Bid of Tender:

The opening of Technical Bid for this tender is XX.10.2020 at 14.30 Hrs.

13. Opening of Price Bid of Tender:

Only those tenderers who are found to meet the Pre-Qualification/Technical Eligibility Criteria will be invited for Price bid opening. same will be conducted with prior information to the eligible bidders to facilitate the presence of the bidders

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ANNEXURE-I

PART-I- (TECHNICAL BID)

Tender No. BP: ADMN: SHOPS: Temp Allot: 2020

Date: / /2020

Sl.No	Title	Description	Signature of Bidder
1	Space for Kiosk	The total number of open vacant spaces that would be allotted for kiosk on open tender basis are four in numbers.	
2	Period of allotment	The spaces will be allotted on temporary basis for construction of temporary Kiosks for a period of one week. i. e. from 09.11.2020 to 15.11.2020 .	
3	Earnest Money Deposit (EMD) /Security Deposit and Application Fee	Demand Draft for an amount of Rs. 1,100/- *should be drawn in favor of "Bharat Heavy Electricals Ltd, Trichy-14. towards EMD amount of Rs.1000/- and Application Fee amount of Rs.100/-.	
		<i>* The amount of Rs.1000/- paid towards EMD will be adjusted towards the refundable Security Deposit or it may be forfeited in case the successful tenderer refuses to accept the award of temporary allotment or fails to complete the required formalities and occupy the open space within the specified and permitted time</i>	
4	Minimum reserve price:	The minimum reserve price for the period of one-week business. i. e. from 09.11.2020 to 15.11.2020 is Rs. 10,000/- plus applicable GST.	
5	Mode of Allotment	The first open vacant space will be allotted to the bidder, quoted highest amount (H1). The remaining three shops will be allotted to the consecutive three highest bidders (H2, H3, and H4) who have quoted lesser amount compared to H1 amount in descending order provided they accept to pay the H1 price for the space. If any of them do not accept it will be offered to the next bidder, in the order of the price quoted.	
6	Area of Vacant Space	The area of one open vacant space that would be allotted for construction of one temporary kiosk is 20 Sq. Ft. X 20 Sq. Ft.	

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7	Payment	The successful bidders will be asked to pay the license fee including applicable GST at the time of allotment.	
8	Type of Kiosk	Temporary kiosk (non-flammable) at the earmarked place only should be put	
9	<u>VENDOR's PROFILE:</u>	Name of the Agency /Company /vendor.	
10		Status of the Company / Firm	() Public Limited () Private Limited () Partnership Firm; () Single Ownership
11		Address:	
12		Phone No.:	
13		E-mail Address:	
14		Name and Contact details of person for communication related to Tender	
15		Present Place of business	
16		Name of Bankers	
17		Working Capital of the Tenderer	
<u>DECLARATION</u> I/We hereby declare that I/We have not been banned and de-listed by any Government Department / Financial Institution / Court. I agree to provide the License issued by the Statutory Authorities for this trade under the "Dangerous and Offensive Trade Act before the commencement of sale of crackers. I have also fully understood and agree to the terms and conditions furnished in the tender and will abide accordingly. I agree that BHEL reserves its right to reject any or all tenders without assigning any reasons whatsoever. Place: _____ Signature _____ Date: _____ (Name & Address of the Tenderer with Official Seal)			

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Annexure-II

PART-II -(PRICE BID)

1	Quoted Lump Sum Price for all the 7 Days (from 09.11.2020 to 15.11.2020) (For the area of 20 Sq. Ft. X 20 Sq. Ft)	₹ _____/-
<u>DECLARATION</u> I/We hereby declare that I/We have not been banned and de-listed by any Government Department / Financial Institution / Court. I agree to provide the License issued by the Statutory Authorities for this trade under the “Dangerous and Offensive Trade Act before the commencement of sale of crackers. I have also fully understood and agree to the terms and conditions furnished in the tender and will abide accordingly. I agree that BHEL reserves its right to reject any or all tenders without assigning any reasons whatsoever. Place: Date: Signature (Name & Address of the Tenderer with Official Seal)		

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ANNEXURE-III

EMD PAYMENT WIDE E-COLLECT

This explains how to make Payments to BHEL- Tiruchirappalli and through SBI-e collect. Vendors (EMD and SD Payments payable by others) can utilise this facility. Payments can be made using Internet Banking, Debit Cards/Credit Cards etc. SBI Charges a minimum amount (Service Charge) for every transaction. This may vary according to the MODE selected.

STEP BY STEP PROCEDURE:

Login to <https://www.onlinesbi.com>

1. Select State Bank Collect available on the top (pre login page)
2. Accept the terms and conditions and click "PROCEED"
3. Select State "TAMILNADU "and Institution type "INDUSTRY ".
4. Select "BHEL TRICHY under "INDUSTRY".
5. In the next page, Select APPROPRIATE category, fill details correctly & click "SUBMIT".
6. If all details entered are correctly populated, click "CONFIRM "to proceed.
7. Make payment as per your convenience. (Options available are payment of fees through SBI Net Banking, State Bank ATM cum Debit Cards / Other Bank Debit / Credit Cards and through SBI Branches).
8. SAVE & Keep the copy of receipt for future reference.

HOW TO TAKE RECEIPT FOR A PAYMENT MADE, EVEN ON A LATER DATE:

(PLEASE CHECK THE STATUS BEFORE MAKING PAYMENT SECOND TIME)

1. Login to www.onlinesbi.com
2. Select State Bank Collect available on the top (pre login page)
3. Accept the terms and conditions and click "PROCEED"
4. Select "PAYMENT HISTORY "option available on the left side of screen.
5. Using two options as mentioned below, you can get the receipt:
 - a. Type the same Date of Birth, Mobile Number which you have entered at the time of making payment through SB collect. Select the date range and submit.
 - b. If you know the payment reference number, then enter the Reference number (DU...) along with anyone information (Date of Birth / Mobile number, which you have entered at the time of making payment). Select the date range and submit.
6. In the next page, take print out of receipt.