



Ref: 89875139 / Coal coordination Services

Dt.: 17.02.2015

BHEL / HPBP / TRICHIRAPALLI is procuring 56,000 MT of Coal per year from M/s. Singaneri Collieries Company Limited, Hyderabad / Ramagundam based on the Purchase Order placed on them. BHEL will procure the total quantity of 56,000 MT in several consignment throughout the year as 4100 MT per consignment. Each consignment of 4100 MT coal is transported through railway wagons of M/s. South Central Railway, Secunderabad to **BHEL / TRICHY**.

BHEL Tiruchirappalli invites sealed bids from suitable vendors for the Coordination service work indicated in the scope of work. Your offer should reach our office on or before **14.00 Hrs of 11.03.2015**.

Approximate quantity of Coal procured by BHEL / TRICHY every year – 56,000 MT. (The quantity given in this enquiry is only approximate. The quantity may vary either side based on the consumption / requirement.

Your offer should be addressed to:

**The Manager,
Purchase Department / PSS,
Materials Management / Raw Materials,
24 Building (4th Floor),
Bharat Heavy Electricals Limited,
Tiruchirappalli - 620 014.**

Kindly send your competitive offer along with the terms and conditions attached along with this tender.

Enclosures:

1. Scope of work covered in the co-ordination service.
2. BHEL terms & conditions.
3. Vendor form.
4. Price bid format.

Thanking you.

C.MUTHUVEL
MANAGER / PURCHASE / PSS

MUTHUVEL. C.
Manager
Purchase / PSS
Materials Management
BHEL, TRICHY - 620 014,

SCOPE OF WORK OF THE COORDINATOR

Informing BHEL Coal requirement to M/s. SCCL after making payment to M/s. SCCL. Handing over the DD's to railways (or) informing railways about BHEL EFT payment and getting wagons allotment from railways for loading of coal on priority basis and follow-up with M/s. SCCL for loading the Coal from the allotted Coal mines of Hyderabad / Ramakundam. Notifying BHEL about each progress in the Coal allotment to loading till dispatch of the same. Forwarding the documents to BHEL such as bills / Service certificate / unspent DD's / settling the excess payment back to BHEL (freight amount). Coordinating in making the agreement for Coal / Freight between BHEL and M/s. SCCL / M/s. SCR. Any other documents transaction between M/s. SCCL / M/s. SCR related to movement of Coal. Moreover collection of unspent DD's / refund of excess payment from railways and handing over the same to BHEL account.



MITHUNVEL. G
Manager
Purchase/PS3
Materials Management
BHEL, TIRUCHY - 620 011.

**COMMERCIAL TERMS CONFIRMATION REQUIRED FROM THE SUPPLIERS
TO BE SUBMITTED ALONG WITH PART – I**

ANNEXURE –B

S. NO	DESCRIPTION	BHEL REQUIREMENTS	SUPPLIER CONFIRMATION / DEVIATION (STRIKEOUT WHICHEVER IS NOT APPLICABLE)
1	VALIDITY	90 DAYS FROM DATE OF PRICE BID OPENING	NON DEVIATABLE
2	SERVICE TAX	SUPPLIER OPTION	INCLUSIVE / EXTRA (PLEASE QUOTE % BELOW) _____ %
3	PAYMENT TERMS	AFTER 15 DAYS FROM THE SATISFACTORY COMPLETION OF WORK (i.e. RECEIPT OF MATERIALS / DOCUMENTS) AT BHEL / HPBP / TIRUCHIRAPALLI.	ACCEPTED / NOT ACCEPTED
4	CONTACT PERSON DETAILS	NAME : ADDRESS : MOBILE NO : EMAIL :	
5	ACCEPTENCE FOR SCOPE OF WORK INDICATED IN THIS TENDER		YES / NO
6	PRE-QUALIFICATION: EXPERIENCE IN COAL COORDINATION WORK IN THE LAST TWO YEARS BY COORDINATING M/s. SCCL / HYDERABAD (OR) RAMAGUNDAM MINES AND ANY RAILWAY ZONAL OFFICE. (COPY OF PURCHASE ORDER / SERVICE ORDER ISSUED BY ANY GOVT / PSU / PRIVATE INDUSTRY TO BE ATTACHED AS A PROOF OF EXPERIENCE).		YES / NO
7	ACCEPTANCE FOR DEDUCTION OF TAX PAYABLE TO GOVT WILL BE DEDUCTED IN THE CLAIM MADE BY THE VENDOR AND TDS WILL BE ISSUED AFTER EVERY QUARTER.		

SIGN AND SEAL OF
AUTHORIZED PERSON

IMPORTANT NOTE:

The new vendors are required to furnish the following documentary proof (if applicable) / information along with their offers:

1. Certificate of Registration (if applicable).
2. Banker's Information (Copy of Bank Pass Book first Page to be submitted).
3. Address of your organization (Complete Postal Address with PIN Code).
4. Contact Person/s, Phone No., Mobile No., FAX No., E-mail ID.
5. Statutory documents **(Whichever is applicable)** - VAT / TIN / EXCISE REGISTRATION / SERVICE TAX REGISTRATION / CST REGN etc
6. Audit Report / IT Return (if applicable).
7. Copy of **Permanent Account Number**.

UNDERTAKING

I hereby agree for the BHEL terms & conditions indicated in the Coal coordination Services tender. Moreover I abide to the actions taken by BHEL for the loss of revenue to BHEL by this activity of coordination (i.e. misplacement of documents such as DD / CHEQUE or other documents in which revenue / money is involved).

Sign and seal of the bidder

Date:

Name :

Address:

Contact number:

PRICE BID
(PRICE BID SHALL BE AS PER BHEL FORMAT ONLY)

DESCRIPTION OF MATERIAL : COAL COORDINATION SERVICE (INDICATED IN THE TENDER)		
TOTAL QUANTITY : 56,000 MT		
S.NO	DETAILS	SERVICE CHARGE PER METRIC TON
1	COORDINATION SERVICE CHARGE AS PER THE SCOPE OF WORK INDICATED.	
2	SERVICE TAX @ _____ % (IF APPLICABLE)	
3	OTHER CHARGES IF ANY PER METRIC TON	

AMOUNT IN WORDS

Note:

- 1) No advance payment will be made on any circumstance.
- 2) Before quoting the price the tenderer should have the full understanding about BHEL terms.