



**MATERIAL MANAGEMENT (PURCHASE)
CENTRAL FOUNDRY FORGE PLANT, BHEL HARDWAR**

RANIPUR, HARIDWAR (INDIA) – 249403

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Sub: GEM/2020/B/785850 dated 10/09/2020 due on 21.09.2020 at 10:30 A.M.

Dear Sir,

We are pleased to invite offer as per enclosed specifications & terms and conditions for the under mentioned items.

SI No	Tender No	Description of Material	Qty	Date & Time of Opening
1	GEM/2020/B/785850 dated 10/09/2020	COMPUTER STATIONERY	18 PACKETS (1 PACKET = 1000 NO.)	21.09.2020 at 10:30 A.M.

Special conditions of enquiry

- Delivery Schedule: 30 days from Purchase Order date. Early delivery acceptable.
- Final inspection will be done at CFFP store.

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After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit 1 samples for Buyer's approval, within 10 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 10 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be Refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller. Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an Advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

- Guarantee against manufacturing defect is required for the period of one year from supply date.
- Test certificate required

For New Vendor who are not registered with CFFP:

New Vendor who are not registered with CFFP are required to fill the Supplier Registration Form (SRF). The SRF can be filled online through <https://supplier.bhel.in/>. Please ensure to fill the SRF and it is requested to submit the Acknowledgement No./ Application no. of filled SRF along with the offer. Kindly read terms and conditions, offer not in accordance with the instructions is liable to be disqualified or ignored.

Please send the following along with the Offer:

1. Company Name and Address Proof.
2. GST Number (Scan Copy of Acknowledgement)
3. PAN Copy
4. MSME Certificate (if Any)

All the above documents should be signed and stamped.

Please visit <https://gem.gov.in>; www.bhel.com or www.bhelhwr.co.in for more details & corrigendum if any for the tender enquiry. Offers are to be submitted online in E-tender portal at <https://gem.gov.in>

Offer to be submitted only on e-procurement portal. Hard copy of offer is not required to be submitted to CFFP. Any offers received in Hard copy shall not be accepted and straightaway rejected by CFFP.

Thanking You,

Yours Faithfully,
For & On behalf of CFFP, BHEL, Hardwar

**Mandeep Singh
Dy. Mgr(Purchase)**