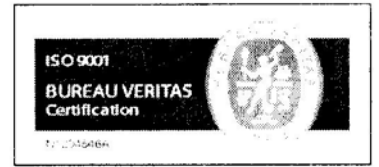




भारत हेवी इलेक्ट्रिकल्स लिमिटेड  
**Bharat Heavy Electricals Limited**  
(A Govt. of India Undertaking)  
**Human Resource Development Institute**



TENDER ENQUIRY No.: MG/NL/AMC/001

29.9.2009

M/s

**COLLECTION OF TENDER**  
**DOCUMENT UPTO:** 12.10.2009 (1.00 PM)  
**PRE-BID MEETING:** 13.10.2009 (10.30 AM)  
**TENDER SUBMISSION**  
**DATE:** 20.10.2009 (3.00 PM)  
**TENDER OPENING DATE**  
**(PART – I):** 21.10.2009 (3.00 PM)

Sub: **Round the clock Operation & Maintenance of Electrical System at HRD&ESI Complex, Noida.**

Dear Sir,

BHEL invites quotations for 'Round the clock Operation & Maintenance of Electrical System at HRD&ESI Complex, Noida', from reputed agencies meeting the pre-qualifying criteria prescribed in the tender enquiry.

- (A) Interested agencies who have purchased the tender document from our office directly may submit their quotation as per the procedure given in the Instructions to Bidders and also explained hereunder.
- (B) Those bidders who have downloaded the tender document from our website are also required to submit a tender fee of Rs.1000/- separately by Demand Draft / Bankers Cheque in favour of Bharat Heavy Electricals Limited, payable at New Delhi, with their Quotation. Any offer without the requisite tender fee will be rejected outright. They may submit their quotation as per the procedure given in the Instructions to Bidders and also explained hereunder.

You are also requested to visit the site before submitting your quotation in order to accurately assess the quantum of services to be rendered and take them into account while quoting for enquiry. No subsequent claim for any reason whatsoever will be entertained by HRDI/BHEL and it will be deemed to have been included in the tender quotation.

***Pre-Bid meeting has been scheduled at 10.30 AM on 13.10.2009 on 1<sup>st</sup> floor conference hall of our office to clarify issues, if any with regards to the tender. All bidders are requested to attend this meeting.***

**Procedure for submission of sealed tender:**

The bidder must submit their Tender as required in separate covers prominently superscribed as:

दूरभाष /Telephone:95- 120-2416300 फैक्स Fax: 95-120-2515431, Home Page:<http://www.bhel.com>

एच.आर.डी. एवं ई.एस.आई. परिसर, प्लॉट नं. 25, सेक्टर-16 ए, नोएडा-201 301, गौतम बुद्धनगर, यू.पी.

HRD & ESI Complex, Plot no. 25, Sector-16A, NOIDA-201301, Gautam Budh Nagar (U.P)

पंजीकृत कार्यालय: बी.एच.ई.एल. हाउस, सीरी फोर्ट, नई दिल्ली -110 049 Regd.Office:BHEL House, Sirifort, New Delhi-110049



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**Part-I, Cover-I EMD, (Offer received without EMD will not be considered.)**

**Part-I, Cover-II: Techno Commercial Bid and**

**Part-II, Cover III: Price-Bid.**

*Each cover should also indicate the Tender No., Due date & Time as mentioned above.*

**Part-I/ Cover-I: Earnest Money Deposit (EMD):**

Only EMD of Rs.60,000.00 (rupees Sixty Thousand only) in form of Demand Draft/ Banker's Cheque/ Pay order in favour of BHEL payable at New Delhi to be placed in cover-I.

**Part-II/ Cover-II: Techno Commercial Bid:**

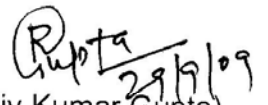
Please submit all information on Qualifying Requirements, copies of documentary evidence as asked for, original copy of tender document duly signed and stamped on each page as token of your acceptance to the tender conditions, and the check list duly completed. The cover to be properly sealed.

**Part-II/ Cover-III: Price-Bid:**

Only price bid in the prescribed Price-Formats should be enclosed in Cover-III, duly sealed.

These three separate covers (Cover I, II & III) shall together be enclosed in a **fourth envelope** and this sealed cover shall be superscribed **with Tender name, Tender No., Due date & Time** and submitted to this office.

The quotation should reach this office latest by **1500 hrs on 20.10.2009**. **Part-I, comprising EMD and Techno Commercial Bid will be opened at 1500 hrs on 21.10.2009** in presence of the representatives of the tenderers who choose to be present. Quotations received late or not received in line with the above procedure or not in the prescribed formats are liable to be rejected. The Cover-I containing EMD will be opened first. Cover-II / Techno Commercial Bid of only those bidders whose EMD is found in order will be opened later on the same day. Part-II / Price-Bid of only those parties who qualify in the techno-commercial bid will be opened later, for which separate intimation will be sent in due course of time.

  
(Rajiv Kumar Gupta)  
Supervisor (T)

Encl:

1. Check List
2. Pre-Qualifying Criteria
3. Instructions to Bidders
4. General Terms and Conditions
5. Scope of Work
6. Price Format: Annexure A
7. Price Format: Annexure B

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