ISO 9001:2008, 14001:2004, 50001:2011 & OHSAS 18000
MAHARATNA COMPANY

MATERIAL MANAGEMENT (PURCHASE)
CENTRAL FOUNDRY FORGE PLANT, BHEL HARDWAR
RANIPUR, HARIDWAR (INDIA) – 249403
Phone No.+91-1334-281699/285524, FAX No. 225892
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REF NO.: Enquiry No. 201904421 (Event ID 38700)

Check List for documents:
Please submit the check list along with the offer:

Document	**Vendors Confirmation**
A). Documents as per PQC (please submit the documents as per PQC and there must be correlation in each document)	
1. PO Copies against the PQC	
2. Specification mentioned in the PO	
3. Related Invoice/ BL Copy	
4. Test Certificate of the item Supplied	
B). For New Vendor Following mandatory documents to be submitted	
1. Address Proof	
2. Copy of PAN card	
3. GST Certificate	
4. UAM number is vendor is MSME	
5. Bank Details/ cancelled cheque	
C). For Foreign Vendor (if not registered with CFFP)	
1. Address Proof details	
2. Company Profile	
3. D&B or CreditForm report	
4. Bank Details	
D) If Indian Vendor is submitting the offer on the behalf of Foreign company. Vendor must submit the agency agreement with the Foreign Company consisting of following points in the agreement :	
1. Date of Agreement	
2. Validity of Agreement	
3. Scope of Agreement	
4. Emoluments/ Commission of Agent/ Dealer	